

Budget Book

FY 2024 - 2025 OPERATING BUDGETS

WINTER HAVEN

THE CHAIN OF LAKES CITY

TABLE OF CONTENTS

Reader's Guide 003
Commission / Executive Team 005
Budget Award 006
Definitions / TRIM 007
Organizational Chart 008
Budget Letter 010
Budget Postscript 038
Strategic Planning 039
About Winter Haven 045
Budget Process / Amend. / Calendar 055
Summary of Sig. Accounting Policies 057
Departmental Org. Structure 068
Revenue Graph - All Funds 071
Expense Graph - All Funds 072
Budget Summary - All Funds 073
Revenue Source Summary 074
Budget Summary - All Funds - 3 Yrs. 075
Millage Rate Comparison - 10 Yrs. 076
Gen. Fund Res. by Dept. - 5 Yrs. 077
Personnel Information 078
Debt Schedules 100
Fin. Funds / Budg. Funds Structure 106
General Fund 107
Summary 107
General Government Dept. 115
City Commission 115
Legal 117
City Clerk 118
Office of the City Manager 121
Pub. Affairs & Comm. 126
Financial Services Dept. 131
Public Safety Dept. 135
Police Services 135
Safe Neighborhoods 143
Fire Services 146
Parks, Rec. & Culture Dept. 152
Parks & Grounds 152
Parks & Rec. Admin. 156
Aquatics 161
Senior Adult Center 164
Fieldhouse & Conf. 167
Tennis 171
WHRCC 174
Leisure Park Rentals 178
Activity Fields 181
Ritz Theatre 185
Nora Mayo Hall 186
Public Works Dept. - Streets 189
Planning Dept. 195
Non-Departmental 199
Library Fund 203
S.H.I.P. Fund 210
Airport Fund 213
Cemetery Fund 224
CRA Funds 231
Downtown 231
Florence Villa 239
Federal Building Fund 246
Building / Permitting Fund 249
Impact Fee Fund 257
Affordable Housing Fund 260
Urban Forestry Fund 262
Construction Funds 265
Transportation Fund 265
Capital Project Fund 268
Solid Waste Fund 271
Utility Fund 282
Customer Service 286
Water Treatment Plants 290
Wastewater Treat. Plant #2 295
Utility Engineering 299
Utility Administration 302
Wastewater Treat.Plant #3 307
Utility Service Maintenance 312
Lift Station / WW Maint. 316
Reuse Distribution 320
Repairs & Replacement 321
Meter Services 323
Non-Departmental 326
Stormwater Fund 328
Drainage 330
Stormwater Quality 334
Non-Departmental 338
Willowbrook Fund 339
Dark Fiber Enterprise Fund 343
Internal Services Fund 349
Human Resources 353
City Hall Annex 358
Facility Maintenance 359
Nora Mayo Building 362
Technology Services 363
Engineering Services 371
City Hall 374
Non-Departmental 375
Motor Pool Fund 377
Fleet Management 380
Non-Departmental 384
Five-Year Capital Imp. Plan 385

Glossary 491
Acronyms 497

The intent of the budget document is to present the City of Winter Haven's budget in a comprehensive yet easy to read fashion. We have included this guide to break down the document into major sections and provide a brief description of what can be found in each section. The document starts with a Table of Contents.

INTRODUCTION

The section opens with this Reader's Guide followed by a cover page listing the Mayor, Commissioners and the Executive Management Team. Next is the Government Finance Officers Association (GFOA) Budget Award and then a summary of what the budget means, why certain funds are established and information related to Truth In Millage (TRIM). It is followed by an Organizational Chart and the Budget Letter. The Budget Letter discusses the major revenues and expenditures by fund and provides a brief look into the economy and how the budget is constructed. Next is our Strategic Plan which details the City Vision Plan, Mission Statement, Core Values, and the supporting Strategic Pillars. The six Strategic Pillars are defined and the corresponding Performance Metrics, Scorecard and Dashboard, and Transparency Portal are discussed. The Introduction concludes with About Winter Haven, a visual of our community, miscellaneous statistical data, a community profile and historical beginnings, the economic condition and outlook, some major initiatives, demographic statistics, principal taxpayers, historical millage rates, etc. are presented.

PROCESSES / POLICIES

This section discusses the budget adoption and amendment process, including the Budget Calendar and a Summary of Significant Policies including accounting and financial management policies.

ORGANIZATIONAL AND FINANCIAL SUMMARIES

A chart reflecting the departmental structure for the city's budget begins this section. Followed are graphs summarizing current budgeted revenues and expenditures. A budget summary of all funds, revenue source summary, as well as a historical look at local millage rates can be found in this section. Next is information on authorized personnel FTE to include three- year comparisons with details of FTE changes from FY 2024 to FY 2025. Completing this category is information regarding debt, which includes outstanding debt, debt ratios, and debt to maturity schedule.

ORGANIZATION STRUCTURE / FUND STRUCTURE AND DEPARTMENTS

This section begins with a chart reflecting the fund structure for the city's budget. Historical revenue data for each of the funds is shared after the summaries. Each fund is detailed here with each department expenditures, budget narrative, performance metrics, large expense items and authorized personnel FTE.

5 YEAR CIP (CAPITAL IMPROVEMENT PROGRAM)

This section details various proposed capital improvement projects with a minimum cost of $25,000 and a useful life of at least five years. It begins with a summary of funding sources for each of the projects and then details each specific project. This document is primarily a planning document, the purpose of which is to inform the City of upcoming large public improvement projects. The planning window for this CIP is fiscal years 2025 – 2029.

GLOSSARY

Frequently used terminology is defined in this section.

ACRONYMS

Frequently used acronyms are identified in this section.

COLOR GUIDE

Throughout this book you will see the City of Winter Haven department colors. These colors are utilized to differentiate the various departments at-a-glance. Any items that pertain to the full City or multiple departments will be shown in the City's primary green and blue.

WINTER HAVEN
THE CHAIN OF LAKES CITY

Winter Haven Regional Airport
GILBERT FIELD

City of Winter Haven
City Clerk

City of Winter Haven
Parks, Recreation & Culture

City of Winter Haven
City Manager's Office

City of Winter Haven
Public Safety

City of Winter Haven
Economic Opportunity & Community Investment

City of Winter Haven
Public Works

City of Winter Haven
Financial Services

City of Winter Haven
Technology Services

City of Winter Haven
Human Resources

City of Winter Haven
Water Department



MAYOR
Nathaniel J. Birdsong, Jr.

MAYOR PRO-TEM
Brian Yates

CITY MANAGER
T. Michael Stavres

DEPUTY CITY MANAGER
M.J. Carnevale

COMMISSIONERS
L. Tracy Mercer
Bradley T. Dantzler
Clifton E. Dollison

ASSISTANT CITY MANAGER - PUBLIC SAFETY
Charlie Bird

CITY ATTORNEY
John Murphy

CITY CLERK
Vanessa Castillo

EXECUTIVE MANAGEMENT TEAM

Airport	Troy Heidel, Director
Economic Opportunity & Community Investment	Eric Labbe, Director
Financial Services	C.J. Scott, Director
Fire Department	Sonny Emery, Chief
Human Resources	Shawn Dykes, Director
Parks, Recreation & Culture	Julie Adams, Director
Police Department	Vance Monroe, Chief
Public Affairs & Communication	Katrina Hill, Director
Public Works	Brittany Hart, Director
Safe Neighborhoods	Tanya Ayers, Director
Technology Services	Hiep Nguyen, Director
Water Department	Gary Hubbard, Director

Prepared By: Financial Services Department: C.J. Scott, CFO; Allen Weeks, Budget & Management Officer, and Brandon Bussiere, Financial Grant Manager

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Winter Haven, Florida for its annual budget for the fiscal year beginning October 1, 2023. This was the 31st consecutive year the City has received this prestigious award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Winter Haven
Florida

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morrill

Executive Director

WHAT IS A BUDGET?

A budget is a financial and operating plan for a City for a period called a "fiscal year". The City of Winter Haven's fiscal year begins October 1st and ends September 30th. The fiscal year that begins on October 1, 2024, and will end on September 30, 2025, is referred to as "Fiscal Year 2025".

WHAT IS A FUND?

A fund is established to account for the receipt and use of specific revenues. Each fund is independent of all others. The General Fund is the largest and accounts for most of the traditional governmental services such as Police, Fire, Culture and Recreation, and administrative departments including Executive Services, General Government, Finance, Streets and Planning.

Special Revenue Funds are created to account for specific revenues that can only be spent for certain purposes. Currently, these include Library Fund, Local Housing Fund, Airport Fund, Cemetery Fund, CRA – Downtown and Florence Villa Funds, Federal Building, Building/Permitting Fund, Impact Fee Fund, WH Affordable Housing Fund, and the Urban Forestry Fund.

An **Enterprise Fund** is used to account for government services that are primarily supported by user charges. These funds receive no tax money and are operated in much the same manner as a private business. Included as enterprise funds are the Solid Waste Fund, Utility Fund, Willowbrook Fund (for the City's golf course), Stormwater Fund, and the Dark Fiber Enterprise Fund.

The **Capital Project Funds** were created for the financing sources and expenditures associated with major multi-year capital projects. Capital Projects include the Transportation Fund and the Capital Projects Fund.

Last of all of the budgeted funds are the **Internal Service Funds**. Although similar to the Enterprise Funds, they derive all their revenue by charging departments within the City for their services. The Internal Services Fund includes Human Resources, Facility Maintenance, Technology Services, and Engineering Services. The Motor Pool Fund maintains City equipment and vehicles.

TRUTH IN MILLAGE (TRIM)

The budget and property tax rate adoption process is governed by State Statute known as TRIM (Truth in Millage). Winter Haven properties are assessed by the County Property Appraiser's office and taxes are collected by the Tax Collector's Office. Property owners are eligible to receive a homestead exemption of up to $50,000 on their principal place of residence.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first hearing occurs after citizens receive a TRIM notice from the Property Appraiser. The notice includes the following information:

1. The new assessed value and the assessed value for the prior year
2. The tax bill if the current property tax rate is levied for the new year
3. The tax bill if the rolled-back rate is levied for the new year (the rolled-back rate is that property tax rate which would derive the same amount of revenue based on the new assessed values as was raised in the prior year at the old assessed values; it discounts for inflation); and
4. The property tax bill if the proposed budget is adopted

The second public hearing is advertised by means of a 1/4–page newspaper advertisement. Accompanying this advertisement is a summary of the revenues and expenditures contained within the budget tentatively approved at the first public hearing.

CITIZENS OF WINTER HAVEN



CITY COMMISSION
Nathaniel J. Birdsong, Jr., Mayor
Brian Yates, Mayor Pro Tem
Bradley T. Dantzler, Commissioner
L. Tracy Mercer, Commissioner
Clifton E. Dollison, Commissioner



City Attorney
John Murphy



City Manager
T. Michael Stavres



City Clerk
Vanessa Castillo



Deputy City Manager
M.J. Carnevale



Assistant City Manager Public Safety
Charlie Bird



Public Affairs & Communication
Katrina Hill



Chief of Police
Vance Monroe



Financial Services
Colleen “CJ” Scott



Fire Chief
Sonny Emery



Airport
Troy Heidel



Safe Neighborhoods
Tanya Ayers



Economic Opportunity & Community Investment
Eric Labbe



Parks, Recreation & Culture
Julie Adams



Water Department
Gary Hubbard



Human Resources
Shawn Dykes



Public Works
Brittany Hart



Technology Services
Hiep Nguyen

SERVICES BY DEPARTMENT

AIRPORT
Airport Administration, Operations, Maintenance, Grant Applications & Administration, Airport Billing & Collections.

CITY ATTORNEY
Legal Services (Contractually Provided)

CITY CLERK
Commission Meeting Minutes, Records Management, Historical Archives

CITY MANAGER'S OFFICE
City Commission Coordination, City-Wide Administration, Public Affairs & Communication, Diversity & Inclusivity

ECONOMIC OPPORTUNITY & COMMUNITY INVESTMENT
Engineering, Planning, CDBG / S.H.I.P. Affordable Housing, Building / Permitting, Downtown & Florence Villa CRAs

HUMAN RESOURCES
Organizational Effectiveness, Safety, Health & Wellness, Special Assignments, Risk Management

TECHNOLOGY SERVICES
Information Technology, Dark Fiber Enterprise, GIS, Cybersecurity

FINANCIAL SERVICES
Budget, Accounting, Payroll, Procurement, Courier / Mail Service, Internal Audit, Grant Management

PARKS, RECREATION & CULTURE
Library, Recreations, Parks, Grounds, Cemeteries, Athletics, Facility Maintenance, Willowbrook Golf Course

PUBLIC SAFETY
Police Administration, Police Support & Community Services, Law Enforcement Operations, Code Compliance, Fire Administration, Fire Emergency Services, Fire Prevention & Education, Fire Emergency Management

PUBLIC WORKS
Natural Resources, Streets & Drainage, Transportation (TIP), Solid Waste, Fleet Maintenance

WATER UTILITY
Administration, Asset Management, Utility Account Services / Payment Services, Field Services, Water Production & Distribution, Wastewater Operation & Maintenance

September 10, 2024

To the Honorable Mayor,
Members of the City Commission
The City of Winter Haven, Florida

We are pleased to submit for your consideration and approval the Fiscal Year 2024-2025 City of Winter Haven Operating Budget. Due to prudent management by the Commission, the City has strengthened its finances and infrastructure and is well positioned for growth and development. The $263.6 million budget (excluding interfund transfers) is a responsible spending plan which expands the level of services provided to our citizens.

In an effort to strategically align operational, policy-based, and financial investment decisions, the City Manager's Office began a strategic initiative to capture measurable data and constituent feedback in six unique service categories that encompass all of the services provided by the City. The formation of these key areas of service were vetted through focus groups that included graduates of City University Class I, current community partners, and the leadership of the various City departments. The resulting strategic pillars include Quality of Life; Community Safety; Infrastructure; Responsible Government; Environmental Stewardship; and Economic Sustainability.

The pillars will be an essential aspect of the performance measurements detailed in the FY 2024-2025 Budget. Additionally, the City is working with a vendor to facilitate community surveys that will help capture constituent sentiment on how the City is performing in relation to each of the pillars. Collectively, this information will be used to help guide recommendations for operations, policy, and financial investments moving forward. Furthermore, the pillars will provide a framework for communicating back to the community via annual reports, presentations (e.g., the State of the City address, civic groups, neighborhood groups, etc.), and informational pieces.

With a robust housing and construction market, as well as increased development activity, the City continues to experience positive taxable property values. Gross taxable property values increased over 11.26% this year, compared to prior year's taxable value. It is important to note that while market values continue to increase, the "Save Our Homes" (SOH) cap will moderate the impact to taxpayers' assessed values from rising market values. Per Section 193.155(1). Florida Statutes, there are limits to annual increases in assessed value on real property that receives the homestead exemption. The change in assessed value from one year to another is not to exceed 3% or the Consumer Price Index, whichever is lower. For 2024, assessed values will be capped at 3%. Please note that 64.62% of properties within the City are homesteaded.

Each year, the Commission adopts a fiscally sound approach to budgeting, allowing the City to be responsible financial stewards of its resources. With prudent management of financial resources and strategic planning, several major Initiatives will come to fruition in the near future.

- The Winter Haven Recreation and Cultural Center (WHRCC) will be completed by the winter of 2025. The WHRCC will be a state of the art facility with a multi-use gymnasium, a zero depth entry swimming pool, a splash pad, new playground, outdoor sport court, a fitness center, library/ technology area with WIFI, offices and community meeting space.

- The City's Chain of Lakes facility designed for amateur and collegiate baseball will feature four collegiate, artificial-turf baseball fields, complete with dugouts, batting cages, team pavilions, fan areas with shade, and expanded parking areas. The anticipated date of completion is the summer of 2025. The City entered an interlocal agreement with the County to provide up to $12M of the funding for the project.

- The City's initial phase of the new Water Resource Facility will commence in FY 2025. The Facility will combine two wastewater treatment facilities into one and establish a new lift station to manage future flows. The Water Resource Facility is required to meet the needs of the City's growing population and will have the capacity to handle current and projected 2045 flows.

- The City strives to maintain the quality of life for its neighborhoods by resurfacing streets and maintaining trails and walkways. Each year, the City designates $2M for the Transportation Improvement Program to manage pavement conditions of the City and improve pedestrian networks to improve safety and create a more connected community.

In 2024, there were several legislative initiatives proposed that would have had a significant impact on the City. A proposal to provide an additional $25,000 homestead exemption for properties assessed over $50,000 and a restriction that required two-thirds majority approval to increase the millage rate both failed. However, effective January 1, 2025, an annual inflation adjustment to the value of homestead exemptions will occur. The long term effect of this amendment has not been determined.

There was also concern with HB 1277, which among other restrictions, limited utility revenue used for non-utility government functions to 10%. For the past four years, the City has maintained a dividend of 12% of Water and Sewer Audited Operating Revenues to the General Fund. The proposed bill failed; however, the expectation is a revision to this bill will return.

The City's financial forecast is favorable when comparing the budget to actual for the fiscal year ending 2024. In the General Fund, revenues are higher than anticipated mainly due to, Communications Service Tax, Utility Service Tax, and Interest earnings. Actual expenditures are less than budget due to open positions, and professional and contractual services budgeted but not anticipated to be completed by year-end.

KEY BUDGET HIGHLIGHTS:

- The current millage rate for FY 2024-2025 is 6.5900 mills.
- Gross taxable property values for the City increased 11.26% to $4.74 billion in FY 2024-2025, compared to $4.26 billion in FY 2023-2024.
- Ad Valorem revenues increased $2,734,291 in the General Fund; totaling $27,793,715 for FY 2024-2025. Ad Valorem proceeds in the Downtown CRA District and Florence Villa District are $3,688,373 and $1,294,530, respectively. A combined increase of $665,761 over prior fiscal year.
- The City is committed to fund the Affordable Housing Initiative by allocating $250,000 from the General Fund to the Affordable Housing Fund, which includes a Residential Infill Affordable Housing Program.
- The City also administers the State Housing Initiatives Partnership (SHIP) program which provides State funds that produce and preserve affordable homeownership and multifamily housing. In the past three years, the City has disbursed $320K to eligible applicants and committed over $463K to eligible homeownership activities.
- The Utility Fund will begin phase one of the Sapphire Necklace project at the Bradco Farm site which will include wetland restoration, flood mitigation, upper Floridan recharge wells, and a future nature park.
- The City provides grant and aid funding to several entities including the Community Partners as they are active participants in efforts to achieve the mission and vision of the City. Community Partners include the Winter Haven Economic Development Council, the Greater Winter Haven Chamber of Commerce, Main Street Winter Haven, and Polk Vision. Funding for the Community Partners and Not-for-Profit Organizations is $285K and $318K, respectively.
- Twenty-nine new full time employee positions are budgeted across the various funds; including six police officers, Library staff to accommodate the new WHRCC, and Utility staff to manage the growth and demands of residents.
- A 2.5% step increase for employees to be received on their anniversary date is budgeted in adherence to the Step Plan approved in September 2021.
- A Cost of Living Adjustment is included to address retention, recruitment, and economic hardship with a weighted focus on our front-line staff.

GENERAL FUND

REVENUES
$72,358,151

Ad Valorem Taxes:
On July 1, 2024, the Polk County Property Appraiser reported the gross taxable value of property located in Winter Haven to be $4,745,881,925, a $480,111,604 (11.26%) increase over the previous year's value. After allocating $375,354,277 taxable value to the two CRA Districts, the General Fund reflects taxable value of $4,370,527,648 with which to apply the millage rate. The current millage rate of 6.5900 in FY 2024-2025 will produce $27,793,715 to the General Fund Budget at a collection rate of 96.50%. Ad valorem revenues include $100,000 in delinquent taxes as taxes become delinquent after April 1st, with an interest rate imposed.

The FY 2024-2025 rolled-back millage rate is 6.2912. Since the proposed millage rate of 6.5900 exceeds the rolled-back rate, the City is required to advertise the millage as a tax increase incompliance with a State law known as the Truth In Millage Act (TRIM).

Franchise and Utility Taxes:
The City imposes a Franchise and Utility Tax on the sale of electricity, natural and bottled gas, water, and fuel oil within the City limits of Winter Haven. The budget reflects a 5% increase over current year anticipated revenues, matching the expected growth in the residential and commercial customers and due to a proposed increase in utility fees approved by the Florida Public Service Commission for TECO and Duke Energy.

State Shared Revenues:
Most proceeds in the State Shared Revenue classification are derived from the One Half Cent Sales Tax and State Sharing Revenue. The One Half Cent Sales Tax generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue to eligible county and municipal governments. The State's Revenue Sharing Trust Fund allocates a portion of state sales taxes and municipal fuel taxes collected to municipalities based on a formula that includes municipal population and municipal sales tax collections. A conservative 5.60% increase over current year anticipated revenues has been budgeted.

Contributions:
In February 2017, the City Commission passed Resolution No. R-17-10. This resolution required staff to reduce the annual contribution from the Water and Sewer Fund to the General Fund by $300,000 per year until the annual contribution is equal to or less than 12% of Water and Sewer Fund operating revenues, as reported in the previous year's Annual Comprehensive Financial Report (ACFR). This is the fourth consecutive year, the budget contribution to the General Fund meets the 12% threshold. The FY 2024-2025 budget contribution from the Water and Sewer Fund to the General Fund is $5,341,422.

The General Fund receives a contribution of $1,228,000 from the Solid Waste Fund.

GENERAL FUND

EXPENDITURES
$74,514,965

Due to the increase in taxable values of Winter Haven property, the City is able to provide additional services in the General Fund. Some additional Fund highlights are as follows:

- The General Fund reflects 12 new full time positions, including six police officers, to accommodate growth and the needs of its residents. The City has seven School Resource Officers (SRO) that were 75% funded by the Polk County School Board (PCSB). It was determined that the PCSB would transfer all SRO positions and funding to the Polk County Sheriff's Office. The City is retaining six officers as patrol and one SRO remains as a partnership with New Beginnings Charter School.

- Significant projects in the General Fund include playground park enhancements, design for pickleball courts, pedestrian bridge repairs, restroom upgrades at the Fieldhouse and Conference Center, Lions Park redesign, and improvements to public safety buildings.

- As noted previously, the General Fund provides over $603K in financial support for Not-For-Profit organizations and Community Partners.

- A Cost of Living Adjustment (COLA) is included to address retention, recruitment, and economic hardship with a focus on the City's front-line staff.

LIBRARY FUND

REVENUES
$2,146,200

The major sources of funding for the Library include an interfund transfer from the General Fund and funding from the Polk County Library Cooperative. The funding formula for the distribution from the Polk County Library Cooperative includes a percentage of the Library's circulation, and operating costs. The County's contribution is budgeted to increase by $115,000.

EXPENDITURES
$2,362,550

The Library operation includes four additional full time positions and one part-time position to accommodate the new Library at the WHRCC. The amount to be spent on the purchase of books increased $140,000 to $229,535. Keep in mind, Library Impact fees assist in the funding of book inventory.

SHIP FUND

REVENUES
$453,345

The SHIP Fund accounts for the activity generated by the City's participation in the State Housing Initiatives Partnership (SHIP) Program. The purpose of the SHIP program is to provide safe, decent, affordable housing to very low,and low to moderate income households. The SHIP program derives its funding as a result of the Sadowski Affordable Housing Act passed by the Florida Legislature. The Sadowski Act funding is based on documentary stamp fees on real estate transactions. The proceeds are distributed annually among participants on a pro rata formula based on population. Participants have two years from the end of the State's fiscal year of the award to spend the funds received through the SHIP program.

In FY 2024-2025, the City is budgeted to receive $422,345 from the State of Florida. Other revenues include loan repayments and interest earnings. These funds, along with $1,586,647 cash carry forward from prior year, will provide major housing initiatives.

EXPENDITURES
$504,466

The City has a robust housing initiative program with $320,000 disbursed to eligible applicants in the past three years, and encumbered funds of $463,590 committed to eligible homeownership activities. The FY 2024-2025 budget reflects $420,00 for housing rehabilitation, down payment assistance, closing cost assistance, and minor repair assistance. Other expenditures include administration fees and personnel costs.

AIRPORT FUND

REVENUES
$8,338,824

The Airport continues to have robust activity and more demand for hangar leases. Revenues for rents, royalties, and fuel sales are anticipated to increase over $505,200, when comparing current estimated revenues to prior year actual revenues. Several capital projects are budgeted with grant proceeds as the largest source of funding for these projects. Major initiatives are the South Apron Rehabilitation, Airport Security Improvement Projects, the Digital Tower, and Commerce Park.

EXPENDITURES
$8,799,666

In addition to the major initiatives listed above, other significant projects include emergency generators, an Airport Emergency Plan, and a Flightline Cafe walk-in cooler. Due to an increase in budgeted capital and operating expenditures, a minimal cash surplus is reflected. However, grant funding is provided on a reimbursement basis. Completion of these projects will enhance operations and provide financial opportunities in the future for the Airport.

CEMETERY FUND

REVENUES
$786,850

Revenues are budgeted to decrease in FY 2024-2025 due to a decrease in cemetery lot sales and marker sales. A General Fund subsidy of $400,000 is budgeted for FY 2024-2025. The Parks & Rec Impact Fee Fund is budgeted to transfer $100,000 to the Cemetery Fund to fund expansion costs.

EXPENDITURES
$936,350

Cemetery budgeted expenditures include one new position to assist in maintenance and support of operations. Capital expenditures include Z Turf equipment, fencing, and road resurfacing.

DOWNTOWN CRA FUND

REVENUES
$3,752,573

The gross taxable value of property located in the Downtown CRA District increased $37,943,205 (14.9%) in FY 2024-2025 compared to the previous year. When adjusting the taxable value by the 1999 base year value with a 95% proportion value, the net tax increment value is $277,839,388. Utilizing the City's proposed millage rate of 6.5900 and the County's millage rate of 6.6852, the expected FY 2024-2025 ad valorem revenue is budgeted to be $3,688,373, a $478,518 increase over the previous years' revenue.

EXPENDITURES
$5,013,484

The Downtown CRA budget is prepared prior to the Advisory Board making a budget recommendation to the City Commission. Staff assigns values to personnel, operating and debt service costs and budgets the residual funds in the capital category. These residual funds are the amounts of money available for capital projects. The budget for capital projects in FY 2024-2025 is $2,087,775. Major capital projects include the Bowen Yard Pond improvements, installation of Wayfinding Signage, Water Tower Lighting, and Avenue C SW & 2nd Street Lighting.

FLORENCE VILLA CRA FUND

REVENUES
$1,309,530

The taxable value of property located in the Florence Villa CRA District increased $14,847,051 (16.9%) in FY 2024-2025 compared to the previous year. When adjusting the taxable value by the 1999 base year value with a 95% proportion value, the net tax increment value is $97,514,888. Utilizing the City's proposed millage rate of 6.5900 and the County's millage rate of 6.6852 the expected FY 2024-2025 ad valorem revenue is budgeted to be $1,294,530, a $187,243 increase over the previous years' revenue.

EXPENDITURES
$3,050,489

As with the Downtown District, the Florence Villa CRA Fund Budget is prepared by staff prior to the approval of the Advisory Committee. Staff calculates personnel and operating costs leaving the residual balance available for projects in the capital account. These residual funds are the amounts of money available for capital projects. Budgeted capital projects for FY 2024-2025 are $1,930,397. Major initiatives include land acquisition, Neighborhood Service Center modernization, commercial façade grants and residential infill new construction.

FEDERAL BUILDING FUND

REVENUES
$153,341

The United States General Services Administration donated the Federal Building to the City in 2003 in an effort to dispose of surplus Federal Buildings. The original lease with the United States Department of Agriculture (USDA), the building's lone tenant, expired on November 30, 2019. An amendment to this lease was negotiated in September 2020, which includes a 2 ½ % annual CPI adjustment, and is set to expire on November 30, 2024. A new amendment was approved in August 2023, which will continue to implement a 2 ½ % annual CPI adjustment and will extend the lease until November 30, 2029.

EXPENDITURES
$90,140

Operating expenditures include repair and maintenance, utilities, and supplies. Miscellaneous expenditures reflect facility maintenance.

BUILDING / PERMITTING FUND

REVENUES
$3,398,750

Winter Haven has experienced unprecedented growth in the past several fiscal years. This growth has been reflected in unusually high building permit revenue. Building revenues are budgeted to increase moderately. In August 2023, the Commission approved a reduction in building permit fees of 25% as the Building Fund has excess funds that may not be carried forward to future years (F.S. 553.80)

EXPENDITURES
$3,427,342

Due to the high volume of activity, the FY 2024-2025 Budget reflects two additional personnel positions. For the past several years, funds have been transferred to the Construction Fund to build a facility for Permitting activities and acquire a satellite office to better serve the citizens of Winter Haven. The Capital Construction Fund provides a budget of $5,959,885 for a building facility and satellite office.

IMPACT FEE FUND

REVENUES
$3,290,000

Impact fees continue to be favorable. Due to robust growth in the residential and commercial market impact fee revenues are budgeted at $3,200,000 for FY 2024-2025. Interest earnings are anticipated to be $90,000.

EXPENDITURES
$2,050,000

Impact fee expenditures are reflected as transfers to the appropriate funds. Listed below are the transfers for FY 2024-2025.

- Library Impact Fees are transferred for the expansion of the Library book inventory in the amount of $100,000. An additional $150,000 in Library Impact Fees was transferred to the Capital Construction Fund for the Library facility within the WHRCC.

- Transportation Impact Fees will be transferred to the Transportation Fund in the amount of $200,000 to support the Motor Pool Road Project.

- Police Impact Fees of $600,000 will be transferred to the General Fund to partially offset the acquisition of police vehicles and fund the capital depletion fund.

- Fire Impact Fees of $700,000 will be transferred to the General Fund to partially offset the cost of current and future purchases of fire vehicles ($300,00 is dedicated to the Fire Capital Depletion Fund).

- Parks/Recreation – $100,00 is allocated to the Cemetery Fund for the expansion projects and $200,000 to the General Fund for the Lions Park project.

WINTER HAVEN AFFORDABLE HOUSING FUND

REVENUES
$280,000

The Affordable Housing Fund was established pursuant to Ordinance 0-21-59 approved in September 2021. The Fund was created as one of the recommendations made by the Florida Housing Coalition in the Affordable Housing Action Plan completed in August 2021. Another recommendation contained in the plan was for the City to fund the Affordable Housing Initiative in the amount of $250,000 annually. The FY 2024-2025 Budget continues to accommodate this recommendation.

During FY 2021-2022, the General Fund contributed $1,500,000 to the Fund. In addition to the General Fund's contribution, proceeds from the sale of lots sold for the construction of affordable housing were deposited into this Fund.

EXPENDITURES
$295,000

The FY 2024-2025 Budget reflects a $295,000 contribution to Heart for Winter Haven. Heart for Winter Haven assists citizens by providing case management stabilization services and assists in finding secure and safe housing for those in need.

In FY 2022, the City provided $460,000 to Blue Winter Haven, LLC to assist with the construction of 88 affordable housing units known as Florence Place.

URBAN FORESTRY FUND

REVENUES
$115,000

The Urban Forestry Fund is a designated financial resource established to support the sustainable management, enhancement, and expansion of urban forestry within the City. Initial funding is an interfund transfer from the General Fund with an expectation to seek other sources of revenue, including grants.

EXPENDITURES
$115,000

Expenditures include the planting of new trees, supporting the maintenance and care of existing trees to ensure their health and longevity, and developing and implementing urban forestry plans.

TRANSPORTATION FUND

REVENUES
$8,474,953

The Transportation Fund reflects all non-airport transportation projects. Projects are funded by debt and grant proceeds, impact fees, CRA funds specific to the CRA, and gasoline taxes collected in the General Fund and transferred to the Transportation Fund.

Additional funding, in the amount of $2,000,000 is provided annually for Transportation Improvement Projects (TIP) from one mill of the Ad Valorem Revenues as approved by the Commission in 2018.

EXPENDITURES
$15,764,772

Major projects include Pollard Road Extension, 3rd Street NW, South Lake Howard East and West, Motor Pool Road, Transportation Improvement Program, and 6th, 8th, 9th & CGB Intersection improvements. Grant proceeds are anticipated from the following agencies: Florida Department of Transportation (FDOT), Department of Economic Opportunity (DEO), and Department of Housing and Urban Development (HUD).

CAPITAL PROJECTS FUND

REVENUES
$2,630,000

In FY 2024-2025, the 2015 Construction Fund and 2021 Construction Fund were combined into the Capital Projects Fund to streamline reporting, treasury, and audit functions. Funding of capital projects includes the issuance of $22.5 in non-taxable bonds and $4.5 million in taxable bonds in 2021. It was determined that the taxable bond provided more flexibility with construction of a parking garage. Current projections for the construction of the parking garage extend beyond fiscal year 2025. As such, the City re-purposed the bond proceeds to the Chain of Lakes recreational facilities project as this project has commenced and is in the design state of completion. Debt proceeds provided funding for Lake Conine Recreation, the Parking Garage, Fire Stations 4 & 5, Lake Maude Park Phase II, WHRCC, the Pocket Park, Chain of Lakes Park Phase II, and Lake Elbert Trail.

In December 2023, the City issued Non-Ad Valorem revenue bonds in the amount of $24.2 million with the purpose of the acquisition, expansion, and construction of Capital Improvements to the City's parks, roads, recreation facilities, and water and sewer system. Improvements include construction of a new recreational complex consisting of athletic fields, pedestrian facilities, docks and parking facilities, construction of a roadway extension that will provide multi-modal trails, and the acquisition of approximately 370 acre tract of land that will house a planned wetland reclaim/recharge area and operations facility.

EXPENDITURES
$69,276,874

Major capital projects budgeted for FY 2024-2025 include:

- $21,822,303 for the WHRCC
- $24,646,906 for Chain of Lakes
- $3,628,767 for Lake Elbert
- $5,959,885 for a Building Facility
- $4,999,960 for Fire Stations 4 and 5
- $2,934,198 for Lake Conine
- $1,970,000 for Rowdy Gaines Olympic Pool Renovations.

SOLID WASTE FUND

REVENUES
$10,229,000

Solid Waste rates are budgeted to increase 2.5% in FY 2024-2025. Due to a robust housing and commercial market, anticipated Residential revenues are expected to increase by $405,000 and Commercial revenues by $193,000, when compared to the prior year budget.

EXPENSES
$12,253,859

The FY 2024-2025 Budget reflects capital expenditures of $2,357,825. Expenditures include a 30 yard compactor, funding for the capital depletion reserve, roll off containers, and commercial dumpsters. An annual dividend of $1,228,000 is transferred to the General Fund.

WATER AND SEWER FUND

REVENUES
$80,264,344

Revenues in the Water and Sewer Fund are budgeted to increase $10,016,044 in FY 2024-2025 compared to the previous year. Water and sewer rates increased 2.5% as of May 1, 2024. The City contracted with Raftelis Financial Consultants, Inc. to conduct a rate study for water, wastewater, reclaimed water and connection fees. The purpose of the study is to address continuing revenue sufficiency and develop a conceptual approach to funding the significant amount of capital improvements in the City's five-year budget. A proposal of rate modifications will be presented to the Commission in FY 2023-2024. Grant revenues of $6,433,014 include funding from the Department of Environmental Protection (DEP) and SWFWMD. Other revenue sources of $16,200,000 to fund capital projects include SRF loans.

EXPENSES
$74,833,871

The Water and Sewer Fund added five new positions for FY 2024-2025. The additional staff will be dedicated to water plant, water maintenance, and lift operations. Major expenses include Wastewater Treatment Plant improvements, Logistics Parkway Extension, ADR Wellfield - CEI services and construction, and phase I of the One Water Project Development. The One Water Approach supports a resilient and sustainable water supply through restoration of the area's lakes and wetlands to provide natural storage, and reclamation and reuse of water resources using the latest technologies.
The budget also reflects renewal and replacement activities of $3,905,000.

STORMWATER FUND

REVENUES
4,768,500

The Stormwater Fund will receive the benefit of the Heartland Headwaters Act grant (SWFWMD) for the Lake Howard Nature Park project. The total cost of the project is $900,000 with the City and granting agency each providing $450,000. Other grants include funding from DEP for stormwater and restoration projects. Stormwater fees increase 2.5% on October 1st to account for the rising costs of goods and services (Resolution R-07-41).

EXPENSES
$6,497,944

Both the Drainage and Stormwater Quality operations are budgeted to operate with the same number of personnel in FY 2024-2025 as in the previous year. Major expenditures include South Lake Howard Nature Park wetland restoration, Rain Garden restoration, and costs for the National Pollutant Discharge Elimination System (NPDES) to help control water pollution.

WILLOWBROOK GOLF COURSE FUND

REVENUES
$1,221,000

Rounds of golf continue to exceed expectations. Revenues for the current year, FY 2023-2024, are expected to exceed budget by over $160,000. Anticipated revenues for 2024-2025 are reduced due to golf course renovations scheduled for the fiscal year.

FY 2021-2022, the City received $2,650,000 from Duke Energy for the purchase of right of way access to City property for construction of power transmission lines.

EXPENSES
$3,697,719

Capital improvements from the $2,650,000, provided by Duke Energy are budgeted to be expensed in FY 2024-2025. The golf course is approximately 120 acres. The course contains 18 holes, a driving range, putting green, bridges, cart paths, irrigation pond, clubhouse with shop and restaurant, on-course restroom, landscaping and other features. Improvements include on course renovations, irrigation renovations, bridge & cart path renovations, landscape upgrades, clubhouse upgrades, new on-course restroom. There will be an interruption in operations as the golf course renovation project commences.

DARK FIBER FUND

REVENUES
$661,904

The Dark Fiber Fund is an enterprise fund with the purpose of installing dark fiber through Winter Haven and ultimately linking up with fiber from other cities. The cost of fiber installation is funded by internal loans to be repaid over seven years at an interest rate of 3.0%. The current balance of the internal loans is $1,051,127. The enterprise derives its funding by charges made to internal city departments for fiber use and wholesaling fiber connections to retailers who in turn sell to public and private entities. There are currently 14 external customers paying for a full or partial strand of fiber.

EXPENSES
$494,580

In keeping with the “dig once policy”, the fund has $90,000 budgeted for fiber installation in FY 2024-2025.

INTERNAL SERVICE FUND

REVENUES
$9,504,216

An Internal Service Fund is a type of fund used to account for goods and/or services provided by one department to other departments of the City, on a cost-reimbursement basis; with a goal to "break even" over time, rather than make a profit.

The Internal Service Fund consists of the following services:

- Human Resources
- Technology Services
- Engineering
- Facility Maintenance
- City Hall and Grounds
- City Hall Annex
- Nora Mayo Hall

The above services derive funding by allocating their costs to other City departments; cost allocations are based on an estimated percentage of services to be rendered to the user departments in the upcoming fiscal year.

EXPENSES
$9,377,019

Major expenses include Technology Services which reflects budgeted costs of $5,655,685 as all department licenses, subscriptions, maintenance renewals, and capital assets related to systems are housed under this cost center.

MOTOR POOL FUND

REVENUES
$3,807,021

The Motor Pool provides fuel and repairs for the City's vehicle and equipment fleet. The motor pool derives its funding from billing other City Departments for services.

EXPENSES
$4,306,362

The cost of fuel for FY 2024-2025 is the most difficult element in the Fleet's budget to forecast. Fuel costs are anticipated to decrease approximately 3% for FY 2024-2025 budget as compared to prior year budget.

UNBUDGETED FUNDS

The City has various Funds which are not included in the budget. The reasons are as follows:

1. Trust Funds whose assets do not belong to the City are not included in the budget. The General Employees' Pension Plan, Police Officers' Pension Plan, and Firefighters' Plan fall into this category.

2. Several of the unbudgeted Funds account for activities which are budgeted in other funds. An example of this is Debt Service and the Capital Depletion Reserve Funds. All contributing Funds budget moneys for transfer to these unbudgeted Funds.

3. The City utilizes several funds which exist for a specific purpose with special legal requirements. Several Special Revenue Funds fall into this category.

A list of unbudgeted Funds with a brief description of each is as follows:

CAPITAL DEPLETION RESERVE

The Capital Depletion Reserve Fund accumulates monies to replace the City's vehicular rolling stock not belonging to Proprietary Funds. Each asset is assigned a replacement date, replacement cost and an assumed interest earnings rate. A special program is then used to calculate the annual contribution to fund its replacement. The balance in this Fund at the end of FY 2022-2023 was $7,678,377.

DEBT SERVICE FUND

This Fund accumulates transfers to pay principal and interest on the following debt issues:

- 2015A Non-Ad Valorem Bonds
- 2017 Non-Ad Valorem Bonds
- 2021 Non-Ad Valorem Bonds
- 2021B Non-Ad Valorem Bonds
- 2021C Non-Ad Valorem Bonds
- 2023 Non-Ad Valorem Bonds

SELF-INSURANCE FUND

The City self-insures its health program through a minimum premium plan. The plan is administered by an Administrative Services Organization (ASO) plus a contract with Florida Blue. This Fund accounts for all the activity relative to the City's health plan. At the end of FY 2022-2023, this Fund had an ending net position of $2,767,639.

PENSION TRUST FUNDS

The City's three pension trust funds (as noted above) account for the receipt and distribution of all pension plan monies. In FY 2022-2023, the City contributions were $1,807,805, $1,129,331 and $460,597 for the General Employees' Pension, the Firefighters' Pension, and the Police Officers' Pension, respectively.

In addition to the three defined benefit plans, the City offers all employees two Internal Revenue Code (IRC) Section 457 plans. The City also provides pension benefits through a defined contribution IRC Section 401(a) profit sharing plans to general employees and management, in lieu of participating in the general employees' pension. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings.

SPECIAL REVENUE FUND

Confiscations
Monies received by the Police Department for special purposes are recorded in this fund. These include: monies derived from the forfeiture of contraband properties, police training fees and abandoned property. The forfeiture of money derived from contraband property used in connection with violations of the law is governed by Florida Statute 932. The balance at September 30, 2023, was $14,589.

Police Training
Police training monies are received monthly from the office of the Polk County Tax Collector. The source of these funds is a $2 per conviction fee for violation of municipal or county ordinances under Florida Statute 943.25. Funds are used to pay the expenses of programs and courses meeting the provisions of Florida Statute 943.17 for the training of police officers. Any balance remaining at the end of a fiscal year is used for training in the following year. The balance at September 30, 2023, was $24,598.

Unclaimed Evidence
Under F.S. 705, unclaimed evidence monies may be used by the Police Department 60 days after conclusion of a criminal proceeding. The balance of unclaimed evidence monies at September 30, 2023, was $6,667.

Seized Funds
This account contains funds seized as a result of criminal activities pending disposition by the court. If the court forfeits the funds to the City they are transferred to the Confiscation Account. The balance at September 30, 2023, was $4,375.

DEA Confiscations
This account records funds received from Federal agencies as a result of Winter Haven Police cooperation in Federal investigations. These funds must be spent in accordance with Federal Regulations and do not require specific City Commission approval. The balance at September 30, 2023, was $86,134.

CONCLUSION

In conclusion, the FY 2024-2025 budget reflects the City's commitment to fostering a thriving, inclusive, and sustainable community. By prioritizing essential services, strategic investments, and innovative solutions, Staff aims to address both the immediate needs and long-term aspirations of our residents. This budget is a testament to the City's collective effort, guided by transparency, fiscal responsibility, and a shared vision for a brighter future.

When developing a balanced budget, Staff considers difficult tradeoffs between competing priorities and developing solutions with available resources. The proposed budget presents a balanced approach to accomplishing the City's goals within its fiscal parameters. While the City may not be able to fund all priorities in the upcoming fiscal year, the City continues to make strategic investments in the future.

We extend our deepest gratitude to our Commissioners, community members, and Staff whose dedication and input have been invaluable throughout this process. A special thank you to the Public Affairs and Communications Department for their invaluable contributions to creation of the budget book. Together, we will continue to build a City where every individual has the opportunity to prosper and where our shared values are reflected in every initiative we undertake.

Respectfully submitted,

T. Michael Stavres, ICMA-CM, CPM
City Manager

C.J. Scott, CPA, CGFO, CPM
Chief Financial

M.J. Carnevale
Deputy City Manager

Allen Weeks, CGFO
Budget and Management Officer

BUDGET POSTSCRIPT

Subsequent to submittal of the Transmittal Letter and Proposed Budget to the City Commission on July 17, 2024 and prior to the approval of the final budget the following changes were made to the FY 2024-2025 Budget:

1. Adjust the General Fund for the following amounts:
    a. Increase the Streets' Department budget for Lake Shipp design and Pedestrian Bridge Repairs, $50,000 and $500,000, respectively. These items were budgeted in Fiscal Year 2024 but due to circumstances will not commence until FY 2025.
    b. Increase the Police Capital Depletion Contribution by $585,205 to provide adequate funding for future vehicle purchases.
    c. Increase Fire Capital Depletion Contribution by $303,708 to provide adequate funding for future vehicle purchases.

VISION PLAN
2018 - DEFINING OUR MISSION, VISION, AND VALUES

In February 2018, a team of City Leaders and City employees came together to discuss new ways to strengthen and improve our City; a City that establishes the Greater Winter Haven area as a beautiful and harmonious community that embraces diversity while nurturing and promoting growth, economic development and quality of life for residents and visitors.

Key Opportunities and Challenges of the City and its employees were identified as follows:

- Develop a Multi- Year Financial Sustainability Model tied to budgeting
- Focus our City culture on serving Citizens first and not the bureaucracy
- Develop a Formal Succession Plan
- Brand City Government as the public sector Employer of Choice
- Attract greater diversity within our City workforce
- Focus on attracting high paying jobs to our City and retaining existing businesses
- Keep Community Partners (Winter Haven EDC, Winter Haven Chamber, Main Street Winter Haven) strong and make them even stronger
- Explore the potential for more public- private partnerships to reduce operating costs and improve internal efficiencies

The group was divided into KRA (Key Result Area) Teams and each team concentrated on these Key Opportunities and Challenges of the City and its employees while revisiting the City's Mission Statement and Values that were in place. The initial result was the formation of new Mission Statement, Vision, and Core Values that better guide the City to success.

The established Core Values drive all aspects of the City and how the City is perceived by the citizens and how City employees interact with citizens and with each other. The Core Values are defined by a set of strategies that are followed to integrate these values into the everyday operations of the City.





CITY OF WINTER HAVEN MISSION
Enriching Lifestyle through Exceptional Service.

CITY OF WINTER HAVEN VISION
To be the best City through relentless pursuit of excellence.

CITY OF WINTER HAVEN CORE VALUES
The core values represent how the City of Winter Haven employees do the work:

- **INTEGRITY / RESPECT**
  - Do the right thing
  - Work as a united team
  - Open and honest communication
  - Self-policing
  - Fair
  - Personal accountability

- **FINANCIAL STEWARDSHIP**
  - Shared resources
  - Strong stewards of resources and time
  - Transparency
  - Clear focus on priorities
  - Team understanding of the budget and individual contributions
  - Defined procurement procedures
  - Interdepartmental coordination and communication
  - Work is completed on time
  - Pursue creative funding sources
  - Electronically accessible financial information
  - Unmodified financial audits

- **INCLUSIVE**
  - Extensive orientation process for new employees
  - Training, mentoring, and coaching tools are common practice
  - Cross-functional teamwork regularly applied
  - Leadership-Employee interaction
  - Citizen involvement and neighborhood engagement
  - Strong social media engagement
  - Celebrate service of the community
  - Support citizens and community partners
  - Celebrate diversity in people and cultural events
  - Collaborations for positive relationships

- **VISIONARY**
  - Pursue best practices
  - Future-thinking while engaging employees
  - Actively seek employee input
  - Recognize and award visionary thinking
  - Invest time for outside-the-box thinking
  - Engage with outside partners regarding trends and approaches

- **EXCEPTIONAL SERVICE**
  - Timely responses; find the answer – always
  - Respectful, honest, and genuine in all interactions
  - Strong citizen advocates and partners
  - High cooperation and engagement
  - Adaptable and resilient
  - Exceed expectations
  - Proactive, get to yes
  - Deliver results

2022-2024 PHASES OF STRATEGIC PLANNING

Building on the mission, vision and values, the City of Winter Haven embarked on a two-year effort to develop this strategic plan. This was the first undertaking of this type of plan in the City's history. The process included creating an organizational framework for strategic planning and communication; robust research from multiple perspectives; data collection, analysis, and reporting; City Commission strategic planning retreat; and a deep-dive to develop action strategies for each of the goals set by the City Commission.

DEVELOPMENT OF STRATEGIC PILLARS

In an effort to strategically align operational, policy-based, and financial investment decisions, the City Manager's Office completed a strategic initiative to capture measurable data and constituent feedback in six unique service categories that encompass all of the services provided by the organization. The formation of these key areas of service were vetted through focus groups that included citizens, community partner organizations, and the leadership of the various City departments.

Furthermore, the pillars will provide a framework for communicating back to the community via annual reports, presentations (e.g., the State of the City address, civic groups, neighborhood groups, etc.), and informational pieces.



PERFORMANCE METRICS DEVELOPMENT

Upon development of the Strategic Pillars, staff worked together during the FY 2024 budget planning processes to review, compile, and develop a set of City-wide metrics. These metrics all tie back to one or more strategic pillars; are organized by department; and are tracked on a weekly, monthly, quarterly, or annual basis.

Staff adopted a metric tracking technology, AchieveIt, to streamline a consistent process across all departments for collecting performance metric data. The individual closest to the data (whether that be an administrative aid, supervisor, division director, or department director) input the data in each required reporting cycle. All the data is available to management and the public via a live dashboard.

The performance metrics have been continually updated to improve on what is being tracked throughout FY24, which served as a pilot year for this process, and the strategic planning process. The ultimate goal is to track the metrics that provide context and valuable data to drive decision-making at all levels.

COMMUNITY SURVEY DEPLOYMENT

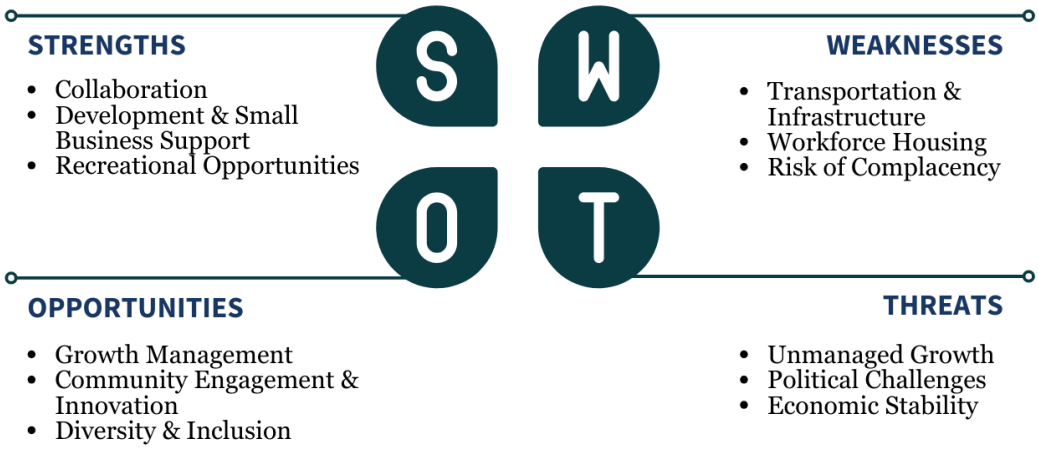
The City's first statistically valid City-wide community survey launched in late spring 2024. This survey runs twice a year, with reports in July and January each year. The survey is conducted by a third party. Survey responses are collected using a wide variety of media and technology. As responses come in, the demographics of respondents are compared to the City's most recent census data. Collection strategies are adjusted to ensure the demographics of the final respondent pool align with the City's census data. This is done to ensure survey responses reflective of the City's entire community.

Each survey question is mapped back to a Strategic Pillar. This results in a score card that shows how well the citizens feel the City is doing in providing services in each of the six key areas. This statistically-valid data is provided twice per year. Respondents also have the opportunity to provide open-ended responses, which are monitored daily throughout the survey windows by staff.

SWOT ANALYSIS

The City engaged more than 150 stakeholders from a wide variety of sectors including non-profit, healthcare, small business, large business, finance, tourism, and youth. These stakeholders were invited to reply to a survey providing their perspectives on the City's Strengths, Weaknesses, Opportunities and Threats. More than 60 responded, resulting in a robust SWOT analysis of the City as a whole, and from each sector's perspective.

The data was evaluated and seven SWOT analyses were created: Overall, Economic Sustainability, Quality of Life, Infrastructure, Environmental Stewardship, Community Safety, and Responsible Government. These analyses were used during the Strategic Planning Retreat to guide planning for the future.



STRATEGIC PLANNING RETREAT

The City Commission held a Strategic Planning Retreat March 27-28, 2024, facilitated by Emily Rogers, at the AdventHealth Fieldhouse and Conference Center. There they heard from experts, including Heather Benoit, a futurist with Strategic Government Resources and Charles Chapman, a lobbyist from the Florida League of Cities. Local partners also presented updates including the Winter Haven Chamber, Main Street Winter Haven, the Winter Haven Economic Development Council, and Polk County Public Schools.

Each pillar was addressed individually. The discussion began with a staff presentation reiterating the definition of the pillar, presenting the data collected, and providing an update on current initiatives already underway to support the pillar. The City Commission then discussed goals to be set, resulting in four to five goals for each pillar.



STRATEGIC PLAN DEVELOPMENT

City staff met March 29, 2024 to kick off the next phase of the process: development of a strategic plan to fulfill the goals set by the City Commission during the Strategic Planning Retreat. The goal of the meeting was to begin to capture ideas of strategies and action items that may help form the Strategic Plan. City Manager T. Michael Stavres also appointed pillar liaisons to each of the six pillars. These liaisons are responsible for working collaboratively across departments to finalize the strategic plan to achieve the goals set for their assigned pillars, ongoing tracking or progress toward achieving the goals, and semi-annual reporting on the progress of the goals to the City Commission.



Staff then spent the months following the retreat developing the full strategic plan. Each goal was assessed and three to eight strategies were developed for achieving each goal. The goals and strategies were further defined for clarity and consistency and timelines, costs, metrics and partnerships / resources were outlined for every strategy.

ONGOING REPORTING & PLANNING

Upon adoption of the Strategic Plan by the City Commission, work on each strategy begins according to the defined timelines. Pillar liaisons will work with the City Manager, Deputy City Manager, and collaborating departments and divisions to provide semi-annual updates on progress in each pillar. These updates will occur one per month, allowing the City Commission to hear about each pillar twice per year. Updates will be delivered during regularly scheduled City Commission or Agenda Review meetings.

A retreat will be held annually, providing the City Commission an opportunity to review the plan, update any goals, and respond to any emerging needs or opportunities. This document will be updated accordingly.

ACCESS THE STRATEGIC PLAN

The City of Winter Haven produced three printed versions of the strategic plan:

1. **Full Version:** This is a 165 page bound document that includes all details of the plan.
2. **Citizen Version:** This is a smaller, condensed version that lists and defines each goal and lists all the strategies adopted to support the goal. Each page includes a QR code that directs users to the relevant section of the full plan online.
3. **Staff Handbook Version:** This version lays out the goals and strategies in a timeline view, making it easy for staff to access critical information needed for full implementation of the plan.

The full version of the Strategic Plan can be accessed as an easy-to-read flipbook online at:
https://www.mywinterhaven.com/493/City-of-Winter-Haven-Strategic-Plan



Visit **MyWinterHaven.com/480/Transparency** to view the City of Winter Haven's performance metrics dashboards. These dashboards include up-to-date data for all performance metrics listed throughout this book.

Watch our video: Winter Haven - What it Means to Us - https://youtu.be/pWj1QVdDN-g



GET TO KNOW WINTER HAVEN

With a history in citrus, lakes, and Americana rock & roll, the Winter Haven, Florida experience is a chorus of modern lifestyle possibilities in harmony with our roots. Winter Haven is where affordable lake living is a reality, and water play is a natural requirement. It's a place where there's a concert on every corner and family excitement in every park. It's a town that chooses to differentiate itself with an understated cool vibe. Arts and culture, playful fun, music fusion, affordable homes, a craft brewery, and local eateries are just a sampling of daily life. And let's not forget about Winter Haven's hometown connection to family-friendly LEGOLAND Florida Resort just down the block from the City core.

Winter Haven continues to experience steady, quality growth as it transforms into a distinctively unique City, embracing the values and needs of its residents. Partnerships and a cooperative spirit make Winter Haven an attractive City for new businesses and entrepreneurs. The City's progress and success are owned by each of its residents, and planning for the future can never stop. Winter Haven is an exceptional destination offering all of life's desires within its boundaries. The City of Winter Haven staff looks forward to serving its residents, businesses and visitors as we all enjoy Winter Haven's special lifestyle.







CITY GOVERNMENT

The City of Winter Haven is a municipal corporation organized under the laws of the State of Florida. The City operates under a Council- Manager form of Government. Five elected City Commissioners are responsible for City policy. The City Manager, who reports to the Commission, is responsible for the day- to- day operations of 630 full time employees and 106 part-time employees.

Winter Haven is a full- service City, providing services in the areas of Police, Fire, Water & Sewer Utilities, Solid Waste, Roads & Drainage, Building Permitting and Inspections, Planning, Parks & Recreation, Libraries, Cemeteries, and multiple internal support functions. The current population of Winter Haven is 57,923.

DIVERSITY AND INCLUSIVITY

The City recognizes, embraces and celebrates the diversity of our great community and strives to include these unique voices, ideas and cultures in all aspects of City services.

RECREATION, SPORTS, TOURISM, & LEISURE

Winter Haven is home to Legoland Florida, a 150 acre theme park. The park includes more than 50 rides, entertainment and many fun- filled activities. It also has a water park complete with slides, splash area, wave pool, lazy river and beautiful lush gardens. Overnight guests can choose to remain on the property at the Legoland Hotel, Pirate Island Hotel, or the Legoland Beach Retreat or choose from an array of familiar larger chain hotels to smaller more intimate inns and resorts located around the City.



Our City provides various recreational activities including pickleball, tennis, skateboarding, paddle boarding, kayaking, fishing, boating, waterfront dining, entertainment or just quiet reflection.













STATISTICAL DATA

DATE OF INCORPORATION
November 1923

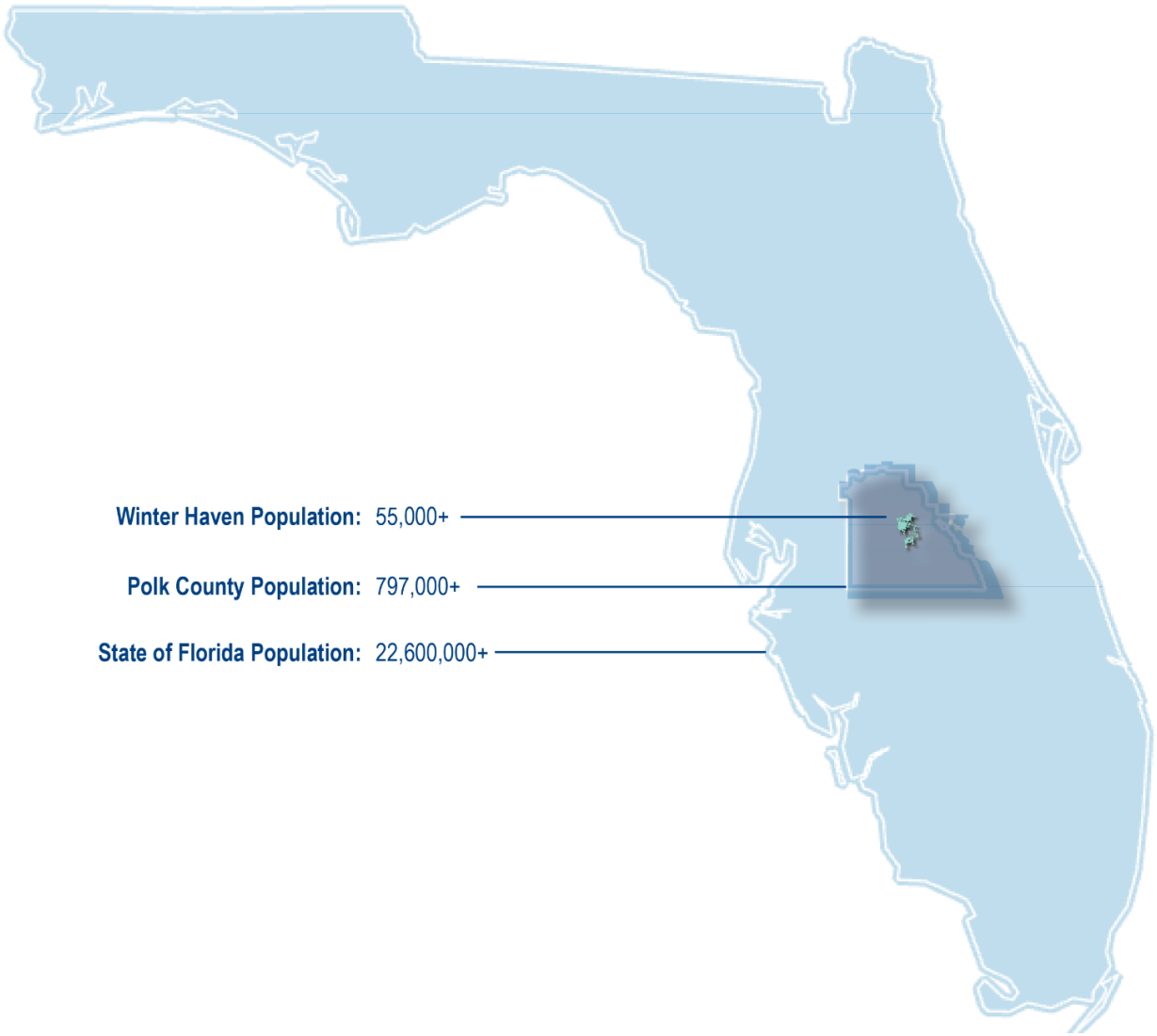
NUMBER OF LAKES
50

AREA IN CITY LIMITS
41.35 Square Miles

AREA OF LAKES
8.2 Square Miles

FORM OF GOVERNMENT
Winter Haven's City government comprises an appointed city manager who works with a five-member commission chaired by a mayor: the mayor is elected by the commissioners. Commissioners have a four-year term of office.

LOCATION
Winter Haven is located in the center of Polk County in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. Many area attractions in Tampa and Orlando are all within an hour's drive. The beaches of either the east or west coast are less than 75 miles away.



CLIMATE:
Subtropical

AVERAGE ANNUAL TEMPERATURE:
72-76° (high), 51-55° (low)

AVERAGE ANNUAL PRECIPITATION:
46.12 inches
Source: www.wkipedia.org

WATER SUPPLY SOURCE:
Floridan Aquifer

WATER DISTRICT:
Southwest Florida Water Management District



STANDARD METROPOLITAN STATISTICAL AREA:
Lakeland/Winter Haven

INDUSTRY/COMMERCE:
Tourism, agribusiness, healthcare, distribution industries and a growing technology sector Area Attractions: LEGOLAND Florida theme park, Bok Tower Gardens, Florida Air Museum at Sun 'n Fun, American Water Ski Hall of Fame, Florida Natural Growers Grove House, Frank Lloyd Wright Architecture at Florida Southern College

CITY WEBSITE:
www.mywinterhaven.com

SPECIAL DISTINCTION
In 1930 George W. Jenkins opened the first Publix supermarket in Winter Haven. Six years later Dick Pope Sr. opened Cypress Gardens, America's first theme park. In 2011, the botanical garden portion of the park was preserved and now exists inside the LEGOLAND Florida attraction. The popularity of the Cypress Gardens Ski Team continues today with free ski show performances held on Winter Haven's Lake Silver each third Saturday of the month as well as hosting the International Waterski & Wakeboard Federation (IWWF) World Water Ski Show Tournament in 2022.







COMMUNITY PROFILE

Winter Haven, known as the "Chain of Lakes City" is Polk County's second largest city. Widely recognized as the water skiing capital of the world, the "Chain of Lakes" is a boater's paradise with beautiful waters and world- class fishing. In Winter Haven, you are always just steps away from casting for large- mouth bass, bream, speckled perch, red- finned pike, bluegill and sunshine bass. It is centrally located with an ideal tropical climate, year- round natural beauty and a source of a variety of activities for entertainment.

Winter Haven is 146 feet above sea level. There are fifty fresh- water lakes within or bordering the City limits, many of which are connected via two chain systems of navigable canals. There are 14 boat ramps, 16 public docks/piers and 19 waterfront parks within the City limits allowing residents and visitors alike to enjoy our lakes.

Winter Haven is home to LEGOLAND Florida Resort and Theme Park which includes the historic Cypress Gardens, two LEGOLAND Resort Hotels on property and nearby the Beach Retreat; a resort offering 83 beach- themed bungalows in a village- style layout with free transportation to LEGOLAND.

The main campus of the four- year Polk State College is also located in Winter Haven. In 2016, the Polk State Center for Public Safety opened in Winter Haven. The state-of-the-art facility houses the Polk State Kenneth C. Thompson Institute for Public Safety, as well as the College's other public safety training and degree programs. In recent years the College has added a suite of baccalaureate programs to its degree options. These include the Bachelor of Applied Science in Supervision and Management, the Bachelor of Science in Nursing, the Bachelor of Science in Criminal Justice, the Bachelor of Science in Aerospace Sciences, the Bachelor of Science in Early Childhood Education, and the Bachelor of Science in Elementary Education.

Winter Haven is proud to be a popular destination, whether for a visit or permanent relocation. Our area has benefited from tourism, the growth of nearby metropolitan areas, economic growth bolstered by ecologically friendly businesses, and redevelopment.

Nearby, visitors enjoy Historic Bok Sanctuary (Bok Tower Gardens) and Florida Air Museum, both just minutes away. Winter Haven is an excellent location to raise a family or to retire and enjoy a wonderful climate. With LEGOLAND Florida in our front yard and Disney World, Sea World, and Universal Studios all within an hour's drive, it is a perfect "home base" for vacations, as well.

THE FIRST SETTLERS

Many veterans of the Indian War, impressed with the local climate and beauty of our area, went home to tell family and friends of the possibilities of homesteading in central Florida. The first known family to do just that was the Thornhills, who arrived in the 1860s. Soon after, the Boyd, Inman, Jackson, Sykes and Eycleshimer families established themselves in the area and began to grow strawberries, eggplant, guavas, tomatoes, peaches and peppers. The area that would become Winter Haven was platted by Blount and Whitledge in 1884.

In 1885, F.A.K. Harris and his wife Adele built the first mercantile in Winter Haven, called the "Hovey and Harris", and lived above the store. Within the next few years the railroad came. The railroad construction workers dubbed the town "Harris Corners" after learning Adele would cook for them.

Around the turn of the century, the population had grown to 400. Winter Haven now housed churches, hotels, floral nurseries, a post office, a school, a real estate office, a canning factory as well as a Social Club. Citrus groves were also being established and the headquarters of the Florida Growers Association began. By 1911, Winter Haven and its residents had acquired banks, a band, a newspaper, a movie theater and 15 automobiles. The canals that connect Winter Haven's Chain of Lakes began with the organization of the Twenty Lakes Boat Course Club in 1915.

The 1920s and Florida Boom brought land speculation and a great influx of newcomers to the area. As a tribute to the citrus business the Florida Citrus Festival was first held in 1924. In 1930, the very first Publix supermarket, founded by George W. Jenkins was opened in Winter Haven. Publix, now a Fortune 500 company with over 1,438 stores across eight states, is one of the fastest growing employee- owned companies in the United States. Soon, tourists and the world would discover the grandeur of Winter Haven with the opening of Cypress Gardens by Dick Pope in 1936. Tourism would become an economic foundation for Winter Haven. In 2010, Cypress Gardens was acquired by LEGOLAND and continues to attract tourism to the area.

ECONOMIC CONDITION AND OUTLOOK

Winter Haven is located in central Polk County, which lies in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. The County, which encompasses the Lakeland Winter Haven Metropolitan Statistical Area, is the ninth most populous county in the state with an estimated population of 848,278 in 2024. Polk is currently the fastest growing County in Florida and seventh fastest in the country. The quality of life, amenities, and access to art and culture are the top motivators for moving to Polk County.

Polk County exhibits a diversified economy with service, retail trade, construction, healthcare, business and financial services, and manufacturing being the major employment sectors in the county. Significant employment also comes from the mining, tourism and citrus industries. Polk County's continued population growth, record low unemployment rates, and the income associated with Polk's diversifying economy are lessening the damage that economic challenges could do to the County.

Winter Haven's population for 2024 is 57,923 which represents a 29.2% increase over the last five years. There have been 5,792 residential permits issued in the City during this same time frame to include a mix of single- family homes, mobile homes and multiple family units.

The outlook for Winter Haven remains positive, for both physical and economic growth. The Southeast and Lucerne Park areas contain a significant amount of platted residential lots, serviceable by City water and sewer utilities. In the last ten years, the City has annexed 1.1 square miles into the city limits of Winter Haven. Additionally, developers continue to show interest in the City's downtown; within the past two years several new commercial and multi- family projects have been permitted within the downtown and surrounding areas. In total, 211 new housing units have been completed, or are presently under construction, in or near downtown. In early 2024, a 108-room hotel opened in the downtown corridor representing the first new hotel located in the City's core in 20 years. Supporting these new residential and lodging developments are a wide variety of new restaurant options which have recently opened throughout the downtown area.

With its strategic location in Central Florida, Winter Haven continues to attract businesses and residents alike. Key sectors, such as tourism, real estate, and healthcare, are thriving, supported by a growing population and an influx of investments in infrastructure and amenities.

The real estate market remains robust, fueled by both residential and commercial developments. Housing demand is strong, and new construction projects are helping to meet this demand while also providing jobs and boosting local spending.

The tourism sector benefits from Winter Haven's proximity to major attractions like LEGOLAND Florida, which continues to draw visitors year-round. Additionally, efforts to revitalize the downtown area have made it a vibrant hub for dining, entertainment, and small businesses, further contributing to the city's economic growth.

The healthcare industry is another significant contributor to the local economy. With expanding medical facilities and services, Winter Haven is becoming a regional healthcare destination, offering employment opportunities and attracting professionals to the area.

Challenges such as inflation and potential economic downturns could impact growth, but Winter Haven's diverse economy and ongoing investments position it well for resilience and continued prosperity.

Overall, the economic outlook for Winter Haven is promising, with steady growth expected across key sectors, making it an attractive location for businesses and residents alike.

MAJOR INITIATIVES

WINTER HAVEN RECREATIONAL & CULTURAL CENTER

In June 2022, the Commission approved a complete redevelopment of the Winter Haven Recreational Cultural Center (WHRCC). The proposed new building will feature a double multi-use gymnasium, a zero-depth entry swimming pool, fitness center, splash pad, new playground, outdoor sport court, a community meeting space, library/technology area with WiFi, kitchen, offices, and additional storage. The FY 2025 Budget reflects $21,822,303 for the WHRCC project. Timing: Design was completed in early 2024 with construction beginning in late 2024 and lasting approximately 17 months.

LAKE CONINE WETLANDS – RECREATION IMPROVEMENTS

The Lake Conine project includes a playground, fishing pier, picnic facilities, trail system, and parking access. The FY 2025 Budget includes $2,934,198 to go towards the project. Timing: Design to be complete by mid-2024 with construction beginning in late 2024.

ONE WATER MASTER PLAN

The ultimate goal of the One Water Master Plan is to construct a series of natural water storage facilities throughout the local watershed that would create water supply, prevent flooding, improve water quality, protect lakes and provide recreation and scenic beauty. The City's mission is to align resources, policies and funding to achieve the One water Vision working cooperatively with local and regional partners.

CHAIN OF LAKES - PHASE 2

The second phase of this project includes four lighted artificial turf baseball fields, multipurpose areas, lakeshore perimeter loop trail system, access road and parking facilities. The FY 2025 budget includes $24,646,906 for the Chain of Lakes project along with a much appreciated contribution of $12,000,000 from the Polk County Tourist Development Council (TDC) . Timing: Complete design by mid-2024 and construction beginning late 2024 with completion of the baseball fields expected by early 2025 and the balance of the park in late 2025.

PUBLIC SAFETY STATION NO 4 – NE WINTER HAVEN

Fire Station No. 4 includes a joint use facility for Public Safety including Polk County EMS, which will be located on City property. The FY 2025 Budget includes $2,835,006 for the completion of this project which is expected to be late 2024.

PUBLIC SAFETY STATION NO 5 – NW WINTER HAVEN

Fire Station No. 5 includes a joint use facility for Public Safety including Polk County EMS, which will be located on City property at Lake Hartridge Park. The FY 2025 Budget includes $2,164,954 for this project. Timing: Commence design by March 2024; completed construction by late 2025

LAKE ELBERT TRAIL

A trail around Lake Elbert has been a vision within the Winter Haven Community for many years. A portion of the trail is already in place along the Lake's southern shore. The remaining 1.8 miles of trail will provide upgrades to the entire corridor. The Trail is generally six feet wide on the east side of the Lake and eight feet wide on the north and west sides. The project includes upgrades to water and sewer lines, storm inlets and pipes, and an enhanced shoreline. The FY 2025 Budget includes $3,628,767 to go towards the project which will be completed in mid 2025.

AIRPORT DIGITAL REMOTE AIR TRAFFIC CONTROL TOWER

This project is the construction and installation of a new digital remote tower including the siting, procurement and installation of the digital remote tower mast and the optical surveillance camera system; related IT equipment; earthwork and electrical work of the new mast site; cables; conduits; lightning protection; structural concrete; pavement repairs; sodding; operations room equipment, including electrical and HVAC equipment; coordination with all necessary agencies; permitting; testing; and commissioning. The FY 2025 budget includes costs of $1,230,000 for the design and construction of the tower and is funded 100% by FDOT. Timing: Design to begin in January 2024 with anticipated construction to be completed in summer 2025.

AIRPORT OBSTRUCTION CLEARING

Currently, there are noted deficiencies for the obstructions (vegetation) that is within the Runway 5 Approach and Departure Surfaces. This project will clear and grub the vegetation beyond the Runway 5 end and then fill and sod the wetlands in order to prevent reoccurring obstructions and the security fence will be relocated around the limits of the clearing. The majority of the project costs are anticipated to be for wetland mitigation which is required to fill the obstruction-producing wetlands. This project is also a precursor to future projects involving the extension of Runway 5. The trees and the hangars that are currently within the departure surface are hazards to airspace and should be properly removed or lighted. Total cost for this project is $1,844,000 and is expected to begin in January 2025 and go through March 2025. FDOT is providing funding of $1,475,200 which is 80% of the project.

3RD STREET NW COMPLETE STREET

This project is a complete street initiative intended to enhance pedestrian facilities and multi-modal access along 3rd St NW by constructing wider, more attractive sidewalks and integrating them with the improvements made to South Lake Silver Dr. The project will improve connectivity between Downtown Winter Haven and many key community destinations, such as Martin Luther King Jr. Park, the Garden Center, Tennis Center, Senior Center, Chain of Lakes Trail, Trail Head Park, and various municipal buildings. There will be intersection improvements to optimize traffic flow, along with traffic calming measures and minor landscape enhancements to add aesthetic appeal. The project also aims to enhance on-street parking, providing improved access to municipal facilities in the corridor. Design completion is anticipated in spring 2025, with construction starting in fall 2025 and finishing by early spring 2026.

POLLARD ROAD EXTENSION

An industrial park located on property previously owned by the City adjacent to Wastewater Treatment Plant #3 only has one entrance to the park from the south of the site. In order for better access to the property from the north a road project is in design to extend Pollard Road into the property. The FY 2025 budget includes $4,325,394 in construction costs to be funded from the FDOT.

DEMOGRAPHICS

POPULATION LAST 10 YEARS

Year	Population	Increase/ (Decrease)	% Increase/ (Decrease)	Budgeted FT Positions
2024	57,923	2,159	3.87%	606
2023	55,764	740	1.34%	586
2022	55,024	3,898	7.62%	561
2021	51,126	1,907	3.87%	531
2020	49,219	4,404	9.83%	521
2019	44,815	1,987	4.64%	504
2018	42,828	1,685	4.10%	502
2017	41,143	1,619	4.10%	494
2016	39,524	1,444	3.79%	470
2015	38,080	1,064	2.87%	450

Source: Bureau of Economic and Business Research, University of Florida

PRINCIPAL TAXPAYERS 2023

Taxpayer	Taxable Value	Percentage of Total Value
Florida Can Manufacturing, LLC	$ 130,325,175	2.70%
LEGOLAND / Merlin Entertainment	103,407,935	2.15%
Wal-Mart	74,714,828	1.55%
Tampa Electric	58,758,268	1.22%
Carlton Arms	51,286,548	1.06%
350 24th Street FL LLC	35,012,024	0.73%
SFFL001 Owner, LLC	31,887,905	0.66%
Coca Cola	27,198,863	0.56%
Spring Haven FL FH, LLC	26,613,392	0.55%
Winter Haven Apartments, LLC	21,357,863	0.44%
	$ 560,562,801	11.63%
All Other Taxpayers	4,258,164,145	88.37%
Total Taxable Value (Preliminary)	$ 4,818,726,946	

TOP EMPLOYERS - POLK COUNTY

	Name	Employees
1	Publix Super Markets	15,361
2	Polk County School Board	13,459
3	Lakeland Regional Health	6,942
4	Wal-Mart	5,523
5	Amazon	5,500
6	GEICO	3,800
7	BayCare	2,614
8	Polk County Board of County Commissioners	2,251
9	City of Lakeland	2,000
10	Polk County Sheriff's Office	1,830

Source: Central Florida Development Council - May, 2023

BUDGET ADOPTIONS SCHEDULE FOR FY 2024-2025 - CITY OF WINTER HAVEN

January	26	Distribute CIP Worksheets to Departments
February	15	Budget Instructions and Worksheets, Personnel Worksheets, Vehicle Replacement Schedule to Departments
March	18	Final Human Resource/City Manager Approved Personnel Worksheets due to Finance
	18	Final Fleet/Public Works Approved Vehicle Requests due to Finance
	18	Final CIP Worksheets due to Finance
	25	Departments complete budget entry into New World
	27 - 28	Strategic Planning Retreat
April		Finance meetings with Departments
May		Department Budget Presentations to City Manager
June	1	Taxable Value from Property Appraiser
	24 - 28	Budget Briefing Meeting with Commissioners
July	1	Property Appraiser certifies tax roll
	17	Budget Workshop - Budget presentation by City Manager
	22	Commission establish millage rate, set workshop dates and time of first public hearing
August	4	Latest date (within 35 days of certification) to notify Property Appraiser of prior year millage; proposed millage; rolled back rate; date, time, and place of tentative hearing
	5	Final Budget Worksheets to Departments
	19	Final Budget Book Complete for Review by CMO and Directors
September	5	Tentative budget posted on City website (2 days prior to public hearing)
	10	Public hearing on tentative budget and millage rate (within 65 - 80 days of certification)
	16	TRIM advertisement (within 15 days of public hearing and 2 - 5 days prior to public hearing to adopt budget)
	23	Public hearing to adopt budget (within 2 - 5 days of TRIM advertisement)
	26	Send Ordinance to Property Appraiser (within 3 days of adoption of millage)
October	1	Budget Effective; Post budget on City website

BUDGET ADOPTION

The City of Winter Haven budget is adopted by ordinance in accordance with the City's Charter. The ordinance requires two public hearings and very specific advertising criteria in accordance with a State of Florida Statute known as the TRIM law.

Chapters 200 and 218 F.S. details the Truth in Millage (TRIM) requirements and requires the adoption of the millage rate and budget ordinance by separate votes. The process begins with the County Property Appraiser certifying the taxable property values to the City, which are then used as a basis for determining the millage rate for the upcoming year. The ordinances for the adoption of the tentative millage rate and budget, and the final millage rate and budget, are certified to the Florida Department of Revenue.

In accordance with TRIM requirements, two public hearings are held - one to adopt a *tentative* millage rate and budget and one to adopt a *final* millage rate and budget. The first or "tentative" hearing is advertised on the "Notice of Proposed Property Taxes" (TRIM Notice) mailed to City property owners from the Property Appraiser's office. This hearing adopts a tentative millage rate and tentative budget. The final TRIM hearing is advertised in a newspaper of general circulation in Polk County. Both public hearings allow the public to speak to the City Commission and ask questions about the tentative and final millage rate and budget. The final TRIM hearing is held prior to October 1.

State Statute requires the City Commission to make annual appropriations that shall not exceed the amount to be received from taxation or other revenue sources. The appropriation ordinance includes all the City's funds with the exception of the City's Trust Funds, Debt Service Fund, funds that account for activities which are budgeted elsewhere in the budget and several special purpose funds, which have very strict legal requirements. A list and description of the City's unbudgeted funds are included in the City Manager's transmittal letter. The City's fiscal year begins on October 1 and ends on September 30.

BUDGET AMENDMENTS

The City Commission is permitted by City Charter to amend the budget appropriation ordinance or to transfer funds between departments during the fiscal year. Amendments to the budget ordinance must adhere to the balanced budget statutory requirements and must have two readings with a public hearing held during the second reading. Budgetary transfers of appropriated funds between funds require City Commission approval. The City Manager can authorize budgetary transfers within a fund. The budget is prepared on a line item basis but budgetary compliance is maintained on the departmental level.

The accounting policies of the City of Winter Haven, Florida conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. This summary of significant accounting policies is presented to assist the reader in more fully understanding the overall budget report and the financial activities of the City.

REPORTING ENTITY

The City of Winter Haven, Florida is a municipal corporation organized under the laws of the State of Florida. It is governed by an elected group of five (5) Commissioners.

The reporting entity for the City includes all functions of government in which the City Commission exercises oversight responsibility. Oversight responsibility includes, but is not limited to, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters.

FUND ACCOUNTING

The City of Winter Haven organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped, in the financial statements in this report, into seven generic fund types and three broad fund categories, as follows:

GOVERNMENTAL FUND TYPES

- **General Fund** - is the general operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in another fund. Revenues include taxes, franchise fees, state and local shared revenues, grants, fees, fines and forfeitures, charges for services, and miscellaneous revenues. Services provided through the use of these revenue sources in the General Fund include general government, public safety, physical environment and transportation, and culture and recreation.

- **Special Revenue Funds** - account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes. Includes Library Fund, S.H.I.P. Fund, Airport Fund, Cemetery Fund, CRA- Downtown Fund, CRA- Florence Villa Fund, Federal Building Fund, Building/ Permitting Fund, Impact Fee Fund, WH Affordable Housing Fund, and Urban Forestry Fund.

- **Debt Service Funds** - account for the accumulation of resources for, and the payment of interest and principal on general long- term debt. The fund includes 2010 Water and Sewer Bonds, 2015 Refunding Utility Bonds, 2015A Refunding Revenue Bonds, 2017 Non Ad Valorem Bonds, 2021 (Series B&C) Taxable Non Ad Valorem and Non Ad Valorem Revenue Bonds, respectively, and 2023 Non Ad Valorem Bonds.

- C**apital Projects Funds** - are used to account for financial resources used in the acquisition and/or construction of capital assets, with the exception of those that are financed through proprietary funds. These include the Transportation Fund and the Capital Project Fund.

PROPRIETARY FUND TYPES

- **Proprietary Funds** - the City uses proprietary funds to account for its business-type activities. It has several enterprise funds that are classified as proprietary funds. These enterprise funds impose fees or charges on external users for use of the services provided. for operations that are financed and operated in a manner similar to private business enterprises. Includes Solid Waste Fund, Water and Sewer Fund, Stormwater Fund, Willowbrook Fund, and Dark Fiber Enterprise Fund.
- Internal Service Funds - account for the financing of goods and services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Includes Internal Services Fund, Motor Pool Fund, and Self Insurance Fund. The Self Insurance Fund is not budgeted.

FIDUCIARY FUND TYPES

- **Trust and Agency Funds** - account for the assets held by the City as a trustee for individuals, private organizations and/or other governmental units. Includes the Police Pension Fund, Fire Pension Fund, General Pension Fund and Defined Contribution Plan 401(a), all of which are non- budgeted funds.

ACCOUNT GROUPS

- **General capital assets** - accounts for all capital assets of the City, except capital assets of Proprietary Funds and certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems.

- **General Long- Term Debt** - accounts for the outstanding principal balances on any general or special obligation debt of the City, except long- term debt of proprietary funds.

MEASUREMENT FOCUS

- **Governmental Fund Types** - General, Special Revenue, Debt Service and Capital Projects Funds are accounted for on a "spending" or "financial flow" measurement focus. Accordingly, the reported undesignated fund balances provide an indication of available, spendable or appropriable resources.

- **Proprietary Fund Types** - Enterprise Funds and Internal Service Funds are accounted for on an "income determination" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets, and the reported fund equity (total reported assets less total reported liabilities) provides an indication of the economic net worth of the fund. Operating statements for Proprietary Fund Types (on an income determination measurement focus) report changes in total economic net worth.

- **Fiduciary Fund Types** - Pension Trust Funds are accounted for like Proprietary Fund Types. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

The modified accrual basis of accounting is followed by all Governmental Fund Types and Agency Funds. Under the modified accrual basis, expenditures other than unmatured interest on general long- term debt are recognized at the time fund liabilities are incurred, if measurable. Revenues are recognized in the accounting period when they become measurable and available. Revenues that are susceptible to accrual are as follows:

- Federal and State Shared Revenues
- Federal and State Grants
- Interest income
- Rental of Assets and charges for services
- Franchise fees and utility taxes

Proprietary and Pension Trust Funds are maintained on an accrual basis with revenues being recognized when earned and expenses recognized when incurred.

BASIS OF BUDGETING AND BUDGETING PROCEDURES

A. The City Manager submits to the City Commission a proposed operating budget for the ensuing fiscal year. The operating budget includes proposed expenditures and the sources of revenues to finance those expenditures.
B. To encourage public participation and receive direction from the Commissioners, a budget workshop is held each year. The tentative budget is posted to the City's website prior to the first budget hearing.
C. Per Florida Statute, two public budget hearings are conducted to provide transparency and encourage public input.
D. The budget is approved by the Commission and becomes the basis for the millage levied by the Commission.
E. The City Manager may approve transfer of budgeted funds within a fund. The City Commission must approve transfers between funds.
F. Formal budgetary integration is employed as a management control device during the year for the General Fund and the Budgeted Special Revenue Funds. Formal budgetary integration is not employed for Debt Service Funds because effective budgetary control is alternatively achieved through debt repayment provisions.
G. Budgets for the General Fund and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles. Budgets for Capital Projects are on a project basis rather than a fiscal year basis.
H. Budgeted amounts are as originally adopted, or as amended, in accordance with City ordinance. Appropriations not expended at the end of each fiscal year lapse and become subject to future appropriation.
I. Section 40 of the City's Charter makes it unlawful to expend or contract for the expenditure, in any fiscal year, more than the amount appropriated by the City Commission for a fund or a department within a fund.
J. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long term debt, which are recorded when due.

EXCEPTIONS TO THE MODIFIED ACCRUAL BASIS OF ACCOUNTING ARE AS FOLLOWS:

- Encumbrances are treated as expenditures in the year they are encumbered, not when the expenditure occurs.
- Grants are considered to be revenue when awarded, not when earned.
- Sales and use taxes are considered to be revenue when received rather than when earned.
- Project length (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated.
    - Overspending of project length (continuing appropriation or projects that span more than one year) budgets is considered to reduce funds available.
    - The closeout of unspent project length (continuing appropriation or projects that span more than one year) budgets is considered to increase funds available.

The budgets for all proprietary funds, which include Enterprise Funds and Internal Service Funds, are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- Capital outlay is budgeted as an expense in the year purchased.
- Depreciation is not budgeted.
- Interest capitalized on construction projects is budgeted as interest expense.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of the liability.
- Grants obtained for the construction of assets are considered to be revenues, not capital contributions.
- Receipts of long- term receivables are considered to be revenues, not reductions of the receivable.
- Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- Purchases of inventory are considered to be expenditures when purchased, not when sold or used.
- Debt issue and discount cost, are considered to be expended when paid, not capitalized and amortized over the life of the bonds.
- Gains or losses on the early retirement of debt are considered to increase or decrease the funds available in the year in which they occur and are not capitalized and amortized over the life of the bonds.
- Accrued compensated absences are not considered to be expenditures until paid.

CAPITAL ASSETS

Capital assets purchased in the Governmental Fund Types are recorded as expenditures at the time of purchase. Such assets are capitalized at cost in the General capital assets Account Group, except for certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems. Gifts or contributions are recorded in the general capital assets at fair market value at the time received. No depreciation has been provided on general capital assets.

The capital assets purchased in the Proprietary Fund Types are budgeted as expenses at the time of purchase and then capitalized at year-end. Donated capital assets are stated at fair market value as of the date donated. Depreciation is provided using the straight line method over the estimated useful lives of the various classes of depreciable assets as follows:

ASSETS	YEARS
Buildings	30 - 50
Improvements other than buildings	10 - 33
Equipment	03 - 44

Interest is capitalized on proprietary fund assets acquired with tax- exempt debt. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period.

UNAMORTIZED BOND ISSUE COSTS AND BOND DISCOUNT

Bond issue costs and discounts in the Water and Sewer Fund are being amortized over the life of the bonds using the effective interest method.

RESERVES

GOVERNMENTAL FUNDS

Reserves are used to indicate that a portion of the fund balance is not appropriable for expenditure or is legally segregated for a specific future use. Usage of reserves has been limited to the following items:

- **Reserve for Encumbrances** - indicates a portion of the fund balance that has been segregated for expenditure upon vendor performance. This reflects items that have been ordered or committed, but have not yet been received.
- **Reserve for Advances to Other Funds** - indicates a portion of the fund balance that does not constitute an "available spendable resource." This reflects items that have been ordered or committed for at year end, which have not been paid for or received.
- **Reserve for Police Education** - indicates a portion of the fund balance that is legally restricted for police education expenditures in accordance with Florida Statute 943.25.
- **Reserve for Police Seizures** - indicates a portion of the fund balance that is restricted for contraband forfeitures under Chapter 932 Florida Statutes.
- **Reserve for Debt Service** - indicates a portion of the fund balance that is legally restricted for the payment of principal and interest on long- term debt.
- **Proprietary Funds and Certain Fiduciary Funds** - Reserves are used to indicate a segregation of a portion of retained earnings equal to the current assets that are restricted for meeting various covenants as may be specified and defined in a revenue bond indenture or other law or regulation. Usage of reserves has been limited to the following items:
    - **Reserve for Revenue Bond Retirement** - restricted for payment of principal and interest on revenue bonds.
    - **Reserve for Bond Asset Replacement** - restricted for meeting of various contingencies as may be so specified and defined in the indenture (frequently referred to as renewal, replacement and improvement).
    - **Reserve for Perpetual Care** - restricted for future maintenance of cemetery grounds.
    - **Reserve for Employees' Retirement** - restricted for payment of employee retirement benefits.

ENCUMBRANCES

Encumbrances represent contractual commitments in the form of purchase orders and contracts. Encumbrances are not recorded as expenditures, but rather as reservations of fund balance for subsequent years' appropriation.

FINANCIAL MANAGEMENT POLICIES

On April 24, 2023, the Commission adopted a Financial Management Policy as the policy provides a comprehensive framework within which sound financial decisions may be made for the long term betterment and stability of the City.

The City of Winter Haven's Financial Management Policy provides the basic framework for the overall financial management and operations of the City. The policy consists of: operating budget, fund balance and reserves, revenue, debt, cash management/investments, and the capital improvement plan. These policies are used in the development of current activities and planning for future programs and projects.

1. OPERATING BUDGET POLICIES

a. The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves.

b. The annual operating budget of the City shall balance the public service needs of the community with the fiscal capabilities of the City. It is intended to achieve the goals and objectives established by the Commission for the following fiscal year. Programs will represent a balance of services, but with special emphasis on the City's strategic pillars, and compliance with various Federal and State mandates, including the State mandatory comprehensive plan. Services shall be provided on a most cost effective basis.

c. Budgets for all City departments and all other City expenditures, shall be under Commission appropriation control.

d. The City Manager's level of budgetary control will be at the fund expenditure level. This means the City Manager can authorize budget adjustments between expenditure line items within an individual fund. Any budget adjustment crossing funds, increasing the total budget at the fund level or affecting a capital project requires City Commission approval.

e. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing necessary expenditures, accruing future years' revenues or rolling over short-term debt.

f. The City shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the base of race, sex, color, religion, national origin, or physical handicap.

g. The budget will support a scheduled level of maintenance and replacement of its technology, infrastructure, and fleet.

h. The budget will provide sufficient funding to cover annual debt retirement costs.

i. The City will consider technological and capital investment programs which are cost effective and which will reduce operating costs as high funding priorities.

j. The City will maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust and ensure compliance with the adopted budget.

k. The City will continuously monitor revenues and expenditures to ensure responsible fiscal management of the City. Monthly financial status reports comparing budget to actual revenue and expenditures will be provided to the City Commission with significant deviations explained.

l. The total number of employment positions (FTE's) approved in the annual operating budget may not be exceeded without prior approval of the City Manager and compliance with any applicable Charter, and/or Code of Ordinance requirements.

m. Inter-fund loans must be supported by a fiscally sound source of funds available for repayment.

n. New programs, services, or facilities shall be based on general citizen demand or need.

o. The City will budget an annual General Fund contingency for unanticipated expenditures or revenue shortfalls. Any unspent contingency at the end of the year would be closed to reserves.

p. The City will annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).

A. GOVERNMENTAL FUND TYPES

1. Revenue projections will be based on an analysis of historical trends and reasonable assumptions of future conditions. The City will continue to maintain a diversified revenue structure in order to provide a secure foundation to fund continuing operations and protect the City by reducing the danger of unforeseen fluctuations during periods of unstable economic conditions.

2. Revenue estimates will be made on a reasonably conservative basis to ensure that estimates are realized.

3. The operating budget will be prepared based on no more than 98% of the certified taxable value of the property tax roll and other anticipated revenues.

4. The City will not use long-term debt or unpredictable revenues to finance expenditures required for operations.

5. The operating budget for all funds will be balanced using current year revenues to finance current year expenditures. Anticipated revenues from all sources shall equal estimated expenditures for all purposes. Fund balances shall not normally be budgeted as a resource to support routine annual operating expenses. Fund balances may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis.

6. As early as practical in each annual budgeting cycle, the Commission shall give direction to the administration as to the circumstances under which an ad valorem tax millage increase would be considered. Normally, such direction should be given in February of each year in conjunction with the setting of a tentative budget calendar.

7. Service charges, rent, and rate and fee structures will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit. A review of cost of service and rate and fee structures will be performed on a routine basis.

B. PROPRIETARY FUNDS

1. Each proprietary fund will pay the appropriate general fund operation for a portion of the cost of general administrative departments and payment-in-lieu-of taxes that will be computed in a fashion that will be determined by the City Commission consistent with applicable law, Charter, and Code of Ordinances.

2. Service charges, rent, and rate and fee structures will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit.

3. The requirements of the enterprise operating funds will include all expenses of the operations including allocation of general and administrative costs.

4. A review of cost of service and rate and fee structures for public utilities (water, sewer and re-use water) and solid waste charges and stormwater charges will be performed by staff on a routine basis. The

recommended budget will set forth the cost requirements to be recovered by the service charges, which will be based on the cost of the services provided and other legally appropriate criteria. The impact of such cost of services on rate and fee schedules charged for such services shall be presented to the City Commission in a timely manner and consistent with applicable law, Charter, and Code of Ordinances.

2. FUND BALANCE AND RESERVES POLICIES

a. The City will work towards an Unassigned Fund Balance of 30% of the General Fund's current fiscal year's budgeted operating expenditures and transfers out; while keeping a targeted Unassigned Fund Balance of 17%. For purposes of this calculation, the current fiscal year budget shall be the budget as originally adopted by Ordinance on or before September 30th for the subsequent fiscal year. Any Unassigned Fund Balance in excess of 30% may be transferred to the Construction fund to defray costs and cover contingencies as recommended by the City Manager and approved by the City Commission.

b. The City shall maintain reservations of Fund Balance in accordance with Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. Fund Balance shall be composed of non-spendable, restricted, committed, assigned and unassigned amounts.

i. DEFINITIONS

Fund Balance - The difference between assets and liabilities in a governmental fund.

Non-Spendable Fund Balance - Amounts that are not in spendable form (inventory or long-term receivables) or amounts that are required to be maintained intact (corpus of a permanent fund).

Restricted Fund Balance - Amounts that can be spent only for specific purposes stipulated by external resource providers such as creditors, granters, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance - Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action (resolution or ordinance) of the City Commission, the City's highest level of decision-making authority. Committed amounts cannot be used for any other purpose unless the City Commission removes or changes the specified use by taking the same type of formal action (resolution or ordinance) it employed to commit those amounts.

Assigned Fund Balance - Amounts established by City management intended to be used for specific purposes.

Unassigned Fund Balance - The residual classification representing fund balance that has not been restricted, committed or assigned and is available for general purposes.

ii. SPENDING ORDER OF FUND BALANCES

The City uses restricted amounts to be spent first when both restricted (Non-Spendable Fund Balance and Restricted Fund Balance) and unrestricted fund balances (Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance) are available unless there are legal documents/contracts that prohibit doing this, such as grant agreements requiring dollar for dollar spending. Additionally, the City would first use Committed Fund Balance, followed by Assigned Fund Balance and then Unassigned Fund Balance when expenditures are incurred for purposes for which amounts in any of the Unrestricted Fund Balance classifications could be used.

iii. REPLENISHMENT OF RESERVE DEFICITS

If, at the end of any fiscal year, the actual amount of Unassigned Fund Balance falls below the targeted levels set forth herein, a plan shall be established to achieve the target by adding a designated amount to the budget to cover the deficiency over a period not to exceed five (5) fiscal years.

iv. ANNUAL REVIEW AND DETERMINATION OF FUND BALANCE RESERVE AMOUNTS

Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process, and the amounts of Non-Spendable, Restricted, Committed, Assigned and Unassigned Fund Balance shall be determined during this process.

c. The City will establish insurance reserves for self-insurance liabilities. Such reserves will be reviewed annually for adequacy.

d. Unassigned Fund Balance will only be used for expenditures that are either non-recurring in nature or that have a benefit period longer than one operating period and consistent with this Policy.

e. All fund balances for budgeted funds will be presented in the annual budget.

3. REVENUE POLICIES

a. The City will take active measures to encourage economic development, thereby developing a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.

b. The City will aggressively pursue alternative revenue sources, such as Federal and State grants and other local grants, as an additional source of funds.

c. The City will recalculate the full cost of activities supported by user rates and fees to identify the impact of inflation and other cost increases, and will revise user rates and fees upon approval of the City Commission and consistent with applicable law, Charter, and Code of Ordinances.

d. The percentage of operating transfers to the General Fund from the proprietary utility funds will be established by ordinance.

e. One-time revenue sources such as proceeds from the sale of an asset or insurance settlements will not be used to fund on-going operating costs.

f. When more than one funding source is available for a project, the most restrictive source (e.g., impact fees and grants) will be applied first to the extent possible.

g. Management is conservative in its revenue and expenditure assumptions, and examines two years of historical data in the course of budget preparations while using outside sources of information.

