

# NOTICE

## EMPLOYMENT OPPORTUNITY

### CITY OF WINTER HAVEN

P. O. BOX 2277 - WINTER HAVEN, FL 33883-2277  
Phone (863) 291-5600 TDD (863) 291-5624

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October 27, 2004

OPEN COMPETITIVE/PROMOTIONAL  
Construction Inspector

**PRIMARY JOB FUNCTIONS:** Performs responsible inspection work in assuring that water distribution, sanitary and storm sewer collection systems construction is in compliance with local codes, standards and specifications.

**ESSENTIAL JOB FUNCTIONS:** Inspects the construction of potable and reuse water distribution systems and sanitary and storm sewer collection systems to assure they are in conformance with applicable codes, plans, specifications, standards and regulatory requirements. Advise contractors of any non-conforming work or material discovered and directs the correction of nonconforming work. Performs utility "locates" as required for City owned utilities. Observes contractor's tests of utility systems and makes the decision as to whether they pass or fail. Keeps complete records of all inspections and communications pertaining to the work and renders a daily written report to the supervisor. Keeps a record of the daily quantity of work performed by contractors and records the days contractors cannot work due to conditions beyond the control of contractors. Makes field sketches of installed systems as required. Verifies as-built drawings of utility systems. Maintains up-to-date knowledge of codes, plans, specifications, standards and regulatory requirements. Reviews plans pertaining to water and sewer projects that are prepared by or submitted to the Engineering Division. This is not intended to be an all-inclusive listing of essential functions; the performance of other essential functions may be required.

**KNOWLEDGE, SKILLS & ABILITIES:** Must possess considerable knowledge of water and sewer system construction methods and practices. Must have knowledge of codes, standards and regulatory requirements pertaining to water and sewer system construction. Must be able to gain knowledge of the existing City water and sewer system. Must have the ability to read and interpret construction plans and specifications. Must be able to check and determine as-built conditions.

**MINIMUM EDUCATION & EXPERIENCE:** Graduation from an accredited high school or possession of an acceptable equivalency diploma. Three (3) years experience in the construction or inspection of water and sewer systems. An equivalent combination of education and experience determined to be directly related to the foregoing specific requirements may be substituted.

**SALARY RANGE & FRINGE BENEFITS:** \$12.88 - \$19.47 per hour; twelve (12) vacation days; twelve (12) sick days; ten (10) paid holidays; three (3) personal days off per year. Medical and dental plan available. City pension plan and social security coverage provided.

**CONTACT:** City of Winter Haven Human Resources office. **CLOSING DATE:** November 10, 2004.

"EQUAL EMPLOYMENT OPPORTUNITY"