

WINTER HAVEN

The Chain of Lakes City

FLORENCE VILLA COMMUNITY REDEVELOPMENT AGENCY

FAÇADE GRANT APPLICATION

The Florence Villa Façade Grant Program is available to Florence Villa business and property owners for the rehabilitation of building façades. Funding is administered by and made possible through the Florence Villa Community Redevelopment Agency (CRA) of Winter Haven.

Please print:

Name of Applicant: _____

Name of Business: _____

Property Address: _____

Applicant's Daytime Phone: _____

Applicant's FAX Number: _____

Applicant's E-mail Address: _____

If different from above:

Property Owner's Name: _____

Property Owner's Address: _____

Property Owner's Daytime Phone: _____

Property Owner's FAX Number: _____

Property Owner's E-mail Address: _____

Attach the following:

- Description of proposed work
- Photograph(s) clearly showing existing conditions
- Sketch and description of proposed improvements
- Timeline for project
- Total cost for proposed project

AGREEMENT

I understand that in order for approval of my request for funding, I must comply with the following criteria:

1. Grants apply only to those structures and buildings within the Florence Villa Community Redevelopment Agency (CRA) district.
2. The applicant must own the property or have written consent from the owner(s) to make the proposed improvements.
3. Proposed changes to the building's façade (front) must not remove, alter, damage, or cover up original or valuable significant architectural features of the building.
4. Only exterior improvements which can be seen from the public street front will be considered for funding.
5. General building maintenance is not eligible under this program.
6. All improvements must meet applicable City codes and ordinances.
7. The applicant is responsible for required building permitting.
8. Grant moneys will be reimbursed upon completion of work and will be paid *directly to the applicant, not the contractor*. Once the project is finished, all paid invoices relating to said work must be documented with receipts/cancelled checks and submitted to the CRA Office, 451 Third Street, NW, Winter Haven, Florida 33883-2277.
9. Grant moneys are available as follows: applicant pays 50% of the cost of the project and the Florence Villa CRA will match 50% of the project cost, for a total of up to \$10,000. (Up to \$5,000 will be paid by each party).
10. Matching fund amounts will be determined by the Florence Villa CRA, based on the number of requests and available funds.
11. Proposed projects must be approved by the Florence Villa CRA staff and the Florence Villa Advisory Committee. Work shall not commence prior to application approval.
12. Any improvements made prior to approval will be ineligible for funds.

Signature _____ Date _____

To be completed by Florence Villa Community Redevelopment Agency Staff

Date application submitted: _____

Date reviewed by CRA Staff: _____

Approved / Denied Date: _____

Grant Amount: \$ _____

Reason for denial (if applicable): _____

Approved with the following changes: _____

Approved for partial funding: _____ Grant Amount: \$ _____