4. DEBT POLICIES

a. The City will issue bonds only for capital improvements including infrastructure and equipment with a life in excess of four years.

b. The term of any bonds shall not exceed the useful life of the expenditure being financed.

c. The City will not issue notes or bonds to subsidize or finance current operations.

d. The City will publish and distribute an official statement for each bond issue if required by applicable law and/or rule and regulations to do so.

e. General obligation debt will not be used to finance the activities of enterprise funds whether of a capital or operating nature.

f. The City will consider defeasing existing bond issues if the resulting savings is significant as may be determined by the City Manager and so long as in compliance with all applicable bond covenants, and laws, Charter, Ordinances and Resolutions.

g. The City will maintain an adequate debt service fund regarding each bond issue.

h. The City will seek to maintain high bond ratings in order that borrowing costs are minimized and access to credit is preserved.

i. The City will adhere to the bond covenant requirements of each debt issuance.

5. CASH MANAGEMENT / INVESTMENT POLICIES

a. The City will deposit all cash receipts on a timely basis.

b. The City will maintain a prudent cash management and investment program in order to meet daily cash requirements, increase funds available for investment, and earn rates of return on invested funds commensurate with appropriate security.

c. The City will consolidate cash balances from all funds for investment purposes and allocate investment earnings according to generally accepted accounting principles.

d. The City will adhere to Section 218.74 of the Florida Statutes as it may be amended from time to time in regard to the payment due date for the purchase of goods and services.

6. ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICIES

a. An independent audit will be performed annually, including the issuance of a management letter.

b. The City administration will promptly evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

c. The City shall maintain its accounting records in accordance with Generally Accepted Accounting Principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

d. The City Commission will be provided budget reports comparing actual versus budgeted revenue and expense activity.

e. The City will annually seek the Certificate of Achievement for Excellence in Financial Reporting award offered by the Government Finance Officers Association (GFOA).

f. The City will maintain the highest level of accounting practices consistent with generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB).

7. CAPITAL IMPROVEMENT PLAN (CIP) POLICIES

a. The City will adopt the first year of a five-year plan for capital improvements, update it annually, and make every attempt to complete all capital improvements in accordance with the plan.

b. The City will maintain and update a five-year capital improvement budget. Annually, the City will inventory and assess the condition of its physical assets. The five-year capital improvement plan will be adjusted according to the assessment.

c. The City will coordinate the development of the CIP budget with the development of the operating budget to ensure future operating expenditures and revenues associated with new capital improvements will be projected and incorporated into the current and future operating budgets.

d. The City will determine the least costly financing method available for all new capital improvement projects.

e. All projects in the Comprehensive Improvement Element (CIE) of the City's Comprehensive Plan will be included in the CIP.

f. The City Manager will review and evaluate each proposed and ongoing project, based on criteria established by the City Commission, prior to any project being included in the CIP.

g. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

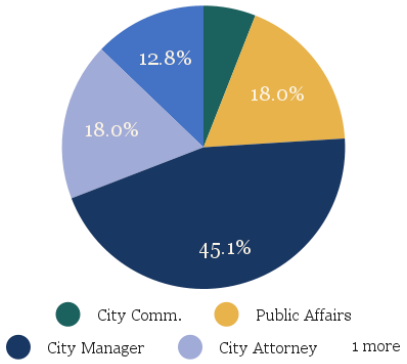
GENERAL GOVERNMENT / CITY MANAGER

T. Michael Stavres, City Manager

Michael Carnevale, Deputy City Manager

Vanessa Castillo, City Clerk

Fund	Cost Center	FY25 Budget	FTE
General	City Commission	172,290	5.00
General	City Manager	1,302,748	4.00
General	Public Affairs & Comm.	520,889	5.00
General	City Attorney	520,440	0.00
General	City Clerk	370,802	3.00
		2,887,169	17.00



FINANCIAL SERVICES

Colleen Scott, Chief Financial Officer

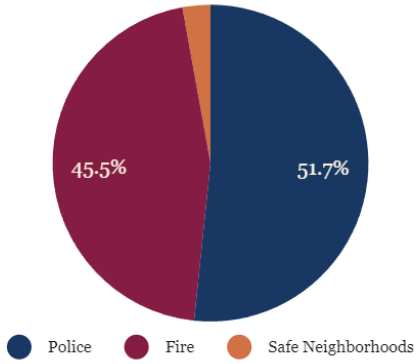
Fund:	Cost Center:	FY25 Budget	FTE:
General	Finance	1,560,406	13.50

PUBLIC SAFETY SERVICES

Charlie Bird, Assistant City Manager - Public Safety

Vance Monroe, Chief of Police

Fund:	Cost Center:	FY25 Budget	FTE:
General	Police Department	16,323,297	120.30
General	Fire Department	14,369,554	86.70
General	Safe Neighborhoods	903,550	7.00
		31,596,401	214.00



HUMAN RESOURCES

Shawn Dykes, Department Director

Fund:	Cost Center:	FY25 Budget	FTE:
Internal Service	Human Resources	1,339,824	8.00

AIRPORT

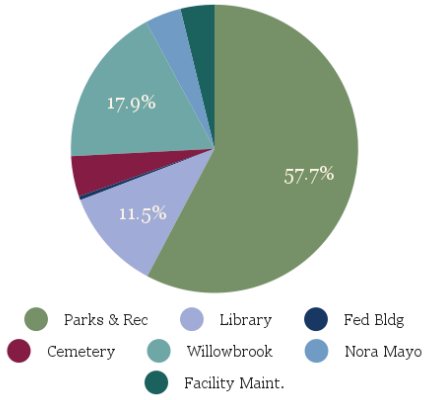
Troy Heidel, Department Director

Fund:	Cost Center:	FY25 Budget	FTE:
Airport	Airport	8,799,666	10.00

PARKS, RECREATION & CULTURE

Julie Adams, Department Director

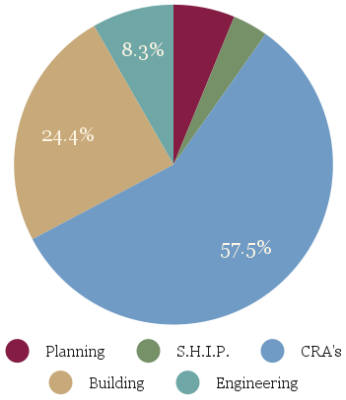
Fund:	Cost Center:	FY25 Budget	FTE:
General	Parks & Recreation	11,914,588	95.98
Library	Library	2,362,550	20.15
Federal Building	Federal Building	90,140	0.00
Cemetery	Cemetery	936,350	7.80
Willowbrook	Willowbrook	3,697,719	0.00
Gen Fund/Int Svc	Nora Mayo Hall	841,849	7.50
Internal Service	Facility Maintenance	788,560	5.00
		20,631,756	136.43



ECONOMIC OPPORTUNITY & COMMUNITY INVESTMENT

Eric Labbe, Department Director

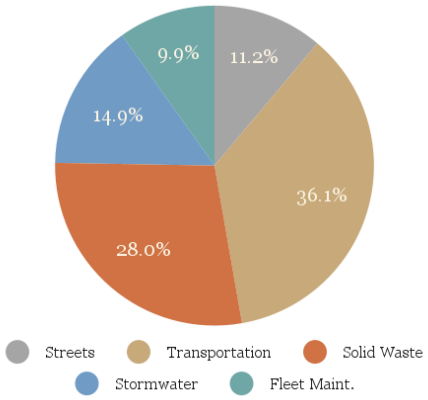
Fund:	Cost Center:	FY25 Budget	FTE:
General	Planning	872,640	6.55
S.H.I.P	S.H.I.P.	504,466	0.25
CRA	CRA's	8,063,973	3.20
Building/Permit	Building/Permitting	3,427,342	14.50
Internal Service	Engineering	1,164,569	10.50
		14,032,990	35.00



PUBLIC WORKS

Brittany Hart, Interim Department Director

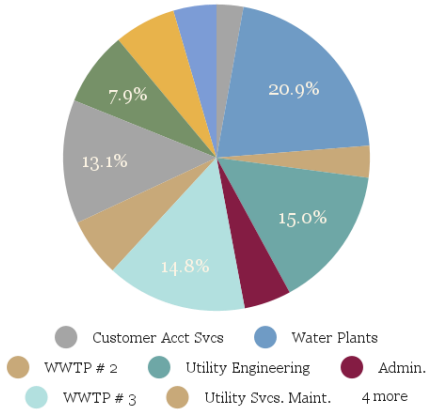
Fund:	Cost Center:	FY25 Budget	FTE:
General	Streets	4,877,580	17.80
	Transportation	15,764,772	0.00
Solid Waste	Solid Waste	12,253,859	46.10
Stormwater	Stormwater	6,497,944	13.70
Internal Service	*Fleet Maintenance	4,306,362	13.20
		43,700,517	90.80



UTILITY SERVICES

Gary Hubbard, Department Director

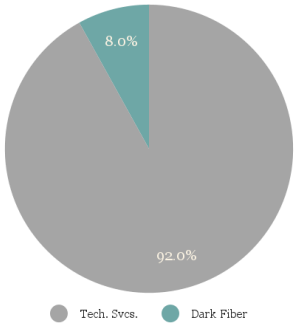
Fund:	Cost Center:	FY25 Budget	FTE:
Utility	Customer Acct Svcs.	1,695,540	18.00
Utility	Water Plants	12,560,025	16.00
Utility	WWTP # 2	2,014,606	7.00
Utility	Utility Engineering	8,999,527	10.50
Utility	Administration	2,977,207	8.00
Utility	WWTP # 3	8,880,225	19.00
Utility	Utility Services Maint.	3,716,662	18.00
Utility	Lift Stations/WW Mnt.	7,843,333	21.00
Utility	Reuse Distribution	4,719,000	0.00
Utility	Repair and Replacement	3,905,000	0.00
Utility	Meter Services	2,728,008	12.00
		60,039,133	129.50



TECHNOLOGY SERVICES

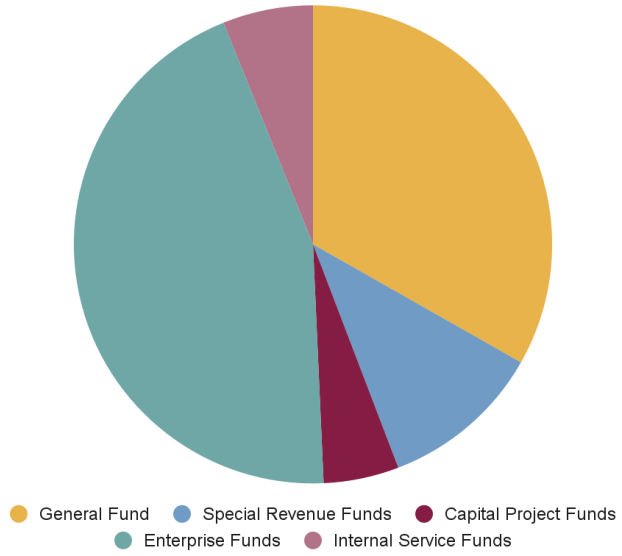
Hiep Nguyen, Department Director

Fund:	Cost Center:	FY25 Budget	FTE:
Internal Service	Technology Services	5,655,685	14.00
Dark Fiber	Dark Fiber	494,580	2.50
		6,150,265	16.50



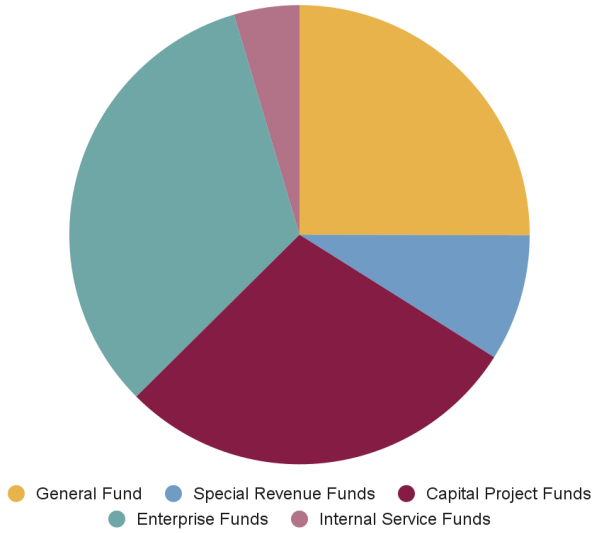
FISCAL YEAR 2024-2025
REVENUES

FUND	BUDGETED	PERCENT
General Fund	72,358,151	33.2%
Special Revenue Funds		
Library	2,146,200	1.0%
S.H.I.P.	453,345	0.2%
Airport	8,338,824	3.8%
Cemetery	786,850	0.4%
CRA-Downtown	3,752,573	1.7%
CRA-Florence Villa	1,309,530	0.6%
Federal Building	153,341	0.1%
Building / Permitting	3,398,750	1.6%
Impact Fee	3,290,000	1.5%
WH Affordable Housing	280,000	0.1%
Urban Forestry	115,000	0.1%
Capital Project Funds		
Transportation	8,474,953	3.9%
15 Construction	2,630,000	1.2%
Enterprise Funds		
Solid Waste	10,229,000	4.7%
Utility	80,264,344	36.8%
Stormwater	4,768,500	2.2%
Willowbrook	1,221,000	0.6%
Dark Fiber Enterprise	661,904	0.3%
Internal Service Funds		
Internal Services	9,504,216	4.4%
Fleet Maintenance	3,807,021	1.7%
Total Revenues	217,943,502	100.0%



FISCAL YEAR 2024-2025
EXPENDITURES / EXPENSES

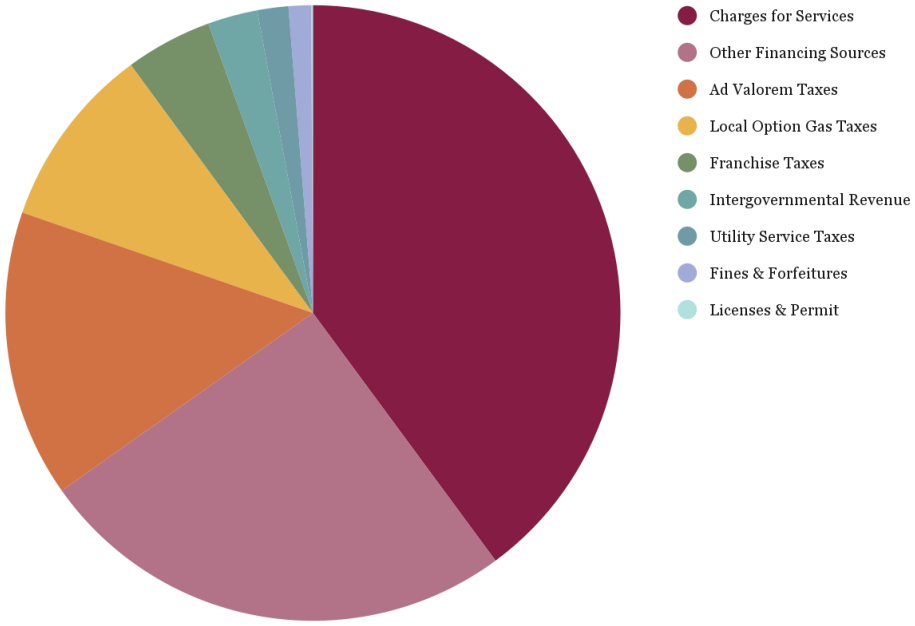
FUND	BUDGETED	PERCENT
General Fund	74,514,965	25.0%
Special Revenue Funds		
Library	2,362,550	0.8%
S.H.I.P.	504,466	0.2%
Airport	8,799,666	3.0%
Cemetery	936,350	0.3%
CRA-Downtown	5,013,484	1.7%
CRA-Florence Villa	3,050,489	1.0%
Federal Building	90,140	0.0%
Building / Permitting	3,427,342	1.2%
Impact Fee	2,050,000	0.7%
WH Affordable Housing	295,000	0.1%
Urban Forestry	115,000	0.0%
Capital Project Funds		
Transportation	15,764,772	5.3%
15 Construction	69,276,874	23.3%
Enterprise Funds		
Solid Waste	12,253,859	4.1%
Utility	74,833,871	25.1%
Stormwater	6,497,944	2.2%
Willowbrook	3,697,719	1.2%
Dark Fiber Enterprise	494,580	0.2%
Internal Service Funds		
Internal Services	9,377,019	3.2%
Fleet Maintenance	4,306,362	1.4%
Total Expenditures/Expenses	297,662,452	100.0%



BUDGET SUMMARY - ALL FUNDS

	GENERAL FUND	SPECIAL REVENUE FUND	PROPRIETARY FUNDS	CAPITAL PROJECT FUND	INTERNAL SERVICES FUND	TOTAL FUND
CASH BALANCES BROUGHT FORWARD	26,822,349	15,508,317	55,366,698	80,728,172	3,259,690	181,685,226
ESTIMATED REVENUES:						
Taxes: Millage 6.5900						
Ad Valorem Taxes	27,893,715	4,982,903	-	-	-	32,876,618
Utility Service Taxes	9,943,201	-	-	-	-	9,943,201
Local Option Gas Taxes	2,569,800	-	-	-	-	2,569,800
Franchise Taxes	5,686,708	-	29,000	-	-	5,715,708
Licenses & Permit	198,000	3,360,700	-	-	-	3,558,700
Intergovernmental Revenue	9,277,472	5,315,719	250,000	6,119,953	-	20,963,144
Charges for Services	1,122,600	6,301,666	66,261,730	-	13,230,737	86,916,733
Fines & Forfeitures	196,300	4,000	-	-	-	200,300
Other Financing Sources	15,470,355	4,059,425	30,604,018	4,985,000	80,500	55,199,298
TOTAL REVENUES	72,358,151	24,024,413	97,144,748	11,104,953	13,311,237	217,943,502
Total Estimated Revenues and Balances	99,180,500	39,532,730	152,511,446	91,833,125	16,570,927	399,628,728
EXPENDITURES/EXPENSES						
General Government	5,320,215	-	-	-	-	5,320,215
Public Safety	30,994,034	723,778	-	4,999,960	-	36,717,772
Physical Environment	894,841	205,140	88,864,490	750,000	-	90,714,471
Transportation	5,171,405	8,456,806	-	15,764,772	-	29,392,983
Economic Environment	3,622,637	9,319,642	356,932	5,959,885	-	19,259,096
Human Services	619,830	1,735,816	-	-	-	2,355,646
Cultural and Recreation	8,305,701	2,362,550	3,615,943	57,422,259	-	71,706,453
Debt Services	5,882,054	342,860	4,940,608	144,770	-	11,310,292
Internal Services/Other	13,704,248	3,497,895	-	-	13,683,381	30,885,524
TOTAL EXPENDITURES	74,514,965	26,644,487	97,777,973	85,041,646	13,683,381	297,662,452
Reserves	24,665,535	12,888,243	54,733,473	6,791,479	2,887,546	101,966,276
Total Appropriated Expenditures	99,180,500	39,532,730	152,511,446	91,833,125	16,570,927	399,628,728
INTRA FUND ELIMINATIONS						33,970,234
TOTAL TO BE APPROPRIATED						263,692,218

REVENUE SOURCE SUMMARY



AD VALOREM TAXES:
Tax on real and personal property. The City of Winter Haven's millage rate is 6.5900. The taxable value of all property within the City, to include the CRAs, as submitted by the Property Appraiser totaled $5,351,631,806, an 11.06% increase over FY 2024 property value. Ad Valorem tax proceeds reported in the General Fund and the two CRA Funds are 15.1% of total City revenue.

FRANCHISE TAXES:
Taxes imposed upon a utility for the right to utilize the City's rights-of-way.

FINES & FORFEITURES:
Fees derived from citations written by the Winter Haven Police Department as well as Code Compliance assessments.

INTERGOVERNMENTAL:
Includes intergovernmental agreements, state grant and shared revenue, and federal grant funding.

UTILITY SERVICE TAX:
Revenues derived from the sale of utility services within the City of Winter Haven.

LOCAL OPTION GAS TAX:
Taxes imposed on the sale of motor fuel and diesel fuel within the City. Some of the taxes are shared with the County by interlocal agreement.

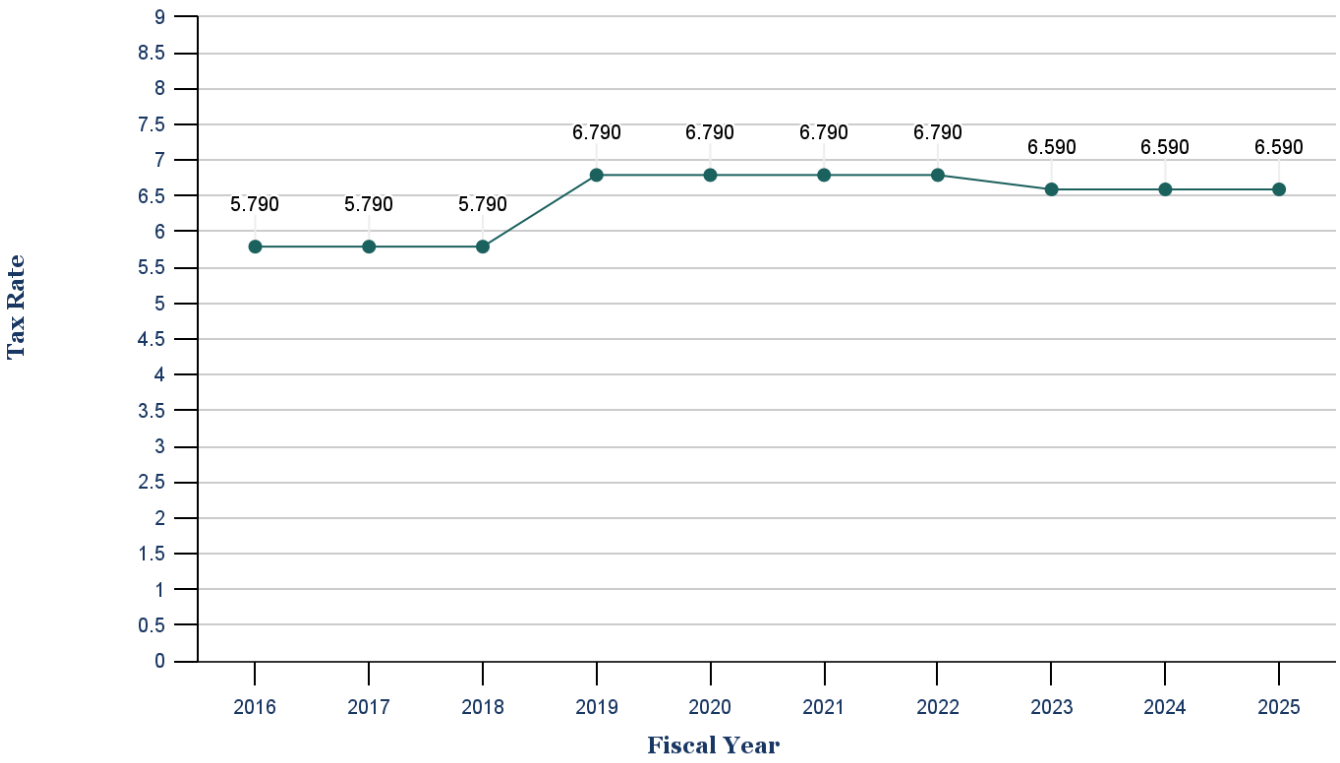
CHARGES FOR SERVICES:
Includes Recreation user fees, Cemetery fees, Solid Waste Fees, Utility Fees, and Stormwater Fees.

LICENSES & PERMITS:
Revenue from Building permit fees.

BUDGET SUMMARY - ALL FUNDS - THREE YEARS

	FY 2022-2023 ACTUAL	FY 2023-2024 ESTIMATE	FY 2024-2025 BUDGET
CASH BALANCES BROUGHT FORWARD			
General Fund	$22,236,086	$26,554,264	$26,822,349
Special Revenue Funds	9,000,643	14,338,811	15,508,317
Capital Project Funds	47,754,361	55,663,385	80,728,172
Enterprise Funds	49,946,532	61,029,142	55,366,698
Internal Service Funds	1,397,435	2,061,922	3,259,690
TOTAL CASH BALANCES	$130,335,057	$159,647,524	$181,685,226
REVENUES			
Ad Valorem Taxes	$25,556,996	$28,742,088	$32,876,618
Utility Service Taxes	8,821,394	9,315,185	9,943,201
Local Option Gas Taxes	2,399,551	2,463,760	2,569,800
Franchise Taxes	5,395,244	5,430,490	5,715,708
Licenses & Permit	4,638,169	4,531,525	3,558,700
Intergovernmental Revenue	27,113,244	40,762,534	20,963,144
Charges for Services	66,151,699	67,267,020	86,916,733
Fines & Forfeitures	295,637	185,300	200,300
Other Financing Sources	37,983,355	71,066,311	55,199,298
TOTAL REVENUES	$178,355,289	$229,764,213	$217,943,502
TOTAL REVENUES & CASH BALANCES	**$308,690,346**	**$389,411,737**	**$399,628,728**
EXPENDITURES			
General Government	$4,177,824	$4,387,439	$5,320,215
Public Safety	25,580,990	28,605,451	36,717,772
Physical Environment	49,278,014	75,549,356	90,714,471
Transportation	12,578,037	24,092,835	29,392,983
Economic Environment	6,456,104	8,820,396	19,259,096
Human Services	2,029,310	1,619,279	2,355,646
Cultural and Recreation	10,873,991	15,308,744	71,706,453
Debt Services	7,466,815	11,502,189	11,310,292
Other Financing	30,601,737	37,840,822	30,885,524
TOTAL EXPENDITURES	**$149,042,822**	**$207,726,511**	**$297,662,452**
ENDING CASH BALANCES			
General Fund	$26,554,264	$26,822,349	$24,665,535
Special Revenue Funds	14,338,811	15,508,317	12,888,243
Capital Project Funds	55,663,385	80,728,172	6,791,479
Enterprise Funds	61,029,142	55,366,698	54,733,473
Internal Service Funds	2,061,922	3,259,690	2,887,546
RESERVES	**$159,647,524**	**$181,685,226**	**$101,966,276**
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$308,690,346**	**$389,411,737**	**$399,628,728**
		INTRA FUND ELIMINATIONS:	**33,970,234**
		TOTAL TO BE APPROPRIATED:	**$263,692,218**

MILLAGE RATE COMPARISON - 10 YEARS



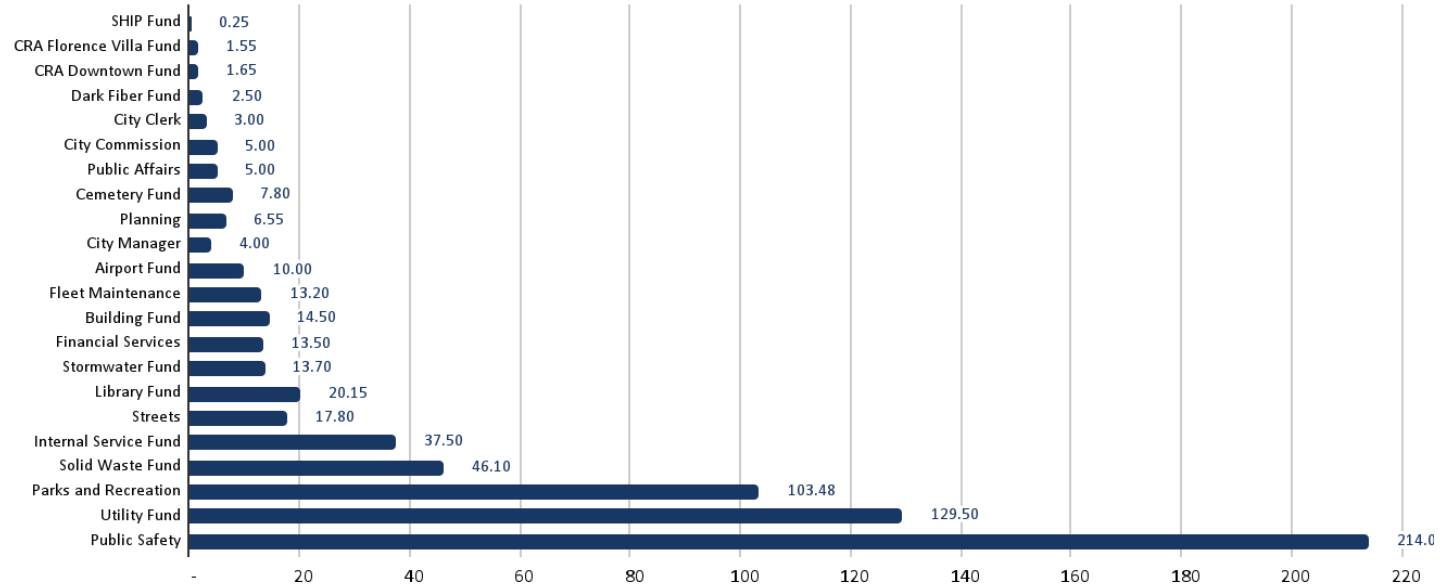
The millage rate for FY 2025 will remain the same as in FY 2024 at 6.590 mills. As established by the City Commission in FY 2019, 1.000 mill will continue to be used to provide additional funding for capital projects. The FY 2025 budget includes the continued funding of the City's Transportation Improvement Program, DiamondPlex Park renovations and continued support of the Playground Renovation Program.

GENERAL FUND RESOURCES BY DEPARTMENT - FIVE YEAR ALLOCATION HISTORY

	Actual FY 2020-2021	Actual FY 2021-2022	Actual FY 2022-2023	Estimated FY 2023-2024	Budget FY 2024-2025
General Govt. (City Clerk, City Commission, Legal)	1.62%	1.55%	1.51%	1.44%	1.43%
City Manager	1.67%	1.56%	1.92%	2.36%	1.75%
Public Affairs & Communication	0.00%	0.00%	0.00%	0.00%	0.70%
Finance	2.34%	1.88%	1.95%	1.84%	2.09%
Police Services / Code Compliance	23.73%	21.05%	22.44%	22.06%	23.12%
Fire Services	18.09%	16.45%	16.61%	17.98%	19.28%
Parks & Grounds / Parks & Recreation	11.79%	10.71%	12.77%	13.27%	15.99%
Streets	4.85%	3.89%	5.09%	6.23%	6.55%
E.O. & C. I. / Planning	1.30%	1.30%	1.06%	1.47%	1.17%
Nora Mayo Hall	0.96%	0.62%	0.56%	0.63%	0.80%
Non- Dept.	33.65%	41.00%	36.07%	32.72%	27.12%

AUTHORIZED PERSONNEL FTE SUMMARY BY DIVISION

Department/Division	2023 Budgeted	2024 Budgeted	2025 Budgeted
City Commission	5.00	5.00	5.00
City Clerk	2.00	2.00	3.00
City Manager	6.92	8.00	4.00
Public Affair & Communication	-	-	5.00
Financial Services	13.50	12.50	13.50
Public Safety	211.00	213.00	214.00
Parks and Recreation	90.04	93.04	103.48
Streets	16.60	17.30	17.80
Planning	7.10	6.85	6.55
Total General Fund	352.16	357.69	372.33
Library Fund	15.65	15.65	20.15
SHIP Local Housing Fund	-	0.25	0.25
Airport Fund	7.75	9.50	10.00
Cemetery Fund	6.80	6.80	7.80
CRA Downtown Fund	1.64	1.64	1.65
CRA Florence Villa Fund	1.26	1.26	1.55
Building Fund	10.50	11.50	14.50
Solid Waste Fund	41.90	43.80	46.10
Utility Fund	120.25	125.25	129.50
Stormwater Fund	13.90	13.70	13.70
Dark Fiber Fund	1.50	2.00	2.50
Internal Service Fund	32.50	36.50	37.50
Fleet Maintenance	11.60	11.20	13.20
Total Authorized Personnel FTE	617.41	636.74	670.73



FULL-TIME EQUIVALENTS BUDGET SUMMARY BY FUND

	FY 2022-2023	FY 2023-2024	FY 2024-2025
GENERAL FUND			
City Commission*	5.00	5.00	5.00
City Clerk	2.00	2.00	3.00
City Manager	6.92	8.00	4.00
Public Affairs & Communication	0.00	0.00	5.00
Financial Services	13.50	12.50	13.50
Safe Neighborhoods	7.00	7.00	7.00
Police Services	118.30	119.30	120.30
Fire Services	85.70	86.70	86.70
Parks & Grounds	23.70	23.70	23.70
Parks and Recreation Admin	4.85	4.85	4.85
Aquatics	10.07	10.07	10.07
Senior Adult Center	3.00	3.00	3.00
C.O.L. Complex/Fieldhouse & Conference	14.34	14.84	17.38
Tennis	3.58	3.58	3.58
WH Recreational & Cultural Center	6.90	7.90	11.40
Rentals	0.60	0.60	0.00
Activity Fields	16.00	17.00	22.00
Public Svc Bldg/Nora Mayo Hall	7.00	7.50	7.50
Streets	16.60	17.30	17.80
E. O. & C. I. / Planning	7.10	6.85	6.55
TOTAL GENERAL FUND	**352.16**	**357.69**	**372.33**
SPECIAL REVENUE FUNDS			
Library	15.65	15.65	20.15
S.H.I.P. Local Housing Fund	0.00	0.25	0.25
Airport	7.75	9.50	10.00
Cemetery	6.80	6.80	7.80
Downtown CRA	1.64	1.64	1.65
Florence Villa CRA	1.26	1.26	1.55
Building / Permitting	10.50	11.50	14.50
TOTAL SPECIAL REVENUE FUNDS	**43.60**	**46.60**	**55.90**
PROPRIETARY FUNDS			
Commercial Collection	10.60	10.80	10.80
Residential Collection	31.30	33.00	35.30
Customer Account Services	17.00	18.00	18.00
Water Plants	14.00	14.00	16.00
Wastewater Plant # 2	7.00	7.00	7.00
Utility Engineering	9.50	10.50	10.50
Utility Services Administration	7.75	8.75	8.00
Wastewater Plant # 3	17.00	19.00	19.00
Utility Services Maintenance	17.00	17.00	18.00
Lift Station/WW Maintenance	19.00	19.00	21.00
Meter Services	12.00	12.00	12.00
Stormwater Drainage	8.60	8.30	8.30
Stormwater Quality	5.30	5.40	5.40
Dark Fiber	1.50	2.00	2.50

TOTAL PROPRIETARY FUNDS	**177.55**	**184.75**	**191.80**

	FY 2022-2023	FY 2023-2024	FY 2024-2025
INTERNAL SERVICES FUNDS			
Human Resources	7.00	8.50	8.00
Facility Maintenance	3.00	5.00	5.00
Technology Services	12.00	12.00	14.00
Engineering	10.50	11.00	10.50
Motor Pool	11.60	11.20	13.20
TOTAL INTERNAL SERVICE FUND	**44.10**	**47.70**	**50.70**
TOTAL ALL BUDGETED FULL TIME EQUIVALENTS	**617.41**	**636.74**	**670.73**

*Not actually full-time employees

FULL AND PART-TIME BUDGETED POSITIONS

CITY COMMISSION	Pay Grade	Min / Max Hourly or Annual	FY23 Budget			FY24 Budget			FY25 Budget		
Position			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Mayor	N/A	TBD by Ordinance	1.00		1.00	1.00		1.00	1.00		1.00
Commissioners	N/A	TBD by Ordinance	4.00		4.00	4.00		4.00	4.00		4.00
Total City Commission			**5.00**	**0.00**	**5.00**	**5.00**	**0.00**	**5.00**	**5.00**	**0.00**	**5.00**

CITY CLERK	Pay Grade	Min / Max Hourly or Annual	FY23 Budget			FY24 Budget			FY25 Budget		
Position			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Clerk	N/A	TBD by Commission	1.00		1.00	1.00		1.00	1.00		1.00
Records Admin./Deputy Clerk	29	26.31 - 44.82	1.00		1.00	1.00		1.00	1.00		1.00
CSR I - Staff Assistant I	18	16.00 - 27.25							1.00		1.00
Total City Clerk			**2.00**	**0.00**	**2.00**	**2.00**	**0.00**	**2.00**	**3.00**	**0.00**	**3.00**

FTE Change: Staff Assistant I - 1.00 FTE

CITY MANAGER'S OFFICE	Pay Grade	Min / Max Hourly or Annual	FY23 Budget			FY24 Budget			FY25 Budget		
Position			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Manager	N/A	TBD by Commission	1.00		1.00	1.00		1.00	1.00		1.00
Deputy City Manager	45	55.72 -	1.00		1.00	1.00		1.00	1.00		1.00
Director of Diversity & Inclusivity	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Director of Pub. Affairs and Comms	41	46.11 -	1.00		1.00	1.00		1.00			
Assistant to the City Manager	29	26.31 - 44.82	1.00		1.00	1.00		1.00	1.00		1.00
Communications Assistant	19	16.73 - 28.50				2.00		2.00			
Public Affairs and Comms Interns	18	16.00 - 27.25	2.00		1.92	2.00		1.00			
Total City Manager's Office			**7.00**	**0.00**	**6.92**	**9.00**	**0.00**	**8.00**	**4.00**	**0.00**	**4.00**

FTE Change: Director of Public Affairs and Communications, Communications Assistants, and Public Affairs and Communications Interns moved to new Cost Center - (4.00) FTE

PUBLIC AFFAIRS & COMMUNICATION	Pay Grade	Min / Max Hourly or Annual	FY23 Budget			FY24 Budget			FY25 Budget		
Position			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Director of Pub. Affairs and Comms	41	46.11 -							1.00		1.00
Communications Assistant	19	16.73 - 28.50							3.00		3.00
CSR I - Staff Assistant	18	16.00 - 27.25							1.00		1.00
Public Affairs and Comms Interns	18	16.00 - 27.25									
Total Public Affairs & Communication			**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**5.00**	**0.00**	**5.00**

PERSONNEL INFORMATION

FTE Change: Director of Public Affairs and Communications, Communications Assistants, and Public Affairs and Communications Interns moved from City Manager - 4.00 FTE, Communications Asst. - 1.00 FTE

SAFE NEIGHBORHOODS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Safe Neighborhoods Director	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Senior Code Compliance Officer	27	24.01 - 40.90							1.00		1.00
Code Compliance Officer II	26	22.94 - 39.07	2.00		2.00	2.00		2.00	1.00		1.00
Administrative Support Specialist	26	21.49 - 32.16							1.00		1.00
Code Compliance Officer I	25	21.91 - 37.33	3.00		3.00	3.00		3.00	2.00		2.00
Code Compliance Clerk	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Total Safe Neighborhoods			**7.00**	**0.00**	**7.00**	**7.00**	**0.00**	**7.00**	**7.00**	**0.00**	**7.00**

FINANCIAL SERVICES	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Chief Financial Officer	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Asst. Fin. Services Dept. Director	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Budget and Management Officer	37	38-19 - 65.05				1.00		1.00	1.00		1.00
Accounting Manager	33	31.67 - 53.95	1.00		1.00						
Procurement Officer	33	31.67 - 53.95	1.00		1.00	1.00		1.00	1.00		1.00
Chief Accountant	33	31.67 - 53.95	1.00		1.00	1.00		1.00	1.00		1.00
Administrative Services' Manager	30	27.56 - 46.95	1.00		1.00						
Financial Grant Manager	30	27.56 - 46.95	1.00		1.00	1.00		1.00	1.00		1.00
Accountant	30	27.56 - 46.95	1.00		1.00	1.00		1.00	1.00		1.00
Senior Procurement Specialist	27	24.01 - 40.90							1.00		1.00
Accounting & Payroll Specialist	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Procurement Specialist	23	20.02 - 34.11	1.00		1.00						
Buyer	23	20.02 - 34.11				1.00		1.00			
CSR III - Senior Staff Assistant	20	17.48 - 29.79							1.00		1.00
Accounting Clerk II	18	16.00 - 27.25	2.00		2.00	2.00		2.00	2.00		2.00
Mail Courier	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Accounting Intern	18	16.00 - 27.25		1.00	0.50		1.00	0.50		1.00	0.50
Total Financial Services			**13.00**	**1.00**	**13.50**	**12.00**	**1.00**	**12.50**	**13.00**	**1.00**	**13.50**

FTE Change: CSR III Senior Staff Assistant - 1.00 FTE

POLICE SERVICES	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assist. City Manager - Public Safety	45	55.72 -	0.50		0.50	0.50		0.50	0.50		0.50
Chief of Police	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Deputy Police Chief	37	38-19 - 65.05				1.00		1.00	1.00		1.00
Police Captain	37	38-19 - 65.05	3.00		3.00	3.00		3.00	3.00		3.00
Police Lieutenant	34	33.18 - 56.52	6.00		6.00	6.00		6.00	6.00		6.00
Police Sergeant	31	28.86 - 49.17	10.00		10.00	10.00		10.00	10.00		10.00
Detective	28	25.14 - 42.82	10.00		10.00	10.00		10.00	7.00		7.00
Police Inspector	28	25.14 - 42.82	0.90		0.90	0.90		0.90	0.90		0.90
Police Officer	28	25.14 - 42.82	53.00		53.00	56.00		56.00	65.00		65.00
Public Info. & Crime Prev. Officer	28	25.14 - 42.82	1.00		1.00	1.00		1.00	1.00		1.00
Mental Health Coordinator	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Evidence Property Supervisor	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Police Trainee	24	20.94 - 35.68	6.00		6.00	4.00		4.00			
Police Training	24	20.94 - 35.68	1.00		1.00						
Executive Assistant	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Personnel Selection Coordinator	22	19.14 - 32.60	0.90		0.90	0.90		0.90	0.90		0.90
Accreditation Administrator	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Crime Analyst	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Crime Scene Investigator	21	18.30 - 24.74	3.00		3.00	3.00		3.00	3.00		3.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Police Records Clerk Supervisor	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Evidence/Property Technician	20	17.48 - 29.79	2.00		2.00	2.00		2.00	2.00		2.00
Felony Intake Coordinator	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Technical Services Clerk	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Community Service Officer	19	16.73 - 28.50	6.00		6.00	6.00		6.00	4.00		4.00
CSR I - Records Staff	18	15.28 - 22.86							1.00		1.00
Police Records Clerk	18	16.00 - 27.25	4.00		4.00	4.00		4.00	4.00		4.00
Police Support Services Clerk	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Total Police Services			**118.30**	**0.00**	**118.30**	**119.30**	**0.00**	**119.30**	**120.30**	**0.00**	**120.30**

FTE Change: CSR I - Records Staff - 1.00 FTE

FIRE SERVICES	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assist. City Manager - Public Safety	45	55.72 -	0.50		0.50	0.50		0.50	0.50		0.50
Fire Chief	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Administrator of Operations	37	38-19 - 65.05	1.00		1.00						
Fire Operations Chief	37	38-19 - 65.05				1.00		1.00	1.00		1.00
Battalion Chief	34	25.39 - 31.69	3.00		3.00	4.00		4.00	4.00		4.00
Development Battalion Chief	34	25.39 - 31.69							1.00		1.00
EMS Battalion Chief	34	33.18 - 56.52							1.00		1.00
Fire Marshall	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Fire Strategic Initiatives Manager	34	33.18 - 56.52							1.00		1.00
EMS Coordinator	33	31.67 - 53.95	1.00		1.00	1.00		1.00			
Fire Training Safety Officer	33	31.67 - 53.95	1.00		1.00	1.00		1.00			
Fire Lieutenant	31	21.93 - 27.38	16.00		16.00	16.00		16.00	15.00		15.00
Fire Prev. Inspect./Investigator	31	21.93 - 27.38	6.00		6.00	6.00		6.00	6.00		6.00
Firefighter III	28	18.94 - 23.65	20.00		20.00	9.00		9.00	11.00		11.00
Police Inspector	28	25.14 - 42.82	0.10		0.10	0.10		0.10	0.10		0.10
Maintenance/Logistics Officer	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Firefighter II	26	17.18 - 21.46	11.00		11.00	15.00		15.00	15.00		15.00
Firefighter I	24	15.59 - 19.47	22.00		22.00	29.00		29.00	27.00		27.00
Executive Assistant	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Personnel Selection Coordinator	21	18.30 - 24.74	0.10		0.10	0.10		0.10	0.10		0.10
		Total Fire Services	**85.70**	**0.00**	**85.70**	**86.70**	**0.00**	**86.70**	**86.70**	**0.00**	**86.70**

PARKS & GROUNDS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Landscape Services Superintendent	32	30.23 - 51.49	0.70		0.70	0.70		0.70	0.70		0.70
Asst. Parks, Grounds & Cem. Supt.	30	27.56 - 46.95	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33	3.00		3.00	3.00		3.00	3.00		3.00
Crew Leader I	23	20.02 - 34.11	3.00		3.00	3.00		3.00	3.00		3.00
Irrigation Specialist II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Small Engine Mechanic	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Operator II	19	16.73 - 28.50	2.00		2.00	2.00		2.00	2.00		2.00
Customer Service Representative I	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Irrigation Specialist I	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Operator I	18	16.00 - 27.25	9.00		9.00	9.00		9.00	9.00		9.00
		Total Parks & Grounds	**23.70**	**0.00**	**23.70**	**23.70**	**0.00**	**23.70**	**23.70**	**0.00**	**23.70**

PARKS & RECREATION ADMINISTRATION	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks, Rec. & Culture Director	41	46.11 -	0.85		0.85	0.85		0.85	0.85		0.85
Asst. Parks, Rec. & Culture Dir.	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Parks Plan. & Strat. Initiatives Mngr.	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Special Events & Initiatives Coor.	30	27.56 - 46.95							1.00		1.00
Marketing/Partnership Dev. Coor.	25	21.91 - 37.33	1.00		1.00						
Special Events Coordinator	25	21.91 - 37.33				1.00		1.00			
Admin Support Specialist	22	19.14 - 32.60				1.00		1.00	1.00		1.00
Executive Assistant	22	19.14 - 32.60	1.00		1.00						
Total Parks and Recreation Administration			**4.85**	**0.00**	**4.85**	**4.85**	**0.00**	**4.85**	**4.85**	**0.00**	**4.85**

AQUATICS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recr. Supervisor II - Aquatics	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Supervisor I	23	20.02 - 34.11	1.00		1.00	1.00		1.00	1.00		1.00
Aquatic Maintenance Mechanic	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Lifeguard	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Part Time Positions	18	16.00 - 27.25		24.00	6.07		24.00	6.07		19.00	6.07
		Total Aquatics	**4.00**	**24.00**	**10.07**	**4.00**	**24.00**	**10.07**	**4.00**	**19.00**	**10.07**

SENIOR ADULT CENTER	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Supervisor II	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Building Service Worker	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Total Senior Adult Center			**3.00**	**0.00**	**3.00**	**3.00**	**0.00**	**3.00**	**3.00**	**0.00**	**3.00**

FIELDHOUSE AND CONFERENCE CENTER	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Fieldhouse/Conference Facility Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Supervisor III	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Supervisor I	23	20.02 - 34.11							1.00		1.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	16.73 - 28.50	1.00		1.00	1.00		1.00		2.00	0.67
Building Service Worker	18	16.00 - 27.25	4.50	2.00	5.50	5.00	2.00	6.00	4.00	3.00	5.62
Customer Service Representative (Fieldhouse)	18	16.00 - 27.25		3.00	1.50		4.00	2.00		4.00	2.00
Rec. Atten. (Summer Camp COL)	18	16.00 - 27.25		12.00	1.84		12.00	1.84		18.00	3.09
Recreation Attendant	18	16.00 - 27.25		1.00	0.50					2.00	1.00
Total Fieldhouse and Conference Center			**9.50**	**18.00**	**14.34**	**10.00**	**18.00**	**14.84**	**9.00**	**29.00**	**17.38**

FTE Change: FT Building Service Worker to PT - (.38) FTE; PT Recreation Attendants - 2.24 FTE; Recreation Leader Summer Play and Recreation Attendant Summer Play transferred from Leisure Park Rentals - .68 FTE

TENNIS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Tennis Professional	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Customer Service Representative	18	16.00 - 27.25		2.00	1.00		2.00	1.00			
Recreation Attendant	18	16.00 - 27.25		3.00	0.58		3.00	0.58		5.00	1.58
		Total Tennis	**2.00**	**5.00**	**3.58**	**2.00**	**5.00**	**3.58**	**2.00**	**5.00**	**3.58**

WH RECREATIONAL & CULTURAL CENTER	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
WHRCC Facility Manager	31	28.86 - 49.17	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33							1.00		1.00
Recreation Supervisor I	23	20.02 - 34.11	1.00		1.00	2.00		2.00	2.00		2.00
Customer Service Representative II	19	16.73 - 28.50	1.00		1.00	1.00		1.00			
Recreation Leader	19	16.73 - 28.50	1.00		1.00	2.00		2.00	1.00		1.00
Staff Assistant II	19	16.73 - 28.50							1.00		1.00
Building Service Worker	18	16.00 - 27.25	1.00		1.00				2.00	2.00	3.00
Customer Service Representative	18	16.00 - 27.25		1.00	0.50		1.00	0.50			
Recreation Attendant	18	16.00 - 27.25		7.00	1.40		7.00	1.40		10.00	2.40
Total WH Recreational & Cultural Center			**5.00**	**8.00**	**6.90**	**6.00**	**8.00**	**7.90**	**8.00**	**12.00**	**11.40**

FTE Change: Crew Leader II - 1.00 FTE; Building Service Worker - 2.00 FTE; Recreation Attendant - .50 FTE

LEISURE PARK RENTALS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Leader Summer Play	19	16.73 - 28.50		1.00	0.09		1.00	0.09			
Recreation Attendant Summer Play	18	16.00 - 27.25		3.00	0.51		3.00	0.51			
Total Leisure Park Rentals			**0.00**	**4.00**	**0.60**	**0.00**	**4.00**	**0.60**	**0.00**	**0.00**	**0.00**

FTE Change: Recreation Leader Summer Play and Recreation Attendant Summer Play transferred to Fieldhouse and Conference Center - (.68) FTE

ACTIVITY FIELDS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Asst Superintendent - Athletics & Cemetery	30	27.56 - 46.95	0.50		0.50	0.50		0.50	0.50		0.50
Crew Leader II	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I	23	20.02 - 34.11	1.00		1.00	2.00		2.00	2.00		2.00
Spray Technician	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Food Service Leader	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Building Service Worker	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Customer Service Representative	18	16.00 - 27.25		1.00	0.50		3.00	1.50		8.00	4.00
Food Service Worker	18	16.00 - 27.25		2.00	1.00						
Maintenance Operator I	18	16.00 - 27.25	8.00		8.00	8.00		8.00	8.00	4.00	10.00
Recreation Attendant	18	16.00 - 27.25								1.00	0.50
Total Activity Fields			**14.50**	**3.00**	**16.00**	**15.50**	**3.00**	**17.00**	**15.50**	**13.00**	**22.00**

FTE Change: Maintenance Operator I - 2.00 FTE; Customer Service Rep - 2.50 FTE; Recreation Attendant - .50 FTE

NORA MAYO HALL	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Supervisor III	27	24.01 - 40.90	1.00		1.00						
Recreation Supervisor II	25	21.91 - 37.33				1.00		1.00	1.00		1.00
Senior Staff Assistant	25	21.91 - 37.33				1.00		1.00	1.00		1.00
Customer Service Representative III	20	17.48 - 29.79	1.00		1.00						
Building Service Worker	18	16.00 - 27.25	2.50	3.00	4.00	3.00	3.00	4.50	3.00	3.00	4.50
Recreation Attendant	18	16.00 - 27.25					1.00	0.50		1.00	0.50
Customer Service Representative	18	16.00 - 27.25		2.00	1.00		1.00	0.50		1.00	0.50
Total Nora Mayo Hall			**4.50**	**5.00**	**7.00**	**5.00**	**5.00**	**7.50**	**5.00**	**5.00**	**7.50**

STREETS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	38-19 - 65.05	0.20		0.20	0.20		0.20	0.20		0.20
Streets Superintendent	32	30.23 - 51.49	0.80		0.80	0.80		0.80	0.80		0.80
Assistant Superintendent - Drainage	30	27.56 - 46.95				0.50		0.50	0.50		0.50
Assistant Superintendent - Streets	30	27.56 - 46.95	0.50		0.50	0.50		0.50	0.50		0.50
Capital Projects & Strategic Initiatives Manager	30	27.56 - 46.95							1.00		1.00
LAP Coordinator	30	27.56 - 46.95				1.00		1.00			
Public Works Engineering Intern	28	25.14 - 42.82				0.50		0.50	0.50		0.50
Ecosystem and Asset Analyst	27	24.01 - 40.90	0.10		0.10	0.10		0.10	0.10		0.10
ATMS/Fiber Systems Technician	26	22.94 - 39.07	0.50		0.50						
Business and Special Initiatives Analyst	26	22.94 - 39.07				0.20		0.20	0.20		0.20
Administrative Services Manager	25	21.91 - 37.33								1.00	0.50
Crew Leader II	25	21.91 - 37.33	1.00		1.00						
Traffic Operations Crew Leader	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Traffic Electrician	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I	23	20.02 - 34.11				3.00		3.00	3.00		3.00
Traffic Sign Technician	21	18.30 - 24.74	1.00		1.00	1.00		1.00	2.00		2.00
Traffic Technician	21	18.30 - 24.74	1.00		1.00	1.00		1.00			
Maintenance Operator III	20	17.48 - 29.79	2.00		2.00						
Sr. Staff Assistant	20	17.48 - 29.79	0.50		0.50	0.50		0.50	0.50		0.50
Maintenance Operator II	19	16.73 - 28.50				6.00		6.00	4.00		4.00
Streets Maintenance II	19	16.73 - 28.50	5.00		5.00						
Public Works Apprentice	18	16.00 - 27.25	2.00		2.00				2.00		2.00
		Total Streets	**16.60**	**0.00**	**16.60**	**17.30**	**0.00**	**17.30**	**17.30**	**1.00**	**17.80**

FTE Change: Administrative Services Manager - .50 FTE

PLANNING	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. Director	41	46.11 -	0.80		0.80	0.80		0.80	0.80		0.80
EO&CI Assistant Director	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
CRA & Neighborhood Programs Manager	33	31.67 - 53.95	0.30		0.30	0.30		0.30			
Planning Manager	33	31.67 - 53.95	1.00		1.00	1.00		1.00	1.00		1.00
Affordable Housing Programs Manager	33	31.67 - 53.95	1.00		1.00	0.75		0.75	0.75		0.75
Senior Planner	30	27.56 - 46.95	2.00		2.00	2.00		2.00	2.00		2.00
Planning Assistant	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
		Total Planning	**7.10**	**0.00**	**7.10**	**6.85**	**0.00**	**6.85**	**6.55**	**0.00**	**6.55**

FTE Change: CRA & Neighborhood Programs Mgr - (.30) FTE

TOTAL GENERAL FUND			**332.75**	**64.00**	**352.16**	**339.20**	**64.00**	**357.69**	**343.90**	**84.00**	**372.33**

LIBRARY SERVICES	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	**Grade**	**Hourly or Annual**	**FT**	**PT**	**FTE**	**FT**	**PT**	**FTE**	**FT**	**PT**	**FTE**
Parks, Rec. & Culture Director	41	46.11 -	0.15		0.15	0.15		0.15	0.15		0.15
City Librarian	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Assistant City Librarian	30	27.56 - 46.95							1.00		1.00
Librarian II	27	24.01 - 40.90	4.00		4.00	4.00		4.00	4.00		4.00
Librarian I	22	19.14 - 32.60	2.00		2.00	2.00		2.00	4.00		4.00
Library Assistant II	19	16.73 - 28.50							1.00		1.00
Customer Service Rep II	19	16.73 - 28.50	5.00		5.00	5.00		5.00	5.00		5.00
Building Service Worker	18	16.00 - 27.25	2.00		2.00	2.00		2.00	2.00		2.00
Librarian Assistant I	18	16.00 - 27.25								1.00	0.50
Customer Service Rep I	18	16.00 - 27.25		3.00	1.50		3.00	1.50		3.00	1.50
	Total Library Services		**14.15**	**3.00**	**15.65**	**14.15**	**3.00**	**15.65**	**18.15**	**4.00**	**20.15**

FTE Change: Assistant City Librarian - 1.00 FTE; Librarian I - 2.00 FTE; Library Assistant II - 1.00 FTE; Librarian Assistant I - .50 FTE

S.H.I.P - Local Housing	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	**Grade**	**Hourly or Annual**	**FT**	**PT**	**FTE**	**FT**	**PT**	**FTE**	**FT**	**PT**	**FTE**
Affordable Housing Coordinator	31	28.86 - 49.17				0.25		0.25	0.25		0.25
Total S.H.I.P - Local Housing			**0.00**	**0.00**	**0.00**	**0.25**	**0.00**	**0.25**	**0.25**	**0.00**	**0.25**

AIRPORT	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	**Grade**	**Hourly or Annual**	**FT**	**PT**	**FTE**	**FT**	**PT**	**FTE**	**FT**	**PT**	**FTE**
Airport Department Director	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Airport Operations Supervisor	27	24.01 - 40.90				1.00		1.00	1.00		1.00
Airport Contract & Fiscal Specialist	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Operations Tech II	21	18.30 - 24.74	2.00		2.00	2.00		2.00	3.00		3.00
Operations Tech	18	16.00 - 27.25		5.00	3.75		5.00	3.50		4.00	3.00
Customer Service Representative	18	16.00 - 27.25				1.00		1.00	1.00		1.00
Total Airport			4.00	5.00	7.75	6.00	5.00	9.50	7.00	4.00	10.00

FTE Change: PT Operations Tech to FT Operations Tech II - .50 FTE

CEMETERY	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks and Grounds Superintendent	32	30.23 - 51.49	0.30		0.30	0.30		0.30	0.30		0.30
Asst Super. - Athletics & Cemetery	30	27.56 - 46.95	0.50		0.50	0.50		0.50	0.50		0.50
Cemetery Supervisor	25	21.91 - 37.33	1.00		1.00						
Cemetery Operations Coordinator	25	21.91 - 37.33				1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33							1.00		1.00
Crew Leader I	23	20.02 - 34.11	1.00		1.00	2.00		2.00	1.00		1.00
Maintenance Operator I	18	16.00 - 27.25	4.00		4.00	3.00		3.00	4.00		4.00
		Total Cemetery	**6.80**	**0.00**	**6.80**	**6.80**	**0.00**	**6.80**	**7.80**	**0.00**	**7.80**

FTE Change: Crew Leader II - 1.00 FTE

CRA - DOWNTOWN	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. Dept. Director	41	46.11 -	0.15		0.15	0.15		0.15	0.15		0.15
CRA & Nbhd. Programs Mngr.	33	31.67 - 53.95	0.49		0.49	0.49		0.49			
CRA Manager	33	31.67 - 53.95							0.50		0.50
Project Manager	33	31.67 - 53.95	1.00		1.00	1.00		1.00			
CRA Coordinator	27	24.01 - 40.90							1.00		1.00
		Total CRA - Downtown	**1.64**	**0.00**	**1.64**	**1.64**	**0.00**	**1.64**	**1.65**	**0.00**	**1.65**

FTE Change: CRA & Neighborhood Programs Mgr change to CRA Manager - .01 FTE

CRA - FLORENCE VILLA	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. Dept. Director	41	46.11 -	0.05		0.05	0.05		0.05	0.05		0.05
CRA & Neighborhood Programs Manager	33	31.67 - 53.95	0.21		0.21	0.21		0.21			
CRA Manager	33	31.67 - 53.95							0.50		0.50
CRA Coordinator	27	24.01 - 40.90							1.00		1.00
Neighborhood Planner	27	24.01 - 40.90	1.00		1.00	1.00		1.00			
		Total CRA - Florence Villa	**1.26**	**0.00**	**1.26**	**1.26**	**0.00**	**1.26**	**1.55**	**0.00**	**1.55**

FTE Change: CRA & Neighborhood Programs Mgr change to CRA Manager - .29 FTE

BUILDING & PERMITTING	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Building Official	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Deputy Building Official	34	33.18 - 56.52							1.00		1.00
Floodplain Manager	34	33.18 - 56.52				1.00		1.00	1.00		1.00
Field Inspector/Fire Plans Examiner	31	28.86 - 49.17	1.00		1.00	1.00		1.00	1.00		1.00
Plans Examiner	31	28.86 - 49.17	1.00	1.00	1.50	1.00	1.00	1.50	1.00		1.00
Building Inspector	28	25.14 - 42.82	2.00	1.00	2.50	1.00	2.00	2.00	2.00	3.00	3.50
Senior Staff Assistant	25	21.91 - 37.33	0.50		0.50	0.50		0.50			
Building Division Assistant	22	19.14 - 32.60	1.00		1.00		1.00	0.50	1.00		1.00
Business Tax Receipt Field Inspector	21	18.30 - 24.74				1.00		1.00			
Business Tax Specialist	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Permit Specialist	20	17.48 - 29.79	2.00		2.00	2.00		2.00	3.00		3.00
Staff Assistant I	18	16.00 - 27.25							1.00		1.00
Total Building & Permitting			**9.50**	**2.00**	**10.50**	**9.50**	**4.00**	**11.50**	**13.00**	**3.00**	**14.50**

FTE Change: Deputy Building Official - 1.00 FTE; Staff Assistant I - 1.00 FTE; Plans Examiner - (.50) FTE; Building Inspector - 1.50 FTE

TOTAL SPECIAL REVENUE FUNDS	37.35	10.00	43.60	39.60	12.00	46.60	49.40	11.00	55.90

COMMERCIAL COLLECTION	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Works Department Director	41	46.11 -	0.80		0.80	0.80		0.80	0.80		0.80
Assistant Public Works Director	37	38-19 - 65.05	0.20		0.20	0.20		0.20	0.20		0.20
Solid Waste Superintendent	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Commercial Collection Crew Leader	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Ecosystem and Asset Analyst	27	24.01 - 40.90	0.10		0.10	0.10		0.10	0.10		0.10
Admin Support Specialist	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Bus. and Special Initiatives Analyst	26	22.94 - 39.07				0.20		0.20	0.20		0.20
Commercial Refuse Operator	21	18.30 - 24.74	4.00		4.00	5.00		5.00	5.00		5.00
Container Technician	21	18.30 - 24.74	0.50		0.50	0.50		0.50	0.50		0.50
Diversified Operator	21	18.30 - 24.74	2.00		2.00	1.00		1.00	1.00		1.00
Total Commercial Collection			**10.60**	**0.00**	**10.60**	**10.80**	**0.00**	**10.80**	**10.80**	**0.00**	**10.80**

RESIDENTIAL COLLECTION	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	38-19 - 65.05	0.30		0.30	0.30		0.30	0.30		0.30
Assistant Solid Waste Super.	30	27.56 - 46.95	1.00		1.00	1.00		1.00	1.00		1.00
Bus. and Special Initiatives Analyst	26	22.94 - 39.07				0.20		0.20	0.20		0.20
Diversified Operator	24	20.94 - 35.68	3.00	1.00	3.50	3.00	1.00	3.50	3.00	1.00	3.50
Driver Collector	23	20.02 - 34.11	14.00		14.00	14.00		14.00	15.00		15.00
Residential Collection Crew Leader	23	20.02 - 34.11	3.00		3.00	3.00		3.00	3.00		3.00
Trashmaster Operator	23	20.02 - 34.11	7.00		7.00	7.00		7.00	8.00		8.00
Litter Control Coordinator	22	19.14 - 32.60				1.00		1.00	1.00		1.00
Container Technician	21	18.30 - 24.74	0.50		0.50	0.50		0.50	0.50		0.50
Solid Waste Cust. Services Coor.	21	18.30 - 24.74	1.00		1.00	1.00	1.00	1.50	1.00	1.00	1.80
SW Customer Service Rep. III	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Total Residential Collection			**30.80**	**1.00**	**31.30**	**32.00**	**2.00**	**33.00**	**34.00**	**2.00**	**35.30**
FTE Change: Driver Collector - 1.00 FTE; Trashmaster Operator - 1.00 FTE; Solid Waste Customer Services Coordinator - .30 FTE											
TOTAL SOLID WASTE FUND			**41.40**	**1.00**	**41.90**	**42.80**	**2.00**	**43.80**	**44.80**	**2.00**	**46.10**

CUSTOMER ACCOUNT SERVICES	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Utility Customer Services Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Assist. Utility Cust. Services Mngr.	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Administrative Systems Coor.	25	21.91 - 37.33				1.00		1.00	1.00		1.00
Utility Customer Service Supervisor	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Utility Payment Services Supervisor	25	21.91 - 37.33	1.00		1.00						
Utility Billing Coordinator	23	20.02 - 34.11	1.00		1.00	1.00		1.00	1.00		1.00
New Build Coordinator	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Utility Billing Clerk	20	17.48 - 29.79	1.00		1.00	1.00		1.00	2.00		2.00
US Customer Service Rep. II	19	16.73 - 28.50	2.00		2.00	2.00		2.00	2.00		2.00
Billing Assistant Clerk	18	16.00 - 27.25				1.00		1.00			
US Customer Service Rep. I	18	16.00 - 27.25	8.00		8.00	8.00		8.00	8.00		8.00
Total Customer Account Services			**17.00**	**0.00**	**17.00**	**18.00**	**0.00**	**18.00**	**18.00**	**0.00**	**18.00**

WATER PLANTS	Pay	Min / Max Hourly or Annual	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade		FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Water Plant Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Water Plant Chief Operator	32	30.23 - 51.49	2.00		2.00	2.00		2.00	2.00		2.00
Water Plant Operator A	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Plant Maintenance Crew Leader	25	21.91 - 37.33							1.00		1.00
Water Plant Operator B	24	20.94 - 35.68	3.00		3.00	2.00		2.00	2.00		2.00
Water Plant Operator C	22	19.14 - 32.60	5.00		5.00	5.00		5.00	2.00		2.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	2.00		2.00
Water Plant Operator Trainee	18	16.00 - 27.25	1.00		1.00	2.00		2.00	5.00		5.00
Total Water Plants			**14.00**	**0.00**	**14.00**	**14.00**	**0.00**	**14.00**	**16.00**	**0.00**	**16.00**

FTE Change: Plant Maintenance Crew Leader - 1.00 FTE; Maintenance Mechanic II - 1.00 FTE

WW TREATMENT PLANT #2	Pay	Min / Max Hourly or Annual	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade		FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
WWTP Chief Operator	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Operator A	26	22.94 - 39.07	2.00		2.00	3.00		3.00	2.00		2.00
WWTP Operator B	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Operator C	22	19.14 - 32.60	3.00		3.00	2.00		2.00	2.00		2.00
WWTP Operator Trainee	18	16.00 - 27.25							1.00		1.00
Total WW TREATMENT PLANT #2			**7.00**	**0.00**	**7.00**	**7.00**	**0.00**	**7.00**	**7.00**	**0.00**	**7.00**

UTILITY ENGINEERING	Pay	Min / Max Hourly or Annual	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade		FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
CIP Administrator	34	33.18 - 56.52							1.00		1.00
CIP Administrator - Apprentice	32	30.23 - 51.49	1.00		1.00	1.00		1.00			
Asset Manager	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Construction Proj./Inspection Manager	27	24.01 - 40.90	2.00		2.00						
Utility Construction Project Manager	27	24.01 - 40.90				3.00		3.00	3.00		3.00
GIS Technician	26	22.94 - 39.07	1.00	1.00	1.50	1.00	1.00	1.50	1.00	1.00	1.50
Construction Proj./Inspection Manager Appr	25	21.91 - 37.33	2.00		2.00						
Utility Construction Inspector	25	21.91 - 37.33	1.00		1.00	2.00		2.00	2.00		2.00
GPS Locator	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
Utility Asset Coordinator	22	19.14 - 32.60				1.00		1.00	1.00		1.00
Total Utility Engineering			**9.00**	**1.00**	**9.50**	**10.00**	**1.00**	**10.50**	**10.00**	**1.00**	**10.50**

UTILITY SERVICES ADMINISTRATION Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Utility Services Dept. Director	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Utility Services Dept. Asst. Director	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Special Projects Manager	32	30.23 - 51.49		1.00	0.50						
Water Programs Administrator	29	26.31 - 44.82				1.00		1.00	1.00		1.00
Admin Services Manager	26	22.94 - 39.07							1.00		1.00
Utility Financial Specialist	26	22.94 - 39.07	1.00		1.00	1.00		1.00			
Water Conservation Specialist	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Executive Assistant	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Customer Service Rep II	19	16.73 - 28.50	1.00		1.00						
Staff Assistant II	19	16.73 - 28.50				1.00		1.00	1.00		1.00
Utility Info Systems Intern	18	16.00 - 27.25		2.00	1.25		3.00	1.75		2.00	1.00
Total Utility Services Administration			**6.00**	**3.00**	**7.75**	**7.00**	**3.00**	**8.75**	**7.00**	**2.00**	**8.00**

FTE Change: Utility Info Systems Intern - (.75) FTE

WW TREATMENT PLANT #3 Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
WWTP Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Chief Operator - WWTP 3	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Pretreatment/FOG Coordinator	27	24.01 - 40.90				1.00		1.00	1.00		1.00
WWTP Operator A - WWTP 3	26	22.94 - 39.07	1.00		1.00	2.00		2.00	2.00		2.00
Crew Leader Plant Maint	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Pretreatment/FOG Specialist	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Operator B - WWTP 3	24	20.94 - 35.68	5.00		5.00	4.00		4.00	4.00		4.00
Maintenance Mechanic III	22	19.14 - 32.60				1.00		1.00	1.00		1.00
WWTP Operator C - WWTP 3	22	19.14 - 32.60	2.00		2.00	2.00		2.00	2.00		2.00
Maintenance Mechanic II	21	18.30 - 24.74	2.00		2.00	1.00		1.00	1.00		1.00
Maintenance Mechanic I	19	16.73 - 28.50							1.00		1.00
WWTP Operator Trainee - WWTP 3	18	16.00 - 27.25	3.00		3.00	4.00		4.00	4.00		4.00
Total WW Treatment Plant #3			**17.00**	**0.00**	**17.00**	**19.00**	**0.00**	**19.00**	**19.00**	**0.00**	**19.00**

UTILITY SERVICES MAINTENANCE Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
US Field Operations Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Utility Services Super/Water Dist	32	30.23 - 51.49	2.00		2.00	2.00		2.00	2.00		2.00
Lead Locator	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33							1.00		1.00
Utility Locator	24	20.94 - 35.68	1.00		1.00	1.00		1.00	2.00		2.00
Crew Leader I	23	20.02 - 34.11	2.00		2.00	2.00		2.00	2.00		2.00
Utility Locator Trainee	22	19.14 - 32.60	1.00		1.00	1.00		1.00			
Utilities Servicer III	21	18.30 - 24.74	3.00		3.00	3.00		3.00	3.00		3.00
Utilities Servicer II	20	17.48 - 29.79	3.00		3.00	3.00		3.00	2.00		2.00
Utilities Servicer I	18	16.00 - 27.25	3.00		3.00	3.00		3.00	3.00		3.00
Utility Servicer Trainee	18	16.00 - 27.25							1.00		1.00
Total Utility Services Maintenance			**17.00**	**0.00**	**17.00**	**17.00**	**0.00**	**17.00**	**18.00**	**0.00**	**18.00**

FTE Change: Crew Leader II - 1.00 FTE

LIFT STATIONS/WW MAINTENANCE Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Utility Services Sup/Lift Stations	32	30.23 - 51.49	2.00		2.00	2.00		2.00	2.00		2.00
Crew Leader II - Lift Stations	25	21.91 - 37.33	1.00		1.00	1.00		1.00			
Crew Leader I - Lift Stations	23	20.02 - 34.11	1.00		1.00	1.00		1.00	3.00		3.00
Maintenance Mechanic III	22	19.14 - 32.60	1.00		1.00	3.00		3.00	2.00		2.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00						
Utilities Servicer III	21	18.30 - 24.74	4.00		4.00	5.00		5.00	4.00		4.00
Utilities Servicer II	20	17.48 - 29.79	3.00		3.00	3.00		3.00			
Maintenance Mechanic I	19	16.73 - 28.50	1.00		1.00	1.00		1.00	2.00		2.00
Utilities Servicer I	18	16.00 - 27.25	5.00		5.00	3.00		3.00	5.00		5.00
Utility Servicer Trainee	18	16.00 - 27.25							3.00		
Total Lift Stations/WW Maintenance			**19.00**	**0.00**	**19.00**	**19.00**	**0.00**	**19.00**	**21.00**	**0.00**	**21.00**

FTE Change: Utility Servicer I - 2.00 FTE

METER SERVICES	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Superintendent	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Backflow Program Coordinator	24	20.94 - 35.68	1.00		1.00				1.00		1.00
Crew Leader I	23	20.02 - 34.11	1.00		1.00	1.00		1.00	1.00		1.00
Backflow Technician	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Meter Auditor II	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Meter Repair Tech II	19	16.73 - 28.50				1.00		1.00	1.00		1.00
Meter Auditor	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Meter Repair Tech I	18	16.00 - 27.25	6.00		6.00	6.00		6.00	5.00		5.00
		Total Meter Services	**12.00**	**0.00**	**12.00**	**12.00**	**0.00**	**12.00**	**12.00**	**0.00**	**12.00**
		TOTAL UTILITY FUND	**118.00**	**4.00**	**120.25**	**123.00**	**4.00**	**125.25**	**128.00**	**3.00**	**129.50**

DRAINAGE	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Works Department Director	41	46.11 -	0.20		0.20	0.20		0.20	0.20		0.20
Assistant Public Works Director	37	38-19 - 65.05	0.20		0.20	0.20		0.20	0.20		0.20
Streets Superintendent	32	30.23 - 51.49	0.20		0.20	0.20		0.20	0.20		0.20
Assistant Superintendent	30	27.56 - 46.95	0.50		0.50						
Assist. Superintendent - Drainage	30	27.56 - 46.95				0.50		0.50	0.50		0.50
Assistant Superintendent - Streets	30	27.56 - 46.95				0.50		0.50	0.50		0.50
Bus. and Special Initiatives Analyst	26	22.94 - 39.07				0.20		0.20	0.20		0.20
Crew Leader II	25	21.91 - 37.33	1.00		1.00						
Sr. Staff Assistant	25	21.91 - 37.33	0.50		0.50	0.50		0.50	0.50		0.50
Stormwater Inspector	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I	23	20.02 - 34.11				1.00		1.00	1.00		1.00
Debris Control Maint. Operator III	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Drainage Maintenance III	20	17.48 - 29.79	1.00		1.00						
Drainage Maintenance II	19	16.73 - 28.50				2.00		2.00	2.00		2.00
Public Works Apprentice	18	16.00 - 27.25	3.00		3.00	1.00		1.00	1.00		1.00
		Total Drainage	**8.60**	**0.00**	**8.60**	**8.30**	**0.00**	**8.30**	**8.30**	**0.00**	**8.30**

STORMWATER QUALITY	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Natural Resources Manager	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Ecosystem and Asset Analyst	27	24.01 - 40.90	0.80		0.80	0.80		0.80	0.80		0.80
Senior Environmental Scientist	27	24.01 - 40.90				1.00		1.00	1.00		1.00
Bus. and Special Initiatives Analyst	26	22.94 - 39.07				0.10		0.10	0.10		0.10
Environmental Scientist I	25	21.91 - 37.33	1.00		1.00				1.00		1.00
Natural Resources Specialist	24	20.94 - 35.68	2.00		2.00	2.00		2.00	1.00		1.00
Nat. Res. Intern (Scientific Aide)	18	16.00 - 27.25		1.00	0.50		1.00	0.50		1.00	0.50
Total Stormwater Quality			**4.80**	**1.00**	**5.30**	**4.90**	**1.00**	**5.40**	**4.90**	**1.00**	**5.40**
TOTAL STORMWATER FUND			**13.40**	**1.00**	**13.90**	**13.20**	**1.00**	**13.70**	**13.20**	**1.00**	**13.70**

DARK FIBER	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Fiber Enterprise Manager	29	26.31 - 44.82	1.00		1.00	1.00		1.00	1.00		1.00
Fiber Systems Technician	26	22.94 - 39.07		0.50	0.50	0.50	0.50	1.00	1.00	1.00	1.50
Total Dark Fiber Fund			**1.00**	**0.50**	**1.50**	**1.50**	**0.50**	**2.00**	**2.00**	**1.00**	**2.50**
TOTAL PROPRIETARY FUNDS			**173.80**	**6.50**	**177.55**	**180.50**	**7.50**	**184.75**	**188.00**	**7.00**	**191.80**

Human Resources	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Human Resources Director	41	39.33 - 63.66	1.00		1.00	1.00		1.00	1.00		1.00
Human Resources Manager	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Benefits & Risk Management Manager	34	33.18 - 56.52				1.00		1.00			
Organization Development Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00			
Benefits & Risk Management Administrator	29	26.31 - 44.82							1.00		1.00
Organization Development Administrator	29	26.31 - 44.82							1.00		1.00
Human Resources Assistant	22	19.14 - 32.60	3.00		3.00	3.00		3.00	3.00		3.00
Customer Service Rep I	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Organization Development Intern	18	16.00 - 27.25					1.00	0.50			
Total Human Resources			**7.00**	**0.00**	**7.00**	**8.00**	**1.00**	**8.50**	**8.00**	**0.00**	**8.00**

FTE Change: Organization Development Intern - (.50) FTE

Facility Maintenance	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Facility Maint. Superintendent	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33							1.00		1.00
Maintenance Mechanic II	21	18.30 - 24.74	2.00		2.00	2.00		2.00	1.00		1.00
Maintenance Mechanic I	19	16.73 - 28.50				1.00		1.00	1.00		1.00
CSR I - Staff Assistant I	18	16.00 - 27.25				1.00		1.00	1.00		1.00
Total Facility Maintenance			**3.00**	**0.00**	**3.00**	**5.00**	**0.00**	**5.00**	**5.00**	**0.00**	**5.00**

Technology Services	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Smart City Officer	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Relations Manager	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Support Manager	32	30.23 - 51.49	1.00		1.00	1.00		1.00			
Network System Manager	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Support Supervisor	29	26.31 - 44.82							2.00		2.00
Data Analyst	29	26.31 - 44.82									
Information Security Administrator	29	26.31 - 44.82	1.00		1.00	1.00		1.00	1.00		1.00
Smart City Computer Engineer	29	26.31 - 44.82							1.00		1.00
Smart City Computer Scientist	29	26.31 - 44.82							2.00		2.00
Smart City Data Analyst	29	26.31 - 44.82							1.00		1.00
GIS Analyst	27	24.01 - 40.90	1.00		1.00	1.00		1.00			
Business Technology Support Coordinator	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Support Specialist	23	20.02 - 34.11	4.00		4.00	4.00		4.00	1.00		1.00
Technology Services Student Intern	18	16.00 - 27.25		2.00	1.00		2.00	1.00		4.00	2.00
Total Technology Services			**11.00**	**2.00**	**12.00**	**11.00**	**2.00**	**12.00**	**12.00**	**4.00**	**14.00**

FTE Change: Technology Services Student Intern - 1.00 FTE; Position Reclassifications - 1.00 FTE

Engineering	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Engineer	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Assistant City Engineer	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Public Works Engineering Intern	28	25.14 - 42.82				0.50		0.50	0.50		0.50
Construction Project/Inspection Manager	27	24.01 - 40.90	1.00		1.00	1.00		1.00			
Lead Construction Inspector	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Senior Construction Inspector	27	24.01 - 40.90							1.00		1.00
Engineering Designer II	26	22.94 - 39.07							1.00		1.00
Engineering Technician V	26	22.94 - 39.07	1.00		1.00	1.00		1.00			
Construction Inspector	25	21.91 - 37.33	2.00		2.00	2.00		2.00	2.00		2.00
Engineering Designer I	24	20.94 - 35.68	2.00		2.00	2.00		2.00	1.00		1.00
Surveying and Mapping Specialist	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
Senior Staff Assistant	19	16.73 - 28.50	0.50		0.50	0.50		0.50	1.00		1.00
Total Engineering			**10.50**	**0.00**	**10.50**	**11.00**	**0.00**	**11.00**	**10.50**	**0.00**	**10.50**

FTE Change: Engineering Technician V - (1.00) FTE; Senior Staff Assistant - .50 FTE

Fleet Maintenance	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	38-19 - 65.05	0.10		0.10	0.10		0.10	0.10		0.10
Fleet Maintenance Manager	33	31.67 - 53.95	1.00		1.00	1.00		1.00	1.00		1.00
Fleet Maintenance Superintendent	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Mechanic III	29	26.31 - 44.82	3.00		3.00	3.00		3.00	4.00		4.00
Mechanic II	27	24.01 - 40.90	2.00		2.00	2.00		2.00	1.00		1.00
Business and Special Initiatives Analyst	26	22.94 - 39.07				0.10		0.10	0.10		0.10
Mechanic I	25	21.91 - 37.33	1.00		1.00	1.00		1.00	3.00		3.00
Buyer	23	20.02 - 34.11							1.00		1.00
Resource & Service Specialist	23	20.02 - 34.11	1.00		1.00	1.00		1.00			
Fleet/Facility Maintenance Coordinator	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Fleet Maintenance Apprentice	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Fleet Maintenance Intern	18	16.00 - 27.25		1.00	0.50						
Total Fleet Maintenance			**11.10**	**1.00**	**11.60**	**11.20**	**0.00**	**11.20**	**13.20**	**0.00**	**13.20**

FTE Change: Mechanic I - 2.00 FTE

TOTAL INTERNAL SERVICE FUND			**42.60**	**3.00**	**44.10**	**46.20**	**3.00**	**47.70**	**48.70**	**4.00**	**50.70**
TOTAL ALL FUNDS			**586.50**	**83.50**	**617.41**	**605.50**	**86.50**	**636.74**	**630.00**	**106.00**	**670.73**

FUND	PROJECT	FY25 EXPENSE	GRANTOR	FY25 REVENUE
General	SAFER Grant	335,186	FEMA	335,186
	TOTAL GENERAL FUND	**335,186**		**335,186**
SHIP	State Housing Initiative Partnership	422,345	HUD	422,345
	TOTAL SHIP FUND	**422,345**		**422,345**
Airport	Master Plan Update	532,000	FAA	478,800
			FDOT	26,600
	Airport Commerce Park - Phase I	1,082,548	FDOT	541,274
	Emergency Generators	365,000	FDOT	292,000
	Obstruction Clearing	1,844,000	FDOT	1,475,200
	Remote Air Traffic Control Tower	1,230,000	FDOT	1,230,000
	Taxiway E Extension - Design	210,000	FAA	189,000
			FDOT	10,500
	TOTAL AIRPORT FUND	**5,263,548**		**4,243,374**
Transportation	S. Lake Howard East	1,411,744	FDOT	1,411,744
	Pollard Road Extension	4,325,394	FDOT	3,196,611
	3rd Street NW Complete St.	3,000,000	FDOT	761,598
	S. Lake Howard West	1,500,000	HUD	750,000
	TOTAL TRANSPORTATION FUND	**10,237,138**		**6,119,953**
Utility	ONE Water Project Development (Bradco)	1,000,000	FDEP	1,000,000
	Water Resource Center	100,000	FDEP	98,014
	E. Peace Creek Flood Mitigation (Cypresswood)	250,000	FEMA	250,000
	Septic to Sewer	1,000,000	Heartland/FDEP	642,781
			Heartland/PRWC	157,219
	AWS Transmission Extension	300,000	SWFWMD	300,000
	ASR Wellfield CEI Service/Construction	3,000,000	FDEP	1,375,000
			Coca Cola	1,500,000
	Direct Potable Recharge	50,000	SWFWMD	50,000
	Lake Ashton/CR 653 Phase II	910,000	FDEP	910,000
	Sapphire Necklace Project Design	150,000	FDEP	150,000
	TOTAL UTILITY FUND	**6,760,000**		**6,433,014**
Stormwater	Lake Idyl Sediment Inactivation	230,000	FDEP	220,000
	Lake Idyl Stormwater Improvement	640,000	FDEP	384,000
	Wetland Purchase	1,200,000	Polk County	600,000
	S Lake Howard - Wetland Restoration	900,000	Heartland/PRWC	450,000
	Wetland Restoration and Protection	800,000	FDEP	800,000
	TOTAL STORMWATER FUND	**3,770,000**		**2,454,000**
	TOTAL ALL FUNDS	**26,788,217**		**20,007,872**

DEBT RATIOS
FISCAL YEAR 2024-2025

Neither the State of Florida nor the City of Winter Haven has statutes or ordinances placing limitations on municipal debt. The City's Debt Policies provide guidelines for debt evaluation and debt issuance. Debt limitations are addressed with the City's annual calculation of an anti-dilution test on an annual basis and compliance with the "issuance of additional parity obligations section" of the outstanding bond resolutions.

The Non-Ad Valorem Bonds require "that the aggregate proceeds of the Pledged Revenues for such preceding fiscal year or for the 12 consecutive months during the 18 months immediately preceding the date of issuance of the Additional Parity Obligations equal at least 135% of the Maximum Bond Service Requirement computed on a basis which includes both (i) all Bonds then outstanding and (ii) the Additional Parity Obligations with respect to which such certificate is made".

The Utility System Revenue Bonds and the Water and Sewer Bonds require that during any 12 consecutive month period in the 24 month period preceding the issuance of additional parity bonds that the pledged revenues equal to not less than 120% of the maximum bond service requirement on all parity bonds.

Outstanding Debt	Matures	Outstanding Principal @ 10/01/24	2025 Principal	2025 Interest
2010 Water/Sewer Bonds #	2028	12,545,000	2,355,000	446,253
2015 Refunding Utility Bonds +	2035	23,680,000	-	715,013
2015A Refunding Revenue Bonds +	2033	8,135,000	800,000	229,862
2017 Non Ad Valorem Bonds #	2037	19,740,000	1,150,000	587,407
2021 Non Ad Valorem Refunding Bond	2036	8,090,000	810,000	145,246
2021 B Taxable Non Ad Valorem Revenue Bond +	2027	2,895,000	835,000	53,725
2021 C Non Ad Valorem Revenue Bond +	2041	17,245,000	-	531,718
2023 Non-Ad Valorem Revenue Bond	2043	24,235,000	600,000	1,113,150
SRF Loan WW53132	2039	709,435	47,196	209
SRF Loan WW53130	2045	22,903,120	572,578	-
SRF Loan WW53134	2032	681,146	76,849	7,348
SRF Loan WW53135	2032	332,319	39,096	-
		141,191,020	**7,285,719**	**3,829,931**

+ Bonds are publicly held and subject to rating. The most recent Ratings are as follows :

	Fitch	S & P
2015A Refunding Revenue Bonds	AA	AA
2015 Refunding Utility Bonds	AA-	AA
2021 B Taxable Non Ad Valorem Revenue Bond	AA-	AA
2021 C Non Ad Valorem Revenue Bond	AA-	AA

Non-Rated Bonds privately placed.

RATIO OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS

	GOVERNMENT ACTIVITIES				BUSINESS TYPE					
Fiscal Year	Public Improvement Rev. Bonds	Sales Tax Revenue Bonds	Notes Payable	Other Loans and Leases	Water / Sewer Revenue Bonds	State Revolving Loan Funds	Other Loans and Leases	Total Primary Government	Percentage of Personal Income	Per Capita
2014	21,175,921	5,220,000	119,308	-	55,968,807	-	119,308	82,603,344	10.4%	2,228
2015	21,214,149	4,610,000	-	-	53,409,884	-	-	79,234,033	9.2%	2,081
2016	20,365,499	3,985,000	-	-	53,083,141	-	-	77,433,640	8.1%	1,959
2017	26,678,360	3,350,000	-	-	51,081,397	-	-	81,109,757	8.0%	1,971
2018	25,486,803	2,705,000	-	-	49,116,653	-	-	77,308,456	5.3%	1,805
2019	49,000,246	2,045,000	-	-	47,053,709	62,000	-	98,160,955	5.2%	2,189
2020	46,583,689	1,375,000	-	-	44,916,165	898,079	-	93,772,933	5.2%	2,189
2021	43,767,132	695,000	-	-	42,804,421	850,939	-	88,117,492	6.7%	1,724
2022	64,735,310	-	-	297,325	40,667,677	11,109,422	297,325	117,107,059	7.8%	2,190
2023	61,306,994	-	-	2,061,645	38,466,068	13,488,290	176,042	115,499,039	7.2%	2,100

PLEDGED REVENUE COVERAGE
LAST TEN FISCAL YEARS

FY	Gross W/S Fund Revenue	Less: Operating Revenue	Net Revenues	Bond Svc Requirements	W/S System Devel. Charges	Debt Svc Coverage Test 1	Required Debt Svc Coverage Test 1	Debt Svc Coverage Test 2	Required Debt Svc Coverage Test 2
2014	31,701,970	14,738,168	16,963,802	3,776,418	830,120	449%	115%	471%	120%
2015	27,397,846	14,067,335	13,330,511	3,489,471	861,062	382%	115%	407%	120%
2016	32,575,899	19,249,338	13,326,561	1,819,029	790,282	733%	115%	776%	120%
2017	29,840,767	14,307,126	15,533,641	3,466,238	1,377,917	448%	115%	488%	120%
2018	30,000,937	15,809,782	14,191,155	3,554,438	1,391,495	399%	115%	438%	120%
2019	31,070,586	16,167,286	14,903,300	3,597,776	1,347,569	414%	115%	452%	120%
2020	33,433,006	20,218,327	13,214,679	3,743,595	1,704,966	353%	115%	399%	120%
2021	33,598,636	22,616,050	10,982,586	3,647,162	1,605,083	301%	115%	345%	120%
2022	34,151,083	23,776,803	10,374,280	3,612,968	3,102,685	287%	115%	373%	120%
2023	43,314,803	27,027,932	16,286,871	4,245,328	3,879,300	384%	115%	475%	120%

1. Gross Revenues includes all income and earnings, including connection fees but does not include proceeds from the sale of the system, contributions in aid of construction or water and sewer system development fees.
2. Operating expenses include all costs of operating the system but does not include depreciation expense, bond amortization, renewal and replacement reserve payments, the annual bond service requirement or transfers to other funds.
3. Bond service requirement is the amount required to be deposited in the bond service fund during each bond year on October 1. The amount is reduced by the amount to be transferred from the construction fund to pay interest.
4. Allowable water and sewer development charges based on water and sewer expansion percentage provision of the bond resolution. 18.65% water development charges, 36.7% wastewater development charges.
5. Net revenues divided by bond service requirements.
6. Test 2 is net revenues plus legally available water and sewer development charges divided by the bond service requirements.

