

NOTICE EMPLOYMENT OPPORTUNITY CITY OF WINTER HAVEN

P. O. BOX 2277, WINTER HAVEN, FL 33883-2277
Phone (863) 291-5600 - TDD (863) 291-5624

July 1, 2004

OPEN COMPETITIVE/PROMOTIONAL
BUILDING INSPECTOR I

ESSENTIAL JOB FUNCTIONS: Performs technical field work enforcing the City's building, mechanical, plumbing, and electrical construction codes, ordinances and related regulations, as well as the required State accessibility and energy codes. Read plans and specifications, interprets drawings and setbacks and inspects construction for compliance with the approved plans, specifications, city regulations and construction codes. Inspects footers, slabs, beams, columns, framing, roofing, insulation, masonry work, landscaping, parking and drainage areas to evaluate compliance with building codes and specifications. Inspect soil lines, pipe sizes, locations of fixtures, water supply lines and materials, waste lines, vents, shut offs and sewer connections to ensure compliance with plumbing codes and specifications. Inspects grounding, wiring, conduit installation, equipment installation, device installation, etc., to evaluate compliance with electrical codes and specifications. Performs final inspections of swimming pools, mobile homes and other properties to evaluate compliance with various codes including housing codes, sign codes, swimming pool codes, landscape ordinances, etc. Communicates official programs, policies and procedures to the general public; interprets codes and changes to contractors and homeowners. Operates a City vehicle to travel to various locations to perform work. Prepares oral and written reports related to assigned work. This is not intended to be an all-inclusive listing of essential job functions; the performance of other essential functions may be required.

KNOWLEDGE, SKILLS & ABILITIES: Knowledge of the materials, methods and practices used in construction trades. Knowledge of the codes and regulations governing building construction, electrical, mechanical or plumbing installation, alteration, repair and environmental protection. Knowledge of possible defects and flaws in building construction, electrical, plumbing or mechanical installations and of effective corrective measures to take. Ability to read and interpret construction, engineering, and architectural plans, specifications and blueprints. Ability to recognize deviations from such plans in the construction process. Ability to explain, interpret and enforce regulations and codes with firmness, tact and impartiality. Ability to communicate and present ideas clearly and concisely, both orally and in writing.

MINIMUM EDUCATION & EXPERIENCE: Graduate of an accredited high school or possess an acceptable equivalency diploma and have a minimum of five (5) years experience in the building construction professions or trades. Must have a valid driver's license. Immediately upon employment, but no later than 90 days after hire date, incumbent must obtain provisional certification as a One and Two Family Dwelling Inspector from the Florida Department of Business and Professional Regulation (BPR). This provisional must be converted to a standard certification within 3 years, the time allowed by the BPR. Failure to maintain any of the required certifications or licenses may be cause for termination.

PHYSICAL/ENVIRONMENTAL FACTORS: Must have the physical ability, strength and flexibility to perform the job functions in the work environment. Reasonable accommodations will be made for otherwise qualified individuals with a disability. Requires sedentary work that involves walking or standing some of the time, exerting up to 10 pounds of force on a recurring basis, or routine keyboard operations. Occasionally it is necessary to climb ladder/scaffolding, etc and crawl under buildings. The job risks occasional exposures to dusts and pollen, extreme heat and/or cold, wet or humid conditions, traffic, electrical shock and heights. The job requires normal visual acuity, and field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

SALARY RANGE & FRINGE BENEFITS: \$14.62 – \$22.54 per hour. Twelve (12) vacation days per year; twelve (12) sick days per year; ten (10) paid holidays; three (3) personal days off. Medical and dental plan available. City pension plan and social security coverage.

CONTACT: City of Winter Haven Human Resources office. CLOSING DATE: **Open until filled.**

“EQUAL EMPLOYMENT OPPORTUNITY”