OUTSTANDING DEBT
DEBT TO MATURITY SCHEDULE

	2010 Water/Sewer Bonds		2015 Bonds Refunding Utility Bonds		2015 A Refunding Revenue Bonds	
Year	Principal	Interest	Principal	Interest	Principal	Interest
2025	2,355,000	446,253	-	715,013	800,000	229,862
2026	2,425,000	352,429	-	715,013	825,000	204,581
2027	2,505,000	255,661	-	715,013	845,000	182,625
2028	2,590,000	155,653	-	715,013	870,000	156,900
2029	2,670,000	52,408	-	715,013	905,000	130,275
2030 - 2034	-	-	16,405,000	2,373,788	3,890,000	237,750
2035 - 2039	-	-	7,275,000	226,744	-	-
Totals	**12,545,000**	**1,262,404**	**23,680,000**	**6,175,597**	**8,135,000**	**1,141,993**

	2017 Non Ad Valorem Bonds		Non Ad Valorem 2021 Refunding Bonds		2021 - B Taxable Non Ad Valorem Revenue Bonds	
Year	Principal	Interest	Principal	Interest	Principal	Interest
2025	1,150,000	587,407	810,000	145,246	835,000	53,725
2026	1,185,000	551,623	825,000	129,796	855,000	32,650
2027	1,225,000	514,690	840,000	114,062	875,000	15,350
2028	1,260,000	476,608	855,000	98,044	330,000	3,300
2029	1,300,000	437,376	870,000	81,742	-	-
2030 - 2034	7,115,000	1,555,258	2,555,000	229,399	-	-
2035 - 2039	6,505,000	406,189	1,335,000	38,225	-	-
Totals	**19,740,000**	**4,529,151**	**8,090,000**	**836,514**	**2,895,000**	**105,025**

	2021 -C Non Ad Valorem Revenue Bond		2023 Non Ad Valorem Revenue Bond		SRF Loan WW53132	
Year	Principal	Interest	Principal	Interest	Principal	Interest
2025	-	531,718	600,000	1,113,150	47,196	209
2026	-	531,718	780,000	1,078,650	47,211	195
2027	-	531,718	820,000	1,038,650	47,225	181
2028	570,000	517,469	860,000	996,650	47,239	167
2029	930,000	479,969	910,000	952,400	47,253	153
2030 - 2034	5,390,000	1,669,169	5,220,000	4,022,250	236,478	550
2035 - 2039	6,255,000	845,616	6,685,000	2,540,625	236,833	195
2040 - 2044	4,100,000	151,982	8,360,000	862,000	-	-
Totals	**17,245,000**	**5,259,359**	**24,235,000**	**12,604,375**	**709,435**	**1,650**

	SRF Loan WW53130		SRF Loan WW53134		SRF Loan WW53135	
Year	Principal	Interest	Principal	Interest	Principal	Interest
2025	572,578	-	76,849	7,348	39,096	-
2026	1,145,156	-	77,704	6,493	39,096	-
2027	1,145,156	-	78,569	5,628	39,096	-
2028	1,145,156	-	79,443	4,753	39,096	-
2029	1,145,156	-	80,328	3,869	39,096	-
2030 - 2034	5,725,780	-	288,253	6,435	136,839	-
2035 - 2039	5,725,780	-	-	-	-	-
2040 - 2044	5,725,780	-	-	-	-	-
2045 - 2049	572,578	-	-	-	-	-
Totals	**22,903,120**	**-**	**681,146**	**34,526**	**332,319**	**-**

CITY OF WINTER HAVEN FUND STRUCTURE - ALL FUNDS

GOVERNMENTAL FUNDS:

General Fund

SPECIAL REVENUE FUNDS

General Fund Supported:

Library | Cemetery | Airport | WH Affordable Housing | Urban Forestry

Non General Fund Supported:

S.H.I.P. | DT CRA | FV CRA | Federal Building

Building Permits | Police Training* | Revolving Fund* | Impact Fees

DEBT SERVICE FUNDS:

Sales Tax Revenue Bond* | 2007 Bond Debt Service*

CONSTRUCTION FUNDS:

Transportation | Capital Projects | Capital Depletion*

PROPRIETARY FUNDS:

Solid Waste | Water/Sewer | Stormwater | Willowbrook | Dark Fiber Enterprise

INTERNAL SERVICE FUNDS:

Motor Pool | General Services | Health Insurance*

TRUST FUNDS:

General Pension* | Police Pension* | Fire Pension*

*Non-Budgeted Fund

GENERAL FUND

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Ad Valorem Tax	21,885,248	25,059,424	24,417,500	27,893,715
Franchise Tax	5,367,262	4,816,000	5,402,490	5,686,708
Utility Service Tax	6,634,891	5,960,000	6,997,185	7,485,990
Communications Service Tax	2,186,503	2,095,000	2,318,000	2,457,211
Local Option Gas Tax	2,399,551	2,360,000	2,463,760	2,569,800
Business Tax	196,626	238,000	180,000	198,000
Federal Shared Revenues	13,600	218,981	55,933	345,186
State Shared Revenues	8,263,989	8,227,636	8,256,286	8,718,886
State Grant Revenues	59,469	-	-	-
County Shared Revenues	404,948	342,824	366,524	45,000
Parks & Recreation Fees	1,202,172	1,182,250	1,152,937	1,122,600
Administration Fees	2,405,487	2,472,957	2,463,957	2,587,197
Fines & Forfeitures	295,636	210,200	185,300	196,300
Miscellaneous Revenues	4,251,365	2,328,064	2,306,658	2,849,632
Interest Earnings	1,302,096	932,390	1,538,000	830,000
Sale of Assets	59,288	5,000	73,950	30,000
Transfers & Contributions	8,858,277	9,808,208	9,808,208	9,341,926
Total	**65,786,408**	**66,256,934**	**67,986,688**	**72,358,151**
EXPENDITURES				
City Manager	1,340,076	1,679,096	1,511,889	1,302,748
Commission / City Clerk / Legal	970,866	1,009,856	1,012,066	1,063,532
Public Affairs & Communication	-	-	76,000	520,889
Financial Services	1,214,569	1,298,776	1,079,582	1,560,406
Police Services / Safe Neighborhoods	14,495,831	15,855,516	13,378,866	17,226,847
Fire Services	10,524,971	12,687,856	10,822,190	14,369,554
Parks and Recreation	7,543,283	9,571,680	8,030,820	11,914,588
Public Service Buildings/Nora Mayo Hall	414,167	445,039	298,932	593,658
Streets	2,559,995	4,432,721	2,675,152	4,877,580
Growth Management/Planning	652,312	1,035,296	707,902	872,640
Non-Departmental	21,752,160	28,473,867	28,125,204	20,212,523
Total	**61,468,230**	**76,489,703**	**67,718,603**	**74,514,965**
EXCESS OF REVENUES				
Over <Under> Expenditures:	**4,318,178**	**(10,232,769)**	**268,085**	**(2,156,814)**
BEGINNING UNASSIGNED				
Fund Balance:	**22,236,086**	**26,554,264**	**26,554,264**	**26,822,349**
ENDING UNASSIGNED				
Fund Balance:	**26,554,264**	**16,321,495**	**26,822,349**	**24,665,535**

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUE					
Ad Valorem Taxes					
311100-000	Taxes-Real Estate & Personal	20,945,775	24,939,424	24,322,500	27,793,715
311100-001	Taxes-Penalties/Interest/Delinqu	939,473	120,000	95,000	100,000
	Ad Valorem Taxes Totals	**21,885,248**	**25,059,424**	**24,417,500**	**27,893,715**
Local Option Gas Tax					
312300-000	Tax-Ninth Cent Gas	236,394	240,000	252,180	269,800
312410-100	Tax-First Local Option Gas Tax	1,327,755	1,300,000	1,344,000	1,398,000
312420-000	Tax-New Loc Option 5 Cent Gas	835,403	820,000	867,580	902,000
	Local Option Gas Tax Totals	**2,399,551**	**2,360,000**	**2,463,760**	**2,569,800**
Franchise Fees					
313100-000	Franchise Fee-Electric	4,933,055	4,427,000	4,933,000	5,179,708
313100-500	Franchise Fee - Duke Energy	224,185	217,000	239,870	257,000
313400-000	Franchise Fee-Gas	206,265	170,000	226,000	246,000
323200-000	Franchise Fee - Telecommunications	3,758	2,000	3,620	4,000
	Franchise Fees Totals	**5,367,262**	**4,816,000**	**5,402,490**	**5,686,708**
Utility Service Tax					
314100-000	Utility Svc Tax-Electric	5,285,752	4,620,000	5,655,755	6,051,657
314100-500	Utility Svc Tax-Duke Energy	313,174	270,000	304,000	358,553
314300-000	Utility Svc Tax-Water	977,297	1,010,000	979,380	1,016,780
314400-000	Utility Svc Tax-Gas	39,710	36,000	39,050	39,000
314900-000	Utility Svc Tax-Bottle Gas	18,958	24,000	19,000	20,000
	Utility Service Tax Totals	**6,634,891**	**5,960,000**	**6,997,185**	**7,485,990**
Communications Service Tax					
315100-000	Communication Services Tax (formerly 315000)	2,186,503	2,095,000	2,318,000	2,457,211
	Communications Service Tax Totals	**2,186,503**	**2,095,000**	**2,318,000**	**2,457,211**
Business Tax Receipt					
321000-000	Business Tax Receipt	196,626	238,000	180,000	198,000
	Business Tax Receipt Totals	**196,626**	**238,000**	**180,000**	**198,000**
County Revenue					
337200-100	Grant-School Resource Officer	361,986	322,824	322,824	168,400
338500-000	Business Tax Receipt-County	42,961	20,000	43,700	45,000
	County Revenue Totals	**404,948**	**342,824**	**366,524**	**213,400**

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Federal Grant Revenue					
331200-000	Grant - Byrne Direct	-	16,582	18,280	-
331200-050	Grant - JAG Direct	-	-	16,562	-
331200-150	Grant - BJA/OJP Bulletproof Vest	13,600	5,970	12,000	10,000
331200-200	Grant - SAFER Grant	-	182,829	-	335,186
331200-600	Grant - FEMA (Fed Emerg Mgmt)	-	-	9,091	-
334200-001	Grant - JAG County Wide	-	13,600	-	-
	Federal Grant Revenue Totals	**13,600**	**218,981**	**55,933**	**345,186**
State Grant Revenue					
334200-002	Grant - Misc	59,469	-	-	-
	State Grant Revenue Totals	**59,469**	**-**	**-**	**-**
State Shared Revenue					
312510-114	Tax-Fire Insur. Prem Tax	497,915	449,571	449,571	497,915
312520-113	Tax-Police Insur. Prem. Tax	591,065	591,065	591,065	591,065
335125-000	Tax - State Revenue Sharing - Sales Tax/8th Cent Fuel Tax	2,661,794	2,640,000	2,616,000	2,809,345
335140-000	Tax-Mobile Home License	148,385	168,000	149,000	150,000
335150-000	Tax-Alcohol License	46,056	48,000	49,650	50,000
335180-000	Tax-Half Cent Sales	4,263,656	4,285,000	4,356,000	4,574,561
335200-100	Firefighter Incentive	27,016	20,000	19,700	20,000
335450-000	Tax-Refund-Municipal Fuel	28,102	26,000	25,300	26,000
	State Shared Revenue Totals	**8,263,989**	**8,227,636**	**8,256,286**	**8,718,886**
Misc - Payments In Lieu of Tax					
339100-000	W.H.Housing Authority	-	-	2,200	2,000
	Misc - Payments In Lieu of Tax Totals	**-**	**-**	**2,200**	**2,000**
Misc - Other Government Charges & Fees					
341900-003	Code Enforcement-Abandoned Prop Reg	2,700	4,000	1,350	2,000
341900-500	Sale of Copies	1,880	200	2,100	2,000
341902-000	FDOT Roadway Maint.	64,235	64,236	64,236	64,236
341902-100	FDOT Traffic Signal/Light Maint.	392,569	404,346	404,346	444,413
341950-000	Qualifying Fee - Elections	350	-	-	-
	Misc - Other Government Charges & Fees Totals	**461,734**	**472,782**	**472,032**	**512,649**
Misc - Public Safety					
322920-218	Fees-Site Plan Review-Planning	72,186	78,000	71,736	74,000
342500-000	Fees-Fire Sysm Test Installation	30,272	18,000	21,000	20,000
342502-108	Fees-Planning & Zoning	113,697	138,000	115,000	120,000
342502-212	Fees-Fire Plan Review	5,704	5,100	5,700	5,700
342904-000	Pol Alarm Excessive Response	-	-	6,000	3,000
	Misc - Public Safety Totals	**221,858**	**239,100**	**219,436**	**222,700**

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Misc - Physical Environment					
343913-000	Lot Clearing	1,764	6,000	4,376	5,000
	Misc - Physical Environment Totals	**1,764**	**6,000**	**4,376**	**5,000**
Cultural / Recreation					
320100-705	Fieldhouse Membership	79,185	75,000	74,331	75,000
320200-705	Fieldhouse - Naming Rights	64,650	64,000	64,650	64,000
347211-705	AF-Sponsorship Special Events	9,420	10,000	4,500	2,000
347211-715	AF-Athletic Fees/Softball	34,959	30,000	33,000	35,000
347211-716	AF-Concession Sales	103,839	106,000	103,000	106,000
347211-717	AF-Polk State College Agreement	35,000	35,000	35,000	35,000
347211-718	AF-Rentals-Diamondplex-Sertoma	40,930	45,000	41,000	42,000
347211-719	AF-Fee-Participant	-	1,200	-	-
347211-721	AF-Softball Souvenirs	201	190	175	-
347211-722	AF-Sponsorship	1,000	-	-	-
347213-716	AF-Athletic Fees-Adults	-	-	1,000	-
347214-723	COL-Summer Activities	16,813	20,000	18,000	-
347216-718	Instructional Activities	441	-	1,037	1,100
347219-000	PR - Non-resident Fee	20,330	20,000	19,600	20,000
347220-018	PR-Employee Discount Cards	1,200	1,160	1,100	1,000
347230-400	COL / WB-Concessions	22,781	26,000	80	-
347241-714	Swimming- Admissions	45,911	49,000	46,000	48,000
347242-714	Swimming -Lessons	38,080	36,000	38,000	38,000
347244-714	Swimming- Pool Rental	2,230	3,000	2,230	2,000
347245-714	Swimming-Miscellaneous	2,400	2,400	2,400	2,400
347246-714	Swimming-Instructional	1,800	2,000	1,800	1,800
347250-000	Senior Adult-Instructional	5,561	6,000	5,800	6,500
347250-100	Senior Adult-Other	1,483	2,000	1,500	1,800
347261-707	Tennis-Memberships	22,860	25,000	21,000	21,000
347263-707	Tennis-Tournament Fees	250	-	-	-
347266-707	Tennis Fees	23,344	20,000	23,000	23,000
347268-707	Tennis-Group Lessons	40,555	37,000	40,000	40,000
347292-719	WHRCC Instructional Activities	7,475	5,500	6,100	-
347292-720	WHRCC Non-Instructional Activity	11,600	11,000	7,400	-
347292-735	WHRCC Summer Program	13,996	14,000	16,000	-
347400-705	PR-Special Events-Fees	17,718	16,000	16,600	17,000
347500-100	School Board Facility Use Agreement	10,000	10,000	10,000	10,000
347515-726	Concession Sales - Alcohol	12,064	12,000	12,000	13,000
347517-726	COL Stadium-Other Rentals	8,105	9,000	-	-
347591-722	Rental-Senior Adult Center	16,319	14,000	16,300	16,000
347594-502	Rental-Bldg - Fieldhouse	269,593	260,000	270,000	272,000
347596-000	Rental-Bldg - WHRCC	4,229	1,500	1,034	-
347597-000	Rental-Bldg - Rotary Pk	6,343	6,000	4,600	6,000

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Cultural / Recreational, Continued					
347597-100	Rental-Lions Club	6,746	6,300	6,700	7,000
347597-175	Rental-Nora Mayo Hall	49,412	42,000	60,000	62,000
347597-200	Rotary Park- Instruct. Activity	8,805	9,500	10,000	12,000
347597-500	Rental - Staffing	91,607	87,000	89,000	90,000
347597-711	AF-Field Rental Staff	20,538	28,000	20,000	22,000
347597-735	Rental-Garden Center	27,220	28,000	24,000	25,000
347598-000	Rental-Other Parks	5,180	6,500	5,000	5,000
	Cultural / Recreation Totals	**1,202,172**	**1,182,250**	**1,152,937**	**1,122,600**
Misc - Violation of Local Ordinance					
354000-100	Code Enforcement Assessments	201,820	100,000	89,000	100,000
354100-110	Pol-Fines for Non-Compliance	344	200	300	300
354200-202	Pol-Fines & Forfeitures	52,149	75,000	60,000	60,000
354222-202	Pol-Parking Fines	36,736	25,000	25,000	25,000
	Misc - Violation of Local Ordinance Totals	**291,049**	**200,200**	**174,300**	**185,300**
Judgments & Fines					
351200-000	Police-Restitutions/Confiscation	4,588	10,000	11,000	11,000
	Judgments & Fines Totals	**4,588**	**10,000**	**11,000**	**11,000**
Interest Earnings					
361004-000	Interest-Other	93,064	40,000	127,000	80,000
361100-000	Interest on Investments	1,209,032	892,390	1,411,000	750,000
361100-200	Interest - Leased Assets	1	-	-	-
	Interest Earnings Totals	**1,302,097**	**932,390**	**1,538,000**	**830,000**
Misc - Sales					
364413-000	Sale of Assets-Surplus	70	-	1,950	-
364414-000	Sale of Assets-Capital	59,218	5,000	72,000	30,000
	Misc - Sales Totals	**59,288**	**5,000**	**73,950**	**30,000**

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Misc - Other Revenues					
346900-100	Hurricane Receipts - Insurance	1,400,064	-	19,067	-
346900-101	Hurricane Receipts FEMA	19,203	-	23,372	-
366100-000	Donation	28,486	10,000	16,000	20,000
369000-000	Miscellaneous Revenue	542	200	6,800	1,000
369000-100	Misc Rev - Mayor's Prayer Breakfast/Ridge League Dinner	6,931	-	6,073	4,000
369000-415	NSF Fee Recoveries	104	-	-	-
369502-000	Commission-Sales Tax	568	600	570	600
369901-000	Police - Other Income	24,615	26,000	25,000	25,000
369901-005	Police Copies	9,062	7,500	9,000	10,000
369901-010	Police Fingerprints & Photos	713	200	150	200
369901-015	Police Reimb. from PSC-IPS	48,998	98,000	48,000	50,000
369901-020	Police-Security Detail	474,309	470,000	340,000	350,000
369909-000	Revenue-Other Misc	595	700	63,800	64,000
369909-100	Commission-County Impact	279,608	200,000	260,000	260,000
369950-000	P-Card Rebate	86,707	78,000	88,000	90,000
	Misc - Other Revenues Totals	**2,380,504**	**891,200**	**905,832**	**874,800**
Other Sources					
332000-000	CARES Act/ARPA - Coronavirus Relief Fund	32,952	-	-	-
	Other Sources Totals	**32,952**	**-**	**-**	**-**
Debt Proceeds					
339000-000	County Debt Proceeds	700,621	701,982	701,982	1,064,083
383100-000	Leases/Subscriptions - Financial Agreements	450,883	15,000	-	-
	Debt Proceeds Totals	**1,151,504**	**716,982**	**701,982**	**1,064,083**
Misc - Rent and Royalty					
362100-000	Rental-Misc Other	1,046	2,000	-	-
	Misc - Rent and Royalty Totals	**1,046**	**2,000**	**-**	**-**
Other Charges for Services					
349000-000	Administrative Fees for Code Lien/Violation Response	34,532	40,000	31,000	34,000
349106-000	Administration Fee-Airport	192,605	276,318	276,318	216,258
349113-000	Administration Fee-Bldg Safety	131,168	121,377	121,377	97,864
349401-000	Administration Fee-Solid Waste	349,179	354,436	354,436	400,862
349403-000	Administration Fee-Utility	1,411,197	1,354,959	1,354,959	1,463,866
349404-000	Administration Fee-Cemetery	19,822	23,301	23,301	30,671
349406-000	Administration Fee-Library	80,139	65,730	65,730	82,656
349407-000	Administration Fee-CRA	78,808	92,599	92,599	126,418
349408-000	Administration Fee-Stormwater	67,197	96,170	96,170	83,471
349409-000	Administration Fee-Willowbrook	40,840	48,067	48,067	51,131
	Other Charges for Services Totals	**2,405,487**	**2,472,957**	**2,463,957**	**2,587,197**

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Interfund Transfers					
381000-108	Transfer from Downtown CRA	880,660	973,199	973,199	972,504
381000-109	Transfer from Florence Villa CRA	114,582	-	-	-
381000-111	Transfer from Federal Building Fund	-	140,000	140,000	-
381000-113	Transfer from Building Safety	600,000	600,000	600,000	600,000
381000-114	Transfer from Impact Fee Fund	744,999	2,220,000	2,220,000	1,200,000
381000-501	Transfer from Internal Service Fund	850,000	-	-	-
	Interfund Transfers Totals	**3,190,241**	**3,933,199**	**3,933,199**	**2,772,504**
Contributions - Other Funds					
382100-401	Contribution from Solid Waste	1,228,000	1,228,000	1,228,000	1,228,000
382100-402	Contribution from Utility Fund	4,440,036	4,647,009	4,647,009	5,341,422
	Contributions - Other Funds Totals	**5,668,036**	**5,875,009**	**5,875,009**	**6,569,422**
Donations From Citizens					
389400-000	Donations from Citizens	-	-	800	-
	Donations From Citizens Totals	**-**	**-**	**800**	**-**
	Fund 001 - General Fund Totals	**65,786,408**	**66,256,934**	**67,986,688**	**72,358,151**

BUDGET NARRATIVE

Total Revenues budgeted in the General Fund for FY 2025 are $72,358,151, which represents an increase of 9.21% over amended budgeted revenue for FY 2024. The largest contributor to this increase is Ad Valorem taxes that increased $2,834,291, or 11.31%. An increase in property values boosted this revenue source and allowed the City Commission to maintain the millage rate at 6.5900 mils. The City continues to use a conservative approach when budgeting for General Fund Revenues but did budget a modest increase for economic based revenues such as fuel taxes, franchise fees, utility service taxes for FY 2025.

GENERAL FUND - BUDGETED EXPENDITURES BY COST CENTER

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
EXPENSES				
City Commission	143,872	151,802	157,677	172,290
Legal	557,828	521,865	519,905	520,440
City Clerk	269,167	336,189	334,484	370,802
City Manager	1,340,076	1,679,096	1,511,889	1,302,748
Public Affairs and Communications	-	-	76,000	520,889
Finance	1,214,569	1,298,776	1,079,582	1,560,406
Safe Neighborhoods	708,572	705,819	479,075	903,550
Police Services	13,787,259	15,149,697	12,899,791	16,323,297
Fire Services	10,524,971	12,687,856	10,822,190	14,369,554
Parks & Grounds	2,174,663	2,930,051	2,194,806	3,608,887
Parks & Recreation Administration	620,625	811,631	748,241	1,186,548
Aquatics	579,166	609,834	515,395	669,630
Senior Adult Center	225,427	275,697	264,594	305,789
Fieldhouse and Conference Center	1,465,525	1,620,430	1,464,042	2,137,170
Tennis	277,108	278,893	258,909	283,237
Winter Haven Recreation & Cultural Center	499,772	571,693	433,870	697,331
Leisure Park Rentals	125,734	407,759	367,595	374,510
Activity Fields	1,575,263	2,065,692	1,783,368	2,546,018
Ritz Theatre	-	-	-	105,468
Nora Mayo Hall	414,167	445,039	298,932	593,658
Streets	2,559,996	4,432,721	2,675,152	4,877,580
Planning	652,313	1,035,296	707,902	872,640
Non-Departmental	21,752,157	28,473,867	28,125,204	20,212,523
Total	**61,468,230**	**76,489,703**	**67,718,603**	**74,514,965**

Budget Narrative

The General Fund shows a $1,974,738 decrease in expenditures when compared to the prior year amended budget which is a net result of increases to Personnel and Operating Services along with decreases in Capital and Non-Departmental expenditures. All departments throughout the City experienced a change in Personnel Services as a result of Cost of Living Adjustments (COLA) and the annual Step Plan increase for all employees. Non-Departmental expenditures decreased as a result of General Fund support of capital projects in the Transportation Fund and Capital Projects Fund in FY 2024 that will be constructed in FY 2025.

MISSION STATEMENT

To prudently govern City resources, growth, development, and public service delivery ensuring the fundamental needs and interests of citizens, property owners, and businesses in Winter Haven are protected and served.

CITY OF WINTER HAVEN VALUES

- **Integrity/Respect:** Do the right thing; Work as a united team; Open and honest communication; Self-policing; Fair; Personal accountability.
- **Financial Stewardship:** Shared resources; Strong stewards of resources and time; Transparency; Clear focus on priorities; Team understanding of the budget and individual contributions; Defined procurement procedures; Interdepartmental coordination and communication; Work is completed on time; Pursue creative funding sources; Electronically accessible financial information; Financial audits are strong.
- **Inclusive:** Extensive orientation process for new employees; Training, mentoring, and coaching tools are common practice; cross functional teamwork regularly applied; Leadership-employee interaction; Citizen involvement and neighborhood engagement; Strong social media engagement; Celebrate service of the community; Support citizens and community partners; Celebrate diversity in people and cultural events; Collaborations for positive relationships.
- **Visionary:** Pursue "Best Practices"; Future-thinking while engaging employees; Actively seek employee input; Recognize and award visionary thinking; Invest time for "Outside the box thinking"; Engage with outside partners regarding trends and approaches.
- **Exceptional Service:** Timely responses – find the answer always; Respectful, hones, and genuine in all interactions; Strong citizen advocates and partners; High cooperation and engagement; Adaptable and resilient; Exceed expectations, Proactive – Get to the YES; Deliver results

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	43,962	50,424	50,424	67,041
2101	FICA Taxes	4,347	3,857	3,857	5,129
2301	Life, Health & Vision Insurance	18,372	19,004	19,004	18,058
2303	Disability Benefit - 401(a) Participants	-	-	30	-
2401	Workers' Compensation	60	62	62	107
	Personnel Services Totals	**66,741**	**73,347**	**73,377**	**90,335**
Operating Services					
3105	Prof.Svc.-Other	27	500	1,000	-
4001	Travel-Non local	23,925	22,000	27,000	27,000
4003	Training-Required-Instructional	-	200	200	-
4004	Travel-Local Mileage & Comm. Exp	18,939	22,000	22,000	22,000
4702	Printing & Binding	-	250	250	-
4801	Advertising	5,006	550	345	-
4802	Promotional/Marketing	-	500	500	500
4803	Community Involvement	9,005	10,000	10,000	10,000
4992	Special Events	200	700	-	-
5101	Office Supplies	388	600	600	600
5208	Uniform, Protect Clothing	-	400	1,000	500
5401	Memberships & Subscriptions	14,270	14,000	15,550	15,500
5404	Employee Dev-Material & Training	30	600	100	100
5406	Employee Dev-Food & Supplies	-	400	-	-
5407	Employee Dev-Recog & Apprec	3	255	255	255
5990	County Property Taxes	5,338	5,500	5,500	5,500
	Operating Services Totals	**77,131**	**78,455**	**84,300**	**81,955**
	Cost Center 101 - City Commission Totals	**143,872**	**151,802**	**157,677**	**172,290**

AUTHORIZED PERSONNEL

CITY COMMISSION Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Mayor	N/A	TBD by Ordinance	1.00		1.00	1.00		1.00	1.00		1.00
Commissioners	N/A	TBD by Ordinance	4.00		4.00	4.00		4.00	4.00		4.00
Total City Commission			**5.00**	**0.00**	**5.00**	**5.00**	**0.00**	**5.00**	**5.00**	**0.00**	**5.00**

The Legal division consists of the costs associated with a private law firm under contract with the City of Winter Haven to provide general legal counsel services. These services are provided by John Murphy from the law firm Boswell & Dunlap, LLP. The City contracts with the other law firms to provide labor relations counsel. These legal services are budgeted in various cost centers under the line item "Professional Services – Legal".

MISSION STATEMENT

To responsively provide sound legal representation, counsel and service to the City Commission, City Manager, City departments, offices and agencies responsible for administering municipal resources, programs and services in Winter Haven.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
2301	Life, Health & Vision Insurance	19,855	19,855	19,855	19,855
	Personnel Services Totals	**19,855**	**19,855**	**19,855**	**19,855**
Operating Services					
3103	Prof.Svc.-Legal	537,863	500,000	500,000	500,000
4001	Travel-Non local	109	1,400	-	250
4003	Training-Required-Instructional	-	275	-	-
5101	Office Supplies	-	300	50	300
5401	Memberships & Subscriptions	-	35	-	35
	Operating Services Totals	**537,973**	**502,010**	**500,050**	**500,585**
	Cost Center 102 - Legal Totals	**557,828**	**521,865**	**519,905**	**520,440**

MISSION STATEMENT

The mission of the City Clerk's Office is to be committed to ensure a true reflection of City Commission actions in the City's official records; ethical, impartial, professional, courteous, service to City Officials, the general public, city staff, and other agencies; and maximizing transparency and access to municipal government.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.3**	**Continue to evolve the ways in which information about local government is communicated.**
Strategy	**6.3.6**	**Additional 6.3 Metrics**
Metric	6.3.6.1	Citizens followed up within one business day.
Metric	6.3.6.2	Meeting agenda notification subscribers.
Metric	6.3.6.3	Subscribers engaged with online agendas.
Metric	6.3.6.4	Meeting minutes prepared.
Metric	6.3.6.5	Meeting minutes submitted within 30 days of the meeting.
Metric	6.3.6.6	Public records requests received.
Metric	6.3.6.7	Average time (in days) to fulfill a public records request.
Metric	6.3.6.8	Citizens serving on community / advisory boards & committees.
Metric	6.3.6.25	Number of subscribers who receive commission meeting agendas.
Metric	6.3.6.26	Percent of engagement with online meeting agendas.
Metric	6.3.6.27	Number of meeting minutes prepared.
Metric	6.3.6.28	Percentage of meeting minutes prepared and submitted for approval within 30 days of the meeting.
Metric	6.3.6.29	Number of public record requests received.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	146,830	154,153	146,954	202,640
1401	Overtime	-	100	70	-
2101	FICA Taxes	10,671	11,800	10,721	15,502
2201	General Pension Fund Contrib	40,752	50,516	48,806	63,959
2204	401(a) Pension Contribution	-	-	-	2,555
2301	Life, Health & Vision Insurance	27,123	28,737	25,463	46,896
2303	Disability Benefit - 401(a) Participants	-	-	-	61
2401	Workers' Compensation	180	189	189	324
	Personnel Services Totals	**225,557**	**245,495**	**232,203**	**331,937**
Operating Services					
3105	Prof.Svc.-Other	11,555	7,000	7,000	7,000
4001	Travel-Non local	3,725	3,500	4,000	4,000
4003	Training-Required-Instructional	425	650	650	650
4201	Postage	78	175	175	175
4401	Rentals & Leases	13,106	13,434	13,434	-
4702	Printing & Binding	252	-	500	-
4801	Advertising	9,090	15,000	15,000	15,000
4803	Community Involvement	300	500	500	500
4903	Election Expense	231	45,000	54,647	500
5101	Office Supplies	1,031	1,600	1,600	1,600
5102	Tools,Equip under $1,000	-	-	-	5,000
5204	Copier Use & Supplies	-	220	-	-
5208	Uniform, Protect Clothing	242	-	500	-
5401	Memberships & Subscriptions	1,585	1,690	1,700	1,740
5404	Employee Dev-Material & Training	1,460	1,775	1,775	1,900
5405	Empl Dev-Books,Accreditation,Assessmt	12	50	50	50
5406	Employee Dev-Food & Supplies	20	100	250	250
5407	Employee Dev-Recog & Apprec	500	-	500	500
	Operating Services Totals	**43,610**	**90,694**	**102,281**	**38,865**
	Cost Center 105 - City Clerk Totals	**269,167**	**336,189**	**334,484**	**370,802**

AUTHORIZED PERSONNEL

CITY CLERK Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget			FY24 Budget			FY25 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Clerk	N/A	TBD by Commission	1.00		1.00	1.00		1.00	1.00		1.00
Records Admin./Deputy Clerk	29	26.31 - 44.82	1.00		1.00	1.00		1.00	1.00		1.00
CSR I - Staff Assistant I	18	16.00 - 27.25							1.00		1.00
		Total City Clerk	**2.00**	**0.00**	**2.00**	**2.00**	**0.00**	**2.00**	**3.00**	**0.00**	**3.00**

FTE Change: Staff Assistant I - 1.00 FTE

MISSION STATEMENT

To strategically, professionally, proficiently and soundly administer City government finance, growth and development, utility, leisure, public safety, infrastructure systems, and staff such that, through visionary and effective leadership, Winter Haven residents, business owners, and visitors gain the most value and benefit from municipal resources, programs, and services afforded by the City Commission.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.1**	**Through partnerships, support the availability of a qualified & skilled workforce to meet the demands of the City organization and business community.**
Strategy	**1.1.1**	**Maintain strong working relationships with the Winter Haven Economic Development Council, Winter Haven Chamber of Commerce, and Polk Vision to understand workforce skill gaps and how the City can support efforts.**
Metric	1.1.1.1	Winter Haven Economic Development Council meetings / engagements.
Metric	1.1.1.2	Winter Haven Chamber of Commerce meetings / engagements.
Metric	1.1.1.3	Polk Vision meetings / engagements.
Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.1**	**Maintain strong partnerships with key organizations (State, County, adjacent municipalities, private development) for transportation planning.**
Strategy	**3.1.4**	**Conduct an annual review of Citrus Connection / Lakeland Area Mass Transit District (LAMTD) services specific to Winter Haven, and provide two updates to the City Commission Annually.**
Metric	3.1.4.1	Bi-Annual Updates Delivered.
Strategy	**3.1.6**	**Ensure City staff engagement with regional multimodal transportation projects including representation at public meetings.**
Metric	3.1.6.1	Multimodal Regional Meetings Attended.
Goal	**3.2**	**Take a comprehensive approach to transportation planning and maintenance of transportation assets.**
Strategy	**3.2.2**	**Complete, implement and review annually the City's ADA Transition Plan.**
Metric	3.2.2.1	Annual Review of ADA Transition Plan.
Goal	**3.4**	**Pursue emerging opportunities to embrace new technology, infrastructure, and enterprise opportunities.**
Strategy	**3.4.2**	**Ensure an organizational culture that embraces innovation and the adoption of new technology.**
Metric	3.4.2.1	Number of Bright Ideas Submitted.
Metric	3.4.2.2	Number of Bright Ideas Implemented.
Metric	3.4.2.3	New Technology Adopted.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.2**	**Ensure the ability to meet the service demands as the population grows.**
Strategy	**5.2.3**	**Conduct an annual service demand assessment for infrastructure and service deployment across all departments.**
Metric	5.2.3.1	Annual Assessment Completed.
Goal	**5.4**	**Ensure local government functions are aligned with community safety best practices.**
Strategy	**5.4.1**	**Develop and maintain a City-wide Comprehensive Emergency Management Plan (CEMP) that covers risk, response, and vulnerability.**
Metric	5.4.1.1	Completion and adoption of the CEMP.
Strategy	**5.4.2**	**Develop and annually update a Continuity of Operations Plan (COOP) to assure the capability exists to continue essential functions and services in response to a comprehensive array of potential emergencies and/or disasters. (In alignment with 5.4.1.)**

Metric	5.4.2.1	Completion and adoption of the COOP.
Strategy	**5.4.4**	**Achieve and maintain department- to individual-level accreditation, certification, and standards across the organization.**
Metric	5.4.4.1	Police Department Accreditation.
Metric	5.4.4.2	Public Works Accreditation.
Metric	5.4.4.3	Fire Department Accreditation.
Metric	5.4.4.4	Parks, Recreation & Culture Accreditation.
Metric	5.4.4.5	Employees with Individual Accreditations / Certifications.
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.3**	**Implement predictive modeling based on current operational / service data to enhance decision making in response to growth and future capital investments.**
Metric	6.1.3.1	Number of models built.
Goal	**6.2**	**Engage and participate in legislative matters (State and Federal) and advocate for Home Rule and local priorities.**
Strategy	**6.2.1**	**Strategically engage in local, State, and national professional organizations and coalitions.**
Metric	6.2.1.1	Number of professional organization memberships.
Metric	6.2.1.2	Number of active / leadership roles in professional organizations.
Strategy	**6.2.3**	**Establish, build, and maintain a proactive relationship with State and Federal Officials.**
Metric	6.2.3.1	Number of letters sent to legislators.
Metric	6.2.3.2	Number of legislative advocacy trips.
Metric	6.2.3.3	Number of meetings with legislators or their staff.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	581,559	721,775	668,274	562,836
1401	Overtime	-	-	707	-
1601	Vehicle Compensation	8,562	11,400	11,400	11,400
2101	FICA Taxes	36,708	56,088	45,097	43,929
2201	General Pension Fund Contrib	12,769	51,911	48,585	60,895
2204	401(a) Pension Contribution	74,933	74,562	68,926	54,393
2301	Life, Health & Vision Insurance	36,213	70,573	48,234	37,603
2302	Director's Life & Disability	15,297	20,762	8,500	13,185
2303	Disability Benefit - 401(a) Participants	104	225	2,800	118
2401	Workers' Compensation	858	899	899	919
	Personnel Services Totals	**767,003**	**1,008,195**	**903,422**	**785,278**
Operating Services					
3105	Prof.Svc.-Other	45,253	120,000	70,000	120,000
3404	Contract Svc. - Other	96,982	106,000	75,000	-
4001	Travel-Non local	18,697	35,000	35,930	30,000
4003	Training-Required-Instructional	885	-	-	-
4201	Postage	264	150	400	500
4702	Printing & Binding	118	20,000	10,000	-
4802	Promotional/Marketing	13,376	20,000	20,000	-
4803	Community Involvement	4,376	5,000	5,000	7,500
4804	Sponsorships	15,250	16,500	20,000	16,500
4910	Goods Purchased For Sale	-	-	4,800	-
4992	Special Events	214	-	-	-
5101	Office Supplies	3,024	4,000	2,500	4,000
5102	Tools,Equip under $1,000	740	2,500	1,000	1,000
5204	Copier Use & Supplies	5,488	5,000	5,000	6,000
5208	Uniform, Protect Clothing	402	1,700	1,700	1,100
5209	Housekeeping Supplies	-	250	-	250
5210	Program Related Expense	20,812	33,500	35,500	31,000
5401	Memberships & Subscriptions	8,980	12,000	12,000	12,070
5402	IT Subscriptions, Licenses, Maintenance Renewals	91,815	1,751	22,137	-

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5404	Employee Dev-Material & Training	198	1,000	500	500
5405	Empl Dev-Books,Accreditation,Assessmt	21	-	500	500
5406	Employee Dev-Food & Supplies	2,831	1,000	1,000	1,000
5407	Employee Dev-Recog & Apprec	3,249	500	500	500
5604	Employee Relations	99	50	-	50
	Operating Services Totals	**333,073**	**385,901**	**323,467**	**232,470**
Grant & Aid					
8209	WH Main Street	20,000	20,000	20,000	20,000
8217	Polk Vision	5,000	5,000	5,000	5,000
8225	Economic Development	155,000	200,000	200,000	200,000
9602	Tourism Dev & Prom	60,000	60,000	60,000	60,000
	Grant & Aid Totals	**240,000**	**285,000**	**285,000**	**285,000**
	Cost Center 103 - City Manager Totals	**1,340,076**	**1,679,096**	**1,511,889**	**1,302,748**

AUTHORIZED PERSONNEL

CITY MANAGER'S OFFICE	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Manager	N/A	TBD by Commission	1.00		1.00	1.00		1.00	1.00		1.00
Deputy City Manager	45	55.72 -	1.00		1.00	1.00		1.00	1.00		1.00
Director of Diversity & Inclusivity	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Director of Pub. Affairs and Comms	41	46.11 -	1.00		1.00	1.00		1.00			
Assistant to the City Manager	29	26.31 - 44.82	1.00		1.00	1.00		1.00	1.00		1.00
Communications Assistant	19	16.73 - 28.50				2.00		2.00			
Public Affairs and Comms Interns	18	16.00 - 27.25	2.00		1.92	2.00		1.00			
Total City Manager's Office			**7.00**	**0.00**	**6.92**	**9.00**	**0.00**	**8.00**	**4.00**	**0.00**	**4.00**

FTE Change: Director of Public Affairs and Communications, Communications Assistants, and Public Affairs and Communications Interns moved to new Cost Center - (4.00) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	50,000	Lobbying Services
		30,000	Grant Work
		20,000	Consulting Services
		20,000	Annual Retreat
4804	Sponsorships	7,050	Miscellaneous Sponsorship Opportunities
		2,500	Polk State College Legacy Event
		2,000	Winter Haven Hospital Gala
		1,500	Citrus Queen Gala
		1,000	Neighborhood Service Center Gala
		1,000	Public Education Partnership Event
		750	Symphony Guild Champagne & Shamrocks
		700	Girls, Inc. of Winter Haven She Knows Luncheon
8209	WH Main Street	20,000	Grant & Aid
8217	Polk Vision	5,000	Grant & Aid
8225	Economic Development	200,000	Grant & Aid
9602	Chamber of Commerce	60,000	Grant & Aid

MISSION STATEMENT

To effectively connect, engage, and inform the Winter Haven community by representing all City departments with transparency, accuracy, and clarity. To serve as the trusted liaison between the City, its residents, and the media, ensuring that information about services, programs, issues, and events is accessible and actionable.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.1**	**Through partnerships, support the availability of a qualified & skilled workforce to meet the demands of the City organization and business community.**
Strategy	**1.1.2**	**Develop and implement a speakers bureau / ambassador program to engage students in programming designed to raise awareness of and interest in public service careers.**
Metric	1.1.2.1	Student speakers are recruited and trained.
Metric	1.1.2.2	Presentations to student groups.
Metric	1.1.2.3	Interactive student programs.
Metric	1.1.2.4	Students reached.
Goal	**1.2**	**Promote equitable access to opportunities, both in how the City procures work and in facilitating community opportunities through outreach, collaboration, and education.**
Strategy	**1.2.1**	**Create a series of "how-to" videos on processes across the organization.**
Metric	1.2.1.1	Videos created.
Metric	1.2.1.2	Views on videos.
Goal	**1.4**	**Ensure the strategic approach to growth management includes robust public engagement.**
Strategy	**1.4.2**	**Establish a comprehensive neighborhoods program to inventory neighborhoods, identify communication points, and develop methods to distribute and solicit information efficiently to the appropriate contacts.**
Metric	1.4.2.1	To be determined.
	1.5	**Ongoing Community Survey Data Collection**
Metric	1.5.1	Availability of housing options.
Metric	1.5.2	Availability of jobs that pay a living wage.
Metric	1.5.3	Planning for and managing growth.
Pillar	**2**	**QUALITY OF LIFE**
	2.5	**Ongoing Community Survey Data Collection**
Metric	2.5.1	How is the overall quality of life in Winter Haven?
Metric	2.5.2	How likely are you to recommend Winter Haven as a place to live?
Metric	2.5.3	How likely are you to be living in Winter Haven in 5 years from now?
Metric	2.5.4	Availability of a variety of art and cultural events.
Metric	2.5.5	Sense of community among residents.
Metric	2.5.6	Acceptance of residents of all backgrounds.
Metric	2.5.7	Quality of parks and recreational amenities.
Pillar	**3**	**INFRASTRUCTURE**
	3.5	**Ongoing Community Survey Data Collection**
Metric	3.5.1	Ease of getting around the City by car.
Metric	3.5.2	Walkability and bikeability of the City.

Metric	3.5.3	Quality of water and wastewater systems.
Pillar	**4**	**ENVIRONMENTAL STEWARDSHIP**
	4.6	**Ongoing Community Survey Data Collection**
Metric	4.6.1	Overall cleanliness and maintenance of the community as a whole.
Metric	4.6.2	Quality of solid waste and recycling services.
Metric	4.6.3	Management of our lakes.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.3**	**Strengthen how safe every citizen, business, and visitor feels within Winter Haven.**
Strategy	**5.3.1**	**Create, deploy, and market a Comprehensive Community Safety Training Curriculum platform.**
Metric	5.3.1.1	Number of programs offered.
Metric	5.3.1.2	Number of training classes provided.
Metric	5.3.1.3	Number of Citizens participating in classes.
Metric	5.3.1.4	Public Safety Leadership Academy participants.
Strategy	**5.3.4**	**Create and deploy a robust communications campaign highlighting safety initiatives, accomplishments, and data.**
Metric	5.3.4.1	Campaign Reach.
Metric	5.3.4.2	Public Safety App users.
Strategy	**5.3.5**	**Advance the National Night Out Event.**
	5.5	**Ongoing Community Survey Data Collection**
Metric	5.5.1	Sense of overall safety.
Metric	5.5.2	Quality of emergency response services.
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.2**	**Engage and participate in legislative matters (State and Federal) and advocate for Home Rule and local priorities.**
Strategy	**6.2.2**	**Develop and circulate an annual legislative platform advocating for local interests in response to State and Federal policy.**
Metric	6.2.2.1	Legislative Platform Production.
Goal	**6.3**	**Continue to evolve the ways in which information about local government is communicated.**
Strategy	**6.3.1**	**Establish a Certified Ambassador Program for employees that enhances customer engagement.**
Metric	6.3.1.1	Number of Certified Ambassadors.
Strategy	**6.3.2**	**Continue the CityU program and enhance it with an on-the-road preview and recruitment events and an alumni program.**
Metric	6.3.2.1	Graduates of CityU.
Metric	6.3.2.2	Alumni Attendance at Events.
Strategy	**6.3.3**	**Establish a defined and robust communication strategy for City projects.**
Metric	6.3.3.1	Number of citizens engaged with online project pages.
Metric	6.3.3.2	Number of citizens attending project meetings.
Strategy	**6.3.4**	**Establish a Community Outreach Program, including elected officials, to visit each quadrant of the City annually and deliver relevant updates.**
Metric	6.3.4.1	Meetings hosted in all four quadrants annually.
Metric	6.3.4.2	Number of attendees at Community Outreach Programs.
Strategy	**6.3.5**	**Research and implement alternative and innovative communication strategies and tools.**
Metric	6.3.5.1	Number of Access Winter Haven requests.

Metric	6.3.5.2	Average time to close access Winter Haven requests (days).
Metric	6.3.5.3	Number of residents engaged with Ask Winter Haven.
Metric	6.3.5.4	Number of total communications on Ask Winter Haven.
Metric	6.3.5.5	Percentage of Ask Winter Haven communications received via text.
Metric	6.3.5.6	Percentage of Ask Winter Haven communications received via website chat.
Metric	6.3.5.7	Percentage of Ask Winter Haven questions resolved via messages to staff.
Metric	6.3.5.8	Percentage of Ask Winter Haven questions resolved via AI bot.
Metric	6.3.5.9	Percentage of Ask Winter Haven questions resolved via Access Winter Haven.
Strategy	**6.3.6**	**Additional 6.3 Metrics**
Metric	6.3.6.9	Number of public presentations given.
Metric	6.3.6.10	Citizens engaged with City Government Week activities.
Metric	6.3.6.11	Number of website pageviews.
Metric	6.3.6.12	Facebook page reach.
Metric	6.3.6.13	LinkedIn page views.
Metric	6.3.6.14	Instagram page reach.
Metric	6.3.6.15	X (formerly Twitter) reach.
Metric	6.3.6.16	Youtube channel subscribers.
Metric	6.3.6.17	Youtube channel views.
Metric	6.3.6.18	Number of public meetings live streamed.
Metric	6.3.6.19	Number of email subscribers.
Metric	6.3.6.20	Number of marketing emails sent.
Metric	6.3.6.21	Number of press releases issued.
Goal	**6.4**	**Continue to cultivate a team made up of high quality talent, capable of bringing fresh perspective and creative ideas, serving as good ambassadors of the City through all service areas.**
Strategy	**6.4.3**	**Create a volunteer program to allow greater engagement.**
Metric	6.4.3.1	Number of volunteer hours served by staff in the community.
Metric	6.4.3.2	Number of employees participating.
	6.5	**Ongoing Community Survey Data Collection**
Metric	6.5.1	Ability for residents to engage with the City of Winter Haven government.
Metric	6.5.2	Transparency in communication to citizens from the City of Winter Haven government.
Metric	6.5.3	Efficiency and effectiveness of the City of Winter Haven government's operations.
Metric	6.5.4	Value for the taxes you pay to the City of Winter Haven.
	7	**City-Wide Overall Satisfaction Survey Data**
	7.1	**Ongoing Community Survey Data Collection**
Metric	7.1.1	How is the overall quality of life in Winter Haven?
Metric	7.1.2	Net Promoter Score

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	-	-	-	263,897
1401	Overtime	-	-	-	500
2101	FICA Taxes	-	-	-	20,188
2204	401(a) Pension Contribution	-	-	-	28,622
2301	Life, Health & Vision Insurance	-	-	-	57,132
2302	Director's Life & Disability	-	-	-	2,185
2303	Disability Benefit - 401(a) Participants	-	-	-	263
2401	Workers' Compensation	-	-	-	422
	Personnel Services Totals	**-**	**-**	**-**	**373,209**
Operating Services					
3404	Contract Svc. - Other	-	-	50,000	50,000
4001	Travel-Non local	-	-	-	14,000
4702	Printing & Binding	-	-	-	20,000
4801	Advertising	-	-	6,000	25,000
4802	Promotional/Marketing	-	-	20,000	12,500
4803	Community Involvement	-	-	-	1,000
4910	Goods Purchased For Sale	-	-	-	5,000
5102	Tools,Equip under $1,000	-	-	-	5,000
5208	Uniform, Protect Clothing	-	-	-	750
5210	Program Related Expense	-	-	-	6,000
5401	Memberships & Subscriptions	-	-	-	2,430
	Operating Services Totals	**-**	**-**	**76,000**	**141,680**
Capital					
6402	Machinery & Equipment	-	-	-	6,000
	Capital Totals	**-**	**-**	**-**	**6,000**
Cost Center	**110 - Public Affairs and Communication Totals**	**-**	**-**	**76,000**	**520,889**

AUTHORIZED PERSONNEL

PUBLIC AFFAIRS & COMMUNICATION	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Director of Pub. Affairs and Comms	41	46.11 -							1.00		1.00
Communications Assistant	19	16.73 - 28.50							3.00		3.00
CSR I - Staff Assistant	18	16.00 - 27.25							1.00		1.00
Public Affairs and Comms Interns	18	16.00 - 27.25									
Total Public Affairs & Communication			**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**5.00**	**0.00**	**5.00**

FTE Change: Director of Public Affairs and Communications, Communications Assistants, and Public Affairs and Communications Interns moved from City Manager - 4.00 FTE, Communications Asst. - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	28,000	Website Contract
		16,000	WHRCC Mini Documentary
		6,000	Translation Services
6402	Machinery & Equipment	6,000	Drone Equipment - Fly Over Footage

MISSION STATEMENT

Our mission is to provide assurance to our Citizens, the Commission, and City Employees of the long-term viability of the City through the development of sound financial policies and practices, as well as accurately measuring and effectively managing the City's financial resources and assets.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.2**	**Promote equitable access to opportunities, both in how the City procures work and in facilitating community opportunities through outreach, collaboration, and education.**
Strategy	**1.2.2**	**Create and launch a regular procurement training program targeting small, disadvantaged, and minority enterprises.**
Metric	1.2.2.1	Training programs offered.
Metric	1.2.2.2	Attendees at training programs.
Metric	1.2.2.3	Disadvantaged / Minority vendors registered to receive notices.
Strategy	**1.2.3**	**Host an annual procurement preview open house event and workshop.**
Metric	1.2.3.1	Number of projects featured.
Metric	1.2.3.2	Number of attendees.
Strategy	**1.2.4**	**Enhance the procurement marketing strategies.**
Metric	1.2.4.1	Procurement Opportunities Awareness Survey (FY25).
Metric	1.2.4.2	Procurement Opportunities Awareness Survey (FY26).
Metric	1.2.4.3	Procurement Opportunities Awareness Survey (FY27).
Metric	1.2.4.4	Procurement Opportunities Awareness Survey (FY28).
Metric	1.2.4.5	Procurement Opportunities Awareness Survey (FY29).
Metric	1.2.4.6	Number of external organizations pointing to City procurement opportunities.
Metric	1.2.4.7	Intent to Bids Issued.
Metric	1.2.4.8	Request for Qualifications / Request for Proposals Issued.
Metric	1.2.4.9	Unique / Individual Bidders.
Metric	1.2.4.6	Bidders registered to receive notices.

Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.1**	**Enhance fiscal communication via implementation and distribution (print and electronic) including a Budget Book, Budget-in-Brief, Popular Annual Financial Report (PAFR), Annual Comprehensive Financial Report (ACFR), and monthly budget performance reports.**
Metric	6.1.1.1	Augment the budget with external grant revenues.
Metric	6.1.1.2	Annual publication of Budget Book.
Metric	6.1.1.3	Annual publication of Budget in Brief.
Metric	6.1.1.4	Annual publication of PAFR.
Metric	6.1.1.5	Annual publication of ACFR.
Metric	6.1.1.6	Monthly publication of Budget Performance Reports.
Strategy	**6.1.2**	**Draft and adopt a robust debt policy that complements the City's Financial Management Policy and aligns with the GFOA's best practices.**
Metric	6.1.2.1	Debt Policy Adopted.
Strategy	**6.1.4**	**Conduct an annual review and associated training of the City's procurement policies to ensure alignment with City Ordinances, State Statutes, Federal Law and best practices.**
Metric	6.1.4.1	Percentage of staff with purchasing power appropriately trained.
Metric	6.1.4.2	Review of procurement policies.
Strategy	**6.1.5**	**Research and pursue alternative / nontraditional revenue sources and partnership opportunities to enhance financial sustainability and resiliency.**
Metric	6.1.5.1	Grant Income Awarded (FY25)
Metric	6.1.5.2	Grant Income Awarded (FY26)
Metric	6.1.5.3	Grant Income Awarded (FY27)
Metric	6.1.5.4	Grant Income Awarded (FY28)
Metric	6.1.5.5	Grant Income Awarded (FY29)
Metric	6.1.5.6	New Revenue Sources.
Strategy	**6.1.6**	**Additional 6.1 Metrics**
Metric	6.1.6.1	Reconciliations completed daily.
Metric	6.1.6.2	Fraudulent transactions prevented.
Metric	6.1.6.3	Months closed by the 20th of subsequent months.
Metric	6.1.6.4	Award for Distinguished Budget from GFOA.
Metric	6.1.6.9	Piggyback purchases made.
Metric	6.1.6.10	Cooperative purchasing agreements.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	810,981	852,893	682,489	983,718
1401	Overtime	186	500	1,066	500
2101	FICA Taxes	58,558	65,285	49,462	75,254
2201	General Pension Fund Contrib	55,950	72,032	67,648	89,168
2204	401(a) Pension Contribution	50,676	55,767	43,108	65,172
2301	Life, Health & Vision Insurance	125,588	183,515	115,138	203,142
2302	Director's Life & Disability	4,130	4,547	4,500	3,805
2303	Disability Benefit - 401(a) Participants	534	871	325	1,054
2401	Workers' Compensation	1,777	1,807	1,807	2,655
2501	Unemployment Compensation	281	-	-	-
	Personnel Services Totals	**1,108,661**	**1,237,217**	**965,543**	**1,424,468**
Operating Services					
3103	Prof.Svc.-Legal	675	-	-	-
3105	Prof.Svc.-Other	61,008	10,000	54,000	65,000
3404	Contract Svc. - Other	1,384	-	-	-
4001	Travel-Non local	1,988	1,000	5,000	5,000
4003	Training-Required-Instructional	5,368	8,500	15,000	21,500
4201	Postage	8,028	8,000	9,000	10,500
4401	Rentals & Leases	2,969	3,000	2,900	3,100
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	147	250	200	250
4608	Rep & Mtn Automotive Labor	116	250	200	250
4702	Printing & Binding	3,776	3,000	2,500	4,000
4801	Advertising	2,718	5,500	2,500	3,000
4803	Community Involvement	-	-	100	-
4960	License	-	200	200	200
5101	Office Supplies	3,698	3,500	4,500	5,000
5102	Tools,Equip under $1,000	25	-	-	-
5200	Non-Capital Equip $1,000-$4,999	-	3,000	3,000	-
5203	Motor Fuels & Lubricants	1,494	1,500	1,500	1,700
5204	Copier Use & Supplies	1,632	2,000	2,000	2,200
5208	Uniform, Protect Clothing	102	-	300	500
5209	Housekeeping Supplies	-	100	100	100
5401	Memberships & Subscriptions	2,905	4,000	3,500	3,814

GENERAL FUND - FINANCIAL SERVICES - 001-03-111

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5402	IT Subscriptions, Licenses, Maintenance Renewals	4,080	4,200	4,080	6,000
5404	Employee Dev-Material & Training	20	200	100	100
5407	Employee Dev-Recog & Apprec	248	-	-	-
	Operating Services Totals	**103,723**	**59,544**	**112,024**	**133,558**
Capital					
6403	Capital Depletion Reserve	2,185	2,015	2,015	2,380
	Capital Totals	**2,185**	**2,015**	**2,015**	**2,380**
	Cost Center 111 - Finance Totals	**1,214,569**	**1,298,776**	**1,079,582**	**1,560,406**

AUTHORIZED PERSONNEL

FINANCIAL SERVICES Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Chief Financial Officer	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Asst. Fin. Services Dept. Director	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Budget and Management Officer	37	38-19 - 65.05				1.00		1.00	1.00		1.00
Accounting Manager	33	31.67 - 53.95	1.00		1.00						
Procurement Officer	33	31.67 - 53.95	1.00		1.00	1.00		1.00	1.00		1.00
Chief Accountant	33	31.67 - 53.95	1.00		1.00	1.00		1.00	1.00		1.00
Administrative Services' Manager	30	27.56 - 46.95	1.00		1.00						
Financial Grant Manager	30	27.56 - 46.95	1.00		1.00	1.00		1.00	1.00		1.00
Accountant	30	27.56 - 46.95	1.00		1.00	1.00		1.00	1.00		1.00
Senior Procurement Specialist	27	24.01 - 40.90							1.00		1.00
Accounting & Payroll Specialist	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Procurement Specialist	23	20.02 - 34.11	1.00		1.00						
Buyer	23	20.02 - 34.11				1.00		1.00			
CSR III - Senior Staff Assistant	20	17.48 - 29.79							1.00		1.00
Accounting Clerk II	18	16.00 - 27.25	2.00		2.00	2.00		2.00	2.00		2.00
Mail Courier	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Accounting Intern	18	16.00 - 27.25		1.00	0.50		1.00	0.50		1.00	0.50
	Total Financial Services		**13.00**	**1.00**	**13.50**	**12.00**	**1.00**	**12.50**	**13.00**	**1.00**	**13.50**

FTE Change: CSR III Senior Staff Assistant - 1.00 FTE

MISSION STATEMENT

The Winter Haven Public Safety Department is committed to the delivery of professional services, which enhance the health, safety and quality of life in our community.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**2**	**QUALITY OF LIFE**
Goal	**2.2**	**Support partnerships to meet the needs (housing, health, mental health, workforce, education) of all members of the community and help those most in need find the proper pathways for support.**
Strategy	**2.2.1**	**Establish a Health and Wellness Advisory Committee to help guide City efforts toward community health issues.**
Metric	2.2.1.1	Quarterly Meetings Held.
Strategy	**2.2.2**	**Identify a robust set of resources and partnerships to bring awareness to comprehensive wrap-around services available to citizens.**
Metric	2.2.2.1	To be determined.
Strategy	**2.2.3**	**Prepare staff to identify needs and offer resources to citizens, and provide all related collateral.**
Metric	2.2.3.1	Number of employees trained.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.2**	**Ensure the ability to meet the service demands as the population grows.**
Strategy	**5.2.5**	**Additional 5.2 Metrics**
Metric	5.2.5.8	Baker Acts. # (PS - PD)
Metric	5.2.5.9	Mental Health Aid interactions. # (PS - PD)
Metric	5.2.5.10	Parking Tickets issued. # (PS - PD)
Metric	5.2.5.11	Crime Rate # (PS - PD)
Metric	5.2.5.12	Narcan deployments. # (PS - PD)
Metric	5.2.5.13	Environmental crimes. # (PS - PD)
Goal	**5.3**	**Strengthen how safe every citizen, business, and visitor feels within Winter Haven.**
Strategy	**5.3.5**	**Advance the National Night Out Event.**
Metric	5.3.5.1	Number of attendees at National Night Out.
Metric	5.3.5.2	Number of partners at National Night Out.
Strategy	**5.3.6**	**Conduct a quarterly cross-departmental review of traffic accidents and develop proactive prevention strategies.**
Metric	5.3.6.1	Quarterly meetings held.
Metric	5.3.6.2	Number of traffic accidents.
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.5**	**Research and pursue alternative / nontraditional revenue sources and partnership opportunities to enhance financial sustainability and resiliency.**
Metric	6.1.5.1.4	Grant Income Received (FY25) - Police
Metric	6.1.5.2.4	Grant Income Received (FY26) - Police
Metric	6.1.5.3.4	Grant Income Received (FY27) - Police
Metric	6.1.5.4.4	Grant Income Received (FY28) - Police
Metric	6.1.5.5.4	Grant Income Received (FY29) - Police

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	6,000,300	6,866,208	6,071,317	7,445,099
1305	Police Security Detail	475,787	405,000	343,951	405,000
1401	Overtime	323,976	300,000	477,346	330,000
1501	Special Pay	78,468	195,000	96,337	195,000
1601	Vehicle Compensation	-	-	2,400	2,400
2101	FICA Taxes	504,420	594,115	515,577	640,879
2201	General Pension Fund Contrib	72,102	84,138	75,417	105,594
2202	Police Pension Contrib	1,074,006	1,463,229	547,988	1,708,052
2204	401(a) Pension Contribution	78,791	70,226	88,053	75,611
2301	Life, Health & Vision Insurance	1,184,208	1,522,990	1,100,992	1,429,166
2302	Director's Life & Disability	2,880	3,169	-	3,169
2303	Disability Benefit - 401(a) Participants	1,668	1,406	1,045	1,528
2401	Workers' Compensation	160,758	159,791	159,791	227,133
2501	Unemployment Compensation	4,115	-	465	-
	Personnel Services Totals	**9,961,481**	**11,665,272**	**9,480,679**	**12,568,631**
Operating Services					
3103	Prof.Svc.-Legal	-	1,000	1,000	1,000
3105	Prof.Svc.-Other	74,048	65,000	65,000	75,850
3401	Contract Svc.-Custodial	6,654	17,500	11,000	17,500
3402	Contract Svc.-Dry Clean	9,277	7,500	9,000	7,500
3404	Contract Svc. - Other	967,619	994,484	994,484	1,281,118
3407	Ins.-Claims Deductibles	92,485	25,000	15,472	-
3409	Contract Svcs - Police Overtime Parking	4,064	2,880	6,000	2,880
3501	Investigation Expense	19,619	23,000	7,500	20,000
4001	Travel-Non local	12,113	15,650	15,650	16,650
4002	Training-Special	3,432	-	120	-
4003	Training-Required-Instructional	20,737	22,330	33,000	26,000
4201	Postage	4,275	5,000	2,500	5,000
4301	Utility Svcs - Electric	86,357	97,600	89,477	93,951
4302	Utility Svcs - Water	13,918	8,800	16,637	17,053
4303	Utility Svcs - Sewer	1,580	1,700	1,615	1,655
4305	Utility Svcs - Refuse	5,582	5,800	5,164	5,293
4401	Rentals & Leases	57,005	74,000	74,000	84,889
4601	Rep & Mtn Equipment	8,377	16,000	12,000	16,000
4602	Rep & Mtn Building & Grounds	28,326	24,000	35,000	141,400

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4603	Rep & Mtn Radios	1,203	3,500	3,500	4,000
4604	Rep & Mtn Motorcycle	7,314	5,000	5,000	7,000
4606	Rep & Mtn Vehicle Base Cost	181,915	187,608	187,608	198,108
4607	Rep & Mtn Automotive Parts	90,089	85,962	130,000	94,558
4608	Rep & Mtn Automotive Labor	102,608	132,989	80,000	152,937
4620	Rep & Mtn Contracts	33,223	32,826	32,826	31,971
4702	Printing & Binding	2,361	6,500	6,500	5,000
4801	Advertising	324	-	500	500
4803	Community Involvement	11,121	6,500	6,500	6,500
4935	Program Related Expense	7,998	2,000	8,000	2,000
4940	DARE Supplies	11,561	11,944	10,000	11,944
5101	Office Supplies	26,681	20,000	12,000	25,000
5102	Tools,Equip under $1,000	52,001	90,432	90,432	43,717
5200	Non-Capital Equip $1,000-$4,999	31,869	54,325	25,000	6,180
5203	Motor Fuels & Lubricants	224,922	230,000	240,000	253,000
5204	Copier Use & Supplies	9,487	10,000	10,000	10,000
5205	Motor Fuel, Non Motor Pool	2,158	2,000	2,000	2,000
5207	Ammunition	9,109	20,000	20,000	20,000
5208	Uniform, Protect Clothing	87,778	85,000	85,000	85,000
5209	Housekeeping Supplies	4,885	6,000	6,000	6,000
5211	K-9 Expenses	4,907	10,500	7,000	10,500
5213	Crime Scene Supplies	23,666	25,650	13,000	30,000
5225	Tag and Registration	904	600	600	600
5245	Crime Prevention	1,962	2,000	2,000	2,000
5401	Memberships & Subscriptions	6,010	6,885	6,885	28,886
5402	IT Subscriptions, Licenses, Maintenance Renewals	368,469	117,854	117,854	117,854
5404	Employee Dev-Material & Training	2,142	7,730	7,730	6,000
5405	Empl Dev-Books,Accreditation,Assessmt	7,238	6,000	6,000	6,000
5406	Employee Dev-Food & Supplies	1,380	1,000	1,000	1,500
5407	Employee Dev-Recog & Apprec	2,538	2,000	2,000	2,000
5604	Employee Relations	46	-	-	-
	Operating Services Totals	**2,733,336**	**2,580,049**	**2,519,554**	**2,984,494**

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Capital					
6201	Buildings	-	292,390	292,390	-
6402	Machinery & Equipment	390,687	20,000	23,000	133,267
6403	Capital Depletion Reserve	652,278	530,418	530,418	585,205
	Capital Totals	**1,042,965**	**842,808**	**845,808**	**718,472**
	Cost Center 200 - Police Totals	**13,737,782**	**15,088,129**	**12,846,041**	**16,271,597**

AUTHORIZED PERSONNEL

POLICE SERVICES	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assist. City Manager - Public Safety	45	55.72 -	0.50		0.50	0.50		0.50	0.50		0.50
Chief of Police	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Deputy Police Chief	37	38-19 - 65.05				1.00		1.00	1.00		1.00
Police Captain	37	38-19 - 65.05	3.00		3.00	3.00		3.00	3.00		3.00
Police Lieutenant	34	33.18 - 56.52	6.00		6.00	6.00		6.00	6.00		6.00
Police Sergeant	31	28.86 - 49.17	10.00		10.00	10.00		10.00	10.00		10.00
Detective	28	25.14 - 42.82	10.00		10.00	10.00		10.00	7.00		7.00
Police Inspector	28	25.14 - 42.82	0.90		0.90	0.90		0.90	0.90		0.90
Police Officer	28	25.14 - 42.82	53.00		53.00	56.00		56.00	65.00		65.00
Public Info. & Crime Prev. Officer	28	25.14 - 42.82	1.00		1.00	1.00		1.00	1.00		1.00
Mental Health Coordinator	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Evidence Property Supervisor	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Police Trainee	24	20.94 - 35.68	6.00		6.00	4.00		4.00			
Police Training	24	20.94 - 35.68	1.00		1.00						
Executive Assistant	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Personnel Selection Coordinator	22	19.14 - 32.60	0.90		0.90	0.90		0.90	0.90		0.90
Accreditation Administrator	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Crime Analyst	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Crime Scene Investigator	21	18.30 - 24.74	3.00		3.00	3.00		3.00	3.00		3.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Police Records Clerk Supervisor	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Evidence/Property Technician	20	17.48 - 29.79	2.00		2.00	2.00		2.00	2.00		2.00
Felony Intake Coordinator	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Technical Services Clerk	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Community Service Officer	19	16.73 - 28.50	6.00		6.00	6.00		6.00	4.00		4.00
CSR I - Records Staff	18	15.28 - 22.86							1.00		1.00
Police Records Clerk	18	16.00 - 27.25	4.00		4.00	4.00		4.00	4.00		4.00
Police Support Services Clerk	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
		Total Police Services	**118.30**	**0.00**	**118.30**	**119.30**	**0.00**	**119.30**	**120.30**	**0.00**	**120.30**

FTE Change: CSR I - Records Staff - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	75,850	Transcription Services; Polygraph, Psychological and Written Exams for New Hires
3404	Contract Svc - Other	876,520	PCSO Annual Dispatch Services
		236,749	AXOM Body Camera, Taser Bundle
		74,928	Polk County - Annual Fee for Handheld and Car Radios
		18,000	Cordico Wellness App
		12,000	Use of Burnham-McCall Training Center
		11,920	Juvenile Assessment Center
		9,000	Power DMS - Online General Orders & Testing
		8,204	LEADS Online - Annual Fee for Locating Stolen Property
		6,100	Enforcement Electronics - Laser Radar Recertification
		4,362	Cell Phone Analysis Database
		4,000	Stericycle - Hazardous Waste Removal
		2,625	Lexinexis - Field Training Officer Management Program
		2,500	Crown Shredding
		2,400	Lexinexis - Database for Crime Analyst
		2,160	3SI - GPS Limited Phone Tracking
		2,100	Transunion - Intel Database used by Crime Analyst
		1,700	Window Washing
		1,500	HID Global - FDLE Submission System
		1,200	Haines City Fire Extinguisher
		1,000	Covanta - Narcotics Disposal Contract
		1,000	Faro Zone - Crime Zone Updates
		1,000	Schlinder - Pressure test - State Inspection
		150	Bureau of Elevator Safety
4620	Rep & Mtn Contracts	8,125	Siemens - Fire safety contract
		6,500	Elevator Maintenance
		4,500	HVAC Maintenance
		4,100	Security Door Maintenance
		2,500	OCV LLC Police App Maintenance
		2,500	Generator Maintenance
		1,500	Radio Maintenance
		1,224	P&E Fire Suppression Inspection and Maintenance
		390	United Fire Annual Inspection
		332	Scale Calibration
		300	Annual Drone Maintenance

Account #	Account Description	Amount	Detail Description
5200	Non-Capital Equip $1,000 - $4,000	6,180	Cameras for Crime Scene Investigation
6402	Machinery & Equipment	892	Capital Depletion Shortage #1671
		7,007	Capital Depletion Shortage #2321
		7,007	Capital Depletion Shortage #2401
		24,149	Capital Depletion Shortage #1064
		43,190	Capital Depletion Shortage #3800
		6,800	Emergency Equipment for 2 Admin Vehicles
		11,600	Enclosed Utility Trailer for Traffic Unit
		32,622	Six Handheld APX6000 Radios

BUDGETED EXPENDITURES - POLICE ATHLETIC LEAGUE - 001-05-204

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
4001	Travel-Non local	4,550	5,538	1,000	1,500
4803	Community Involvement	-	250	250	310
5401	Memberships & Subscriptions	-	9,000	500	2,800
5604	Employee Relations	-	-	-	310
	Operating Services Totals	**4,550**	**14,788**	**1,750**	**4,920**
	Cost Center 204 - P.A.L. Totals	4,550	14,788	1,750	4,920

BUDGETED EXPENDITURES - POLICE GRANTS - 001-05-206

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
5,001	Byrne-Direct	14,415	16,800	21,000	16,800
5,003	JAG County Wide	-	12,480	13,500	12,480
5,007	BJA/OJB -Bulletproof Partnership	30,512	17,500	17,500	17,500
	Operating Services Totals	**44,927**	**46,780**	**52,000**	**46,780**
	Cost Center 206 - Police Grants Totals	**44,927**	**46,780**	**52,000**	**46,780**

MISSION STATEMENT

The Winter Haven Public Safety Department is committed to the delivery of the most reliable, professional, and quality service to the citizens we serve through best practices, engagement, and community services.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Cost Center	Order	Name
Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.3**	**Cultivate a development & redevelopment environment that encourages a variety (size, diversity of services, geographic locations) of business opportunities.**
Strategy	**1.3.3**	**Additional 1.3 Metrics**
Metric	1.3.3.1	Blighted structures demolished with CRA assistance.
Pillar	**4**	**ENVIRONMENTAL STEWARDSHIP**
Goal	**4.2**	**Leverage partnerships and implement best practices to ensure a clean environment for all Citizens.**
Strategy	**4.2.2**	**Develop and implement a litter and dumping mitigation plan.**
Metric	4.2.2.5	Illegal dumping cases worked.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.2**	**Ensure the ability to meet the service demands as the population grows.**
Strategy	**5.2.5**	**Additional 5.2 Metrics**
Metric	5.2.5.14	Code compliance cases opened. # (PS - SN)
Metric	5.2.5.15	Code compliance cases resolved. # (PS - SN)
Metric	5.2.5.16	Unsafe structures identified. # (PS - SN)
Metric	5.2.5.17	Unsafe structures demolished. # (PS - SN)
Metric	5.2.5.18	Cases opened through proactive measures. % (PS - SN)
Metric	5.2.5.19	Cases opened through call-ins / online reports. % (PS - SN)
Metric	5.2.5.20	Uncollected fines associated with code cases. $ (PS - SN)
Metric	5.2.5.21	Illegal signage removed. # (PS - SN)
Metric	5.2.5.22	Abandoned vehicles removed. # (PS - SN)
Metric	5.2.5.23	Vacant lots mowed and / or debris removed from. # (PS - SN)
Goal	**5.3**	**Strengthen how safe every citizen, business, and visitor feels within Winter Haven.**
Strategy	**5.3.2**	**Conduct quarterly Safe Neighborhood Initiatives.**
Metric	5.3.2.1	Neighborhood Initiatives.
Metric	5.3.2.2	Homes touched in Neighborhood Initiatives.
Metric	5.3.2.3	Agencies & organizations partnered in Neighborhood Initiatives.
Strategy	**5.3.3**	**Create a Quarterly Community Safety Assessment Program with each quarter focused on a specific, high-priority area.**
Metric	5.3.3.1	Quarterly Community Safety Assessment Programs.
Strategy	**5.3.7**	**Additional 5.3 Metrics**
Metric	5.3.7.1	Homes provided with house numbers. # (PS - SN)
Metric	5.3.7.2	Post-Disaster Damage Assessment Team members trained. # (PS - SN)
Metric	5.3.7.3	Agencies & organizations partnered with on efforts beyond Neighborhood Initiatives. # (PS - SN)

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	232,654	348,037	218,422	405,301
1401	Overtime	75	50	50	50
2101	FICA Taxes	16,923	26,629	15,947	31,006
2201	General Pension Fund Contrib	49,092	62,741	62,452	83,986
2204	401(a) Pension Contribution	4,086	11,743	1,651	13,495
2301	Life, Health & Vision Insurance	54,951	110,037	46,287	125,145
2302	Director's Life & Disability	-	-	-	2,500
2303	Disability Benefit - 401(a) Participants	101	282	36	324
2401	Workers' Compensation	7,125	6,330	6,330	9,402
	Personnel Services Totals	**365,007**	**565,849**	**351,175**	**671,209**
Operating Services					
3103	Prof.Svc.-Legal	8,210	9,000	9,000	10,000
3105	Prof.Svc.-Other	-	4,000	1,500	5,000
3404	Contract Svc. - Other	2,965	15,000	15,000	15,000
3405	Demolitions	-	35,000	35,000	40,000
3406	Interdept Billing / Filing Fee	10,519	12,000	12,000	12,000
3407	Ins.-Claims Deductibles	2,117	-	-	-
4001	Travel-Non local	1,189	2,000	2,000	2,200
4003	Training-Required-Instructional	4,104	6,000	4,000	6,480
4201	Postage	11,266	16,500	12,000	16,500
4606	Rep & Mtn Vehicle Base Cost	6,048	5,376	5,376	8,064
4607	Rep & Mtn Automotive Parts	1,405	3,000	3,000	3,000
4608	Rep & Mtn Automotive Labor	6,013	4,500	4,500	6,614
4702	Printing & Binding	485	2,200	3,000	2,565
4801	Advertising	-	2,500	2,000	2,500
4803	Community Involvement	-	-	30	150
5101	Office Supplies	405	750	750	1,300
5102	Tools,Equip under $1,000	268	1,300	1,300	1,600
5130	Commissions on Non-Ad Valorem assessments	387	700	700	700

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5200	Non-Capital Equip $1,000-$4,999	-	-	-	65,000
5203	Motor Fuels & Lubricants	4,377	9,000	6,000	9,630
5204	Copier Use & Supplies	1,988	1,900	1,500	2,100
5208	Uniform, Protect Clothing	898	2,000	2,000	2,200
5209	Housekeeping Supplies	-	-	-	100
5401	Memberships & Subscriptions	575	860	860	950
5870	Bank Fees	2,032	3,000	3,000	3,000
	Operating Services Totals	**65,250**	**136,586**	**124,516**	**216,653**
Capital					
6101	Land	207,687	-	-	-
6402	Machinery & Equipment	67,159	-	-	-
6403	Capital Depletion Reserve	3,469	3,384	3,384	15,688
	Capital Totals	**278,315**	**3,384**	**3,384**	**15,688**
	Cost Center 217 - Safe Neighborhoods Totals	**708,572**	**705,819**	**479,075**	**903,550**

AUTHORIZED PERSONNEL

SAFE NEIGHBORHOODS Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Safe Neighborhoods Director	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Senior Code Compliance Officer	27	24.01 - 40.90							1.00		1.00
Code Compliance Officer II	26	22.94 - 39.07	2.00		2.00	2.00		2.00	1.00		1.00
Administrative Support Specialist	26	21.49 - 32.16							1.00		1.00
Code Compliance Officer I	25	21.91 - 37.33	3.00		3.00	3.00		3.00	2.00		2.00
Code Compliance Clerk	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Total Safe Neighborhoods			**7.00**	**0.00**	**7.00**	**7.00**	**0.00**	**7.00**	**7.00**	**0.00**	**7.00**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	4,000	Asbestos Surveys and Title Searches
		1,000	Polygraph Test for New Hires
3404	Contract Svc. - Other	15,000	Mowing, Debris Removal, Secure Vacant/Unoccupied Properties
3405	Demolitions	40,000	Demolition Costs for 3 Structures

MISSION STATEMENT

The Winter Haven Public Safety Department is committed to the delivery of the most reliable, professional, and quality service to the citizens we serve through best practices, engagement, and community services.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.2**	**Ensure the ability to meet the service demands as the population grows.**
Strategy	**5.2.5**	**Additional 5.2 Metrics**
Metric	5.2.5.1	Population served per fire station.
Metric	5.2.5.2	Fire staffing per capita.
Metric	5.2.5.3	Medical response time within standards.
Metric	5.2.5.4	Fire response time within standards.
Metric	5.2.5.5	Certificate of Occupancy Compliance Inspections / Enforcement
Metric	5.2.5.6	Calls that met call time standards.
Metric	5.2.5.7	Calls that met personnel standards.
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.5**	**Research and pursue alternative / nontraditional revenue sources and partnership opportunities to enhance financial sustainability and resiliency.**
Metric	6.1.5.1.7	Grant Income Received (FY25)
Metric	6.1.5.2.7	Grant Income Received (FY26)
Metric	6.1.5.3.7	Grant Income Received (FY27)
Metric	6.1.5.4.7	Grant Income Received (FY28)
Metric	6.1.5.5.7	Grant Income Received (FY29)
Strategy	**6.1.6**	**Additional 6.1 Metrics**
Goal	**6.4**	**Continue to cultivate a team made up of high quality talent, capable of bringing fresh perspective and creative ideas, serving as good ambassadors of the City through all service areas.**
Strategy	**6.4.2**	**Create a curriculum of core competencies for staff / course catalog.**
Metric	6.4.2.2	Hours of fire personnel training completed.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	4,384,153	4,991,715	4,618,733	5,691,100
1305	Police Security Detail	-	-	14,187	-
1307	FIRE Incentive	24,363	24,720	27,383	29,760
1401	Overtime	763,329	600,000	983,988	800,000
1501	Special Pay	238,699	387,000	27,049	396,000
1601	Vehicle Compensation	-	-	2,400	2,400
2101	FICA Taxes	396,544	459,263	415,991	529,323
2202	Police Pension Contrib	6,554	921	11,775	1,138
2203	Fire Pension Contrib	1,550,204	2,144,968	1,316,068	2,724,714
2204	401(a) Pension Contribution	18,966	14,733	15,262	15,536
2301	Life, Health & Vision Insurance	911,732	1,264,482	803,548	1,150,299
2302	Director's Life & Disability	2,880	3,169	3,169	3,169
2303	Disability Benefit - 401(a) Participants	187	75	41	85
2401	Workers' Compensation	190,454	193,509	193,509	288,203
	Personnel Services Totals	**8,488,066**	**10,084,555**	**8,433,103**	**11,631,727**
Operating Services					
3101	Prof. Svc.-Engineering	450	-	-	-
3102	Prof.Svc.-Medical	49,461	58,560	60,560	60,560
3105	Prof.Svc.-Other	5,778	13,000	13,000	10,000
3401	Contract Svc.-Custodial	1,215	6,000	5,340	6,000
3402	Contract Svc.-Dry Clean	1,354	1,200	1,200	1,260
3404	Contract Svc. - Other	198,080	245,250	245,250	274,233
3407	Ins.-Claims Deductibles	143,247	-	-	-
3501	Investigation Expense	-	7,900	7,000	8,000
4001	Travel-Non local	4,021	16,000	12,000	20,000
4003	Training-Required-Instructional	56,689	87,500	70,000	80,000
4201	Postage	422	1,050	800	1,050
4202	Freight & Express Charges	431	-	250	-
4301	Utility Svcs - Electric	82,952	70,000	81,041	85,093
4302	Utility Svcs - Water	17,446	15,700	20,569	21,083
4303	Utility Svcs - Sewer	4,262	4,200	4,597	4,712
4304	Utility Svcs - Piped Gas	3,107	3,500	3,570	3,660
4305	Utility Svcs - Refuse	6,008	6,200	5,558	5,697

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4401	Rentals & Leases	12,792	43,860	20,000	32,000
4601	Rep & Mtn Equipment	18,197	14,000	25,287	20,000
4602	Rep & Mtn Building & Grounds	49,769	57,321	150,000	65,000
4603	Rep & Mtn Radios	4,977	61,000	5,000	57,000
4605	Rep & Mtn Spec-Bud Detailed Only	1,135	222,758	100,000	122,500
4606	Rep & Mtn Vehicle Base Cost	27,240	27,336	27,336	27,240
4607	Rep & Mtn Automotive Parts	39,580	47,169	55,000	48,350
4608	Rep & Mtn Automotive Labor	37,937	45,000	15,000	46,125
4610	Rep & Mtn Veh Mtn-non motor pool	96,603	45,000	80,000	100,000
4620	Rep & Mtn Contracts	16,508	15,000	10,000	34,700
4702	Printing & Binding	1,168	2,000	2,500	2,000
4802	Promotional/Marketing	2,270	7,500	1,000	4,000
4803	Community Involvement	3,977	5,500	7,000	5,500
5101	Office Supplies	3,987	6,000	2,000	6,000
5102	Tools,Equip under $1,000	76,773	60,000	55,000	60,000
5200	Non-Capital Equip $1,000-$4,999	-	29,000	15,000	93,100
5203	Motor Fuels & Lubricants	90,215	115,000	92,053	115,000
5204	Copier Use & Supplies	1,397	1,050	1,573	1,600
5205	Motor Fuel, Non Motor Pool	2,601	3,078	3,000	3,079
5206	Software & Internal Upgrades	-	12,000	3,000	8,000
5208	Uniform, Protect Clothing	135,705	120,000	100,000	106,125
5209	Housekeeping Supplies	5,729	10,000	9,384	10,000
5212	EMS Materials & Supplies	23,805	35,000	20,000	21,260
5215	Chemicals	1,305	5,000	5,000	5,000
5401	Memberships & Subscriptions	5,188	7,000	5,000	7,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	23,548	20,000	20,000	-
5404	Employee Dev-Material & Training	2,138	45,300	25,000	30,300
5405	Empl Dev-Books,Accreditation,Assessmt	2,405	6,000	2,000	42,184
5406	Employee Dev-Food & Supplies	692	1,000	500	1,000
5407	Employee Dev-Recog & Apprec	2,730	1,650	5,000	3,000
5601	Pension Other	-	-	-	3,000
5604	Employee Relations	46	-	-	-
	Operating Services Totals	**1,265,342**	**1,606,582**	**1,392,368**	**1,661,411**

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Capital					
6201	Buildings	2,500	-	-	-
6402	Machinery & Equipment	27,000	45,827	45,827	53,400
6403	Capital Depletion Reserve	742,063	950,892	950,892	1,023,016
	Capital Totals	**771,563**	**996,719**	**996,719**	**1,076,416**
	Cost Center 213 - Fire Stations Totals	**10,524,971**	**12,687,856**	**10,822,190**	**14,369,554**

AUTHORIZED PERSONNEL

FIRE SERVICES Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Assist. City Manager - Public Safety	45	55.72 -	0.50		0.50	0.50		0.50	0.50		0.50
Fire Chief	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Administrator of Operations	37	38-19 - 65.05	1.00		1.00						
Fire Operations Chief	37	38-19 - 65.05				1.00		1.00	1.00		1.00
Battalion Chief	34	25.39 - 31.69	3.00		3.00	4.00		4.00	4.00		4.00
Development Battalion Chief	34	25.39 - 31.69							1.00		1.00
EMS Battalion Chief	34	33.18 - 56.52							1.00		1.00
Fire Marshall	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Fire Strategic Initiatives Manager	34	33.18 - 56.52							1.00		1.00
EMS Coordinator	33	31.67 - 53.95	1.00		1.00	1.00		1.00			
Fire Training Safety Officer	33	31.67 - 53.95	1.00		1.00	1.00		1.00			
Fire Lieutenant	31	21.93 - 27.38	16.00		16.00	16.00		16.00	15.00		15.00
Fire Prev. Inspect./Investigator	31	21.93 - 27.38	6.00		6.00	6.00		6.00	6.00		6.00
Firefighter III	28	18.94 - 23.65	20.00		20.00	9.00		9.00	11.00		11.00
Police Inspector	28	25.14 - 42.82	0.10		0.10	0.10		0.10	0.10		0.10
Maintenance/Logistics Officer	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Firefighter II	26	17.18 - 21.46	11.00		11.00	15.00		15.00	15.00		15.00
Firefighter I	24	15.59 - 19.47	22.00		22.00	29.00		29.00	27.00		27.00
Executive Assistant	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Personnel Selection Coordinator	21	18.30 - 24.74	0.10		0.10	0.10		0.10	0.10		0.10
	Total Fire Services		**85.70**	**0.00**	**85.70**	**86.70**	**0.00**	**86.70**	**86.70**	**0.00**	**86.70**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3102	Prof. Svc. - Medical	60,560	Lifescan Annual Physicals
3105	Prof. Svc. - Other	8,000	Polygraph Testing for New Hires
		4,500	Third Party Testing for Staff Promotions
		500	National Testing Network
		(3,000)	Budget Adjustment
3404	Contract Svc. - Other	137,183	Annual Polk County Sheriff's Office Dispatch Fee
		26,000	Polk County Sheriff's Office Radio User Fee
		18,500	Target Solutions
		16,000	Maintenance Fee for the Public Safety App and the PS Mental Health App.
		15,000	US Digital Station Alerting
		11,000	Lexipol
		7,050	Stryker/Lucas Maintenance Agreement
		7,000	Extrication Tool Service Contract (TNT and Holmatro)
		6,000	Annual SCBA Testing
		6,000	Annual Hose Testing
		4,000	TAW Generator Service
		4,500	Annual Cascade System Testing (Station 1 and Heavy 515)
		8,000	Annual Bunker Gear Cleaning
		3,200	Annual Fire Alarm and Sprinkler Testing
		3,300	Annual Ladder Testing
		2,500	Self Contained Breathing Apparatus Fit Test
		2,800	Annual Pump Testing
		2,500	Fitness Facilities Equipment Preventive Maintenance Services
		2,000	Annual Fire Alarm Monitoring
		1,700	Annual Nozzle Testing
		(10,000)	Budget Adjustment

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detail Only	75,000	Station 1 Interior Painting
		38,000	Station 1 HVAC Replacement Suppression Building
		3,500	Station 1 Bunkroom Polish Tile
		3,000	Station 2 Refrigerator Replacement.
		3,000	Station 1 Addition of Door for Decon Room
4620	Rep & Mtn Contracts	14,000	Coolsys Light Commercial Solutions LLC
		10,000	HVAC Maintenance (All Buildings)
		3,500	Semiannual Generator Testing and Maintenance (TAW)
		2,000	Pest Control (All buildings)
		1,500	Annual Fire Extinguisher Testing
		1,000	Kitchen Hood System Testing
		1,000	Septic Tank
		900	Annual Elevator Testing
		600	Grease Traps
		200	Annual State Elevator Fee
5200	Non-Capital Equip $1,000-$4,999	82,500	Communications for Dragerf SCBA
		6,100	Search Rope Bag
		4,500	Replacement of Airbags.
6402	Machinery & Equipment	30,000	Fairfax Bunkroom Furniture and Lockers
		15,000	Gear Lockers
		4,400	4 Outdoor Picnic Tables
		4,000	4 Outdoor Benches

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**2**	**QUALITY OF LIFE**
Goal	**2.3**	**Champion arts, beautification, and address blight to be an attractive and enriching community.**
Strategy	**2.3.2**	**Establish a community adoption program for rights of way, parks, and public spaces.**
Metric	2.3.2.1	Linear feet of public rights of way adopted.
Metric	2.3.2.2	Acreage of parks and public spaces adopted.
Metric	2.3.2.3	Participating entities.
Metric	2.3.2.4	Percentage of rights of way adopted.
Metric	2.3.2.5	Percentage of public spaces adopted.
Strategy	**2.3.3**	**Create prominent gateway beautification projects.**
Metric	2.3.3.1	Number of gateway beautification projects implemented.
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.40	Number of parks.
Metric	2.4.7.41	Number of acres maintained.
Metric	2.4.7.43	Miles of right-of-way maintained.
Metric	2.4.7.44	Number of irrigation audits.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.4**	**Ensure local government functions are aligned with community safety best practices.**
Strategy	**5.4.6**	**Conduct an annual safety inspection of critical infrastructures and facilities.**
Metric	5.4.6.4	Playground inspections.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	739,946	926,450	725,768	1,029,155
1401	Overtime	2,375	500	3,619	4,099
2101	FICA Taxes	54,420	70,912	53,892	79,044
2201	General Pension Fund Contrib	77,757	103,484	91,312	117,605
2204	401(a) Pension Contribution	32,135	42,794	30,952	49,994
2301	Life, Health & Vision Insurance	194,825	282,263	173,975	280,185
2303	Disability Benefit - 401(a) Participants	766	1,027	452	1,204
2401	Workers' Compensation	43,001	41,037	41,037	61,422
	Personnel Services Totals	**1,145,226**	**1,468,467**	**1,121,007**	**1,622,708**
Operating Services					
3105	Prof.Svc.-Other	325	1,000	1,000	1,000
3404	Contract Svc. - Other	89,347	454,419	100,000	1,009,239
3407	Ins.-Claims Deductibles	2,000	5,000	2,000	-
4001	Travel-Non local	447	800	800	2,950
4003	Training-Required-Instructional	185	-	-	600
4301	Utility Svcs - Electric	32,406	32,000	33,646	35,328
4302	Utility Svcs - Water	72,037	60,100	75,534	77,422
4303	Utility Svcs - Sewer	4,657	4,900	4,757	4,876
4305	Utility Svcs - Refuse	44,201	43,800	40,833	41,854
4401	Rentals & Leases	4,000	1,200	1,200	1,200
4406	County Landfill	1,602	2,500	5,784	6,000
4601	Rep & Mtn Equipment	44,661	35,000	35,000	42,000
4602	Rep & Mtn Building & Grounds	43,535	27,000	-	27,000
4605	Rep & Mtn Spec-Bud Detailed Only	100,107	15,700	12,700	82,000
4606	Rep & Mtn Vehicle Base Cost	25,108	24,660	24,660	26,004
4607	Rep & Mtn Automotive Parts	14,275	10,000	15,000	10,000
4608	Rep & Mtn Automotive Labor	29,412	15,000	5,000	10,000
4609	Rep & Mtn Field Maintenance	20	-	50	-
4620	Rep & Mtn Contracts	885	1,180	1,500	2,383
4621	Rep & Mtn Seed & Sod	9,292	10,000	10,000	10,000
4622	Rep & Mtn Landscape Material	22,638	20,000	25,000	20,000
4623	Rep & Mtn Sod Treatments	8,859	12,500	12,500	12,500
4626	Repair & Mtn-Irrigation	11,033	15,000	12,000	15,000

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4702	Printing & Binding	42	100	160	100
4803	Community Involvement	91	100	-	100
5101	Office Supplies	677	750	750	1,000
5102	Tools,Equip under $1,000	9,640	9,430	9,430	10,030
5200	Non-Capital Equip $1,000-$4,999	3,622	1,500	1,500	1,500
5203	Motor Fuels & Lubricants	34,587	42,000	35,000	42,000
5204	Copier Use & Supplies	691	450	450	450
5206	Software & Internal Upgrades	10,450	10,450	500	3,500
5208	Uniform, Protect Clothing	18,313	16,000	18,000	16,000
5209	Housekeeping Supplies	34,068	23,000	23,000	23,000
5218	Inventory-Central Stores Other	12	-	-	-
5401	Memberships & Subscriptions	-	200	200	200
5404	Employee Dev-Material & Training	1,419	950	950	4,050
	Operating Services Totals	**674,644**	**896,689**	**508,904**	**1,539,286**
Capital					
6301	Other Capital Improvements	-	410,000	410,000	305,000
6402	Machinery & Equipment	298,852	121,845	121,845	103,000
6403	Capital Depletion Reserve	55,941	33,050	33,050	38,893
	Capital Totals	**354,793**	**564,895**	**564,895**	**446,893**
	Cost Center 312 - Parks & Grounds Totals	**2,174,663**	**2,930,051**	**2,194,806**	**3,608,887**

AUTHORIZED PERSONNEL

PARKS & GROUNDS Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Landscape Services Superintendent	32	30.23 - 51.49	0.70		0.70	0.70		0.70	0.70		0.70
Asst. Parks, Grounds & Cem. Supt.	30	27.56 - 46.95	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33	3.00		3.00	3.00		3.00	3.00		3.00
Crew Leader I	23	20.02 - 34.11	3.00		3.00	3.00		3.00	3.00		3.00
Irrigation Specialist II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Small Engine Mechanic	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Operator II	19	16.73 - 28.50	2.00		2.00	2.00		2.00	2.00		2.00
Customer Service Representative I	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Irrigation Specialist I	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Operator I	18	16.00 - 27.25	9.00		9.00	9.00		9.00	9.00		9.00
	Total Parks & Grounds		**23.70**	**0.00**	**23.70**	**23.70**	**0.00**	**23.70**	**23.70**	**0.00**	**23.70**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	1,000	Bee Removal Service
3404	Contract Svc. - Other	678,247	Rights of Ways and Parks
		170,042	2 PCI Crews - Year 1 of 3
		125,950	Park Restrooms
		35,000	CSX Intermodal Drive Maintenance
4605	Rep & Mtn Spec - Bud Detail Only	30,000	MLK Blvd Center Medians Perennial Peanut Sod
		25,800	City Hall Sod and Landscape Replacement
		15,000	US Hwy 17 Sod Replacement
		10,000	Repair/Replace Park Amenities
		1,200	Christmas Poinsettias
6301	Other Capital Improvements	100,000	Annual Playground and Park Enhancement/Surfacing
		100,000	Trails Resurfacing Program
		50,000	Heritage Park Renovation/Beautification
		30,000	Park & Wayfinding Signage Enhancements
		25,000	Rotary Park Improvements
6402	Machinery & Equipment	83,000	Kubota Skid Steer
		20,000	Stand on Sprayer for Downtown Parks and City Facilities

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**2**	**QUALITY OF LIFE**
Goal	**2.3**	**Champion arts, beautification, and address blight to be an attractive and enriching community.**
Strategy	**2.3.1**	**Establish an arts trust fund, utilizing an allocation of 0.5% of municipal project costs, to support and fund community art projects.**
Metric	2.3.1.1	Arts Trust Fund Established.
Metric	2.3.1.2	Funds appropriated.
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.1**	**Complete Parks, Recreation & Culture Master Plan and revisit annually to assess needs in response to growth.**
Metric	2.4.1.1	Completion of the Master Plan.
Metric	2.4.1.2	Review of the Master Plan.
Strategy	**2.4.2**	**Assess opportunities to expand service delivery via web-based solutions and/or the co-location of services at branch locations based on population growth.**
Metric	2.4.2.1	Number of co-located programs.
Metric	2.4.2.2	Number of digital programs.
Metric	2.4.2.3	Number of participants in co-located programs.
Metric	2.4.2.4	Number of participants in digital programs.
Strategy	**2.4.4**	**Establish guidelines / incentive strategies to develop a matrix for securing park land with development.**
Metric	2.4.4.1	Acreage preserved.
Strategy	**2.4.6**	**Pursue the creation of a Friends of the Parks program whereby the City can receive philanthropic contributions specifically earmarked for parks and green spaces.**
Metric	2.4.6.1	Friends of the Parks Fund Progress
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.1	Partner organizations. # (PR&C)
Metric	2.4.7.14	Special events in City spaces. # (PR&C)
Pillar	**4**	**ENVIRONMENTAL STEWARDSHIP**
Goal	**4.5**	**Ensure equitable access to natural amenities.**
Strategy	**4.5.1**	**Develop and maintain a complete inventory of all City-owned parcels and assess opportunities for enhanced access to lakes and natural upland areas.**
Metric	4.5.1.1	Inventory Completed.
Metric	4.5.1.2	Annual maintenance of inventory.
Metric	4.5.1.3	New access opportunities established.
Strategy	**4.5.2**	**Explore non-motorized watercraft concessionary opportunities on City Properties.**
Metric	4.5.2.1	Number of participants in watercraft concessionary opportunities.
Strategy	**4.5.3**	**Encourage and incentivize lake access within private development.**

Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.5**	**Research and pursue alternative / nontraditional revenue sources and partnership opportunities to enhance financial sustainability and resiliency.**
Metric	6.1.5.1.5	Grant Income Received (FY25) - Parks, Recreation & Culture
Metric	6.1.5.2.5	Grant Income Received (FY26) - Parks, Recreation & Culture
Metric	6.1.5.3.5	Grant Income Received (FY27) - Parks, Recreation & Culture
Metric	6.1.5.4.5	Grant Income Received (FY28) - Parks, Recreation & Culture
Metric	6.1.5.5.5	Grant Income Received (FY29) - Parks, Recreation & Culture

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	343,185	365,820	356,943	410,605
1401	Overtime	-	50	-	-
2101	FICA Taxes	24,968	27,989	26,048	31,411
2201	General Pension Fund Contrib	49,422	60,519	58,224	75,055
2204	401(a) Pension Contribution	18,977	20,536	19,765	22,917
2301	Life, Health & Vision Insurance	43,948	48,426	42,860	56,404
2302	Director's Life & Disability	3,776	3,531	-	4,251
2303	Disability Benefit - 401(a) Participants	131	159	90	199
2401	Workers' Compensation	5,818	5,349	5,349	11,044
	Personnel Services Totals	**490,226**	**532,379**	**509,279**	**611,886**
Operating Services					
3105	Prof.Svc.-Other	10,805	120,000	120,000	410,000
4001	Travel-Non local	2,713	5,000	6,500	6,500
4003	Training-Required-Instructional	25	-	-	-
4201	Postage	88	500	100	500
4401	Rentals & Leases	900	400	600	750
4601	Rep & Mtn Equipment	68	-	50	100
4602	Rep & Mtn Building & Grounds	-	1,000	200	1,000
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	-	200	150	200
4608	Rep & Mtn Automotive Labor	-	200	200	200
4620	Rep & Mtn Contracts	130	680	680	680
4702	Printing & Binding	1,320	1,000	1,000	1,000
4802	Promotional/Marketing	156	2,000	150	1,000
4803	Community Involvement	4,138	31,000	10,000	31,000
4804	Sponsorships	3,250	5,000	4,000	4,000
5101	Office Supplies	1,702	5,000	1,000	5,000
5102	Tools,Equip under $1,000	33,496	2,500	11,000	5,000
5203	Motor Fuels & Lubricants	262	500	500	500
5204	Copier Use & Supplies	1,647	2,000	2,000	2,000
5208	Uniform, Protect Clothing	545	500	500	1,000
5210	Program Related Expense	55,936	75,000	50,000	82,000
5401	Memberships & Subscriptions	4,996	5,000	5,500	6,000

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5402	IT Subscriptions, Licenses, Maintenance Renewals	-	-	5,960	-
5404	Employee Dev-Material & Training	4,023	4,200	1,500	6,500
5406	Employee Dev-Food & Supplies	102	200	-	200
5407	Employee Dev-Recog & Apprec	-	-	-	200
5985	Over / Short	61	-	-	-
	Operating Services Totals	**127,708**	**263,224**	**222,934**	**566,674**
Capital					
6301	Other Capital Improvements	-	-	-	-
6402	Machinery & Equipment	-	11,100	11,100	4,000
6403	Capital Depletion Reserve	2,692	4,928	4,928	3,988
	Capital Totals	**2,692**	**16,028**	**16,028**	**7,988**
	Cost Center 700 - Parks & Recreation Admin. Totals	**620,625**	**811,631**	**748,241**	**1,186,548**

AUTHORIZED PERSONNEL

PARKS & RECREATION ADMINISTRATION Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Parks, Rec. & Culture Director	41	46.11 -	0.85		0.85	0.85		0.85	0.85		0.85
Asst. Parks, Rec. & Culture Dir.	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Parks Plan. & Strat. Initiatives Mngr.	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Special Events & Initiatives Coor.	30	27.56 - 46.95							1.00		1.00
Marketing/Partnership Dev. Coor.	25	21.91 - 37.33	1.00		1.00						
Special Events Coordinator	25	21.91 - 37.33				1.00		1.00			
Admin Support Specialist	22	19.14 - 32.60				1.00		1.00	1.00		1.00
Executive Assistant	22	19.14 - 32.60	1.00		1.00						
Total Parks and Recreation Administration			**4.85**	**0.00**	**4.85**	**4.85**	**0.00**	**4.85**	**4.85**	**0.00**	**4.85**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	200,000	Lions Park Redesign
		150,000	General Professional Services
		100,000	Pickleball Design
		(40,000)	Budget Adjustment
4803	Community Involvement	25,000	Cultural Arts Advisory Committee
		6,000	Department Community Involvement

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**2**	**QUALITY OF LIFE**
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.30	Open swim participants.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.3**	**Strengthen how safe every citizen, business, and visitor feels within Winter Haven.**
Strategy	**5.3.7**	**Additional 5.3 Metrics**
Metric	5.3.7.9	Swim lesson participants.
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.4**	**Continue to cultivate a team made up of high quality talent, capable of bringing fresh perspective and creative ideas, serving as good ambassadors of the City through all service areas.**
Strategy	**6.4.2**	**Create a curriculum of core competencies for staff / course catalog.**
Metric	6.4.2.3	Hours of water safety training completed.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	311,783	344,872	221,212	403,986
1401	Overtime	2,231	1,500	2,526	1,500
2101	FICA Taxes	23,930	26,497	17,026	31,020
2201	General Pension Fund Contrib	13,172	17,080	16,148	20,772
2204	401(a) Pension Contribution	7,025	8,000	7,662	8,954
2301	Life, Health & Vision Insurance	9,527	10,102	8,959	9,677
2303	Disability Benefit - 401(a) Participants	164	192	108	216
2401	Workers' Compensation	10,285	9,574	9,574	14,624
	Personnel Services Totals	**378,117**	**417,817**	**283,215**	**490,749**
Operating Services					
3404	Contract Svc. - Other	1,232	4,000	4,000	1,000
4001	Travel-Non local	1,418	500	500	1,000
4003	Training-Required-Instructional	392	600	600	2,000
4304	Utility Svcs - Piped Gas	2,676	3,200	6,031	6,182
4401	Rentals & Leases	-	400	400	400
4601	Rep & Mtn Equipment	49,438	8,000	8,000	8,000
4602	Rep & Mtn Building & Grounds	17,606	3,000	6,500	3,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	8,350	8,350	8,850
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	140	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	2,143	1,000	1,000	1,000
4626	Repair & Mtn-Irrigation	-	-	500	-
4702	Printing & Binding	125	50	200	50
4960	License	980	1,055	1,055	3,055
5101	Office Supplies	531	500	500	700
5102	Tools,Equip under $1,000	2,700	2,000	35,000	2,500
5200	Non-Capital Equip $1,000-$4,999	-	40,500	30,000	30,000
5203	Motor Fuels & Lubricants	672	700	700	700
5204	Copier Use & Supplies	1,270	700	700	700

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5208	Uniform, Protect Clothing	3,690	2,750	2,750	3,500
5209	Housekeeping Supplies	2,588	3,850	1,500	3,850
5210	Program Related Expense	3,915	6,000	6,000	2,000
5215	Chemicals	89,600	97,000	97,000	97,000
5404	Employee Dev-Material & Training	981	1,050	1,050	1,050
5985	Over / Short	9	-	-	-
	Operating Services Totals	**183,448**	**187,549**	**214,680**	**178,881**
Capital					
6301	Other Capital Improvements	17,600	-	-	-
6402	Machinery & Equipment	-	4,468	17,500	-
	Capital Totals	**17,600**	**4,468**	**17,500**	**-**
	Cost Center 703 - Aquatics Totals	**579,166**	**609,834**	**515,395**	**669,630**

AUTHORIZED PERSONNEL

AQUATICS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recr. Supervisor II - Aquatics	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Supervisor I	23	20.02 - 34.11	1.00		1.00	1.00		1.00	1.00		1.00
Aquatic Maintenance Mechanic	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Lifeguard	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Part Time Positions	18	16.00 - 27.25		24.00	6.07		24.00	6.07		19.00	6.07
		Total Aquatics	**4.00**	**24.00**	**10.07**	**4.00**	**24.00**	**10.07**	**4.00**	**19.00**	**10.07**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detail Only	3,350	Motor for Dive Well
		2,500	Replacement Parts for Pool Vacuum
		1,500	Stenner Pumps
		1,500	Booster Pumps
5200	Non-Capital Equip $1,000 - $4,999	15,000	Pool Vacuum
		10,000	Pool Stairs
		5,000	Life Jackets

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	2	QUALITY OF LIFE
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.10	Number of fellowship dining participants.
Metric	2.4.7.11	Number of programs offered.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	100,496	119,694	113,921	133,829
1401	Overtime	-	150	-	150
2101	FICA Taxes	7,203	9,168	8,298	10,238
2201	General Pension Fund Contrib	23,045	28,751	28,134	36,755
2204	401(a) Pension Contribution	1,340	2,397	21,778	2,700
2301	Life, Health & Vision Insurance	28,001	40,030	26,631	28,961
2303	Disability Benefit - 401(a) Participants	31	58	31	65
2401	Workers' Compensation	4,136	3,233	3,233	4,845
2900	Education Benefit	-	2,000	-	-
	Personnel Services Totals	**164,252**	**205,481**	**202,026**	**217,543**
Operating Services					
3404	Contract Svc. - Other	4,185	18,000	6,000	14,700
4001	Travel-Non local	354	50	450	500
4003	Training-Required-Instructional	85	-	-	-
4301	Utility Svcs - Electric	12,107	9,300	12,118	12,724
4302	Utility Svcs - Water	4,334	5,300	3,559	3,648
4303	Utility Svcs - Sewer	1,325	1,300	1,264	1,296
4305	Utility Svcs - Refuse	2,118	2,200	1,960	2,009
4601	Rep & Mtn Equipment	116	400	150	800
4602	Rep & Mtn Building & Grounds	13,307	8,000	8,000	8,000
4605	Rep & Mtn Spec-Bud Detailed Only	10,377	10,000	10,000	27,000
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	384	200	200	200
4608	Rep & Mtn Automotive Labor	242	300	300	300
4620	Rep & Mtn Contracts	1,603	1,747	1,747	1,750
4702	Printing & Binding	42	75	76	75
5101	Office Supplies	337	400	400	400
5102	Tools,Equip under $1,000	760	2,000	2,000	3,000
5200	Non-Capital Equip $1,000-$4,999	-	-	3,000	-
5203	Motor Fuels & Lubricants	93	600	600	600
5204	Copier Use & Supplies	661	900	900	900

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5208	Uniform, Protect Clothing	703	400	700	700
5209	Housekeeping Supplies	3,929	3,500	3,500	3,500
5210	Program Related Expense	2,667	4,000	4,000	4,600
5401	Memberships & Subscriptions	100	-	100	-
5404	Employee Dev-Material & Training	-	200	200	200
5985	Over / Short	-	-	-	-
	Operating Services Totals	**61,175**	**70,216**	**62,568**	**88,246**
	Cost Center 704 - Senior Adult Center Totals	**225,427**	**275,697**	**264,594**	**305,789**

AUTHORIZED PERSONNEL

SENIOR ADULT CENTER	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Supervisor II	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Building Service Worker	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Total Senior Adult Center			**3.00**	**0.00**	**3.00**	**3.00**	**0.00**	**3.00**	**3.00**	**0.00**	**3.00**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	5,600	Instructional Classes
		4,100	Exercise Instructors
		4,000	Other Entertainment
		1,000	Senior Dances
4605	Rep & Mtn Spec - Bud Detail Only	15,000	Shuffleboard Courts
		7,000	Stage Resurface
		5,000	Vanity Replacement in Back Restrooms

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	2	QUALITY OF LIFE
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.12	Number of summer camp attendees. - All locations.
Metric	2.4.7.15	Number of facility rentals. - Fieldhouse
Metric	2.4.7.34	Number of Fieldhouse memberships issued. - Non-Resident.
Metric	2.4.7.35	Number of recreation class participants. - Fieldhouse

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	452,143	551,456	431,067	684,201
1401	Overtime	4,663	6,000	2,493	6,000
2101	FICA Taxes	33,749	42,645	31,907	52,800
2201	General Pension Fund Contrib	44,494	54,875	53,369	70,814
2204	401(a) Pension Contribution	12,604	16,926	12,092	16,669
2301	Life, Health & Vision Insurance	74,699	108,704	71,674	83,941
2303	Disability Benefit - 401(a) Participants	294	406	179	402
2401	Workers' Compensation	15,216	15,305	15,305	24,775
2900	Education Benefit	-	2,000	-	-
	Personnel Services Totals	**637,863**	**798,317**	**618,086**	**939,602**
Operating Services					
3105	Prof.Svc.-Other	-	350	350	-
3402	Contract Svc.-Dry Clean	30	1,200	1,000	1,200
3404	Contract Svc. - Other	1,364	3,000	2,000	3,000
4001	Travel-Non local	308	500	500	1,000
4201	Postage	-	101	-	101
4202	Freight & Express Charges	-	70	-	70
4301	Utility Svcs - Electric	438,253	430,400	444,557	466,785
4302	Utility Svcs - Water	12,971	13,300	13,582	13,922
4303	Utility Svcs - Sewer	16,067	16,500	17,105	17,533
4304	Utility Svcs - Piped Gas	3,163	4,600	4,374	4,483
4305	Utility Svcs - Refuse	771	800	714	732
4401	Rentals & Leases	3,655	500	4,000	4,000
4601	Rep & Mtn Equipment	3,221	5,000	5,000	5,000
4602	Rep & Mtn Building & Grounds	53,074	60,000	60,000	69,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	5,000	5,000	7,000
4606	Rep & Mtn Vehicle Base Cost	2,016	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	21	1,200	1,200	1,200
4608	Rep & Mtn Automotive Labor	18	1,000	500	1,000
4620	Rep & Mtn Contracts	167,530	136,859	136,859	162,046
4622	Rep & Mtn Landscape Material	651	2,000	2,000	2,000
4702	Printing & Binding	125	200	200	200
4803	Community Involvement	-	1,000	1,000	1,000

GENERAL FUND - PARKS, RECREATION & CULTURE - FIELDHOUSE & CONFERENCE CENTER- 001-07-705

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4960	License	200	457	200	275
5101	Office Supplies	2,105	1,000	1,000	1,000
5102	Tools,Equip under $1,000	15,273	15,500	20,000	10,832
5200	Non-Capital Equip $1,000-$4,999	-	-	-	59,440
5203	Motor Fuels & Lubricants	1,848	5,000	2,500	3,200
5204	Copier Use & Supplies	272	776	776	776
5208	Uniform, Protect Clothing	3,430	4,000	4,000	4,000
5209	Housekeeping Supplies	34,933	28,066	30,000	30,000
5210	Program Related Expense	5,064	5,820	5,820	5,000
5215	Chemicals	-	-	2,000	-
5401	Memberships & Subscriptions	-	100	100	100
5404	Employee Dev-Material & Training	1,468	900	1,030	1,000
5720	Summer Program Activities	22,916	28,750	28,750	39,250
5805	Food & Beverage For Sale	4,519	10,000	8,000	8,000
5806	Beer & Wine For Resale	5,438	5,000	200	5,000
5870	Bank Fees	13,175	12,820	19,500	12,820
5985	Over / Short	402	-	-	-
	Operating Services Totals	**814,280**	**803,113**	**825,161**	**943,309**
Capital					
6301	Other Capital Improvements	-	-	-	200,000
6402	Machinery & Equipment	-	7,000	8,795	40,000
6403	Capital Depletion Reserve	2,883	-	-	2,259
	Capital Totals	**2,883**	**7,000**	**8,795**	**242,259**
Grant & Aid					
8212	Ridge Art Association	10,500	12,000	12,000	12,000
	Grant & Aid Totals	**10,500**	**12,000**	**12,000**	**12,000**
Cost Center	**705 - Fieldhouse and Conference Center Totals**	**1,465,525**	**1,620,430**	**1,464,042**	**2,137,170**

AUTHORIZED PERSONNEL

FIELDHOUSE AND CONFERENCE CENTER	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Fieldhouse/Conference Facility Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Supervisor III	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Supervisor I	23	20.02 - 34.11							1.00		1.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	16.73 - 28.50	1.00		1.00	1.00		1.00		2.00	0.67
Building Service Worker	18	16.00 - 27.25	4.50	2.00	5.50	5.00	2.00	6.00	4.00	3.00	5.62
Customer Service Representative (Fieldhouse)	18	16.00 - 27.25		3.00	1.50		4.00	2.00		4.00	2.00
Rec. Atten. (Summer Camp COL)	18	16.00 - 27.25		12.00	1.84		12.00	1.84		18.00	3.09
Recreation Attendant	18	16.00 - 27.25		1.00	0.50					2.00	1.00
Total Fieldhouse and Conference Center			**9.50**	**18.00**	**14.34**	**10.00**	**18.00**	**14.84**	**9.00**	**29.00**	**17.38**

FTE Change: FT Building Service Worker to PT - (.38) FTE; PT Recreation Attendants - 2.24 FTE; Recreation Leader Summer Play and Recreation Attendant Summer Play transferred from Leisure Park Rentals - .68 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detail Only	7,000	Pressure Wash Fieldhouse
4620	Rep & Mtn Contracts	150,000	HVAC Maintenance Contract
		6,000	Elevator Service
		2,007	Hartline
		1,800	Pest Control
		1,189	Haines City Fire
		1,050	RJ2 Chemical
5200	Non-Capital Equip $1,000 - $4,999	39,240	ECS Separator Unit Installation
		15,000	Man Lift
		5,200	Three Piece Stage
6301	Other Capital Improvements	200,000	Meeting Room Area Restroom Plumbing Upgrades
6402	Machinery & Equipment	40,000	Groundwater Sand Separator
8212	Ridge Art Association	12,000	Grant & Aid

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	2	QUALITY OF LIFE
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.45	Number of memberships sold.
Metric	2.4.7.46	Number of reservations made. - Tennis
Metric	2.4.7.47	Number of reservations made. - Pickleball
Metric	2.4.7.48	Number of lessons taught.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	123,359	129,162	125,532	143,516
1401	Overtime	2,403	1,300	2,769	1,500
2101	FICA Taxes	11,586	9,980	11,377	10,979
2201	General Pension Fund Contrib	15,084	13,733	16,470	18,025
2204	401(a) Pension Contribution	2,543	2,663	2,401	2,896
2301	Life, Health & Vision Insurance	18,376	19,466	12,697	9,433
2303	Disability Benefit - 401(a) Participants	61	64	36	69
2401	Workers' Compensation	3,663	3,584	3,584	5,195
	Personnel Services Totals	**177,076**	**179,952**	**174,866**	**191,613**
Operating Services					
3404	Contract Svc. - Other	28,218	24,269	24,269	25,000
4001	Travel-Non local	-	200	-	200
4201	Postage	-	75	-	100
4301	Utility Svcs - Electric	10,140	11,500	10,548	11,076
4302	Utility Svcs - Water	14,856	16,200	13,044	13,370
4303	Utility Svcs - Sewer	803	900	826	847
4305	Utility Svcs - Refuse	774	800	717	734
4601	Rep & Mtn Equipment	13	200	200	200
4602	Rep & Mtn Building & Grounds	28,056	15,800	15,800	7,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	-	-	20,000
4609	Rep & Mtn Field Maintenance	-	1,000	1,000	1,000
4620	Rep & Mtn Contracts	3,100	2,500	4,809	2,500
4702	Printing & Binding	42	222	-	222
4960	License	-	75	-	75
5101	Office Supplies	191	300	50	300
5102	Tools,Equip under $1,000	4,000	11,000	3,000	5,000
5203	Motor Fuels & Lubricants	57	100	-	100

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5204	Copier Use & Supplies	137	500	200	200
5208	Uniform, Protect Clothing	-	400	400	400
5209	Housekeeping Supplies	921	600	1,200	1,200
5210	Program Related Expense	1,131	3,000	2,000	2,000
5401	Memberships & Subscriptions	100	400	100	100
5985	Over / Short	(1)	-	-	-
	Operating Services Totals	**92,537**	**90,041**	**78,163**	**91,624**
Capital					
6402	Machinery & Equipment	7,495	8,900	5,880	-
	Capital Totals	**7,495**	**8,900**	**5,880**	**-**
	Cost Center 707 - Tennis Totals	**277,108**	**278,893**	**258,909**	**283,237**

AUTHORIZED PERSONNEL

TENNIS Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Tennis Professional	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Customer Service Representative	18	16.00 - 27.25		2.00	1.00		2.00	1.00			
Recreation Attendant	18	16.00 - 27.25		3.00	0.58		3.00	0.58		5.00	1.58
	Total Tennis		**2.00**	**5.00**	**3.58**	**2.00**	**5.00**	**3.58**	**2.00**	**5.00**	**3.58**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	25,000	Tennis Professional Contract for Group Lessons, Adult and Junior Programs, Drills and Clinics
4605	Rep & Mtn Spec - Bud Detail Only	20,000	Court Cabana Shade Covers

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	2	QUALITY OF LIFE
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.3**	**Establish a Youth Advisory Board, focusing on recreational offerings as well as mentorship and professional growth.**
Metric	2.4.3.1	Number of youth on the board.
Metric	2.4.3.2	Monthly meetings of the board.
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.13	After school program participants. - WHRCC
Metric	2.4.7.36	Recreation class participants. - WHRCC
Metric	2.4.7.37	Drop-in participants. - WHRCC

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	263,277	313,954	217,382	408,397
1401	Overtime	2,838	2,000	1,508	-
2101	FICA Taxes	19,441	24,170	16,143	31,242
2201	General Pension Fund Contrib	12,234	15,276	15,860	21,123
2204	401(a) Pension Contribution	12,503	15,401	10,231	17,872
2301	Life, Health & Vision Insurance	54,257	68,890	44,152	106,168
2303	Disability Benefit - 401(a) Participants	305	370	147	430
2401	Workers' Compensation	6,643	7,798	7,798	13,542
2501	Unemployment Compensation	970	-	-	-
	Personnel Services Totals	**372,468**	**447,859**	**313,221**	**598,774**
Operating Services					
3402	Contract Svc.-Dry Clean	-	-	66	-
3404	Contract Svc. - Other	5,052	3,000	5,500	3,000
4001	Travel-Non local	117	250	50	50
4201	Postage	-	25	25	25
4301	Utility Svcs - Electric	40,219	38,100	41,495	10,893
4302	Utility Svcs - Water	14,367	11,100	18,499	4,741
4303	Utility Svcs - Sewer	1,525	1,500	1,602	411
4305	Utility Svcs - Refuse	2,814	2,900	2,603	667
4401	Rentals & Leases	-	250	-	7,000
4601	Rep & Mtn Equipment	123	500	500	-
4602	Rep & Mtn Building & Grounds	10,331	6,500	1,200	-
4605	Rep & Mtn Spec-Bud Detailed Only	-	-	-	25,000
4606	Rep & Mtn Vehicle Base Cost	4,944	4,944	4,944	4,944
4607	Rep & Mtn Automotive Parts	1,493	1,000	250	1,000
4608	Rep & Mtn Automotive Labor	1,017	1,000	250	1,000
4620	Rep & Mtn Contracts	3,962	3,500	3,500	-
4702	Printing & Binding	83	100	-	-
4803	Community Involvement	569	100	-	-
5101	Office Supplies	391	700	250	700
5102	Tools,Equip under $1,000	1,366	2,500	500	-
5200	Non-Capital Equip $1,000-$4,999	-	1,000	-	-
5203	Motor Fuels & Lubricants	2,568	1,500	1,500	1,500

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5204	Copier Use & Supplies	594	800	250	800
5208	Uniform, Protect Clothing	1,212	1,400	500	1,400
5209	Housekeeping Supplies	3,397	5,000	2,000	-
5210	Program Related Expense	3,351	4,360	4,360	4,360
5401	Memberships & Subscriptions	431	300	100	300
5404	Employee Dev-Material & Training	335	800	-	800
5720	Summer Program Activities	3,210	5,500	5,500	-
	Operating Services Totals	**103,473**	**98,629**	**95,444**	**68,591**
Capital					
6402	Machinery & Equipment	-	-	-	25,000
6403	Capital Depletion Reserve	3,832	5,205	5,205	4,966
	Capital Totals	**3,832**	**5,205**	**5,205**	**29,966**
Grant & Aid					
8101	Marching Wolverine Band	20,000	20,000	20,000	-
	Grant & Aid Totals	**20,000**	**20,000**	**20,000**	**-**
Cost Center 709 - W.H. Rec. & Cultural Center Totals		**499,772**	**571,693**	**433,870**	**697,331**

AUTHORIZED PERSONNEL

WH RECREATIONAL & CULTURAL CENTER	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
WHRCC Facility Manager	31	28.86 - 49.17	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33							1.00		1.00
Recreation Supervisor I	23	20.02 - 34.11	1.00		1.00	2.00		2.00	2.00		2.00
Customer Service Representative II	19	16.73 - 28.50	1.00		1.00	1.00		1.00			
Recreation Leader	19	16.73 - 28.50	1.00		1.00	2.00		2.00	1.00		1.00
Staff Assistant II	19	16.73 - 28.50							1.00		1.00
Building Service Worker	18	16.00 - 27.25	1.00		1.00				2.00	2.00	3.00
Customer Service Representative	18	16.00 - 27.25		1.00	0.50		1.00	0.50			
Recreation Attendant	18	16.00 - 27.25		7.00	1.40		7.00	1.40		10.00	2.40
Total WH Recreational & Cultural Center			**5.00**	**8.00**	**6.90**	**6.00**	**8.00**	**7.90**	**8.00**	**12.00**	**11.40**

FTE Change: Crew Leader II - 1.00 FTE; Building Service Worker - 2.00 FTE; Recreation Attendant - .50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	3,000	Instructors, Officials, and Referees
4401	Rentals & Leases	7,000	Rental of Storage Space for Marching Wolverine Equipment
6402	Machinery & Equipment	25,000	Scissor Lift

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	2	QUALITY OF LIFE
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.16	Facility rentals. - Nora Mayo Hall
Metric	2.4.7.17	Facility rentals. - The Florida Room
Metric	2.4.7.18	Facility rentals. - Rotary Park
Metric	2.4.7.19	Facility rentals. - The Garden Center
Metric	2.4.7.20	Facility rentals. - Lions Park
Metric	2.4.7.21	Facility rentals. - Outdoor Pavilions
Metric	2.4.7.22	Rental customers returning.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	9,108	21,215	20,000	-
1401	Overtime	324	-	-	-
2101	FICA Taxes	722	1,623	1,100	-
2401	Workers' Compensation	515	589	589	-
	Personnel Services Totals	**10,669**	**23,427**	**21,689**	**-**
Operating Services					
4301-710	Util Svcs-Electric-Rotary Park	5,843	5,300	6,142	6,450
4301-720	Util Svcs-Electric-Womans Club	4,585	4,300	5,899	6,194
4301-723	Util Svcs-Electric-Lions Park	3,111	2,600	2,951	3,098
4301-735	Util Svcs-Electric-Garden Center	6,816	5,900	7,993	8,392
4302-710	Util Svcs-Water-Rotary Park	9,911	6,200	10,084	10,336
4302-720	Util Svcs-Water-Womans Club	1,746	1,600	1,952	2,001
4302-723	Util Svcs-Water-Lions Park	382	500	298	408
4302-735	Util Svcs-Water-Garden Center	248	500	238	244
4303-710	Util Svcs-Sewer-Rotary Park	1,219	1,100	1,362	1,396
4303-720	Util Svcs-Sewer-Womans Club	137	200	133	137
4303-723	Util Svcs-Sewer-Lions Park	180	300	225	231
4303-735	Util Svcs-Sewer-Garden Center	185	400	166	170
4305-710	Util Svcs-Refuse-Rotary Park	734	800	670	697
4305-723	Util Svcs-Refuse-Lions Park	351	400	325	333
4305-735	Util Svcs-Refuse-Garden Center	1,405	1,400	1,301	1,333
4601-710	R/M Equipment-Rotary Park	-	8,000	5,000	8,000
4602-710	R/M Building-Grounds-Rotary Park	13,826	1,500	7,500	1,500
4602-720	R/M Building-Grounds-Womans Club	432	4,000	4,000	4,000
4602-723	R/M Building-Grounds-Lions Park	518	1,500	1,500	1,500
4602-735	R/M Building-Grounds-Garden Center	5,553	6,000	6,000	6,000
4605-720	R/M Special-Womans Club	-	1,000	1,000	200,000
4605-735	R/M Special-Garden Center	49,999	-	-	-
4620	Rep & Mtn Contracts	-	-	65	-
4620-710	R/M Contracts-Rotary Park	1,223	1,375	2,500	4,250
4620-720	R/M Contracts-Womans Club	3,422	2,229	2,437	2,437
4620-723	R/M Contracts-Lions Park	1,119	1,245	2,000	935
4620-735	R/M Contracts-Garden Center	163	1,000	1,000	685

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4702	Printing & Binding	-	100	-	100
5102	Tools,Equip under $1,000	113	-	-	-
5102-710	Tools,Equip < $1,000-Rotary Prk	-	100	-	100
5102-735	Tools, Equip under $1,000-Garden Center	-	1,000	-	-
5208	Uniform, Protect Clothing	-	33	-	33
5209-710	Housekeeping Supplies-Rotary Prk	387	2,000	2,000	2,000
5209-720	Housekeeping Supplies-Womans Clu	-	220	100	220
5209-723	Housekeeping Supplies-Lions Park	-	330	100	330
5209-735	Housekeeping Supplies - Garden Center	502	2,200	1,000	1,000
5210	Program Related Expense	675	-	100	-
5210-710	Program Related-Rotary Park	280	3,000	3,000	-
5720	Summer Program Activities	-	2,000	2,000	-
	Operating Services Totals	**115,065**	**70,332**	**81,041**	**274,510**
Capital					
6301-720	Other Capital Improvements - Woman's Club	-	50,000	20,000	-
6301-735	Other Capital Improvements-Garden Center	-	264,000	244,865	100,000
	Capital Totals	**-**	**314,000**	**264,865**	**100,000**
	Cost Center 710 - Leisure Park Rentals Totals	**125,734**	**407,759**	**367,595**	**374,510**

AUTHORIZED PERSONNEL

LEISURE PARK RENTALS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Leader Summer Play	19	16.73 - 28.50		1.00	0.09		1.00	0.09			
Recreation Attendant Summer Play	18	16.00 - 27.25		3.00	0.51		3.00	0.51			
Total Leisure Park Rentals			**0.00**	**4.00**	**0.60**	**0.00**	**4.00**	**0.60**	**0.00**	**0.00**	**0.00**

FTE Change: Recreation Leader Summer Play and Recreation Attendant Summer Play transferred to Fieldhouse and Conference Center - (.68) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605-720	R/M Special - Womans Club	200,000	Building Envelope and Insulation
6301-3735	Other Capital Improvements - Garden Center	50,000	Grounds Renovations to Reuse and Irrigation
		50,000	Interior Renovations/Modernization to Kitchen

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	2	QUALITY OF LIFE
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.5**	**Provide creative opportunities for adult sports and recreation**
Metric	2.4.5.1	Number of adult participants.
Metric	2.4.5.2	Number of adult leagues offered.
Metric	2.4.5.3	Number of adult activities offered.
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.23	Athletic events hosted. - Fieldhouse
Metric	2.4.7.24	Athletic events hosted. - DiamondPlex
Metric	2.4.7.25	Athletic events hosted. - Rueben Williams Sports Complex
Metric	2.4.7.26	Athletic events hosted. - Chain of Lakes Complex
Metric	2.4.7.27	Athletic events hosted. - Sertoma Park
Metric	2.4.7.28	Athletic events hosted. - Other Facility
Metric	2.4.7.29	Leagues offered at activity fields. - All facilities.
Metric	2.4.7.32	Recreational activity opportunities.
Metric	2.4.7.39	Number of Athletic fields.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	470,509	629,269	483,492	867,857
1401	Overtime	9,378	1,000	2,496	1,500
2101	FICA Taxes	35,583	48,216	36,292	66,506
2201	General Pension Fund Contrib	49,395	59,539	53,257	76,587
2204	401(a) Pension Contribution	16,950	24,320	18,093	26,556
2301	Life, Health & Vision Insurance	104,442	200,724	95,934	165,777
2303	Disability Benefit - 401(a) Participants	262	584	173	638
2401	Workers' Compensation	17,063	17,161	17,161	30,010
	Personnel Services Totals	**703,581**	**980,813**	**706,898**	**1,235,431**
Operating Services					
3105	Prof.Svc.-Other	3,552	3,860	3,860	20,000
3404	Contract Svc. - Other	10,400	15,000	15,000	19,500
4001	Travel-Non local	32	500	-	1,600
4003	Training-Required-Instructional	-	1,000	-	1,000
4202	Freight & Express Charges	-	100	-	100
4301	Utility Svcs - Electric	138,829	140,300	147,308	154,674
4302	Utility Svcs - Water	260,501	219,400	265,917	272,565
4303	Utility Svcs - Sewer	40,185	46,200	38,612	39,577
4304	Utility Svcs - Piped Gas	(395)	8,400	-	-
4305	Utility Svcs - Refuse	18,881	19,400	17,796	18,241
4401	Rentals & Leases	11,769	33,700	33,700	16,000
4601	Rep & Mtn Equipment	30,020	22,000	20,000	25,000
4602	Rep & Mtn Building & Grounds	67,758	50,000	55,000	55,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	75,000	75,000	25,500
4606	Rep & Mtn Vehicle Base Cost	4,488	4,488	4,488	4,488
4607	Rep & Mtn Automotive Parts	929	1,800	1,500	1,800
4608	Rep & Mtn Automotive Labor	1,341	2,500	750	2,500
4609	Rep & Mtn Field Maintenance	26,995	40,000	13,000	43,000
4620	Rep & Mtn Contracts	7,048	7,892	7,500	10,617

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4621	Rep & Mtn Seed & Sod	12,217	25,000	25,500	25,500
4622	Rep & Mtn Landscape Material	125	1,500	1,500	3,000
4623	Rep & Mtn Sod Treatments	67,169	112,000	80,000	112,000
4626	Repair & Mtn-Irrigation	11,457	9,000	9,000	15,000
4702	Printing & Binding	-	-	100	-
4803	Community Involvement	47	50	-	50
4960	License	597	647	647	847
5101	Office Supplies	1,002	1,000	1,000	1,000
5102	Tools,Equip under $1,000	6,142	9,950	9,950	14,100
5105	Food Service/Concession Supplies	4,166	5,000	4,700	8,000
5200	Non-Capital Equip $1,000-$4,999	-	4,900	17,500	5,620
5203	Motor Fuels & Lubricants	15,592	13,000	12,000	13,500
5204	Copier Use & Supplies	206	150	350	512
5208	Uniform, Protect Clothing	9,876	9,000	10,000	15,000
5209	Housekeeping Supplies	9,678	9,000	8,000	20,000
5210	Program Related Expense	2,645	5,060	5,060	5,060
5401	Memberships & Subscriptions	-	300	-	300
5404	Employee Dev-Material & Training	-	200	200	200
5805	Food & Beverage For Sale	47,204	45,000	45,000	75,000
5806	Beer & Wine For Resale	4,849	5,000	6,700	6,700
5870	Bank Fees	1,237	750	2,500	2,500
5985	Over / Short	(709)	-	500	-
	Operating Services Totals	**815,834**	**948,047**	**939,638**	**1,035,051**
Capital					
6301	Other Capital Improvements	-	-	-	120,000
6402	Machinery & Equipment	-	92,799	92,799	115,730
6403	Capital Depletion Reserve	55,848	44,033	44,033	39,806
	Capital Totals	**55,848**	**136,832**	**136,832**	**275,536**
	Cost Center 711 - Activity Fields Totals	**1,575,263**	**2,065,692**	**1,783,368**	**2,546,018**

AUTHORIZED PERSONNEL

ACTIVITY FIELDS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Asst Superintendent - Athletics & Cemetery	30	27.56 - 46.95	0.50		0.50	0.50		0.50	0.50		0.50
Crew Leader II	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I	23	20.02 - 34.11	1.00		1.00	2.00		2.00	2.00		2.00
Spray Technician	21	18.30 - 24.74	1.00		1.00	1.00		1.00	1.00		1.00
Food Service Leader	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Building Service Worker	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Customer Service Representative	18	16.00 - 27.25		1.00	0.50		3.00	1.50		8.00	4.00
Food Service Worker	18	16.00 - 27.25		2.00	1.00						
Maintenance Operator I	18	16.00 - 27.25	8.00		8.00	8.00		8.00	8.00	4.00	10.00
Recreation Attendant	18	16.00 - 27.25								1.00	0.50
Total Activity Fields			**14.50**	**3.00**	**16.00**	**15.50**	**3.00**	**17.00**	**15.50**	**13.00**	**22.00**

FTE Change: Maintenance Operator I - 2.00 FTE; Customer Service Rep - 2.50 FTE; Recreation Attendant - .50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	20,000	Background Screening for Youth Sport Coaches
3404	Contract Svc. - Other	13,000	League Umpires
		5,000	Athletic Field Lights
		1,500	Electrical Repair Service
4605	Rep & Mtn Spec - Bud Detail Only	18,000	Install Black Vinyl Chain Link Fence Stadium Field
		7,500	Athletic Field Light Repairs
5200	Non-Capital Equip $1,000-$4,999	4,000	Foodservice Blender
		1,620	Toro Field Groomer Spike Drag
6301	Other Capital Improvements	120,000	Sertoma Park Football Storage Building
6402	Machinery & Equipment	100,730	Avant 635i Articulating Compact Loader
		15,000	20' Deckover Equipment Trailer

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
3401	Contract Svc.-Custodial	-	-	-	12,000
4301	Utility Svcs - Electric	-	-	-	19,000
4302	Utility Svcs - Water	-	-	-	2,000
4303	Utility Svcs - Sewer	-	-	-	1,700
4305	Utility Svcs - Refuse	-	-	-	1,300
4602	Rep & Mtn Building & Grounds	-	-	-	50,000
4620	Rep & Mtn Contracts	-	-	-	250
5209	Housekeeping Supplies	-	-	-	2,500
	Operating Services Totals	**-**	**-**	**-**	**88,750**
Insurance					
4501	Ins.-Property	-	-	-	16,718
	Insurance Totals	**-**	**-**	**-**	**16,718**
	Cost Center 729 - Ritz Theatre Totals	**-**	**-**	**-**	**105,468**

BUDGETED EXPENDITURES

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	181,630	252,142	168,238	283,930
1401	Overtime	425	1,000	698	1,000
2101	FICA Taxes	13,102	19,365	12,102	21,797
2201	General Pension Fund Contrib	20,603	25,579	25,212	34,464
2204	401(a) Pension Contribution	3,371	7,261	2,365	7,965
2301	Life, Health & Vision Insurance	45,209	79,740	43,749	86,088
2303	Disability Benefit - 401(a) Participants	81	174	35	191
2401	Workers' Compensation	5,897	5,852	5,852	10,278
	Personnel Services Totals	**270,319**	**391,113**	**258,251**	**445,713**
Operating Services					
3402	Contract Svc.-Dry Clean	1,987	2,000	3,500	2,500
3404	Contract Svc. - Other	150	500	-	500
4401	Rentals & Leases	-	500	-	1,200
4601	Rep & Mtn Equipment	-	250	-	250
4602	Rep & Mtn Building & Grounds	15,498	-	800	-
4602-110	R/M Building-Grounds-Neighborhood Svc Cntr	5,063	2,000	2,000	2,000
4602-120	R/M Building-Grounds-COL Achievers	383	1,000	1,000	1,000
4602-160	R/M Building-Grounds-Florence Villa CDC	58,156	2,000	2,500	-
4602-180	R/M Building-Grounds-PEP Bldg	7,130	2,000	2,000	-
4602-190	R/M Building-Grounds-MLK Bldg	3,588	500	1,000	-
4605	Rep & Mtn Spec-Bud Detailed Only	3,059	-	-	13,500
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	74	800	150	800
4608	Rep & Mtn Automotive Labor	409	800	800	800
4620	Rep & Mtn Contracts	619	-	50	-
4620-110	R/M Contracts-Neighborhood Svc Cntr	1,579	1,200	1,930	-
4620-120	R/M Contracts-COL Achievers	55	-	500	-
4620-160	R/M Contracts-Florence Villa CDC	185	-	2,000	-
4620-180	R/M Contracts-PEP Bldg	736	200	750	200
4702	Printing & Binding	527	400	400	800
4803	Community Involvement	-	250	-	250
4960	License	-	150	-	150
5101	Office Supplies	557	900	600	900

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5102	Tools,Equip under $1,000	5,256	10,000	12,000	12,500
5203	Motor Fuels & Lubricants	828	500	500	500
5204	Copier Use & Supplies	1,542	2,000	2,000	2,000
5208	Uniform, Protect Clothing	2,106	1,350	2,000	2,500
5209	Housekeeping Supplies	792	-	50	-
5401	Memberships & Subscriptions	155	500	75	500
5870	Bank Fees	-	50	-	50
	Operating Services Totals	**111,778**	**31,194**	**37,949**	**44,244**
Capital					
6301	Other Capital Improvements	-	-	-	100,000
6402	Machinery & Equipment	27,730	20,000	-	-
6403	Capital Depletion Reserve	4,340	2,732	2,732	3,701
	Capital Totals	**32,070**	**22,732**	**2,732**	**103,701**
Cost Center	**400 - Public Svc Bldgs/ Nora Mayo Hall Totals**	**414,167**	**445,039**	**298,932**	**593,658**

AUTHORIZED PERSONNEL

NORA MAYO HALL	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Supervisor III	27	24.01 - 40.90	1.00		1.00						
Recreation Supervisor II	25	21.91 - 37.33				1.00		1.00	1.00		1.00
Senior Staff Assistant	25	21.91 - 37.33				1.00		1.00	1.00		1.00
Customer Service Representative III	20	17.48 - 29.79	1.00		1.00						
Building Service Worker	18	16.00 - 27.25	2.50	3.00	4.00	3.00	3.00	4.50	3.00	3.00	4.50
Recreation Attendant	18	16.00 - 27.25					1.00	0.50		1.00	0.50
Customer Service Representative	18	16.00 - 27.25		2.00	1.00		1.00	0.50		1.00	0.50
	Total Nora Mayo Hall		**4.50**	**5.00**	**7.00**	**5.00**	**5.00**	**7.50**	**5.00**	**5.00**	**7.50**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec-Bud Detailed Only	6,000	Annual Carpet Cleaning
		4,000	Annual Pressure Washing
		3,500	Carpet Cleaner
5102	Tools, Equip under $1,000	5,000	Carpet Cleaning Machine
		2,500	Two Garbage Carts
		2,500	Podium
		2,000	Table Cloths and Garbage Can Covers
		500	Vacuum Cleaner
6402	Machinery & Equipment	50,000	Front Lobby Enhancements
		50,000	Rear Exterior Door Replacement

MISSION STATEMENT

Maintain right-of-way assets while ensuring safe and efficient multimodal transportation options to facilitate a thriving community.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.1**	**Maintain strong partnerships with key organizations (State, County, adjacent municipalities, private development) for transportation planning.**
Strategy	**3.1.2**	**Establish routine communication and coordination with the Florida Department of Transportation (FDOT) District 1 office regarding projects (public and private) occurring on the State Highway System.**
Metric	3.1.2.2	City Staff attendance at FDOT Project Meetings.
Strategy	**3.1.5**	**Meet with the Board of County Commissioners, Polk County Public Schools, and relevant municipalities and agencies annually to review transportation assets, investments, data, and plans.**
Metric	3.1.5.1	Annual Meeting with BoCC Transportation Staff.
Metric	3.1.5.2	Annual Meeting with PCPS Infrastructure Staff.
Metric	3.1.5.3	Annual Meeting with Relevant Peer Municipalities.
Metric	3.1.5.4	Summary Report of Regional Transportation Projects and Plans.
Goal	**3.2**	**Take a comprehensive approach to transportation planning and maintenance of transportation assets.**
Strategy	**3.2.3**	**Complete the Transportation Master Plan and produce an annual report on transportation priorities and funding needs.**
Metric	3.2.3.1	Publication of Transportation Master Plan
Metric	3.2.3.2	Produce Annual Report on Transportation Priorities and Funding Needs
Strategy	**3.2.4**	**Manage pavement conditions in the City using a data-driven approach.**
Metric	3.2.4.1	Average Pavement Condition Index (PCI) of City Roadways (goal: >70)
Metric	3.2.4.2	Miles of City-managed roadway network resurfaced or repaired.
Metric	3.2.4.3	City-owned and leased streetlights operational.
Metric	3.2.4.4	City-owned and leased streetlights inspected.
Metric	3.2.4.5	Streetlight audits.
Strategy	**3.2.5**	**Improve pedestrian network with a multi-year plan for expansion, filling of gaps, and maintenance.**
Metric	3.2.5.1	Develop a Multi-Year Plan to Improve Pedestrian Networks.
Metric	3.2.5.2	Linear feet of pedestrian- and cyclist-friendly improvements.
Metric	3.2.5.3	Miles of sidewalk gaps.
Strategy	**3.2.6**	**Create a Safety Action Plan for the City.**
Metric	3.2.6.1	Safety Action Plan Grant Dollars Awarded.
Metric	3.2.6.2	Publish a Safety Action Plan.
Strategy	**3.2.7**	**Adopt Traffic Calming Guidelines and review every four years.**
Metric	3.2.7.1	Adopt Traffic Calming Guidelines & Policy.
Metric	3.2.7.2	Quarterly Meetings of the Traffic Calming Team.

Goal	**3.4**	**Pursue emerging opportunities to embrace new technology, infrastructure, and enterprise opportunities.**
Strategy	**3.4.1**	**Incorporate advanced transportation and infrastructure systems that leverage technology for enhanced effectiveness and efficiency in the delivery of municipal services.**
Metric	3.4.1.2	Percentage of signals implemented into ATMS.
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.5**	**Research and pursue alternative / nontraditional revenue sources and partnership opportunities to enhance financial sustainability and resiliency.**
Metric	6.1.5.1.6	Grant Income Received (FY25) - Public Works
Metric	6.1.5.2.6	Grant Income Received (FY26) - Public Works
Metric	6.1.5.3.6	Grant Income Received (FY27) - Public Works
Metric	6.1.5.4.6	Grant Income Received (FY28) - Public Works
Metric	6.1.5.5.6	Grant Income Received (FY29) - Public Works

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	483,229	760,567	563,787	873,052
1401	Overtime	12,781	19,600	15,677	19,600
2101	FICA Taxes	36,559	59,683	43,035	68,288
2201	General Pension Fund Contrib	58,271	77,937	45,494	59,613
2204	401(a) Pension Contribution	20,143	37,439	29,078	47,816
2301	Life, Health & Vision Insurance	110,855	236,514	105,547	186,093
2303	Disability Benefit - 401(a) Participants	501	899	405	1,148
2401	Workers' Compensation	45,148	41,945	41,945	60,770
	Personnel Services Totals	**767,487**	**1,234,584**	**844,968**	**1,316,380**
Operating Services					
3105	Prof.Svc.-Other	175,497	600,000	300,000	500,000
3401	Contract Svc.-Custodial	1,530	10,000	5,000	3,700
3404	Contract Svc. - Other	76,668	636,000	136,000	1,215,000
3407	Ins.-Claims Deductibles	17,402	25,000	1,945	-
4001	Travel-Non local	-	4,000	2,000	3,000
4003	Training-Required-Instructional	7,234	4,000	7,000	7,000
4101	Telecommunication	-	2,800	5,148	-
4201	Postage	35	300	-	300
4202	Freight & Express Charges	680	1,500	500	1,000
4301	Utility Svcs - Electric	588,598	615,600	608,757	639,195
4302	Utility Svcs - Water	6,406	3,900	6,543	6,707
4303	Utility Svcs - Sewer	463	500	489	501
4305	Utility Svcs - Refuse	1,937	2,000	1,792	1,837
4401	Rentals & Leases	19,843	5,000	20,000	10,000
4406	County Landfill	13,813	20,000	7,500	20,000
4601	Rep & Mtn Equipment	17,434	12,000	12,000	15,000
4602	Rep & Mtn Building & Grounds	18,128	6,000	12,000	6,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	25,000	25,000	-
4606	Rep & Mtn Vehicle Base Cost	35,480	34,956	34,956	40,044
4607	Rep & Mtn Automotive Parts	17,812	30,000	55,000	36,000
4608	Rep & Mtn Automotive Labor	49,908	30,000	12,000	30,000
4620	Rep & Mtn Contracts	1,993	1,200	2,000	1,200
4621	Rep & Mtn Seed & Sod	-	3,000	1,000	3,000

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4626	Repair & Mtn-Irrigation	16	200	200	200
4702	Printing & Binding	1,560	200	-	200
4801	Advertising	750	-	750	-
4803	Community Involvement	-	-	100	-
5101	Office Supplies	615	2,000	950	2,000
5102	Tools,Equip under $1,000	11,482	7,000	12,000	10,000
5200	Non-Capital Equip $1,000-$4,999	18,986	12,000	11,000	12,000
5203	Motor Fuels & Lubricants	46,124	37,500	37,500	37,500
5204	Copier Use & Supplies	483	900	900	900
5205	Motor Fuel, Non Motor Pool	75	200	-	200
5208	Uniform, Protect Clothing	12,642	9,500	8,000	9,500
5209	Housekeeping Supplies	3,597	2,000	2,000	2,000
5210	Program Related Expense	270	-	2,000	-
5215	Chemicals	9,167	7,500	7,500	7,500
5220	Materials-Visual/Photo/Signage	65,633	80,000	80,000	80,000
5300	Sidewalk Materials	22,011	105,000	40,000	90,000
5301	Road Materials	51,689	50,000	45,000	50,000
5302	RR Crossing/Parking Lots	6,090	5,500	5,500	5,500
5303	Traffic Materials	143,648	200,000	155,000	164,000
5401	Memberships & Subscriptions	213	1,000	-	1,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	43,143	77,000	77,000	133,500
5404	Employee Dev-Material & Training	1,015	2,000	500	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	-	1,300	1,200	1,300
5406	Employee Dev-Food & Supplies	241	150	120	150
5407	Employee Dev-Recog & Apprec	-	150	120	150
	Operating Services Totals	**1,490,312**	**2,673,856**	**1,743,970**	**3,149,084**
Capital					
6301	Other Capital Improvements	-	33,600	-	-
6312	Signals and Lighting-Capital	11,107	100,000	-	150,000
6402	Machinery & Equipment	250,071	304,467	-	146,000
6403	Capital Depletion Reserve	41,018	86,214	86,214	116,116
	Capital Totals	**302,196**	**524,281**	**86,214**	**412,116**
	Cost Center 401 - Streets Totals	**2,559,995**	**4,432,721**	**2,675,152**	**4,877,580**

AUTHORIZED PERSONNEL

STREETS	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	38-19 - 65.05	0.20		0.20	0.20		0.20	0.20		0.20
Streets Superintendent	32	30.23 - 51.49	0.80		0.80	0.80		0.80	0.80		0.80
Assistant Superintendent - Drainage	30	27.56 - 46.95				0.50		0.50	0.50		0.50
Assistant Superintendent - Streets	30	27.56 - 46.95	0.50		0.50	0.50		0.50	0.50		0.50
Capital Projects & Strategic Initiatives Manager	30	27.56 - 46.95							1.00		1.00
LAP Coordinator	30	27.56 - 46.95				1.00		1.00			
Public Works Engineering Intern	28	25.14 - 42.82				0.50		0.50	0.50		0.50
Ecosystem and Asset Analyst	27	24.01 - 40.90	0.10		0.10	0.10		0.10	0.10		0.10
ATMS/Fiber Systems Technician	26	22.94 - 39.07	0.50		0.50						
Business and Special Initiatives Analyst	26	22.94 - 39.07				0.20		0.20	0.20		0.20
Administrative Services Manager	25	21.91 - 37.33								1.00	0.50
Crew Leader II	25	21.91 - 37.33	1.00		1.00						
Traffic Operations Crew Leader	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Traffic Electrician	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I	23	20.02 - 34.11				3.00		3.00	3.00		3.00
Traffic Sign Technician	21	18.30 - 24.74	1.00		1.00	1.00		1.00	2.00		2.00
Traffic Technician	21	18.30 - 24.74	1.00		1.00	1.00		1.00			
Maintenance Operator III	20	17.48 - 29.79	2.00		2.00						
Sr. Staff Assistant	20	17.48 - 29.79	0.50		0.50	0.50		0.50	0.50		0.50
Maintenance Operator II	19	16.73 - 28.50				6.00		6.00	4.00		4.00
Streets Maintenance II	19	16.73 - 28.50	5.00		5.00						
Public Works Apprentice	18	16.00 - 27.25	2.00		2.00				2.00		2.00
		Total Streets	**16.60**	**0.00**	**16.60**	**17.30**	**0.00**	**17.30**	**17.30**	**1.00**	**17.80**

FTE Change: Administrative Services Manager - .50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	150,000	Transportation Studies
		120,000	EV Charging Stations
		90,000	Grant Assistance
		80,000	ADA Transition Plan
		50,000	Lake Shipp Design
		50,000	ATMS Traffic Management Support
		(40,000)	Budget Adjustment
3404	Contract Svc. - Other	1,100,000	Pedestrian Bridge Repairs
		75,000	Large Scale Road Repairs
		20,000	Emergency Tree Removal
		20,000	Bridge Inspections
5303	Traffic Materials	65,000	Traffic Controllers, Equipment, UPS Batteries
		64,000	8 Feedback Signs
		20,000	Flashing Stop Signs
		15,000	Pedestrian Crosswalk Signs
6312	Signals and Lighting - Capital	100,000	Grid Smart Intersection Cameras
		50,000	Traffic Signal Cabinet
6402	Machinery & Equipment	121,000	Capital Depletion Shortage #5132
		25,000	Capital Depletion Shortage #9122

MISSION STATEMENT

Facilitating opportunities and encouraging community investment that improves quality of life and creates a resilient and sustainable cycle of economic strength.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.3**	**Cultivate a development & redevelopment environment that encourages a variety (size, diversity of services, geographic locations) of business opportunities.**
Strategy	**1.3.2**	**Identify appropriate lands for commercial use in support of residential development.**
Metric	1.3.2.1	Number of identified business needs recruited.
Strategy	**1.3.3**	**Additional 1.3 Metrics**
Metric	1.3.3.6	Site plan reviews.
Metric	1.3.3.7	Average number of reviews per site plan.
Metric	1.3.3.8	Turn-around time on site plan reviews (days).
Metric	1.3.3.9	Development Review Committee meetings.
Metric	1.3.3.10	Projects reviewed by the Development Review Committee.
Goal	**1.4**	**Ensure the strategic approach to growth management includes robust public engagement.**
Strategy	**1.4.1**	**Conduct an annual joint City/Planning Commission Growth Management Summit.**
Metric	1.4.1.1	Growth Summit Hosted Annually beginning FY26.
Strategy	**1.4.3**	**Create an annual growth projection report that documents recent historical data and includes growth projections over the next one to five years.**
Metric	1.4.3.1	Publication of the Annual Growth Report.
Strategy	**1.4.4**	**Systematically review two elements of the Comprehensive Plan annually to ensure all ten elements are reviewed every five years.**
Metric	1.4.4.1	Completion of the review of two sections.
Strategy	**1.4.5**	**Complete an Annexation Plan focusing on areas within our Utility Service Area.**
Metric	1.4.5.1	Creation of the Annexation Plan.
Strategy	**1.4.6**	**Review the Concurrency Management System with the related departments and agencies annually.**
Metric	1.4.6.1	Annual meeting with related departments & agencies.
Strategy	**1.4.7**	**Produce an annual vacant land map of the utility service area.**
Metric	1.4.7.1	Publication of the Vacant Land Map.
Strategy	**1.4.8**	**Establish routine communication and coordination with the development community to increase awareness of market demand and future development plans.**
Metric	1.4.8.1	To be determined.
Strategy	**1.4.9**	**Additional 1.4 Metrics**
Metric	1.4.9.6	Planning Commission meetings.
Pillar	**2**	**QUALITY OF LIFE**
Goal	**2.1**	**Take a strategic, creative, and locally-specific approach to maximize the availability of attainable (affordable, workforce, attainable) housing opportunities.**
Strategy	**2.1.3**	**Review current Land Development Code / Zoning to remove barriers to affordable housing options.**
Metric	2.1.3.1	Adoption of Updated Code / Zoning.

Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.1**	**Maintain strong partnerships with key organizations (State, County, adjacent municipalities, private development) for transportation planning.**
Strategy	**3.1.1**	**Ensure active representation with the Polk Transportation and Planning Organization.**
Metric	3.1.1.1	Four MTAC Meetings Annual.
Metric	3.1.1.2	Attend Bi-Monthly PTPO Board Meetings.
Metric	3.1.1.3	Provide Staff Recap of PTPO Board Meetings.
Strategy	**3.1.2**	**Establish routine communication and coordination with the Florida Department of Transportation (FDOT) District 1 office regarding projects (public and private) occurring on the State Highway System.**
Metric	3.1.2.1	Participation from FDOT on City Development Review Committee Meetings.
Goal	**3.2**	**Take a comprehensive approach to transportation planning and maintenance of transportation assets.**
Strategy	**3.2.1**	**Evaluate, implement, and enhance masstransit and microtransit services, assets, and policies.**
Metric	3.2.1.1	Mass- & Micro- Transit Report Developed.
Metric	3.2.1.2	Bi-Annual LAMTD Reports to Commission.
Metric	3.2.1.3	Annual Public Transit Riders - LAMTD.
Pillar	**4**	**ENVIRONMENTAL STEWARDSHIP**
Goal	**4.1**	**Implement strategies to support a more robust urban forest.**
Strategy	**4.1.6**	**Review and update relevant sections of the code to further protect and enhance the urban forest.**
Metric	4.1.6.1	Code Updates Adopted.
Goal	**4.3**	**Continue to monitor lakes and implement proactive strategies for lake management.**
Strategy	**4.3.5**	**Update the development code to implement green infrastructure practices.**
Metric	4.3.5.1	Adoption of code updates.
Goal	**4.4**	**Integrate the elements of the One Water philosophy to ensure a balance between water supply and nature.**
Strategy	**4.4.1**	**Review and update relevant sections of the code to further protect and enhance water resources.**
Metric	4.4.1.1	Adopt code updates.
Goal	**4.5**	**Ensure equitable access to natural amenities.**
Strategy	**4.5.3**	**Encourage and incentivize lake access within private development.**
Metric	4.5.3.1	Number of lake access points within private development.

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	407,000	502,894	413,561	514,089
1401	Overtime	-	-	50	-
2101	FICA Taxes	29,852	38,471	30,229	39,328
2201	General Pension Fund Contrib	63,010	78,964	79,903	97,339
2204	401(a) Pension Contribution	13,686	19,645	13,871	19,173
2301	Life, Health & Vision Insurance	71,312	97,439	76,455	97,164
2302	Director's Life & Disability	1,689	1,487	-	1,858
2303	Disability Benefit - 401(a) Participants	384	471	207	460
2401	Workers' Compensation	443	617	617	823
	Personnel Services Totals	**587,378**	**739,988**	**614,893**	**770,234**
Operating Services					
3103	Prof.Svc.-Legal	2,415	3,500	480	2,695
3104	Prof.Svc.-Appraisal	1,700	2,000	-	2,000
3105	Prof.Svc.-Other	38,462	220,000	75,000	35,500
3404	Contract Svc. - Other	-	30,000	4,000	35,000
4001	Travel-Non local	256	3,500	-	2,500
4003	Training-Required-Instructional	172	1,250	-	1,000
4201	Postage	1,943	2,500	1,600	2,500
4202	Freight & Express Charges	-	200	-	-
4301	Utility Svcs - Electric	-	385	-	-
4606	Rep & Mtn Vehicle Base Cost	-	1,344	-	1,344
4607	Rep & Mtn Automotive Parts	-	450	-	450
4608	Rep & Mtn Automotive Labor	-	450	-	450
4702	Printing & Binding	-	150	-	-
4801	Advertising	3,007	4,000	2,000	6,000
4803	Community Involvement	-	500	100	-
4804	Sponsorships	-	250	-	-
5101	Office Supplies	497	1,200	1,200	800
5102	Tools,Equip under $1,000	-	350	1,000	-

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5203	Motor Fuels & Lubricants	-	350	200	350
5204	Copier Use & Supplies	1,156	2,500	1,000	2,000
5208	Uniform, Protect Clothing	-	-	50	-
5401	Memberships & Subscriptions	12,408	13,000	3,000	5,000
5404	Employee Dev-Material & Training	250	3,000	-	1,000
5406	Employee Dev-Food & Supplies	-	100	-	-
5407	Employee Dev-Recog & Apprec	-	250	-	-
5604	Employee Relations	-	600	-	300
5870	Bank Fees	30	100	-	100
	Operating Services Totals	**62,297**	**291,929**	**89,630**	**98,989**
Capital					
6403	Capital Depletion Reserve	2,638	3,379	3,379	3,417
	Capital Totals	**2,638**	**3,379**	**3,379**	**3,417**
	Cost Center 218 - Planning Totals	**652,312**	**1,035,296**	**707,902**	**872,640**

AUTHORIZED PERSONNEL

PLANNING Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
E.O. & C.I. Director	41	46.11 -	0.80		0.80	0.80		0.80	0.80		0.80
EO&CI Assistant Director	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
CRA & Neighborhood Programs Manager	33	31.67 - 53.95	0.30		0.30	0.30		0.30			
Planning Manager	33	31.67 - 53.95	1.00		1.00	1.00		1.00	1.00		1.00
Affordable Housing Programs Manager	33	31.67 - 53.95	1.00		1.00	0.75		0.75	0.75		0.75
Senior Planner	30	27.56 - 46.95	2.00		2.00	2.00		2.00	2.00		2.00
Planning Assistant	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
	Total Planning		**7.10**	**0.00**	**7.10**	**6.85**	**0.00**	**6.85**	**6.55**	**0.00**	**6.55**

FTE Change: CRA & Neighborhood Programs Mgr - (.30) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	35,000	Planning Studies/Applications
3404	Contract Svc.-Other	35,000	Consulting Surveyor Review Fees

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
4606	Rep & Mtn Vehicle Base Cost	14,685	12,999	12,999	-
4607	Rep & Mtn Automotive Parts	4,430	769	-	-
4608	Rep & Mtn Automotive Labor	2,866	1,023	-	-
4624	Rep & Mtn Outside Svc	-	4,400	-	-
5203	Motor Fuels & Lubricants	5,504	4,087	-	-
5248	Hurricane Expense	359,017	-	-	-
5870	Bank Fees	35,330	33,000	35,000	35,000
	Operating Services Totals	**421,832**	**56,278**	**47,999**	**35,000**
Capital					
6403	Capital Depletion Reserve	3,269	3,269	-	-
	Capital Totals	**3,269**	**3,269**	**-**	**-**
Miscellaneous					
8213	Bus Service	293,824	293,825	293,825	293,825
8227	Qualified Target Industry Incentive	6,250	13,750	13,750	13,750
9700	Audit Fees	45,601	48,237	61,122	54,022
	Miscellaneous Totals	**345,675**	**355,812**	**368,697**	**361,597**
Transfers					
9109	Transfer to Self Insurance	200,000	-	-	-
9112	Transfer to Willowbrook	-	-	-	150,000
9113	Transfer to Debt Service Fund	4,515,356	4,845,721	4,845,721	5,882,054
9115	Transfer to Library	1,289,001	1,300,000	1,300,000	1,350,000
9116	Transfer to Airport	792,993	2,125,000	2,125,000	1,375,000
9118	Transfer to 2021 Capital Projects Fund	-	5,386,019	5,386,019	-
9119	Transfer to Cemetery	286,387	300,000	300,000	400,000
9159	Transfer to Transportation Fund	1,975,000	2,075,600	2,075,600	2,075,000
9196	Transfer to 2015 Construction Fund	5,876,218	5,208,600	5,208,600	1,480,000
9200	Transfer to Dark Fiber Fund	155,400	276,503	276,503	276,503
9202	Transfer to WH Affordable Housing Fund	250,000	250,000	250,000	250,000
9203	Transfer to Urban Forestry Fund	-	-	-	115,000
	Transfers Totals	**15,340,354**	**21,767,443**	**21,767,443**	**13,353,557**

GENERAL FUND - NON-DEPARTMENTAL - GENERAL - 001-80-928

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Debt Service					
7102	Principal on Debt	114,456	-	-	-
7202	Interest on Debt	2,878	-	-	-
	Debt Service Totals	**117,334**	**-**	**-**	**-**
Insurance					
4501	Ins.-Property	296,906	507,964	507,964	512,494
4502	Ins.-Liability & Umbrella	161,533	122,761	122,761	241,529
4505	Ins.-Surety & Fidelity	536	375	375	375
4506	Ins.-Other	28,423	32,915	32,915	41,291
4508	Ins.-Underground Storage Tank	498	489	489	508
4509	Ins.-Police Prof Liability	7,955	7,955	7,955	15,910
4510	Ins.-Public Officials Liability	23,247	25,565	25,565	24,752
	Insurance Totals	**519,098**	**698,024**	**698,024**	**836,859**
Internal Svc Charges					
9102	Facility Maintenance	238,400	269,656	269,656	274,576
9104	Engineering Services	494,578	512,993	512,993	519,014
9105	Human Resources	900,522	837,048	837,048	795,216
9107	Technology Services	2,925,064	3,085,480	3,085,480	3,359,492
9108	City Hall	32,420	33,427	33,427	42,849
9185	City Hall Annex	19,345	33,616	33,616	19,923
9186	Nora Mayo Building	85,050	165,821	165,821	295,794
	Internal Svc Charges Totals	**4,695,379**	**4,938,041**	**4,938,041**	**5,306,864**
Grant & Aid					
8200	Grant and Aid	300,000	655,000	305,000	318,646
	Grant & Aid Totals	**300,000**	**655,000**	**305,000**	**318,646**
Reserves					
9500	Reserve for Contingencies	9,215	-	-	-
	Reserves Totals	**9,215**	**-**	**-**	**-**
Cost Center	**928 - General Fund Non-Departmental Totals**	**21,752,157**	**28,473,867**	**28,125,204**	**20,212,523**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9112	Transfer to Willowbrook	150,000	General Fund Support
9113	Transfer to Debt Service Fund	453,140	P & I 2015 A Refunding Revenue Bond (GF Portion)
		278,063	P & I 2015 A Refunding Revenue Bond (DT CRA Portion)
		1,737,408	P & I 2017 Non Ad Valorem Bond
		668,673	P & I 2021 Non Ad Valorem Refunding Bond (GF Portion)
		286,574	P & I 2021 Non Ad Valorem Refunding Bond (DT CRA Portion)
		1,136,355	P & I 2021 Non Ad Valorem Revenue Bond Series B & C (GF Portion)
		284,089	P & I 2021 Non Ad Valorem Revenue Bond Series B & C (DT CRA Portion)
		575,916	P & I 2023 Non Ad Valorem Bond - COL
		461,836	P & I 2023 Non Ad Valorem Bond - Pollard Rd
9115	Transfer to Library	1,350,000	General Fund Support
9116	Transfer to Airport	1,375,000	General Fund Support
9119	Transfer to Cemetery	400,000	General Fund Support
9159	Transfer to Transportation Fund	2,000,000	Transportation Improvement Plan (TIP)
		75,000	Sidewalks
9196	Transfer to 2015 Construction Fund	1,000,000	DiamondPlex Renovations
		480,000	Playground Replacement Program
9200	Transfer to Dark Fiber Fund	276,503	Cost of Fiber to Facilities
9202	Transfer to WH Affordable Housing Fund	250,000	Transfer per City Ordinance O-21-59
9203	Transfer to Urban Forestry Fund	115,000	General Fund Support
8200	Grant and Aid	318,646	Grant and Aid Committee Recommendations

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Fees	15,731	12,000	15,000	12,000
Fines	4,060	3,200	5,500	4,000
Private Contributions	-	600	50	250
Transfer from General Fund	1,289,001	1,300,000	1,300,000	1,350,000
Transfer from Impact Fee Fund	56,700	89,600	89,600	100,000
Polk County	604,324	535,000	653,307	650,000
Interest Earned	10,172	3,200	7,000	3,500
Grants	11,340	-	-	-
Total	**2,015,828**	**1,970,413**	**2,097,145**	**2,146,200**
EXPENDITURES				
Personnel Expenditures	873,665	1,032,279	896,726	1,214,795
Operating Expenditures	358,176	238,537	283,325	336,260
Book Purchases	54,099	89,535	89,535	229,535
Capital Expenditures	23,887	-	-	-
Administration Fees	80,139	65,730	65,730	82,656
Transfer to Dark Fiber	8,400	13,825	13,825	13,825
Non-Departmental	707,932	676,739	676,169	485,479
Total	**2,106,298**	**2,116,645**	**2,025,310**	**2,362,550**
EXCESS OF REVENUES				
Over <Under> Expenditures:	**(90,470)**	**(146,232)**	**71,835**	**(216,350)**
Beginning Cash Balance:				
	291,746	**196,876**	**196,876**	**268,711**
Ending Cash Balance:				
	196,876	**50,644**	**268,711**	**52,361**

LIBRARY FUND - PARKS & RECREATION - LIBRARY - 101-07-728

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Other Grant Revenue					
337200-400	Grant - Misc	11,340	-	-	-
	Other Grant Revenue Totals	**11,340**	**-**	**-**	**-**
Cultural / Recreation					
338100-000	County Shared Revenue	604,324	535,000	653,307	650,000
347102-000	Copy Machine	15,731	12,000	15,000	12,000
352100-000	Library Fines	4,060	3,200	5,500	4,000
	Cultural / Recreation Totals	**624,115**	**550,200**	**673,807**	**666,000**
Interest Earnings					
361100-000	Interest on Investments	9,662	3,200	7,000	3,500
361100-200	Interest - Leased Assets	510	-	-	-
	Interest Earnings Totals	**10,172**	**3,200**	**7,000**	**3,500**
Misc - Other Revenues					
366201-000	Other Contributions-Private	-	600	50	250
	Misc - Other Revenues Totals	**-**	**600**	**50**	**250**
Misc - Rent and Royalty					
362100-000	Rental-Misc Other	163	375	250	250
362100-101	Rental-Coffee Shop	24,337	26,438	26,438	26,200
	Misc - Rent and Royalty Totals	**24,500**	**26,813**	**26,688**	**26,450**
Interfund Transfers					
381000-001	Transfer from General Fund	1,289,001	1,300,000	1,300,000	1,350,000
381000-114	Transfer from Impact Fee Fund	56,700	89,600	89,600	100,000
	Interfund Transfers Totals	**1,345,701**	**1,389,600**	**1,389,600**	**1,450,000**
	Fund 101 - Library Fund Totals	**2,015,827**	**1,970,413**	**2,097,145**	**2,146,200**

MISSION STATEMENT

Create collections, spaces, and experiences to invite citizens to explore and discover information and ideas to entertain, inspire, enrich, and strengthen our community.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	2	QUALITY OF LIFE
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.2	Library program attendance. - Downtown
Metric	2.4.7.3	Active library card users. - Downtown
Metric	2.4.7.4	Library visitation. - Downtown
Metric	2.4.7.5	Total circulations. - Downtown
Metric	2.4.7.6	Library program attendance. - WHRCC
Metric	2.4.7.7	Active library card users. - WHRCC
Metric	2.4.7.8	Library visitation. - WHRCC
Metric	2.4.7.9	Total circulations. - WHRCC

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	593,319	685,211	612,666	792,563
1401	Overtime	912	450	546	450
2101	FICA Taxes	43,308	52,453	44,772	60,631
2201	General Pension Fund Contrib	59,174	79,504	59,826	75,421
2204	401(a) Pension Contribution	26,948	30,692	31,220	41,126
2301	Life, Health & Vision Insurance	145,530	179,628	144,250	239,174
2302	Director's Life & Disability	-	624	-	-
2303	Disability Benefit - 401(a) Participants	590	678	407	927
2401	Workers' Compensation	3,059	3,039	3,039	4,503
2501	Unemployment Compensation	825	-	-	-
	Personnel Services Totals	**873,665**	**1,032,279**	**896,726**	**1,214,795**
Operating Services					
3404	Contract Svc. - Other	897	1,259	1,077	1,800
4001	Travel-Non local	123	200	200	200
4201	Postage	161	250	250	250
4301	Utility Svcs - Electric	67,811	65,000	65,105	68,360
4302	Utility Svcs - Water	6,311	5,400	7,074	7,251
4303	Utility Svcs - Sewer	3,958	3,500	4,149	4,252
4305	Utility Svcs - Refuse	7,643	7,900	7,070	7,247
4601	Rep & Mtn Equipment	764	750	500	750
4602	Rep & Mtn Building & Grounds	182,901	25,000	31,000	25,000
4605	Rep & Mtn Spec-Bud Detailed Only	19,322	55,000	105,000	134,200
4620	Rep & Mtn Contracts	9,860	6,560	4,200	8,000
4702	Printing & Binding	722	750	750	1,500
4802	Promotional/Marketing	3,857	2,000	1,500	3,000
5101	Office Supplies	7,029	7,200	5,500	7,900
5102	Tools,Equip under $1,000	996	1,000	750	1,000
5204	Copier Use & Supplies	6,431	9,700	6,000	11,450
5208	Uniform, Protect Clothing	680	700	700	800

LIBRARY FUND - PARKS & RECREATION - LIBRARY - 101-07-728

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5209	Housekeeping Supplies	7,365	7,718	6,500	8,200
5210	Program Related Expense	2,229	5,200	3,000	9,000
5220	Materials-Visual/Photo/Signage	28,942	32,600	33,000	35,900
5401	Memberships & Subscriptions	179	650	-	-
5404	Employee Dev-Material & Training	-	100	-	100
5407	Employee Dev-Recog & Apprec	-	100	-	100
5985	Over / Short	(5)	-	-	-
	Operating Services Totals	**358,176**	**238,537**	**283,325**	**336,260**
Capital					
6402	Machinery & Equipment	23,887	-	-	-
6601	Books, Publications	54,099	89,535	89,535	229,535
	Capital Totals	**77,987**	**89,535**	**89,535**	**229,535**
	Cost Center 728 - Library Totals	**1,309,827**	**1,360,351**	**1,269,586**	**1,780,590**

AUTHORIZED PERSONNEL

LIBRARY SERVICES Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Parks, Rec. & Culture Director	41	46.11 -	0.15		0.15	0.15		0.15	0.15		0.15
City Librarian	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Assistant City Librarian	30	27.56 - 46.95							1.00		1.00
Librarian II	27	24.01 - 40.90	4.00		4.00	4.00		4.00	4.00		4.00
Librarian I	22	19.14 - 32.60	2.00		2.00	2.00		2.00	4.00		4.00
Library Assistant II	19	16.73 - 28.50							1.00		1.00
Customer Service Rep II	19	16.73 - 28.50	5.00		5.00	5.00		5.00	5.00		5.00
Building Service Worker	18	16.00 - 27.25	2.00		2.00	2.00		2.00	2.00		2.00
Librarian Assistant I	18	16.00 - 27.25								1.00	0.50
Customer Service Rep I	18	16.00 - 27.25		3.00	1.50		3.00	1.50		3.00	1.50
	Total Library Services		**14.15**	**3.00**	**15.65**	**14.15**	**3.00**	**15.65**	**18.15**	**4.00**	**20.15**

FTE Change: Assistant City Librarian - 1.00 FTE; Librarian I - 2.00 FTE; Library Assistant II - 1.00 FTE; Librarian Assistant I - .50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detail Only	61,200	Replace Area 2 HVAC
		30,000	Replace Carpet in Offices
		25,000	Repaint Back Offices
		18,000	Replace Entrance Doors to Coffee Shop
6601	Books, Publications	229,535	For Main Library and WHRCC

EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
4606	Rep & Mtn Vehicle Base Cost	-	444	-	-
5870	Bank Fees	92	500	-	500
	Operating Services Totals	**92**	**944**	**-**	**500**
Miscellaneous					
9700	Audit Fees	-	1,398	1,772	1,851
	Miscellaneous Totals	**-**	**1,398**	**1,772**	**1,851**
Transfers					
9200	Transfer to Dark Fiber Fund	8,400	13,825	13,825	13,825
	Transfers Totals	**8,400**	**13,825**	**13,825**	**13,825**
Admin Allocation Expenses					
9503	Admin-General Govt.	80,139	65,730	65,730	82,656
	Admin Allocation Expenses Totals	**80,139**	**65,730**	**65,730**	**82,656**
Insurance					
4501	Ins.-Property	10,295	16,473	16,473	15,176
4502	Ins.-Liability & Umbrella	5,664	4,240	4,240	3,195
4506	Ins.-Other	714	777	777	1,418
4510	Ins.-Public Official's Liability	1,010	1,090	1,090	1,082
	Insurance Totals	**17,683**	**22,580**	**22,580**	**20,871**
Internal Svc Charges					
9102	Facility Maintenance	46,758	18,085	18,085	18,347
9105	Human Resources	27,912	36,513	36,513	34,688
9107	Technology Services	615,487	597,219	597,219	409,222
	Internal Svc Charges Totals	**690,157**	**651,817**	**651,817**	**462,257**
	Cost Center 935 - Library Non-Departmental Totals	**796,471**	**756,294**	**755,724**	**581,960**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

S.H.I.P. FUND - LOCAL HOUSING - 101-10-508

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Loan Repayments	53,000	30,000	-	30,000
Interest Earnings	50,401	1,000	85,000	1,000
State Grants	521,292	613,073	394,508	422,345
Total	**624,693**	**644,073**	**479,508**	**453,345**
EXPENDITURES				
Personnel Expenditures	-	26,777	13,845	27,586
Project Expenditures	51,596	1,681,693	261,100	420,000
Operating Expenditures	2,431	-	400	6,200
Administration Fees	261	30,653	-	50,680
Total	**54,288**	**1,739,123**	**275,345**	**504,466**
EXCESS OF REVENUES				
Over <Under> Expenditures:	**570,405**	**(1,095,050)**	**204,163**	**(51,121)**
Beginning Cash Balance:				
	812,079	**291,317**	**1,382,484**	**1,586,647**
Ending Cash Balance:				
	1,382,484	**(803,733)**	**1,586,647**	**1,535,526**

S.H.I.P. FUND - LOCAL HOUSING - 101-10-508

MISSION STATEMENT

Funds in the SHIP Program are provided year round and are administered on a first come-first qualified basis. The Program is designed for low to moderate income households, therefore applicants must be income qualified in order to participate in the program.

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Interest Earnings					
361100-000	Interest on Investments	50,401	1,000	85,000	1,000
	Interest Earnings Totals	50,401	1,000	85,000	1,000
Misc - Other Revenues					
334690-100	SHIP-State Hous. Init. Partners	521,292	613,073	394,508	422,345
389900-100	SHIP Loan Repayments	53,000	30,000	-	30,000
	Misc - Other Revenues Totals	**574,292**	**643,073**	**394,508**	**452,345**
	Fund 105 - S.H.I.P. Fund Totals	**624,693**	**644,073**	**479,508**	**453,345**

S.H.I.P. FUND - LOCAL HOUSING - 101-10-508

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	-	21,108	10,909	21,935
2101	FICA Taxes	-	1,615	823	1,678
2204	401(a) Pension Contribution	-	1,583	819	1,645
2301	Life, Health & Vision Insurance	-	2,433	1,294	2,328
2303	Disability Benefit - 401(a) Participants	-	38	-	-
	Personnel Services Totals	**-**	**26,777**	**13,845**	**27,586**
Operating Services					
4001	Travel-Non local	1,246	-	-	4,000
4801	Advertising	127	-	-	1,000
5101	Office Supplies	58	-	-	200
5401	Memberships & Subscriptions	1,000	-	400	1,000
	Operating Services Totals	**2,431**	**-**	**400**	**6,200**
Internal Svc Charges					
9103	Administration	261	30,653	-	50,680
	Internal Svc Charges Totals	**261**	**30,653**	**-**	**50,680**
Project Expenditures					
9960	Housing Rehab	-	550,000	-	120,000
9964	Down Payment & Closing Cost	17,000	440,000	130,000	144,000
9968	Minor Repair	100	527,500	11,000	72,000
9969	Disaster Assistance	34,021	164,193	120,000	84,000
9973	Hurricane Housing Recovery	475	-	100	-
	Project Expenditures Totals	**51,596**	**1,681,693**	**261,100**	**420,000**
	Cost Center 508 - Local Housing Totals	**54,288**	**1,739,123**	**275,345**	**504,466**

AUTHORIZED PERSONNEL

S.H.I.P - Local Housing	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Affordable Housing Coordinator	31	28.86 - 49.17				0.25		0.25	0.25		0.25
Total S.H.I.P - Local Housing			**0.00**	**0.00**	**0.00**	**0.25**	**0.00**	**0.25**	**0.25**	**0.00**	**0.25**

AIRPORT FUND - AIRPORT OPERATIONS - 101-10-410

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Rents /Royalties /Fuel Sales	2,076,140	2,137,965	2,150,600	2,655,800
Miscellaneous Revenues	264,349	60,247	104,967	64,650
Grant Revenues	1,774,273	6,292,620	4,146,267	4,243,374
Transfer from General Fund	792,993	2,125,000	2,125,000	1,375,000
Total	**4,907,755**	**10,615,832**	**8,526,834**	**8,338,824**
EXPENDITURES				
Personnel Expenditures	396,532	577,550	409,826	614,889
Operating Expenditures	1,743,412	1,471,080	1,817,547	2,300,346
Capital Expenditures	2,232,513	7,607,326	4,065,599	4,828,981
Admin. Allocation	192,605	276,318	276,318	216,258
Non-Departmental	480,515	494,188	493,899	526,707
Transfer to Debt Service Fund	456,862	299,422	299,422	298,660
Transfer to Dark Fiber	8,400	13,825	13,825	13,825
Total	**5,510,839**	**10,739,709**	**7,376,436**	**8,799,666**
EXCESS OF REVENUES				
Over <Under> Expenditures:	**(603,084)**	**(123,877)**	**1,150,398**	**(460,842)**
Beginning Cash Balance:				
	(42,846)	**(645,930)**	**(645,930)**	**504,468**
Ending Cash Balance:				
	(645,930)	**(769,807)**	**504,468**	**43,626**

MISSION STATEMENT

Creating a high quality aviation and non-aviation business climate that is sustainable and self-sufficient while providing exceptional customer service to tenants, stakeholders, and visitors of the airport.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.3**	**Cultivate a development & redevelopment environment that encourages a variety (size, diversity of services, geographic locations) of business opportunities.**
Strategy	**1.3.1**	**Conduct an assessment of existing commercial entities, solicit the consumer perspective on what's missing, and create a strategy of appropriate recruitment actions.**
Metric	1.3.1.2	Airport hangers leased.
Metric	1.3.1.3	Number of potential tenants on a wait list.
Metric	1.3.1.4	New airport facilities constructed.
Metric	1.3.1.5	Gallons of aviation fuel sold.
Metric	1.3.1.6	Number of operations.
Metric	1.3.1.7	Rental income received.
Metric	1.3.1.8	Number of lease agreements in place.
Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.1**	**Maintain strong partnerships with key organizations (State, County, adjacent municipalities, private development) for transportation planning.**
Strategy	**3.1.3**	**Maintain strong relationships with the Federal Aviation Administration (FAA) and Florida Department of Transportation (FDOT) Aviation Office.**
Metric	3.1.3.1	CIP Review with FAA Twice Per Year.
Metric	3.1.3.2	Grant Dollars Received from FAA.
Metric	3.1.3.3	Grant Dollars Received from FDOT Aviation Office.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.4**	**Ensure local government functions are aligned with community safety best practices.**
Strategy	**5.4.7**	**Additional 5.4 Metrics**
Metric	5.4.7.1	Annual airport safety plan review completed. 100% (WHRA)
Metric	5.4.7.2	Quarterly airport safety plan briefings completed. 100% (WHRA)
Metric	5.4.7.3	Quarterly airport safety rehearsal completed per crew. 100% (WHRA)
Metric	5.4.7.4	Quarterly airport safety committee meetings held. 100% (WHRA)
Metric	5.4.7.5	Number of fuel / chemical spill responses at the airport. # (WHRA)
Metric	5.4.7.6	Daily airport fuel quality control program inspections completed. 100% (WHRA)
Metric	5.4.7.7	Maintain an airport PCI rating index above 140 (Good or higher). 140+ (WHRA)
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.5**	**Research and pursue alternative / nontraditional revenue sources and partnership opportunities to enhance financial sustainability and resiliency.**
Metric	6.1.5.1.2	Grant Income Received (FY25) - Airport

Metric	6.1.5.2.2	Grant Income Received (FY26) - Airport
Metric	6.1.5.3.2	Grant Income Received (FY27) - Airport
Metric	6.1.5.4.2	Grant Income Received (FY28) - Airport
Metric	6.1.5.5.2	Grant Income Received (FY29) - Airport
Goal	**6.3**	**Continue to evolve the ways in which information about local government is communicated.**
Strategy	**6.3.6**	**Additional 6.3 Metrics**
Metric	6.3.6.22	Number of school-aged field trips. # (WHRA)
Metric	6.3.6.23	Number of open houses, outreach campaigns, etc. # (WHRA)
Metric	6.3.6.24	Monthly Airport Advisory Committee Meetings held. 100% (WHRA)

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Federal Grant Revenue					
331411-000	Grant - FAA /Improv	343,623	3,878,740	3,589,598	667,800
	Federal Grant Revenue Totals	**343,623**	**3,878,740**	**3,589,598**	**667,800**
State Grant Revenue					
334414-000	Grant - FDOT	1,430,650	2,413,880	556,669	3,575,574
	State Grant Revenue Totals	**1,430,650**	**2,413,880**	**556,669**	**3,575,574**
Misc - Physical Environment					
343618-050	Late Fees	2,532	3,000	3,500	3,000
	Misc - Physical Environment Totals	**2,532**	**3,000**	**3,500**	**3,000**
Assessments					
325100-000	Special Assessment - Capital Improvement	10,038	-	-	-
	Assessments Totals	**10,038**	**-**	**-**	**-**
Interest Earnings					
361100-000	Interest on Investments	-	-	2,012	-
361100-200	Interest - Leased Assets	5,796	-	-	-
	Interest Earnings Totals	**5,796**	**-**	**2,012**	**-**
Misc - Sales					
364414-000	Sale of Assets-Capital	1,700	-	-	-
	Misc - Sales Totals	**1,700**	**-**	**-**	**-**
Misc - Other Revenues					
346900-100	Hurricane Receipts - Insurance	158,002	-	27,660	-
346900-101	Hurricane Receipts FEMA	9,450	-	10,145	-
369000-000	Miscellaneous Revenue	75,153	55,887	60,000	60,000
369502-000	Commission-Sales Tax	360	360	350	350
369900-100	Concession Sales	1,319	1,000	1,300	1,300
	Misc - Other Revenues Totals	**244,284**	**57,247**	**99,455**	**61,650**

AIRPORT FUND - AIRPORT OPERATIONS - 101-10-410

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Misc - Rent and Royalty					
362100-000	Rental-Misc Other	55,419	56,653	56,600	57,800
362100-101	Rental-Coffee Shop	8,571	2,000	11,000	14,000
362500-000	Rental-Hangar/Land/Building	965,305	975,712	976,000	1,200,000
362600-000	Commission-Fuel	6,139	1,100	7,000	9,000
362600-100	Fuel Sales	1,040,706	1,102,500	1,100,000	1,375,000
	Misc - Rent and Royalty Totals	**2,076,140**	**2,137,965**	**2,150,600**	**2,655,800**
Interfund Transfers					
381000-001	Transfer from General Fund	792,993	2,125,000	2,125,000	1,375,000
	Interfund Transfers Totals	**792,993**	**2,125,000**	**2,125,000**	**1,375,000**
	Fund 106 - Airport Fund Totals	**4,907,755**	**10,615,832**	**8,526,834**	**8,338,824**

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	296,326	428,539	312,421	470,196
1401	Overtime	11,774	3,800	17,750	15,000
2101	FICA Taxes	22,566	33,074	24,926	37,117
2201	General Pension Fund Contrib	14,965	17,879	17,706	22,520
2204	401(a) Pension Contribution	18,786	26,545	15,080	30,530
2301	Life, Health & Vision Insurance	26,778	60,131	16,699	29,450
2302	Director's Life & Disability	1,207	2,235	-	2,235
2303	Disability Benefit - 401(a) Participants	168	271	168	365
2401	Workers' Compensation	3,961	5,076	5,076	7,476
	Personnel Services Totals	**396,532**	**577,550**	**409,826**	**614,889**
Operating Services					
3101	Prof. Svc.-Engineering	16,243	35,000	21,000	567,000
3104	Prof.Svc.-Appraisal	-	3,000	-	30,000
3105	Prof.Svc.-Other	136,053	28,000	145,000	3,000
3401	Contract Svc.-Custodial	14,297	14,000	13,800	15,300
3404	Contract Svc. - Other	33,951	25,000	45,000	32,000
3405	Demolitions	-	-	-	-
3407	Ins.-Claims Deductibles	80	2,500	-	-
4001	Travel-Non local	332	3,000	1,000	4,000
4003	Training-Required-Instructional	-	1,000	-	2,000
4101	Telecommunication	-	1,500	1,000	1,000
4201	Postage	428	200	100	500
4202	Freight & Express Charges	502	1,000	250	1,000
4301	Utility Svcs - Electric	72,422	69,400	79,188	83,148
4302	Utility Svcs - Water	21,653	21,600	23,944	24,542
4303	Utility Svcs - Sewer	1,427	1,500	2,087	2,139
4305	Utility Svcs - Refuse	8,999	9,300	7,786	7,981
4401	Rentals & Leases	10,999	8,000	6,000	11,000

AIRPORT FUND - AIRPORT OPERATIONS - 101-10-410

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4406	County Landfill	-	50	-	50
4601	Rep & Mtn Equipment	46,450	30,000	18,000	30,000
4602	Rep & Mtn Building & Grounds	188,068	275,000	250,000	200,000
4605	Rep & Mtn Spec-Bud Detailed Only	115,645	-	-	-
4606	Rep & Mtn Vehicle Base Cost	7,304	7,080	7,080	5,736
4607	Rep & Mtn Automotive Parts	2,519	3,000	12,000	3,000
4608	Rep & Mtn Automotive Labor	3,320	3,500	1,000	3,500
4613	Oil & Lubricants-For Issue	-	-	-	200
4620	Rep & Mtn Contracts	90,165	100,000	55,300	100,000
4622	Rep & Mtn Landscape Material	178	1,500	1,200	1,500
4623	Rep & Mtn Sod Treatments	159	500	-	1,000
4702	Printing & Binding	160	100	400	300
4801	Advertising	205	500	500	500
4802	Promotional/Marketing	1,846	3,000	1,750	2,000
4803	Community Involvement	11,327	7,000	6,000	22,600
4804	Sponsorships	2,400	3,000	2,400	3,000
4910	Goods Purchased For Sale	12,854	13,000	11,500	13,000
5101	Office Supplies	961	1,250	1,000	1,250
5102	Tools,Equip under $1,000	17,843	15,000	3,900	15,000
5200	Non-Capital Equip $1,000-$4,999	5,326	3,000	6,000	5,000
5201	Aviation Fuels & Lubricants	814,151	700,000	1,000,000	1,000,000
5203	Motor Fuels & Lubricants	22,943	18,000	15,100	18,000
5204	Copier Use & Supplies	1,138	1,000	1,000	1,000
5206	Software & Internal Upgrades	-	6,000	-	3,000
5208	Uniform, Protect Clothing	5,218	4,000	2,250	4,000
5209	Housekeeping Supplies	8,298	5,000	5,000	8,000
5215	Chemicals	-	100	100	1,000
5220	Materials-Visual/Photo/Signage	1,922	2,000	3,500	4,000
5401	Memberships & Subscriptions	1,977	5,000	3,500	3,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	10,930	3,500	5,000	9,200
5404	Employee Dev-Material & Training	-	400	125	1,000
5406	Employee Dev-Food & Supplies	-	200	275	200
5407	Employee Dev-Recog & Apprec	-	200	-	200
5604	Employee Relations	721	500	-	500

AIRPORT FUND - AIRPORT OPERATIONS - 101-10-410

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5805	Food & Beverage For Sale	1,185	700	1,600	1,000
5870	Bank Fees	50,814	34,000	52,000	50,000
5990	County Property Taxes	-	-	3,912	4,000
	Operating Services Totals	**1,743,412**	**1,471,080**	**1,817,547**	**2,300,346**
Capital					
6301	Other Capital Improvements	2,155,493	7,266,273	3,924,527	4,381,548
6311	Professional Service-Capitalized	51,721	195,781	92,000	350,000
6402	Machinery & Equipment	-	110,400	14,200	60,000
6403	Capital Depletion Reserve	25,299	34,872	34,872	37,433
	Capital Totals	**2,232,513**	**7,607,326**	**4,065,599**	**4,828,981**
	Cost Center 410 - Airport Operations Totals	**4,372,458**	**9,655,956**	**6,292,972**	**7,744,216**

AUTHORIZED PERSONNEL

AIRPORT Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Airport Department Director	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Airport Operations Supervisor	27	24.01 - 40.90				1.00		1.00	1.00		1.00
Airport Contract & Fiscal Specialist	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Operations Tech II	21	18.30 - 24.74	2.00		2.00	2.00		2.00	3.00		3.00
Operations Tech	18	16.00 - 27.25		5.00	3.75		5.00	3.50		4.00	3.00
Customer Service Representative	18	16.00 - 27.25				1.00		1.00	1.00		1.00
Total Airport			4.00	5.00	7.75	6.00	5.00	9.50	7.00	4.00	10.00

FTE Change: PT Operations Tech to FT Operations Tech II - .50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	532,000	Master Plan Update
		30,000	Creation of Emergency Plan
		5,000	Continuing Projects
3104	Prof. Svc. - Appraisal	30,000	Airport Property Appraisal
3105	Prof. Svc. - Other	3,000	Wildlife Mitigation
3404	Contract Svc. - Other	26,000	Sun 'n Fun Air Traffic Control Contract
		3,000	Environmental Study
		3,000	Alarm Monitoring
4620	Rep & Mtn Contracts	100,000	Cropland Services Mowing & Tree Trimming
6301	Other Capital Improvements	1,844,000	Obstruction Clearing
		1,130,000	Remote Air Traffic Control Tower
		1,082,548	Airport Commerce Park Phase I
		325,000	Emergency Generators
6311	Professional Service - Capitalized	210,000	Taxiway E Extension
		100,000	Remote Air Traffic Control Tower
		40,000	Emergency Generators
6402	Machinery & Equipment	35,000	Flightline Cafe Walk-In Cooler
		25,000	South Side Monument Sign

AIRPORT FUND - AIRPORT NON-DEPARTMENTAL - 106-80-950

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
4606	Rep & Mtn Vehicle Base Cost	-	1,332	-	1,332
4607	Rep & Mtn Automotive Parts	-	23	-	23
4608	Rep & Mtn Automotive Labor	-	69	-	69
4624	Rep & Mtn Outside Svc	-	146	-	146
5203	Motor Fuels & Lubricants	-	290	-	290
5248	Hurricane Expense	177,622	-	-	-
	Operating Services Totals	**177,622**	**1,860**	**-**	**1,860**
Miscellaneous					
9700	Audit Fees	4,060	5,879	7,450	4,842
	Miscellaneous Totals	**4,060**	**5,879**	**7,450**	**4,842**
Transfers					
9113	Transfer to Debt Service Fund	456,862	299,422	299,422	298,660
9200	Transfer to Dark Fiber Fund	8,400	13,825	13,825	13,825
	Transfers Totals	**465,262**	**313,247**	**313,247**	**312,485**
Admin Allocation Expenses					
9503	Admin-General Govt.	192,605	276,318	276,318	216,258
	Admin Allocation Expenses Totals	**192,605**	**276,318**	**276,318**	**216,258**
Debt Service					
7102	Principal on Debt	-	41,564	41,564	43,257
7202	Interest on Debt	4,264	2,637	2,637	943
	Debt Service Totals	**4,264**	**44,201**	**44,201**	**44,200**
Insurance					
4501	Ins.-Property	74,616	141,499	141,499	138,396
4502	Ins.-Liability & Umbrella	678	4,820	4,820	6,010
4506	Ins.-Other	9,455	20,771	20,771	23,371
4508	Ins.-Underground Storage Tank	1,495	1,467	1,467	1,525
4510	Ins.-Public Official's Liability	357	385	385	674
	Insurance Totals	**86,601**	**168,942**	**168,942**	**169,976**
Internal Svc Charges					
9102	Facility Maintenance	71,749	131,407	131,407	134,124
9104	Engineering Services	19,022	20,117	20,117	20,353
9105	Human Resources	27,177	34,446	34,446	32,725
9107	Technology Services	90,019	87,336	87,336	118,627
	Internal Svc Charges Totals	**207,967**	**273,306**	**273,306**	**305,829**
	Cost Center 950 - Airport Non-Departmental Totals	**1,138,381**	**1,083,753**	**1,083,464**	**1,055,450**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
7102	Principal on Debt	43,257	Internal Loan - Airport Hangar #270
7202	Interest on Debt	943	Internal Loan - Airport Hangar #270
9113	Transfer to Debt Service Fund	298,660	P & I 2015 A Refunding Revenue Bond
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

CEMETERY FUND - PUBLIC SERVICES - CEMETERY - 107-09-311

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Lot Sales	116,610	104,500	87,500	91,500
Grave Preparation	132,692	132,300	130,500	133,250
Marker Sales	38,268	42,000	40,500	41,500
Niche Sales	8,973	9,300	13,000	9,300
Interest Earnings	20,071	9,000	24,000	9,000
Miscellaneous Revenues	2,301	2,800	2,500	2,300
Sale of Assets	600	-	2,700	-
Transfer from General Fund	286,387	300,000	300,000	400,000
Transfer from Impact Fee Fund	164,808	200,000	200,000	100,000
Hurricane Receipts FEMA	74,142	-	-	-
Total	**844,852**	**799,900**	**800,700**	**786,850**
EXPENDITURES				
Personnel Expenditures	346,792	452,271	365,193	602,530
Operating Expenditures	119,950	119,247	168,988	153,154
Capital Expenditures	221,529	27,690	36,979	68,313
Administration Fees	19,822	23,301	23,301	30,671
Non-Departmental	73,476	69,220	64,782	81,682
Total	**781,569**	**691,729**	**659,243**	**936,350**
EXCESS OF REVENUES				
Over <Under> Expenditures:	**63,283**	**108,171**	**141,457**	**(149,500)**
Beginning Cash Balance:				
	451,643	**56,336**	**56,336**	**197,793**
Ending Cash Balance:				
	56,336	**164,507**	**197,793**	**48,293**

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**2**	**QUALITY OF LIFE**
Goal	**2.3**	**Champion arts, beautification, and address blight to be an attractive and enriching community.**
Strategy	**2.3.4**	**Ensure care of cemeteries including beautification projects**
Metric	2.3.4.1	Number of annual clean-up initiatives.

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Misc - Physical Environment					
343800-311	Cem-Rolling Hills Grave Prep.	86,975	85,000	85,600	87,700
343801-311	Cem-Lakeside Grave Prep.	23,048	22,000	17,000	17,500
343802-311	Cem-Oaklawn Grave Prep.	1,414	2,000	3,500	3,550
343803-311	Cem-Chris Brown Grave Prep.	1,554	1,500	400	400
343803-400	Cem-Cremations-Grave Prep.	14,292	17,000	18,000	18,500
343805-000	Cem-Marker Installation	3,078	3,500	3,000	3,100
343806-000	Cem-Niche Open/Close	2,331	1,300	3,000	2,500
	Misc - Physical Environment Totals	**132,692**	**132,300**	**130,500**	**133,250**
Interest Earnings					
361100-000	Interest on Investments	20,071	9,000	24,000	9,000
	Interest Earnings Totals	**20,071**	**9,000**	**24,000**	**9,000**
Misc - Sales					
343804-311	Cem-Marker Sales	38,268	42,000	40,500	41,500
343807-000	Cemetery - Flower Sales	640	800	900	800
343808-000	Cem-Niche Marker	1,342	1,300	2,000	1,300
343810-000	Cem-Niche Sales	7,631	8,000	11,000	8,000
364100-311	Cem-Rolling Hills Lot Sales	112,243	100,000	85,000	88,000
364101-311	Cem-Lakeside Lot Sales	4,535	4,000	2,000	3,000
364105-311	Cem-Chris Brown Lot Sales	(1,100)	-	-	-
364107-311	Cem-R H- Infant Space Sales	932	500	500	500
364414-000	Sale of Assets-Capital	600	-	2,700	-
	Misc - Sales Totals	**165,091**	**156,600**	**144,600**	**143,100**
Misc - Other Revenues					
346900-100	Hurricane Receipts - Insurance	74,142	-	-	-
369000-000	Miscellaneous Revenue	1,661	2,000	1,600	1,500
	Misc - Other Revenues Totals	**75,803**	**2,000**	**1,600**	**1,500**
Interfund Transfers					
381000-001	Transfer from General Fund	286,387	300,000	300,000	400,000
381000-114	Transfer from Impact Fee Fund	164,808	200,000	200,000	100,000
	Interfund Transfers Totals	**451,195**	**500,000**	**500,000**	**500,000**
	Fund 107 - Cemetery Fund Totals	**844,852**	**799,900**	**800,700**	**786,850**

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	223,972	279,866	236,124	376,560
1401	Overtime	1,931	2,500	3,432	4,830
2101	FICA Taxes	16,504	21,601	17,453	29,176
2201	General Pension Fund Contrib	25,043	39,182	22,926	39,963
2204	401(a) Pension Contribution	8,017	12,023	8,938	16,053
2301	Life, Health & Vision Insurance	60,628	86,291	65,649	114,888
2303	Disability Benefit - 401(a) Participants	240	289	152	386
2401	Workers' Compensation	10,455	10,519	10,519	20,674
	Personnel Services Totals	**346,792**	**452,271**	**365,193**	**602,530**
Operating Services					
3105	Prof.Svc.-Other	400	400	400	400
3404	Contract Svc. - Other	14,795	-	7,500	20,000
3407	Ins.-Claims Deductibles	7,978	200	2,018	-
4201	Postage	123	200	100	200
4202	Freight & Express Charges	1,675	1,800	1,000	1,800
4301	Utility Svcs - Electric	6,816	6,500	7,287	7,651
4302	Utility Svcs - Water	6,691	6,200	8,241	8,447
4305	Utility Svcs - Refuse	1,479	1,600	1,368	1,402
4601	Rep & Mtn Equipment	9,675	5,500	2,000	5,500
4602	Rep & Mtn Building & Grounds	2,438	6,000	14,000	6,500
4605	Rep & Mtn Spec-Bud Detailed Only	-	3,000	1,300	2,000
4606	Rep & Mtn Vehicle Base Cost	8,544	8,544	8,544	8,544
4607	Rep & Mtn Automotive Parts	1,438	4,000	22,500	4,000
4608	Rep & Mtn Automotive Labor	1,565	3,100	2,500	3,100
4620	Rep & Mtn Contracts	2,086	4,103	2,400	4,930
4621	Rep & Mtn Seed & Sod	686	5,000	5,000	5,000
4622	Rep & Mtn Landscape Material	-	2,500	2,500	2,500
4623	Rep & Mtn Sod Treatments	3,344	5,000	5,000	5,000

CEMETERY FUND - PUBLIC SERVICES - CEMETERY - 107-09-311

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4626	Repair & Mtn-Irrigation	4,444	4,000	11,500	11,500
4702	Printing & Binding	-	-	1,500	-
4803	Community Involvement	422	450	450	450
4910	Goods Purchased For Sale	270	400	400	400
5101	Office Supplies	197	300	200	300
5102	Tools,Equip under $1,000	2,820	2,700	4,000	1,700
5200	Non-Capital Equip $1,000-$4,999	-	4,500	1,500	-
5203	Motor Fuels & Lubricants	7,899	10,300	8,500	10,000
5204	Copier Use & Supplies	43	100	100	100
5205	Motor Fuel, Non Motor Pool	-	100	-	100
5208	Uniform, Protect Clothing	3,861	4,000	4,200	4,500
5209	Housekeeping Supplies	28	500	3,000	700
5401	Memberships & Subscriptions	-	300	-	450
5801	Cemetery Lots Repurchases	5,705	3,000	10,000	6,000
5802	Cost of Lots Sold	4,499	4,500	4,500	4,500
5803	Markers	19,601	20,000	25,000	25,000
5870	Bank Fees	429	450	480	480
	Operating Services Totals	**119,950**	**119,247**	**168,988**	**153,154**
Capital					
6301	Other Capital Improvements	164,808	-	-	28,180
6402	Machinery & Equipment	33,158	-	9,289	18,500
6403	Capital Depletion Reserve	18,048	27,690	27,690	21,633
	Capital Totals	**216,014**	**27,690**	**36,979**	**68,313**
Miscellaneous					
9604	Settlement	5,515	-	-	-
	Miscellaneous Totals	**5,515**	**-**	**-**	**-**
	Cost Center 311 - Cemetery Totals	**688,271**	**599,208**	**571,160**	**823,997**

AUTHORIZED PERSONNEL

CEMETERY Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Parks and Grounds Superintendent	32	30.23 - 51.49	0.30		0.30	0.30		0.30	0.30		0.30
Asst Super. - Athletics & Cemetery	30	27.56 - 46.95	0.50		0.50	0.50		0.50	0.50		0.50
Cemetery Supervisor	25	21.91 - 37.33	1.00		1.00						
Cemetery Operations Coordinator	25	21.91 - 37.33				1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33							1.00		1.00
Crew Leader I	23	20.02 - 34.11	1.00		1.00	2.00		2.00	1.00		1.00
Maintenance Operator I	18	16.00 - 27.25	4.00		4.00	3.00		3.00	4.00		4.00
		Total Cemetery	**6.80**	**0.00**	**6.80**	**6.80**	**0.00**	**6.80**	**7.80**	**0.00**	**7.80**

FTE Change: Crew Leader II - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	20,000	Summerall's Tree Service
		5,000	Temporary Labor Service
		(5,000)	Budget Adjustment
4605	Rep & Mtn Spec - Bud Detailed Only	2,000	Sectional Markers for Rolling Hills Cemetery
6301	Other Capital Improvements	21,180	Chris Brown Cemetery Fencing
		7,000	Rolling Hills Cemetery Service Tent
6402	Machinery & Equipment	18,500	Z-Turf Equipment

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
4606	Rep & Mtn Vehicle Base Cost	108	1,344	-	1,344
4607	Rep & Mtn Automotive Parts	53	281	-	281
4608	Rep & Mtn Automotive Labor	47	155	-	155
4624	Rep & Mtn Outside Svc	-	64	-	64
5203	Motor Fuels & Lubricants	81	527	-	527
5248	Hurricane Expense	19,824	-	-	-
5870	Bank Fees	2,839	2,200	-	2,200
	Operating Services Totals	**22,952**	**4,571**	**-**	**4,571**
Miscellaneous					
9700	Audit Fees	418	496	629	687
	Miscellaneous Totals	**418**	**496**	**629**	**687**
Admin Allocation Expenses					
9503	Admin-General Govt.	19,822	23,301	23,301	30,671
	Admin Allocation Expenses Totals	**19,822**	**23,301**	**23,301**	**30,671**
Insurance					
4501	Ins.-Property	2,568	4,689	4,689	5,348
4502	Ins.-Liability & Umbrella	2,238	1,472	1,472	1,270
4506	Ins.-Other	343	373	373	616
4510	Ins.-Public Official's Liability	485	524	524	470
	Insurance Totals	**5,634**	**7,058**	**7,058**	**7,704**
Internal Svc Charges					
9102	Facility Maintenance	551	1,500	1,500	1,265
9105	Human Resources	12,487	24,801	24,801	23,562
9107	Technology Services	31,433	30,794	30,794	43,893
	Internal Svc Charges Totals	**44,471**	**57,095**	**57,095**	**68,720**
	Cost Center 955 - Cemetery Non-Departmental Totals	**93,298**	**92,521**	**88,083**	**112,353**

CRA - DOWNTOWN FUND - 108-10-215

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Taxes / Ad Valorem	2,853,846	3,209,855	3,218,187	3,688,373
Interest Earnings	142,936	60,000	140,000	60,000
Parking Lot Rentals	9,600	4,200	4,200	4,200
Sale of Assets	-	-	1,000	-
Miscellaneous Revenue	3,500	-	-	-
Total	**3,009,882**	**3,274,055**	**3,363,387**	**3,752,573**
EXPENDITURES				
Personnel Expenditures	124,071	148,344	99,046	155,058
Operating Expenditures	87,868	481,200	377,630	748,978
Capital	1,303,208	3,213,543	2,176,688	2,087,775
Economic Development	334,330	1,090,567	443,186	450,000
Transfer to General Fund (Debt Service)	880,660	973,199	973,199	972,504
Transfer to Dark Fiber Fund	12,600	27,650	27,650	27,650
Grant and Aid	125,521	385,000	292,910	407,000
Non-Departmental	104,181	126,981	130,388	164,519
Total	**2,972,439**	**6,446,484**	**4,520,697**	**5,013,484**
Excess of Revenues				
Over <Under> Expenditures:	**37,443**	**(3,172,429)**	**(1,157,310)**	**(1,260,911)**
Beginning Cash Balance:				
	2,326,628	**710,311**	**2,418,221**	**1,260,911**
Ending Cash Balance:				
	2,418,221	**(2,462,118)**	**1,260,911**	**-**

CRA - DOWNTOWN FUND - 108-10-215

MISSION STATEMENT

Facilitating opportunities and encouraging community investment that improves quality of life and creates a resilient and sustainable cycle of economic strength.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.3**	**Cultivate a development & redevelopment environment that encourages a variety (size, diversity of services, geographic locations) of business opportunities.**
Strategy	**1.3.3**	**Additional 1.3 Metrics**
Metric	1.3.3.2	Downtown CRA budgeted funds expended.
Metric	1.3.3.5	Total permits issued in Downtown CRA district.
Goal	**1.4**	**Ensure the strategic approach to growth management includes robust public engagement.**
Strategy	**1.4.9**	**Additional 1.4 Metrics**
Metric	1.4.9.4	Downtown CRA meetings.

CRA - DOWNTOWN FUND - 108-10-215

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Ad Valorem Taxes					
311100-000	Taxes-Real Estate & Personal	2,853,846	3,209,855	3,218,187	3,688,373
	Ad Valorem Taxes Totals	**2,853,846**	**3,209,855**	**3,218,187**	**3,688,373**
Interest Earnings					
361100-000	Interest on Investments	142,936	60,000	140,000	60,000
	Interest Earnings Totals	**142,936**	**60,000**	**140,000**	**60,000**
Misc - Sales					
364414-000	Sale of Assets-Capital	-	-	1,000	-
	Misc - Sales Totals	**-**	**-**	**1,000**	**-**
Misc - Other Revenues					
369000-000	Miscellaneous Revenue	3,500	-	-	-
	Misc - Other Revenues Totals	**3,500**	**-**	**-**	**-**
Misc - Rent and Royalty					
362200-000	Rental-Parking Space	9,600	4,200	4,200	4,200
	Misc - Rent and Royalty Totals	**9,600**	**4,200**	**4,200**	**4,200**
	Fund 108 - CRA - Downtown Fund Totals	**3,009,882**	**3,274,055**	**3,363,387**	**3,752,573**

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	91,350	104,699	70,311	106,146
2101	FICA Taxes	6,725	8,009	5,152	8,120
2201	General Pension Fund Contrib	4,603	5,914	5,490	7,064
2204	401(a) Pension Contribution	5,555	6,499	3,910	6,509
2301	Life, Health & Vision Insurance	15,596	22,660	14,011	26,892
2302	Director's Life & Disability	-	279	-	-
2303	Disability Benefit - 401(a) Participants	91	156	44	157
2401	Workers' Compensation	149	128	128	170
	Personnel Services Totals	**124,071**	**148,344**	**99,046**	**155,058**
Operating Services					
3101	Prof. Svc.-Engineering	25,810	300,000	300,000	331,844
3103	Prof.Svc.-Legal	11,639	-	-	-
3105	Prof.Svc.-Other	10,926	50,000	11,000	25,000
3404	Contract Svc. - Other	-	1,000	750	150,000
3404-170	Contract Svc. - Other - Parking Garage	-	20,000	20,000	20,000
4001	Travel-Non local	567	5,000	2,500	10,000
4201	Postage	1	50	50	50
4301-170	Util Svcs-Electric-Parking Garage	14,410	12,300	17,809	18,699
4302-170	Util Svcs-Water-Parking Garage	523	500	529	543
4401	Rentals & Leases	2,003	-	-	-
4602	Rep & Mtn Building & Grounds	794	-	-	-
4602-170	R/M Building-Grounds-Parking Garage	11,501	50,000	13,800	25,000
4606	Rep & Mtn Vehicle Base Cost	-	-	492	492
4607	Rep & Mtn Automotive Parts	-	-	100	-
4608	Rep & Mtn Automotive Labor	-	-	100	-
4620-170	R/M Contracts-Parking Garage	5,870	5,500	9,700	150,000
4702	Printing & Binding	-	200	300	200
4801	Advertising	-	700	200	700

CRA - DOWNTOWN FUND - 108-10-215

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4802	Promotional/Marketing	370	-	-	-
4804	Sponsorships	-	2,000	-	500
4960	License	-	200	-	200
5101	Office Supplies	-	1,000	-	500
5102	Tools,Equip under $1,000	-	12,500	-	10,000
5300	Sidewalk Materials	-	15,000	-	-
5401	Memberships & Subscriptions	-	1,750	300	1,750
5402	IT Subscriptions, Licenses, Maintenance Renewals	3,453	3,500	-	3,500
	Operating Services Totals	87,868	481,200	377,630	748,978
Capital					
6301	Other Capital Improvements	1,272,208	3,213,543	2,176,688	2,085,240
6402	Machinery & Equipment	31,000	-	-	-
6403	Capital Depletion Reserve	-	-	-	2,535
	Capital Totals	**1,303,208**	**3,213,543**	**2,176,688**	**2,087,775**
Grant & Aid					
8225	Economic Development	334,330	1,090,567	443,186	450,000
	Grant & Aid Totals	**334,330**	**1,090,567**	**443,186**	**450,000**
	Cost Center 215 - CRA-Downtown Fund Totals	**1,849,477**	**4,933,654**	**3,096,550**	**3,441,811**

AUTHORIZED PERSONNEL

CRA - DOWNTOWN Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
E.O. & C.I. Dept. Director	41	46.11 -	0.15		0.15	0.15		0.15	0.15		0.15
CRA & Nbhd. Programs Mngr.	33	31.67 - 53.95	0.49		0.49	0.49		0.49			
CRA Manager	33	31.67 - 53.95							0.50		0.50
Project Manager	33	31.67 - 53.95	1.00		1.00	1.00		1.00			
CRA Coordinator	27	24.01 - 40.90							1.00		1.00
	Total CRA - Downtown		**1.64**	**0.00**	**1.64**	**1.64**	**0.00**	**1.64**	**1.65**	**0.00**	**1.65**

FTE Change: CRA & Neighborhood Programs Mgr change to CRA Manager - .01 FTE

CRA - DOWNTOWN FUND - 108-10-215

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof Svc - Engineering	213,894	FDOT Pond Design
		50,000	Avenue C Pedestrian Improvements
		50,000	Bus Shelter Design
		17,950	Avenue C Street Lighting
3404	Contract Svc. - Other	150,000	Operation of Micro Transit System
6301	Other Capital Improvements	700,000	FDOT Pond
		425,000	TECO Undergrounding
		200,000	Ave C SW & 2nd St SW Street Lighting
		157,144	Various Park Improvements
		150,000	Water Tower Lighting
		75,000	Property Acquisition
		75,000	TECO Wall
		73,096	Wayfinding & Gateway Signage
		70,000	Bus Shelters
		60,000	Lighting Improvements
		50,000	Cafe Expansion
		50,000	Micro Transit Vehicle

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Miscellaneous					
9700	Audit Fees	3,929	4,330	7,737	2,612
	Miscellaneous Totals	**3,929**	**4,330**	**7,737**	**2,612**
Transfers					
9161	Transfer to General Fund	880,660	973,199	973,199	972,504
9200	Transfer to Dark Fiber Fund	12,600	27,650	27,650	27,650
	Transfers Totals	**893,260**	**1,000,849**	**1,000,849**	**1,000,154**
Admin Allocation Expenses					
9503	Admin-General Govt.	60,889	76,620	76,620	116,645
	Admin Allocation Expenses Totals	**60,889**	**76,620**	**76,620**	**116,645**
Insurance					
4501	Ins.-Property	10,800	17,268	17,268	17,208
4502	Ins.-Liability & Umbrella	1,080	1,009	1,009	550
4506	Ins.-Other	9,168	10,661	10,661	10,604
4510	Ins.-Public Official's Liability	117	126	126	80
	Insurance Totals	**21,165**	**29,064**	**29,064**	**28,442**
Internal Svc Charges					
9102	Facility Maintenance	8,916	5,593	5,593	5,908
9104	Engineering Services	6,344	6,709	6,709	6,788
9105	Human Resources	-	2,067	2,067	1,963
9108	City Hall	2,938	2,598	2,598	2,161
	Internal Svc Charges Totals	**18,198**	**16,967**	**16,967**	**16,820**
Grant & Aid					
8208	Ritz Theatre	40,000	40,000	40,000	-
8209	WH Main Street	45,000	45,000	45,000	45,000
8220	Facade/Sidewalk Cafe Furniture Grant Program	40,521	300,000	207,910	362,000
	Grant & Aid Totals	**125,521**	**385,000**	**292,910**	**407,000**
Cost Center	**957 - CRA - Downtown Non-Departmental Totals**	**1,122,962**	**1,512,830**	**1,424,147**	**1,571,673**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9161	Transfer to General Fund	278,063	P & I 2015 A Refunding Revenue Bond
		286,574	P & I 2021 Non Ad Valorem Refunding Bond
		284,089	P&I 2021 Non Ad Valorem Revenue Bond Series B & C
		73,778	Community Policing
		50,000	Off Duty CRA Police Officer
9200	Transfer to Dark Fiber	27,650	Cost of Fiber to Facilities
8209	WH Main Street	45,000	Grant & Aid
8220	Grant Programs	100,000	Residential Improvement Grant
		100,000	Commercial Facade Grant
		60,000	Camera and Security Program
		60,000	Alleyway Improvement Grant
		42,000	Sidewalk Cafe Furniture Grant

CRA - FLORENCE VILLA FUND - 109-10-214

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Taxes / Ad Valorem	817,903	1,107,287	1,106,401	1,294,530
Interest Earnings	25,418	15,000	85,000	15,000
Total	**843,321**	**1,122,287**	**1,191,401**	**1,309,530**
EXPENDITURES				
Personnel Expenditures	20,824	104,659	58,364	134,909
Operating Expenditures	3,289	407,400	30,415	325,831
Capital	-	974,396	125,000	1,930,397
Transfer to General Fund	114,582	-	-	-
Economic Development	-	-	-	115,000
Transfer to Dark Fiber Fund	4,200	8,295	8,295	8,295
Transfer to 2015 Construction Fund	-	150,000	150,000	-
Grant and Aid	62,503	510,764	170,909	500,000
Non-Departmental	43,631	44,506	47,355	36,057
Total	**249,029**	**2,200,020**	**590,338**	**3,050,489**
Excess of Revenues				
Over <Under> Expenditures:	**594,292**	**(1,077,733)**	**601,063**	**(1,740,959)**
Beginning Cash Balance:				
	543,892	**25,400**	**1,139,896**	**1,740,959**
Ending Cash Balance:				
	1,139,896	**(1,052,333)**	**1,740,959**	**-**

CRA - FLORENCE VILLA FUND - 109-10-214

MISSION STATEMENT

Facilitating opportunities and encouraging community investment that improves quality of life and creates a resilient and sustainable cycle of economic strength.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.3**	**Cultivate a development & redevelopment environment that encourages a variety (size, diversity of services, geographic locations) of business opportunities.**
Strategy	**1.3.3**	**Additional 1.3 Metrics**
Metric	1.3.3.3	Florence Villa CRA budgeted funds expended.
Metric	1.3.3.4	Total permits issued in Florence Villa CRA district.
Goal	**1.4**	**Ensure the strategic approach to growth management includes robust public engagement.**
Strategy	**1.4.9**	**Additional 1.4 Metrics**
Metric	1.4.9.5	Florence Villa CRA meetings.

CRA - FLORENCE VILLA FUND - 109-10-214

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Ad Valorem Taxes					
311100-000	Taxes-Real Estate & Personal	817,903	1,107,287	1,106,401	1,294,530
	Ad Valorem Taxes Totals	**817,903**	**1,107,287**	**1,106,401**	**1,294,530**
Interest Earnings					
361100-000	Interest on Investments	25,418	15,000	85,000	15,000
	Interest Earnings Totals	**25,418**	**15,000**	**85,000**	**15,000**
	Fund 109 - CRA - Florence Villa Fund Totals	**843,321**	**1,122,287**	**1,191,401**	**1,309,530**

CRA - FLORENCE VILLA FUND - 109-10-214

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	14,943	66,882	40,744	93,498
2101	FICA Taxes	1,079	5,116	2,948	7,153
2201	General Pension Fund Contrib	1,535	1,971	1,830	2,355
2204	401(a) Pension Contribution	689	4,565	2,631	6,509
2301	Life, Health & Vision Insurance	2,490	25,833	10,097	25,087
2302	Director's Life & Disability	-	100	-	-
2303	Disability Benefit - 401(a) Participants	-	110	32	157
2401	Workers' Compensation	89	82	82	150
	Personnel Services Totals	**20,824**	**104,659**	**58,364**	**134,909**
Operating Services					
3101	Prof. Svc.-Engineering	-	-	-	100,000
3103	Prof.Svc.-Legal	1,425	-	-	33,131
3105	Prof.Svc.-Other	-	150,000	10,000	50,000
3404	Contract Svc. - Other	-	200,000	-	100,000
3405	Demolitions	-	-	19,000	30,000
4001	Travel-Non local	-	5,000	-	5,000
4003	Training-Required-Instructional	282	-	-	-
4201	Postage	-	200	-	-
4702	Printing & Binding	-	200	200	200
4801	Advertising	-	1,200	215	-
4803	Community Involvement	-	1,500	-	-
4804	Sponsorships	-	2,000	-	-
5101	Office Supplies	37	1,300	-	500
5200	Non-Capital Equip $1,000-$4,999	-	4,000	-	4,000
5300	Sidewalk Materials	-	40,000	-	-
5401	Memberships & Subscriptions	1,545	2,000	1,000	3,000
	Operating Services Totals	**3,289**	**407,400**	**30,415**	**325,831**
Capital					
6301	Other Capital Improvements	-	974,396	125,000	1,930,397
	Capital Totals	**-**	**974,396**	**125,000**	**1,930,397**
Grant & Aid					
8225	Economic Development	-	-	-	115,000
	Grant & Aid Totals	**-**	**-**	**-**	**115,000**
Cost Center 214 - CRA-Florence Villa Fund Totals		**24,113**	**1,486,455**	**213,779**	**2,506,137**

CRA - FLORENCE VILLA FUND - 109-10-214

AUTHORIZED PERSONNEL

CRA - FLORENCE VILLA	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. Dept. Director	41	46.11 -	0.05		0.05	0.05		0.05	0.05		0.05
CRA & Neighborhood Programs Manager	33	31.67 - 53.95	0.21		0.21	0.21		0.21			
CRA Manager	33	31.67 - 53.95							0.50		0.50
CRA Coordinator	27	24.01 - 40.90							1.00		1.00
Neighborhood Planner	27	24.01 - 40.90	1.00		1.00	1.00		1.00			
Total CRA - Florence Villa			**1.26**	**0.00**	**1.26**	**1.26**	**0.00**	**1.26**	**1.55**	**0.00**	**1.55**

FTE Change: CRA & Neighborhood Programs Mgr change to CRA Manager - .29 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	100,000	Operation of Micro Transit System
6301	Other Capital Improvements	750,000	Neighborhood Service Center Modernization
		449,838	Property Acquisition
		265,000	WHRCC (History, Siren, etc.)
		177,559	Residential Infill Lots
		150,000	Sidewalk and Pedestrian Enhancements
		100,000	Bus Shelters
		38,000	Micro Transit Opportunity

CRA - FLORENCE VILLA FUND - NON-DEPARTMENTAL - 109-80-958

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Miscellaneous					
9700	Audit Fees	2,142	2,240	5,089	219
	Miscellaneous Totals	**2,142**	**2,240**	**5,089**	**219**
Transfers					
9161	Transfer to General Fund	114,582	-	-	-
9196	Transfer to 2015 Construction Fund	-	150,000	150,000	-
9200	Transfer to Dark Fiber Fund	4,200	8,295	8,295	8,295
	Transfers Totals	**118,782**	**158,295**	**158,295**	**8,295**
Admin Allocation Expenses					
9503	Admin-General Govt.	17,919	15,979	15,979	9,772
	Admin Allocation Expenses Totals	**17,919**	**15,979**	**15,979**	**9,772**
Insurance					
4501	Ins.-Property	5,100	8,096	8,096	7,929
4502	Ins.-Liability & Umbrella	250	369	369	259
4506	Ins.-Other	8,255	9,587	9,587	9,494
4510	Ins.-Public Official's Liability	90	97	97	73
	Insurance Totals	**13,695**	**18,149**	**18,149**	**17,755**
Internal Svc Charges					
9102	Facility Maintenance	4,451	2,792	2,792	2,949
9104	Engineering Services	3,167	3,350	3,350	3,389
9108	City Hall	2,257	1,996	1,996	1,973
	Internal Svc Charges Totals	**9,875**	**8,138**	**8,138**	**8,311**
Grant & Aid					
8220	Facade/Sidewalk Cafe Furniture Grant Program	62,503	510,764	170,909	500,000
	Grant & Aid Totals	**62,503**	**510,764**	**170,909**	**500,000**
Total CRA - Florence Villa - Non-Departmental		**224,916**	**713,565**	**376,559**	**544,352**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
8220	Facade/Sidewalk Cafe Furniture Grant Program	350,000	Residential Improvement Grants
		100,000	Commercial Facade Grants
		50,000	Demolitions
9200	Transfer to Dark Fiber Fund	8,295	Cost of Fiber to Facilities

FEDERAL BUILDING - NON-DEPARTMENTAL - FEDERAL BUILDING - 111-80-924

The Federal Building Fund was created in 2003 when the United States General Services Administration donated a surplus federal building located at 98 Third Street in Winter Haven. The building is leased to the United States Department of Agriculture, with the current lease period expiring November 30, 2024 with an option for a five year extension expiring November 30, 2029. The lease has a 2.50% annual rent escalation clause.

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Rent	143,257	150,187	150,187	153,316
Interest	-	25	350	25
Interest - Leased Assets	4,110	-	-	-
Total	**147,367**	**150,212**	**150,537**	**153,341**
EXPENDITURES				
Operating	92,732	72,600	56,589	74,112
Transfer to General Fund	-	140,000	140,000	-
Miscellaneous	8,980	16,075	16,075	16,028
Total	**101,712**	**228,675**	**212,664**	**90,140**
Excess of Revenues				
Over <Under> Expenditures:	**45,655**	**(78,463)**	**(62,127)**	**63,201**
Beginning Cash Balance:				
	60,446	**99,180**	**99,180**	**37,053**
Ending Cash Balance:				
	99,180	**20,717**	**37,053**	**100,254**

FEDERAL BUILDING - NON-DEPARTMENTAL - FEDERAL BUILDING - 111-80-924

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Interest Earnings					
361100-000	Interest on Investments	-	25	350	25
361100-200	Interest - Leased Assets	4,110	-	-	-
	Interest Earnings Totals	**4,110**	**25**	**350**	**25**
Misc - Rent and Royalty					
362100-802	Rental-Federal Building	143,257	150,187	150,187	153,316
	Misc - Rent and Royalty Totals	**143,257**	**150,187**	**150,187**	**153,316**
	Fund 111 - Federal Building Fund Totals	**147,367**	**150,212**	**150,537**	**153,341**

FEDERAL BUILDING - NON-DEPARTMENTAL - FEDERAL BUILDING - 111-80-924

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
3401	Contract Svc.-Custodial	11,113	12,000	10,200	10,500
4301	Utility Svcs - Electric	19,297	19,000	19,796	20,785
4302	Utility Svcs - Water	1,664	1,600	1,782	1,827
4303	Utility Svcs - Sewer	1,871	1,500	2,069	2,120
4305	Utility Svcs - Refuse	1,032	900	956	980
4602	Rep & Mtn Building & Grounds	51,057	30,000	15,000	15,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	-	-	15,000
4618	Rep/Mtn Parts/MP/Facility/Fire	-	100	-	100
4620	Rep & Mtn Contracts	4,681	5,000	5,286	5,000
5209	Housekeeping Supplies	2,016	2,500	1,500	2,800
	Operating Services Totals	**92,732**	**72,600**	**56,589**	**74,112**
Transfers					
9161	Transfer to General Fund	-	140,000	140,000	-
	Transfers Totals	**-**	**140,000**	**140,000**	**-**
Insurance					
4501	Ins.-Property	160	260	260	211
	Insurance Totals	**160**	**260**	**260**	**211**
Internal Svc Charges					
9102	Facility Maintenance	8,821	15,815	15,815	15,817
	Internal Svc Charges Totals	**8,821**	**15,815**	**15,815**	**15,817**
	Fund 111 - Federal Building Fund Totals	**101,712**	**228,675**	**212,664**	**90,140**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detailed Only	15,000	Interior Painting

BUILDING / PERMITTING FUND - 113-10-216

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Permits & Fees	4,441,543	2,458,700	4,351,525	3,360,700
Miscellaneous Revenues	11,332	8,050	9,020	8,050
Interest Earnings	176,241	40,000	235,000	30,000
Total	**4,629,116**	**2,506,750**	**4,595,545**	**3,398,750**
EXPENDITURES				
Personnel Expenditures	753,868	1,071,660	844,428	1,354,399
Operating Expenditures	403,159	272,808	138,139	759,781
Capital Expenditures	99,395	70,929	221,298	47,631
Non-Departmental	1,237,417	1,147,448	1,352,978	1,265,531
Total	**2,493,839**	**2,562,845**	**2,556,843**	**3,427,342**
Excess of Revenues				
Over <Under> Expenditures:	**2,135,277**	**(56,095)**	**2,038,702**	**(28,592)**
Beginning Cash Balance:				
	1,424,284	**1,509,670**	**3,746,158**	**5,784,860**
Ending Cash Balance:				
	3,746,158	**1,453,575**	**5,784,860**	**5,756,268**

BUILDING / PERMITTING FUND - 113-10-216

MISSION STATEMENT

Facilitating opportunities and encouraging community investment that improves quality of life and creates a resilient and sustainable cycle of economic strength.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.3**	**Cultivate a development & redevelopment environment that encourages a variety (size, diversity of services, geographic locations) of business opportunities.**
Strategy	**1.3.1**	**Conduct an assessment of existing commercial entities, solicit the consumer perspective on what's missing, and create a strategy of appropriate recruitment actions.**
Metric	1.3.1.1	Number of Business Tax Receipts issued.
Metric	1.3.1.1.1	Business-type mix (percentages) of Business Tax Receipts issued.
Strategy	**1.3.3**	**Additional 1.3 Metrics**
Metric	1.3.3.12	Building inspections.
Metric	1.3.3.13	Building inspections requiring a re-inspection.
Metric	1.3.3.14	Turn-around time on building inspections (days).
Goal	**1.4**	**Ensure the strategic approach to growth management includes robust public engagement.**
Strategy	**1.4.9**	**Additional 1.4 Metrics**
Metric	1.4.9.1	New construction single-family permits.
Metric	1.4.9.2	New construction multi-family permits.
Metric	1.4.9.3	New construction commercial permits.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.4**	**Ensure local government functions are aligned with community safety best practices.**
Strategy	**5.4.6**	**Conduct an annual safety inspection of critical infrastructures and facilities.**
Metric	5.4.6.2	Building inspections completed.

BUILDING / PERMITTING FUND - 113-10-216

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Building Permits					
322100-000	Permits-Building	2,966,724	1,500,000	2,550,000	2,300,000
322200-000	Permits-Electrical	19,744	6,000	28,000	18,000
322300-000	Permits-Plumbing	9,179	3,750	29,000	15,000
322400-000	Permits-Sign	7,292	4,500	7,500	4,500
322500-000	Permits-Mechanical	31,188	11,250	35,000	30,000
322800-000	Permits-Pool	29,122	15,000	22,000	20,000
322920-000	Fees-Plan Review -Building	1,350,869	900,000	1,050,000	950,000
322940-000	Fees-Technology Enhancements	320	-	600,000	-
329100-000	Fee-Construction Reinspection	26,906	18,000	30,000	23,000
329250-000	Fee-Driveway Inspect/Review	200	200	25	200
	Building Permits Totals	**4,441,543**	**2,458,700**	**4,351,525**	**3,360,700**
Misc - Other Government Charges & Fees					
341900-500	Sale of Copies	13	50	20	50
	Misc - Other Government Charges & Fees Totals	**13**	**50**	**20**	**50**
Interest Earnings					
361100-000	Interest on Investments	176,241	40,000	235,000	30,000
	Interest Earnings Totals	**176,241**	**40,000**	**235,000**	**30,000**
Misc - Other Revenues					
369000-000	Miscellaneous Revenue	11,319	8,000	9,000	8,000
	Misc - Other Revenues Totals	**11,319**	**8,000**	**9,000**	**8,000**
Debt Proceeds					
383100-000	Leases/Subscriptions - Financial Agreements	270,594	-	-	-
	Debt Proceeds Totals	**270,594**	**-**	**-**	**-**
	Fund 113 - Building / Permitting Fund Totals	**4,899,711**	**2,506,750**	**4,595,545**	**3,398,750**

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Personnel Services					
1201	Salaries & Wages-Regular	542,216	711,810	597,404	947,200
1401	Overtime	10,960	15,000	7,943	12,000
2101	FICA Taxes	40,718	55,601	44,431	73,379
2201	General Pension Fund Contrib	39,683	47,983	47,871	63,517
2204	401(a) Pension Contribution	20,036	36,698	25,432	47,229
2301	Life, Health & Vision Insurance	91,655	193,211	110,515	192,622
2303	Disability Benefit - 401(a) Participants	460	850	325	1,067
2401	Workers' Compensation	8,140	10,507	10,507	17,385
	Personnel Services Totals	753,868	1,071,660	844,428	1,354,399
Operating Services					
3101	Prof. Svc.-Engineering	-	-	-	25,000
3105	Prof.Svc.-Other	-	-	10,120	-
3401	Contract Svc.-Custodial	3,871	11,000	3,060	5,000
3404	Contract Svc. - Other	6,395	10,000	27,500	10,000
3407	Ins.-Claims Deductibles	202	-	-	-
4001	Travel-Non local	5,125	5,000	4,000	5,000
4003	Training-Required-Instructional	12,817	15,000	7,600	15,000
4201	Postage	1,215	1,400	400	1,400
4301	Utility Svcs - Electric	7,462	7,000	7,677	8,061
4302	Utility Svcs - Water	1,481	1,100	1,960	2,009
4303	Utility Svcs - Sewer	463	500	483	495
4305	Utility Svcs - Refuse	1,087	1,100	1,006	1,032
4601	Rep & Mtn Equipment	-	1,000	100	1,000
4602	Rep & Mtn Building & Grounds	16,525	5,000	2,700	3,000
4606	Rep & Mtn Vehicle Base Cost	11,272	9,408	9,408	14,784
4607	Rep & Mtn Automotive Parts	4,506	3,500	9,100	3,500
4608	Rep & Mtn Automotive Labor	5,350	2,000	2,000	2,000
4620	Rep & Mtn Contracts	2,270	1,000	1,500	1,500
4702	Printing & Binding	1,833	6,000	1,500	6,000

BUILDING / PERMITTING FUND - 113-10-216

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4907	Records Management	-	5,000	-	200,000
5101	Office Supplies	4,972	15,000	3,300	15,000
5102	Tools,Equip under $1,000	3,966	5,000	1,000	5,000
5200	Non-Capital Equip $1,000-$4,999	-	4,800	-	5,000
5203	Motor Fuels & Lubricants	7,819	8,000	8,000	8,000
5204	Copier Use & Supplies	1,022	1,000	375	2,000
5206	Software & Internal Upgrades	-	-	-	150,000
5208	Uniform, Protect Clothing	3,102	4,000	2,500	5,000
5209	Housekeeping Supplies	457	1,500	1,000	2,500
5401	Memberships & Subscriptions	4,605	4,500	3,900	5,500
5402	IT Subscriptions, Licenses, Maintenance Renewals	290,434	135,000	25,000	250,000
5404	Employee Dev-Material & Training	2,816	3,500	2,900	4,500
5405	Empl Dev-Books,Accreditation,Assessmt	1,533	4,000	50	2,000
5406	Employee Dev-Food & Supplies	766	1,500	-	500
5985	Over / Short	(207)	-	-	-
	Operating Services Totals	403,159	272,808	138,139	759,781
Capital					
6402	Machinery & Equipment	87,370	45,000	195,369	-
6403	Capital Depletion Reserve	12,025	25,929	25,929	47,631
	Capital Totals	99,395	70,929	221,298	47,631
	Fund 113 - Building / Permitting Fund Totals	**1,256,422**	**1,415,397**	**1,203,865**	**2,161,811**

AUTHORIZED PERSONNEL

BUILDING & PERMITTING	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Building Official	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Deputy Building Official	34	33.18 - 56.52							1.00		1.00
Floodplain Manager	34	33.18 - 56.52				1.00		1.00	1.00		1.00
Field Inspector/Fire Plans Examiner	31	28.86 - 49.17	1.00		1.00	1.00		1.00	1.00		1.00
Plans Examiner	31	28.86 - 49.17	1.00	1.00	1.50	1.00	1.00	1.50	1.00		1.00
Building Inspector	28	25.14 - 42.82	2.00	1.00	2.50	1.00	2.00	2.00	2.00	3.00	3.50
Senior Staff Assistant	25	21.91 - 37.33	0.50		0.50	0.50		0.50			
Building Division Assistant	22	19.14 - 32.60	1.00		1.00		1.00	0.50	1.00		1.00
Business Tax Receipt Field Inspector	21	18.30 - 24.74				1.00		1.00			
Business Tax Specialist	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Permit Specialist	20	17.48 - 29.79	2.00		2.00	2.00		2.00	3.00		3.00
Staff Assistant I	18	16.00 - 27.25							1.00		1.00
Total Building & Permitting			**9.50**	**2.00**	**10.50**	**9.50**	**4.00**	**11.50**	**13.00**	**3.00**	**14.50**

FTE Change: Deputy Building Official - 1.00 FTE; Staff Assistant I - 1.00 FTE; Plans Examiner - (.50) FTE; Building Inspector - 1.50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	25,000	Floodplain Management Services
3404	Contract Svc. - Other	10,000	Raftelis Studies
5402	IT Subscriptions, Licenses, Maintenance Renewals	250,000	Acella Software

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
4606	Rep & Mtn Vehicle Base Cost	190	1,551	-	1,551
4607	Rep & Mtn Automotive Parts	220	515	-	515
4608	Rep & Mtn Automotive Labor	205	386	-	386
4624	Rep & Mtn Outside Svc	-	73	-	73
5203	Motor Fuels & Lubricants	227	553	-	553
5870	Bank Fees	273,620	170,000	377,918	320,000
	Operating Services Totals	**274,463**	**173,078**	**377,918**	**323,078**
Miscellaneous					
9700	Audit Fees	2,765	2,582	3,272	2,192
	Miscellaneous Totals	**2,765**	**2,582**	**3,272**	**2,192**
Transfers					
9161	Transfer to General Fund	600,000	600,000	600,000	600,000
9200	Transfer to Dark Fiber Fund	8,400	13,825	13,825	13,825
	Transfers Totals	**608,400**	**613,825**	**613,825**	**613,825**
Admin Allocation Expenses					
9503	Admin-General Govt.	131,168	121,377	121,377	97,864
	Admin Allocation Expenses Totals	**131,168**	**121,377**	**121,377**	**97,864**
Debt Service					
7102	Principal on Debt	89,285	-	-	-
7202	Interest on Debt	2,015	-	-	-
	Debt Service Totals	**91,300**	**-**	**-**	**-**
Insurance					
4501	Ins.-Property	1,749	2,411	2,411	3,286
4502	Ins.-Liability & Umbrella	4,429	3,965	3,965	3,712
4506	Ins.-Other	1,375	2,248	2,248	1,042
4510	Ins.-Public Official's Liability	821	886	886	795
	Insurance Totals	**8,374**	**9,510**	**9,510**	**8,835**

BUILDING / PERMITTING FUND - NON-DEPARTMENTAL - 113-80-933

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Internal Svc Charges					
9102	Facility Maintenance	1,830	2,407	2,407	2,531
9104	Engineering Services	38,044	50,293	50,293	50,884
9105	Human Resources	12,487	16,534	16,534	15,708
9107	Technology Services	68,586	157,842	157,842	150,614
	Internal Svc Charges Totals	**120,947**	**227,076**	**227,076**	**219,737**
Cost Center	**933 - Building / Permitting Non-Departmental Totals**	**1,237,417**	**1,147,448**	**1,352,978**	**1,265,531**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9161	Transfer to General Fund	600,000	Transfer to Support Fire Inspectors
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

IMPACT FEE FUND - NON-DEPARTMENTAL - IMPACT FEES - 114-80-960

The Impact Fee Fund collects fees from residential and commercial new construction to support current City infrastructure as it relates to Police Services, Fire Services, Transportation, Library, and Parks and Recreation. Fees are transferred to the appropriate fund and can be used to offset various costs as established by the Florida General Statutes.

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Impact Fees	5,034,108	2,700,000	1,820,000	3,200,000
Interest Earnings	129,047	20,000	190,000	90,000
Total	**5,163,155**	**2,720,000**	**2,010,000**	**3,290,000**
EXPENDITURES				
Transfer to Capital Construction Fund	250,000	1,209,075	1,209,075	150,000
Transfer to Cemetery Fund	164,806	200,000	200,000	100,000
Transfer to Transportation Fund	800,000	200,000	200,000	200,000
Transfer to Capital Depletion Fund	-	-	-	300,000
Transfer to General Fund	745,000	2,220,000	2,220,000	1,200,000
Transfer to Library Fund	56,700	89,600	89,600	100,000
Total	**2,016,506**	**3,918,675**	**3,918,675**	**2,050,000**
Excess of Revenues				
Over <Under> Expenditures:	**3,146,649**	**(1,198,675)**	**(1,908,675)**	**1,240,000**
Beginning Cash Balance:				
	1,418,195	**991,595**	**4,564,844**	**2,656,169**
Ending Cash Balance:				
	4,564,844	**(207,080)**	**2,656,169**	**3,896,169**

IMPACT FEE FUND - NON-DEPARTMENTAL - IMPACT FEES - 114-80-960

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Misc - Impact Fees					
363220-500	Impact Fees - Police	824,324	400,000	266,000	524,000
363220-600	Impact Fees - Fire	1,154,847	600,000	407,000	734,000
363240-000	Impact Fees - Transportation	642,071	300,000	268,000	408,500
363270-101	Impact Fees - Library	203,774	100,000	75,000	129,500
363270-700	Impact Fees - Parks & Recreation	2,209,092	1,300,000	804,000	1,404,000
	Misc - Impact Fees Totals	**5,034,108**	**2,700,000**	**1,820,000**	**3,200,000**
Interest Earnings					
361100-000	Interest on Investments	129,047	20,000	190,000	90,000
	Interest Earnings Totals	**129,047**	**20,000**	**190,000**	**90,000**
	Fund 114 - Impact Fee Fund Totals	**5,163,155**	**2,720,000**	**2,010,000**	**3,290,000**

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Transfers					
9115	Transfer to Library	56,700	89,600	89,600	100,000
9119	Transfer to Cemetery	164,808	200,000	200,000	100,000
9159	Transfer to Transportation Fund	800,000	200,000	200,000	200,000
9191	Transfer to General Fund	744,999	2,220,000	2,220,000	1,200,000
9196	Transfer to 2015 Construction Fund	250,000	1,209,075	1,209,075	150,000
9199	Transfer to Capital Depletion Fund	-	-	-	300,000
	Transfers Totals	**2,016,507**	**3,918,675**	**3,918,675**	**2,050,000**
	Fund 114 - Impact Fee Fund Totals	**2,016,507**	**3,918,675**	**3,918,675**	**2,050,000**

IMPACT FEE FUND - NON-DEPARTMENTAL - IMPACT FEES - 114-80-960

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9115	Transfer to Library Fund	100,000	Book Inventory
9119	Transfer to Cemetery Fund	100,000	Cemetery Expansion
9159	Transfer to Transportation Fund	200,000	Motor Pool Road Project
9191	Transfer to General Fund	1,000,000	Police/Fire Vehicles
		200,000	Lions Park Redesign
9196	Transfer to 2015 Construction Fund	150,000	WHRCC - Library Books
9199	Transfer to Capital Depletion Fund	300,000	Future Fire Vehicle Purchase

WH AFFORDABLE HOUSING FUND - NON-DEPARTMENTAL - WH AFFORDABLE HOUSING - 115-80-964

This fund was established by City Ordinance O-21-59 in FY 2021 to accommodate the City's allocation of monies to affordable housing. The initial transfer of funds per the Ordinance of $1,500,000 was made in FY 2022 with an annual appropriation of $250,000 from the General Fund each year thereafter.

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Transfer from General Fund	250,000	250,000	250,000	250,000
Interest Earnings	73,434	30,000	60,000	30,000
Total	**323,434**	**280,000**	**310,000**	**280,000**
EXPENDITURES				
Affordable Housing	657,264	220,000	220,000	295,000
Total	**657,264**	**220,000**	**220,000**	**295,000**
Excess of Revenues				
Over <Under> Expenditures:	**(333,830)**	**60,000**	**90,000**	**(15,000)**
Beginning Cash Balance:				
	1,714,576	**289,576**	**1,380,746**	**1,470,746**
Ending Cash Balance:				
	1,380,746	**349,576**	**1,470,746**	**1,455,746**

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	2	QUALITY OF LIFE
Goal	**2.1**	**Take a strategic, creative, and locally-specific approach to maximize the availability of attainable (affordable, workforce, attainable) housing opportunities.**
Strategy	**2.1.1**	**Create and implement a linkage fee program for commercial development to support the Affordable Housing Trust Fund.**
Metric	2.1.1.1	Linkage fee adoption.
Metric	2.1.1.2	Revenue from linkage fees.
Strategy	**2.1.2**	**Create an innovative housing first incentive program.**
Metric	2.1.2.1	Number of families served.
Metric	2.1.2.2	Community Partner Funding.
Strategy	**2.1.4**	**Ensure all available Local Housing Assistance Plan strategies are implemented annually.**
Metric	2.1.4.1	Review Completed.
Metric	2.1.4.2	Number of Strategies Included in the LHAP.
Strategy	**2.1.5**	**Create a program to transition vacant land to attainable housing development.**
Metric	2.1.5.1	Number of parcels acquired.
Metric	2.1.5.2	Number of housing units developed.

WH AFFORDABLE HOUSING FUND - NON-DEPARTMENTAL - WH AFFORDABLE HOUSING - 115-80-964

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Interest Earnings					
361100-000	Interest on Investments	73,434	30,000	60,000	30,000
	Interest Earnings Totals	**73,434**	**30,000**	**60,000**	**30,000**
Interfund Transfers					
381000-001	Transfer from General Fund	250,000	250,000	250,000	250,000
	Interfund Transfers Totals	**250,000**	**250,000**	**250,000**	**250,000**
	Fund 115 - WH Affordable Housing Fund Totals	**323,434**	**280,000**	**310,000**	**280,000**

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Miscellaneous					
8245	Affordable Housing	462,264	-	-	-
	Miscellaneous Totals	**462,264**	**-**	**-**	**-**
Grant & Aid					
8231	Heart for Winter Haven	195,000	220,000	220,000	295,000
	Grant & Aid Totals	**195,000**	**220,000**	**220,000**	**295,000**
	Fund 115 - WH Affordable Housing Fund Totals	**657,264**	**220,000**	**220,000**	**295,000**

URBAN FORESTRY FUND - 116-80-963

The Urban Forestry Fund is a designated financial resource established to support the sustainable management, enhancement, and expansion of urban forestry within the City. Initial funding is an interfund transfer from the General Fund with an expectation to seek other sources of revenue, including grants.

MISSION STATEMENT

Winter Haven envisions an urban forest that is vibrant and resilient, one that is fostered by the community and will provide benefits for generations to come.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**4**	**ENVIRONMENTAL STEWARDSHIP**
Goal	**4.1**	**Implement strategies to support a more robust urban forest.**
Strategy	**4.1.1**	**Implement and maintain the Urban Forest Master Plan and provide an annual status report to the community.**
Metric	4.1.1.1	Urban Forest Grant Dollars.
Metric	4.1.1.2	Annual Status Report Delivered.
Metric	4.1.1.3	Urban Forest Advisory Board meetings held.
Strategy	**4.1.2**	**Adopt a "no net loss" policy by implementing at least a 1:1 ratio in terms of tree removals to replacements and define annual planting goals for canopy expansion.**
Metric	4.1.2.1	Ratio of tree removals to replacements.
Metric	4.1.2.2	Percentage of City covered by a Tree Canopy.
Metric	4.1.2.3	Trees planted.
Metric	4.1.2.4	Trees distributed.
Strategy	**4.1.3**	**Develop an inventory strategy for the urban forest.**
Metric	4.1.3.1	Urban Forest Inventory Update.
Strategy	**4.1.4**	**Maintain an investment level that supports the Arbor Day Foundation's Tree City USA Designations.**
Metric	4.1.4.1	Annual Maintenance of Tree City USA Designations.
Strategy	**4.1.5**	**Pursue a perpetual care and forest resiliency endowment program.**
Metric	4.1.5.1	Urban Forest Fund Progress.

URBAN FORESTRY FUND - 116-80-963

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Transfer from General Fund	-	-	-	115,000
Total	**-**	**-**	**-**	**115,000**
EXPENDITURES				
Operating Expenditures	-	-	-	115,000
Total	**-**	**-**	**-**	**115,000**
Excess of Revenues				
Over <Under> Expenditures:	**-**	**-**	**-**	**-**
Beginning Cash Balance				
	-	**-**	**-**	**-**
Ending Cash Balance				
	-	**-**	**-**	**-**

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Interfund Transfers Totals					
381000-001	Transfer from General Fund	-	-	-	115,000
	Interfund Transfers Totals	**-**	**-**	**-**	**115,000**
	Fund 116 - Urban Forestry Fund Totals	**-**	**-**	**-**	**115,000**

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
3404	Contract Svc. - Other	-	-	-	115,000
	Operating Services Totals	**-**	**-**	**-**	**115,000**
	Cost Center 963 - Urban Forestry Totals	**-**	**-**	**-**	**115,000**

TRANSPORTATION FUND - NON-DEPARTMENTAL - TRANSPORTATION FUND - 301-80-205

The Transportation Fund accounts for all transportation projects not related to the Airport. The main funding source for these projects is grant proceeds. Other funding sources include gasoline taxes collected in the General Fund, and impact fees, which are transferred to the Transportation Fund.

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Grants	656,290	7,902,417	8,023,842	6,119,953
Transfer from General Fund	1,975,000	2,075,600	2,075,600	2,075,000
Transfer from Impact Fee Fund	800,000	200,000	200,000	200,000
Lease/Subscriptions	182,092	-	-	-
Debt Proceeds	-	8,034,000	8,093,013	-
Interest Earnings	202,657	60,000	235,000	80,000
Total	**3,816,039**	**18,272,017**	**18,627,455**	**8,474,953**
EXPENDITURES				
Pollard Road CSX Extension	1,327,994	7,900,000	5,783,591	4,325,394
East Lake Howard Sidewalk Project	-	500,000	1,411,744	-
Motor Pool Road Project	-	900,000	170,036	1,000,000
3rd Street NW	-	-	-	3,000,000
Design Ave C SE, 3rd St NW, 6th St SW	1,002,893	495,000	2,060,058	-
Avenue K Project	709,242	2,236,157	1,813,382	-
Lake Howard Sidewalk Project	-	1,000,000	-	-
Quiet Zone	-	359,378	-	359,378
S Lake Howard West	-	1,500,000	-	1,500,000
6th, 8th, 9th & CGB Intersection Improvements	-	1,900,000	-	1,900,000
E. Lake Howard Pedestrian Enhancements	-	-	-	500,000
Lake Elbert Connections Trail	-	662,023	-	-
TIP	1,274,893	2,000,000	2,000,000	2,000,000
Sidewalks	-	75,000	-	75,000
CEI Services for Projects	130,141	250,000	839,235	1,105,000
IT Subscriptions, Licenses	151,092	-	-	-
Debt Cost of Issuance	46,500	33,335	-	-
Principal and Interest	-	100,537	-	-
Total	**4,642,755**	**19,911,430**	**14,078,046**	**15,764,772**
Excess of Revenues				
Over <Under> Expenditures:	**(826,716)**	**(1,639,413)**	**4,549,409**	**(7,289,819)**
Beginning Cash Balance:				
	6,914,925	**6,315,452**	**6,315,452**	**10,864,861**
Ending Cash Balance:				
	6,315,452	**4,676,039**	**10,864,861**	**3,575,042**

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
State Grant Revenue					
334200-002	Grant - Misc	-	4,152,211	6,411,612	750,000
334414-000	Grant - FDOT	656,290	3,750,206	1,612,230	5,369,953
	State Grant Revenue Totals	**656,290**	**7,902,417**	**8,023,842**	**6,119,953**
Interest Earnings					
361100-000	Interest on Investments	202,658	60,000	235,000	80,000
	Interest Earnings Totals	**202,658**	**60,000**	**235,000**	**80,000**
Debt Proceeds					
383100-000	Leases/Subscriptions - Financial Agreements	182,092	-	-	-
384000-000	Debt Proceeds	-	8,034,000	-	-
	Debt Proceeds Totals	**182,092**	**8,034,000**	**-**	**-**
Interfund Transfers					
381000-001	Transfer from General Fund	1,975,000	2,075,600	2,075,600	2,075,000
381000-114	Transfer from Impact Fee Fund	800,000	200,000	200,000	200,000
381000-303	Transfer from 2023 Bond Fund	-	-	8,093,012	-
	Interfund Transfers Totals	**2,775,000**	**2,275,600**	**10,368,612**	**2,275,000**
	Fund 301 - Transportation Fund Totals	**3,816,039**	**18,272,017**	**18,627,454**	**8,474,953**

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Operating Services					
3101	Prof. Svc.-Engineering	-	495,000	740,000	855,000
3105	Prof.Svc.-Other	95,678	-	80,000	-
4605	Rep & Mtn Spec-Bud Detailed Only	1,274,893	2,000,000	2,000,000	2,000,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	151,092	-	-	-
	Operating Services Totals	**1,521,663**	**2,495,000**	**2,820,000**	**2,855,000**
Capital					
6218	Pollard Road CSX Extension	1,327,994	7,900,000	5,783,591	4,325,394
6301	Other Capital Improvements	1,712,135	9,132,558	5,455,220	8,334,378
6311	Professional Service-Capitalized	34,464	250,000	19,235	250,000
	Capital Totals	**3,074,593**	**17,282,558**	**11,258,046**	**12,909,772**
Debt Service					
7102	Principal on Debt	46,016	-	-	-
7202	Interest on Debt	484	100,537	-	-
7302	Bond Issue Costs	-	33,335	-	-
	Debt Service Totals	**46,500**	**133,872**	**-**	**-**
	Cost Center 205 - Transportation Fund Totals	**4,642,756**	**19,911,430**	**14,078,046**	**15,764,772**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	285,000	Ave C SE Design
		285,000	3rd St NW Design
		285,000	6th St SW Design
4605	Rep & Mtn Spec - Bud Detailed Only	2,000,000	Transportation Improvement Plan
6301	Other Capital Improvements	3,000,000	3rd Street NW
		1,900,000	Intersection Improvements 6th, 8th, and 9th at CGB
		1,500,000	S Lake Howard West
		1,000,000	Motor Pool Rd Reconstruction
		500,000	E Lake Howard Pedestrian Enhancements
		359,378	Quiet Zone Construction
		75,000	Sidewalks
6311	Professional Services - Capitalized	250,000	CEI Services for Transportation Projects

CAPITAL PROJECT FUND - 306-80-413

Capital projects funds are used to account for financial resources used for the acquisition or construction of capital facilities. These include land, improvements to land, buildings and building improvements and infrastructure. The Capital Project Fund is the result of bond issuances and interfund transfers to fund the City's construction projects. Bond Series 2015, provided debt proceeds of $13,205,0000. Bond Series 2021 included taxable and non-taxable bonds, $4,390,000 and $17,245,000, respectively.

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Budget	2025 Final Budget
REVENUES				
Polk County CDBG	819,485	448,465	344,487	-
Tourism Development Council	-	4,200,000	5,000,000	-
Grants	-	733,559	300,000	-
Interest Earnings	2,249,575	600,000	2,800,000	1,000,000
Transfer from Bond Fund/County Debt Proceeds	-	10,125,666	10,110,843	-
Transfer from General Fund	5,876,218	10,594,619	10,594,619	1,480,000
Transfer from Florence Villa CRA	-	150,000	150,000	-
Transfer from Impact Fee Fund	250,000	1,209,075	1,209,075	150,000
Transfer from Utility Fund	-	27,240	-	-
Transfer from Dark Fiber Fund	-	58,240	-	-
Transfer from Internal Service Fund	-	275,000	250,000	-
Total	**9,195,278**	**28,421,864**	**30,759,024**	**2,630,000**
EXPENDITURES				
Lake Conine Recreation	622,263	3,000,642	66,444	2,934,198
WHRCC	504,526	21,617,950	503,514	21,822,303
Lake Maude Complex	420,650	3,352,709	2,775,030	-
Chain Of Lakes Complex	-	17,820,200	542,017	24,646,906
Lake Elbert Connections	126,290	6,796,689	2,141,761	3,628,767
Fire Station #4	308,791	6,835,006	4,000,000	2,835,006
Fire Station #5	-	2,164,954	-	2,164,954
Building Fund	-	6,000,000	40,115	5,959,885
Nora Mayo HVAC	-	1,500,000	-	1,420,085
Rowdy Gaines Pool	-	2,000,000	29,995	1,970,000
Lake Silver Abatement	-	750,000	-	750,000
Diamond Plex Renovations	-	-	-	1,000,000
Capital Improvements	449,883	-	-	-
Principal and Interest	144,770	312,101	144,770	144,770
Contingency	-	264,258	-	-
Total	**2,577,173**	**72,414,509**	**10,243,646**	**69,276,874**
Excess of Revenues Over <Under> Expenditures:	**6,618,105**	**(43,992,645)**	**20,515,378**	**(66,646,874)**
Beginning Cash Balance:	**42,957,071**	**49,575,176**	**49,575,176**	**70,090,554**
Ending Cash Balance:	**49,575,176**	**5,582,531**	**70,090,554**	**3,443,680**

CAPITAL PROJECT FUND - 306-80-413

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
County Revenue					
337700-100	Grant - County Tourist Development	-	4,200,000	5,000,000	-
	County Revenue Totals	**-**	**4,200,000**	**5,000,000**	**-**
Federal Grant Revenue					
331554-505	CDBG - Current Year	215,509	448,465	-	-
331700-100	Grant - CDBG	303,976	-	344,487	-
	Federal Grant Revenue Totals	**519,485**	**448,465**	**344,487**	**-**
Other Grant Revenue					
337200-400	Grant - Misc	-	250,000	-	-
	Other Grant Revenue Totals	**-**	**250,000**	**-**	**-**
Interest Earnings					
361100-000	Interest on Investments	1,479,407	400,000	2,800,000	1,000,000
	Interest Earnings Totals	**1,479,407**	**400,000**	**2,800,000**	**1,000,000**
Debt Proceeds					
339000-000	County Debt Proceeds	-	83,666	-	-
384000-000	Debt Proceeds	-	10,042,000	-	-
	Debt Proceeds Totals	**-**	**10,125,666**	**-**	**-**
Interfund Transfers					
381000-001	Transfer from General Fund	5,876,218	5,208,600	5,208,600	1,480,000
381000-109	Transfer from Florence Villa CRA	-	150,000	150,000	-
381000-114	Transfer from Impact Fee Fund	250,000	1,209,075	1,209,075	150,000
381000-303	Transfer from 2023 Bond Fund	-	-	10,110,843	-
381000-305	Transfer from 2021 Bond - Cap. Project Fund	-	3,120,270	3,120,270	-
381000-402	Transfer from Utility Fund	-	27,240	-	-
381000-406	Transfer from Dark Fiber Fund	-	58,240	-	-
381000-501	Transfer from Internal Service Fund	-	250,000	250,000	-
	Interfund Transfers Totals	**6,126,217**	**10,023,425**	**20,048,788**	**1,630,000**
	Fund 306 - 2015 Construction Fund Totals	**8,125,109**	**25,447,556**	**28,193,275**	**2,630,000**

CAPITAL PROJECT FUND - 306-80-413

BUDGETED EXPENDITURES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenditures					
Capital					
6209	Lake Maude Rec Complex	420,650	3,352,709	2,775,030	-
6225	WHRCC Improvements	504,526	21,617,950	503,514	21,822,303
6235	Skate Park / MLK Park	76,495	-	-	-
6239	Lake Elbert Connections - Trail	126,290	6,796,689	2,141,761	3,628,767
6240	Lake Conine Recreation	-	-	66,444	2,934,198
6301	Other Capital Improvements	-	10,250,000	70,110	9,679,885
6301-730	Other Capital Improvements - Nora Mayo Hall	-	-	-	1,420,085
6306	Market Piazza - 4th St Surface Lot - Dog Park	123,438	-	-	-
6320	Ballfields	249,950	17,820,200	542,017	24,646,906
6807	Fire Station - #3, #4, #5	-	-	4,000,000	4,999,960
	Capital Totals	**1,501,349**	**59,837,548**	**10,098,876**	**69,132,104**
Debt Service					
7102	Principal on Debt	-	119,285	119,285	123,528
7202	Interest on Debt	29,582	151,150	25,485	21,242
7302	Bond Issue Costs	-	41,666	-	-
	Debt Service Totals	**29,582**	**312,101**	**144,770**	**144,770**
Reserves					
9500	Reserve for Contingencies	-	264,258	-	-
	Reserves Totals	**-**	**264,258**	**-**	**-**
	Cost Center 413 - 2015 Construction Fund Totals	**1,530,931**	**60,413,907**	**10,243,646**	**69,276,874**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
6301	Other Capital Improvements	5,959,885	Construction Building Facility
		1,970,000	Rowdy Gaines Olympic Pool Renovations
		1,000,000	DiamondPlex Renovations
		750,000	Lake Silver Abatement
6301-730	Other Cap Imp - Nora Mayo Hall	1,420,085	HVAC Renovations
6320	Ballfields	24,646,906	Chain of Lakes Renovations
7102	Principal on Debt	123,528	COL Energy Efficient Project (Utility Fund)
7202	Interest on Debt	21,242	COL Energy Efficient Project (Utility Fund)

SOLID WASTE FUND

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Budget	2025 Final Budget
REVENUES				
Franchise Fee	27,982	29,000	28,000	29,000
Trash Pickup Charges	21,997	15,000	33,000	30,000
Residential	5,122,167	4,745,000	5,196,000	5,150,000
Commercial	3,812,891	3,557,000	3,806,000	3,750,000
Municipal	112,138	115,000	108,000	105,000
Private Hauler Roll Off Fees	129,271	120,000	159,000	135,000
Recycling	794,542	750,000	797,000	785,000
Roll-Off Pull Revenue	179,307	170,000	167,000	165,000
Miscellaneous Revenues	23,022	4,000	100	-
Interest Earnings	181,090	80,000	258,000	80,000
Sales of Assets	5,853	-	66,300	-
Total	**10,410,260**	**9,585,000**	**10,618,400**	**10,229,000**
EXPENSES				
Commercial Collection	2,345,395	2,622,264	2,561,762	2,831,618
Residential Collection	4,865,890	6,232,940	5,838,706	7,337,678
General Fund Support	1,228,000	1,228,000	1,228,000	1,228,000
Transfer to Self Insurance Fund	29,598	-	-	-
Non-Departmental	1,841,939	663,016	658,179	856,563
Total	**10,310,822**	**10,746,220**	**10,286,647**	**12,253,859**
Excess of Revenues				
Over <Under> Expenses:	**99,438**	**(1,161,220)**	**331,753**	**(2,024,859)**
Beginning Unrestricted Cash:				
	2,958,386	**1,366,950**	**2,850,325**	**3,182,078**
Ending Unrestricted Cash:				
	2,850,325	**205,730**	**3,182,078**	**1,157,219**

SOLID WASTE FUND

MISSION STATEMENT

To provide the citizens of Winter Haven with an efficient waste reduction, recycling, and disposal system, which protects the public health, safety, and human environment of Winter Haven.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	4	ENVIRONMENTAL STEWARDSHIP
Goal	**4.2**	**Leverage partnerships and implement best practices to ensure a clean environment for all Citizens.**
Strategy	**4.2.1**	**Expand partnerships with community organizations who support the mission to improve the environment and beautify the community.**
Metric	4.2.1.1	Number of Partners.
Metric	4.2.1.2	Number of Outreach Events / Presentations.
Strategy	**4.2.2**	**Develop and implement a litter and dumping mitigation plan.**
Metric	4.2.2.1	Strategy Developed.
Metric	4.2.2.2	Public Education Campaign Reach.
Metric	4.2.2.3	Disposal Events Hosted.
Metric	4.2.2.4	Tons of Litter Collected.
Strategy	**4.2.3**	**Review and update relevant sections of the code to further enhance solid waste services and address related environmental concerns.**
Metric	4.2.3.1	Adoption of updated code.
Strategy	**4.2.4**	**Additional 4.2 Metrics**
Metric	4.2.4.1	Solid Waste customer interactions (i.e. cans emptied).
Metric	4.2.4.2	Residential Solid Waste customers.
Metric	4.2.4.3	Commercial Solid Waste customers.
Metric	4.2.4.4	Solid Waste tonnage collected.
Metric	4.2.4.5	Solid waste collection routes completed on time.

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Franchise Fees Totals					
313700-000	Franchise Fee-Solid Waste	27,982	29,000	28,000	29,000
	Franchise Fees Totals	**27,982**	**29,000**	**28,000**	**29,000**
Misc - Physical Environment					
343411-000	SW-Trash Pickup Charges	21,997	15,000	33,000	30,000
343412-000	SW-Residential	5,122,167	4,745,000	5,196,000	5,150,000
343413-000	SW-Commercial	3,812,891	3,557,000	3,806,000	3,750,000
343414-000	SW-Municipal	112,138	115,000	108,000	105,000
343452-000	SW-Other Revenue	105	1,000	100	-
343453-000	SW-Private Hauler Roll Off Fees	129,271	120,000	159,000	135,000
343618-050	Late Fees	-	3,000	-	-
343700-000	SW-Recycling Fee Residential	603,501	560,000	610,000	600,000
343700-050	SW Recycling Fee Commercial	191,041	190,000	187,000	185,000
343900-650	SW-Roll-Off Pull Revenue	179,307	170,000	167,000	165,000
	Misc - Physical Environment Totals	**10,172,418**	**9,476,000**	**10,266,100**	**10,120,000**
Interest Earnings					
361100-000	Interest on Investments	181,090	80,000	258,000	80,000
	Interest Earnings Totals	**181,090**	**80,000**	**258,000**	**80,000**
Misc - Sales					
364414-000	Sale of Assets-Capital	5,853	-	66,300	-
	Misc - Sales Totals	**5,853**	**-**	**66,300**	**-**
Misc - Other Revenues					
346900-100	Hurricane Receipts - Insurance	21,895	-	-	-
369000-000	Miscellaneous Revenue	1,021	-	-	-
	Misc - Other Revenues Totals	**22,917**	**-**	**-**	**-**
	Fund 401 - Solid Waste Fund Totals	**10,410,260**	**9,585,000**	**10,618,400**	**10,229,000**

SOLID WASTE FUND - PUBLIC SERVICES - COMMERCIAL COLLECTION - 401-09-306

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	472,511	534,323	492,705	597,756
1401	Overtime	20,852	13,000	17,908	15,000
2101	FICA Taxes	36,187	41,870	37,140	46,876
2201	General Pension Fund Contrib	54,581	35,498	47,239	45,846
2204	401(a) Pension Contribution	21,887	37,566	29,020	42,520
2301	Life, Health & Vision Insurance	90,566	150,744	94,909	123,646
2302	Director's Life & Disability	-	888	-	2,500
2303	Disability Benefit - 401(a) Participants	519	632	415	687
2401	Workers' Compensation	16,121	17,094	24,215	24,741
2501	Unemployment Compensation	651	-	-	-
2900	Education Benefit	-	3,400	-	-
	Personnel Services Totals	**713,874**	**835,015**	**743,551**	**899,572**
Operating Services					
3105	Prof.Svc.-Other	46,617	41,000	21,210	97,500
3401	Contract Svc.-Custodial	4,287	7,600	2,000	1,950
3404	Contract Svc. - Other	2,072	-	-	-
3406	Interdept Billing / Filing Fee	39,250	35,000	41,000	43,000
3407	Ins.-Claims Deductibles	11,308	-	-	-
4001	Travel-Non local	9,317	3,000	3,000	3,000
4003	Training-Required-Instructional	250	4,000	6,611	4,000
4004	Travel-Local Mileage & Comm. Exp	-	100	-	100
4101	Telecommunication	-	15,000	15,000	15,000
4201	Postage	116	300	300	300
4301	Utility Svcs - Electric	10,314	9,500	10,671	11,205
4302	Utility Svcs - Water	10,543	8,200	10,663	10,930
4303	Utility Svcs - Sewer	1,278	1,300	1,386	1,421
4305	Utility Svcs - Refuse	1,018	1,000	942	966
4406	County Landfill	696,457	740,000	700,000	740,000

SOLID WASTE FUND - PUBLIC SERVICES - COMMERCIAL COLLECTION - 401-09-306

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4601	Rep & Mtn Equipment	-	1,000	2,250	1,000
4602	Rep & Mtn Building & Grounds	6,002	10,000	8,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	60,000	60,000	-
4606	Rep & Mtn Vehicle Base Cost	83,296	82,848	82,848	82,848
4607	Rep & Mtn Automotive Parts	183,118	118,000	208,000	118,000
4608	Rep & Mtn Automotive Labor	186,673	120,000	120,000	120,000
4620	Rep & Mtn Contracts	4,047	2,900	2,900	2,900
4631	Rep & Mtn Container & Hobo Repl	128,692	75,000	145,000	75,000
4702	Printing & Binding	569	600	1,200	600
4802	Promotional/Marketing	4,755	100	-	100
4803	Community Involvement	140	-	-	-
5101	Office Supplies	769	1,000	5,500	1,000
5102	Tools,Equip under $1,000	46,965	48,000	300	-
5203	Motor Fuels & Lubricants	134,442	160,000	140,000	160,000
5204	Copier Use & Supplies	2,092	1,600	1,600	1,600
5205	Motor Fuel, Non Motor Pool	-	-	100	-
5208	Uniform, Protect Clothing	2,432	3,200	3,200	3,200
5209	Housekeeping Supplies	521	1,850	1,850	1,850
5230	Residential/Commercial Containers	-	-	-	65,000
5401	Memberships & Subscriptions	3,731	1,800	700	1,800
5402	IT Subscriptions, Licenses, Maintenance Renewals	375	34,500	29,000	32,200
5404	Employee Dev-Material & Training	1,965	2,000	-	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	-	500	500	500
5406	Employee Dev-Food & Supplies	209	200	200	200
5407	Employee Dev-Recog & Apprec	122	200	200	200
5604	Employee Relations	54	-	-	-
	Operating Services Totals	**1,623,796**	**1,591,298**	**1,626,131**	**1,609,370**
Capital					
6301	Other Capital Improvements	-	3,871	-	-
6402	Machinery & Equipment	-	49,500	49,500	143,000
6403	Capital Depletion Reserve	-	135,080	135,080	172,176
	Capital Totals	**-**	**188,451**	**184,580**	**315,176**
Grant & Aid					
8203	Keep Winter Haven Beautiful	7,725	7,500	7,500	7,500
	Grant & Aid Totals	**7,725**	**7,500**	**7,500**	**7,500**
	Cost Center 306 - Commercial Collection Totals	**2,345,396**	**2,622,264**	**2,561,762**	**2,831,618**

AUTHORIZED PERSONNEL

COMMERCIAL COLLECTION	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Works Department Director	41	46.11 -	0.80		0.80	0.80		0.80	0.80		0.80
Assistant Public Works Director	37	38-19 - 65.05	0.20		0.20	0.20		0.20	0.20		0.20
Solid Waste Superintendent	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Commercial Collection Crew Leader	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Ecosystem and Asset Analyst	27	24.01 - 40.90	0.10		0.10	0.10		0.10	0.10		0.10
Admin Support Specialist	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Bus. and Special Initiatives Analyst	26	22.94 - 39.07				0.20		0.20	0.20		0.20
Commercial Refuse Operator	21	18.30 - 24.74	4.00		4.00	5.00		5.00	5.00		5.00
Container Technician	21	18.30 - 24.74	0.50		0.50	0.50		0.50	0.50		0.50
Diversified Operator	21	18.30 - 24.74	2.00		2.00	1.00		1.00	1.00		1.00
Total Commercial Collection			**10.60**	**0.00**	**10.60**	**10.80**	**0.00**	**10.80**	**10.80**	**0.00**	**10.80**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	60,000	Solid Waste Facility Improvements
		37,500	Solid Waste Consulting
4631	Rep & Mtn Container & Hobo Repl	75,000	Repair and Maintenance of Dumpsters and Roll Off Containers
5230	Residential/Commercial Containers	60,000	Commercial Dumpsters
		25,000	Roll Off Containers
		(20,000)	Budget Adjustment
6402	Machinery & Equipment	93,000	30 Yard Compactor - Advent Health Field House
		50,000	Capital Depletion Shortage #4323
8203	Keep Winter Haven Beautiful	7,500	Grant & Aid

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	1,069,514	1,381,093	1,145,175	1,552,986
1401	Overtime	139,197	83,000	149,403	90,000
2101	FICA Taxes	86,625	112,003	92,804	125,688
2201	General Pension Fund Contrib	41,186	43,677	48,086	55,479
2204	401(a) Pension Contribution	62,756	82,063	69,019	91,610
2301	Life, Health & Vision Insurance	314,638	521,586	337,419	523,636
2303	Disability Benefit - 401(a) Participants	1,577	1,970	936	2,201
2401	Workers' Compensation	48,571	55,526	55,526	80,980
2501	Unemployment Compensation	465	-	-	-
	Personnel Services Totals	**1,764,528**	**2,280,918**	**1,898,368**	**2,522,580**
Operating Services					
3105	Prof.Svc.-Other	63,606	50,000	-	97,500
3401	Contract Svc.-Custodial	-	7,500	1,000	3,900
3404	Contract Svc. - Other	384,370	50,000	180,000	50,000
3406	Interdept Billing / Filing Fee	51,222	36,000	56,000	60,000
3407	Ins.-Claims Deductibles	72,052	-	-	-
4001	Travel-Non local	3	2,000	2,000	2,000
4003	Training-Required-Instructional	-	3,500	3,500	3,500
4004	Travel-Local Mileage & Comm. Exp	-	100	100	100
4101	Telecommunication	16	15,000	200	15,000
4202	Freight & Express Charges	2,670	-	-	-
4301	Utility Svcs - Electric	-	-	76	80
4401	Rentals & Leases	-	37,820	24,180	10,000
4406	County Landfill	1,068,705	1,000,000	985,000	1,000,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	60,000	200	-
4606	Rep & Mtn Vehicle Base Cost	222,912	189,132	222,912	222,912
4607	Rep & Mtn Automotive Parts	350,393	257,000	257,000	300,000
4608	Rep & Mtn Automotive Labor	272,837	165,000	165,000	182,000

SOLID WASTE FUND - PUBLIC SERVICES - RESIDENTIAL COLLECTION - 401-09-307

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4624	Rep & Mtn Outside Svc	-	-	100	-
4631	Rep & Mtn Container & Hobo Repl	-	8,000	8,000	6,000
4702	Printing & Binding	661	7,000	1,000	5,000
4801	Advertising	8,845	-	-	-
4802	Promotional/Marketing	22,465	-	-	5,000
5101	Office Supplies	1,802	1,600	1,800	1,600
5102	Tools,Equip under $1,000	28,065	7,000	1,200	7,000
5203	Motor Fuels & Lubricants	318,015	350,000	350,000	386,000
5208	Uniform, Protect Clothing	7,035	13,000	13,000	14,857
5209	Housekeeping Supplies	949	700	700	700
5230	Residential/Commercial Containers	216,913	350,500	350,000	350,500
5401	Memberships & Subscriptions	128	800	800	800
5402	IT Subscriptions, Licenses, Maintenance Renewals	126	34,500	10,600	32,200
5404	Employee Dev-Material & Training	34	7,100	7,100	7,100
5405	Empl Dev-Books,Accreditation,Assessmt	-	500	500	500
5406	Employee Dev-Food & Supplies	40	250	250	250
5407	Employee Dev-Recog & Apprec	-	450	450	450
5604	Employee Relations	-	-	100	-
	Operating Services Totals	**3,093,862**	**2,654,452**	**2,642,768**	**2,764,949**
Capital					
6402	Machinery & Equipment	-	474,500	474,500	1,094,000
6403	Capital Depletion Reserve	-	815,570	815,570	948,649
	Capital Totals	**-**	**1,290,070**	**1,290,070**	**2,042,649**
Grant & Aid					
8203	Keep Winter Haven Beautiful	7,500	7,500	7,500	7,500
	Grant & Aid Totals	**7,500**	**7,500**	**7,500**	**7,500**
	Cost Center 307 - Residential Collection Totals	**4,865,890**	**6,232,940**	**5,838,706**	**7,337,678**

AUTHORIZED PERSONNEL

RESIDENTIAL COLLECTION	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	38-19 - 65.05	0.30		0.30	0.30		0.30	0.30		0.30
Assistant Solid Waste Super.	30	27.56 - 46.95	1.00		1.00	1.00		1.00	1.00		1.00
Bus. and Special Initiatives Analyst	26	22.94 - 39.07				0.20		0.20	0.20		0.20
Diversified Operator	24	20.94 - 35.68	3.00	1.00	3.50	3.00	1.00	3.50	3.00	1.00	3.50
Driver Collector	23	20.02 - 34.11	14.00		14.00	14.00		14.00	15.00		15.00
Residential Collection Crew Leader	23	20.02 - 34.11	3.00		3.00	3.00		3.00	3.00		3.00
Trashmaster Operator	23	20.02 - 34.11	7.00		7.00	7.00		7.00	8.00		8.00
Litter Control Coordinator	22	19.14 - 32.60				1.00		1.00	1.00		1.00
Container Technician	21	18.30 - 24.74	0.50		0.50	0.50		0.50	0.50		0.50
Solid Waste Cust. Services Coor.	21	18.30 - 24.74	1.00		1.00	1.00	1.00	1.50	1.00	1.00	1.80
SW Customer Service Rep. III	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Total Residential Collection			**30.80**	**1.00**	**31.30**	**32.00**	**2.00**	**33.00**	**34.00**	**2.00**	**35.30**

FTE Change: Driver Collector - 1.00 FTE; Trashmaster Operator - 1.00 FTE; Solid Waste Customer Services Coordinator - .30 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	60,000	Solid Waste Facility Improvements
		37,500	Solid Waste Consulting
3404	Contract Svc. - Other	50,000	Temporary Solid Waste Workers
5230	Residential/Commercial Containers	350,500	Residential Garbage and Recycle Containers
6402	Machinery & Equipment	770,000	Two Automatic Sideload Garbage Truck
		230,000	Grapple Truck
		47,000	Capital Depletion Shortage #4616
		47,000	Capital Depletion Shortage #4675
8203	Keep Winter Haven Beautiful	7,500	Grant & Aid

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
2301	Life, Health & Vision Insurance	(75,989)	-	-	-
	Personnel Services Totals	**(75,989)**	**-**	**-**	**-**
Operating Services					
4606	Rep & Mtn Vehicle Base Cost	-	2,030	-	2,030
4607	Rep & Mtn Automotive Parts	-	395	-	395
4608	Rep & Mtn Automotive Labor	-	656	-	656
4624	Rep & Mtn Outside Svc	-	1,157	-	1,157
4905	Refunds & Interest	-	2,614	-	2,614
5248	Hurricane Expense	4,750	-	-	-
	Operating Services Totals	**4,750**	**6,852**	**-**	**6,852**
Miscellaneous					
9400	Depreciation	1,081,529	-	-	-
9700	Audit Fees	7,360	7,541	9,556	8,977
	Miscellaneous Totals	**1,088,889**	**7,541**	**9,556**	**8,977**
Transfers					
9109	Transfer to Self Insurance	29,598	-	-	-
9200	Transfer to Dark Fiber Fund	8,400	13,825	13,825	13,825
	Transfers Totals	**37,998**	**13,825**	**13,825**	**13,825**
Admin Allocation Expenses					
9503	Admin-General Govt.	349,179	354,436	354,436	400,862
9900	General Fund Support	1,228,000	1,228,000	1,228,000	1,228,000
	Admin Allocation Expenses Totals	**1,577,179**	**1,582,436**	**1,582,436**	**1,628,862**
Debt Service					
7202	Interest on Debt	1,039	-	-	-
	Debt Service Totals	**1,039**	**-**	**-**	**-**
Insurance					
4501	Ins.-Property	553	880	880	900
4502	Ins.-Liability & Umbrella	26,761	24,047	24,047	18,228
4506	Ins.-Other	2,139	2,406	2,406	3,968
4510	Ins.-Public Official's Liability	3,026	3,373	3,373	3,028
4590	Insurance - OPEB Expense Allocation	97,950	-	-	-
	Insurance Totals	**130,429**	**30,706**	**30,706**	**26,124**

SOLID WASTE FUND - NON-DEPARTMENTAL - SOLID WASTE - 401-80-965

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Internal Svc Charges					
9102	Facility Maintenance	5,169	27,928	27,928	28,470
9105	Human Resources	69,779	126,074	126,074	119,773
9107	Technology Services	98,592	95,654	95,654	251,680
	Internal Svc Charges Totals	**173,540**	**249,656**	**249,656**	**399,923**
Pension Expenditures					
3600	Pension Expense - GASB 68 Allocation	161,702	-	-	-
	Pension Expenditures Totals	**161,702**	**-**	**-**	**-**
Cost Center	**965 - Solid Waste Non-Departmental Totals**	**3,099,537**	**1,891,016**	**1,886,179**	**2,084,563**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

UTILITY FUND

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Budget	2025 Final Budget
REVENUES				
Water Sales	17,822,077	16,174,300	17,935,000	18,631,775
Sewer Charges	14,666,965	13,468,000	14,673,000	15,960,875
Hydrants / Fire Sprinklers	14,766	12,580	12,580	12,380
Service Charges / Set	1,825,660	1,416,200	2,045,700	1,946,200
Interest Earnings	3,090,345	796,000	3,461,515	715,000
Water / Sewer Impact Fees	7,008,672	5,400,000	10,900,000	16,350,000
Fees-Admin Acct Svc/Eng Inspection	1,372,255	1,360,000	1,350,000	1,410,750
Fees - Repair and Replacement	-	-	-	1,000,000
Fees - Polk Reginal water cooperative	-	-	-	650,000
Refuse Billing Fee	90,472	78,000	98,000	85,000
Miscellaneous Revenues	1,710,983	3,419,987	1,274,882	869,350
Grants	2,745,514	4,205,233	1,741,974	6,433,014
Sale of Assets	-	483,000	27,350	-
Debt Proceeds	-	23,435,000	-	16,200,000
Transfer from 2023 Bond Fund	-	-	8,087,588	-
Total	**50,347,709**	**70,248,300**	**61,607,589**	**80,264,344**
EXPENSES				
Customer Account Services	1,260,127	1,553,729	1,302,006	1,695,540
Water Plants	3,567,360	12,833,973	4,981,584	12,560,025
Wastewater Plant # 2	1,637,744	2,843,097	2,428,211	2,014,606
Utility Engineering	1,292,343	14,283,285	13,528,336	8,999,527
Administration	1,553,129	2,807,257	3,951,632	2,977,207
Wastewater Plant # 3	5,145,120	9,708,777	6,564,232	8,880,225
Utility Services Maintenance	2,858,190	11,034,454	6,022,369	3,716,662
Lift Stations/ WW Maintenance	3,628,531	19,079,955	13,838,156	7,843,333
Reuse Distribution	109,033	4,013,820	575,531	4,719,000
Utility Repairs and Replacement	-	-	-	3,905,000
Meter Services	1,478,616	1,468,446	1,352,107	2,728,008
Non-Departmental	15,325,954	12,479,966	12,671,730	14,794,738
Total	**37,856,147**	**92,106,759**	**67,215,894**	**74,833,871**
Excess of Revenues				
Over <Under> Expenses:	**12,491,562**	**(21,858,459)**	**(5,608,305)**	**5,430,473**
Beginning Available Cash:				
	39,313,242	**24,390,098**	**51,033,813**	**45,425,508**
Ending Available Cash:				
	51,033,813	**2,531,639**	**45,425,508**	**50,855,981**

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Federal Grant Revenue					
331200-600	Grant - FEMA (Fed Emerg Mgmt)	-	400,000	250,000	250,000
	Federal Grant Revenue Totals	**-**	**400,000**	**250,000**	**250,000**
Other Grant Revenue					
337200-400	Grant - Misc	2,202,034	-	-	1,500,000
337300-100	Grant - SWFWMD	207,306	675,000	1,091,974	350,000
338300-000	Grant - DEP	336,174	3,130,233	400,000	4,333,014
	Other Grant Revenue Totals	**2,745,514**	**3,805,233**	**1,491,974**	**6,183,014**
Misc - Physical Environment					
343343-900	Fees-Admin Acct Svc/Eng Inspect.	1,372,255	1,360,000	1,350,000	1,410,750
343360-000	Fee-Repair and Replacement	-	-	-	1,000,000
343370-000	Fees-Polk Regional Water Cooperative	-	-	-	650,000
343618-050	Late Fees	753,109	620,000	770,000	750,000
343900-500	Misc Sales - Recycling material	8,035	1,000	9,000	-
	Misc - Physical Environment Totals	**2,133,399**	**1,981,000**	**2,129,000**	**3,810,750**
Interest Earnings					
361004-000	Interest-Other	149,429	-	2,689	-
361100-000	Interest on Investments	1,418,193	400,000	1,449,099	300,000
361100-200	Interest - Leased Assets	35,213	-	-	-
361102-000	Interest-Meter Deposit	128,208	-	-	-
361103-000	Interest-Bond Investment	264,511	60,000	337,396	50,000
361103-500	Interest on Reuse Investment Account - In Lieu of Installation	43,775	16,000	62,991	15,000
361104-000	Interest on Wastewater Exp. Fee	711,936	200,000	1,069,378	250,000
361105-000	Interest on Water Exp.	126,414	40,000	277,483	50,000
361106-000	Interest on Renewal & Repl.	212,666	80,000	262,479	50,000
	Interest Earnings Totals	**3,090,345**	**796,000**	**3,461,515**	**715,000**
Misc - Sales					
364413-000	Sale of Assets-Surplus	-	5,000	1,200	-
364414-000	Sale of Assets-Capital	-	478,000	26,150	-
	Misc - Sales Totals	**-**	**483,000**	**27,350**	**-**

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Misc - Other Revenues					
346900-100	Hurricane Receipts - Insurance	111,190	-	14,900	-
363100-000	Contributions- Developers	7,686,234	-	1,671,864	-
366100-000	Donation	6,500	-	-	-
369000-000	Miscellaneous Revenue	8,287	2,492,584	137,618	-
369000-415	NSF Fee Recoveries	27,848	20,000	28,000	15,000
369000-416	Recovery-Accts No Longer Current	21,979	16,000	23,000	15,000
369000-417	Service Line Warranty Royalty	5,361	5,000	2,854	2,000
369006-000	Other Revenue	8,255	50,000	1,107	-
369900-000	Lien Search Fee	21,275	20,000	18,000	15,000
369908-000	SW-Refuse Billing	90,472	78,000	98,000	85,000
389800-000	Payment in Lieu of Reuse Line Installation	606,146	125,000	200,000	-
	Misc - Other Revenues Totals	**8,593,548**	**2,806,584**	**2,195,343**	**132,000**
Debt Proceeds					
384000-000	Debt Proceeds	-	23,435,000	-	16,200,000
	Debt Proceeds Totals	**-**	**23,435,000**	**-**	**16,200,000**
Misc - Rent and Royalty					
362100-000	Rental-Misc Other	58,371	70,403	70,403	72,350
	Misc - Rent and Royalty Totals	**58,371**	**70,403**	**70,403**	**72,350**
Interfund Transfers					
381000-303	Transfer from 2023 Bond Fund	-	-	8,087,588	-
	Interfund Transfers Totals	**-**	**-**	**8,087,588**	**-**
Water Revenues					
343611-000	Water/Resid/Inside City	6,723,998	6,180,000	6,800,000	7,106,000
343611-500	Water/Reuse/Res/Inside	504,254	410,000	570,000	595,650
343612-000	Water/Resid/Outside City	5,138,412	4,620,000	5,050,000	5,277,250
343613-000	Water Comm/Inside City	3,862,790	3,565,000	3,900,000	3,997,500
343613-500	Water/Reuse/Com/Inside	70,970	53,300	100,000	102,500
343614-000	Water/Comm/Outside City	1,039,329	915,000	1,025,000	1,050,625
343615-000	Water/Munic./Inside City	482,324	430,000	490,000	502,250
343615-500	Water/Reuse/Muni/Inside	-	1,000	-	-
343617-000	UT Service Charges - Inside City	438,011	320,000	490,000	475,000
343617-050	Reconnect Fee - Inside	329,959	265,000	385,000	350,000
343617-100	Reconnect Fee - Outside	146,687	125,000	170,000	150,000
343617-500	UT Service Charges - Reuse Water	1,200	1,200	700	1,200
343618-000	UT Service Charges - Outside City	188,003	165,000	175,000	170,000

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
343619-000	Water-Fees-Tap and Meter Set	721,800	540,000	825,000	800,000
343619-050	Water-Fee-Water Systm Expansion	1,795,216	1,300,000	3,400,000	5,100,000
343620-000	Water-Fee-Water Line Extension	74,627	-	-	-
343621-000	Water-Fee-Prvt Hydrants-IS	9,606	8,000	7,500	7,500
343622-000	Water-Fee-Prvt Hydrants-OS	182	180	180	180
343623-000	Water-Fee-Fire Sprinklers-IS	4,779	4,200	4,700	4,500
343624-000	Water-Fee-Fire Sprinklers-OS	199	200	200	200
	Water Revenues Totals	**21,532,346**	**18,903,080**	**23,393,280**	**25,690,355**
Sewer Revenues					
343619-150	Sewer-Fee-Sewer Tap Inspection	24,479	24,000	28,000	25,000
343631-000	Sewer/Resid./Inside	7,163,029	6,660,000	7,250,000	7,938,750
343632-000	Sewer/Resid./Outside	2,364,504	2,120,000	2,375,000	2,600,625
343633-000	Sewer/Comm./Inside	3,867,464	3,600,000	3,800,000	4,085,000
343634-000	Sewer/Comm./Outside City	1,148,222	960,000	1,125,000	1,209,375
343635-000	Sewer/Munic./Inside	99,267	104,000	95,000	102,125
343636-000	Sewer-Fee-Wastewater Sys. Expan	5,213,456	4,100,000	7,500,000	11,250,000
	Sewer Revenues Totals	**19,880,421**	**17,568,000**	**22,173,000**	**27,210,875**
	Fund 402 - Utility Fund Totals	**58,033,942**	**70,248,300**	**63,279,453**	**80,264,344**

UTILITY FUND - CUSTOMER / ACCOUNT SERVICES - 402-03-918

MISSION STATEMENT

To provide accurate, courteous and timely billing and responses to all customers, both internal and external.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	3	INFRASTRUCTURE
Goal	**3.3**	**Ensure an actionable strategy is in place for the future of water resources.**
Strategy	**3.3.5**	**Additional 3.3 Metrics**
Metric	3.3.5.1	Water department customers.
Metric	3.3.5.2	Average water department customer service call times.
Metric	3.3.5.4	After-hours calls answered.
Metric	3.3.5.5	Same-day turn ons.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	675,534	740,336	686,950	832,416
1401	Overtime	17,635	18,000	10,867	14,000
2101	FICA Taxes	51,025	58,013	51,081	64,751
2201	General Pension Fund Contrib	68,014	82,954	80,682	107,133
2204	401(a) Pension Contribution	32,715	36,540	33,844	41,165
2301	Life, Health & Vision Insurance	152,433	187,419	160,346	177,953
2303	Disability Benefit - 401(a) Participants	782	877	478	990
2401	Workers' Compensation	866	908	908	1,332
	Personnel Services Totals	**999,004**	**1,125,047**	**1,025,156**	**1,239,740**
Operating Services					
3105	Prof.Svc.-Other	-	30,000	-	-
3404	Contract Svc. - Other	16,006	68,534	26,377	132,700
4001	Travel-Non local	4,082	9,500	4,500	7,000
4003	Training-Required-Instructional	2,448	8,000	3,000	4,000
4101	Telecommunication	3,508	4,500	4,500	5,500
4201	Postage	174,971	180,000	180,000	185,000
4401	Rentals & Leases	666	700	650	700
4601	Rep & Mtn Equipment	72	100	100	100
4602	Rep & Mtn Building & Grounds	81	500	2,000	3,000
4606	Rep & Mtn Vehicle Base Cost	3,264	3,936	2,592	2,592
4607	Rep & Mtn Automotive Parts	1,004	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	897	1,000	1,000	1,000
4624	Rep & Mtn Outside Svc	64	-	-	-
4702	Printing & Binding	34,041	49,000	35,000	40,000
5101	Office Supplies	2,682	3,100	3,000	3,000
5102	Tools,Equip under $1,000	3,331	6,000	200	4,000
5203	Motor Fuels & Lubricants	475	500	900	1,000
5204	Copier Use & Supplies	1,692	2,000	1,500	1,500
5206	Software & Internal Upgrades	-	50,000	-	50,000

UTILITY FUND - CUSTOMER / ACCOUNT SERVICES - 402-03-918

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5208	Uniform, Protect Clothing	2,147	2,250	2,250	2,500
5209	Housekeeping Supplies	391	800	400	500
5220	Materials-Visual/Photo/Signage	-	-	500	500
5401	Memberships & Subscriptions	269	350	269	350
5402	IT Subscriptions, Licenses, Maintenance Renewals	8,530	-	-	2,865
5407	Employee Dev-Recog & Apprec	445	2,000	2,000	2,000
5985	Over / Short	56	-	200	100
	Operating Services Totals	**261,122**	**423,770**	**271,938**	**450,907**
Capital					
6403	Capital Depletion Reserve	-	4,912	4,912	4,893
	Capital Totals	**-**	**4,912**	**4,912**	**4,893**
	Cost Center 918 - Customer / Account Services Totals	**1,260,126**	**1,553,729**	**1,302,006**	**1,695,540**

AUTHORIZED PERSONNEL

CUSTOMER ACCOUNT SERVICES Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Utility Customer Services Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Assist. Utility Cust. Services Mngr.	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Administrative Systems Coor.	25	21.91 - 37.33				1.00		1.00	1.00		1.00
Utility Customer Service Supervisor	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Utility Payment Services Supervisor	25	21.91 - 37.33	1.00		1.00						
Utility Billing Coordinator	23	20.02 - 34.11	1.00		1.00	1.00		1.00	1.00		1.00
New Build Coordinator	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Utility Billing Clerk	20	17.48 - 29.79	1.00		1.00	1.00		1.00	2.00		2.00
US Customer Service Rep. II	19	16.73 - 28.50	2.00		2.00	2.00		2.00	2.00		2.00
Billing Assistant Clerk	18	16.00 - 27.25				1.00		1.00			
US Customer Service Rep. I	18	16.00 - 27.25	8.00		8.00	8.00		8.00	8.00		8.00
Total Customer Account Services			**17.00**	**0.00**	**17.00**	**18.00**	**0.00**	**18.00**	**18.00**	**0.00**	**18.00**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	50,000	Debt Collection
		27,000	SEW Annual Maintenance
		20,000	Processing Services with Polk County Tax Collector
		20,000	Online Utility Exchange
		14,000	NWS Annual Maintenance
		1,700	Document Shredding

MISSION STATEMENT

Efficiently provide the citizens of the greater Winter Haven area with a safe, high quality and affordable drinking water supply with a strong customer focus and in compliance with regulatory mandates.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.3**	**Ensure an actionable strategy is in place for the future of water resources.**
Strategy	**3.3.5**	**Additional 3.3 Metrics**
Metric	3.3.5.6	Water system reliability: Outages.
Metric	3.3.5.7	Water system reliability: Average duration of outages (hours.)
Metric	3.3.5.13	Water capacity utilized (MGD).
Metric	3.3.5.14	Permitted water capacity utilized.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.4**	**Ensure local government functions are aligned with community safety best practices.**
Strategy	**5.4.5**	**Ensure compliance with regulatory required testing for water, wastewater, and supply infrastructure.**
Metric	5.4.5.1	Publication of the water Consumer Confidence Report.
Metric	5.4.5.2	Water quality complaints.
Metric	5.4.5.3	Precautionary Boil Water Notices issued.
Metric	5.4.5.4	Water sampling tests completed.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	527,486	672,617	474,330	781,096
1401	Overtime	58,262	30,000	115,575	30,000
2101	FICA Taxes	42,708	53,750	43,524	62,095
2201	General Pension Fund Contrib	64,854	84,208	59,303	65,412
2204	401(a) Pension Contribution	17,848	24,310	23,293	38,223
2301	Life, Health & Vision Insurance	125,468	200,712	99,857	201,008
2303	Disability Benefit - 401(a) Participants	432	583	327	918
2401	Workers' Compensation	18,065	14,558	14,558	22,142
	Personnel Services Totals	**855,123**	**1,080,738**	**830,767**	**1,200,894**
Operating Services					
3105	Prof.Svc.-Other	35,661	145,000	51,408	145,000
3404	Contract Svc. - Other	69,160	337,758	75,276	281,258
3407	Ins.-Claims Deductibles	250	5,000	-	-
4001	Travel-Non local	15	2,000	2,000	2,000
4003	Training-Required-Instructional	1,080	10,000	5,000	5,000
4201	Postage	208	150	150	225
4202	Freight & Express Charges	677	600	400	400
4301	Utility Svcs - Electric	679,270	667,600	735,169	771,928
4302	Utility Svcs - Water	29,105	51,200	33,029	33,855
4303	Utility Svcs - Sewer	1,569	1,400	1,532	1,570
4305	Utility Svcs - Refuse	24,575	25,600	24,889	25,511
4601	Rep & Mtn Equipment	282,971	200,000	270,000	293,956
4602	Rep & Mtn Building & Grounds	32,010	100,000	100,000	50,000
4605	Rep & Mtn Spec-Bud Detailed Only	658,266	1,200,000	850,000	270,000
4606	Rep & Mtn Vehicle Base Cost	10,320	10,320	10,320	10,320
4607	Rep & Mtn Automotive Parts	4,994	5,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	2,471	5,000	5,000	5,000
4620	Rep & Mtn Contracts	3,643	3,500	4,000	4,000
4621	Rep & Mtn Seed & Sod	-	100	100	100

UTILITY FUND - WATER PLANTS - 402-08-301

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4622	Rep & Mtn Landscape Material	-	100	200	100
4624	Rep & Mtn Outside Svc	-	500	-	500
4702	Printing & Binding	75	6,500	6,500	7,000
4960	License	875	500	300	1,000
5101	Office Supplies	1,336	2,000	700	2,000
5102	Tools, Equip under $1,000	21,780	5,000	600	6,000
5200	Non-Capital Equip $1,000-$4,999	4,864	4,000	4,000	5,000
5203	Motor Fuels & Lubricants	10,030	18,000	15,000	18,000
5204	Copier Use & Supplies	93	100	500	500
5205	Motor Fuel, Non Motor Pool	7,702	10,000	10,000	10,000
5206	Software & Internal Upgrades	47,690	65,000	-	-
5208	Uniform, Protect Clothing	5,546	8,000	8,000	10,000
5209	Housekeeping Supplies	1,070	2,000	2,000	2,000
5215	Chemicals	748,788	750,000	750,000	900,000
5216	Laboratory Supplies	17,661	15,000	1,000	15,000
5218	Inventory-Central Stores Other	1,691	5,000	5,000	5,000
5220	Materials-Visual/Photo/Signage	750	-	-	-
5401	Memberships & Subscriptions	-	700	500	700
5402	IT Subscriptions, Licenses, Maintenance Renewals	5,100	-	-	5,100
5404	Employee Dev-Material & Training	940	1,300	2,000	2,100
	Operating Services Totals	**2,712,237**	**3,663,928**	**2,979,573**	**2,895,123**
Capital					
6301	Other Capital Improvements	-	7,981,265	1,069,896	8,175,000
6402	Machinery & Equipment	-	59,601	52,907	266,215
6403	Capital Depletion Reserve	-	48,441	48,441	22,793
	Capital Totals	**-**	**8,089,307**	**1,171,244**	**8,464,008**
	Cost Center 301 - Water Plants Totals	**3,567,360**	**12,833,973**	**4,981,584**	**12,560,025**

AUTHORIZED PERSONNEL

WATER PLANTS Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Water Plant Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Water Plant Chief Operator	32	30.23 - 51.49	2.00		2.00	2.00		2.00	2.00		2.00
Water Plant Operator A	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Plant Maintenance Crew Leader	25	21.91 - 37.33							1.00		1.00
Water Plant Operator B	24	20.94 - 35.68	3.00		3.00	2.00		2.00	2.00		2.00
Water Plant Operator C	22	19.14 - 32.60	5.00		5.00	5.00		5.00	2.00		2.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00	1.00		1.00	2.00		2.00
Water Plant Operator Trainee	18	16.00 - 27.25	1.00		1.00	2.00		2.00	5.00		5.00
Total Water Plants			**14.00**	**0.00**	**14.00**	**14.00**	**0.00**	**14.00**	**16.00**	**0.00**	**16.00**

FTE Change: Plant Maintenance Crew Leader - 1.00 FTE; Maintenance Mechanic II - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	80,000	Outside Lab Analysis
		75,000	Risk & Resiliency Regulatory Update
		(10,000)	Budget Adjustment
3404	Contract Svc. - Other	100,000	Elevated Tower Maintenance
		100,000	Ground Storage Tank Maintenance Agreement
		63,000	Lawn Maintenance
		13,200	Drinking Water License
		5,000	Calibrate Meters
		5,000	Cathodic Protection
		4,700	Fuel Permits
		358	Termite Treatment
		(10,000)	Budget Adjustment
4605	Rep & Mtn Spec - Bud Detailed Only	125,000	Inspect/Repair Well Pumps
		100,000	Risk & Resilience Projects
		25,000	Replace Flow Meters
		20,000	Inspect/Repair Ground Storage Tanks
6301	Other Capital Improvements	5,000,000	Pollard Rd WTP
		2,500,000	Cypresswood WTP
		300,000	Inwood WTP Improvements
		250,000	Fairfax WTP Improvements
		100,000	Eagle Lake Interconnect
		25,000	Haines City Interconnect (net of reimbursement)
6402	Machinery & Equipment	125,000	Trailer Mounted High Service Pump
		105,939	Crane Truck to Replace #4070
		35,276	Capital Depletion Shortage #3244

MISSION STATEMENT

Protect the public health, welfare and safety by properly maintaining the City's Wastewater Plant #2 facility in an efficient manner, while protecting our natural environment.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.3**	**Ensure an actionable strategy is in place for the future of water resources.**
Strategy	**3.3.5**	**Additional 3.3 Metrics**
Metric	3.3.5.15	Wastewater capacity utilized (MGD). # (WD)
Metric	3.3.5.16	Permitted wastewater capacity utilized. % (WD)
Metric	3.3.5.17	Reuse water utilized (GPD). # (WD)
Metric	3.3.5.18	Irrigation water saved (GPD). # (WD)

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	288,646	338,383	280,040	359,364
1401	Overtime	47,185	30,000	47,077	35,000
2101	FICA Taxes	25,153	28,181	24,384	30,169
2201	General Pension Fund Contrib	43,479	31,977	33,566	24,695
2204	401(a) Pension Contribution	11,904	17,610	15,779	21,582
2301	Life, Health & Vision Insurance	53,887	80,183	60,525	75,391
2303	Disability Benefit - 401(a) Participants	285	423	212	519
2401	Workers' Compensation	6,633	6,069	6,069	8,269
	Personnel Services Totals	**477,172**	**532,826**	**467,652**	**554,989**
Operating Services					
3101	Prof. Svc.-Engineering	33,900	30,000	30,000	25,000
3105	Prof.Svc.-Other	23,112	35,000	35,000	35,000
3404	Contract Svc. - Other	110,474	265,454	265,454	237,500
3407	Ins.-Claims Deductibles	191,052	-	-	-
4001	Travel-Non local	1,263	1,500	1,500	4,500
4003	Training-Required-Instructional	1,752	1,500	1,500	4,500
4201	Postage	56	450	450	450
4202	Freight & Express Charges	43	450	200	200
4301	Utility Svcs - Electric	215,756	211,100	230,880	242,424
4305	Utility Svcs - Refuse	238	-	238	244
4401	Rentals & Leases	16,758	15,000	10,000	15,000
4601	Rep & Mtn Equipment	150,113	175,000	175,000	148,941
4602	Rep & Mtn Building & Grounds	9,027	5,000	10,000	7,500
4605	Rep & Mtn Spec-Bud Detailed Only	94,969	1,012,110	512,110	370,000
4606	Rep & Mtn Vehicle Base Cost	3,288	3,288	3,288	3,288
4607	Rep & Mtn Automotive Parts	142	2,000	2,000	1,000
4608	Rep & Mtn Automotive Labor	149	1,500	1,500	500
4620	Rep & Mtn Contracts	4,584	4,000	4,000	4,000
4624	Rep & Mtn Outside Svc	-	-	-	325
4702	Printing & Binding	75	-	-	-
4960	License	375	1,000	300	1,000

UTILITY FUND - WASTEWATER TREATMENT PLANT 2 - 402-08-304

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5101	Office Supplies	399	1,200	1,200	1,200
5102	Tools,Equip under $1,000	3,239	5,000	5,000	5,000
5200	Non-Capital Equip $1,000-$4,999	-	2,000	2,000	1,500
5203	Motor Fuels & Lubricants	993	2,000	2,000	2,000
5204	Copier Use & Supplies	31	100	100	100
5205	Motor Fuel, Non Motor Pool	17,262	4,000	-	10,000
5206	Software & Internal Upgrades	-	15,000	-	-
5208	Uniform, Protect Clothing	3,725	4,000	4,000	5,000
5209	Housekeeping Supplies	1,841	2,000	2,000	2,000
5215	Chemicals	263,438	200,000	275,000	280,000
5216	Laboratory Supplies	3,277	4,000	4,000	4,000
5218	Inventory-Central Stores Other	328	2,500	500	500
5401	Memberships & Subscriptions	260	300	300	500
5402	IT Subscriptions, Licenses, Maintenance Renewals	5,750	-	-	7,000
5404	Employee Dev-Material & Training	2,902	-	3,000	3,000
	Operating Services Totals	**1,160,572**	**2,006,452**	**1,582,520**	**1,423,172**
Capital					
6301	Other Capital Improvements	-	262,890	337,110	-
6403	Capital Depletion Reserve	-	40,929	40,929	36,445
	Capital Totals	**-**	**303,819**	**378,039**	**36,445**
	Cost Center 304 - Wastewater Treatment Plant 2 Totals	**1,637,743**	**2,843,097**	**2,428,211**	**2,014,606**

AUTHORIZED PERSONNEL

WW TREATMENT PLANT #2 Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
WWTP Chief Operator	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Operator A	26	22.94 - 39.07	2.00		2.00	3.00		3.00	2.00		2.00
WWTP Operator B	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Operator C	22	19.14 - 32.60	3.00		3.00	2.00		2.00	2.00		2.00
WWTP Operator Trainee	18	16.00 - 27.25							1.00		1.00
Total WW TREATMENT PLANT #2			**7.00**	**0.00**	**7.00**	**7.00**	**0.00**	**7.00**	**7.00**	**0.00**	**7.00**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	25,000	Engineering Expenses as Needed
3404	Contract Svc. - Other	210,000	Sludge Hauling
		15,500	Lawn Service
		10,000	Pond Service
		6,000	Generator/Backflow Inspections
		4,000	Instrument Calibrations
		2,000	Carbon Deionizer Exchange
		(10,000)	Budget Adjustment
4605	Rep & Mtn Spec - Bud Detailed Only	100,000	Effluent Pump Rehab
		100,000	Consent Order Remediation
		50,000	Aeration Basin Repairs
		50,000	Anoxic Basin Rehab
		50,000	Ground Storage Tank Repairs
		40,000	Jockey Pump Rehab
		(20,000)	Budget Adjustment

UTILITY FUND - UTILITY ENGINEERING - 402-08-305

MISSION STATEMENT

Use a data driven approach to evaluate and maintain the City's extensive utility network and inform a Capital Improvement Planning process that implements the best projects and funding sources for the future.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	520,615	565,231	540,794	611,517
1401	Overtime	2,274	2,000	776	3,000
2101	FICA Taxes	38,101	43,393	39,098	47,011
2201	General Pension Fund Contrib	34,811	43,418	49,209	70,322
2204	401(a) Pension Contribution	25,750	29,973	26,321	30,444
2301	Life, Health & Vision Insurance	111,757	139,606	124,456	141,614
2303	Disability Benefit - 401(a) Participants	615	719	381	731
2310	Health Reform Fees	-	-	-	731
2401	Workers' Compensation	7,932	9,308	9,308	22,439
	Personnel Services Totals	**741,855**	**833,648**	**790,343**	**927,809**
Operating Services					
3101	Prof. Svc.-Engineering	404,725	670,000	550,000	150,000
3105	Prof.Svc.-Other	2,460	208,000	158,000	55,000
3404	Contract Svc. - Other	11,900	50,000	50,000	30,000
4001	Travel-Non local	3,880	2,500	6,573	7,000
4003	Training-Required-Instructional	2,766	3,000	3,000	5,000
4201	Postage	67	150	100	100
4601	Rep & Mtn Equipment	51	2,500	1,500	500
4605	Rep & Mtn Spec-Bud Detailed Only	3,181	-	-	-
4606	Rep & Mtn Vehicle Base Cost	5,936	6,720	6,720	6,720
4607	Rep & Mtn Automotive Parts	1,217	1,875	1,875	2,000
4608	Rep & Mtn Automotive Labor	1,726	1,875	1,875	2,000
4624	Rep & Mtn Outside Svc	590	500	500	250
4702	Printing & Binding	345	500	500	2,000
4960	License	275	100	100	600
5101	Office Supplies	101	275	275	300
5102	Tools,Equip under $1,000	4,982	5,000	5,000	5,000
5200	Non-Capital Equip $1,000-$4,999	7,285	3,000	3,000	4,000
5203	Motor Fuels & Lubricants	6,024	8,000	8,000	8,000

UTILITY FUND - UTILITY ENGINEERING - 402-08-305

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5204	Copier Use & Supplies	1,296	1,000	1,000	1,500
5206	Software & Internal Upgrades	-	2,000	2,000	-
5208	Uniform, Protect Clothing	3,770	3,200	3,200	4,000
5218	Inventory-Central Stores Other	1,184	250	250	1,000
5401	Memberships & Subscriptions	292	350	350	350
5402	IT Subscriptions, Licenses, Maintenance Renewals	53,212	62,209	62,209	68,559
5404	Employee Dev-Material & Training	33,224	1,000	1,000	3,000
	Operating Services Totals	**550,487**	**1,034,004**	**867,027**	**356,879**
Capital					
6101	Land	-	10,000,000	10,192,749	4,500,000
6301	Other Capital Improvements	-	675,000	500,000	3,150,000
6311	Professional Service-Capitalized	-	1,675,000	1,125,000	-
6402	Machinery & Equipment	-	41,650	29,234	47,000
6403	Capital Depletion Reserve	-	23,983	23,983	17,839
	Capital Totals	**-**	**12,415,633**	**11,870,966**	**7,714,839**
	Cost Center 305 - Utility Engineering Totals	**1,292,342**	**14,283,285**	**13,528,336**	**8,999,527**

AUTHORIZED PERSONNEL

UTILITY ENGINEERING Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
CIP Administrator	34	33.18 - 56.52							1.00		1.00
CIP Administrator - Apprentice	32	30.23 - 51.49	1.00		1.00	1.00		1.00			
Asset Manager	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Construction Proj./Inspection Manager	27	24.01 - 40.90	2.00		2.00						
Utility Construction Project Manager	27	24.01 - 40.90				3.00		3.00	3.00		3.00
GIS Technician	26	22.94 - 39.07	1.00	1.00	1.50	1.00	1.00	1.50	1.00	1.00	1.50
Construction Proj./Inspection Manager Appr	25	21.91 - 37.33	2.00		2.00						
Utility Construction Inspector	25	21.91 - 37.33	1.00		1.00	2.00		2.00	2.00		2.00
GPS Locator	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
Utility Asset Coordinator	22	19.14 - 32.60				1.00		1.00	1.00		1.00
Total Utility Engineering			**9.00**	**1.00**	**9.50**	**10.00**	**1.00**	**10.50**	**10.00**	**1.00**	**10.50**

ACCOUNT DETAILS

UTILITY FUND - UTILITY ENGINEERING - 402-08-305

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	150,000	Sapphire Necklace Project Design
3105	Prof. Svc. - Other	40,000	Survey Fees
		15,000	Permitting Fees
3404	Contract Svc. - Other	30,000	Appraisals
6101	Land	4,000,000	North Lobe of Bradco Wetland Project
		500,000	500 4th Street
6301	Other Capital Improvements	1,050,000	Utility Extensions to WH Water Administration Facility
		1,000,000	ONE Water Project Development (Bradco)
		500,000	WH Water Administration Facility
		250,000	Developer's Agreements (Unidentified)
		250,000	E. Peace Creek Flood Mitigation Construction (Cypresswood)
		100,000	Water Resource Center
6402	Machinery & Equipment	35,000	GPS Unit Replacement
		12,000	Drone

MISSION STATEMENT

Create an environment of employee involvement and enrichment which inspires a sense of acceptance and personal accountability; and the ability to work together to continuously improve systems and processes, resulting in services that meet or exceed our customer's needs and expectations.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.3**	**Ensure an actionable strategy is in place for the future of water resources.**
Strategy	**3.3.1**	**Adopt, implement, and maintain the One Water Master Plan to ensure sufficient capacity for potable, reuse and wastewater needs.**
Metric	3.3.1.1	Stable or Increasing UFA Water Level
Strategy	**3.3.2**	**Secure financial and technical resources needed to modernize and expand the City's wastewater infrastructure in consideration of projected growth and regulatory changes.**
Metric	3.3.2.1	Grant Dollars Applied For.
Metric	3.3.2.2	Grant Dollars Received.
Metric	3.3.2.3	Technical Resources Leveraged.
Strategy	**3.3.3**	**Establish and annually fund a utility infrastructure repair and replacement program prioritizing the replacement of vulnerable and obsolete infrastructure.**
Metric	3.3.3.1	Establishment of Fund.
Strategy	**3.3.4**	**Maintain relationships with local, regional, state, and federal regulatory and cooperative agencies directly related to integrated water resource management.**
Metric	3.3.4.1	Regulatory & Cooperative Agency Meetings Attended.
Pillar	**4**	**ENVIRONMENTAL STEWARDSHIP**
Goal	**4.4**	**Integrate the elements of the One Water philosophy to ensure a balance between water supply and nature.**
Strategy	**4.4.2**	**Continue to explore acquisition and/or activation opportunities of priority parcels that significantly benefit sustainable water resource initiatives.**
Metric	4.4.2.1	Acreage acquired.
Metric	4.4.2.2	Acreage activated.
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.5**	**Research and pursue alternative / nontraditional revenue sources and partnership opportunities to enhance financial sustainability and resiliency.**
Metric	6.1.5.1.3	Grant Income Received (FY25) - Water
Metric	6.1.5.2.3	Grant Income Received (FY26) - Water
Metric	6.1.5.3.3	Grant Income Received (FY27) - Water
Metric	6.1.5.4.3	Grant Income Received (FY28) - Water
Metric	6.1.5.5.3	Grant Income Received (FY29) - Water

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	484,544	544,970	483,087	567,707
1401	Overtime	1,767	1,000	3,652	2,500
2101	FICA Taxes	34,976	41,767	33,552	43,621
2201	General Pension Fund Contrib	15,415	20,867	19,910	25,687
2204	401(a) Pension Contribution	20,042	21,945	60,017	45,541
2301	Life, Health & Vision Insurance	107,471	110,407	85,240	94,718
2302	Director's Life & Disability	4,313	4,745	-	4,745
2303	Disability Benefit - 401(a) Participants	408	527	264	569
2401	Workers' Compensation	3,051	3,421	3,421	4,573
2900	Education Benefit	8,100	20,000	10,000	10,000
	Personnel Services Totals	**680,086**	**769,649**	**699,143**	**799,661**
Operating Services					
3101	Prof. Svc.-Engineering	147,664	375,000	100,000	210,000
3103	Prof.Svc.-Legal	78,172	100,000	10,212	100,000
3105	Prof.Svc.-Other	471,293	1,050,600	2,362,093	965,000
3401	Contract Svc.-Custodial	15,228	16,000	16,000	17,000
3404	Contract Svc. - Other	-	304,992	600,731	697,285
4001	Travel-Non local	9,625	12,000	12,000	12,000
4003	Training-Required-Instructional	3,689	10,000	10,000	8,000
4201	Postage	120	300	335	300
4301	Utility Svcs - Electric	20,728	19,300	21,222	22,283
4602	Rep & Mtn Building & Grounds	56,672	20,000	10,000	20,000
4606	Rep & Mtn Vehicle Base Cost	2,592	2,592	2,592	2,592
4607	Rep & Mtn Automotive Parts	361	2,500	2,500	2,500
4608	Rep & Mtn Automotive Labor	285	2,000	2,000	2,000
4620	Rep & Mtn Contracts	4,486	5,000	5,000	6,000
4624	Rep & Mtn Outside Svc	-	-	-	325
4702	Printing & Binding	1,384	2,000	1,500	2,000
4801	Advertising	161	1,500	1,500	1,500

UTILITY FUND - UTILITY SERVICES ADMINISTRATION - 402-08-310

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4803	Community Involvement	11,109	35,000	20,000	18,000
4804	Sponsorships	-	5,000	-	5,000
4935	Program Related Expense	11,328	15,000	11,000	15,000
4960	License	159	200	-	200
5101	Office Supplies	2,085	3,000	2,500	3,000
5102	Tools,Equip under $1,000	2,241	2,000	1,000	2,000
5200	Non-Capital Equip $1,000-$4,999	3,448	-	-	-
5203	Motor Fuels & Lubricants	961	1,000	1,000	1,200
5204	Copier Use & Supplies	1,560	3,000	1,800	2,500
5208	Uniform, Protect Clothing	597	1,000	1,000	1,000
5209	Housekeeping Supplies	1,191	1,000	1,000	1,000
5218	Inventory-Central Stores Other	464	200	100	200
5220	Materials-Visual/Photo/Signage	-	100	100	100
5401	Memberships & Subscriptions	10,664	15,000	22,980	23,000
5404	Employee Dev-Material & Training	9,449	14,000	14,000	10,000
5407	Employee Dev-Recog & Apprec	5,325	6,000	6,000	6,000
	Operating Services Totals	**873,042**	**2,025,284**	**3,240,165**	**2,156,985**
Capital					
6402	Machinery & Equipment	-	-	-	14,825
6403	Capital Depletion Reserve	-	12,324	12,324	5,736
	Capital Totals	**-**	**12,324**	**12,324**	**20,561**
	Cost Center 310 - Utility Services Administration Totals	**1,553,129**	**2,807,257**	**3,951,632**	**2,977,207**

AUTHORIZED PERSONNEL

UTILITY SERVICES ADMINISTRATION Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Utility Services Dept. Director	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Utility Services Dept. Asst. Director	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Special Projects Manager	32	30.23 - 51.49		1.00	0.50						
Water Programs Administrator	29	26.31 - 44.82				1.00		1.00	1.00		1.00
Admin Services Manager	26	22.94 - 39.07							1.00		1.00
Utility Financial Specialist	26	22.94 - 39.07	1.00		1.00	1.00		1.00			
Water Conservation Specialist	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Executive Assistant	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Customer Service Rep II	19	16.73 - 28.50	1.00		1.00						
Staff Assistant II	19	16.73 - 28.50				1.00		1.00	1.00		1.00
Utility Info Systems Intern	18	16.00 - 27.25		2.00	1.25		3.00	1.75		2.00	1.00
Total Utility Services Administration			**6.00**	**3.00**	**7.75**	**7.00**	**3.00**	**8.75**	**7.00**	**2.00**	**8.00**

FTE Change: Utility Info Systems Intern - (.75) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	100,000	Land Use Planning Document
		100,000	Southerly Wellfield Evaluations
		50,000	EMP/Ground Water Monitoring
		(40,000)	Budget Adjustment
3105	Prof. Svc. - Other	150,000	ONE Water Master Plan Phase 3
		120,000	Federal Advocacy (Ballard)
		50,000	ONE Water Project Manager (Tilley)
		50,000	Grant Administration (Brewer)
		50,000	Hydraulic Modeling (KMAC)
		50,000	Central Florida Water Initiative
		50,000	Groundwater Availability (McIntire)
		50,000	General Financial Services (Raftelis)
		50,000	ONE Water Consulting (Rathke)
		50,000	Integrated Water Supply
		50,000	Consulting (Draper)
		50,000	ONE Water Support (Britt)
		50,000	Risk & Resilience (A20 Consulting)
		50,000	Grant Funding Assistance (Hale Innovation)
		50,000	Anfield Consulting
		45,000	General Consulting (Water Advisor)
3404	Contract Svc. - Other	672,285	Administrative Contribution to PRWC
		25,000	Dispatch Services
6402	Machinery & Equipment	14,825	Four Passenger 4x4 Gator

MISSION STATEMENT

Protect the public health, welfare and safety by properly operating and maintaining the City's Wastewater Plant #3 facility in an efficient manner, while protecting our natural environment.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	3	INFRASTRUCTURE
Goal	**3.3**	**Ensure an actionable strategy is in place for the future of water resources.**
Strategy	**3.3.5**	**Additional 3.3 Metrics**
Metric	3.3.5.15	Wastewater capacity utilized (MGD).
Metric	3.3.5.16	Permitted wastewater capacity utilized.
Metric	3.3.5.17	Reuse water utilized (GPD).
Metric	3.3.5.18	Irrigation water saved (GPD).

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	842,731	947,553	844,420	1,070,093
1401	Overtime	53,781	55,000	33,238	40,000
2101	FICA Taxes	66,032	76,695	64,294	84,922
2201	General Pension Fund Contrib	136,683	173,364	134,825	169,102
2204	401(a) Pension Contribution	20,829	27,186	24,972	35,931
2301	Life, Health & Vision Insurance	166,926	227,573	187,649	227,908
2303	Disability Benefit - 401(a) Participants	502	652	327	864
2401	Workers' Compensation	15,543	16,994	16,994	25,040
	Personnel Services Totals	**1,303,028**	**1,525,017**	**1,306,719**	**1,653,860**
Operating Services					
3101	Prof. Svc.-Engineering	44,870	25,000	50,000	20,000
3105	Prof.Svc.-Other	100,232	113,000	113,000	129,000
3404	Contract Svc. - Other	508,970	676,000	676,000	695,300
3407	Ins.-Claims Deductibles	510,255	2,500	89,500	-
4001	Travel-Non local	2,121	1,500	3,500	7,500
4003	Training-Required-Instructional	2,937	18,000	10,000	10,000
4201	Postage	14	200	200	200
4202	Freight & Express Charges	-	500	-	500
4301	Utility Svcs - Electric	597,569	583,500	640,754	672,792
4305	Utility Svcs - Refuse	350	-	350	359
4401	Rentals & Leases	25,731	15,000	15,000	25,000
4601	Rep & Mtn Equipment	271,213	250,000	300,000	301,290
4602	Rep & Mtn Building & Grounds	22,687	30,000	30,000	30,000
4605	Rep & Mtn Spec-Bud Detailed Only	700,878	2,018,710	1,724,904	1,800,000
4606	Rep & Mtn Vehicle Base Cost	9,380	9,480	8,880	8,880
4607	Rep & Mtn Automotive Parts	1,820	5,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	1,284	5,000	5,000	5,000
4620	Rep & Mtn Contracts	6,404	6,000	6,000	6,000
4624	Rep & Mtn Outside Svc	-	250	250	-

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4702	Printing & Binding	75	25	170	100
4960	License	900	1,000	400	2,000
5101	Office Supplies	2,742	4,000	4,000	4,000
5102	Tools,Equip under $1,000	11,696	15,500	15,500	14,000
5200	Non-Capital Equip $1,000-$4,999	2,270	1,000	1,000	2,500
5203	Motor Fuels & Lubricants	13,846	10,000	10,000	10,000
5204	Copier Use & Supplies	822	1,000	1,000	1,000
5205	Motor Fuel, Non Motor Pool	3,019	20,000	3,000	20,000
5206	Software & Internal Upgrades	20,599	20,000	-	-
5208	Uniform, Protect Clothing	10,859	12,000	12,000	12,500
5209	Housekeeping Supplies	3,571	5,000	5,000	5,000
5215	Chemicals	917,842	1,000,000	1,200,000	1,300,000
5216	Laboratory Supplies	9,468	27,000	27,000	15,000
5217	Industrial Pretreatment	23,000	25,000	25,000	40,000
5218	Inventory-Central Stores Other	1,010	500	500	1,000
5220	Materials-Visual/Photo/Signage	75	-	-	-
5401	Memberships & Subscriptions	659	1,500	1,500	1,500
5402	IT Subscriptions, Licenses, Maintenance Renewals	4,276	-	6,000	16,000
5404	Employee Dev-Material & Training	8,649	6,000	6,000	6,000
	Operating Services Totals	**3,842,092**	**4,909,165**	**4,996,408**	**5,167,421**
Capital					
6301	Other Capital Improvements	-	3,181,290	180,000	2,027,435
6402	Machinery & Equipment	-	42,200	30,000	-
6403	Capital Depletion Reserve	-	51,105	51,105	31,509
	Capital Totals	**-**	**3,274,595**	**261,105**	**2,058,944**
	Cost Center 316 - Wastewater Treatment Plant 3 Totals	**5,145,119**	**9,708,777**	**6,564,232**	**8,880,225**

AUTHORIZED PERSONNEL

WW TREATMENT PLANT #3	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
WWTP Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Chief Operator - WWTP 3	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Pretreatment/FOG Coordinator	27	24.01 - 40.90				1.00		1.00	1.00		1.00
WWTP Operator A - WWTP 3	26	22.94 - 39.07	1.00		1.00	2.00		2.00	2.00		2.00
Crew Leader Plant Maint	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Pretreatment/FOG Specialist	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Operator B - WWTP 3	24	20.94 - 35.68	5.00		5.00	4.00		4.00	4.00		4.00
Maintenance Mechanic III	22	19.14 - 32.60				1.00		1.00	1.00		1.00
WWTP Operator C - WWTP 3	22	19.14 - 32.60	2.00		2.00	2.00		2.00	2.00		2.00
Maintenance Mechanic II	21	18.30 - 24.74	2.00		2.00	1.00		1.00	1.00		1.00
Maintenance Mechanic I	19	16.73 - 28.50							1.00		1.00
WWTP Operator Trainee - WWTP 3	18	16.00 - 27.25	3.00		3.00	4.00		4.00	4.00		4.00
Total WW Treatment Plant #3			**17.00**	**0.00**	**17.00**	**19.00**	**0.00**	**19.00**	**19.00**	**0.00**	**19.00**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	20,000	Engineering Services as Needed
3105	Prof. Svc. - Other	60,000	Outside Lab Analysis
		55,000	Nutrient testing
		8,000	BioAssay Testing
		6,000	TCLP Testing
3404	Contract Svc. - Other	550,000	Sludge Removal
		50,000	Generator Upgrades & Inspections
		42,500	Lawn Care
		15,500	HACH Instrument Maintenance
		10,000	FDEP Permitting
		10,000	ASCO Power Services
		6,500	Aquatic Weed Maintenance
		5,000	Instrument Calibrations
		4,000	Carbon Deionizer Exchange
		1,200	OSHA Hoist Inspections
		600	Fuel Tank Inspections
4605	Rep & Mtn Spec - Bud Detailed Only	750,000	Rehab Air Basin #1
		750,000	Rehab Air Basin #2
		200,000	Online Grit Removal from Anoxic Basins
		150,000	New Scum Trough & Supports on Clarifier #2
		150,000	Effluent Transfer Pump Rebuild
		(200,000)	Budget Adjustment
6301	Other Capital Improvements	3,000,000	Water Resource Facility
		(1,092,565)	WWTP #3 Plant Expansion Reduction by Department
		1,000,000	Logistics Parkway Extension, PRWC Transmission
		(1,000,000)	Logistics Parkway Extension, PRWC Transmission (Reimbursement)
		120,000	Process Aeration Improvements

MISSION STATEMENT

To provide safe, reliable and cost effective water supply to the customers of Winter Haven Water by replacing, maintaining and constructing water distribution systems in accordance with City, State and Federal Codes.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**4**	**ENVIRONMENTAL STEWARDSHIP**
Goal	**4.4**	**Integrate the elements of the One Water philosophy to ensure a balance between water supply and nature.**
Strategy	**4.4.3**	**Explore and implement best management practices and innovative approaches to water resource infrastructure that further protect the natural environment.**
Metric	4.4.3.4	Sewer overflows prevented by SmartCover technology.
Metric	4.4.3.5	SmartCovers deployed.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	656,287	811,433	688,814	914,264
1401	Overtime	68,586	90,000	58,614	70,000
2101	FICA Taxes	53,348	68,960	54,760	75,296
2201	General Pension Fund Contrib	61,070	75,802	44,014	46,563
2204	401(a) Pension Contribution	26,851	29,183	40,317	51,503
2301	Life, Health & Vision Insurance	146,206	240,939	179,617	248,223
2303	Disability Benefit - 401(a) Participants	642	700	582	1,236
2401	Workers' Compensation	37,693	34,455	34,455	49,376
	Personnel Services Totals	**1,050,684**	**1,351,472**	**1,101,173**	**1,456,461**
Operating Services					
3105	Prof.Svc.-Other	-	-	-	12,000
3404	Contract Svc. - Other	42,867	45,600	45,600	50,100
3407	Ins.-Claims Deductibles	31,985	10,000	-	-
4001	Travel-Non local	-	-	2,500	5,000
4003	Training-Required-Instructional	3,687	15,000	10,000	15,000
4201	Postage	46	50	25	50
4202	Freight & Express Charges	1,858	500	500	500
4401	Rentals & Leases	-	2,000	1,000	2,000
4601	Rep & Mtn Equipment	419,199	200,000	600,000	450,000
4602	Rep & Mtn Building & Grounds	25	-	-	-
4605	Rep & Mtn Spec-Bud Detailed Only	417,794	965,000	500,000	275,000
4606	Rep & Mtn Vehicle Base Cost	37,336	36,600	39,864	41,424
4607	Rep & Mtn Automotive Parts	13,987	15,000	15,000	15,000
4608	Rep & Mtn Automotive Labor	10,644	15,000	15,000	15,000
4621	Rep & Mtn Seed & Sod	1,824	3,000	4,200	5,000
4622	Rep & Mtn Landscape Material	-	-	50	-
4624	Rep & Mtn Outside Svc	98	750	-	750
4960	License	9,912	8,500	1,731	10,000
5102	Tools,Equip under $1,000	16,880	15,000	15,000	18,000

UTILITY FUND - UTILITY SERVICES MAINTENANCE - 402-08-322

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5200	Non-Capital Equip $1,000-$4,999	3,252	7,500	7,500	7,500
5203	Motor Fuels & Lubricants	52,553	65,000	65,000	65,000
5208	Uniform, Protect Clothing	6,445	20,000	20,000	15,000
5209	Housekeeping Supplies	18	-	25	-
5218	Inventory-Central Stores Other	692,588	700,000	700,000	400,000
5220	Materials-Visual/Photo/Signage	300	-	-	-
5300	Sidewalk Materials	602	3,000	4,500	1,500
5301	Road Materials	43,575	25,000	6,600	25,000
5401	Memberships & Subscriptions	30	500	100	180
5404	Employee Dev-Material & Training	-	2,500	-	1,500
	Operating Services Totals	**1,807,506**	**2,155,500**	**2,054,195**	**1,430,504**
Capital					
6301	Other Capital Improvements	-	7,416,481	2,750,000	270,000
6402	Machinery & Equipment	-	-	6,000	369,597
6403	Capital Depletion Reserve	-	111,001	111,001	190,100
	Capital Totals	**-**	**7,527,482**	**2,867,001**	**829,697**
	Cost Center 322 - Utility Services Maintenance Totals	**2,858,189**	**11,034,454**	**6,022,369**	**3,716,662**

AUTHORIZED PERSONNEL

UTILITY SERVICES MAINTENANCE Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
US Field Operations Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Utility Services Super/Water Dist	32	30.23 - 51.49	2.00		2.00	2.00		2.00	2.00		2.00
Lead Locator	26	22.94 - 39.07	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33							1.00		1.00
Utility Locator	24	20.94 - 35.68	1.00		1.00	1.00		1.00	2.00		2.00
Crew Leader I	23	20.02 - 34.11	2.00		2.00	2.00		2.00	2.00		2.00
Utility Locator Trainee	22	19.14 - 32.60	1.00		1.00	1.00		1.00			
Utilities Servicer III	21	18.30 - 24.74	3.00		3.00	3.00		3.00	3.00		3.00
Utilities Servicer II	20	17.48 - 29.79	3.00		3.00	3.00		3.00	2.00		2.00
Utilities Servicer I	18	16.00 - 27.25	3.00		3.00	3.00		3.00	3.00		3.00
Utility Servicer Trainee	18	16.00 - 27.25							1.00		1.00
Total Utility Services Maintenance			**17.00**	**0.00**	**17.00**	**17.00**	**0.00**	**17.00**	**18.00**	**0.00**	**18.00**

FTE Change: Crew Leader II - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	45,000	Pipe Boring
		4,600	Locates
		500	Asbestos Disposal
4605	Rep & Mtn Spec - Bud Detailed Only	150,000	Reuse Dual Check Valve Conversions
		100,000	Four Valve Insertions on Cypresswood Blvd
		25,000	Insertion Valve on Byron Place
6301	Other Capital Improvements	250,000	Water Main Transmission Expansions
		20,000	Old Bartow/Lake Wales Rd Water Main
6402	Machinery & Equipment	208,907	F-550 for Valve Exercising/Flushing Crew
		70,345	New F-350 for Existing Utility Servicer I
		70,345	New F-350 for New Crew Leader II
		20,000	Aluminum Stackable Trench Box

MISSION STATEMENT

To provide safe, reliable and cost effective wastewater collection services to the customers of Winter Haven Water by replacing, maintaining and constructing wastewater systems in accordance with City, State and Federal Codes.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.3**	**Strengthen how safe every citizen, business, and visitor feels within Winter Haven.**
Strategy	**5.3.7**	**Additional 5.3 Metrics**
Metric	5.3.7.4	Sanitary sewer backups.
Metric	5.3.7.5	Reported sanctuary sewer overflows.
Metric	5.3.7.6	Homes converted from septic to sewer.
Metric	5.3.7.7	Septic tanks remaining in the service area.
Metric	5.3.7.8	Water emergency responses conducted.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	576,599	798,446	565,260	913,165
1401	Overtime	147,277	100,000	164,873	175,000
2101	FICA Taxes	53,407	68,731	54,157	83,245
2201	General Pension Fund Contrib	53,327	49,293	71,860	61,445
2204	401(a) Pension Contribution	37,541	47,102	37,232	54,776
2301	Life, Health & Vision Insurance	137,883	261,768	123,249	239,842
2303	Disability Benefit - 401(a) Participants	899	1,130	524	1,316
2401	Workers' Compensation	39,887	33,903	33,903	49,481
	Personnel Services Totals	**1,046,819**	**1,360,373**	**1,051,058**	**1,578,270**
Operating Services					
3105	Prof.Svc.-Other	25	-	-	12,000
3404	Contract Svc. - Other	5,766	15,600	15,600	66,000
3407	Ins.-Claims Deductibles	117,224	15,000	7,500	-
4001	Travel-Non local	112	2,000	2,000	1,000
4003	Training-Required-Instructional	5,351	10,000	10,000	10,000
4202	Freight & Express Charges	122	1,000	1,000	1,000
4301	Utility Svcs - Electric	407,123	446,300	378,777	397,716
4401	Rentals & Leases	4,864	1,500	40,000	7,500
4601	Rep & Mtn Equipment	105,191	60,000	60,000	60,000
4605	Rep & Mtn Spec-Bud Detailed Only	919,310	3,480,229	3,475,000	1,615,600
4606	Rep & Mtn Vehicle Base Cost	38,516	51,720	41,568	42,912
4607	Rep & Mtn Automotive Parts	16,957	25,000	25,000	25,000
4608	Rep & Mtn Automotive Labor	34,702	30,000	30,000	35,000
4620	Rep & Mtn Contracts	96	2,000	2,000	3,000
4621	Rep & Mtn Seed & Sod	9,395	2,000	2,000	2,000
4622	Rep & Mtn Landscape Material	2,522	1,000	1,000	1,000
4624	Rep & Mtn Outside Svc	463	500	-	500
4640	Rep & Mtn Lift Stations	571,501	420,000	630,756	620,000
4641	Rep & Mtn Sewer	58,168	60,000	81,000	65,000

UTILITY FUND - LIFT STATIONS / WASTEWATER MAINTENANCE - 402-08-323

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4702	Printing & Binding	427	250	-	250
4801	Advertising	-	250	-	250
4960	License	10,728	8,250	100	11,000
5101	Office Supplies	25	25	50	50
5102	Tools,Equip under $1,000	16,586	15,000	15,000	17,000
5200	Non-Capital Equip $1,000-$4,999	4,854	7,500	7,500	9,000
5203	Motor Fuels & Lubricants	104,474	85,000	85,000	85,000
5205	Motor Fuel, Non Motor Pool	-	500	2,500	-
5206	Software & Internal Upgrades	-	-	-	50,000
5208	Uniform, Protect Clothing	8,323	10,000	10,000	10,000
5209	Housekeeping Supplies	30	125	125	50
5215	Chemicals	-	2,500	2,500	500
5218	Inventory-Central Stores Other	98,600	60,000	60,000	60,000
5220	Materials-Visual/Photo/Signage	4,200	-	-	-
5300	Sidewalk Materials	2,041	2,500	2,500	2,500
5301	Road Materials	30,917	6,000	6,000	8,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	3,100	-	-	4,175
5404	Employee Dev-Material & Training	-	2,500	2,500	2,500
	Operating Services Totals	**2,581,713**	**4,824,249**	**4,996,976**	**3,225,503**
Capital					
6301	Other Capital Improvements	-	12,605,211	7,500,000	2,700,000
6402	Machinery & Equipment	-	-	-	70,345
6403	Capital Depletion Reserve	-	290,122	290,122	269,215
	Capital Totals	**-**	**12,895,333**	**7,790,122**	**3,039,560**
	Cost Center 323 - Lift Stations / WW Maint. Totals	**3,628,531**	**19,079,955**	**13,838,156**	**7,843,333**

AUTHORIZED PERSONNEL

LIFT STATIONS/WW MAINTENANCE Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Utility Services Sup/Lift Stations	32	30.23 - 51.49	2.00		2.00	2.00		2.00	2.00		2.00
Crew Leader II - Lift Stations	25	21.91 - 37.33	1.00		1.00	1.00		1.00			
Crew Leader I - Lift Stations	23	20.02 - 34.11	1.00		1.00	1.00		1.00	3.00		3.00
Maintenance Mechanic III	22	19.14 - 32.60	1.00		1.00	3.00		3.00	2.00		2.00
Maintenance Mechanic II	21	18.30 - 24.74	1.00		1.00						
Utilities Servicer III	21	18.30 - 24.74	4.00		4.00	5.00		5.00	4.00		4.00
Utilities Servicer II	20	17.48 - 29.79	3.00		3.00	3.00		3.00			
Maintenance Mechanic I	19	16.73 - 28.50	1.00		1.00	1.00		1.00	2.00		2.00
Utilities Servicer I	18	16.00 - 27.25	5.00		5.00	3.00		3.00	5.00		5.00
Utility Servicer Trainee	18	16.00 - 27.25							3.00		
Total Lift Stations/WW Maintenance			**19.00**	**0.00**	**19.00**	**19.00**	**0.00**	**19.00**	**21.00**	**0.00**	**21.00**

FTE Change: Utility Servicer I - 2.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	51,200	Smart Cover Annual Maintenance
		7,500	Sewer Cleanup
		4,600	Locates
		2,500	Wet Taps
		200	Calibrations
4605	Rep & Mtn Spec - Bud Detailed Only	550,000	Sewer Sliplining
		500,000	Lift Stations Rehabilitation
		200,000	Rehab Lift Station 109
		200,000	Rehab Lift Station 185
		200,000	Force Main Replacements
		65,600	Smart Covers
		(100,000)	Budget Adjustment
6301	Other Capital Improvements	1,000,000	Harmony Master Lift Station
		1,000,000	Septic to Sewer
		350,000	Sewer Force Main Extensions
		250,000	Master Force Main from WWTP #2 to WH Main Lift Station
		100,000	N Lake Shipp Dr
6402	Machinery & Equipment	70,345	F-350 for New Utility Servicer I

UTILITY FUND - REUSE DISTRIBUTION - 402-08-324

MISSION STATEMENT

Construct, maintain and expand the reuse water treatment and distribution system to provide the most cost effective, safe and beneficial use of water supply to Winter Haven Water customers.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Operating Services					
3105	Prof.Svc.-Other	109,032	43,820	43,820	59,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	650,000	128,711	-
	Operating Services Totals	**109,032**	**693,820**	**172,531**	**59,000**
Capital					
6301	Other Capital Improvements	-	3,320,000	403,000	4,660,000
	Capital Totals	**-**	**3,320,000**	**403,000**	**4,660,000**
	Cost Center 324 - Reuse Distribution Totals	**109,032**	**4,013,820**	**575,531**	**4,719,000**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
6301	Other Capital Improvements	3,000,000	ASR Wellfield - CEI Services and Construction
		910,000	Lake Ashton - County Rd 653 Phase II
		250,000	Reclaim Transmission Bypass to WWTP #2
		150,000	Reclaim Transmission Main Extension/Connections
		150,000	Logistics Parkway Stormwater Reclamation
		100,000	RIB Construction
		50,000	Direct Potable Recharge Pilot
		50,000	ONE Water Demonstration Project - Reuse Water

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.3**	**Ensure an actionable strategy is in place for the future of water resources.**
Strategy	**3.3.5**	**Additional 3.3 Metrics**
Metric	3.3.5.8	Miles of asbestos-cement (AC) pipes replaced.
Metric	3.3.5.9	Miles of asbestos-cement (AC) pipes remaining.
Metric	3.3.5.10	Miles of galvanized pipes replaced.
Metric	3.3.5.11	Miles of galvanized pipes remaining.
Metric	3.3.5.12	Miles of pipes sliplined.

UTILITY FUND - REPAIRS & REPLACEMENT - 402-08-330

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Operating Services					
4605	Rep & Mtn Spec-Bud Detailed Only	-	-	-	1,655,000
	Operating Services Totals	**-**	**-**	**-**	**1,655,000**
Capital					
6301	Other Capital Improvements	-	-	-	2,250,000
	Capital Totals	**-**	**-**	**-**	**2,250,000**
	Cost Center 330 - Utility Repairs & Replacement Totals	**-**	**-**	**-**	**3,905,000**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detailed Only	800,000	SR 544/US 27/MLK (FDOT)
		250,000	Crestwood Dr AC Water Main Replacement
		250,000	Replace Water Services - Lead & Copper
		150,000	Force Main Replacement
		70,000	SR 544 42nd St to 26th St (FDOT)
		65,000	Ave G NW/42nd St NW Water Main Replacement
		40,000	Thompson Nursery Rd/US 17 to Eloise Loop Rd
		30,000	Cypress Gardens Rd/Lake Ned Roundabout
6301	Other Capital Improvements	1,200,000	Lift Stations Replacements
		500,000	Replace High Service Pump #1 at Inwood Water Treatment Plant
		350,000	Fairfax WTP Antenna Replacement
		150,000	Chemical Tank Upgrades
		50,000	Cypresswood Blvd Utility Expansion to Water Treatment Plant

MISSION STATEMENT

To safely and effectively record water meter readings and complete billing calculations in a timely manner.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	3	INFRASTRUCTURE
Goal	**3.3**	**Ensure an actionable strategy is in place for the future of water resources.**
Strategy	**3.3.5**	**Additional 3.3 Metrics**
Metric	3.3.5.3	Meters installed.
Goal	**3.4**	**Pursue emerging opportunities to embrace new technology, infrastructure, and enterprise opportunities.**
Strategy	**3.4.1**	**Incorporate advanced transportation and infrastructure systems that leverage technology for enhanced effectiveness and efficiency in the delivery of municipal services.**
Metric	3.4.1.1	Percentage of meter system on AMI.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	410,892	469,251	390,915	514,748
1401	Overtime	19,130	25,000	29,325	15,000
2101	FICA Taxes	30,722	37,810	30,355	40,526
2201	General Pension Fund Contrib	75,195	87,225	80,607	69,836
2204	401(a) Pension Contribution	11,198	15,231	12,701	24,801
2301	Life, Health & Vision Insurance	122,888	167,492	103,690	141,497
2303	Disability Benefit - 401(a) Participants	268	366	168	595
2401	Workers' Compensation	13,054	11,619	11,619	16,393
	Personnel Services Totals	**683,348**	**813,994**	**659,380**	**823,396**
Operating Services					
3404	Contract Svc. - Other	1,100	67,500	67,500	2,500
3407	Ins.-Claims Deductibles	2,597	1,500	-	-
4001	Travel-Non local	2,815	4,500	4,000	5,000
4003	Training-Required-Instructional	1,161	2,500	2,500	4,000
4201	Postage	11	100	100	50
4202	Freight & Express Charges	-	50	-	50
4601	Rep & Mtn Equipment	44,370	40,000	97,196	105,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	-	-	50,000
4606	Rep & Mtn Vehicle Base Cost	16,888	17,268	17,112	17,112
4607	Rep & Mtn Automotive Parts	5,276	3,500	15,000	10,000
4608	Rep & Mtn Automotive Labor	5,608	4,000	3,500	4,000
4624	Rep & Mtn Outside Svc	577	250	-	450
4702	Printing & Binding	1,255	250	250	250
4960	License	100	250	100	325
5101	Office Supplies	166	500	500	350
5102	Tools,Equip under $1,000	8,710	7,500	7,500	9,000
5200	Non-Capital Equip $1,000-$4,999	800	7,000	7,000	10,000
5203	Motor Fuels & Lubricants	26,649	35,000	35,000	35,000
5204	Copier Use & Supplies	1,274	1,000	1,000	1,000

UTILITY FUND - METER SERVICES - 402-08-919

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5208	Uniform, Protect Clothing	3,542	7,500	7,500	5,500
5209	Housekeeping Supplies	-	125	-	-
5215	Chemicals	42	-	50	50
5218	Inventory-Central Stores Other	694,084	400,000	400,000	1,000,000
5401	Memberships & Subscriptions	-	100	100	100
5402	IT Subscriptions, Licenses, Maintenance Renewals	(21,758)	-	-	63,500
	Operating Services Totals	**795,268**	**600,393**	**665,908**	**1,323,237**
Capital					
6301	Other Capital Improvements	-	27,240	-	500,000
6402	Machinery & Equipment	-	-	-	47,329
6403	Capital Depletion Reserve	-	26,819	26,819	34,046
	Capital Totals	**-**	**54,059**	**26,819**	**581,375**
	Cost Center 919 - Meter Services Totals	**1,478,616**	**1,468,446**	**1,352,107**	**2,728,008**

AUTHORIZED PERSONNEL

METER SERVICES Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Superintendent	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Backflow Program Coordinator	24	20.94 - 35.68	1.00		1.00				1.00		1.00
Crew Leader I	23	20.02 - 34.11	1.00		1.00	1.00		1.00	1.00		1.00
Backflow Technician	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Meter Auditor II	19	16.73 - 28.50	1.00		1.00	1.00		1.00	1.00		1.00
Meter Repair Tech II	19	16.73 - 28.50				1.00		1.00	1.00		1.00
Meter Auditor	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Meter Repair Tech I	18	16.00 - 27.25	6.00		6.00	6.00		6.00	5.00		5.00
Total Meter Services			**12.00**	**0.00**	**12.00**	**12.00**	**0.00**	**12.00**	**12.00**	**0.00**	**12.00**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	REp & Mtn Spec - Bud Detailed Only	50,000	AMI Repair & Maintenance
6301	Other Capital Improvements	500,000	AMI Antenna Installation
6402	Machinery & Equipment	44,278	F-150 for Crew Leader
		3,051	Capital Depletion Shortage #1120

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
2301	Life, Health & Vision Insurance	(481,637)	-	-	-
	Personnel Services Totals	**(481,637)**	**-**	**-**	**-**
Operating Services					
4606	Rep & Mtn Vehicle Base Cost	13,775	6,476	13,160	6,476
4607	Rep & Mtn Automotive Parts	3,115	988	-	988
4608	Rep & Mtn Automotive Labor	2,654	1,006	-	1,006
4624	Rep & Mtn Outside Svc	-	955	-	955
5203	Motor Fuels & Lubricants	4,649	3,603	-	3,603
5248	Hurricane Expense	34,670	-	88,171	-
5870	Bank Fees	349,142	330,000	360,000	330,000
	Operating Services Totals	**408,004**	**343,028**	**461,331**	**343,028**
Miscellaneous					
5980	Bad Debt Expense	154,788	-	150,000	-
9400	Depreciation	4,282,961	-	-	-
9550	Amortization of Bond Issue Cost	101,666	-	-	-
9700	Audit Fees	29,744	28,828	36,529	32,783
	Miscellaneous Totals	**4,569,159**	**28,828**	**186,529**	**32,783**
Transfers					
9109	Transfer to Self Insurance	107,574	-	-	-
9196	Transfer to 2015 Construction Fund	-	27,240	-	-
9200	Transfer to Dark Fiber Fund	33,600	82,951	82,951	82,951
	Transfers Totals	**141,174**	**110,191**	**82,951**	**82,951**
Admin Allocation Expenses					
9503	Admin-General Govt.	1,411,197	1,354,959	1,354,959	1,463,866
9900	General Fund Support	4,440,036	4,647,009	4,647,009	5,341,422
	Admin Allocation Expenses Totals	**5,851,233**	**6,001,968**	**6,001,968**	**6,805,288**
Debt Service					
7102	Principal on Debt	-	2,476,505	2,476,505	3,275,721
7202	Interest on Debt	1,310,457	1,358,211	1,358,211	1,445,463

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
7301	Debt Service Fees	970	-	3,000	-
7302	Bond Issue Costs	-	60,000	-	-
	Debt Service Totals	**1,311,427**	**3,894,716**	**3,837,716**	**4,721,184**
Insurance					
4501	Ins.-Property	282,835	501,181	501,181	704,591
4502	Ins.-Liability & Umbrella	118,171	96,829	96,829	56,802
4506	Ins.-Other	6,316	6,965	6,965	11,190
4508	Ins.-Underground Storage Tank	6,474	6,357	6,357	6,609
4510	Ins.-Public Official's Liability	8,635	9,165	9,165	8,539
4590	Insurance - OPEB Expense Allocation	271,926	-	-	-
	Insurance Totals	**694,356**	**620,497**	**620,497**	**787,731**
Internal Svc Charges					
9102	Facility Maintenance	35,197	127,837	127,837	130,329
9104	Engineering Services	361,418	372,171	372,171	356,186
9105	Human Resources	196,117	270,060	270,060	256,564
9107	Technology Services	666,206	647,173	647,173	1,236,357
9185	City Hall Annex	38,690	63,497	63,497	42,337
	Internal Svc Charges Totals	**1,297,628**	**1,480,738**	**1,480,738**	**2,021,773**
Pension Expenditures					
3600	Pension Expense - GASB 68 Allocation	1,534,614	-	-	-
	Pension Expenditures Totals	**1,534,614**	**-**	**-**	**-**
	Cost Center 968 - Utility Non-Departmental Totals	**15,325,959**	**12,479,966**	**12,671,730**	**14,794,738**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9200	Transfer to Dark Fiber Fund	82,951	Cost of Fiber to Facilities
7102	Principal on Debt	2,355,000	2010 Water/Sewer Bond Series
		572,578	SRF Loan WW531302
		185,000	2023 Non Ad Valorem Bond
		76,849	SRF Loan DW531340
		47,197	SRF Loan WW531320
		39,097	SRF Loan SW531350
7202	Interest on Debt	715,013	2015 Utility Refunding Bond
		446,254	2010 Water/Sewer Bond Series
		276,637	2023 Non Ad Valorem Bond
		7,349	SRF Loan DW531340
		210	SRF Loan WW531320

STORMWATER FUND

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
REVENUES				
Grants	-	450,000	-	2,454,000
Interest Earnings	194,645	80,000	275,000	80,000
Fees	2,201,940	2,190,000	2,180,000	2,234,500
Miscellaneous	22,107	5,000	34,937	-
Total	**2,418,692**	**2,725,000**	**2,489,937**	**4,768,500**
EXPENSES				
Drainage	692,324	2,036,533	803,009	1,141,566
Stormwater Quality	533,807	3,301,440	1,501,848	5,019,633
Non-Departmental	960,149	302,903	303,450	336,745
Total	**2,186,280**	**5,640,876**	**2,608,307**	**6,497,944**
Excess of Revenues				
Over <Under> Expenses:	**232,412**	**(2,915,876)**	**(118,370)**	**(1,729,444)**
Beginning Unrestricted Cash:				
	4,068,303	**3,117,805**	**4,505,960**	**4,387,590**
Ending Unrestricted Cash:				
	4,505,960	**201,929**	**4,387,590**	**2,658,146**

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Other Grant Revenue					
338300-000	Grant - Misc	-	450,000	-	1,050,000
338300-000	Grant - DEP	-	-	-	1,404,000
	Other Grant Revenue Totals	**-**	**450,000**	**-**	**2,454,000**
Misc - Physical Environment					
343618-050	Late Fees	-	5,000	-	-
	Misc - Physical Environment Totals	**-**	**5,000**	**-**	**-**
Interest Earnings					
361100-000	Interest on Investments	194,645	80,000	275,000	80,000
	Interest Earnings Totals	**194,645**	**80,000**	**275,000**	**80,000**
Misc - Other Revenues					
346900-100	Hurricane Receipts - Insurance	15,554	-	-	-
346900-101	Hurricane Receipts FEMA	6,553	-	34,937	-
	Misc - Other Revenues Totals	**22,107**	**-**	**34,937**	**-**
Stormwater Fees					
343700-100	Fees - Stormwater Quality	1,151,268	1,160,000	1,140,000	1,168,500
343700-200	Fees - Stormwater Maintenance	1,050,671	1,030,000	1,040,000	1,066,000
	Stormwater Fees Totals	**2,201,940**	**2,190,000**	**2,180,000**	**2,234,500**
	Fund 404 - Stormwater Fund Totals	**2,418,692**	**2,725,000**	**2,489,937**	**4,768,500**

MISSION STATEMENT

Provide excellent customer service by proactively maintaining the local stormwater system to prevent flooding and erosion while reducing negative water quality impacts to lakes and encouraging hydrologic restoration through active stormwater management.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**4**	**ENVIRONMENTAL STEWARDSHIP**
Goal	**4.3**	**Continue to monitor lakes and implement proactive strategies for lake management.**
Strategy	**4.3.4**	**Inventory and develop strategies to address legacy stormwater systems and discharges that negatively impact local water bodies.**
Metric	4.3.4.1	Inventory Developed.
Metric	4.3.4.2	Mitigation Strategies Developed.
Strategy	**4.3.6**	**Additional 4.3 Metrics**
Metric	4.3.6.4	City-owned and maintained drainage infrastructure inspected.
Metric	4.3.6.5	Drainage infrastructure improvements.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	320,011	346,083	298,157	391,897
1401	Overtime	12,281	8,000	14,177	8,000
2101	FICA Taxes	24,730	27,087	23,259	30,592
2201	General Pension Fund Contrib	17,066	15,473	15,181	19,381
2204	401(a) Pension Contribution	18,588	22,391	19,000	25,545
2301	Life, Health & Vision Insurance	64,320	102,793	57,831	97,991
2302	Director's Life & Disability	-	222	-	-
2303	Disability Benefit - 401(a) Participants	359	470	241	533
2401	Workers' Compensation	23,101	19,632	19,632	26,074
	Personnel Services Totals	**480,457**	**542,151**	**447,478**	**600,013**
Operating Services					
3101	Prof. Svc.-Engineering	4,250	10,000	-	10,000
3105	Prof.Svc.-Other	237	20,000	20,000	-
3401	Contract Svc.-Custodial	1,530	10,000	3,115	3,700
3404	Contract Svc. - Other	35,005	67,000	120,000	92,000
3407	Ins.-Claims Deductibles	26,954	-	-	-
4001	Travel-Non local	-	2,500	2,500	2,500
4003	Training-Required-Instructional	3,173	1,500	1,500	6,000
4101	Telecommunication	-	2,800	5,148	-
4301	Utility Svcs - Electric	386	400	389	409
4401	Rentals & Leases	9,117	10,000	7,000	10,000
4406	County Landfill	9,171	21,750	15,000	21,750
4601	Rep & Mtn Equipment	12,263	10,000	3,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	18,342	65,000	20,000	-
4606	Rep & Mtn Vehicle Base Cost	19,084	18,564	19,812	28,560
4607	Rep & Mtn Automotive Parts	9,728	10,000	10,000	10,000
4608	Rep & Mtn Automotive Labor	5,299	10,000	10,000	10,000
4620	Rep & Mtn Contracts	-	300	300	300
4621	Rep & Mtn Seed & Sod	5,158	12,000	7,000	12,000

STORMWATER FUND - DRAINAGE - 404-08-299

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4626	Repair & Mtn-Irrigation	-	200	200	200
5101	Office Supplies	85	925	600	925
5102	Tools,Equip under $1,000	3,781	5,000	5,000	7,500
5200	Non-Capital Equip $1,000-$4,999	1,199	-	-	-
5203	Motor Fuels & Lubricants	32,918	18,750	18,750	18,750
5208	Uniform, Protect Clothing	6,674	4,250	6,000	4,250
5209	Housekeeping Supplies	2,373	475	2,500	750
5215	Chemicals	4,906	3,000	3,000	3,000
5218	Inventory-Central Stores Other	184	-	-	-
5401	Memberships & Subscriptions	28	400	400	400
5402	IT Subscriptions, Licenses, Maintenance Renewals	-	-	23,000	23,000
5404	Employee Dev-Material & Training	15	2,000	3,000	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	-	500	500	500
5406	Employee Dev-Food & Supplies	7	100	100	100
	Operating Services Totals	**211,868**	**307,414**	**307,814**	**278,594**
Capital					
6313	Stormwater Drainage-Capital	-	1,110,032	-	60,000
6402	Machinery & Equipment	-	-	47,717	60,000
6403	Capital Depletion Reserve	-	76,936	-	142,959
	Capital Totals	**-**	**1,186,968**	**47,717**	**262,959**
	Cost Center 299 - Drainage Totals	**692,324**	**2,036,533**	**803,009**	**1,141,566**

AUTHORIZED PERSONNEL

DRAINAGE	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Works Department Director	41	46.11 -	0.20		0.20	0.20		0.20	0.20		0.20
Assistant Public Works Director	37	38-19 - 65.05	0.20		0.20	0.20		0.20	0.20		0.20
Streets Superintendent	32	30.23 - 51.49	0.20		0.20	0.20		0.20	0.20		0.20
Assistant Superintendent	30	27.56 - 46.95	0.50		0.50						
Assist. Superintendent - Drainage	30	27.56 - 46.95				0.50		0.50	0.50		0.50
Assistant Superintendent - Streets	30	27.56 - 46.95				0.50		0.50	0.50		0.50
Bus. and Special Initiatives Analyst	26	22.94 - 39.07				0.20		0.20	0.20		0.20
Crew Leader II	25	21.91 - 37.33	1.00		1.00						
Sr. Staff Assistant	25	21.91 - 37.33	0.50		0.50	0.50		0.50	0.50		0.50
Stormwater Inspector	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I	23	20.02 - 34.11				1.00		1.00	1.00		1.00
Debris Control Maint. Operator III	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Drainage Maintenance III	20	17.48 - 29.79	1.00		1.00						
Drainage Maintenance II	19	16.73 - 28.50				2.00		2.00	2.00		2.00
Public Works Apprentice	18	16.00 - 27.25	3.00		3.00	1.00		1.00	1.00		1.00
		Total Drainage	**8.60**	**0.00**	**8.60**	**8.30**	**0.00**	**8.30**	**8.30**	**0.00**	**8.30**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	40,000	Menzi Services
		40,000	Storm Drain and Line Maintenance
		7,000	Manual and Chemical Clearing Work
		5,000	Stormwater Inspection Services
6313	Stormwater Drainage - Capital	60,000	Stormwater Repair and Maintenance
6402	Machinery & Equipment	35,000	Large Pipe Inspection Camera
		25,000	Manhole Inspection Camera

MISSION STATEMENT

Maintain and improve local natural resources through management based on a sound understanding of social, economic, and ecological systems.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**4**	**ENVIRONMENTAL STEWARDSHIP**
Goal	**4.3**	**Continue to monitor lakes and implement proactive strategies for lake management.**
Strategy	**4.3.1**	**Publish and implement strategies within the Annual Lakes Report and develop community education campaigns based on the information within the report.**
Metric	4.3.1.1	Publication of the Annual Lakes Report.
Metric	4.3.1.2	Unique lake assessments completed.
Metric	4.3.1.3	Development of a report in brief.
Metric	4.3.1.4	Lakes marketing campaign reach.
Strategy	**4.3.2**	**Develop and facilitate an education / outreach program tied to awareness and protection of local lakes.**
Metric	4.3.2.1	Number of outreach events held.
Metric	4.3.2.2	Number of school-aged programs hosted.
Metric	4.3.2.3	Number of participants in Lakes Outreach Programs.
Metric	4.3.2.4	Number of people introduced to lakes for the first time.
Strategy	**4.3.3**	**Partner with other government agencies and community partners to host lake cleanup events on a recurring basis.**
Metric	4.3.3.1	Number of lake cleanup events hosted.
Metric	4.3.3.2	Number of participants in lake clean up events.
Metric	4.3.3.3	Tonnage of litter collected.
Metric	4.3.3.4	Acreage covered with shoreline cleanups.
Strategy	**4.3.6**	**Additional 4.3 Metrics**
Metric	4.3.6.1	Low impact development practices utilized during City projects to prevent soil erosion and protect water bodies.
Metric	4.3.6.2	Cubic yards of debris removed through road sweeping to reduce pollutants in the stormwater system and, ultimately, lakes.
Metric	4.3.6.3	Lakes Advisory Committee meetings held.
Goal	**4.4**	**Integrate the elements of the One Water philosophy to ensure a balance between water supply and nature.**
Strategy	**4.4.3**	**Explore and implement best management practices and innovative approaches to water resource infrastructure that further protect the natural environment.**
Metric	4.4.3.1	Number of employees certified in Stormwater Sediment and Erosion.
Metric	4.4.3.2	Development of an ongoing Stormwater education plan.
Metric	4.4.3.3	Percent of Stormwater certified employees participating annually.
Goal	**4.5**	**Ensure equitable access to natural amenities.**
Strategy	**4.5.4**	**Maintain relationships with local agencies focused on natural area access.**
Metric	4.5.4.1	Number of meetings with partner agencies.
Metric	4.5.4.2	Partnership dollars Received.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	282,086	306,435	276,480	331,257
2101	FICA Taxes	20,538	23,442	20,163	25,341
2201	General Pension Fund Contrib	42,147	54,259	51,305	66,799
2204	401(a) Pension Contribution	8,326	9,572	51,305	10,135
2301	Life, Health & Vision Insurance	61,308	66,833	59,714	63,667
2303	Disability Benefit - 401(a) Participants	198	230	124	243
2401	Workers' Compensation	1,284	1,530	1,530	6,022
2900	Education Benefit	-	6,800	6,800	-
	Personnel Services Totals	**415,887**	**469,101**	**467,421**	**503,464**
Operating Services					
3101	Prof. Svc.-Engineering	-	170,000	100,000	115,000
3105	Prof.Svc.-Other	14,462	346,000	346,000	336,000
3404	Contract Svc. - Other	38,811	95,300	95,300	95,300
4001	Travel-Non local	4,634	7,000	7,000	7,000
4003	Training-Required-Instructional	479	250	250	250
4004	Travel-Local Mileage & Comm. Exp	256	50	-	50
4201	Postage	-	250	50	250
4301	Utility Svcs - Electric	3,319	3,500	3,504	3,680
4302	Utility Svcs - Water	1,548	1,600	3,803	3,899
4303	Utility Svcs - Sewer	111	200	112	115
4305	Utility Svcs - Refuse	351	400	326	334
4401	Rentals & Leases	-	500	-	500
4406	County Landfill	-	3,000	-	3,000
4601	Rep & Mtn Equipment	1,141	3,000	300	3,000
4602	Rep & Mtn Building & Grounds	151	500	1,200	500
4606	Rep & Mtn Vehicle Base Cost	3,696	4,032	4,032	4,032
4607	Rep & Mtn Automotive Parts	904	1,000	9,000	1,000
4608	Rep & Mtn Automotive Labor	1,764	500	500	500
4620	Rep & Mtn Contracts	1,000	30,000	30,000	20,000

STORMWATER FUND - STORMWATER QUALITY - 404-08-300

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4622	Rep & Mtn Landscape Material	-	10,000	10,000	10,000
4702	Printing & Binding	580	1,000	1,000	1,000
4802	Promotional/Marketing	-	2,000	2,000	2,000
4803	Community Involvement	540	-	4,500	5,000
4804	Sponsorships	4,000	7,500	7,500	6,500
5101	Office Supplies	1,250	10,000	10,000	10,000
5102	Tools,Equip under $1,000	4,156	4,000	4,000	4,000
5200	Non-Capital Equip $1,000-$4,999	-	16,000	-	16,000
5203	Motor Fuels & Lubricants	1,664	1,875	1,875	1,875
5204	Copier Use & Supplies	367	100	200	100
5205	Motor Fuel, Non Motor Pool	-	150	-	150
5208	Uniform, Protect Clothing	889	1,325	2,000	1,325
5209	Housekeeping Supplies	297	300	-	300
5210	Program Related Expense	8,777	-	325,000	-
5215	Chemicals	15,027	15,000	2,000	15,000
5220	Materials-Visual/Photo/Signage	-	5,500	1,000	5,500
5401	Memberships & Subscriptions	1,903	9,500	10,000	5,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	2,659	13,000	13,000	10,500
5404	Employee Dev-Material & Training	2,962	2,900	-	2,900
5405	Empl Dev-Books,Accreditation,Assessmt	-	1,000	1,000	1,000
5406	Employee Dev-Food & Supplies	51	50	50	50
5407	Employee Dev-Recog & Apprec	-	100	-	100
5604	Employee Relations	171	-	-	-
	Operating Services Totals	**117,920**	**768,382**	**996,502**	**692,710**
Capital					
6101	Land	-	-	-	1,200,000
6313	Stormwater Drainage-Capital	-	2,010,032	-	2,620,000
6402	Machinery & Equipment	-	51,000	35,000	-
6403	Capital Depletion Reserve	-	2,925	2,925	3,459
	Capital Totals	**-**	**2,063,957**	**37,925**	**3,823,459**
	Cost Center 300 - Stormwater Quality Totals	**533,807**	**3,301,440**	**1,501,848**	**5,019,633**

AUTHORIZED PERSONNEL

STORMWATER QUALITY Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Natural Resources Manager	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Ecosystem and Asset Analyst	27	24.01 - 40.90	0.80		0.80	0.80		0.80	0.80		0.80
Senior Environmental Scientist	27	24.01 - 40.90				1.00		1.00	1.00		1.00
Bus. and Special Initiatives Analyst	26	22.94 - 39.07				0.10		0.10	0.10		0.10
Environmental Scientist I	25	21.91 - 37.33	1.00		1.00				1.00		1.00
Natural Resources Specialist	24	20.94 - 35.68	2.00		2.00	2.00		2.00	1.00		1.00
Nat. Res. Intern (Scientific Aide)	18	16.00 - 27.25		1.00	0.50		1.00	0.50		1.00	0.50
Total Stormwater Quality			**4.80**	**1.00**	**5.30**	**4.90**	**1.00**	**5.40**	**4.90**	**1.00**	**5.40**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	75,000	Lake Idyl 4E Design
		40,000	Stormwater Design
3105	Prof. Svc. - Other	85,000	Gray to Green
		50,000	Potential Grant Match Funding
		45,000	Sustainability Plan Implementation
		30,000	Stormwater Utility Fee Work
		20,000	Water Data/GIS Services
		20,000	TMDL-BMAP
		15,000	Alum Monitoring
		10,000	Lab Analysis for Nutrient Loading
		10,000	Grant Writing Services
		10,000	Monitoring LCNP Water Treatment
		10,000	PFAS Sampling
		6,000	NPDES - PC
		5,000	NPDES - FDEP
		5,000	NPDES - Support
		5,000	NPDES - Stormwater Sampling
		5,000	University South Florida Water Atlas
		5,000	SAIP Support
3404	Contract Svc. - Other	95,300	Lakeshore Management; Maintenance of Conine, Elbert, and May
6101	Land	1,200,000	Wetland/Upland Purchase
6313	Stormwater Drainage - Capital	950,000	S Lake Howard Nature Park - Wetland Restoration
		800,000	Wetland Restoration and Protection
		640,000	Lake Idul SW Project Phase I
		230,000	Lake Idyl Sediment Project

STORMWATER FUND - NON-DEPARTMENTAL - STORMWATER - 404-80-969

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
2301	Life, Health & Vision Insurance	(59,868)	-	-	-
	Personnel Services Totals	**(59,868)**	**-**	**-**	**-**
Operating Services					
4606	Rep & Mtn Vehicle Base Cost	168	-	-	-
4608	Rep & Mtn Automotive Labor	24	-	-	-
5203	Motor Fuels & Lubricants	48	-	-	-
5248	Hurricane Expense	754	-	-	-
	Operating Services Totals	**995**	**-**	**-**	**-**
Miscellaneous					
9400	Depreciation	632,463	-	-	-
9700	Audit Fees	1,416	2,046	2,593	1,869
	Miscellaneous Totals	**633,879**	**2,046**	**2,593**	**1,869**
Admin Allocation Expenses					
9503	Admin-General Govt.	67,197	96,170	96,170	83,471
	Admin Allocation Expenses Totals	**67,197**	**96,170**	**96,170**	**83,471**
Insurance					
4501	Ins.-Property	25,258	38,894	38,894	37,329
4502	Ins.-Liability & Umbrella	8,716	7,376	7,376	2,873
4506	Ins.-Other	676	725	725	1,241
4508	Ins.-Underground Storage Tank	498	489	489	508
4510	Ins.-Public Official's Liability	956	1,017	1,017	947
4590	Insurance - OPEB Expense Allocation	30,368	-	-	-
	Insurance Totals	**66,473**	**48,501**	**48,501**	**42,898**
Internal Svc Charges					
9102	Facility Maintenance	1,949	-	-	-
9104	Engineering Services	28,533	40,235	40,235	61,060
9105	Human Resources	16,894	16,534	16,534	15,708
9107	Technology Services	55,726	54,065	54,065	50,840
9186	Nora Mayo Building	14,403	45,352	45,352	80,899
	Internal Svc Charges Totals	**117,505**	**156,186**	**156,186**	**208,507**
Pension Expenditures					
3600	Pension Expense - GASB 68 Allocation	133,968	-	-	-
	Pension Expenditures Totals	**133,968**	**-**	**-**	**-**
	Cost Center 969 - Stormwater Non-Departmental Totals	**960,149**	**302,903**	**303,450**	**336,745**

WILLOWBROOK FUND

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Budget	2025 Final Budget
REVENUES				
Golf Management	1,150,035	1,084,000	1,156,000	1,006,000
Miscellaneous Revenues	99,570	30,000	27,000	25,000
Interest Earnings	131,106	40,000	135,000	40,000
Sale of Assets	165,000	-	150	-
Transfer from General Fund	-	-	-	150,000
Total	**1,545,711**	**1,154,000**	**1,318,150**	**1,221,000**
EXPENSES				
Operating Expenditures	1,151,465	1,026,157	1,029,721	1,081,030
Capital Expenditures	-	1,016,223	242,280	2,450,996
Non-Departmental	151,491	161,099	138,176	165,693
Total	**1,302,956**	**2,203,479**	**1,410,177**	**3,697,719**
Excess of Revenues				
Over <Under> Expenses:	**242,755**	**(1,049,479)**	**(92,027)**	**(2,476,719)**
Beginning Unrestricted Cash:				
	2,794,751	**39,204**	**2,630,579**	**2,538,552**
Ending Unrestricted Cash:				
	2,630,579	**(1,010,275)**	**2,538,552**	**61,833**

WILLOWBROOK FUND

MISSION STATEMENT

To enhance the physical, social and economic health of the community and become the premier municipal golf facility in Central Florida by providing exceptional service, quality playing conditions and an affordable golf experience.

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Cultural / Recreation					
347230-100	WB-Greens Fees	568,478	535,000	589,000	519,000
347230-125	WB-Summer Memberships	55,020	50,000	55,000	55,000
347230-150	WB-Annual Green Fees Card	57,376	58,000	52,000	51,000
347230-300	WB-Pro Shop Sales	90,667	75,000	94,000	64,000
347230-400	COL / WB-Concessions	140,811	120,000	135,000	112,000
347230-600	WB-Cart Rentals	211,107	220,000	207,000	180,000
347230-700	WB-Rental of Range Balls	26,576	26,000	24,000	25,000
	Cultural / Recreation Totals	**1,150,035**	**1,084,000**	**1,156,000**	**1,006,000**
Interest Earnings					
361100-000	Interest on Investments	131,106	40,000	135,000	40,000
	Interest Earnings Totals	**131,106**	**40,000**	**135,000**	**40,000**
Misc - Sales					
364414-000	Sale of Assets-Capital	165,000	-	150	-
	Misc - Sales Totals	**165,000**	**-**	**150**	**-**
Misc - Other Revenues					
346900-100	Hurricane Receipts - Insurance	65,793	-	-	-
369000-000	Miscellaneous Revenue	33,777	30,000	27,000	25,000
	Misc - Other Revenues Totals	**99,570**	**30,000**	**27,000**	**25,000**
Interfund Transfers					
381000-001	Transfer from General Fund	-	-	-	150,000
	Interfund Transfers Totals	**-**	**-**	**-**	**150,000**
	Fund 405 - Willowbrook Fund Totals	**1,545,711**	**1,154,000**	**1,318,150**	**1,221,000**

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Operating Services					
3404	Contract Svc. - Other	7,629	4,700	9,000	9,400
4301	Utility Svcs - Electric	40,847	40,000	41,629	43,711
4302	Utility Svcs - Water	4,274	4,600	4,927	5,050
4303	Utility Svcs - Sewer	5,302	5,800	6,443	6,604
4305	Utility Svcs - Refuse	384	400	355	364
4401	Rentals & Leases	5,850	-	-	500
4602	Rep & Mtn Building & Grounds	24,545	10,000	10,000	15,000
4606	Rep & Mtn Vehicle Base Cost	640	-	960	960
4607	Rep & Mtn Automotive Parts	4	250	-	250
4608	Rep & Mtn Automotive Labor	1,431	1,000	200	1,500
4620	Rep & Mtn Contracts	5,628	5,000	5,000	5,000
4900	Other Charges & Obligations	1,038,373	937,507	937,507	974,791
4960	License	400	400	400	400
5200	Non-Capital Equip $1,000-$4,999	-	1,500	-	500
5203	Motor Fuels & Lubricants	16,159	15,000	13,300	17,000
	Operating Services Totals	**1,151,465**	**1,026,157**	**1,029,721**	**1,081,030**
Capital					
6301	Other Capital Improvements	-	973,943	200,000	2,400,000
6403	Capital Depletion Reserve	-	42,280	42,280	50,996
	Capital Totals	**-**	**1,016,223**	**242,280**	**2,450,996**
	Cost Center 712 - Willowbrook Totals	**1,151,465**	**2,042,380**	**1,272,001**	**3,532,026**

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Miscellaneous					
9400	Depreciation	79,973	-	-	-
9700	Audit Fees	861	1,023	1,297	1,145
	Miscellaneous Totals	**80,834**	**1,023**	**1,297**	**1,145**
Admin Allocation Expenses					
9503	Admin-General Govt.	40,840	48,067	48,067	51,131
	Admin Allocation Expenses Totals	**40,840**	**48,067**	**48,067**	**51,131**
Debt Service					
7102	Principal on Debt	1	69,592	46,395	72,427
7202	Interest on Debt	7,352	12,184	12,184	9,349
	Debt Service Totals	**7,353**	**81,776**	**58,579**	**81,776**
Insurance					
4501	Ins.-Property	5,462	8,888	8,888	10,626
4502	Ins.-Liability & Umbrella	4,825	3,816	3,816	2,986
4506	Ins.-Other	1,087	4,110	4,110	4,110
	Insurance Totals	**11,374**	**16,814**	**16,814**	**17,722**
Internal Svc Charges					
9102	Facility Maintenance	11,090	13,419	13,419	13,919
	Internal Svc Charges Totals	**11,090**	**13,419**	**13,419**	**13,919**
Cost Center	**967 - Willowbrook Non-Departmental Totals**	**151,491**	**161,099**	**138,176**	**165,693**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
7102	Principal on Debt	72,427	Principal on Golf Cart Internal Loan
7202	Interest	9,349	Interest on Golf Cart Internal Loan

DARK FIBER ENTERPRISE FUND

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Budget	2025 Final Budget
REVENUES				
Grant Revenue	-	166,500	-	-
Dark Fiber Lease	123,876	124,740	153,405	153,405
Interest Earnings	39,340	12,000	5,435	2,500
Transfer from General Fund	155,400	276,503	276,503	276,503
Transfer from Library Fund	8,400	13,825	13,825	13,825
Transfer from Airport Fund	8,400	13,825	13,825	13,825
Transfer from Downtown CRA Fund	12,600	27,650	27,650	27,650
Transfer from FV CRA Fund	4,200	8,295	8,295	8,295
Transfer from Building Safety	8,400	13,825	13,825	13,825
Transfer From Solid Waste	8,400	13,825	13,825	13,825
Transfer from Utility Fnd	33,600	82,951	82,951	82,951
Transfer From Internal Service Fund	16,800	27,650	27,650	27,650
Transfer from Motor Pool Fund	12,600	27,650	27,650	27,650
Total	**432,016**	**809,239**	**664,839**	**661,904**
EXPENSES				
Personal Services	18,797	142,316	122,076	219,424
Operating Expenditures	17	5,000	11,000	11,000
Capital Expenditures	-	617,107	110,000	100,000
Transfer to 2015 Construction Fund	-	58,240	58,240	-
Debt Service	42,249	515,694	515,694	137,648
Non-Departmental	14,457	23,324	23,324	26,508
Total	**75,520**	**1,361,681**	**840,334**	**494,580**
Excess of Revenues				
Over <Under> Expenses:	**356,496**	**(552,442)**	**(175,495)**	**167,324**
Beginning Unrestricted Cash:				
	811,850	**37,791**	**8,465**	**(167,030)**
Ending Unrestricted Cash:				
	8,465	**(514,651)**	**(167,030)**	**294**

DARK FIBER ENTERPRISE FUND

MISSION STATEMENT

By leveraging opportunities through dig once and fiber asset swaps, the Dark Fiber Enterprise strives to offer cost effective, high-bandwidth, scalable, and secure dark fiber connectivity solutions to public organizations and private carriers.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.4**	**Pursue emerging opportunities to embrace new technology, infrastructure, and enterprise opportunities.**
Strategy	**3.4.4**	**Additional 3.4 Metrics**
Metric	3.4.4.1	Dark Fiber Miles.
Metric	3.4.4.2	Dark Fibers Leases.
Metric	3.4.4.3	Dark Fiber Lease Revenue.
Metric	3.4.4.4	Dark Fiber Intergovernmental Revenue.

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
State Grant Revenue Totals					
334410-000	Grant - State DOT	-	166,500	-	-
	State Grant Revenue Totals	**-**	**166,500**	**-**	**-**
Interest Earnings					
361004-000	Interest-Other	12,694	-	135	-
361100-000	Interest on Investments	25,031	12,000	5,300	2,500
361100-200	Interest - Leased Assets	1,615	-	-	-
	Interest Earnings Totals	**39,340**	**12,000**	**5,435**	**2,500**
Misc - Rent and Royalty					
362000-100	Dark Fiber Lease	123,876	124,740	153,405	153,405
	Misc - Rent and Royalty Totals	**123,876**	**124,740**	**153,405**	**153,405**
Interfund Transfers					
381000-001	Transfer from General Fund	155,400	276,503	276,503	276,503
381000-101	Transfer from Library Fund	8,400	13,825	13,825	13,825
381000-106	Transfer from Airport Fund	8,400	13,825	13,825	13,825
381000-108	Transfer from Downtown CRA	12,600	27,650	27,650	27,650
381000-109	Transfer from Florence Villa CRA	4,200	8,295	8,295	8,295
381000-113	Transfer from Building Safety	8,400	13,825	13,825	13,825
381000-401	Transfer from Solid Waste	8,400	13,825	13,825	13,825
381000-402	Transfer from Utility Fund	33,600	82,951	82,951	82,951
381000-501	Transfer from Internal Service Fund	16,800	27,650	27,650	27,650
381000-502	Transfer from Motor Pool Fund	12,600	27,650	27,650	27,650
	Interfund Transfers Totals	**268,800**	**505,999**	**505,999**	**505,999**
	Fund 406 - Dark Fiber Enterprise Fund Totals	**432,016**	**809,239**	**664,839**	**661,904**

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	12,700	87,645	106,594	170,253
1401	Overtime	1,451	-	657	1,000
2101	FICA Taxes	1,080	6,705	8,229	13,101
2204	401(a) Pension Contribution	985	6,573	6,148	10,599
2301	Life, Health & Vision Insurance	2,478	41,128	251	19,773
2303	Disability Benefit - 401(a) Participants	15	158	90	254
2401	Workers' Compensation	88	107	107	4,444
	Personnel Services Totals	**18,797**	**142,316**	**122,076**	**219,424**
Operating Services					
4001	Travel-Non local	-	4,500	4,500	4,500
5102	Tools,Equip under $1,000	-	500	500	500
5200	Non-Capital Equip $1,000-$4,999	-	-	5,000	5,000
5208	Uniform, Protect Clothing	-	-	1,000	1,000
5218	Inventory-Central Stores Other	17	-	-	-
	Operating Services Totals	**17**	**5,000**	**11,000**	**11,000**
Capital					
6301	Other Capital Improvements	-	607,107	100,000	90,000
6402	Machinery & Equipment	-	10,000	10,000	10,000
	Capital Totals	**-**	**617,107**	**110,000**	**100,000**
Miscellaneous					
9400	Depreciation	150,383	-	-	-
	Miscellaneous Totals	**150,383**	**-**	**-**	**-**
Transfers					
9196	Transfer to 2015 Construction Fund	-	58,240	58,240	-
	Transfers Totals	**-**	**58,240**	**58,240**	**-**
Debt Service					
7102	Principal on Debt	1	485,419	485,419	113,010
7202	Interest on Debt	42,248	30,275	30,275	24,638
	Debt Service Totals	**42,249**	**515,694**	**515,694**	**137,648**

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Insurance					
4501	Ins.-Property	8,953	15,364	15,364	21,238
4502	Ins.-Liability & Umbrella	414	292	292	49
4506	Ins.-Other	75	82	82	136
4510	Ins.-Public Official's Liability	107	116	116	104
4590	Insurance - OPEB Expense Allocation	72	-	-	-
	Insurance Totals	**9,621**	**15,854**	**15,854**	**21,527**
Internal Svc Charges					
9185	City Hall Annex	4,836	7,470	7,470	4,981
	Internal Svc Charges Totals	**4,836**	**7,470**	**7,470**	**4,981**
	Cost Center 971 - Dark Fiber Totals	**225,902**	**1,361,681**	**840,334**	**494,580**

AUTHORIZED PERSONNEL

DARK FIBER Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Fiber Enterprise Manager	29	26.31 - 44.82	1.00		1.00	1.00		1.00	1.00		1.00
Fiber Systems Technician	26	22.94 - 39.07		0.50	0.50	0.50	0.50	1.00	1.00	1.00	1.50
Total Dark Fiber Fund			**1.00**	**0.50**	**1.50**	**1.50**	**0.50**	**2.00**	**2.00**	**1.00**	**2.50**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
6301	Other Capital Improvements	90,000	Fiber Cable and Installation
7102	Principal on Debt	113,010	Principal on Refinanced Internal Loans
7202	Interest on Debt	24,638	Interest on Refinanced Internal Loans

INTERNAL SERVICES FUND

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Budget	2025 Final Budget
REVENUES				
Charges to Departments	7,698,976	8,275,036	8,324,136	9,294,216
Miscellaneous Revenues	105,683	-	-	-
Interest Earnings	81,363	40,000	115,000	40,000
Engineering Inspection Fees	136,746	125,000	325,000	150,000
ICMA 401a Forfeiture Account	205,065	20,000	65,743	20,000
Transfer from Utility Fund	-	-	-	-
Total	**8,227,833**	**8,460,036**	**8,829,879**	**9,504,216**
EXPENSES				
Human Resources	1,132,212	1,443,515	901,142	1,339,824
City Hall Annex	75,930	104,250	55,498	67,062
Facility Maintenance	453,410	735,355	717,473	788,560
Nora Mayo Building	203,274	210,500	256,495	248,191
Technology Services	2,875,923	4,824,443	4,280,972	5,655,685
Engineering	840,279	1,127,268	807,170	1,164,569
City Hall & Grounds	45,240	37,900	44,468	46,859
Non-Departmental	2,492,641	352,659	352,511	66,269
Total	**8,118,909**	**8,835,890**	**7,415,729**	**9,377,019**
Excess of Revenues Over <Under> Expenses:	**108,924**	**(375,854)**	**1,414,150**	**127,197**
Beginning Unrestricted Cash:	**1,187,642**	**483,522**	**1,758,039**	**3,172,189**
Ending Unrestricted Cash:	**1,758,039**	**107,668**	**3,172,189**	**3,299,386**

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Misc - Physical Environment Totals					
343343-900	Fees-Admin Acct Svc/Eng Inspect.	136,746	125,000	325,000	150,000
	Misc - Physical Environment Totals	**136,746**	**125,000**	**325,000**	**150,000**
Interest Earnings Totals					
361100-000	Interest on Investments	81,363	40,000	115,000	40,000
	Interest Earnings Totals	**81,363**	**40,000**	**115,000**	**40,000**
Misc - Sales Totals					
364413-000	Sale of Assets-Surplus	461	-	-	-
	Misc - Sales Totals	**461**	**-**	**-**	**-**
Misc - Other Revenues					
346900-100	Hurricane Receipts - Insurance	103,798	-	-	-
368100-000	ICMA 401a City Contributions - Forfeiture Account	205,065	20,000	65,743	20,000
369000-000	Miscellaneous Revenue	1,424	-	-	-
	Misc - Other Revenues Totals	**310,287**	**20,000**	**65,743**	**20,000**
Other Charges for Services					
341208-001	Labor-General Fund	55,631	60,000	81,000	70,000
341208-101	Labor-Library	2,775	4,000	3,900	4,000
341208-106	Labor-Airport	14,125	10,000	14,000	12,000
341208-107	Labor-Cemeteries	538	1,000	900	1,000
341208-108	Labor-CRA Downtown	1,038	1,500	3,500	3,000
341208-111	Labor-Federal Building	3,400	3,000	2,700	3,000
341208-113	Labor-Building Safety	1,263	2,000	1,500	2,000
341208-401	Labor-Solid Waste	813	1,000	1,400	1,500
341208-402	Labor-Utility Fund	8,025	8,000	16,500	18,000
341208-404	Labor-Stormwater	113	500	500	1,500
341208-405	Labor-Willowbrook	2,325	3,000	3,800	5,000
341208-501	Labor-Internal Service	19,281	20,000	35,000	35,000
341208-502	Labor-Central Garage	1,994	3,000	1,400	2,000
	Other Charges for Services Totals	**111,319**	**117,000**	**166,100**	**158,000**

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Technology Services Allocation					
341201-001	Technology Svcs Alloc-Gen. Fund	2,925,064	3,085,480	3,085,480	3,359,492
341201-101	Technology Svcs Alloc-Library	615,487	597,219	597,219	409,222
341201-106	Technology Svcs Alloc-Airport	90,019	87,336	87,336	118,627
341201-107	Technology Svcs Alloc-Cemetery	31,433	30,794	30,794	43,893
341201-113	Technology Svcs Alloc-Building	68,586	157,842	157,842	150,614
341201-401	Technology Svc Alloc-Solid Waste	98,592	95,654	95,654	251,680
341201-402	Technology Svcs Alloc-Utility	666,206	647,173	647,173	1,236,357
341201-404	Technology Svcs Alloc-Stormwater	55,726	54,065	54,065	50,840
341201-502	Technology Svc Alloc-Central Gar	30,006	29,112	29,112	50,840
	Technology Services Allocation Totals	**4,581,119**	**4,784,675**	**4,784,675**	**5,671,565**
Human Resources Allocation					
341204-001	H.R. Svcs Alloc-General Fund	900,522	837,048	837,048	795,216
341204-101	H.R. Svcs Alloc-Library	27,912	36,513	36,513	34,688
341204-106	H.R. Svcs Alloc-Airport	27,177	34,446	34,446	32,725
341204-107	H.R. Svcs Alloc-Cemetery	12,487	24,801	24,801	23,562
341204-108	H.R. Svcs Alloc-CRA DWTN	-	2,067	2,067	1,963
341204-113	H.R. Svcs Alloc-Build Safety	12,487	16,534	16,534	15,708
341204-401	H.R. Svcs Alloc-Solid Waste	69,779	126,074	126,074	119,773
341204-402	H.R. Svcs Alloc-Utility	196,117	270,060	270,060	256,564
341204-404	H.R. Svcs Alloc-Stormwater	16,894	16,534	16,534	15,708
341204-501	H.R. Svcs Alloc-Int Svc	28,646	-	-	-
341204-502	HR Svc Alloc Cen Garage	18,363	28,935	28,935	27,489
	Human Resources Allocation Totals	**1,310,384**	**1,393,012**	**1,393,012**	**1,323,396**
Facilities Support Allocation					
341205-001	Fac Supp Svcs Alloc-General Fund	238,400	269,656	269,656	274,576
341205-101	Fac Supp Svcs Alloc-Library	46,758	18,085	18,085	18,347
341205-106	Fac Supp Svcs Alloc-Airport	71,749	131,407	131,407	134,124
341205-107	Fac Supp Svcs Alloc-Cemetery	551	1,500	1,500	1,265
341205-108	Fac Supp Svcs Alloc-CRA DWTN	8,916	5,593	5,593	5,908
341205-109	Fac Supp Svcs Alloc-CRA FV	4,451	2,792	2,792	2,949
341205-111	Fac Supp Svcs Alloc-Fed Bldg	8,821	15,815	15,815	15,817

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
341205-113	Fac Supp Svcs Alloc-Build Safety	1,830	2,407	2,407	2,531
341205-401	Fac Supp Svcs Alloc-Solid Waste	5,169	27,928	27,928	28,470
341205-402	Fac Supp Svcs Alloc-Utility	35,197	127,837	127,837	130,329
341205-404	Fac Supp Svcs Alloc-Stormwater	1,949	-	-	-
341205-405	Fac Supp Svcs Alloc-Willowbrook	11,090	13,419	13,419	13,919
341205-501	Fac Supp Svcs Alloc-Int Svc	14,337	-	-	-
341205-502	Fac Supp Svcs Alloc-Central Gar	3,022	4,265	4,265	4,429
	Facilities Support Allocation Totals	**452,240**	**620,704**	**620,704**	**632,664**
Engineering Allocation					
341209-001	Engineering Alloc-General Fund	494,578	512,993	512,993	519,014
341209-106	Engineering Alloc-Airport	19,022	20,117	20,117	20,353
341209-108	Engineering Alloc-CRA DWTN	6,344	6,709	6,709	6,788
341209-109	Engineering Alloc-CRA FV	3,167	3,350	3,350	3,389
341209-113	Engineering Alloc-Build Safety	38,044	50,293	50,293	50,884
341209-402	Engineering Alloc-Utility	361,418	372,171	372,171	356,186
341209-404	Engineering Alloc-Stormwater	28,533	40,235	40,235	61,060
	Engineering Allocation Totals	**951,106**	**1,005,868**	**1,005,868**	**1,017,674**
City Hall & Grounds					
341210-001	City Hall Alloc-General Fund	32,420	33,427	33,427	42,849
341210-108	City Hall Alloc-CRA DWTN	2,938	2,598	2,598	2,161
341210-109	City Hall Alloc-CRA FV	2,257	1,996	1,996	1,973
	City Hall & Grounds Totals	**37,615**	**38,021**	**38,021**	**46,983**
City Hall Annex					
341214-001	City Hall Annex-General Fund	19,345	33,616	33,616	19,923
341214-402	City Hall Annex-Utility	38,690	63,497	63,497	42,337
341214-406	City Hall Annex-Dark Fiber	4,836	7,470	7,470	4,981
341214-501	City Hall Annex-Int Services	2,418	-	-	-
	City Hall Annex Totals	**65,289**	**104,583**	**104,583**	**67,241**
Nora Mayo Building					
341216-001	Nora Mayo Building Alloc-General Fund	85,050	165,821	165,821	295,794
341216-404	Nora Mayo Building Alloc-Stormwater Fund	14,403	45,352	45,352	80,899
341216-501	Nora Mayo Building Alloc-Internal Service Fund	90,451	-	-	-
	Nora Mayo Building Totals	**189,904**	**211,173**	**211,173**	**376,693**
	Fund 501 - Internal Services Fund Totals	**8,227,832**	**8,460,036**	**8,829,879**	**9,504,216**

MISSION STATEMENT

To attract, develop, and retain a well-qualified and engaged diverse City workforce through the development of and by consistently administering purposeful policies, procedures, and programs that promote equal employment opportunities, personal and professional growth, and an elevated commitment to sustainable public service.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Strategy	**1.1.3**	**Develop formal programs in partnership with academic institutions.**
Metric	1.1.3.1	Academic institution partnerships.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.2**	**Ensure the ability to meet the service demands as the population grows.**
Strategy	**5.2.1**	**Develop collaborative programs with community partners to create a talent pipeline.**
Metric	5.2.1.1	Number of collaborative programs.
Metric	5.2.1.2	Number of students engaged in collaborative programs.
Goal	**5.4**	**Ensure local government functions are aligned with community safety best practices.**
Strategy	**5.4.3**	**Create and deploy Comprehensive Community Safety Training Curriculum for staff.**
Metric	5.4.3.1	Programs offered.
Metric	5.4.3.2	Training classes completed by employees.
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.4**	**Continue to cultivate a team made up of high quality talent, capable of bringing fresh perspective and creative ideas, serving as good ambassadors of the City through all service areas.**
Strategy	**6.4.1**	**Establish a structured cooperative career pathing program inclusive of leadership development opportunities.**
Metric	6.4.1.1	Number of career paths outlined.
Strategy	**6.4.2**	**Create a curriculum of core competencies for staff / course catalog.**
Metric	6.4.2.1	Professional development opportunities provided to staff.
Metric	6.4.2.4	Classes paid for through Education Assistance Benefit.
Metric	6.4.2.5	Educational Assistance Benefit process.
Metric	6.4.2.6	Students in PSC's Leadership Development in Public Administration.
Metric	6.4.2.7	Students in FSU's Certified Public Manager program.
Metric	6.4.2.8	Internal professional development classes held.
Metric	6.4.2.9	New employee orientations held.
Strategy	**6.4.4**	**Establish a formal internship program.**
Metric	6.4.4.1	Number of Interns.
Metric	6.4.4.2	Departments with interns.

Strategy	**6.4.5**	**Maximize traditional and non-traditional recruitment strategies.**
Metric	6.4.5.1	Number of positions advertised.
Metric	6.4.5.2	Number of applications Received.
Metric	6.4.5.3	Number of positions filled. (New hire, promotion, transfer)
Metric	6.4.5.4	Number of departures. (Retirement, resignation, termination)
Metric	6.4.5.5	Number of job fairs / events attended or hosted.
Strategy	**6.4.6**	**Evaluate current and innovative / alternative job structures and benefits strategies to address workforce needs.**
Metric	6.4.6.1	Turnover rate.
Strategy	**6.4.7**	**Additional 6.4 metrics.**
Metric	6.4.7.1	Number of reported accidents / incidents - employee related.
Metric	6.4.7.2	Number of reported accidents / incidents - citizen related.
Metric	6.4.7.3	Number of employees access a City-provided benefit.
Metric	6.4.7.4	Total number enrolled in health, vision and/or dental, including dependents.
Metric	6.4.7.5	Number of physical Readiness benefit completions.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	384,652	555,185	455,319	508,311
1401	Overtime	99	-	111	100
2101	FICA Taxes	28,788	42,472	33,521	38,886
2201	General Pension Fund Contrib	44,473	56,418	53,313	69,924
2204	401(a) Pension Contribution	16,003	27,580	21,541	24,118
2301	Life, Health & Vision Insurance	55,304	88,356	76,787	122,632
2302	Director's Life & Disability	1,328	1,461	-	1,461
2303	Disability Benefit - 401(a) Participants	378	662	319	579
2401	Workers' Compensation	570	681	681	813
2501	Unemployment Compensation	30	-	-	-
2900	Education Benefit	29,340	40,000	27,500	45,000
	Personnel Services Totals	**560,965**	**812,815**	**669,092**	**811,824**
Operating Services					
3102	Prof.Svc.-Medical	77,482	65,000	65,000	80,000
3103	Prof.Svc.-Legal	62,820	65,000	3,000	65,000
3105	Prof.Svc.-Other	19,045	75,000	100	75,000
3108	Prof Svc-Investment	20,000	20,000	15,000	20,000
3404	Contract Svc. - Other	31,899	57,850	57,850	60,950
4001	Travel-Non local	584	500	500	500
4003	Training-Required-Instructional	483	1,000	1,000	1,000
4201	Postage	2,639	4,000	1,000	4,000
4401	Rentals & Leases	11,070	11,000	-	11,000
4702	Printing & Binding	1,687	1,500	750	1,500
4801	Advertising	64,451	9,500	25,000	9,500
4802	Promotional/Marketing	184	-	6,000	10,000
4803	Community Involvement	15	200	200	200
4810	Health & Wellness Promotion	-	1,500	1,500	1,500
5101	Office Supplies	3,822	7,500	4,000	10,000
5102	Tools,Equip under $1,000	6,040	10,000	1,000	-
5200	Non-Capital Equip $1,000-$4,999	-	500	-	500

INTERNAL SERVICES FUND - HUMAN RESOURCES - 501-02-910

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5204	Copier Use & Supplies	11,446	13,000	10,000	10,000
5208	Uniform, Protect Clothing	-	-	750	750
5209	Housekeeping Supplies	-	200	-	200
5401	Memberships & Subscriptions	5,353	5,100	-	5,600
5404	Employee Dev-Material & Training	95,643	148,850	-	77,300
5406	Employee Dev-Food & Supplies	1,145	8,500	5,400	8,500
5407	Employee Dev-Recog & Apprec	54,252	80,000	3,700	30,000
5408	Organization Effect - Misc.	6,444	15,000	7,800	15,000
5604	Employee Relations	27,046	30,000	22,500	30,000
	Operating Services Totals	**503,552**	**630,700**	**232,050**	**528,000**
Internal Svc Charges					
9186	Nora Mayo Building	67,694	-	-	-
	Internal Svc Charges Totals	**67,694**	**-**	**-**	**-**
	Cost Center 910 - Human Resources Totals	**1,132,212**	**1,443,515**	**901,142**	**1,339,824**

AUTHORIZED PERSONNEL

Human Resources Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Human Resources Director	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Human Resources Manager	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Benefits & Risk Management Manager	34	33.18 - 56.52				1.00		1.00			
Organization Development Manager	34	33.18 - 56.52	1.00		1.00	1.00		1.00			
Benefits & Risk Management Administrator	29	26.31 - 44.82							1.00		1.00
Organization Development Administrator	29	26.31 - 44.82							1.00		1.00
Human Resources Assistant	22	19.14 - 32.60	3.00		3.00	3.00		3.00	3.00		3.00
Customer Service Rep I	18	16.00 - 27.25	1.00		1.00	1.00		1.00	1.00		1.00
Organization Development Intern	18	16.00 - 27.25					1.00	0.50			
	Total Human Resources		**7.00**	**0.00**	**7.00**	**8.00**	**1.00**	**8.50**	**8.00**	**0.00**	**8.00**

FTE Change: Organization Development Intern - (.50) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3102	Prof. Svc. - Medical	80,000	New Hire Physicals, Post Accident Drug Screening and Treatment, Annual Asbestos Physicals
3103	Prof. Svc - Legal	65,000	Labor Attorney Fees
3105	Prof. Svc. - Other	45,000	On-Going Inclusive/Cultural Programs
		30,000	Salary/Benefits Study
3404	Contract Svc. - Other	25,000	Wellness Program
		17,950	Annual EAP
		15,000	Security Background Screening for New Hires and Volunteers
		3,000	PCORI Fees
5404	Employee Dev - Material & Training	32,900	Polk State College Leadership Program
		20,000	Evergreen Leadership Program
		18,400	Certified Public Manager Classes (12 Employees)
		6,000	New Employee Orientation

The City Hall Annex Building is the department that accounts for all the costs to operate and maintain City Hall Annex. This department is allocated to the General Fund, Utility Fund, and Dark Fiber Fund for the departments that occupy this City facility

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Operating Services					
3401	Contract Svc.-Custodial	12,889	12,000	8,916	12,000
4301	Utility Svcs - Electric	19,491	18,500	19,301	20,266
4302	Utility Svcs - Water	3,092	2,600	3,604	3,694
4303	Utility Svcs - Sewer	4,320	3,400	2,228	2,283
4305	Utility Svcs - Refuse	5,187	5,400	4,799	4,919
4602	Rep & Mtn Building & Grounds	22,610	55,000	8,400	15,000
4608	Rep & Mtn Automotive Labor	536	650	-	400
4620	Rep & Mtn Contracts	5,370	3,000	3,000	5,000
5200	Non-Capital Equip $1,000-$4,999	-	-	3,000	-
5203	Motor Fuels & Lubricants	-	200	-	-
5209	Housekeeping Supplies	2,435	3,500	2,250	3,500
	Operating Services Totals	**75,930**	**104,250**	**55,498**	**67,062**
	Cost Center 902 - City Hall Annex Totals	**75,930**	**104,250**	**55,498**	**67,062**

The Facilities Maintenance Division repairs and maintains all or in part, a total of 386 buildings, airport hangars, pump houses and pavilions. The City of Winter Haven possesses a large inventory of public facilities, parks and recreation areas, which constitutes a large investment on the part of the community served. The Facilities Maintenance Division performs electrical, plumbing, roofing, painting, flooring, carpentry, renovations and construction work. Facility Maintenance manages contracts for HVAC, Fire Extinguisher, Alarm Monitoring, General Contracting and Pest Control Services.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**2**	**QUALITY OF LIFE**
Goal	**2.4**	**Ensure that as the City grows, opportunities for access to recreation (facilities, services, programs) grow along with the population, especially geographically.**
Strategy	**2.4.7**	**Additional 2.4 Metrics**
Metric	2.4.7.42	Facilities maintained.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.4**	**Ensure local government functions are aligned with community safety best practices.**
Strategy	**5.4.6**	**Conduct an annual safety inspection of critical infrastructures and facilities.**
Metric	5.4.6.1	Percent of facilities inspected annually.
Metric	5.4.6.3	Repair / maintenance tickets completed.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	166,932	228,225	215,708	266,631
1401	Overtime	89	200	150	-
2101	FICA Taxes	12,561	17,475	16,026	20,397
2201	General Pension Fund Contrib	33,585	42,321	39,410	52,335
2204	401(a) Pension Contribution	2,932	7,431	7,001	9,423
2301	Life, Health & Vision Insurance	18,392	51,107	35,651	38,394
2303	Disability Benefit - 401(a) Participants	64	178	101	227
2401	Workers' Compensation	4,518	6,367	6,367	8,335
	Personnel Services Totals	**239,071**	**353,304**	**320,414**	**395,742**
Operating Services					
3407	Ins.-Claims Deductibles	9,066	-	-	-
4003	Training-Required-Instructional	-	1,500	1,500	1,600
4301	Utility Svcs - Electric	7,932	7,600	24,905	26,150
4302	Utility Svcs - Water	1,462	1,600	1,288	1,320
4303	Utility Svcs - Sewer	1,073	1,300	754	773
4305	Utility Svcs - Refuse	2,783	2,000	2,641	2,707
4401	Rentals & Leases	-	500	300	500
4601	Rep & Mtn Equipment	1,146	750	750	750
4602	Rep & Mtn Building & Grounds	3,841	4,000	4,000	4,000
4605	Rep & Mtn Spec-Bud Detailed Only	120,862	325,000	325,000	270,000
4606	Rep & Mtn Vehicle Base Cost	4,032	4,032	4,032	4,032
4607	Rep & Mtn Automotive Parts	2,384	1,500	1,500	1,500
4608	Rep & Mtn Automotive Labor	1,984	2,500	2,500	2,500
4618	Rep/Mtn Parts/MP/Facility/Fire	43,618	5,200	5,200	5,200
4620	Rep & Mtn Contracts	1,278	1,380	3,000	1,985
4702	Printing & Binding	430	600	300	600
5101	Office Supplies	165	200	200	200
5102	Tools,Equip under $1,000	718	4,000	4,000	2,500
5203	Motor Fuels & Lubricants	4,558	8,000	5,000	8,500
5204	Copier Use & Supplies	236	50	50	50

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5206	Software & Internal Upgrades	1,519	-	-	5,000
5208	Uniform, Protect Clothing	1,418	1,600	1,600	1,750
5209	Housekeeping Supplies	160	700	400	400
5401	Memberships & Subscriptions	-	-	100	-
5404	Employee Dev-Material & Training	-	200	200	10,000
	Operating Services Totals	**210,666**	**374,212**	**389,220**	**352,017**
Capital					
6402	Machinery & Equipment	-	-	-	40,801
6403	Capital Depletion Reserve	-	7,839	7,839	-
	Capital Totals	**-**	**7,839**	**7,839**	**40,801**
Internal Svc Charges					
9105	Human Resources	3,673	-	-	-
	Internal Svc Charges Totals	**3,673**	**-**	**-**	**-**
	Cost Center 906 - Facility Maintenance Totals	**453,410**	**735,355**	**717,473**	**788,560**

AUTHORIZED PERSONNEL

Facility Maintenance Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
Facility Maint. Superintendent	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	21.91 - 37.33							1.00		1.00
Maintenance Mechanic II	21	18.30 - 24.74	2.00		2.00	2.00		2.00	1.00		1.00
Maintenance Mechanic I	19	16.73 - 28.50				1.00		1.00	1.00		1.00
CSR I - Staff Assistant I	18	16.00 - 27.25				1.00		1.00	1.00		1.00
Total Facility Maintenance			**3.00**	**0.00**	**3.00**	**5.00**	**0.00**	**5.00**	**5.00**	**0.00**	**5.00**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detailed Only	80,000	Parking Garage Painting
		75,000	Minor Roof Repairs on City Facilities
		67,000	Pressure Washing & Painting
		40,000	Three RTU A/C Replacements for CDC
		8,000	A/C Unit for Willowbrook
6402	Machinery & Equipment	40,801	F-150 Regular Cab Pickup

INTERNAL SERVICES FUND - NORA MAYO BUILDING - 501-03-908

The Nora Mayo Building is the department that accounts for all the costs to operate and maintain Nora Mayo Hall. This department is allocated to the General Fund, and Stormwater Fund for the departments that occupy this City facility.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Operating Services					
4301	Utility Svcs - Electric	137,285	140,900	138,379	145,298
4302	Utility Svcs - Water	2,559	3,100	2,193	2,248
4303	Utility Svcs - Sewer	3,543	4,400	2,894	2,966
4304	Utility Svcs - Piped Gas	1,258	1,400	1,021	1,046
4305	Utility Svcs - Refuse	3,026	2,900	3,008	3,083
4401	Rentals & Leases	198	300	3,000	3,000
4601	Rep & Mtn Equipment	990	500	5,000	500
4602	Rep & Mtn Building & Grounds	27,675	20,000	74,000	50,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	10,000	-	10,000
4620	Rep & Mtn Contracts	20,959	20,000	20,000	20,050
5209	Housekeeping Supplies	5,780	7,000	7,000	10,000
	Operating Services Totals	**203,274**	**210,500**	**256,495**	**248,191**
	Cost Center 908 - Nora Mayo Building Totals	**203,274**	**210,500**	**256,495**	**248,191**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detailed Only	6,000	Annual Carpet Cleaning
		4,000	Annual Pressure Washing
4620	Rep & Mtn Contracts	15,570	HVAC Maintenance Contract
		2,650	Elevator Maintenance Contract
		960	Alarm Contract
		870	Pest Control

MISSION STATEMENT

Through its partnerships with other City departments, the Technology Services Department strives to be leaders in effectively utilizing technology as an essential tool to empower employees, to innovate, to achieve strategic business objectives, and to be a responsive city government.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**3**	**INFRASTRUCTURE**
Goal	**3.4**	**Pursue emerging opportunities to embrace new technology, infrastructure, and enterprise opportunities.**
Strategy	**3.4.3**	**Annually evaluate and catalog existing and emerging technology resources to optimize City operations.**
Metric	3.4.3.1	Annual Meetings with Each City Department.
Metric	3.4.3.2	Number of Ideas Captured With City Departments.
Metric	3.4.3.3	Number of Co-Created Technology Initiatives.
Metric	3.4.3.4	City Facilities Connected by Fiber.
Metric	3.4.3.5	Smart City: Initiatives.
Metric	3.4.3.6	Smart City: Smart Cameras.
Metric	3.4.3.7	Smart City: Facilities with Smart Cameras.
Metric	3.4.3.8	Smart City: Smart Environmental Sensors.
Metric	3.4.3.9	Smart City: Facilities with Smart Environmental Sensors.
Metric	3.4.3.10	Smart City: Smart Waste Bins.
Metric	3.4.3.11	Smart City: Wifi Access Points.
Metric	3.4.3.12	Smart City: Facilities with Wifi Access Points.
Metric	3.4.3.13	Smart City: Mobile Apps.
Pillar	**5**	**COMMUNITY SAFETY**
Goal	**5.1**	**Ensure protection of technological resources and infrastructure through a proactive approach to cybersecurity.**
Strategy	**5.1.1**	**Perform internal and external cyber security penetration testing for vulnerabilities - hardening of system in alignment with NIST best management practices.**
Metric	5.1.1.1	Completion of testing.
Strategy	**5.1.2**	**Establish a data business continuity plan for all departments.**
Metric	5.1.2.1	Percentage of departments with a business continuity plan.
Metric	5.1.2.2	IT Help Desk Tickets Completed / Close
Strategy	**5.1.3**	**Comprehensive cybersecurity training for all employees specifically tailored to their level of access to sensitive data.**
Metric	5.1.3.1	Percentage of employees trained.
Strategy	**5.1.4**	**Adopt AI technologies for cybersecurity.**
Metric	5.1.4.1	Utilizing AI technologies for cybersecurity.
Strategy	**5.1.5**	**Partner with local communities and colleges to strengthen cybersecurity collaboration and innovation.**
Metric	5.1.5.1	Number of collaboration touchpoints.

Goal	**5.2**	**Ensure the ability to meet the service demands as the population grows.**
Strategy	**5.2.2**	**Evaluate and adopt technology-based and AI best management practices geared towards innovation and enhancement of service delivery efficiencies and effectiveness.**
Metric	5.2.2.1	Departments met with at least twice per year.
Strategy	**5.2.4**	**Create and implement a framework specific to the utilization of innovation work groups across the organization.**
Metric	5.2.4.1	Number of innovation work group meetings.
Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.5**	**Research and pursue alternative / nontraditional revenue sources and partnership opportunities to enhance financial sustainability and resiliency.**
Metric	6.1.5.1.1	Grant Income Received (FY25) - IT
Metric	6.1.5.2.1	Grant Income Received (FY26) - IT
Metric	6.1.5.3.1	Grant Income Received (FY27) - IT
Metric	6.1.5.4.1	Grant Income Received (FY28) - IT
Metric	6.1.5.5.1	Grant Income Received (FY29) - IT

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	605,791	743,342	667,606	928,374
1401	Overtime	2,824	-	5,178	6,000
2101	FICA Taxes	45,352	56,866	50,283	71,480
2201	General Pension Fund Contrib	94,702	118,269	130,351	166,872
2204	401(a) Pension Contribution	13,181	21,465	14,359	30,730
2301	Life, Health & Vision Insurance	88,341	148,827	88,069	121,501
2302	Director's Life & Disability	798	888	-	878
2303	Disability Benefit - 401(a) Participants	316	515	191	743
2401	Workers' Compensation	901	912	912	1,485
	Personnel Services Totals	**852,206**	**1,091,084**	**956,949**	**1,328,063**
Operating Services					
3404	Contract Svc. - Other	133,395	319,000	139,000	294,000
4001	Travel-Non local	8,068	15,000	15,000	15,000
4003	Training-Required-Instructional	-	-	-	50,000
4004	Travel-Local Mileage & Comm. Exp	192	4,000	4,000	4,000
4101	Telecommunication	692,939	550,000	550,000	550,000
4201	Postage	-	150	150	150
4202	Freight & Express Charges	42	25	175	25
4301	Utility Svcs - Electric	7,336	9,700	11,179	11,738
4401	Rentals & Leases	92,686	150,000	160,000	140,000
4601	Rep & Mtn Equipment	3,415	-	5,700	-
4602	Rep & Mtn Building & Grounds	1,221	800	25,000	800
4606	Rep & Mtn Vehicle Base Cost	2,688	2,688	2,688	2,688
4607	Rep & Mtn Automotive Parts	42	150	150	150
4608	Rep & Mtn Automotive Labor	33	150	1,700	150
4803	Community Involvement	537	1,000	1,000	1,000
5101	Office Supplies	1,512	4,500	4,500	4,500

INTERNAL SERVICES FUND - TECHNOLOGY SERVICES - 501-04-923

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5102	Tools,Equip under $1,000	356,393	180,000	180,000	180,000
5200	Non-Capital Equip $1,000-$4,999	208,656	135,000	135,000	135,000
5203	Motor Fuels & Lubricants	1,760	1,500	2,000	1,500
5204	Copier Use & Supplies	4,630	1,000	1,000	1,000
5206	Software & Internal Upgrades	-	190,000	-	-
5208	Uniform, Protect Clothing	559	500	4,500	500
5210	Program Related Expense	-	-	1,285	-
5401	Memberships & Subscriptions	1,488	5,400	5,400	5,400
5402	IT Subscriptions, Licenses, Maintenance Renewals	472,136	1,651,200	1,651,200	2,105,900
5404	Employee Dev-Material & Training	-	100,000	1,750	-
5405	Empl Dev-Books,Accreditation,Assessmt	-	-	50	-
	Operating Services Totals	**1,989,728**	**3,321,763**	**2,902,427**	**3,503,501**
Capital					
6301	Other Capital Improvements	-	305,000	250,000	697,500
6402	Machinery & Equipment	-	100,000	165,000	120,000
6403	Capital Depletion Reserve	-	6,596	6,596	6,621
	Capital Totals	**-**	**411,596**	**421,596**	**824,121**
Internal Svc Charges					
9105	Human Resources	8,814	-	-	-
9185	City Hall Annex	2,418	-	-	-
9186	Nora Mayo Building	22,757	-	-	-
	Internal Svc Charges Totals	**33,989**	**-**	**-**	**-**
	Cost Center 923 - Technology Services Totals	**2,875,923**	**4,824,443**	**4,280,972**	**5,655,685**

AUTHORIZED PERSONNEL

Technology Services	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Smart City Officer	41	46.11 -	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Relations Manager	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Support Manager	32	30.23 - 51.49	1.00		1.00	1.00		1.00			
Network System Manager	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Support Supervisor	29	26.31 - 44.82							2.00		2.00
Data Analyst	29	26.31 - 44.82									
Information Security Administrator	29	26.31 - 44.82	1.00		1.00	1.00		1.00	1.00		1.00
Smart City Computer Engineer	29	26.31 - 44.82							1.00		1.00
Smart City Computer Scientist	29	26.31 - 44.82							2.00		2.00
Smart City Data Analyst	29	26.31 - 44.82							1.00		1.00
GIS Analyst	27	24.01 - 40.90	1.00		1.00	1.00		1.00			
Business Technology Support Coordinator	25	21.91 - 37.33	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Support Specialist	23	20.02 - 34.11	4.00		4.00	4.00		4.00	1.00		1.00
Technology Services Student Intern	18	16.00 - 27.25		2.00	1.00		2.00	1.00		4.00	2.00
Total Technology Services			**11.00**	**2.00**	**12.00**	**11.00**	**2.00**	**12.00**	**12.00**	**4.00**	**14.00**

FTE Change: Technology Services Student Intern - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	180,000	Broadband Planning Consultant
		40,000	Server Data Center Co-Location
		30,000	Support for VOIP Phone System
		15,000	CJIS Audit and Compliance
		10,000	Server Support
		8,000	Microwave Links to Remote Sites
		5,000	Drone Contract Services
		2,000	Citywide Cable Box Rental
		1,400	Credit Card Transactions Providers
		1,200	On Hold Message Maintenance
		1,000	Municipal Code on Internet Maintenance
		400	Fire Extinguisher
5102	Tools, Equip Under $1,000	180,000	Computer and Mobile Device Replacement
5200	Non-Capital Equip $1,000 - $4,999	135,000	Laptops, Switches and Router Replacement
5402	IT, Subscriptions, Licenses, Mtn Renewals	250,000	Tyler Technologies Cyber Security Suite
		190,000	Enterprise Public Administration Software Maintenance
		150,000	Kando Waste Monitoring Platform Subscription
		120,000	Asset Management Software + CRM Enterprise Subscription
		120,000	Microsoft Office 365 Subscription
		91,300	Avolve ProjecDox Electronic Plan Review Software
		80,000	Digital Budgeting Software
		75,000	Deccan International Data Software
		75,000	UKG Human Resources Information Systems Subscription
		70,000	Automated Enterprise Email and Text Archiving
		70,000	Server Licensing
		65,000	Asterra Satellite Leak Detection Subscription
		60,000	Data Backup Appliance Maintenance and Service
		55,000	Social Media Sentiment Analysis and Surveying Software
		50,000	ESRI GIS Enterprise License Agreement
		50,000	Security Assessment, Licensing, Training
		50,000	Tyler Business Continuity Services
		42,000	Trinnex LeadCAST Subscription
		42,000	Water Leak Predictive Modeling Subscription
		40,000	Police Evidence Data Hosting
		37,500	Code Enforcement Software Maintenance and Hosting
		33,000	Jostle Intranet Software
		30,000	Enterprise Document System Subscription
		30,000	Telecommunications Optimization and Reporting Software
		30,000	Zoning Visualization Software

27,000	Agenda and Committee Management Software
25,000	Enterprise Password Management
25,000	Hyperscience AI Automation Platform Subscription
25,000	Network and Systems Vulnerability Scanning
25,000	Paperless Forms and Electronic Signature
25,000	Water Smart Software Subscription
20,000	Anti-Phishing Training Platform
20,000	Intrusion Prevention System
20,000	Server Hardware Maintenance
20,000	Smart Ideas Management Software Platform Subscription
20,000	Text Bot Software
19,200	Achievit Performance Metric Software
16,000	AutoDesk Auto CAD License Maintenance
15,000	Name Resolution Filtering Security Service
14,400	Hootsuite Software Subscription
14,000	City Website Hosting and Maintenance
12,000	Email Spam/Antivirus Filtering Service
10,000	Cemetery Asset Management Software Subscription
10,000	Fluid Secure Fuel System Software Subscription
10,000	Help Desk and Collaboration Subscription Services
10,000	IT Asset Management and Monitoring Software
10,000	Recreation Software Maintenance
10,000	Security Incident and Event Management Software
10,000	VPN Remote Access Software Maintenance
9,000	Enterprise Videoconferencing
9,000	Fire Department Equipment Check Software
8,500	Patch Management Software
8,000	Cartegraph Employee Training Module
7,000	Website Accessibility and Quality Assurance Software
5,000	Business Analytics and Reporting Software Maintenance
5,000	Municipal Code Electronic Database Code Supplement
5,000	Privileged Remote Access Software
5,000	Public Affairs and Communication Software
5,000	Public Records - FOIA Tracking Software
5,000	Secure File Sharing Subscription
3,000	Fire Records Management Software Maintenance
2,500	Backflow Software Maintenance Fee
2,500	Social Media Archival Service
2,000	Cloud Fax Service
2,000	Enterprise Desktop Control Software
1,500	Library Print Request and PC Reservation Software Maintenance

		1,500	Polk County GIS Basemap Update
		1,000	Library Wireless Printing License
		(300,000)	Budget Adjustment
6301	Other Capital Improvements	75,000	Alerting System for New Fire Station
		75,000	Telephone System Expansion
		75,000	WHRCC Network, Security, & Access Control
		75,000	Wingtra Fixed Wing Drone
		60,000	Soofa Smart Digital Signage
		50,000	Chain of Lakes Network, Security & Access Controls
		50,000	Fire Department Web-Based Record Management System
		50,000	Public Safety Complex Network, Security, & Access Control
		50,000	Tethered Drone Roof Mounted for Fire Scene, Search & Rescue
		40,000	Smart Acoustic Hydrant Based Water Leak Detection Sensors
		25,000	Smart Security Camera Expansion
		20,000	Advanced Acoustic Leak Detection System
		20,000	City Facilities Wi-Fi Expansion and Upgrade
		10,000	Irrigation Technology Expansion and Improvements
		10,000	HAAS Vehicle Alerting System
		6,500	Matterport 360 Camera for Pre-Fire Planning
		6,000	First Arriving Digital Mesage Board
6402	Machinery & Equipment	120,000	Core Server Replacements and Expansion

MISSION STATEMENT

Facilitating opportunities and encouraging community investment that improves quality of life and creates a resilient and sustainable cycle of economic strength.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**1**	**ECONOMIC SUSTAINABILITY**
Goal	**1.3**	**Cultivate a development & redevelopment environment that encourages a variety (size, diversity of services, geographic locations) of business opportunities.**
Strategy	**1.3.3**	**Additional 1.3 Metrics**
Metric	1.3.3.11	Engineering inspections.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	538,684	702,975	530,615	749,901
1401	Overtime	1,629	-	558	-
2101	FICA Taxes	39,788	53,778	39,429	57,367
2201	General Pension Fund Contrib	45,582	57,309	54,982	71,629
2204	401(a) Pension Contribution	21,578	33,858	21,650	35,655
2301	Life, Health & Vision Insurance	98,967	184,101	85,653	138,993
2303	Disability Benefit - 401(a) Participants	534	813	299	856
2401	Workers' Compensation	8,528	9,292	9,292	13,314
	Personnel Services Totals	**755,290**	**1,042,126**	**742,478**	**1,067,715**
Operating Services					
3401	Contract Svc.-Custodial	3,275	5,248	3,871	5,248
3407	Ins.-Claims Deductibles	-	1,700	-	-
4001	Travel-Non local	1,513	400	-	400
4003	Training-Required-Instructional	1,172	1,750	200	1,750
4004	Travel-Local Mileage & Comm. Exp	-	100	-	100
4201	Postage	8	150	-	150
4301	Utility Svcs - Electric	7,462	7,100	7,677	8,061
4601	Rep & Mtn Equipment	235	5,600	-	3,000
4602	Rep & Mtn Building & Grounds	-	500	-	-
4606	Rep & Mtn Vehicle Base Cost	8,864	9,312	9,312	7,968
4607	Rep & Mtn Automotive Parts	4,024	3,000	2,000	4,000
4608	Rep & Mtn Automotive Labor	8,738	6,000	1,000	9,000
4620	Rep & Mtn Contracts	1,231	1,000	-	1,000
4801	Advertising	-	-	500	800
4960	License	-	600	-	500
5101	Office Supplies	265	1,000	500	1,000
5102	Tools,Equip under $1,000	-	1,300	200	1,300
5203	Motor Fuels & Lubricants	9,572	6,500	11,000	11,000
5204	Copier Use & Supplies	942	1,700	1,500	1,700

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
5208	Uniform, Protect Clothing	2,291	2,500	4,500	3,000
5209	Housekeeping Supplies	345	500	300	500
5218	Inventory-Central Stores Other	-	150	-	150
5401	Memberships & Subscriptions	513	6,500	150	6,500
5402	IT Subscriptions, Licenses, Maintenance Renewals	2,950	3,000	3,200	3,200
5404	Employee Dev-Material & Training	1,061	750	-	1,000
5406	Employee Dev-Food & Supplies	31	-	-	200
	Operating Services Totals	**54,494**	**66,360**	**45,910**	**71,527**
Capital					
6403	Capital Depletion Reserve	-	18,782	18,782	25,327
	Capital Totals	**-**	**18,782**	**18,782**	**25,327**
Internal Svc Charges					
9102	Facility Maintenance	14,337	-	-	-
9105	Human Resources	16,159	-	-	-
	Internal Svc Charges Totals	**30,496**	**-**	**-**	**-**
	Cost Center 901 - Engineering Totals	**840,279**	**1,127,268**	**807,170**	**1,164,569**

AUTHORIZED PERSONNEL

Engineering Position	Pay Grade	Min / Max Hourly or Annual	FY23 Budget FT	FY23 Budget PT	FY23 Budget FTE	FY24 Budget FT	FY24 Budget PT	FY24 Budget FTE	FY25 Budget FT	FY25 Budget PT	FY25 Budget FTE
City Engineer	37	38-19 - 65.05	1.00		1.00	1.00		1.00	1.00		1.00
Assistant City Engineer	34	33.18 - 56.52	1.00		1.00	1.00		1.00	1.00		1.00
Public Works Engineering Intern	28	25.14 - 42.82				0.50		0.50	0.50		0.50
Construction Project/Inspection Manager	27	24.01 - 40.90	1.00		1.00	1.00		1.00			
Lead Construction Inspector	27	24.01 - 40.90	1.00		1.00	1.00		1.00	1.00		1.00
Senior Construction Inspector	27	24.01 - 40.90							1.00		1.00
Engineering Designer II	26	22.94 - 39.07							1.00		1.00
Engineering Technician V	26	22.94 - 39.07	1.00		1.00	1.00		1.00			
Construction Inspector	25	21.91 - 37.33	2.00		2.00	2.00		2.00	2.00		2.00
Engineering Designer I	24	20.94 - 35.68	2.00		2.00	2.00		2.00	1.00		1.00
Surveying and Mapping Specialist	24	20.94 - 35.68	1.00		1.00	1.00		1.00	1.00		1.00
Senior Staff Assistant	19	16.73 - 28.50	0.50		0.50	0.50		0.50	1.00		1.00
	Total Engineering		**10.50**	**0.00**	**10.50**	**11.00**	**0.00**	**11.00**	**10.50**	**0.00**	**10.50**

FTE Change: Engineering Technician V - (1.00) FTE; Senior Staff Assistant - .50 FTE

INTERNAL SERVICES FUND - CITY HALL - 501-10-905

The City Hall is the department that accounts for all the costs to operate and maintain the City Hall. This department is allocated to the General Fund, Utility Fund, and both CRA funds for the departments that occupy this City facility.

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Operating Services					
3404	Contract Svc. - Other	-	-	-	1,000
4301	Utility Svcs - Electric	19,787	17,600	19,901	20,896
4302	Utility Svcs - Water	977	1,000	992	1,017
4303	Utility Svcs - Sewer	1,081	1,100	1,101	1,129
4305	Utility Svcs - Refuse	4,025	4,200	3,724	3,817
4601	Rep & Mtn Equipment	8,840	-	-	-
4602	Rep & Mtn Building & Grounds	4,592	10,000	15,000	15,000
4620	Rep & Mtn Contracts	4,645	3,000	3,000	3,000
5209	Housekeeping Supplies	1,293	1,000	750	1,000
	Operating Services Totals	**45,240**	**37,900**	**44,468**	**46,859**
	Cost Center 905 - City Hall Totals	**45,240**	**37,900**	**44,468**	**46,859**

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
2301	Life, Health & Vision Insurance	(200,419)	-	-	-
	Personnel Services Totals	**(200,419)**	**-**	**-**	**-**
Operating Services					
4606	Rep & Mtn Vehicle Base Cost	213	155	155	155
4607	Rep & Mtn Automotive Parts	143	36	-	36
4608	Rep & Mtn Automotive Labor	101	23	-	23
5203	Motor Fuels & Lubricants	167	89	-	89
5248	Hurricane Expense	56,641	-	-	-
	Operating Services Totals	**57,265**	**303**	**155**	**303**
Miscellaneous					
9400	Depreciation	902,716	-	-	-
	Miscellaneous Totals	**902,716**	**-**	**-**	**-**
Transfers					
9109	Transfer to Self Insurance	23,679	-	-	-
9118	Transfer to 2021 Capital Projects Fund	-	25,000	25,000	-
9161	Transfer to General Fund	850,000	-	-	-
9196	Transfer to 2015 Construction Fund	-	250,000	250,000	-
9200	Transfer to Dark Fiber Fund	16,800	27,650	27,650	27,650
	Transfers Totals	**890,479**	**302,650**	**302,650**	**27,650**
Debt Service					
7202	Interest on Debt	14,460	-	-	-
	Debt Service Totals	**14,460**	**-**	**-**	**-**
Insurance					
4501	Ins.-Property	2,948	5,459	5,459	5,496
4502	Ins.-Liability & Umbrella	23,629	20,838	20,838	13,301
4506	Ins.-Other	6,241	20,752	20,752	17,030
4510	Ins.-Public Official's Liability	2,319	2,657	2,657	2,489
4590	Insurance - OPEB Expense Allocation	62,359	-	-	-
	Insurance Totals	**97,497**	**49,706**	**49,706**	**38,316**
Pension Expenditures					
3600	Pension Expense - GASB 68 Allocation	730,645	-	-	-
	Pension Expenditures Totals	**730,645**	**-**	**-**	**-**
Cost Center	**970 - Internal Services Non-Departmental Totals**	**2,492,642**	**352,659**	**352,511**	**66,269**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9200	Transfer to Dark Fiber Fund	27,650	Cost of Fiber to Facilities

MOTOR POOL FUND

SUMMARY

	2023 Actual Amount	2024 Amended Budget	2024 Estimated Budget	2025 Final Budget
REVENUES				
Interest Earnings	19,987	16,000	31,200	20,500
Miscellaneous	13,948	-	5,125	-
Sale of Assets - Surplus	735	-	-	-
Charges to Departments	3,631,272	3,684,500	3,300,870	3,786,521
Total	**3,665,942**	**3,700,500**	**3,337,195**	**3,807,021**
EXPENSES				
Personnel Expenditures	546,882	918,207	761,007	1,156,450
Operating Expenditures	136,474	420,592	303,103	296,406
Capital Expenditures	-	178,009	178,009	96,704
Parts / Tires Issued	787,028	614,584	590,000	780,000
Outside Repairs	309,119	220,000	202,811	240,000
Cost of Fuel Sold	1,111,269	1,333,317	1,117,000	1,300,000
Auto Insurance	256,859	279,947	279,947	314,404
Non-Departmental	412,615	102,316	121,700	122,398
Total	**3,560,246**	**4,066,972**	**3,553,577**	**4,306,362**
Excess of Revenues				
Over <Under> Expenses:	**105,696**	**(366,472)**	**(216,382)**	**(499,341)**
Beginning Cash Balance:				
	209,793	**303,883**	**303,883**	**87,501**
Cash Balance:				
	303,883	**(62,589)**	**87,501**	**(411,840)**

MOTOR POOL FUND

BUDGETED REVENUES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Revenue					
Interest Earnings					
361004-000	Interest-Other	2,400	3,000	1,200	500
361100-000	Interest on Investments	17,587	13,000	30,000	20,000
	Interest Earnings Totals	**19,987**	**16,000**	**31,200**	**20,500**
Misc - Sales					
364413-000	Sale of Assets-Surplus	735	-	-	-
364414-000	Sale of Assets-Capital	-	-	5,125	-
	Misc - Sales Totals	**735**	**-**	**5,125**	**-**
Misc - Other Revenues					
369000-000	Miscellaneous Revenue	13,947	-	-	-
	Misc - Other Revenues Totals	**13,947**	**-**	**-**	**-**
Other Charges for Services					
341203-001	Fuel-General Fund	407,959	525,000	385,000	410,000
341203-106	Fuel-Airport	3,385	4,500	2,300	2,500
341203-107	Fuel-Cemeteries	7,980	9,500	7,500	8,500
341203-113	Fuel-Building Safety	8,046	8,500	7,500	8,000
341203-401	Fuel-Solid Waste	452,457	525,000	390,000	410,000
341203-402	Fuel-Utility Fund	220,653	225,000	185,000	196,000
341203-404	Fuel-Stormwater	34,630	40,000	23,500	25,000
341203-405	Fuel-Willowbrook	16,159	16,000	13,000	16,000
341203-501	Fuel-Internal Service	16,057	16,000	18,500	19,500
341203-502	Fuel-Central Garage	4,163	4,500	70,000	75,000
341206-001	Vehicle Base-General Fund	308,644	320,000	309,040	310,000
341206-106	Vehicle Base-Airport	7,304	6,000	7,080	7,100
341206-107	Vehicle Base-Cemeteries	8,652	9,000	9,195	9,300
341206-113	Vehicle Base-Building Safety	11,462	9,500	12,000	12,500
341206-401	Vehicle Base-Solid Waste	306,208	300,000	305,000	315,000
341206-402	Vehicle Base-Utility Fund	141,295	150,000	146,000	150,000
341206-404	Vehicle Base-Stormwater	22,948	22,000	23,800	24,000
341206-405	Vehicle Base-Willowbrook	640	-	900	500

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
341206-501	Vehicle Base-Internal Service	15,797	16,000	16,200	16,500
341206-502	Vehicle Base-Central Garage	9,656	7,500	10,000	10,500
341207-001	Auto Parts-General Fund	159,428	160,000	315,000	417,621
341207-106	Auto Parts-Airport	2,519	2,500	18,000	18,500
341207-107	Auto Parts-Cemeteries	1,471	2,500	20,000	2,500
341207-108	Auto Parts - Downtown CRA	-	-	55	-
341207-113	Auto Parts-Building Safety	4,704	1,000	2,700	4,000
341207-401	Auto Parts-Solid Waste	533,434	450,000	610,000	630,000
341207-402	Auto Parts-Utility Fund	46,980	40,000	110,000	178,667
341207-404	Auto Parts-Stormwater	10,632	8,000	35,000	41,333
341207-405	Auto Parts-Willowbrook	4	-	-	-
341207-501	Auto Parts-Internal Service	4,867	2,000	2,500	4,000
341207-502	Auto Parts-Central Garage	1,810	2,000	3,500	9,500
341208-001	Labor-General Fund	277,445	275,000	73,000	225,000
341208-106	Labor-Airport	3,400	3,000	250	1,500
341208-107	Labor-Cemeteries	1,613	2,500	2,200	2,500
341208-108	Labor-CRA Downtown	-	-	50	-
341208-113	Labor-Building Safety	5,757	2,000	1,000	1,500
341208-401	Labor-Solid Waste	468,819	425,000	135,000	175,000
341208-402	Labor-Utility Fund	61,792	65,000	22,000	35,000
341208-404	Labor-Stormwater	8,539	8,000	3,000	4,500
341208-405	Labor-Willowbrook	1,431	2,000	500	1,500
341208-501	Labor-Internal Service	13,346	8,000	3,500	4,000
341208-502	Labor-Central Garage	19,188	12,000	2,100	4,000
	Other Charges for Services Totals	**3,631,272**	**3,684,500**	**3,300,870**	**3,786,521**
	Fund 502 - Motor Pool Fund Totals	**3,665,942**	**3,700,500**	**3,337,195**	**3,807,021**

MOTOR POOL FUND - FLEET MAINTENANCE - 502-03-907

MISSION STATEMENT

Provide a thorough and consistent professional level of service in maintaining all City vehicles and equipment, which enables all departments to properly perform their duties and effectively serve the City residents.

PERFORMANCE METRICS

Visit MyWinterHaven.com/480/Transparency to see up-to-date data on each performance metric listed below.

Pillar	**6**	**RESPONSIBLE GOVERNMENT**
Goal	**6.1**	**Exemplify fiscal accountability and resiliency.**
Strategy	**6.1.6**	**Additional 6.1 Metrics**
Metric	6.1.6.5	City fleet vehicle up-time. % (PW)
Metric	6.1.6.6	City fleet up-to-date on routine maintenance. % (PW)
Metric	6.1.6.7	Accidents involving City fleet. # (PW)
Metric	6.1.6.8	Unplanned City fleet maintenance vs. scheduled / routine. % (PW)

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Personnel Services					
1201	Salaries & Wages-Regular	502,606	612,801	513,075	761,606
1401	Overtime	5,191	6,400	6,385	6,400
2101	FICA Taxes	38,908	47,369	39,301	58,752
2201	General Pension Fund Contrib	(1)	89,976	89,202	111,012
2204	401(a) Pension Contribution	11,848	19,810	13,517	28,912
2301	Life, Health & Vision Insurance	(21,059)	132,456	90,407	173,422
2303	Disability Benefit - 401(a) Participants	260	475	200	694
2401	Workers' Compensation	9,128	8,920	8,920	15,652
	Personnel Services Totals	**546,881**	**918,207**	**761,007**	**1,156,450**
Operating Services					
3105	Prof.Svc.-Other	50	50,000	2,500	50,000
3401	Contract Svc.-Custodial	5,521	5,000	4,500	3,000
4001	Travel-Non local	23	3,000	3,000	1,000
4003	Training-Required-Instructional	2,000	3,000	3,000	2,000
4004	Travel-Local Mileage & Comm. Exp	-	50	-	50
4201	Postage	14	10	-	10
4301	Utility Svcs - Electric	10,351	9,700	10,626	11,157
4304	Utility Svcs - Piped Gas	933	1,300	1,731	1,774
4601	Rep & Mtn Equipment	9,014	15,000	-	15,000
4602	Rep & Mtn Building & Grounds	7,350	25,000	25,000	30,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	200,000	125,000	75,000
4606	Rep & Mtn Vehicle Base Cost	8,312	9,432	9,432	9,000
4607	Rep & Mtn Automotive Parts	9,450	15,000	100	15,000
4608	Rep & Mtn Automotive Labor	19,170	1,200	500	5,000
4613	Oil & Lubricants-For Issue	59,293	73,317	61,000	60,000
4614	Tires & Tubes	210,809	180,000	90,000	180,000
4616	Diesel Fuel-For Issue	610,968	650,000	611,000	630,000
4617	Gasoline-For Issue	441,008	610,000	445,000	610,000
4618	Rep/Mtn Parts/MP/Facility/Fire	576,217	434,584	500,000	600,000

MOTOR POOL FUND - FLEET MAINTENANCE - 502-03-907

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
4620	Rep & Mtn Contracts	12,601	10,000	3,500	10,000
4624	Rep & Mtn Outside Svc	309,118	220,000	202,811	240,000
4702	Printing & Binding	1,575	500	500	1,000
5101	Office Supplies	1,336	1,000	600	1,000
5102	Tools,Equip under $1,000	13,624	10,000	10,000	10,000
5200	Non-Capital Equip $1,000-$4,999	-	5,000	5,000	5,000
5203	Motor Fuels & Lubricants	3,282	4,500	47,214	4,500
5204	Copier Use & Supplies	1,072	1,000	1,000	1,000
5208	Uniform, Protect Clothing	4,441	5,000	5,000	5,000
5209	Housekeeping Supplies	1,420	2,000	2,000	2,000
5215	Chemicals	12,226	12,500	12,500	10,000
5225	Tag and Registration	4,141	6,000	5,000	5,000
5401	Memberships & Subscriptions	-	12,000	12,000	5,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	7,613	10,600	10,600	17,515
5404	Employee Dev-Material & Training	648	2,000	2,000	1,000
5405	Empl Dev-Books,Accreditation,Assessmt	-	500	500	200
5406	Employee Dev-Food & Supplies	308	100	100	100
5407	Employee Dev-Recog & Apprec	-	200	200	100
	Operating Services Totals	**2,343,890**	**2,588,493**	**2,212,914**	**2,616,406**
Capital					
6402	Machinery & Equipment	-	155,500	155,500	74,000
6403	Capital Depletion Reserve	-	22,509	22,509	22,704
	Capital Totals	**-**	**178,009**	**178,009**	**96,704**
Insurance					
4507	Ins.-Auto & Motorpool	256,859	279,947	279,947	314,404
	Insurance Totals	**256,859**	**279,947**	**279,947**	**314,404**
	Cost Center 907 - Fleet Maintenance Totals	**3,147,630**	**3,964,656**	**3,431,877**	**4,183,964**

AUTHORIZED PERSONNEL

Fleet Maintenance	Pay	Min / Max	FY23 Budget			FY24 Budget			FY25 Budget		
Position	Grade	Hourly or Annual	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	38-19 - 65.05	0.10		0.10	0.10		0.10	0.10		0.10
Fleet Maintenance Manager	33	31.67 - 53.95	1.00		1.00	1.00		1.00	1.00		1.00
Fleet Maintenance Superintendent	32	30.23 - 51.49	1.00		1.00	1.00		1.00	1.00		1.00
Mechanic III	29	26.31 - 44.82	3.00		3.00	3.00		3.00	4.00		4.00
Mechanic II	27	24.01 - 40.90	2.00		2.00	2.00		2.00	1.00		1.00
Business and Special Initiatives Analyst	26	22.94 - 39.07				0.10		0.10	0.10		0.10
Mechanic I	25	21.91 - 37.33	1.00		1.00	1.00		1.00	3.00		3.00
Buyer	23	20.02 - 34.11							1.00		1.00
Resource & Service Specialist	23	20.02 - 34.11	1.00		1.00	1.00		1.00			
Fleet/Facility Maintenance Coordinator	22	19.14 - 32.60	1.00		1.00	1.00		1.00	1.00		1.00
Fleet Maintenance Apprentice	20	17.48 - 29.79	1.00		1.00	1.00		1.00	1.00		1.00
Fleet Maintenance Intern	18	16.00 - 27.25		1.00	0.50						
Total Fleet Maintenance			**11.10**	**1.00**	**11.60**	**11.20**	**0.00**	**11.20**	**13.20**	**0.00**	**13.20**

FTE Change: Mechanic I - 2.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof Svc - Other	50,000	Fleet Management Consultant
4602	Rep & Mtn Building & Grounds	30,000	Bay Door Replacement
4605	Rep & Mtn Spec - Bud Detailed Only	75,000	Air Line Replacement
6402	Machinery & Equipment	22,000	Bulk Tank including Pump, Hose Reel, and Dispenser
		22,000	Heavy Duty Tire Machine
		15,000	Vehicle Brake Lathe
		10,000	Compressor
		5,000	R134a A/C Machine

BUDGETED EXPENSES

Account Number	Account Description	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Final Budget
Expenses					
Miscellaneous					
9400	Depreciation	48,478	-	-	-
	Miscellaneous Totals	**48,478**	**-**	**-**	**-**
Transfers					
9109	Transfer to Self Insurance	5,920	-	-	-
9200	Transfer to Dark Fiber Fund	12,600	27,650	27,650	27,650
	Transfers Totals	**18,520**	**27,650**	**27,650**	**27,650**
Debt Service					
7202	Interest on Debt	19	-	-	-
	Debt Service Totals	**19**	**-**	**-**	**-**
Insurance					
4501	Ins.-Property	251	702	702	1,682
4502	Ins.-Liability & Umbrella	11,217	9,196	9,196	7,502
4506	Ins.-Other	560	615	615	1,015
4508	Ins.-Underground Storage Tank	996	978	978	1,017
4510	Ins.-Public Official's Liability	792	863	863	774
4590	Insurance - OPEB Expense Allocation	16,513	-	-	-
	Insurance Totals	**30,329**	**12,354**	**12,354**	**11,990**
Internal Svc Charges					
9102	Facility Maintenance	3,022	4,265	4,265	4,429
9105	Human Resources	18,363	28,935	28,935	27,489
9107	Technology Services	30,006	29,112	29,112	50,840
	Internal Svc Charges Totals	**51,391**	**62,312**	**62,312**	**82,758**
Pension Expenditures					
3600	Pension Expense - GASB 68 Allocation	261,628	-	-	-
	Pension Expenditures Totals	**261,628**	**-**	**-**	**-**
	Cost Center 972 - Motor Pool Non-Departmental Totals	**410,365**	**102,316**	**102,316**	**122,398**

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9200	Transfer to Dark Fiber Fund	27,650	Cost of Fiber to Facilities

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Presented on the following pages is the proposed Five-Year Capital Improvement Program (CIP) for the fiscal years 2025 through 2029. The Five-Year CIP presents various budgeted funding sources for capital improvement projects and certain capital equipment acquisitions for the budget year and proposed funding sources for subsequent years. To meet the requirements for inclusion in the CIP, a project must cost at least $25,000 and have a useful life of at least five years.

The Five-Year Capital Improvement Program is a systematically developed plan for the identification of the financing and acquisition of various public improvements over a period of five years. It is predicated on an in-depth understanding of community needs and financial resources available. The basic source data used in the development of the CIP, in terms of selecting projects and establishing priorities, is the Comprehensive Plan and other identified departmental requirements. In this regard, the CIP must complement and support the capital improvement element of the Comprehensive Plan.

The purpose of the CIP is primarily as a planning document to alert the City of upcoming large financing requirements in accomplishing needed public improvements and to develop financing strategies for their accomplishment.

The City's current plans are to fund the Governmental Funds capital needs of the city over the next five (5) years without issuing debt. The funding sources will be expansion fees, gasoline taxes, donations and operating revenues.

The impact upon operations is also an important factor in that any increases to operating costs must be covered by current year anticipated operating revenues.

Capital expenditures and the Capital Improvement Programs are approved based on the project/program priority, fund availability and time constraints affecting City Operations.

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY25	FY26	FY27	FY28	FY29
REVENUE					
Ad Valorem Tax Funding					
Rotary Park Renovations	25,000	500,000	80,000	-	-
Playground Replacements	550,000	500,000	500,000	500,000	500,000
Rowdy Gaines Olympic Pool Renovations	1,970,000	300,000	100,000	100,000	100,000
Winter Haven Recreational and Cultural Center	500,000	150,000	50,000	50,000	50,000
Women's Club	200,000	-	-	-	-
Diamondplex	1,000,000	2,000,000	-	-	-
Winter Haven Public Library	363,735	366,040	217,500	136,000	105,500
Nora Mayo Building Renovations	1,500,000	300,000	500,000	-	-
Garden Center	100,000	150,000	150,000	-	-
Trails Resurfacing Program	100,000	100,000	100,000	100,000	100,000
Sertoma Park	120,000	-	1,500,000	1,000,000	-
Lake Lulu Wetland Park and Trail	-	150,000	2,000,000	-	-
Pickleball	100,000	1,900,000	-	-	-
Advent Health Fieldhouse	200,000	100,000	150,000	200,000	400,000
Signage & Wayfinding Enhancements	30,000	30,000	30,000	30,000	30,000
Airport Emergency Generators	73,000	-	-	-	-
Airport Commerce Park Phase I	541,274	-	-	-	-
Airport Obstruction Clearing	368,800	-	-	-	-
Airport Rotating Beacon and PAPIs on Runway 5/23	-	107,000	-	-	-
Design and Construct Taxiway E Extension	10,500	109,550	-	-	-
Airport Master Plan Update	26,600	-	-	-	-
Airport T-Hangars Taxilanes Rehabilitation	-	10,500	105,000	-	-
Install REO:S and PAPIs on Runway 11/29	-	-	45,000	-	-
Signalized Intersection Improvements	14,000	14,000	14,000	14,000	14,000
Chain of Lakes Trail Pedestrian Bridge Maintenance	1,100,000	-	-	-	-
East Lake Howard Trail and Trailhead	100,000	575,000	-	-	-
6th Street SW Complete Street	170,000	-	-	300,371	-
North Lake Shipp Drive Reconstruction	150,000	-	-	-	-
Cypress Gardens Blvd Congestion Improvements	2,400,000	-	-	-	-
Neighborhood Sidewalks	145,000	145,000	90,000	90,000	90,000
3rd Street NW from Ave D NW to S Lake Silver Dr	285,000	733,402	-	-	-
Lake Howard Watershed Enhancement	200,000		-	-	-
Eastern Itinerant Aircraft Apron	-	-	-	-	47,511
Total Ad Valorem Tax Funding	**12,342,909**	**8,240,492**	**5,631,500**	**2,520,371**	**1,437,011**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY25	FY26	FY27	FY28	FY29
Downtown CRA (Ad Valorem Taxes)					
Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000
Total Downtown CRA (Ad Valorem Taxes)	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**
Florence Villa CRA (Ad Valorem Taxes)					
Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000
Total Florence Villa CRA (Ad Valorem Taxes)	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**
Transportation Fund (Ad Valorem Taxes)					
Transportation Improvement Program	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
MotorPool Rd Complete Street Project	1,000,000	-	-	-	-
Neighborhood Sidewalks	75,000	75,000	-	-	-
Avenue C SE Pedestrian Enhancement	-	200,794	-	-	-
Total Transportation Fund (Ad Valorem Taxes)	**3,075,000**	**2,275,794**	**2,000,000**	**2,000,000**	**2,000,000**
Parks & Recreation Fee Revenue					
Senior Adult Center	15,000	15,000	150,000	250,000	-
Lion's Park	200,000	3,000,000	3,000,000	-	-
Total Parks & Recreation Fee Revenue	**215,000**	**3,015,000**	**3,150,000**	**250,000**	**-**
Construction Funds					
Winter Haven Recreational and Cultural Center	21,322,303	-	-	-	-
Public Safety Complex #5	2,164,954	3,116,579	-	-	-
Chain of Lakes Park	9,646,906	-	6,000,000	-	-
Lake Elbert Trail	3,628,767	-	-	-	-
Total Construction Funds Funding	**36,762,930**	**3,116,579**	**6,000,000**	**-**	**-**
Governmental Grants					
Lake Howard Trail (South and West)	428,525	-	-	-	-
6th Street SW Complete Street	115,000	-	-	677,483	-
Avenue C SE Pedestrian Enhancement	-	84,206	-	-	-
3rd Street NW from Ave D NW to S Lake Silver Dr	-	766,598	-	-	-
Total Governmental Grants	**543,525**	**850,804**	**-**	**677,483**	**-**
Impact Fees					
MLK / Skate Park	-	200,000	100,000	-	-
Lake Maude Recreation Complex	-	250,000	-	100,000	-
Cypress Gardens Blvd Congestion Improvements	200,000	-	-	-	-
Total Impact Fees	**200,000**	**450,000**	**100,000**	**100,000**	**-**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY25	FY26	FY27	FY28	FY29
Legislative Appropriation					
Lake Howard Trail (South and West)	750,000	-	-	-	-
Total Legislative Appropriation	**750,000**	**-**	**-**	**-**	**-**
Donated Funding					
Women's Club	50,000	-	-	-	-
Total Donated Funding	**50,000**	**-**	**-**	**-**	**-**
Payment in Lieu of Fee					
Reclaim Bypass to WWTP #2	250,000	500,000	-	-	-
Cypresswood Blvd Utility Expansion to WTP	-	425,000	425,000	-	-
Developers Agreement	50,000	50,000	50,000	50,000	50,000
Total Payment in Lieu of Fee	**300,000**	**975,000**	**475,000**	**50,000**	**50,000**
TDC Contribution					
Chain of Lakes Park	12,000,000	-	-	-	-
Total TDC Contribution	**12,000,000**	**-**	**-**	**-**	**-**
Airport Grant Revenue					
Eastern itinerant aircraft parking apron	-	-	-	-	902,699
Airport Emergency Generators	292,000	-	-	-	-
Digital Remote Air Traffic Control Tower	1,230,000		-	-	-
Airport Commerce Park Phase I	541,274	-	-	-	-
Airport Obstruction Clearing	1,475,200		-	-	-
Airport Rotating Beacon and PAPIs on Runway 5/23	-	428,000		-	-
Design and Construct Taxiway E Extension	199,500	2,081,450			-
Airport Master Plan Update	505,400	-			-
Airport T-Hangars Taxilanes Rehabilitation	-	199,500	1,995,000		
Install REO:S and PAPIs on Runway 11/29	-	-	180,000		-
Total Airport Grant Revenue	**4,243,374**	**2,708,950**	**2,175,000**	**-**	**902,699**
Bond Issuance / Bond Proceeds					
Public Safety Complex #4	2,835,006	-	-	-	-
Chain of Lakes Park	3,000,000	-	-	-	-
Southeast Park	150,000	15,000,000	-	-	-
Total Bond Issuance / Bond Proceeds	**5,985,006**	**15,000,000**	**-**	**-**	**-**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY25	FY26	FY27	FY28	FY29
Utility Operating Cash					
HSP #1 Replacement - Inwood WTP	500,000		-	-	-
Fairfax WTP Antenna Replacement	350,000	350,000	-	-	-
Fairfax WTP Improvements	250,000	-	-	-	-
Winterset WTP Decommissioning	-		750,000	750,000	-
Winterset Gardens WTP Decommissioning	-		750,000	750,000	-
Fairfax WTP Control Building/Offices	-	500,000	-	-	-
WWTP #2 Upgrades Design/Construction	-	100,000	-	-	-
Process Aeration Improvements	120,000	-	-	-	-
Water Main Transmission Expansion	250,000	250,000	100,000	100,000	
7th Street SW/S Lake Shipp Dr	-	500,000		-	-
One Water Demonstration Project	50,000	800,000	-	-	-
Master Lift Station WWTP #2 with Force Main	250,000	1,500,000	-	-	-
Sewer Force Main Extensions	350,000	150,000	-	-	-
Chemical Tank Upgrades	150,000	1,500,000	-	-	-
Total Utility Operating Cash	**2,270,000**	**5,650,000**	**1,600,000**	**1,600,000**	**-**
Water Expansion Fees					
Eagle Lake Interconnect	100,000		-	-	-
Lake Alfred Interconnect	-	100,000	83,333	-	-
Haines City Interconnect	25,000	1,350,000	-	-	-
Inwood WTP Improvements	300,000		-	-	-
Garden Grove WTP Pumping Station	-	300,000	300,000	-	-
Developers Agreements	100,000	100,000	100,000	100,000	100,000
Automated Meter Infrastructure (AMI)	500,000	250,000	100,000	-	-
Old Bartow/Lake Wales Rd Water Main	20,000	750,000	20,000	1,250,000	-
Cypresswood Blvd Utility Expansion to WTP	20,000	275,000	450,000	-	-
Elevated Water Tower (SR-60)	-	-	425,000	-	-
Winter Haven Water Admin/Maint. Facility design/build	250,000				
Water Resource Center	1,986	-	-	-	-
Utility Extensions to WH Admin Facility	700,000	1,000,000			
East Peace creek Flood Mitigation	-	125,000	-	-	-
Water Main Transmission Expansion		2,000,000	3,000,000	1,500,000	1,500,000
N Lake Shipp Dr Utility Improvements	-	300,000	1,250,000	-	-
Auburndale/WH Interconnect	-	166,666	250,000	-	-
Septic to sewer AC watermain relocation/replacement	-	300,000	300,000	300,000	300,000
Total Water Expansion Fees	**2,016,986**	**7,016,666**	**6,278,333**	**3,150,000**	**1,900,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY25	FY26	FY27	FY28	FY29
Sewer Expansion Fees					
Developers Agreements	100,000	100,000	100,000	100,000	100,000
Logistics Parkway Stormwater Reclamation	150,000	150,000	1,300,000	750,000	-
WWTP #3 Expansion	1,907,435	-	-	-	-
Cypresswood Blvd Utility Expansion to WTP	30,000	450,000	275,000	-	-
Lift Station Replacement	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
7th Street SW/S Lake Shipp Dr	-	500,000	2,000,000	2,000,000	
Reclaim Transmission Main Extensions/Connections	-	-	500,000	500,000	500,000
RIB Construction	100,000	600,000	500,000	175,000	-
ASR Wellfield - CEI Services/Construction	1,625,000		-	-	-
Winter Haven Water Admin/Maint. Facility design/build	250,000		-	-	-
Utility Extensions to WH Admin Facility	350,000	500,000	-	-	-
East Peace creek Flood Mitigation	-	125,000	-	-	-
N Lake Shipp Dr Utility Improvements	-	300,000	1,250,000	-	-
Sewer Force Main Extensions	-	500,000	700,000	750,000	700,000
Direct Potable Recharge	-	250,000	25,000	25,000	750,000
Total Sewer Expansion Fees	**5,712,435**	**4,675,000**	**7,850,000**	**5,500,000**	**3,250,000**
PRWC Contribution					
Pollard Road WTP	-	2,987,424	-	-	-
Total PRWC Contribution	**-**	**2,987,424**	**-**	**-**	**-**
SRF Loan					
Cypresswood WTP Improvements	2,500,000	5,300,000	500,000	-	-
Pollard Road WTP	5,000,000	5,000,000	500,000	-	-
Fairfax WTP Improvements	-	2,500,000	2,000,000		-
Inwood WTP Improvements	-	3,000,000	500,000	-	-
WWTP #3 Expansion	-	9,100,000	10,400,000	13,520,000	13,260,000
Harmony Master Lift Station	1,000,000	-	-	-	-
Elevated Water Tower (SR-60)	-	-	-	1,600,000	1,100,000
WWTP #2 Upgrades Design/Construction	-	-	780,000	1,820,000	
Total SRF Loan	**8,500,000**	**24,900,000**	**14,680,000**	**16,940,000**	**14,360,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY25	FY26	FY27	FY28	FY29
Grant Revenue - Utility					
WWTP #2 Upgrades Design/Construction	-	-	750,000	1,750,000	-
ONE Water Peace Creek Projects Development	1,000,000	5,375,000	1,000,000	1,000,000	
Water Resource Center	98,014	100,000	-	-	-
WWTP #3 Expansion	-	8,750,000	10,000,000	13,000,000	12,750,000
Cypresswood Blvd Utility Expansion to WTP	-	425,000	425,000	-	-
Septic to Sewer	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
N Lake Shipp Dr Utility Improvements	100,000	500,000	500,000	-	-
Reclaim Transmission Main Extensions/Connections	150,000	1,000,000	500,000	500,000	500,000
RIB Construction	-	500,000	500,000	175,000	-
ASR Wellfield - CEI Services/Construction	1,375,000	-	-	-	-
Direct Potable Recharge	50,000	250,000	25,000	25,000	750,000
Lake Ashton/CR653 Phase II	910,000	-	-	-	-
East Peace creek flood Mitigation	250,000	-	250,000	833,334	833,334
Lake Alfred Interconnect		100,000	83,334	-	-
Logistics Parkway Stormwater Reclamation		200,000	1,300,000	750,000	-
Total Grant Revenue - Utility	**4,933,014**	**18,200,000**	**16,333,334**	**19,033,334**	**15,833,334**
Interlocal Agreement					
Auburndale/Polk/Winter Haven Interconnect	-	-	1,750,000	-	-
Auburndale/WH Interconnect	-	333,334	500,000	-	-
Lake Alfred Interconnect	-	100,000	83,333	-	-
Haines City Interconnect	25,000	1,350,000			
Logistics Parkway Extension	1,000,000		-	-	-
Total Interlocal Agreement	**1,025,000**	**1,783,334**	**2,333,333**	**-**	**-**
WIFIA Loan					
WWTP #2 Upgrades Design/Construction	-	-	1,470,000	3,430,000	-
ONE Water Peace Creek Projects Development	-	3,625,000	1,000,000	1,000,000	
WWTP #3 Expansion	-	17,150,000	19,600,000	25,480,000	24,990,000
Elevated Water Tower (SR-60)	-	-	425,000	1,600,000	1,100,000
East Peace Creek Flood mitigation	-	-	250,000	833,333	833,333
Total WIFIA Loan	**-**	**20,775,000**	**22,745,000**	**32,343,333**	**26,923,333**
Revenue Bond					
Water Resource Center	-	1,400,000	1,500,000		-
Winter Haven Water Admin/Maint Design/Build	-	10,000,000		-	-
Total Revenue Bond Revenue	**-**	**11,400,000**	**1,500,000**	**-**	**-**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY25	FY26	FY27	FY28	FY29
Developer Contributions					
Old Bartow/Lake Walews Rd Water Main	-	500,000		750,000	-
East Peace Creek Flood mitigation			250,000	833,333	833,333
Cypresswood Blvd Utility Expansion to WTP	-	675,000	675,000	-	-
Total Developer Contributions Revenue	**-**	**1,175,000**	**925,000**	**1,583,333**	**833,333**
Stormwater Fee Revenue					
Rain Garden Watershet Improvements	500,000	40,000	-	-	-
Lake Howard Watershed Enhancements	610,000	-	-	-	-
Stormwater Assessment and Improvements	-	3,225,189	1,741,426	1,318,016	
Total Stormwater Fee Revenue	**1,110,000**	**3,265,189**	**1,741,426**	**1,318,016**	**-**
Stormwater Grant Revenue					
Rain Garden Watershet Improvements	120,000	-	-	-	-
Lake Howard Watershed Enhancements	650,000	-	-	-	-
Stormwater Assessment and Improvements	-	3,225,189	1,741,426	1,318,016	
Total Stormwater Grant Revenue	**770,000**	**3,225,189**	**1,741,426**	**1,318,016**	**-**
Building and Permitting Fees					
Building Division - Design/Build Remodel of old Fire Station #1	3,800,000	-	-	-	-
Total Building and Permitting Fees	**3,800,000**	**-**	**-**	**-**	**-**
TOTAL ALL FUNDING SOURCES:	**101,991,310**	**137,298,842**	**97,289,352**	**88,413,886**	**67,519,710**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number:

Project Code: GEN 2023 05

Project Name:	**Building Division - Design/Build Remodel of old Fire Station #1**		
Location:	551 3rd Street NW	**TOTAL Project Cost:**	4,000,000
Department:	Economic Opportunity & Community Investment	**Any GRANT Revenue:**	No
Project Lead:	Eric Labbe	**If yes, Total GRANT:**	
Start Date:	7/1/2024	**ADD to Fixed Assets:**	Yes
Complete Date:	7/1/2025	**ADD to Insurance:**	Yes
Account Code(s):	306-80-413-6301		
Comprehensive Plan Element Category:	Water Supply Element policy 1.2.1/Conservation Element policy 6.1.4/FLU/Housing/Intergovernmental Coordination		

PROJECT OVERVIEW:

Design/build project to renovate old Fires Station #1 at the City Hall Annex building into a modern, customer service oriented space to house the Building Division and all of its functions including permitting, plans review, Business Tax Receipt administration, inspectors, fire plans review, and general administration.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Currently the City's Building Division and Engineering Services share a common facility. In response to rapid growth, and in order to maintain compliance with Florida Statutes, staffing levels for the Building Division have increased in recent years. An already constrained working environment has become insufficient to house both Engineering Services and the Building Division. Additionally, the facility will include state of the art meeting space that will be utilized to conduct training and intergovernmental coordination meetings regularly held with respect to the Florida Building Code.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Building Renovation	3,500,000	-	-	-	-	3,500,000
Professional Services (Design/Construction Mng)	300,000	-	-	-	-	300,000
Total:	**3,800,000**	**-**	**-**	**-**	**-**	**3,800,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Building and Permitting fees	3,800,000	-	-	-	-	3,800,000
Total:	**3,800,000**	**-**	**-**	**-**	**-**	**3,800,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	3,800,000	-	-	-	-	**3,800,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **FS-PS-1**

Project Code: **GEN 2024 04**

Project Name:	**Public Safety Complex #4**		
Location:	Fairfax Ave. N.E. Water Treatment Property	**TOTAL Project Cost:**	6,522,065
Department:	Fire/Police/Code Department	**Any GRANT Revenue:**	**No**
Project Lead:	Charlie Bird	**If yes, Total GRANT:**	
Start Date:	1/11/2024	**ADD to Fixed Assets:**	**Yes**
Complete Date:	1/7/2025	**ADD to Insurance:**	**Yes**
Account Code(s):	306-80-413-6807		
Comprehensive Plan Element Category:	Future Land Use Objective 1.4		

PROJECT OVERVIEW:

Public Safety Station #4 - The City currently owns this property (+/- 6.37 acres) beside the wastewater treatment plant facing Fairfax Ave. N.E. and is to be used as a future fire station, police substation (Public Safety facility). This building is currently under construction. Design costs, construction, and furnishing for a 11,000 square foot multi-use public service building in the northeast section of the city. This will be a new build on vacant land and will be an additional/new public safety building.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The facility will be a new addition to city facilities. It will increase response times and public safety services in the northeast section of the city that does not have a facility in the immediate area.This facility will provide a safe and secure station that will also serve as a multi use public service facility. The facility will house a fire engine and personnel to staff 3 shifts. The building will also house Safe Neighborhoods (Code Enforcement) Offices.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Public Safety Station Construction	2,835,006	-	-	-	-	2,835,006
Total:	**2,835,006**	**-**	**-**	**-**	**-**	**2,835,006**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Debt Bond Proceeds	2,835,006	-	-	-	-	2,835,006
Total:	**2,835,006**	**-**	**-**	**-**	**-**	**2,835,006**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	24,000	25,200	26,460	27,783	29,172	132,615
Maintenance Costs	10,000	10,500	11,025	11,576	12,154	55,255
Other Operating Costs	-	-	-	-	-	-
Total:	**34,000**	**35,700**	**37,485**	**39,359**	**41,326**	**187,870**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,869,006	35,700	37,485	39,359	41,326	**3,022,876**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **FS-PS-2**

Project Code: **GEN 2024 13**

Project Name:	**Public Safety Complex #5**		
Location:	2220 20th St. N.W.	**TOTAL Project Cost:**	5,281,533
Department:	Fire/Police Department	**Any GRANT Revenue:**	**No**
Project Lead:	Charlie Bird	**If yes, Total GRANT:**	
Start Date:	9/1/2024	**ADD to Fixed Assets:**	**Yes**
Complete Date:	12/30/2025	**ADD to Insurance:**	**Yes**
Account Code(s):	306-80-413-6807		
Comprehensive Plan Element Category:	Future Land Use Objective 1.4		

PROJECT OVERVIEW:

Public Safety Complex #5 - The City currently owns the property at 2220 20th St. N.W. (+/- .58 acres) on the corner of 20th St. N.W. and the Lake Hartridge Boat ramp to be used as a future fire station, police substation. (Public Safety Station) Design costs, construction, and furnishing for a 11,000 square foot multi-use public service building in the northwest section of the city. This will be a new build on vacant land and will be an additional/new public safety building. This station is currently in the design phase. This building will not include the construction of a building and facilities for Leisure Services as needed for Station #4.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This new facility will replace a modular unit that is a temporary solution to get a fire presence in that area. The new facility will provide a safe and more secured station that will also serve as a multi-use public service facility.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Public Safety Station Construction	2,164,954	3,116,579	-	-	-	5,281,533
Total:	**2,164,954**	**3,116,579**	**-**	**-**	**-**	**5,281,533**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Debt Bond Proceeds	-	-	-	-	-	-
Cash Carry Forward	2,164,954	3,116,579	-	-	-	5,281,533
Total:	**2,164,954**	**3,116,579**	**-**	**-**	**-**	**5,281,533**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	24,000	25,200	26,460	27,783	29,172	132,615
Maintenance Costs	10,000	10,500	11,025	11,576	12,154	55,255
Other Operating Costs	-	-	-	-	-	-
Total:	**34,000**	**35,700**	**37,485**	**39,359**	**41,326**	**187,870**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,198,954	3,152,279	37,485	39,359	41,326	**5,469,403**

TOTAL Capital Expenses Only	**4,999,960**	**3,116,579**	**-**	**-**	**-**	**8,116,539**
TOTAL Additional Operating Impact:	**68,000**	**71,400**	**74,970**	**78,718**	**82,652**	**375,740**
Total ALL Fire	**5,067,960**	**3,187,979**	**74,970**	**78,718**	**82,652**	**8,492,279**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 1**

Project Code:

Project Name:	**Rotary Park Horseshoe Renovation and General Park Upgrades**		
Location:	Rotary Park	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Andy Palmer / Steve Pruitt	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**YES**
Complete Date:	On-going	**ADD to Insurance:**	**YES**
Account Code(s):	001-07-312-4605, 6301, 001-07-710-6301-710		

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Size/Acreage: ±6.34 acres
Original Construction Date: TBD / Renovated 2006/2010
Facility Description: Rotary Park contains a recreation center, group picnic pavilion, tournament horseshoe complex, skate park, small pond with dock, a ball diamond and open turf field, and a large playground installed in 2006 with mulch surfacing. In 2010, renovations to include an additional group pavilions, playground safety surfacing, relocation/rebuild of 1/2 basketball court, new site amenities, exterior fencing and internal and external sidewalk improvements.

Anticipated Projects:

FY25: Rotary Park Improvements: Site Amenity & Fencing Upgrades ($25,000)

FY26: Building Expansion Project with Rotary Club ($500,000)

FY27: Park Modernization ($80,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Continued upgrades to Rotary Park will provide a safe park for residents and visitors. A possible building expansion will offer a more modern facility and be able to accommodate additional users.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Construction	25,000	500,000	80,000	-	-	605,000
Total:	**25,000**	**500,000**	**80,000**	**-**	**-**	**605,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Ad Valorem Taxes	25,000	250,000	80,000	-	-	355,000
Rotary Match	-	250,000	-	-	-	250,000
Total:	**25,000**	**500,000**	**80,000**	**-**	**-**	**605,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**25,000**	**500,000**	**80,000**	**-**	**-**	**605,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 2**

Project Code:

Project Name:	**MLK / Skate Park**		
Location:	Lake Silver - West side	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Steve Pruitt/Andy Palmer	**If yes, Total GRANT:**	
Start Date:	10/1/2025	**ADD to Fixed Assets:**	**YES**
Complete Date:	NA	**ADD to Insurance:**	**YES**
Account Code(s):	001-07-312-4605		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: ±1 acre
Original Construction Date: N/A
Facility Description: The new skate park was constructed in 2020 and is located on the west side of MLK Jr. Park. Improvements include a new amphitheater, new restrooms and regrading of the property for a more cohesive and user friendly appearance.

Anticipated Projects:

FY26: Skate Park Upgrades & Renovations due to facility use and wear $200,000

FY 27: MLK Jr. Park Enhancements due facility use and wear $100,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Expands level of service through a larger skate and modernized skate facility. Park enhancements will continue to keep the park a premier destination for events and the public.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Skate Park Enhancements/Updates	-	200,000	-	-	-	200,000
Park Enhancements (sod, sound, lighting, docks)	-	-	100,000	-	-	100,000
Total:	**-**	**200,000**	**100,000**	**-**	**-**	**300,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Parks & Recreation Fees	-	200,000	100,000	-	-	300,000
Total:	**-**	**200,000**	**100,000**	**-**	**-**	**300,000**

FUTURE OPERATING IMPACT:	**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**200,000**	**100,000**	**-**	**-**	**300,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029 | **CIP Number:** LS - 3 | **Project Code:**

Project Name:	**Annual Playground Replacement Program & Neighborhood Park Enhancements**		
Location:	Various Playgrounds & Parks	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Steve Pruitt/Andy Palmer	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-312-6301		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: Parks Vary
Original Construction Date: Varies by park
Facility Description: . Playgrounds generally have a lifespan of 10-15 years depending on the amount of use. Our 15 playgrounds have been evaluated for replacement over the next ten years based on age, use and safety issues. The requested funding amounts will include equipment, site work needed, safety surfacing and safety surfacing replacements. Neighborhood Park Enhancements focus on park amenity replacement, ADA upgrades, renewal, expansion, large scale safety surfacing repairs.

Anticipated Projects:
This schedule may be adjusted yearly based on increased/decreased usage or unexpected wear and tear. The following is a schedule of replacement Playgrounds over the next five years: Replacement 2025 : WHRCC; Replacement 2026; Kiwanis Park Toddler (installed 2010) & Youth (installed 2004) Playgrounds 2027; Girl Scout Park (last renovated 2009) - Replacement 2028; Lake Maude Nature Park (installed 2009) - Replacement 2029; Neighborhood Park Enhancements, ADA Enhancements & Surfacing Restoration - Varies based on facility usage

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:
Playground replacement ensures continued safety for park users and new features over time. All playgrounds will be ADA accessible.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Playground replacement / Surfacing	450,000	300,000	300,000	300,000	300,000	1,650,000
Neighborhood Park Enhancements & Surfacing Restoration	100,000	200,000	200,000	200,000	200,000	900,000
Total:	**550,000**	**500,000**	**500,000**	**500,000**	**500,000**	**2,550,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Ad Valorem Taxes	550,000	500,000	500,000	500,000	500,000	2,550,000
Total:	**550,000**	**500,000**	**500,000**	**500,000**	**500,000**	**2,550,000**

FUTURE OPERATING IMPACT:	**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**550,000**	**500,000**	**500,000**	**500,000**	**500,000**	**2,550,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 4**

Project Code: **GEN 2024 09**

Project Name:	**"Rowdy" Gaines Olympic Pool**		
Location:	"Rowdy" Gaines Pool - 210 Cypress Gardens Blvd.	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Scott Eilers/Adam Butler	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	306-80-413-6301		

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Size/Acreage: 25Y X 50M Lap Pool / 40' X 60' Diving Well
Original Construction Date: 1976; Renovated 2002
Facility Description: Olympic size competitive pool which is 4 ft deep on each end and 6 1/2 ft deep in the middle. The pool has competitive starting blocks and is used for competitive swimming, swim instruction and recreational use. There is a separate diving well with two (2) one-meter and two (2) three-meter springboards. A concession / patio area is located on the west end of the deck.
Anticipated Projects:
FY25: Renovation to Filtration $2,000,000; Pool Deck & Gutter Renovation -$300,000; Pool Timing System -$30,000; Pool Lap Lanes & Reels -$40,000
FY26 Pool Liner- $300,000
FY27: Additional shade sails -$100,000
FY28: New Starting Blocks -$100,000
FY29: Aquatics Interiors Improvements -$100,00

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:
Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Pool repairs/improvements	1,970,000	300,000	100,000	100,000	-	2,470,000
Construction	-	-	-	-	100,000	100,000
Total:	**1,970,000**	**300,000**	**100,000**	**100,000**	**100,000**	**2,570,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Ad Valorem Taxes	1,970,000	300,000	100,000	100,000	100,000	2,570,000
Total:	**1,970,000**	**300,000**	**100,000**	**100,000**	**100,000**	**2,570,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,970,000**	**300,000**	**100,000**	**100,000**	**100,000**	**2,570,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029 | **CIP Number:** **LS - 5** | **Project Code:**

Project Name:	**Winter Haven Senior Adult Center**		
Location:	250 S. Lake Silver Dr. NW	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Andy Palmer/Jennifer Burke	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-704-4602, 4605, 6301, 501-03-906-4605		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: 12,921 sf / ±2.25 acres
Original Construction Date: 1965
Facility Description: Recreation center with designated auditorium, exercise room, kitchen, conference room, 24 shuffleboard courts, cue shack and parking facilities for 37 vehicles.
Anticipated Projects:

FY 25: Shuffleboard Resurfacing $15,000

FY 26: Carpet Replacement $15,000

FY 27: Exterior Painting -$25,000; HVAC Replacement -$125,000

FY 28: Senior Center Upgrades (modernization, upgrading restrooms, etc...) -$250,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our senior citizens and visitors to the Winter Haven area. Establishes a place where seniors can gather together and enjoy a variety of fun activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Building Maintenance	15,000	-	150,000	-	-	165,000
Renovation / Rehab	-	15,000	-	250,000	-	265,000
Total:	**15,000**	**15,000**	**150,000**	**250,000**	**-**	**430,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Parks & Recreation Fees	15,000	15,000	150,000	250,000	-	430,000
Total:	**15,000**	**15,000**	**150,000**	**250,000**	**-**	**430,000**

FUTURE OPERATING IMPACT:	FY25	FY25	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**15,000**	**15,000**	**150,000**	**250,000**	**-**	**430,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 6**

Project Code: **GEN 2024 11**

Project Name:	**Winter Haven Recreational and Cultural Center**		
Location:	801 Martin Luther King Jr. Blvd NE	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Andy Palmer	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-709-6301, 001-07-703-6301 (pool), 501-03-906-4605, 306-80-413-6225		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: 25,125 sf / ±11.64 acres
Original Construction Date: 1975
Facility Description: Multi-purpose use facility with a gymnasium, 25-meter "L" shaped swimming pool, kitchen facility, gameroom, conference room, computer lab, fitness / weight room, and two youth diamonds with lighting. Parking area for 55 vehicles, with unpaved overflow parking at the rear of the building.

Anticipated Projects:

FY 25 - $18,497,680 Redevelopment; $500,000 FFE & Contingency

FY 25-28: Library Collection & Technology ($50,000 each year)

FY 26 - $100,000- Contingency

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Library Collection & Technology	-	50,000	50,000	50,000	50,000	200,000
Redevelopment	21,322,203	-	-	-	-	21,322,203
FFE & Contingency	500,000	100,000	-	-	-	600,000
Total:	**21,822,203**	**150,000**	**50,000**	**50,000**	**50,000**	**22,122,203**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Ad Valorem Taxes	500,000	150,000	50,000	50,000	50,000	800,000
Construction Fund	21,322,303	-	-	-	-	21,322,303
Total:	**21,822,303**	**150,000**	**50,000**	**50,000**	**50,000**	**22,122,303**

FUTURE OPERATING IMPACT:	**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**21,822,203**	**150,000**	**50,000**	**50,000**	**50,000**	**22,122,203**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 7**

Project Code:

Project Name:	**Woman's Club / Heritage Park**		
Location:	660 Pope Avenue NW	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**YES**
Project Lead:	Andy Palmer	**If yes, Total GRANT:**	
Start Date:	1/1/2024	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-710-6301-720, 4602-720		

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Size/Acreage: 6,682 sf / ±.49 acres
Original Construction Date: 1923
Facility Description: 6,682 s.f. historical facility with rental area, caterer's kitchen and parking facilities for 12 vehicles.

Anticipated Projects:

FY25: Climate control system, insulation, restoration, weather proofing, roof repairs ($200,000); Heritage Park Renovation - Beautification ($50,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Building Maint./ Rehab	200,000	-	-	-	-	200,000
Beautification	50,000	-	-	-	-	50,000
Total:	**250,000**	**-**	**-**	**-**	**-**	**250,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Ad Valorem Taxes	200,000	-	-	-	-	200,000
Donation	50,000	-	-	-	-	50,000
Total:	**250,000**	**-**	**-**	**-**	**-**	**250,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**250,000**	**-**	**-**	**-**	**-**	**250,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 8**

Project Code:

Project Name:	**Lion's Park**		
Location:	Lion's Park	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Steve Pruitt/Andy Palmer	**If yes, Total GRANT:**	
Start Date:	1/1/2025	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-711-4605, 6301-723		

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Size / Acreage: ±3.75
Original Construction Date:
Facility Description: Lions Park was purchased by the City in 2007 from the Lions Club. The park is located on the south side of Lake May and contains a rental hall, parking areas, boardwalks, fishing pier, playground, picnic pavilions, and open space.
Anticipated Projects:

FY 25: Redesign of Park Focusing on Modernization & Access ($200,000)

FY26: Construction ($3000,000)

FY 27: Construction ($3,000,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The redevelopment of the park will modernize an existing City Park which is underutilized due to age and access.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Design/Engineering	200,000	-	-	-	-	200,000
Park Enhancements	-	-	-	-	-	-
Construction	-	3,000,000	3,000,000	-	-	6,000,000
Total:	**200,000**	**3,000,000**	**3,000,000**	**-**	**-**	**6,200,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Parks and Recreation Fees	200,000	3,000,000	3,000,000	-	-	6,200,000
Total:	**200,000**	**3,000,000**	**3,000,000**	**-**	**-**	**6,200,000**

FUTURE OPERATING IMPACT:	**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**200,000**	**3,000,000**	**3,000,000**	**-**	**-**	**6,200,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 9**

Project Code: **GEN 2024 03**

Project Name:	**C.O.L. Park**		
Location:	210 Cypress Gardens Blvd. SW	**TOTAL Project Cost:**	24,646,906
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Julie Adams/Andy Palmer	**If yes, Total GRANT:**	
Start Date:	1/1/2023	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-711-4605, 306-80-413-6320		

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Size/Acreage: ±53.55 acres
Original Construction Date: 1966 (Stadium) 1993 (Maintenance Bldg.)
Facility Description: C.O.L. Park is a seven field baseball complex consisting of a 7,000 seat capacity stadium as well as six lower fields. The site also houses the operations of the Parks & Grounds unit.

Anticipated Projects:

FY 25 Four collegiate baseball field artificial turf complex & associated infrastructure; FY 27 Phase 2: - Lakefront amenities

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Construction	24,646,906	-	6,000,000	-	-	30,646,906
Total:	**24,646,906**	**-**	**6,000,000**	**-**	**-**	**30,646,906**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Construction Fund	9,646,906	-	6,000,000	-	-	15,646,906
Bond Proceeds	3,000,000	-	-	-	-	3,000,000
TDC Contribution	12,000,000	-	-	-	-	12,000,000
Total:	**24,646,906**	**-**	**6,000,000**	**-**	**-**	**30,646,906**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**24,646,906**	**-**	**6,000,000**	**-**	**-**	**30,646,906**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 10**

Project Code:

Project Name:	**DiamondPlex**		
Location:	900 Polk State College Access Rd.	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Steve Pruitt	**If yes, Total GRANT:**	
Start Date:	1/1/2025	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-711-4605, 6402		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: ±21.12 acres
Original Construction Date: 1998
Facility Description: DiamondPlex is a five field complex consisting of four 300 ft. softball fields and one 220 ft. field that serves as the home field for the PSC Girls Softball Team. The site includes a playground, two large group pavilions, and a two-story concession/score keeper building with locker rooms.

Anticipated Projects:

FY 25: LED Lighting Conversion; Fencing Replacement $1,500,000

FY 26: Field, Turf, Irrigation & Infrastructure Renovations - $1,500,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Construction	1,000,000	2,000,000	-	-	-	3,000,000
Total:	**1,000,000**	**2,000,000**	**-**	**-**	**-**	**3,000,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Ad Valorem Taxes	1,000,000	2,000,000	-	-	-	3,000,000
Total:	**1,000,000**	**2,000,000**	**-**	**-**	**-**	**3,000,000**

FUTURE OPERATING IMPACT:	**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,000,000**	**2,000,000**	**-**	**-**	**-**	**3,000,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 11**

Project Code:

Project Name:	**Winter Haven Public Library**		
Location:	325 Avenue A, NW, Winter Haven 33880	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Jane Martin	**If yes, Total GRANT:**	
Start Date:	1/1/2015	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	101-07-728-4605, 6301, 6402, 6601		

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Size/Acreage: 31,500 sf
Original Construction Date: 2004
Facility Description: 31,500 square foot library with designated children's, young adult, technology areas, multi-purpose room, computer lab, coffee shop and bookstore. Parking facilities for 85 vehicles.

Anticipated Projects:

FY 25: Replace carpet in offices ($30,000); repaint back offices ($25,000); replace entrance doors in coffee shop ($18,000); HVAC ($61,200); WHRCC FFE & Contingency ($150k)

FY26: Update programming space ($32,000); replace all carpet in main library ($80,000); HVAC ($70,540); WHRCC FFE & Contingency $100,000

FY 27: Re-tint all outside window ($20,000); replace entrance doors ($45,000); parking improvements -drainage & repave ($65,000)

FY 28: Re-tile gallery ($45,000)

FY 29: Install acoustic sound panels above children's dept ($10,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Furniture Replacement	-	32,000	-	-	-	32,000
Construction	150,000	100,000	65,000	-	-	165,000
HVAC Replacement	61,200	70,540	-	-	-	131,740
Building Maintenance	73,000	80,000	65,000	45,000	10,000	273,000
WHRCC Library Book Collection	20,000	21,000	22,000	23,000	24,000	110,000
Books	59,535	62,500	65,500	68,000	71,500	327,035
Total:	**363,735**	**366,040**	**217,500**	**136,000**	**105,500**	**1,188,775**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Library Funds	363,735	366,040	217,500	136,000	105,500	1,188,775
Total:	**363,735**	**366,040**	**217,500**	**136,000**	**105,500**	**1,188,775**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**363,735**	**366,040**	**217,500**	**136,000**	**105,500**	**1,188,775**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 12**

Project Code: **GEN 2024 07**

Project Name:	**Nora Mayo Hall Building Renovations**		
Location:	500 3rd Street NW	**TOTAL Project Cost:**	on-going
Department:	City Manager's Office	**Any GRANT Revenue:**	**NO**
Project Lead:	T. Michael Stavres	**If yes, Total GRANT:**	
Start Date:	10/1/2018	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	on-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	501-03-908-3105		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Renovation of the Florida Citrus Building (Nora Mayo Hall) to consolidate municipal services and staff into a central location. This would create a "one-stop shop" experience for customers and allow for greater efficiency in many areas and departments in the City. It would foster greater collaboration and coordination amongst departments which in turn would provide a more effective experience for our citizens.

FY 25 - HVAC Upgrades $1,400,000
FY 25 - Building Entry, Front Desk, Lobby/Restrooms & Customer Access Enhancements with a focus on ADA $50,000; Rear Exterior Door Replacement - $50,000
FY 26 - Nora Mayo Hall Carpet Replacement -$200,000; HVAC Upgrades $100,000
FY 27: Roof Replacement $400,000; HVAC Upgrades - $100,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

One-Stop Shopping / Coordinated Customer Care / Internal Collaboration / Cross Training and Cross Functionality / Financial Savings

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Capital Renovations	-	-	400,000	-	-	400,000
HVAC	1,400,000	-	-	-	-	1,400,000
Building Enhancements	100,000	300,000	100,000	-	-	500,000
Total:	**1,500,000**	**300,000**	**500,000**	**-**	**-**	**2,300,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Ad Valorem Taxes	1,500,000	300,000	500,000	-	-	2,300,000
Total:	**1,500,000**	**300,000**	**500,000**	**-**	**-**	**2,300,000**

FUTURE OPERATING IMPACT:	**FY25**	**FY2**	**FY27**	**FY28**	**FY29**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,500,000**	**300,000**	**500,000**	**-**	**-**	**2,300,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 13**

Project Code:

Project Name:	**Garden Center**		
Location:	715 Third Street NW	**TOTAL Project Cost:**	on-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Andy Palmer	**If yes, Total GRANT:**	
Start Date:	1/1/2023	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	on-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-710-6301-735		

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Continued Renovations to Building & Grounds

FY 25 - $150,000 - Renovations to Grounds & Irrigation Upgrades (potential connection to Reuse)
FY 26 - $150,000 - Building Renovations including ADA & Kitchen Upgrades; HVAC Upgrades -$50,000
FY27 - $150,000 - HVAC Upgrades

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing facility. It is anticipated with acquisition that the City would be able to provide a new venue for citizens to use.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Capital Renovations	100,000	150,000	150,000	-	-	400,000
Total:	**100,000**	**150,000**	**150,000**	**-**	**-**	**400,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Ad Valorem Taxes	100,000	150,000	150,000	-	-	400,000
Total:	**100,000**	**150,000**	**150,000**	**-**	**-**	**400,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**100,000**	**150,000**	**150,000**	**-**	**-**	**400,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 14**

Project Code:

Project Name:	**Trails Resurfacing Program**		
Location:	Various Trails	**TOTAL Project Cost:**	on-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Steve Pruitt/Andy Palmer/MJ Carnevale	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-312-6301		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: Trails Vary
Original Construction Date: Varies by Trail
Facility Description: . The City has developed 13 + miles of trails over the past 20 years. Over that time based on age, usage and site specific conditions, the need to resurface these trails has arisen.
Anticipated Projects:
FY 25: Lake Howard Trail & Avenue B Trail - $100,000; FY 26 Third St SW Trail - $100,000; FY 27 PSC Soccer -$100,000; FY 28 7th Street SW - $100,000;

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Trail connections are utilized for transportation and recreation. These facilities must be maintained and resurfaced over time to ensure proper safety.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Crack Fill, Resurface, Rejuvenation, AH5	100,000	100,000	100,000	100,000	100,000	500,000
Total:	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**500,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Ad Valorem Taxes	100,000	100,000	100,000	100,000	100,000	500,000
Total:	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**500,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**500,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 15**
Project Code:

Project Name:	**Sertoma Park**		
Location:	Sertoma Park - W. Lake Shipp Drive	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Steve Pruitt/Andy Palmer	**If yes, Total GRANT:**	
Start Date:	1/1/2027	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-711-6301		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: ±20.75 ac
Original Construction Date: 1950; (leased property from Daniels / Brantley family; City took over lease in 2004)
Facility Description: Sertoma Park is the primary location for youth football and baseball. The facility includes 4 baseball / 1 T-ball field, 2 youth football fields and two concession facilities.. Improvements to the on-site parking facilities are scheduled to commence in FY15 with funding allocated through O-14-25.

Anticipated Projects:

FY 25: Football Storage Building Replacement ($120,000)

FY 27-28: Football Renovation Project -Including Field, lighting, fencing, press box, ADA restroom and other renovations.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Expands level of service related to athletic facilities by increasing the number of fields; enhances functionality of the facility and modernizes existing amenities; expected to recoup operational expenses through a more efficient design and modern systems (i.e. field lighting, irrigation, etc.)

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Renovations	-	-	**1,500,000**	1,000,000	-	2,500,000
Storage Building	120,000	-	-	-	-	120,000
Total:	**120,000**	**-**	**1,500,000**	**1,000,000**	**-**	**2,620,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Ad Valorem	120,000	-	1,500,000	1,000,000	-	2,620,000
Total:	**120,000**	**-**	**1,500,000**	**1,000,000**	**-**	**2,620,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**120,000**	**-**	**1,500,000**	**1,000,000**	**-**	**2,620,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**LS - 16**
		Project Code:	**GEN 2023 01**
Project Name:	**Lake Maude Recreation Complex**		
Location:	Northeast Winter Haven	**TOTAL Project Cost:**	3,286,190
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Steve Pruitt/Andy Palmer	**If yes, Total GRANT:**	
Start Date:	10/1/2022	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:		**ADD to Insurance:**	**UPDATE**
Account Code(s):	306-80-413-6209		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

FY26 :Stadium & North Field LED Light Conversion -$250,000

FY 28: Turf & Park Enhancements -$100,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Completion of the Lake Maude Park will result in expanded outdoor recreation amenities for residents in the Northeast Winter Haven (Florence Villa) area. Additionally, the construction of the baseball fields will allow for the Winter Haven Wolverines to host their youth football and baseball programs at the same park, resulting in greater efficiency in the program delivery. An indirect benefit of the ballfield construction is the opportunity to eliminate one of the two existing balllfields at WHRCC, thereby allowing for an expanded renovation of that facility.

CAPITAL EXPENSE:	Five-Year Future Planning					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Contingency	-	-	-	-	-	-
LED Light Conversion	-	250,000	-	-	-	250,000
Turf & Park Enhancements	-	-	-	100,000	-	100,000
Total:	**-**	**250,000**	**-**	**100,000**	**-**	**350,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Construction Fund	-	-	-	-	-	-
Bond Proceeds - 2015 Construction Fund	-	-	-	-	-	-
Impact Fees	-	250,000	-	100,000	-	350,000
Florence Villa CRA	-	-	-	-	-	-
Dark Fiber	-	-	-	-	-	-
Utilities (AMI)	-	-	-	-	-	-
Public Works - Streets	-	-	-	-	-	-
Total:		**250,000**	**-**	**100,000**	**-**	**350,000**

FUTURE OPERATING IMPACT:	**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**250,000**	**-**	**100,000**	**-**	**350,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 17**

Project Code: **GEN 2023 01**

Project Name:	**Southeast Park**		
Location:	Southeast Winter Haven	**TOTAL Project Cost:**	15,000,000
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Andy Palmer	**If yes, Total GRANT:**	
Start Date:	10/1/2024	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	TBD	**ADD to Insurance:**	**UPDATE**
Account Code(s):	TBD		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

FY 25: Park Studies & Due Diligence $150,000 FY26: Identify/purchase if necessary suitable land for regional sized park in SE Winter Haven with subsequent development - $15,000,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Park in SE Winter to address Level of Service and parks and recreation needs in SE Winter Haven.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Purchase/Identify & Development	150,000	15,000,000	-	-	-	15,150,000
Total:	**150,000**	**15,000,000**	**-**	**-**	**-**	**15,150,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Bond Proceeds	150,000	15,000,000	-	-	-	15,150,000
Total:	**150,000**	**15,000,000**	**-**	**-**	**-**	**15,150,000**

FUTURE OPERATING IMPACT:	**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**150,000**	**15,000,000**	**-**	**-**	**-**	**15,150,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 18**

Project Code: **TBD**

Project Name:	**Lake Lulu Wetland Park & Trail**		
Location:	Lake Lulu Canal South	**TOTAL Project Cost:**	2,000,000
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Andy Palmer	**If yes, Total GRANT:**	
Start Date:	10/1/2024	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	TBD	**ADD to Insurance:**	**UPDATE**
Account Code(s):	TBD		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Nature Park and trail development to connect Harmony Trail & SE Winter Haven, Polk County owned adjacent property & COL Phase II Trails

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing multimodal access from SE Winter Haven to the Chain of Lakes Park; Additional Nature Park elements and trails

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Design	-	150,000	-	-	-	150,000
Construction	-	-	2,000,000	-	-	2,000,000
Total:	**-**	**150,000**	**2,000,000**	**-**	**-**	**2,150,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
ad valorem taxes	-	150,000	2,000,000	-	-	2,150,000
Total:	**-**	**150,000**	**2,000,000**	**-**	**-**	**2,150,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**150,000**	**2,000,000**	**-**	**-**	**2,150,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

		CIP Number:	**LS - 19**
		Project Code:	**TBD**
Project Name:	**Pickleball**		
Location:	Varies	**TOTAL Project Cost:**	2,000,000
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Andy Palmer	**If yes, Total GRANT:**	
Start Date:	10/1/2024	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	TBD	**ADD to Insurance:**	**UPDATE**
Account Code(s):	TBD		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Pickleball additions to various parks and complex development: FY 25 - Development of Pickleball Complex; FY 26 - Infill pickleball courts at various sites

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Additional pickleball facilities.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Design	100,000	-	-	-	-	100,000
Construction	-	1,900,000	-	-	-	1,900,000
Total:	**100,000**	**1,900,000**	**-**	**-**	**-**	**2,000,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25	**FY26**	**FY27**	**FY28**	**FY29**	
Ad Valorem Taxes	100,000	1,900,000	-	-	-	2,000,000
Total:	**100,000**	**1,900,000**	**-**	**-**	**-**	**2,000,000**

FUTURE OPERATING IMPACT:	**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**100,000**	**1,900,000**	**-**	**-**	**-**	**2,000,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 20**

Project Code:

Project Name:	**Advent Health Fieldhouse**		
Location:	Chain of Lakes Park - 210 Cypress Gardens Blvd.	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Jennifer Burke/Scott Eilers	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-705-4605, 4602, 6301, 6402		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: 150,000 sf

Original Construction Date: 1976; Fieldhouse Added 2019

Facility Description: Opened in 2019, AdventHealth Fieldhouse & Conference Center boasts a 58,400 square foot multi-use gymnasium space with second-floor observation area to suitable for large sports competitions (basketball, volleyball, gymnastics, cheerleading, etc.) and other similar convention related regional events, gatherings and banquets. The facility also includes smaller meeting rooms and classrooms perfect for smaller conferences, meetings, or breakout rooms. The AdventHealth Fieldhouse also has an on-site caterer suitable for all of your catering needs.

Anticipated Projects:

FY25: Fieldhouse Meeting Room Restroom Plumbing Upgrades -$200,000

FY26 Fieldhouse Restroom Floor Upgrades -$200,000; North Building Renovations/Upgrades -$500,000; Fieldhouse Painting -$300,000

FY27: Refinish Gym Floor -$150,000

FY28: Fieldhouse Exterior Upgrades (landscape & entryway & pathways) -$200,000

FY29: Loading Dock Upgrades (storage & loading/load out improvements) -$200,000; Interior Painting -$200,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides up to date and safe facilities at the Fieldhouse.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Land Acquisition	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Design/Engineering	-	-	-	-	-	-
Building Renovations	200,000	1,000,000	150,000	200,000	400,000	1,950,000
Construction	-	-	-	-	-	-
Total:	**200,000**	**1,000,000**	**150,000**	**200,000**	**400,000**	**1,950,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Ad Valorem Taxes	200,000	100,000	150,000	200,000	400,000	1,050,000
Total:	**200,000**	**100,000**	**150,000**	**200,000**	**400,000**	**1,050,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**200,000**	**1,000,000**	**150,000**	**200,000**	**400,000**	**1,950,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **LS - 21**

Project Code:

Project Name:	**Signage & Wayfinding Enhancements**		
Location:	Various Parks	**TOTAL Project Cost:**	On-going
Department:	Parks, Recreation and Culture Department	**Any GRANT Revenue:**	**NO**
Project Lead:	Julie Adams/Scott Eilers/Steve Pruitt	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-07-312-6301		

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Size/Acreage: 46 Parks

Original Construction Date: TBD

Facility Description: Several parks have signage dating back to the early 2000s. Many other parks do not have any signage. This project will replace existing park signage and add signage at parks without signage. This will also include wayfinding and main park signs. This will include a new design (TBD) with a focus on a modern design, efficient maintenance and brand updates.

Anticipated Projects:

FY25: Park Signage Upgrades and Wayfinding - $30,000

FY26 Park Signage Upgrades and Wayfinding - $30,000

FY27: Park Signage Upgrades and Wayfinding - $30,000

FY28: Park Signage Upgrades and Wayfinding - $30,000

FY29: Park Signage Upgrades and Wayfinding - $30,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides updated uniform wayfinding and park signage throughout the community.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Parks Signage	30,000	30,000	30,000	30,000	30,000	150,000
Total:	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**150,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25	FY26	FY27	FY28	FY29	
Ad Valorem Taxes	30,000	30,000	30,000	30,000	30,000	150,000
	-	-	-	-	-	
Total:	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**150,000**

FUTURE OPERATING IMPACT:	FY25	FY26	FY27	FY28	FY29	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**150,000**

TOTAL Capital Expenses only	**53,142,844**	**25,911,040**	**14,627,500**	**2,466,000**	**1,285,500**	**97,432,884**
TOTAL Additional Operating Impact	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL Parks and Rec Department	**53,142,844**	**25,911,040**	**14,627,500**	**2,466,000**	**1,285,500**	**97,432,884**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **AIR-2**

Project Code:

Project Name:	**Purchase and Installation of Emergency Generators**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	415,000
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	332,000
Start Date:	10/1/2024	**ADD to Fixed Assets:**	**yes**
Complete Date:	3/31/2025	**ADD to Insurance:**	**yes**
Account Code(s):	106-10-410-6301, 6311		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

The project will install three generators: one for the terminal complex, one for the airfield lighting and one for the fuel farm. The engineer's estimate for the project is $365,000 which would equate to $292,000 FDOT share and $73,000 City match. As it stands today if power is lost at the airport for any reason, hurricane, severe weather, etc. the airport loses the ability for night landings, to operate the FBO, or to refuel aircraft beyond the amount of fuel remaining in the fuel trucks at the time.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will ensure that the airport is able to continue to operate in times of power outages and be able to accept relief flights and refuel emergency aircraft.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Install Emergency Generators	325,000	-	-	-	-	325,000
Project Design	40,000	-	-	-	-	40,000
Total:	**365,000**	**-**	**-**	**-**	**-**	**365,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
FDOT	292,000	-	-	-	-	292,000
City	73,000	-	-	-	-	73,000
Total:	**365,000**	**-**	**-**	**-**	**-**	**365,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	1,500	1,500	1,500	1,500	1,500	7,500
Other Operating Costs	-	-	-	-	-	-
Total:	**1,500**	**1,500**	**1,500**	**1,500**	**1,500**	**7,500**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**366,500**	**1,500**	**1,500**	**1,500**	**1,500**	**372,500**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**AIR-3**
		Project Code:	
Project Name:	**Airport Rotating Beacon and PAPIs on Runway 5/23**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	535,000
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	428,000
Start Date:	10/1/2025	**ADD to Fixed Assets:**	**Yes**
Complete Date:	4/30/2026	**ADD to Insurance:**	**Yes**
Account Code(s):	106-10-410-6301		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

This project will serve to replace the airport Beacon and PAPIs on Runway 5/23. In May of 2022 the airport commissioned and evaluation of the Beacon and PAPIs completed by AVCON, Inc. The report stated that the PAPI for Runway 23 is beyond its useful life and the PAPI for runway 5 is approaching the end of its useful life. The airport rotating beacon is estimated to be 10 years beyond its expected life expectancy.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Installation of a new Beacon and PAPIs, will help to ensure continued reliability and thus increased safety for the users of the airport

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Install New Airport Rotating Beacon and Rwy 5/23 PAPIs	-	535,000	-	-	-	535,000
Total:	**-**	**535,000**	**-**	**-**	**-**	**535,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
FDOT	-	428,000	-	-	-	428,000
City	-	107,000	-	-	-	107,000
Total:	**-**	**535,000**	**-**	**-**	**-**	**535,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**535,000**	**-**	**-**	**-**	**535,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **AIR-4**

Project Code:

Project Name:	**Design and Construct Taxiway E Extension**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	2,371,000
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	2,252,450
Start Date:	10/1/2026	**ADD to Fixed Assets:**	**Yes**
Complete Date:	12/30/2028	**ADD to Insurance:**	**Yes**
Account Code(s):	106-10-410-6301, 6311		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

Rehabilitate existing taxilanes between T-hangar buildings located in the south quadrant of the airport. The proposed approach includes a mill and overlay of the asphalt pavement and replacement of markings. No geometric changes are proposed. Those taxilanes are graded as poor on the FDOT PCI Index

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Project will extend the useful life of those pavements by an estimated 20 years and will reduce the presence of FOD in the T-Hangar areas.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
T-Hangar Taxilane Rehab Design	210,000	-	-	-	-	210,000
T-Hangar Taxilane Rehab - Construction	-	2,191,000	-	-	-	2,191,000
Total:	**210,000**	**2,191,000**	**-**	**-**	**-**	**2,401,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
FDOT	10,500	109,550	-	-	-	120,050
CITY	10,500	109,550	-	-	-	120,050
FAA	189,000	1,971,900	-	-	-	2,160,900
Total:	**210,000**	**2,191,000**	**-**	**-**	**-**	**2,401,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**210,000**	**2,191,000**	**-**	**-**	**-**	**2,401,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **AIR-5**

Project Code:

Project Name:	**Airport T-Hangar Taxilanes Rehabilitation**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	2,310,000
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	2,194,500
Start Date:	10/1/2026	**ADD to Fixed Assets:**	**Yes**
Complete Date:	8/30/2028	**ADD to Insurance:**	**Yes**
Account Code(s):	106-10-410-6301		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

This project will construct and extension of the existing taxiway E from approximately mid-field to the approach end of Runway 29

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Completion of this project will enhance safety by allowing aircraft departing from the terminal ramp or the commerce park development to taxi to runway 29 without crossing the runway on taxi. This extension will also assist with the development of the eastern quadrant of the airport

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Taxiway B Extension Design	-	210,000	-	-	-	210,000
Taxiway B Extension - Construction	-	-	2,100,000	-	-	2,100,000
Total:	**-**	**210,000**	**2,100,000**	**-**	**-**	**2,310,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
FDOT	-	10,500	105,000	-	-	115,500
CITY	-	10,500	105,000	-	-	115,500
FAA	-	189,000	1,890,000	-	-	2,079,000
Total:	**-**	**210,000**	**2,100,000**	**-**	**-**	**2,310,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**210,000**	**2,100,000**	**-**	**-**	**2,310,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **AIR-6**

Project Code:

Project Name:	**Master Plan Update**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	542,000
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	514,900
Start Date:	10/1/2026	**ADD to Fixed Assets:**	**Yes**
Complete Date:	5/30/2027	**ADD to Insurance:**	**Yes**
Account Code(s):	106-10-410-6301		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

The most recent master plan was completed in 2016. The FAA and FDOT recommend updating the airport's master plan every 7-10 years. When this project is completed the existing master plan will be 11 years old.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Completing this project will allow the airport to bring current the airport layout plan including all the development that has taken place since the last MPU and will also define future projects needed by the airport based on the forecasts that will be conducted as part of the new update.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Master Plan	532,000	-	-	-	-	532,000
Total:	**532,000**	**-**	**-**	**-**	**-**	**532,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
FDOT	26,600	-	-	-	-	26,600
CITY	26,600	-	-	-	-	26,600
FAA	478,800	-	-	-	-	478,800
Total:	**532,000**	**-**	**-**	**-**	**-**	**532,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**532,000**	**-**	**-**	**-**	**-**	**532,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **AIR-7**

Project Code:

Project Name:	**Install PAPIs and REILS on Runway 11/29**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	225,000
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	180,000
Start Date:	10/1/2026	**ADD to Fixed Assets:**	**Yes**
Complete Date:	8/30/2027	**ADD to Insurance:**	**Yes**
Account Code(s):	106-10-410-6301		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

Precision Approach Path Indicators (PAPIs) and Runway End Identifier Lights (REILs) are not currently installed on Runway 11/29. This project will install these navigational aids to that runway.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Addition of these navigational aids will enhance safety at Winter Haven Regional Airport.(GIF)

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Install REILS & PAPIs on Runway 11/29	-	-	225,000	-	-	225,000
Total:	**-**	**-**	**225,000**	**-**	**-**	**225,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
FDOT	-	-	180,000	-	-	180,000
City	-	-	45,000	-	-	45,000
Total:	**-**	**-**	**225,000**	**-**	**-**	**225,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**-**	**225,000**	**-**	**-**	**225,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **AIR-8**

Project Code:

Project Name:	**GIF Obstruction Clearing**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	1,844,000
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	1,475,200
Start Date:	10/1/2025	**ADD to Fixed Assets:**	**No**
Complete Date:	4/30/2026	**ADD to Insurance:**	**No**
Account Code(s):	106-10-410-6301		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

During our 2020, 2021, 2022 and 2023 airport FDOT Inspections, many obstructions (Trees) were noted in the approach end of Runway 05. This project would remove the obstructions and bring our Runway 5 approach back into compliance with the FDOT. There is a NOTAM in place until the trees can be removed. The trees are estimated at 34 feet tall. They are 170 feet west of centerline and 535 feet before the approach end of Runway 05.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will bring our airport back into compliance with FDOT and establish the approach minimums for the runways.

CAPITAL EXPENSE:	Five-Year Future Planning					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Environmental and clearing	1,844,000	-	-	-	-	1,844,000
Total:	**1,844,000**	**-**	**-**	**-**	**-**	**1,844,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
FDOT	1,475,200	-	-	-	-	1,475,200
City	368,800	-	-	-	-	368,800
Total:	**1,844,000**	**-**	**-**	**-**	**-**	**1,844,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,844,000**	**-**	**-**	**-**	**-**	**1,844,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **AIR-9**

Project Code: **GEN 2024 06**

Project Name:	**Digital Remote Air Traffic Tower**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	1,230,000
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	1,230,000
Start Date:	5/30/2024	**ADD to Fixed Assets:**	**yes**
Complete Date:	9/30/2025	**ADD to Insurance:**	**yes**
Account Code(s):	106-10-410-6301, 6311		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

Air Traffic operations have steadily increased over the past 10 years at Winter Haven Regional Airport. Additionally, the mix of traffic has become more diverse. The scope of this project includes the design and construction of a digital remote air traffic control tower at GIF which will be operated from a remote control center located at Bartow Executive Airport.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The proposed Digital Remote Air Traffic Control Tower project will increase both the safety and efficiency of aircraft arriving and detarting at GIF.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Digital Remote Air Traffic Control Tower	1,130,000	-	-	-	-	1,130,000
Design	100,000	-	-	-	-	100,000
Total:	**1,230,000**	**-**	**-**	**-**	**-**	**1,230,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
FDOT	1,230,000	-	-	-	-	1,230,000
Total:	**1,230,000**	**-**	**-**	**-**	**-**	**1,230,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,230,000**	**-**	**-**	**-**	**-**	**1,230,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **AIR-10**

Project Code: **GEN 2024 08**

Project Name:	**Airport Commerce Park Phase 1**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	1,020,826
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	510,413
Start Date:	6/24/2022	**ADD to Fixed Assets:**	**yes**
Complete Date:	11/30/2024	**ADD to Insurance:**	**yes**
Account Code(s):	106-10-410-6301		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

Construction of the infrastructure necessary to support development in the northwest quadrant of the airport adjacent to the airport terminal. Development will include an entrance roadway, parking lots and aircraft parking aprons..

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Development of this quadrant of the airport will support needed aircraft hangar development and increase the airport's annual revenue.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Construction	1,082,548	-	-	-	-	1,082,548
Total:	**1,082,548**	**-**	**-**	**-**	**-**	**1,082,548**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
FDOT	541,274	-	-	-	-	541,274
City	541,274	-	-	-	-	541,274
Total:	**1,082,548**	**-**	**-**	**-**	**-**	**1,082,548**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,082,548**	**-**	**-**	**-**	**-**	**1,082,548**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **AIR-11**

Project Code:

Project Name:	**Eastern Itinerant Aircraft Parking Apron**		
Location:	Winter Haven Regional Airport	**TOTAL Project Cost:**	950,210
Department:	Airport	**Any GRANT Revenue:**	**Yes**
Project Lead:	Troy Heidel	**If yes, Total GRANT:**	902,700
Start Date:	10/1/2028	**ADD to Fixed Assets:**	**Yes**
Complete Date:	8/30/2029	**ADD to Insurance:**	**Yes**
Account Code(s):	106-10-410-6301		
Comprehensive Plan Element Category:	Transportation Objective 1.11		

PROJECT OVERVIEW:

This project would add additional itinerant aircraft parking apron to the North Apron

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Additional ramp space will allow additional revenue to accommodate more traffic.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Eastern Itinerant Aircraft Parking Apron Design	-	-	-	-	157,500	157,500
Eastern Itinerant Aircraft Parking Apron Construct	-	-	-	-	792,710	792,710
Total:	**-**	**-**	**-**	**-**	**950,210**	**950,210**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
FDOT	-	-	-	-	47,511	47,511
CITY	-	-	-	-	47,511	47,511
FAA	-	-	-	-	855,188	855,188
Total:	**-**	**-**	**-**	**-**	**950,210**	**950,210**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**-**	**-**	**-**	**950,210**	**950,210**

TOTAL Capital Expenses Only	**5,263,548**	**2,936,000**	**2,325,000**	**-**	**950,210**	**11,474,758**
TOTAL Additional Operating Impact	**1,500**	**1,500**	**1,500**	**1,500**	**1,500**	**7,500**
TOTAL Airport Department	**5,265,048**	**2,937,500**	**2,326,500**	**1,500**	**951,710**	**11,482,258**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-1

Project Code: 2022-301C-001

Project Name:	**Cypresswood WTP Improvements**		
Location:	Parcel ID 272906000000000011020/TBD	**TOTAL Project Cost:**	10,800,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Cypresswood WTP Improvements project will provide a new, replacement, water treatment facility on the easterly portion of Winter Haven water service area and allow for the decommissioning of the existing plant which has reached the end of its useful life.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, upgrade, operation and maintenance of the water treatment facilities continues to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Cypresswood WTP Wells	2,500,000	-	-	-	-	2,500,000
Cypresswood WTP Improvements	-	5,300,000	500,000	-	-	5,800,000
Total:	**2,500,000**	**5,300,000**	**500,000**	**-**	**-**	**8,300,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	2,500,000	5,300,000	500,000	-	-	8,300,000
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-		-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**2,500,000**	**5,300,000**	**500,000**	**-**	**-**	**8,300,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**2,500,000**	**5,300,000**	**500,000**	**-**	**-**	**8,300,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-2

Project Code: 2022-301C-002

Project Name:	**Pollard Road WTP**		
Location:	Parcel ID - 262921690500020703/TBD	**TOTAL Project Cost:**	15,987,424
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	
Complete Date:	10.31.2025	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

The new Pollard RD WTF will provide a new water treatment facility on the southerly portion of Winter Haven water service area and support the ILC and future development. The design will include the PRWC receiving facility point, staffing accommodations and adequate sizing and functionality to serve the City well into the future.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, upgrade, operation and maintenance of the water treatment facilities continues to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Pollard Road WTP Wells	2,500,000	-	-	-	-	2,500,000
Pollard Road WTP	2,500,000	5,000,000	500,000	-	-	8,000,000
PRWC Receiving Facility	-	2,987,424	-	-	-	2,987,424
Total:	**5,000,000**	**7,987,424**	**500,000**	**-**	**-**	**13,487,424**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	5,000,000	5,000,000	500,000	-	-	10,500,000
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	2,987,424	-	-	-	2,987,424
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**5,000,000**	**7,987,424**	**500,000**	**-**	**-**	**13,487,424**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**5,000,000**	**7,987,424**	**500,000**	**-**	**-**	**13,487,424**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-4

Project Code: 2022-301C-004

Project Name:	**Eagle Lake Interconnect**		
Location:	Cooley Rd./540	**TOTAL Project Cost:**	446,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	2021 (active)	**ADD to Fixed Assets:**	
Complete Date:	10.31.25	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Eagle Lake Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operate and maintain various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Eagle Lake Interconnect	100,000	-	-	-	-	100,000
Total:	**100,000**	**-**	**-**	**-**	**-**	**100,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	100,000	-	-	-	-	100,000
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**100,000**	**-**	**-**	**-**	**-**	**100,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**100,000**	**-**	**-**	**-**	**-**	**100,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-5

Project Code: 2023-301C-001

Project Name:	**(PRWC) Auburndale/Polk/WH Interconnect**		
Location:	TBD	**TOTAL Project Cost:**	1,750,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	
Complete Date:	10.31.2024	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Polk/Auburndale/WH Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions. As a part of the design booster pumps and some underground piping installation will be required for this interconnect. This interconnect is part of the cooperative plan with PRWC.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operate and maintain various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Polk/Auburndale Interconnect	-	-	1,750,000	-	-	1,750,000
Total:	**-**	**-**	**1,750,000**	**-**	**-**	**1,750,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement (PRWC)	-	-	1,750,000	-	-	1,750,000
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**-**	**-**	**1,750,000**	**-**	**-**	**1,750,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**-**	**1,750,000**	**-**	**-**	**1,750,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-6

Project Code: 2023-301C-002

Project Name:	**Lake Alfred Interconnect (PRWC)**		
Location:	TBD	**TOTAL Project Cost:**	550,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	
Complete Date:	10.31.2024	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Lake Alfred Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operate and maintain various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Lake Alfred Interconnect (PRWC)	-	300,000	250,000	-	-	550,000
Total:	**-**	**300,000**	**250,000**	**-**	**-**	**550,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	100,000	83,333	-	-	183,333
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	100,000	83,333	-	-	183,333
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed) PRWC	-	100,000	83,334	-	-	183,334
Total:	**-**	**300,000**	**250,000**	**-**	**-**	**550,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**300,000**	**250,000**	**-**	**-**	**550,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-9

Project Code: 2023-301C-006

Project Name:	**Haines City Interconnect**		
Location:	US 27/Lucerne Park Rd.	**TOTAL Project Cost:**	2,755,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	2021 (active)	**ADD to Fixed Assets:**	
Complete Date:	10.31.25	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Haines City Interconnect project creates a potable water connection to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operation and maintenance of various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Haines City Interconnect (design)	27,660	-	-	-	-	27,660
Haines City Interconnect (const)	22,340	2,700,000	-	-	-	2,722,340
Total:	**50,000**	**2,700,000**	**-**	**-**	**-**	**2,750,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	25,000	1,350,000	-	-	-	1,375,000
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement (Haines City)	25,000	1,350,000	-	-	-	1,375,000
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**50,000**	**2,700,000**	**-**	**-**	**-**	**2,750,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**50,000**	**2,700,000**	**-**	**-**	**-**	**2,750,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-10**

Project Code:

Project Name:	**Aurburndale / WH Interconnect**		
Location:	TBD	**TOTAL Project Cost:**	1,250,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	10/1/25	**ADD to Fixed Assets:**	
Complete Date:	11.1.2026	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Auburndale / WH Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions. As apart of the design booster pumps and some underground piping installation will be required for this interconnect.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operate and maintain various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Auburndale Interconnect	-	500,000	750,000	-	-	1,250,000
Auburndale Interconnect	-	-	-	-	-	-
Total:	**-**	**500,000**	**750,000**	**-**	**-**	**1,250,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	166,666	250,000	-	-	416,666
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	166,666	250,000	-	-	416,666
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-		-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Interlocal Agreement (PRWC)	-	166,668	250,000	-	-	416,668
Total:	**-**	**500,000**	**750,000**	**-**	**-**	**1,250,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**500,000**	**750,000**	**-**	**-**	**1,250,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-11**

Project Code:

Project Name:	**FairFax WTP Improvements**		
Location:	1344 Fairfax St. NE	**TOTAL Project Cost:**	4,750,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2027	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Improvements include: replacement of high speed pump #4, upgrades to the existing 400K gallon above ground-storage tank. Improvements are required to replace attributes as they reach or have reached the end of useful life. This a phased approach to the Fairfax facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
FairFax WTP Improvements	250,000	2,500,000	2,000,000	-	-	4,750,000
Total:	**250,000**	**2,500,000**	**2,000,000**	**-**	**-**	**4,750,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	2,500,000	2,000,000	-	-	4,500,000
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	250,000	-	-	-	-	250,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**250,000**	**2,500,000**	**2,000,000**	**-**	**-**	**4,750,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**250,000**	**2,500,000**	**2,000,000**	**-**	**-**	**4,750,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-12**

Project Code:

Project Name:	**Inwood WTP Improvements**		
Location:	3401 Ave T NW	**TOTAL Project Cost:**	3,800,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Planned improvements include: Service pump replacements, Motor control room, upgrades to existing electrical systems. Improvements are required to replace attributes as they reach or have reached the end of useful life. This a phased approach to the Fairfax facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Inwood WTP Improvements (design)	300,000	-	-	-	-	300,000
Inwood WTP Improvements (const)	-	3,000,000	500,000	-	-	3,500,000
Total:	**300,000**	**3,000,000**	**500,000**	**-**	**-**	**3,800,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	300,000	-	-	-	-	300,000
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	3,000,000	500,000	-	-	3,500,000
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**300,000**	**3,000,000**	**500,000**	**-**	**-**	**3,800,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**300,000**	**3,000,000**	**500,000**	**-**	**-**	**3,800,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT -13

Project Code:

Project Name:	**Elevated Water Tower SR-60)**		
Location:	TBD	**TOTAL Project Cost:**	6,250,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	Yes
Complete Date:	10.31.2027	**ADD to Insurance:**	Yes
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

An additional Elevated storage tank is needed to support Distribution system pressures and demands of planned future growth at the southern portion of the service boundary area.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Storage tank will benefit the distribution system by maintaining designed system pressures and support demands as water is utilized in the area of planned future expansion.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Elevated Water Tower (design)	-	-	850,000	-	-	850,000
Elevated Water Tower (const)	-	-	-	3,200,000	2,200,000	5,400,000
Total:	**-**	**-**	**850,000**	**3,200,000**	**2,200,000**	**6,250,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	425,000	-	-	425,000
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	1,600,000	1,100,000	2,700,000
WIFIA Loan	-	-	425,000	1,600,000	1,100,000	3,125,000
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**-**	**-**	**850,000**	**3,200,000**	**2,200,000**	**6,250,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**-**	**850,000**	**3,200,000**	**2,200,000**	**6,250,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-15

Project Code:

Project Name:	**Garden Grove WTP Pumping Station**		
Location:	115 Byron St	**TOTAL Project Cost:**	600,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2025	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

The Project consists of planned construction to convert the existing WTP from a production facility to a booster facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Garden Grove pump station conversion	-	300,000	300,000	-	-	600,000
Total:	**-**	**300,000**	**300,000**	**-**	**-**	**600,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	300,000	300,000	-	-	600,000
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**-**	**300,000**	**300,000**	**-**	**-**	**600,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**300,000**	**300,000**	**-**	**-**	**600,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025- FY 2029

CIP Number: UT-16

Project Code:

Project Name:	**Winterset WTP Decommissioning**		
Location:	6600 Cypress Gardens Bl. SE	**TOTAL Project Cost:**	1,500,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.1.2024	**ADD to Fixed Assets:**	
Complete Date:	10.31.2025	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

Planned decommissioning of the existing plant as the new Pollard Rd. Water Treatment facility comes on-line. Project will include planning, and designed destruction of the plant attributes.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Winterset WTP Decommissioning	-	-	750,000	750,000	-	1,500,000
Total:	**-**	**-**	**750,000**	**750,000**	**-**	**1,500,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	750,000	750,000	-	1,500,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**-**	**-**	**750,000**	**750,000**	**-**	**1,500,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**-**	**750,000**	**750,000**	**-**	**1,500,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-17

Project Code:

Project Name:	**Winterset Gardens WTP Decommissioning**		
Location:	6501 Eloise Loop Rd.	**TOTAL Project Cost:**	1,500,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2024	**ADD to Fixed Assets:**	
Complete Date:	10.31.2025	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Planned decommissioning of the existing plant as the new Pollard Rd. Water Treatment facility comes on-line. Project will include planning, and designed deconstruction of the plant attributes.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Winterset Gardens WTP Decommissioning	-	-	750,000	750,000	-	1,500,000
Total:	**-**	**-**	**750,000**	**750,000**	**-**	**1,500,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	750,000	750,000	-	1,500,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**-**	**-**	**750,000**	**750,000**	**-**	**1,500,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**-**	**750,000**	**750,000**	**-**	**1,500,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-18**

Project Code:

Project Name:	**Fairfax WTP Control Building/Offices**		
Location:	1334 Fairfax St. NE	**TOTAL Project Cost:**	500,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2024	**ADD to Fixed Assets:**	
Complete Date:	10.31.2025	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

The existing operating control building/offices are antiquated and sub-efficient for the required 24/7 operation aspect of the facility. The proposed upgrade would include a new building with 24 hour facilities (bathrooms/showers) and a new adjoining operator control building to best serve staff operational needs.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Fairfax WTP Control Building/Offices	-	500,000	-	-	-	500,000
Total:	**-**	**500,000**	**-**	**-**	**-**	**500,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	500,000	-	-	-	500,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**-**	**500,000**	**-**	**-**	**-**	**500,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**500,000**	**-**	**-**	**-**	**500,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-20**

Project Code:

Project Name:	**WWTP #2 Upgrades Design/Construction**		
Location:	3190 Lake Conine Dr. W	**TOTAL Project Cost:**	10,100,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2024	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-304-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

WWTP #2 is reaching the end of its useful life expectancy, with plans of decommissioning. Prior to the decommissioning and planned WWTP #3 expansion completion various upgrades to the plant will be required to continue the successful functionality of the plant.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Wastewater Treatment Plant #2 receives 2 Million Gallons per Day of sewage. A progressive schedule for the decommissioning of the facility and upgrade/upsize WWTP #3 to continue to produce the required effluent discharge and reclaim water standards is ongoing. A continuing effort to repair, upgrade and expand the plant to provide quality reclaim water service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
WWTP #2 Upgrades Design/Construction	-	100,000	3,000,000	7,000,000		10,100,000
Total:	**-**	**100,000**	**3,000,000**	**7,000,000**	**-**	**10,100,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	780,000	1,820,000	-	2,600,000
WIFIA Loan	-	-	1,470,000	3,430,000	-	4,900,000
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	100,000	-	-	-	100,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (FDEP-Proposed 25%)	-	-	750,000	1,750,000	-	2,500,000
Total:	**-**	**100,000**	**3,000,000**	**7,000,000**	**-**	**10,100,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**100,000**	**3,000,000**	**7,000,000**	**-**	**10,100,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029 | **CIP Number:** UT-21 | **Project Code:**

Project Name:	**ONE Water Peace Creek Projects Development (Bradco Farms)**		
Location:	Parcel ID 262823000000011000/TBD	**TOTAL Project Cost:**	14,000,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	10.1. 2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-305-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

Bradco parcel project will consist of a wetland recharge area, an ASR well, a trail system with connectivity to future planned trails, upland area for residential development and a planned admin./utility facility (Admin facility - separate project 2023-305C-003).

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The One Water approach to specific projects provides benefits to the community and area resources. The community will benefit from the use of nature/trail areas and the natural process education that will be provided. The area resources will benefit through aquifer recharge and restoration of wetland area protecting and contributing to the overall conservation of the resource. The organization benefit includes a new facility from which to provide services to our residents.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
ONE Water Peace Creek Projects Development (Bradco Farms)	1,000,000	9,000,000	2,000,000	2,000,000	-	14,000,000
Total:	**1,000,000**	**9,000,000**	**2,000,000**	**2,000,000**	**-**	**14,000,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	3,625,000	1,000,000	1,000,000	-	5,625,000
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (FDEP Resilient Florida)	1,000,000	5,375,000	-	-	-	6,375,000
Grants (Proposed)	-	-	1,000,000	1,000,000	-	2,000,000
Total:	**1,000,000**	**9,000,000**	**2,000,000**	**2,000,000**	**-**	**14,000,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,000,000**	**9,000,000**	**2,000,000**	**2,000,000**	**-**	**14,000,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-22**

Project Code:

Project Name:	**Developers Agreements (DA)**		
Location:	N/A	**TOTAL Project Cost:**	1,250,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	**N/A**
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Continual	**ADD to Fixed Assets:**	
Complete Date:	Continual	**ADD to Insurance:**	
Account Code(s):	402-08-305-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

DA provides construction processes and costs to be negotiated and agreed to best serve the interest of the utility and City as a whole. Agreements include: planning, cost sharing and construction details agreed on by both the City and developers once executed.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

DA provide opportunity to offset the cost of upgrades and expansion to the utility and an opportunity to coordinate project specifics early on in the construction process expediting project progress. Planning aspects include terms detailing on how a property will be developed in the interest of the CIty and stakeholders.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Developers Agreements	250,000	250,000	250,000	250,000	250,000	1,250,000
Total:	**250,000**	**250,000**	**250,000**	**250,000**	**250,000**	**1,250,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	100,000	100,000	100,000	100,000	100,000	500,000
Sewer Connection Fees	100,000	100,000	100,000	100,000	100,000	500,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	50,000	50,000	50,000	50,000	50,000	250,000
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**250,000**	**250,000**	**250,000**	**250,000**	**250,000**	**1,250,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**250,000**	**250,000**	**250,000**	**250,000**	**250,000**	**1,250,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-23

Project Code:

Project Name:	**Winter Haven Water Admin./Maint. Facility Design Build**		
Location:	TBD	**TOTAL Project Cost:**	10,500,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	10.1.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2025	**ADD to Insurance:**	
Account Code(s):	402-08-305-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

The department has outgrown the current facility location in equipment storage, staffing and materials storage use. Project consists of the design and construction of a new combined admin and utility facility. Facility location is planned on the Bradco Project (ref. 2023-305C-001).

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The facility will benefit the department by providing adequate space to perform operational functions and provide a modern and updated facility such that residents can be served in an efficient manner.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Winter Haven Water Admin./Maint. Facility Design Build	500,000	10,000,000	-	-	-	10,500,000
Total:	**500,000**	**10,000,000**	**-**	**-**	**-**	**10,500,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	250,000	-	-	-	-	250,000
Sewer Connection Fees	250,000	-	-	-	-	250,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	10,000,000	-	-	-	10,000,000
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**500,000**	**10,000,000**	**-**	**-**	**-**	**10,500,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**500,000**	**10,000,000**	**-**	**-**	**-**	**10,500,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-24**

Project Code:

Project Name:	**Water Resource Center**		
Location:	WWTP #3 - 4400 Pollard Rd.	**TOTAL Project Cost:**	3,100,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2027	**ADD to Insurance:**	
Account Code(s):	402-08-305-6311		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

The Water Resource Center is a planned facility to provide educational opportunities to the public detailing both the natural and mechanical water cycle (Natural being the natural water cycle process and mechanical being the water cycle process by which a utility operates).

Project Benefits

The proposed facility will provide educational opportunity and outreach to residents, specifically younger generations. The outreach is planned through tours of water facilities and presentations that provide process and conservation information. City residents will have the opportunity to view water processes and attend presentations and tours to educate on the value of the resource and efforts required to be good stewards of the resource.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Resource Center	100,000	1,500,000	1,500,000	-	-	3,100,000
Total:	**100,000**	**1,500,000**	**1,500,000**	**-**	**-**	**3,100,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	1,986	-	-	-	-	1,986
Sewer Connection Fees	-	-	-	-		-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-		-
Revenue Bonds	-	1,400,000	1,500,000	-	-	2,900,000
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grant - FDEP LPA0444	98,014	100,000	-	-	-	198,014
Grants (Proposed)	-	-	-	-	-	-
Total:	**100,000**	**1,500,000**	**1,500,000**	**-**	**-**	**3,100,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**100,000**	**1,500,000**	**1,500,000**	**-**	**-**	**3,100,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT - 25**

Project Code: **UT 2024 06**

Project Name:	**Utility Extensions to WH Admin Facility**		
Location:	TBD	**TOTAL Project Cost:**	2,550,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	**Yes**
Complete Date:	10.31.2026	**ADD to Insurance:**	**Yes**
Account Code(s):	402-08-305-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

The future Winter Haven Water Facility Building will require utility service connections for water sanitary reclaim and fiber. These connections will be designed and constructed along Buckeye Loop Rd. Running north from Dundee Rd.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Connections will allow staff to have access to potable water, fire protection, sanitary collection, reclaim use and fiber for technological needs

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Utility Extensions to WH Admin Facility - Design	50,000	-	-	-	-	50,000
Construction	1,000,000	1,500,000	-	-	-	2,500,000
Total:	**1,050,000**	**1,500,000**	**-**	**-**	**-**	**2,550,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	700,000	1,000,000	-	-	-	1,700,000
Sewer Connection Fees	350,000	500,000	-	-	-	850,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**1,050,000**	**1,500,000**	**-**	**-**	**-**	**2,550,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,050,000**	**1,500,000**	**-**	**-**	**-**	**2,550,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT - 26**

Project Code:

Project Name:	**East Peace Creek Flood Mitigation Construction (Cypresswood)**		
Location:	TBD	**TOTAL Project Cost:**	6,250,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	**Yes**
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):			
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

The East Winter Haven/Peace Creek Mitigation Project will minimize or eliminate risks and reduce losses from future disasters due to flooding, hurricanes and severe storms, and other hazards. This project focuses on the Cypresswoods area from Cypresswood GardensBlvd to Dundee Road. The project includes planned unit development, roadway connecting Cypress Gardens Blvd to Dundee Road, flood mitigation, wetland restoration and nature trails.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The Mitigation Plan is a building block in the City's initiative to work toward a sustainable community that is resilient to natural disasters by preserving and enhancing the innate ability of the Peace Creek watershed's unique landscape to provide improved flood protection, water quality, water supply, and natural systems.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
East Peace Creek Flood Mitigation Construction (Cypresswood)	250,000	250,000	750,000	2,500,000	2,500,000	6,250,000
Total:	**250,000**	**250,000**	**750,000**	**2,500,000**	**2,500,000**	**6,250,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	125,000	-	-	-	125,000
Sewer Connection Fees	-	125,000	-	-	-	125,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	250,000	833,333	833,333	1,916,666
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	250,000	833,333	833,333	1,916,666
Grants (Florida Commerce MT018)	250,000	-	-	-	-	250,000
Grants (Proposed)	-	-	250,000	833,334	833,334	1,916,668
Total:	**250,000**	**250,000**	**750,000**	**2,500,000**	**2,500,000**	**6,250,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**250,000**	**250,000**	**750,000**	**2,500,000**	**2,500,000**	**6,250,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-28**

Project Code:

Project Name:	**Logistics Parkway Extension**		
Location:	Pollard Rd. south connecting to Logistics Parkway	**TOTAL Project Cost:**	1,000,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active design	**ADD to Fixed Assets:**	
Complete Date:		**ADD to Insurance:**	
Account Code(s):	402-08-305-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

The proposed roadway extension will connect the existing Pollard Rd. to the existing Logistics Parkway. Project will include a multi-modal trail, sidewalk, and lighting to support the roadway and associated infrastructure. Funding for the utilities portion is through PRWC for the AWS transmission main to the proposed Pollard Road Water Production Facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Connectivity of the corridor is a primary benefit. The proposed roadway will enhance the commercial appeal of adjacent parcels while separating heavy traffic from traversing north into the more residential portion of the corridor .The project will also complement the proposed County Thompson Nursery Rd project.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Logistics Parkway Extension (316-6301)	1,000,000	-	-	-	-	1,000,000
Total:	**1,000,000**	**-**	**-**	**-**	**-**	**1,000,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement (PRWC)	1,000,000	-	-	-	-	1,000,000
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**1,000,000**	**-**	**-**	**-**	**-**	**1,000,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,000,000**	**-**	**-**	**-**	**-**	**1,000,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-29**

Project Code:

Project Name:	**Process Aeration Improvements**		
Location:	WWTP #3 - 4400 Pollard Rd.	**TOTAL Project Cost:**	120,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	
Complete Date:	10.31.2024	**ADD to Insurance:**	
Account Code(s):	402-08-316-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

WWTP#3 has five (5) Centrifugal Aeration Blowers that supply oxygen to the Aeration basins that treat the mixed liquor. This system is vital to the operation of the Wastewater Plant. Improvements need to be made to the header pipe, seals and gaskets and expansion joints that supply the D.O to the microorganisms.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This addresses the air loss in the system. This will also improve blower efficiency and reduce downtime for repairs to the Aeration blowers being overused. Due to previous failures the header system has a temporary support system in place eliminating the temporary support benefits of efficient normal operations.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Process Aeration Improvements	120,000	-	-	-	-	
Total:	**120,000**	**-**	**-**	**-**	**-**	**120,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	120,000	-	-	-	-	120,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**120,000**	**-**	**-**	**-**	**-**	**120,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**120,000**	**-**	**-**	**-**	**-**	**120,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-30**

Project Code:

Project Name:	**WWTP #3 Plant Expansion**		
Location:	WWTP #3 - 4400 Pollard Rd.	**TOTAL Project Cost:**	181,100,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Mark Bombard	**If yes, Total GRANT:**	
Start Date:	Active (prelim.design)	**ADD to Fixed Assets:**	
Complete Date:	10.31.2027	**ADD to Insurance:**	
Account Code(s):	402-08-316-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

The existing WWTP # 3 has reached the end of its useful life and needs extensive upgrade and renovation. The proposed project will provide the needed upgrades and utilize parts of the existing plant to offset overall cost and application. There is also the opportunity to provide more modern applications of effluent discharge.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The proposed expansion will provide the ability to efficiently treat the current capacity and planned growth capacity for the City. This is a high priority for the department as much of the existing plant has reached the end of its useful life and requires upgrade and replacement.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
WWTP #3 Plant Expansion (design)	1,907,435	5,000,000	5,000,000	2,000,000	1,000,000	14,907,435
WWTP #3 Plant Expansion (early out/ODP)	-	10,000,000	5,000,000	-	-	15,000,000
WWTP #3 Plant Expansion (const)	-	20,000,000	30,000,000	50,000,000	50,000,000	150,000,000
Total:	**1,907,435**	**35,000,000**	**40,000,000**	**52,000,000**	**51,000,000**	**179,907,435**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	1,907,435	-	-	-	-	1,907,435
SRF Loan	-	9,100,000	10,400,000	13,520,000	13,260,000	46,280,000
WIFIA Loan	-	17,150,000	19,600,000	25,480,000	24,990,000	87,220,000
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (FDEP-proposed 25%)	-	8,750,000	10,000,000	13,000,000	12,750,000	44,500,000
Total:	**1,907,435**	**35,000,000**	**40,000,000**	**52,000,000**	**51,000,000**	**179,907,435**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,907,435**	**35,000,000**	**40,000,000**	**52,000,000**	**51,000,000**	**179,907,435**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**UT-34**
		Project Code:	
Project Name:	**Old Bartow/Lake Wales Rd Water Main**		
Location:	Old Bartow/Lake Wales Rd.	**TOTAL Project Cost:**	3,290,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2027	**ADD to Insurance:**	
Account Code(s):	402-08-322-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

Part of Water Main Expansion Planning. Loop water from Logistics Parkway to connect to SR 653 for water quality and emergency services.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement of deteriorated existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient effective benefit to the City in whole.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Old Bartow/Lake Wales Rd Water Main (design)	20,000	-	20,000	-	-	40,000
Old Bartow/Lake Wales Rd Water Main (const)	-	1,250,000	-	2,000,000	-	3,250,000
Total:	**20,000**	**1,250,000**	**20,000**	**2,000,000**	**-**	**3,290,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	20,000	750,000	20,000	1,250,000	-	2,040,000
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	500,000	-	750,000	-	1,250,000
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed) FDEP	-	-	-	-	-	-
Total:	**20,000**	**1,250,000**	**20,000**	**2,000,000**	**-**	**3,290,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**20,000**	**1,250,000**	**20,000**	**2,000,000**	**-**	**3,290,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-36**

Project Code:

Project Name:	**Water Main Transmission Expansions**		
Location:	Various locations throughout distribution system	**TOTAL Project Cost:**	8,700,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2024	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-322-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

Main expansion consists of infrastructure constructed and upgraded in and to areas not presently served by City services. This includes infrastructure to new areas of growth, existing communities and areas that allow for looping and connection to meet residential/operational needs.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

As the Winter Haven area continues to lead as a high-growth region among the nation, system expansion is required to continue to provide safe, reliable and aesthetically pleasing water services to our service area now and into the future. The benefits include a modern, reliable system that can meet and continue to meet the needs long into the future.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Main Transmission Expansions, design efforts	250,000	250,000	100,000	100,000	-	700,000
Water Main Transmission Expansions, const	-	2,000,000	3,000,000	1,500,000	1,500,000	8,000,000
Total:	**250,000**	**2,250,000**	**3,100,000**	**1,600,000**	**1,500,000**	**8,700,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	2,000,000	3,000,000	1,500,000	1,500,000	8,000,000
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	250,000	250,000	100,000	100,000	-	700,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**250,000**	**2,250,000**	**3,100,000**	**1,600,000**	**1,500,000**	**8,700,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**250,000**	**2,250,000**	**3,100,000**	**1,600,000**	**1,500,000**	**8,700,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**UT-37**
		Project Code:	
Project Name:	**Harmony Master LS**		
Location:	Eloise Loop Rd.(TBD)	**TOTAL Project Cost:**	7,000,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	2,022	**ADD to Fixed Assets:**	
Complete Date:	10.31.2025	**ADD to Insurance:**	
Account Code(s):	402-08-323-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

A master LS is required in this area to continue to meet the wastewater demands as there is planned growth in the area. The proposed LS is an integral part of the current overall expansion plan for the collection system and treatment facilities.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system for the residents, proactively working on reducing infiltration and intrusion on the existing system and preparing for future expansion is a priority of the Capital Improvements Program. Harmony Master LS will benefit the planned growth and existing community in the area with adequate means to capture and deliver effluent wastewater to the treatment facility.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Harmony Master LS	1,000,000	-	-	-	-	1,000,000
Total:	**1,000,000**	**-**	**-**	**-**	**-**	**1,000,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	1,000,000	-	-	-	-	1,000,000
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**1,000,000**	**-**	**-**	**-**	**-**	**1,000,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,000,000**	**-**	**-**	**-**	**-**	**1,000,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-39

Project Code:

Project Name:	**Septic to Sewer**		
Location:	Various locations based on heat map data	**TOTAL Project Cost:**	5,300,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2022	**ADD to Fixed Assets:**	
Complete Date:	10.31.2027	**ADD to Insurance:**	
Account Code(s):	402-08-323-6301 /402-08-322-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Program eliminates existing private septic systems by providing a means of connection to City sewer services. The program includes the design and construction of lateral connection to gravity/force mains along ROW such that the existing septic system can be abandoned/abated, as per regulation, allowing services to be then provided through City collection and treatment services.

Project Benefits

Providing reliable connection for sewage collection for the residents, proactively working on reducing leaching from existing septic systems and preparing for future expansion is a priority of the Capital Improvements Program. Protecting Winter Haven's lakes by facilitating a Septic to Sewer Program to provide sewer connections to unserviced lots surrounding the lakes and near shore parcels to reduce nutrient loading and improve water quality.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Septic to Sewer (323)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Total:	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**5,000,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Heartland/FDEP)	642,781	857,219	-	-	-	1,500,000
Grants (Proposed)	-	142,781	1,000,000	1,000,000	1,000,000	3,142,781
Grants (Heartland/PRWC)	357,219	-	-	-	-	357,219
Total:	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**5,000,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**5,000,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029 | **CIP Number:** **UT- 40**

Project Code:

Project Name:	**N. Lake Shipp Dr. Utility Improvements (Design/Construction)**		
Location:	N Lake Shpp Dr.	**TOTAL Project Cost:**	4,200,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-323-6301/402-08-322-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

N. Lake Shipp Dr, replacement of undersized and deteriorated gravity and force main in conjunction with roadway and stormwater improvements.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution/wastewater collection system for the residents, proactively working on replacement of deteriorated existing system infrastructure, AC replacement and preparing for future expansion is a priority of the Capital Improvements program.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
N. Lake Shipp Dr. (322, 323) design	100,000	100,000	-	-	-	200,000
N. Lake Shipp Dr. (const)	-	1,000,000	3,000,000	-	-	4,000,000
Total:	**100,000**	**1,100,000**	**3,000,000**	**-**	**-**	**4,200,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	300,000	1,250,000	-	-	1,550,000
Sewer Connection Fees	-	300,000	1,250,000	-	-	1,550,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (federal awarded)	100,000	500,000	500,000	-	-	1,100,000
Grants (Proposed)	-	-	-	-	-	-
Total:	**100,000**	**1,100,000**	**3,000,000**	**-**	**-**	**4,200,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**100,000**	**1,100,000**	**3,000,000**	**-**	**-**	**4,200,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**UT-41**
		Project Code:	
Project Name:	**Master LS WWTP #2 with FM**		
Location:	WWTP # 2	**TOTAL Project Cost:**	1,750,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-323-6301/402-08-305-6311		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

The master lift station at WWTP #2 has become counter cost effective to the R&M budget and has reached the end of its useful life; thereby, the proposed project replaces the existing station to meet the demands of the facility and continue to serve the City as a whole.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system and treatment facility for the residents, proactively working on reducing infiltration and intrusion on the existing system is a priority of the Capital Improvements Program. The Master Lift Station is a key component of the treatment facility, its replacement will benefit the city with reliable treatment operations now and into the future.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Master LS WWTP #2 with FM	250,000	1,500,000	-	-	-	1,750,000
Total:	**250,000**	**1,500,000**	**-**	**-**	**-**	**1,750,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-		-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	250,000	1,500,000	-	-	-	1,750,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (FDEP-proposed 25%)	-	-	-	-	-	-
Total:	**250,000**	**1,500,000**	**-**	**-**	**-**	**1,750,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**250,000**	**1,500,000**	**-**	**-**	**-**	**1,750,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT - 42**

Project Code:

Project Name:	**Sewer Force Main Extensions**		
Location:	TBD	**TOTAL Project Cost:**	3,150,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-323-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Main expansion consists of infrastructure constructed and upgraded in and to areas not presently served by City sanitary services. This includes infrastructure to areas for system use of sanitary collection, new areas of growth, existing communities and areas that allow for looping and connection to meet residential/operational needs. Project is outlined in the Water Resources Sustainability Plan.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

As the Winter Haven area continues to lead as a high-growth region among the nation, system expansion is required to continue to provide reliable sanitary services to our service area now and into the future. The benefits include a modern, reliable system that can meet and continue to meet the needs long into the future. The sanitary system benefits the City from a conservation perspective and being good stewards with the resource continuing to build the system's applicability will benefit by expanding this effort.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Sewer Force Main Extensions	350,000	650,000	700,000	750,000	700,000	**3,150,000**
Total:	**350,000**	**650,000**	**700,000**	**750,000**	**700,000**	**3,150,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	500,000	700,000	750,000	700,000	2,650,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	350,000	150,000	-	-	-	500,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**350,000**	**650,000**	**700,000**	**750,000**	**700,000**	**3,150,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**350,000**	**650,000**	**700,000**	**750,000**	**700,000**	**3,150,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**UT- 43**
		Project Code:	
Project Name:	**7th St. SW /S. Lake Shipp Dr.**		
Location:	7th St. SW /S. Lake Shipp Dr.	**TOTAL Project Cost:**	5,000,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2025	**ADD to Fixed Assets:**	
Complete Date:	10.31.2026	**ADD to Insurance:**	
Account Code(s):	402-08-323-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

Extension of gravity sewer along 7th St. SW. Project will include installation of a gravity sewer, lift station and force main.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system for the residents, proactively working on reducing infiltration and intrusion on the existing system and preparing for future expansion is a priority of the Capital Improvements Program.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
7th St. SW /S. Lake Shipp Dr.	-	1,000,000	2,000,000	2,000,000		5,000,000
Total:	**-**	**1,000,000**	**2,000,000**	**2,000,000**	**-**	**5,000,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	500,000	2,000,000	2,000,000	-	4,500,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	500,000	-	-	-	500,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**-**	**1,000,000**	**2,000,000**	**2,000,000**	**-**	**5,000,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**1,000,000**	**2,000,000**	**2,000,000**	**-**	**5,000,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-44

Project Code:

Project Name:	**Reclaim Transmission Main Extensions/Connections**		
Location:	Various locations within reclaim service boundary	**TOTAL Project Cost:**	4,150,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	ongoing	**ADD to Fixed Assets:**	
Complete Date:	ongoing	**ADD to Insurance:**	
Account Code(s):	402-08-324-6301 & 6311		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Main expansion consists of infrastructure constructed and upgraded in and to areas not presently served by City reclaim services. This includes infrastructure to areas for system use of reclaim, new areas of growth, existing communities and areas that allow for looping and connection to meet residential/operational needs. Project is outlined in the Water Resources Sustainability Plan.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

As the Winter Haven area continues to lead as a high-growth region among the nation, system expansion is required to continue to provide reliable reclaim services to our service area now and into the future. The benefits include a modern, reliable system that can meet and continue to meet the needs long into the future. The reclaim system benefits the City from a conservation perspective and being good stewards with the resource continuing to build the system applicability will benefit by expanding this effort.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Reclaim Transmission Main Extensions/Connections (6301)	150,000	1,000,000	1,000,000	1,000,000	1,000,000	4,150,000
Total:	**150,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**4,150,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	500,000	500,000	500,000	1,500,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (SWFWMD)	150,000	1,000,000	260,000	-	-	1,410,000
Grants (Proposed - SWFWMD)	-	-	240,000	500,000	500,000	1,240,000
Total:	**150,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**4,150,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**150,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**4,150,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029 | **CIP Number:** UT-45 | **Project Code:**

Project Name:	**One Water Demonstration Project - Reuse Water Recharge**		
Location:	BRADCO	**TOTAL Project Cost:**	850,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	10.1.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2024	**ADD to Insurance:**	
Account Code(s):	402-08-324-6301		
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1		

PROJECT OVERVIEW:

Project consists of a 370+ acre tract of land that will house a planned wetland reclaim recharge area, admin./maint. facility and upland development area. The project is part of the One Water Master Plan initiative and will be the kickoff project for the Sapphire Necklace.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaim water and recharge the regional aquifer and provide one means to protect lake levels. Additional benefit is the admin/maint. facility that will provide a departmental operational center, the existing facility is outgrown and has limits on the effectiveness of providing services projections based on the current and future needs of the populous and utility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
One Water Demonstration Project - Reuse Water Recharge	50,000	800,000	-	-	-	850,000
Total:	**50,000**	**800,000**	**-**	**-**	**-**	**850,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	50,000	800,000	-	-	-	850,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**50,000**	**800,000**	**-**	**-**	**-**	**850,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**50,000**	**800,000**	**-**	**-**	**-**	**850,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-46**

Project Code:

Project Name:	**RIB Construction**		
Location:	TBD	**TOTAL Project Cost:**	2,550,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:		**ADD to Fixed Assets:**	
Complete Date:	10.31.2027	**ADD to Insurance:**	
Account Code(s):	402-08-324-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Planned project for design/construction a series of rapid infiltration basins to treat and disperse wastewater. The effluent can then be used for surface/ground water recharge.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaimed water and recharge surficial aquifers and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
RIB Construction (design)	100,000	100,000	-	-	-	200,000
RIB Design (const)	-	1,000,000	1,000,000	350,000	-	2,350,000
Total:	**100,000**	**1,100,000**	**1,000,000**	**350,000**	**-**	**2,550,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	100,000	600,000	500,000	175,000	-	1,375,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (SWFWMD-proposed)	-	500,000	500,000	175,000	-	1,175,000
Total:	**100,000**	**1,100,000**	**1,000,000**	**350,000**	**-**	**2,550,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**100,000**	**1,100,000**	**1,000,000**	**350,000**	**-**	2,550,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-47

Project Code:

Project Name:	**ASR Wellfield - CEI Services/Construction**		
Location:	TBD	**TOTAL Project Cost:**	3,200,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:		**ADD to Fixed Assets:**	
Complete Date:	10.31.2025	**ADD to Insurance:**	
Account Code(s):	402-08-324-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Project to design/construct an aquifer storage and recovery wellfield. The proposed wells would recharge the Floridian Aquifer with a determined amount of gallons per day to allow for later withdrawal of determined capacity for use within the City distribution system.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaimed water and recharge surficial aquifers and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	Five-Year Future Planning					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
ASR Wellfield - CEI Services/Construction	3,000,000	-	-	-	-	3,000,000
Total:	**3,000,000**	**-**	**-**	**-**	**-**	**3,000,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	1,625,000	-	-	-	-	1,625,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (PRWC/Heartland)	-	-	-	-	-	-
Grants (Proposed FDEP/Heartland)	1,375,000	-	-	-	-	1,375,000
Total:	**3,000,000**	**-**	**-**	**-**	**-**	**3,000,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**3,000,000**	**-**	**-**	**-**	**-**	**3,000,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-48**

Project Code:

Project Name:	**Direct Potable Recharge**		
Location:	TBD	**TOTAL Project Cost:**	2,150,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2027	**ADD to Insurance:**	
Account Code(s):	402-08-324-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Project to design/construct an aquifer recharge injection well to recharge the Floridian aquifer with advanced treated wastewater in an effort to provide sustainable water resources into the future. The project plan includes coordination with DEP to allow for capacity considerations with the amounts injected for later use as capacity.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaimed water and recharge surficial aquifers and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Direct Potable Recharge Feasibility	50,000	-	-	-	-	50,000
Direct Potable Recharge Pilot Design	-	200,000	-	-	-	200,000
Direct Potable Recharge (Pilot)	-	300,000	50,000	50,000	1,500,000	1,900,000
Total:	**50,000**	**500,000**	**50,000**	**50,000**	**1,500,000**	**2,150,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	250,000	25,000	25,000	750,000	1,050,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (SWFWMD)	50,000	-	-	-	-	50,000
Grants (proposed - SWFWMD and FDEP)	-	250,000	25,000	25,000	750,000	1,050,000
Total:	**50,000**	**500,000**	**50,000**	**50,000**	**1,500,000**	**2,150,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**50,000**	**500,000**	**50,000**	**50,000**	**1,500,000**	**2,150,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-49

Project Code: UT 2024 01

Project Name:	**Lake Ashton/CR 653 PH II**		
Location:	Lake Ashton/CR 653	**TOTAL Project Cost:**	1,113,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2024	**ADD to Insurance:**	
Account Code(s):	402-08-324-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Planned extension of the reuse service boundary to provide reuse irrigation services along the 653 corridor and further the build out of a looped reclaim distribution system.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaim water and recharge surficial aquifers and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	Five-Year Future Planning					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Lake Ashton/CR 653 PH II, design	-	-	-	-	-	-
Lake Ashton/CR 653 PH II, const	910,000	-	-	-	-	910,000
Total:	**910,000**	**-**	**-**	**-**	**-**	910,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (FDEP/Heartland)	910,000	-	-	-	-	910,000
Grants (SWFMD)	-	-	-	-	-	-
Total:	**910,000**	**-**	**-**	**-**	**-**	**910,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**910,000**	**-**	**-**	**-**	**-**	**910,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-50**

Project Code:

Project Name:	**Logistics Parkway Stormwater Reclamation**		
Location:	Logistics Parkway	**TOTAL Project Cost:**	4,600,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2024	**ADD to Insurance:**	
Account Code(s):	402-08-324-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

Capture of stormwater run-off from impervious area from facilities and residential communities on Logistics Parkway

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of capturing and converting storm water run-off to reclaim water and recharge to surficial aquifer and lakes.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Logistics Parkway Stormwater Reclamation, design	150,000	150,000	-	-	-	300,000
Logistics Parkway Stormwater Reclamation	-	200,000	2,600,000	1,500,000	-	4,300,000
Total:	**150,000**	**350,000**	**2,600,000**	**1,500,000**	**-**	**4,600,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	150,000	150,000	1,300,000	750,000	-	2,350,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (FDEP) proposed	-	200,000	1,300,000	750,000	-	2,250,000
Grants Proposed (SWFMD)	-	-	-	-	-	-
Total:	**150,000**	**350,000**	**2,600,000**	**1,500,000**	**-**	**4,600,000**

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**150,000**	**350,000**	**2,600,000**	**1,500,000**	**-**	**4,600,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT -51

Project Code:

Project Name:	**Reclaim Bypass to WWTP # 2**		
Location:	TBD	**TOTAL Project Cost:**	750,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	
Complete Date:		**ADD to Insurance:**	
Account Code(s):	402-08-324-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

A 30 mile AWS Transmission main (reuse) loop is being created around the City utility service area to supply reuse water to its customers, create aquifer recharge and wetland augmentation. Providing a by-pass line directly to WWTP#2 from the transmission main from WWTP#3 ensure adequate pressure in the system for distribution.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The ability to repump the reuse water from WWTP#2 will provide the stability and reliability against fluctuations in the line pressures serving the residents, golf courses and future aquifer recharge projects.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Reclaim bypass to WWTP#2, design	75,000	-	-	-	-	75,000
Reclaim bypass to WWTP#2, design	175,000	500,000	-	-	-	675,000
Total:	**250,000**	**500,000**	**-**	**-**	**-**	**750,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	250,000	500,000	-	-	-	750,000
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**250,000**	**500,000**	**-**	**-**	**-**	**750,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**250,000**	**500,000**	**-**	**-**	**-**	**750,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025- FY 2029

CIP Number: **UT-35**

Project Code:

Project Name:	**Cypresswood Blvd Utility Expansion to WTP**		
Location:	Cypresswood Bl.	**TOTAL Project Cost:**	4,550,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	11.01.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2027	**ADD to Insurance:**	
Account Code(s):	402-08-322/323/324-6301/402-08-305-6311		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

The existing Cypresswood Water Treatment plant has reached the end of its useful life and through acquisition of a parcel in close vicinity to allow for a replacement project detailing a new plant. The design will include a well plan for the existing and proposed wells to serve the plant.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement of deteriorated existing systems and preparing for future expansion is a priority of the Capital Improvements program. The new plant will provide benefit by a design that takes in consideration the growth in the City and the capacities to serve that growth.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Cypresswood Blvd Utility Expansion to WTP (design)	50,000	50,000	50,000	-	-	150,000
Cypresswood Blvd Utility Expansion to WTP (const water)	-	500,000	850,000	-	-	1,350,000
Cypresswood Blvd Utility Expansion to WTP (const sewer)	-	850,000	500,000	-	-	1,350,000
Cypresswood Blvd Utility Expansion to WTP (const reuse)	-	850,000	850,000	-	-	1,700,000
Total:	**50,000**	**2,250,000**	**2,250,000**	**-**	**-**	**4,550,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	20,000	275,000	450,000	-	-	745,000
Sewer Connection Fees	30,000	450,000	275,000	-	-	755,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	425,000	425,000	-	-	850,000
Developer Contributions (50% water and sewer) proposed	-	675,000	675,000	-	-	1,350,000
Grants (SWFWMD- 50% of reuse proposed)	-	425,000	425,000	-	-	850,000
Grants (proposed)	-	-	-	-	-	-
Total:	**50,000**	**2,250,000**	**2,250,000**	**-**	**-**	**4,550,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**50,000**	**2,250,000**	**2,250,000**	**-**	**-**	**4,550,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-8**

Project Code:

Project Name:	**Fairfax WTP Antenna Replacement**		
Location:	1344 Fairfax Dr.	**TOTAL Project Cost:**	700,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	10.1.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2025	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

The existing telemetry antenna for the facility has reached the end of its useful life and is a concern during major weather events. The planned replacement will eliminate concerns and provide reliable communication as needed to effectively operate.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Fairfax WTP Antenna Replacement	350,000	350,000				700,000
Total:	**350,000**	**350,000**	**-**	**-**	**-**	**700,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	350,000	350,000	-	-	-	700,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**350,000**	**350,000**	**-**	**-**	**-**	**700,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**350,000**	**350,000**	**-**	**-**	**-**	**700,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: UT-7

Project Code:

Project Name:	**HSP #1 Replacement - Inwood WTP**		
Location:	3401 Ave T NW	**TOTAL Project Cost:**	500,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	X.X.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2025	**ADD to Insurance:**	
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

The existing High Speed Pump has reached the end of its useful life. With consideration to planned growth and capacity, the replacement will include an upgrade from a 300 gallon per minute(GPM) pump to a 1500 GPM pump.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
HSP #1 Replacement -Inwood WTP	500,000	-	-	-	-	500,000
Total:	**500,000**	**-**	**-**	**-**	**-**	**500,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	500,000	-	-	-	-	500,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**500,000**	**-**	**-**	**-**	**-**	**500,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**500,000**	**-**	**-**	**-**	**-**	**500,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT -14**

Project Code:

Project Name:	**Chemical Tank Upgrades - All plants**		
Location:	TBD	**TOTAL Project Cost:**	1,650,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	**No**
Complete Date:	10.31.2026	**ADD to Insurance:**	**No**
Account Code(s):	402-08-301-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Existing Chemical Tanks are in need of evaluation for integrity and designed upgrades performed based on professional evaluation.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Tank integrity protects the water quality and the life of the asset to ensure drinking water quality exceeds standard and the best possible rate of return on the asset.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Chemical Tank Upgrade	150,000	1,500,000	-	-	-	1,650,000
Total:	**150,000**	**1,500,000**	**-**	**-**	**-**	**1,650,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	150,000	1,500,000	-	-	-	1,650,000
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**150,000**	**1,500,000**	**-**	**-**	**-**	**1,650,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**150,000**	**1,500,000**	**-**	**-**	**-**	**1,650,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT-52**

Project Code:

Project Name:	**Lift Station Replacement**		
Location:	Various locations within collection system	**TOTAL Project Cost:**	6,000,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	ongoing	**ADD to Fixed Assets:**	
Complete Date:	ongoing	**ADD to Insurance:**	
Account Code(s):	402-08-330-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

Replacement of aging lift stations as they reach the end of their useful life or become counter cost effective from a maintenance perspective.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system for the residents, proactively working on reducing infiltration and intrusion on the existing system and preparing for future expansion is a priority of the Capital Improvements Program. The replacement program benefits the City through improving safety, functionality and reducing long term or repeated maintenance.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Lift Station Replacement	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Total:	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**6,000,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Water Connection Fees	-	-	-	-	-	-
Sewer Connection Fees	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**6,000,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**6,000,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT -53**

Project Code:

Project Name:	**Septic to Sewer AC Water Main Relocation/Replacement**		
Location:	TBD	**TOTAL Project Cost:**	1,200,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	Active	**ADD to Fixed Assets:**	**Yes**
Complete Date:	Ongoing with S2S Program	**ADD to Insurance:**	
Account Code(s):	402-08-330-6301		

Comprehensive Plan Element Category:

PROJECT OVERVIEW:

In relation to Septic to Sewer Conversion projects, there are AC water mains that need to be relocated/modified to allow for conversion projects to construct. As per regulation, AC water mains are to be removed from distribution systems. This is a part of one o f the City Pillars. The project removes the AC water main in whole when in conflict with a Septic to Sewer project and replaces the asset with another regulatory approved materials.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Better water quality, Provides lifespan to the distribution system, reduces maintenance cost, meets regulatory mandates, accomplishes metric goals for City Pillars

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Septic To Sewer AC WM Relocations/Replacement	-	300,000	300,000	300,000	300,000	1,200,000
Total:	**-**	**300,000**	**300,000**	**300,000**	**300,000**	**1,200,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	-	300,000	300,000	300,000	300,000	1,200,000
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**-**	**300,000**	**300,000**	**300,000**	**300,000**	**1,200,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**300,000**	**300,000**	**300,000**	**300,000**	**1,200,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **UT- 54**

Project Code:

Project Name:	**Automated Meter Infrastructure (AMI)**		
Location:	City wide service area	**TOTAL Project Cost:**	1,250,000
Department:	Winter Haven Water	**Any GRANT Revenue:**	
Project Lead:	Todd Gooding	**If yes, Total GRANT:**	
Start Date:	10.1.2023	**ADD to Fixed Assets:**	
Complete Date:	10.31.2027	**ADD to Insurance:**	
Account Code(s):	402-08-919-6301		
Comprehensive Plan Element Category:			

PROJECT OVERVIEW:

Automated Meter Infrastructure (AMI) will automate the City's water meter data collection. This program allows live reporting for customers to review for consumption/billing analysis. The program requires the installation of antennas and collectors to be added to the existing meter reading grid and infrastructure with an end goal of having all meters in the service area included in the program.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

One of Winter Haven Water's Smart City Initiative is to automate the data collection from water meters .As an integral part of providing a modern water distribution system for residents, the program provides a proactive approach to usage monitoring and water conservation. The AMI program through providing electronic data collection allows for the reallocation of manpower and increases water conservation efforts by better monitoring of leaks.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Automated Meter Infrastructure (AMI)	500,000	250,000	100,000	-	-	850,000
Total:	**500,000**	**250,000**	**100,000**	**-**	**-**	**850,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Water Connection Fees	500,000	250,000	100,000	-	-	850,000
Sewer Connection Fees	-	-	-	-	-	-
SRF Loan	-	-	-	-	-	-
WIFIA Loan	-	-	-	-	-	-
PRWC Funding	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-
Operating Revenues	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-
Reuse (Payment in Lieu of fee)	-	-	-	-	-	-
Developer Contributions	-	-	-	-	-	-
Grants (Confirmed)	-	-	-	-	-	-
Grants (Proposed)	-	-	-	-	-	-
Total:	**500,000**	**250,000**	**100,000**	**-**	**-**	**850,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**500,000**	**250,000**	**100,000**	**-**	**-**	**850,000**

TOTAL Capital Expenses only:	**24,757,435**	**99,537,424**	**74,720,000**	**80,200,000**	**63,150,000**	**342,364,859**
TOTAL Additional Operating Impact:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL Utility Department	**24,757,435**	**99,537,424**	**74,720,000**	**80,200,000**	**63,150,000**	**342,364,859**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **ST - 1**

Project Code:

Project Name:	**Transportation Improvement Program**		
Location:	Various	**TOTAL Project Cost:**	On-going
Department:	Public Works	**Any GRANT Revenue:**	**NO**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	301-80-205-4605		
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6		

PROJECT OVERVIEW:

Size/Acreage: N/A
Original Construction Date: N/A ongoing
Facility Description: Project involves Pavement Improvement on locally controlled roads and transportation infrastructure throughout the City.

Anticipated Projects:

FY25: Pavement Improvement / Striping ($2,000,000)

FY26: Pavement Improvement / Striping ($2,000,000)

FY27: Pavement Improvement / Striping ($2,000,000)

FY28: Pavement Improvement / Striping ($2,000,000)

FY29: Pavement Improvement / Striping ($2,000,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets to improve the level of service of the transportation system.

CAPITAL EXPENSE:	Five-Year Future Planning					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Land Acquisition	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Pavement Improvement	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Construction Mgmt.	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total:	**2,000,000**	**2,000,000**	**2,000,000**	**2,000,000**	**2,000,000**	**10,000,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Ad Valorem Taxes	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Total:	**2,000,000**	**2,000,000**	**2,000,000**	**2,000,000**	**2,000,000**	**10,000,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**2,000,000**	**2,000,000**	**2,000,000**	**2,000,000**	**2,000,000**	**10,000,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029 | **CIP Number:** ST - 2 | **Project Code:**

Project Name:	**Signalize Intersection Improvements**		
Location:	Various	**TOTAL Project Cost:**	On-going
Department:	Public Works	**Any GRANT Revenue:**	**NO**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	
Start Date:	On-going	**ADD to Fixed Assets:**	**NO**
Complete Date:	On-going	**ADD to Insurance:**	**NO**
Account Code(s):	001-09-401-6312		
Comprehensive Plan Element Category:	Transportation Objective 1.1		

PROJECT OVERVIEW:

Size/ Acreage: N/A
Original Construction Date:
Facility Description: This effort strives to improve signalized intersections through the City.

Anticipated Projects:

FY 24: Intersection upgrades ($14,000) - 3rd Street and Avenue C SW

FY 25: Intersection upgrades ($14,000) - Traffic Timing Study on First Street

FY 26: Intersection upgrades ($14,000) - TBD

FY 27: Intersection upgrades ($14,000) - TBD

FY 28: Intersection upgrades ($14,000) - TBD

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets, increases safety of intersections and will increase level of service.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Land Acquisition	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Intersection Upgrades	14,000	14,000	14,000	14,000	14,000	70,000
Construction	-	-	-	-	-	-
Construction Mgmt.	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total:	**14,000**	**14,000**	**14,000**	**14,000**	**14,000**	**70,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Ad Valorem Taxes	14,000	14,000	14,000	14,000	14,000	70,000
Total:	**14,000**	**14,000**	**14,000**	**14,000**	**14,000**	**70,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**14,000**	**14,000**	**14,000**	**14,000**	**14,000**	**70,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **ST - 3**

Project Code: **GEN 2024 05**

Project Name:	**Motorpool Rd. Complete Street Project**		
Location:	Motorpool Rd. from Hwy 17 to Ave. Y	**TOTAL Project Cost:**	1,000,000
Department:	Public Works	**Any GRANT Revenue:**	**NO**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	
Start Date:	12/15/2021	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	12/31/2025	**ADD to Insurance:**	**UPDATE**
Account Code(s):	301-80-205-4605, 6301		

Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Size/Acreage: Approximately 3,000 linear feet
Original Construction Date:
Facility Description: The Motorpool project will convert a two lane street into a multi-modal corridor connecting the Chain of Lakes Trail, Highway 17, Ave Y. NE, and Lake Conine Nature Park. A Major focus of this effort is accommodating safer pedestrian movement. Additional improvements include bicycle facilities, drainage improvements, sidewalks, crosswalks and landscaping.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Create sidewalks , improve drainage, add pedestrian crosswalks and landscaping to improve overall multimodal level of service.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Land Acquisition	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	1,000,000	-	-	-	-	1,000,000
Construction Mgmt.	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total:	**1,000,000**	**-**	**-**	**-**	**-**	**1,000,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Ad Valorem Tax	1,000,000	-	-	-	-	1,000,000
Total:	**1,000,000**	**-**	**-**	**-**	**-**	**1,000,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,000,000**	**-**	**-**	**-**	**-**	**1,000,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**ST - 5**
		Project Code:	
Project Name:	**Chain of Lakes Trail Pedestrian Bridge Maintenance**		
Location:	Chain of Lakes Trail	**TOTAL Project Cost:**	1,100,000
Department:	Public Works	**Any GRANT Revenue:**	**NO**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	
Start Date:	10/1/2018	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	9/30/2025	**ADD to Insurance:**	**UPDATE**
Account Code(s):	001-09-401-3404		
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.14, 2.2, 2.3; Recreation Objective 1.6		

PROJECT OVERVIEW:

Size/Acreage: two 150ft bridge spans
Original Construction Date: Early 2000's
Facility Description: Two pedestrian bridges located along the Chain of Lakes Trail. One over the Hartridge to Conine Canal and the other over a flow way into Lake Rochelle.

Anticipated Projects:
FY24: Rehabilitation

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Would rehabilitate both bridges to ensure safety and protect the community investment long term.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Land Acquisition	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Construction	1,100,000	-	-	-	-	1,100,000
Other	-	-	-	-	-	-
Total:	**1,100,000**	**-**	**-**	**-**	**-**	**1,100,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Ad Valorem Taxes	1,100,000	-	-	-	-	1,100,000
Total:	**1,100,000**	**-**	**-**	**-**	**-**	**1,100,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,100,000**	**-**	**-**	**-**	**-**	**1,100,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **ST - 8**

Project Code: **GEN 2023 02**

Project Name:	**Lake Elbert Trail Project (East & West)**		
Location:	Lake Elbert (NE Winter Haven)	**TOTAL Project Cost:**	10,619,026
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Andy Palmer	**If yes, Total GRANT:**	TBD
Start Date:	10/1/2019	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	9/30/2025	**ADD to Insurance:**	**UPDATE**
Account Code(s):	306-80-413-6239		
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6		

PROJECT OVERVIEW:

Design and construct a 4,000 +/- foot multi-use trail along the eastern and western side of Lake Elbert. This project is identified in the Sidewalk Pedestrian Multimodal Infrastructure Access Plan as a priority sidewalk connection.

Anticipated Projects:

ROW acquisition, engineering/design and construction to extend the FDOT portion of trail and create a link around Lake Elbert

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Acquisition	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	3,628,767	-	-	-	-	3,628,767
Total:	**3,628,767**	**-**	**-**	**-**	**-**	**3,628,767**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Capital Project Fund	3,628,767	-	-	-	-	3,628,767
Total:	**3,628,767**	**-**	**-**	**-**	**-**	**3,628,767**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**3,628,767**	**-**	**-**	**-**	**-**	**3,628,767**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**ST - 9**
		Project Code:	
Project Name:	**East Lake Howard Trail & Trailhead**		
Location:	Avenue B, NW to Lake Howard/Lake May Canal	**TOTAL Project Cost:**	675,000
Department:	Public Works	**Any GRANT Revenue:**	**NO**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	
Start Date:	10/1/2023	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	9/30/2026	**ADD to Insurance:**	**UPDATE**
Account Code(s):	301-80-205-6301, 001-09-401-3105		
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6		

PROJECT OVERVIEW:

Design and construction of a 3,500 foot multi-use trail and sidewalks along the eastern side of Lake Howard from Avenue B, NW to Avenue D, SW. This trail will provide a connection to neighborhoods in southwest Winter Haven from the Chain of Lakes Trail network. This project is identified in the Sidewalk Pedestrian Multimodal infrastructure Access Plan as a priority multi-use trail.

Note: Design will come into place only after ROW land acquisition.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
E. Lake Howard Pedestrian Enhancement Design	50,000	-	-	-	-	50,000
Construction and Contingency	-	575,000	-	-	-	575,000
Land Acquisition for ROW	50,000	-	-	-	-	50,000
Total:	**100,000**	**575,000**	**-**	**-**	**-**	**675,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Ad Valorem Taxes	100,000	575,000	-	-	-	675,000
Total:	**100,000**	**575,000**	**-**	**-**	**-**	**675,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**100,000**	**575,000**	**-**	**-**	**-**	**675,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **ST - 10**

Project Code: **GEN 2024 01**

Project Name:	**Lake Howard Trail (South and West)**		
Location:	Lake Howard/Lake May Canal to Avenue G, NW	**TOTAL Project Cost:**	1,178,525
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	428,525
Start Date:	10/1/2022	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	9/30/2026	**ADD to Insurance:**	**UPDATE**
Account Code(s):	301-80-205-6301, 4605		

Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

South (Lake Howard/Lake May Canal to 15th Street SW): Design and construct a 1,900-foot multi-use trail along the shore of Lake Howard from the Lake Howard/Lake May Canal to 15th Street SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multimodal Infrastructure Access Plan as a priority multi-use trail. 500,000

South (15th Street SW to Avenue C, SW): Design and construct a 3,200-foot multi-use trail along the shore of Lake Howard from 15th Street, SW to Avenue C, SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multimodal Infrastructure Access Plan as a priority multi-use trail. $4,000,000 - project date TBD.

West (Avenue C, SW to Avenue G, NW): Corridor analysis for a trail connection along the western side of Lake Howard between Avenue C, SW and Avenue G, NW. The specific route for this trail has not been finalized. This project is identified in the Sidewalk Pedestrian Multimodal Infrastructure Access Plan as a priority multi-use trail. $150,000 - project date TBD.

Anticipated Cost - $4,275,000; currently has partial committed funding from FDOT, Construction date TBD.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
South (Howard/May Canal to 15th St. SW) Design/Construction	428,525	-	-	-	-	428,525
South (15th St SW to Ave. C SW) Design/Construction	750,000	-	-	-	-	750,000
West (Ave. C SW to Ave. G. NW) Analysis	-	-	-	-	-	-
Design / Construction TBD	-	-	-	-	-	-
Total:	**1,178,525**	**-**	**-**	**-**	**-**	**1,178,525**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Gas Tax Funding	-	-	-	-	-	-
FDOT Grants	428,525	-	-	-	-	428,525
Congressional Appropriation	750,000	-	-	-	-	750,000
Total:	**1,178,525**	**-**	**-**	**-**	**-**	**1,178,525**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,178,525**	**-**	**-**	**-**	**-**	**1,178,525**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **ST - 11**

Project Code:

Project Name:	**Sixth Street SW Complete Street Project**		
Location:	Sixth Street, SW	**TOTAL Project Cost:**	1,262,854
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	792,982
Start Date:	10/1/2019	**ADD to Fixed Assets:**	**NO**
Complete Date:	9/30/2028	**ADD to Insurance:**	**NO**
Account Code(s):	301-80-205-6301, 4605		

Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

The Sixth Street, SW Complete Street improvements will convert the existing former 4-lane roadway between Avenue C, SW and Avenue G, SW into a corridor with two, 10 to 11-foot travel lanes (existing), and median/center turn lane, landscaping , rain gardens, and an 8-foot sidewalk along the eastern side of the roadway. The project will also provide 5 to 6-foot wide infill sidewalks along Avenue G, SW between Fifth Street, SW and Seventh Street, SW. This project was identified by the 2015 Winter Haven Downtown Transportation Plan.

The City submitted a construction cost of $811,000 and applied for complete street funding in FY19 - at this time we have not received word on funding. The City would be responsible for design costs needing to occur in FY23 or FY24. Construction costs would likely be no earlier than FY25/26.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Design	285,000	-	-	-	-	285,000
Construction	-	-	-	977,854	-	977,854
Total:	**285,000**	**-**	**-**	**977,854**	**-**	**1,262,854**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Ad Valorem	170,000	-	-	300,371	-	470,371
FDOT Grant	115,000	-	-	677,483	-	792,483
Total:	**285,000**	**-**	**-**	**977,854**	**-**	**1,262,854**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**285,000**	**-**	**-**	**977,854**	**-**	**1,262,854**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**ST - 12**
		Project Code:	
Project Name:	**North Lake Shipp Drive Reconstruction Project (Street portion of project only)**		
Location:	Avenue Q, SW to CSX RR Tracks	**TOTAL Project Cost:**	150,000
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	TBD
Start Date:	10/1/2021	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	9/30/2026	**ADD to Insurance:**	**UPDATE**
Account Code(s):	301-80-205-6301, 001-09-401-3105		
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6		

PROJECT OVERVIEW:

Project will resurface/reconstruct a 2,800-foot segment of N. Lake Shipp Drive, add curbs to the median, improve drainage, improve lighting, add a multi-use trail and sidewalks. The multi-use trail has been a long identified need along this corridor and will aid in connecting to Sertoma Park.

Anticipated Cost - $4,000,000; currently without a funding source in a date yet to be determined.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Street and Drainage Design	150,000	-	-	-	-	150,000
Total:	**150,000**	**-**	**-**	**-**	**-**	**150,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Ad Valorem	150,000	-	-	-	-	150,000
Total:	**150,000**	**-**	**-**	**-**	**-**	**150,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	**-**	**-**	**-**	**-**	**-**	**-**
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**150,000**	**-**	**-**	**-**	**-**	**150,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**ST - 13**
		Project Code:	
Project Name:	**Cypress Gardens Boulevard Congestion Improvements**		
Location:	Between First Street and Overlook Drive	**TOTAL Project Cost:**	2,600,000
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	TBD
Start Date:	10/1/2021	**ADD to Fixed Assets:**	**NO**
Complete Date:	9/30/2029	**ADD to Insurance:**	**NO**
Account Code(s):	301-80-205-6301, 301-80-205-4605		
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6		

PROJECT OVERVIEW:

This project addresses the congestion in the Cypress Gardens corridor with the increasing volume in this area. This will likely be a partnership with the FDOT. Opportunities for this are currently being explored.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve movement in the Cypress Gardens corridor increasing the level of service.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
1st Street / Cypress Gardens Blvd Improvements	700,000	-	-	-	-	700,000
6th, 8th & 9th Street SE	1,900,000	-	-	-	-	1,900,000
Total:	**2,600,000**	**-**	**-**	**-**	**-**	**2,600,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Ad Valorem Taxes	2,400,000	-	-	-	-	2,400,000
Impact Fees	200,000	-	-	-	-	200,000
Total:	**2,600,000**	**-**	**-**	**-**	**-**	**2,600,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**2,600,000**	**-**	**-**	**-**	**-**	**2,600,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **ST - 14**

Project Code:

Project Name:	**Neighborhood Sidewalks**		
Location:	City-wide	**TOTAL Project Cost:**	Ongoing
Department:	Public Works	**Any GRANT Revenue:**	**NO**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	
Start Date:	on-going	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	on-going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	301-80-205-6301,001-09-401-5300,-5301,108-10-215-5300,109-10-214-5300		
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6		

PROJECT OVERVIEW:

This project addresses the on-going general sidewalk improvements within the City limits.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve movement in the Cypress Gardens corridor increasing the level of service. It also is a safety issue.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Construction/Repair	250,000	250,000	120,000	120,000	120,000	860,000
Total:	**250,000**	**250,000**	**120,000**	**120,000**	**120,000**	**860,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Ad Valorem Taxes - General Fund	145,000	145,000	90,000	90,000	90,000	560,000
Ad Valorem Taxes - DT CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Ad Valorem Taxes - FV CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Ad Valorem Taxes - Transportation Fund	75,000	75,000	-	-	-	150,000
Total:	**250,000**	**250,000**	**120,000**	**120,000**	**120,000**	**860,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**250,000**	**250,000**	**120,000**	**120,000**	**120,000**	**860,000**

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **ST - 15**

Project Code:

Project Name:	**Ave. C SE Pedestrian Enhancement**		
Location:	Ave. C SE Pedestrian Enhancement	**TOTAL Project Cost:**	TBD
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	84,206
Start Date:	10/1/2022	**ADD to Fixed Assets:**	**NO**
Complete Date:	9/30/2029	**ADD to Insurance:**	**NO**
Account Code(s):	301-80-205-6301		
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6		

PROJECT OVERVIEW:

Project constructs pedestrian enhancements between Ave. C SE from First Street to Second Street

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Design	-	285,000	-	-	-	285,000
Construction	-	-	-	-	-	-
Total:	**-**	**285,000**	**-**	**-**	**-**	**285,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Local Funds	-	200,794	-	-	-	200,794
FDOT Grant	-	84,206	-	-	-	84,206
Total:	**-**	**285,000**	**-**	**-**	**-**	**285,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**-**	**285,000**	**-**	**-**	**-**	**285,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029		**CIP Number:**	**ST - 18**
		Project Code:	
Project Name:	**3rd Street NW From Ave. D NW to South Lake Silver Drive**		
Location:	3rd Street NW	**TOTAL Project Cost:**	1,785,000
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	766,598
Start Date:	10/1/2020	**ADD to Fixed Assets:**	**NO**
Complete Date:	9/30/2026	**ADD to Insurance:**	**NO**
Account Code(s):	301-80-205-6301, 4605		
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6		

PROJECT OVERVIEW:

The 3rd Street NW Complete Street improvements will convert the existing roadway between Avenue D, NW and South Lake Silver Drive into a corridor with two, 10 to 11-foot travel lanes, landscaping , rain gardens, and a roundabout, and improved pedestrian safety amenities.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Design	285,000	-	-	-	-	285,000
Construction	-	1,500,000	-	-	-	1,500,000
Total:	**285,000**	**1,500,000**	**-**	**-**	**-**	**1,785,000**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Local Funds	285,000	733,402	-	-	-	1,018,402
FDOT Grant	-	766,598	-	-	-	766,598
Total:	**285,000**	**1,500,000**	**-**	**-**	**-**	**1,785,000**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**285,000**	**1,500,000**	**-**	**-**	**-**	**1,785,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029 | **CIP Number:** **STM - 2** | **Project Code:**

Project Name:	**Rain Garden Watershed Improvement - Aquifer Recharge Project**		
Location:	Various	**TOTAL Project Cost:**	On-going
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	On-going
Start Date:	4/1/2024	**ADD to Fixed Assets:**	**UPDATE**
Complete Date:	On-Going	**ADD to Insurance:**	**UPDATE**
Account Code(s):	404-08-300-3101, 5210		
Comprehensive Plan Element Category:	Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3		

PROJECT OVERVIEW:

Size/Acreage: NA
Original Construction Date: 2012 (Start of initiative and original rain gardens)
Facility Description: Initiative is for the construction of rain gardens and related recharge projects in high percolation areas throughout Winter Haven.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects alleviate existing storm water issues, act as a tool to limit trash entering the lakes, increase percolation benefiting hydrologic restoration, provide pre-treatment for water traveling to the lakes to improve water quality, and beautify the areas they occupy.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Land Acquisition	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Design	-	40,000	-	-	-	40,000
Construction	620,000	-	-	-	-	620,000
Construction Mgmt..	-	-	-	-	-	-
Total:	**620,000**	**40,000**	**-**	**-**	**-**	**660,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Stormwater Quality Fees	500,000	40,000	-	-	-	540,000
SWFWMD Grant funding	120,000	-	-	-	-	120,000
Total:	**620,000**	**40,000**	**-**	**-**	**-**	**660,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**620,000**	**40,000**	**-**	**-**	**-**	**660,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **STM - 4**

Project Code:

Project Name:	Lake Howard Watershed Enhancement		
Location:	South Lake Howard Nature Park area	**TOTAL Project Cost:**	1,460,000
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	1,260,000
Start Date:	10/1/2020	**ADD to Fixed Assets:**	**YES**
Complete Date:	12/31/2025	**ADD to Insurance:**	**YES**
Account Code(s):	404-08-300-6313		

Comprehensive Plan Element Category: Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3; Recreation Objective 3.1, 3.2

PROJECT OVERVIEW:

Size/Acreage: 8
Original Construction Date: N/A
Facility Description: The Lake Howard Nature Park is on the South side of Lake Howard and treats stormwater in a park like setting.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Lake Howard Nature Park has an overflow pipe in need of replacement. There is an opportunity to expand the nature park, create pre-treatment for stormwater entering Lake Howard, and make the system more resilient to flooding by re-routing the stormwater from this pipe.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Park Design	160,000	-	-	-	-	160,000
Construction - Wetland Restoration	900,000	-	-	-	-	900,000
Construction - Park Expansion	400,000	-	-	-	-	400,000
Total:	**1,460,000**	**-**	**-**	**-**	**-**	**1,460,000**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY25:	FY26:	FY27:	FY28:	FY29:	
Local Funds	200,000	-	-	-	-	200,000
FRDAP	200,000	-	-	-	-	200,000
Heartland Headwaters	450,000	-	-	-	-	450,000
Stormwater Quality Fees	610,000	-	-	-	-	610,000
Total:	**1,460,000**	**-**	**-**	**-**	**-**	**1,460,000**

FUTURE OPERATING IMPACT:	FY25:	FY26:	FY27:	FY28:	FY29:	Total:
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Sampling	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	**1,460,000**	**-**	**-**	**-**	**-**	**1,460,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2025-2029

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2025 - FY 2029

CIP Number: **STM - 5**

Project Code:

Project Name:	Stormwater Assessment and Improvement Project Improvements		
Location:	Various	**TOTAL Project Cost:**	12,569,262
Department:	Public Works	**Any GRANT Revenue:**	**YES**
Project Lead:	Brittany Hart	**If yes, Total GRANT:**	6,284,631
Start Date:	10/1/2021	**ADD to Fixed Assets:**	**NO**
Complete Date:	10/1/2030	**ADD to Insurance:**	**NO**
Account Code(s):	404-08-300-3101		

Comprehensive Plan Element Category: Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3

PROJECT OVERVIEW:

Uses the data driven outcomes from the Stormwater Assessment and Improvement Project (SAIP) to improve drainage in priority areas throughout the City where flooding and pollutant loading can be addressed simultaneously.

Area 1 - 24 acre neighborhood near Ware Ave. NE, improves flooding and runoff to Lake Idyl
Area 2 - 17 acre neighborhood near Mirror Terrace NW, reduces pollutant loading to lakes
Area 3 - 166 acre neighborhood near Ave. C SE, reduces pollutant loading to lakes
Area 4 - 72 acre neighborhood near Ave. K SE, expands drainage systems and reduces pollutant loading to lakes
Area 5 - 19 acre neighborhood near High Point Ave., addresses flooding potential and reduces pollutant loading
Area 6 - 17 acre neighborhood near South Lake Howard Drive, reduces flooding potential

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects alleviate existing storm water issues, act as a tool to limit trash entering the lakes, increase percolation benefiting hydrologic restoration, provide pre-treatment for water traveling to the lakes to improve water quality, and beautify the areas they occupy.

CAPITAL EXPENSE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Area 1	-	1,518,946	-	-	-	1,518,946
Area 2	-	-	-	-	-	-
Area 3	-	4,931,432	-	-	-	4,931,432
Area 4	-	-	3,482,852	-	-	3,482,852
Area 5	-	-	-	-	-	-
Area 6	-	-	-	2,636,032	-	2,636,032
Total:	**-**	**6,450,378**	**3,482,852**	**2,636,032**	**-**	**12,569,262**

FUTURE FUNDING SOURCE:	**Five-Year Future Planning**					**Total:**
	FY25:	**FY26:**	**FY27:**	**FY28:**	**FY29:**	
Stormwater Fees	-	3,225,189	1,741,426	1,318,016	-	6,284,631
Grants	-	3,225,189	1,741,426	1,318,016	-	6,284,631
Total:	**-**	**6,450,378**	**3,482,852**	**2,636,032**		**12,569,262**

FUTURE OPERATING IMPACT:	**FY25:**	**FY26:**	**FY27:**	**FY28:**	**FY29:**	**Total:**
New Personnel Staff	-	-	-	-	-	-
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	**-**	**-**	**-**	**-**	**-**	**-**
FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	6,450,378	3,482,852	2,636,032	-	12,569,262

TOTAL Capital Expenses only:	**14,671,292**	**11,114,378**	**5,616,852**	**5,747,886**	**2,134,000**	**39,284,408**
TOTAL Additional Operating Impact:	**-**	**-**	**-**	**-**	**-**	-
TOTAL Public Works Department:	**14,671,292**	**11,114,378**	**5,616,852**	**5,747,886**	**2,134,000**	**39,284,408**

GLOSSARY

Account Number – In accordance with the State Chart of Accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system.

Accrual Basis of Accounting – The basis of accounting refers to when a transaction is recognized. In the accrual basis of accounting revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Actual – Reflects the actual financial activity for the fiscal year.

Ad Valorem (Property Tax) – A tax levied on the assessed value of real and personal property located within the City, a major revenue category reflecting the value of both real and personal property. Property taxes are determined by multiplying the rate of taxation, expressed in mills, times the non-exempt value of property.

Amortization – The payment of debt through a series of installment loan payments over a period of time. This is frequently referring to that repayment schedule.

Appropriation – The legal authorization granted by the City Commission to spend public funds.

Assessed Value – The value set by the County Property Appraiser on real and personal taxable property as a basis for levying taxes.

Audit – A formal examination of an organization's or individual's accounts or financial situation, a methodical examination and review.

Available (Undesignated) Fund Balance – This refers to the funds remaining from the prior year which are available for appropriation and expenditures in the current year.

Balanced Budget – According to Florida Statute, the amount available from taxation and other sources, including amounts carried over from prior fiscal years, must equal the total appropriation for expenditures and reserves.

Basis of Accounting and Basis of Budgeting – The system under which revenues, expenditures, expenses, and transfers – and the related assets and liabilities – are recognized in accounts and reported in financial statements. Basis of Accounting and Basis of Budgeting specifically relates to the timing of the measurements made.

Bond – A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. Bond payments are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for the fiscal year and the proposed means of financing such expenditures. The term also denotes the officially approved expenditure ceiling under which the City and its departments operate.

Budget Calendar – Refers to a schedule of key dates or milestones that the City follows in preparation and adoption of the budget.

Budget Ordinance – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law, such as a statute or constitutional provision, it has full force and effect of law within the boundaries of the municipality to which it applies.

BYRNE – This refers to a grant that was set up as a memorial to Edward Byrne.

Capital Expenditures – Expenditures over $5,000, which result in the acquisition of or addition to fixed assets. Includes the cost of land, buildings, improvement other than buildings, machinery, furniture, and equipment.

Capital Improvement Plan (CIP) – A financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Capital Projects Funds – Accounts for financial resources segregated for the acquisition and construction of major capital projects.

Cash Forward – Reflects the balance of cash brought forward from the previous fiscal year. In the terms of the budget, this balance together with current year budgeted revenues and other financing sources equals the total available financial resources for the budget year.

Cash Working Capital – Funds that allow the City to meet current cash flow requirements, shortfalls in revenues or unexpected demands until tax revenues or other major revenues are available.

Charges for Services – Revenues generated from user fees for current services. These charges reflect revenue only from the users of particular services such as leisure services, utility, solid waste and others.

Contingency – A special amount set aside for necessary unforeseen and unplanned expenses. Contingencies may not be spent without City Commission approval via a transfer.

Cost of Living (COLA) – A fixed adjustment to each range/step of the classification and pay plan tied to an increase in the cost of living.

CRA – An acronym for Community Redevelopment Agency, a special taxing district. The City has designated two areas: Downtown and Florence Villa.

Debt Service – Payment of interest and repayment of principal to holders of the City's debt instruments. This includes charges paid to the fiscal agents.

Debt Service Funds – Accounts for the accumulation of resources for and the payment of, interest and principal on general long-term debt.

Deficit – The amount by which outlays exceed receipts in a given fiscal period.

Department – A separate organizational unit whose line of authority is under the City Manager. The City has operational departments consisting of Airport, Diversity and Inclusivity, Economic Opportunity and Community Investment, Financial Services, Fire, Human Resources, Parks Recreation and Culture, Police, Public Affairs and Communications, Public Works, Safe Neighborhoods, Technology Services, and Water .

Depreciation – Expiration in the service life of fixed assets, other than the wasting of assets attributable to wear and tear, deterioration, inadequacy, and obsolescence.

Division – A separate organizational activity whose line of authority is under one of the City's departments.

Encumbrance – A financial commitment for a contract not yet performed. An encumbrance is charged against an appropriation, and a portion of the appropriation is reserved for the purpose of satisfying the encumbrance.

Enterprise Funds – Accounts for the activities that are financed and operated in a manner similar to private business enterprises. These funds are most appropriate for activities that charge the public for goods or services, such as municipal golf courses or utilities

Enterprise Revenues – Monies received as a result of charges made whole undertaking and providing a proprietary delivery of goods or services.

Excise Tax – A tax assessed on the consumer of a service, usually a utility service that is based upon the level of consumption.

Expenditures – Decreases in the new financial resources of the fund including current operating expenses, which require the current or future use of net current assets, debt service and capital outlays.

Fiduciary Fund – A type of fund in which the government acts as a trustee or agent on behalf of another party. An example is pension funds.

Fines and Forfeitures – Revenues received from fines and penalties imposed for the commission of statutory offenses, and City ordinances. Forfeitures include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year – The twelve months between October 1 and September 30 of the following year.

Fixed Assets – Refers to long-lived tangible assets obtained or controlled as a result of past transactions, including buildings, equipment, improvements other than buildings, and land.

Franchise Fees – A major revenue category reflecting the fees levied on a corporation or individual by the local government in return for granting a privilege, sanctioning a monopoly, or permitting the use of public property.

Full-Time Employees – A City employee hired to work forty (40) hours per week on a continuing basis and eligible to participate in the City's health insurance, dental insurance, life insurance, and retirement programs.

Function – Any one of several major purposes addressed by City government, including general government, public safety, physical environment, transportation, economic environment, human services, culture and recreation, internal services, and non-expenditure disbursement.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The difference between assets and liabilities accounted for in a governmental unit. A positive ending fund balance from one fiscal year can be utilized as a resource for the following year's activities.

Generally Accepted Accounting Principles (GAAP) – Accounting principles that are commonly used in preparing financial statements and generally accepted by the readers of those statements. The authoritative source of GAAP for state and local governments is the Governmental Accounting Standards Board (GASB).

GLOSSARY

General Fund – Accounts for all unrestricted resources except those that are required to be accounted for in another fund. This fund accounts for most of the current operating activities of the governmental unit (administration, police, and fire for example)

General Purpose Funds – Includes all sources of funds including ad valorem taxes when no specific source is designated for funding. For activities having charges for services or other identifiable sources, the general-purpose funds are the difference between the total budgetary requirement and the other identifiable sources of funds.

Goal – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

Governmental Fund – Funds in which most governmental functions of the City are financed. The funds are fiscal and accounting entities with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes.

Grants – All revenues of federal, state or local origin, which are remitted to City of Winter Haven. An actual grant is a contribution of cash or other assets from another governmental agency to be used for a specific purpose.

Grants & Aid – Includes all grants, subsidies, and contributions made by the City to other governmental units, and private organizations.

Intergovernmental Revenue – All revenues from federal, state and other local government sources in the form of grants and shared revenues.

Internal Service Charges – Revenue for charges generated from the goods and services furnished by central service department of the City, which are accounted for as Internal Service Funds, to other City departments.

Internal Services Funds – Accounts for the financing of goods and services provided by one department or agency of a governmental unit to other departments or agencies of the City on a cost reimbursement basis.

Licenses & Permits – Revenue derived from the issuance of local licenses and permits such as building permits and occupational licenses.

Miscellaneous – All revenues generated not accounted for in other accounts. This primarily includes interest earnings on City investments.

Millage – The tax rate levied on real property. One mill equals $1 per $1,000 of assessed property value.

Mission – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

Modified Accrual Basis of Accounting – The basis of budgeting and accounting where revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

Non-Departmental – Expenditures that are not under the jurisdiction of any of the City's thirteen departments.

Non-Operating Expenses – Includes the movement of monies from one fund into another in the form of transfers and the payment of monies into reserves and contingencies.

Non-Revenues – Revenue category described to account for unoriginal revenue, which is either carried forward from another year or transferred in from another fund or account without regard to the conduct of any operations.

Objectives – A descriptive list of those things that are accomplished in order to fulfill an organization's goal or mission.

Operating Expenses – Expenditures for goods and services which primarily benefit the current period such as professional fees, travel, utility and communication service, maintenance of equipment, office supplies and motor fuels.

Ordinance – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measures – Specific quantitative and qualitative measures of work performed.

Personal Services – Expenditures for salaries and wages, overtime, social security matching, retirement contribution, life and health insurance, workman's compensation and unemployment compensation.

Proprietary Fund – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. Examples include enterprise funds and internal service funds.

Reserves – An account used to indicate that a portion of fund equity is restricted for a specific purpose.

Retained Earnings – An equity account reflecting the accumulated earnings of the Enterprise Operating Funds.

Revenues – Increases in a fund's net current assets from other than expenditures, refunds, residual equity transfers, operating transfers in, and other financing sources.

Rolled-Back Rate – The millage necessary to raise the same amount of ad valorem tax revenue as the previous year, excluding taxes from new construction. Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

Shared Revenue – Revenue levied by federal or state governments but shared on a predetermined basis, often in proportion to the amount collected at the local level, with the local governments.

Special Revenue Funds – Accounts for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specific purposes.

Surplus – The amount by which receipts exceed outlays in a given fiscal period.

Taxes – Charges levied by the City Commission for the purpose of financing services performed for the common benefit of all citizens. This term does not include charges for services rendered only to those paying such user fees, for example, utility charges.

TIF (Tax Increment Financing) – A mechanism for using property taxes to stimulate investment in economically depressed areas. This involves identifying the depressed areas then reinvesting property taxes generated as a result of new construction in projects designated to further enhance the area's economic vitality.

Transfers – Monies shifted from one fund into another. It is listed as expenditure in the former and revenue in the latter.

Trim – Truth in millage (section 200.065 F.S.) State Law governing the Ad Valorem Tax process.

Total Operating Revenues – All revenues except for other financing sources and cash balance forward.

Unappropriated Fund Balance – An amount set aside and to be used as cash carryover for the next fiscal year's budget.

Utility Franchise Tax – Tax levied by the City on power utilities for the sale of electricity in the City.

Working Capital – The amount of a company's current assets minus the amount of its current liabilities.

Working Capital Reserve – The working capital reserve represents reserves that are for purposes of providing liquidity in the event of future adverse financial conditions.

ACRONYMS

ACFR	Annual Comprehensive Financial Report
ADA	Americans with Disabilities Act
AF	Athletic Fields
AMI	Automated Meter Infrastructure
ASO	Administrative Services Organization
ASR	Aquifer Storage and Recovery
ATMS	Advanced Traffic Management System
AWS	Alternate Water Source
BTR	Business Tax Receipts
CAD	Computer Aided Dispatch
CDC	Community Development Commission
CDBG	Community Development Block Grant program
CEI	Construction, Engineering, and Inspection
CGB	Cypress Garden Boulevard
CGFO	Certified Government Finance Officer
CIE	Comprehensive Improvement Element
CIP	Capital Improvement Plan
CJIS	Criminal Justice Information System
COL	Chain of Lakes
COLA	Cost of Living Adjustment
CPI	Consumer Price Index
CPM	Certified Public Manager
CR	Polk County Road
CRA	Community Redevelopment Agency
CRM	Customer Relationship Management
DA	Developers Agreement
DARE	Drug Abuse Resistance Education
DEP	Department of Environmental Protection
EDI	Economic Development Initiative
ESRI	Environmental Systems Research Institute
FAA	Florida Aviation Authority
FASB	Financial Accounting Standards Board
FBO	Fixed Base Operator
FDEP	Florida Department of Environmental Protection
FDLE	Florida Department of Law Enforcement
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FFE	Furniture, Fixture, Equipment
FOD	Foreign Object Debris
FRDAP	FL Recreation Development Assistance Program
FTE	Full Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIF	Gilbert Airfield
GIS	Geographic Information Systems
GPM	Gallons per Minute
GPS	Global Positioning System
GST	Ground Storage Tank
HB	House Bill
HUD	Dept. of Housing and Urban Development
ICMA	International City/County Mgmt. Association
IRC	Internal Revenue Code
JAG	Justice Assistance Grant
JPA	Joint Participation Agreement
KRA	Key Result Area
LAP	Local Agency Program
LS	Lift Station
MLK	Martin Luther King
MSTU	Municipal Services Taxing Unit
NFPA	National Fire Protection Association
NPDES	National Pollutant Discharge Elimination System
OJP	Office of Justice Programs
PAL	Police Athletic League
PAPI	Precision Approach Path Indicator
PCI	Pavement Condition Index
PCSO	Polk County Sheriff Office
REIL	Runway End Identifier Lights
RIB	Rapid Infiltration Basin
ROW	Right of Way
SAFER	Staffing Adequate Fire & Emergency Response
SAIP	Stormwater Assessment and Improvement Project
SCADA	Supervisory Control And Data Acquisition
SHIP	State Housing Initiatives Partnership
SR	Florida State Road
SRF	State Revolving Fund
SRO	School Resource Officer
SWFWMD	Southwest Florida Water Management District
TDC	Tourism Development Council
TIP	Transportation Improvement Program
TRIM	Truth in Millage
USDA	United States Department of Agriculture
USF	University of South Florida
VOIP	Voice-over Internet Protocol
WHRCC	Winter Haven Recreational and Cultural Center
WIFIA	Water Infrastructure Finance and Innovation Act
WTF	Water Treatment Facility
WTP	Water Treatment Plant
WWTP	WasteWater Treatment Plant

Where Local Meets Innovation,
the Extraordinary Happens.

THE CHAIN OF LAKES CITY

WH

MYWINTERHAVEN.COM