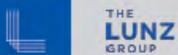


City of Winter Haven, Florida

A Distinctively Different City

Dedicated to enhancing the unique lifestyle of its residents



FIRE STATION #3
OPTION #2 | 08.12.19

Everett Whitehead
& Son, Inc.
General Contractors  LIC. #AC000000

Fire Station #3

Fiscal Year 2019-2020 Operating Budgets and
Fiscal Year 2020-2021 Planned Operating Budgets

Cover rendition of Fire Station #3 by Everett Whitehead & Sons, Inc.

In continuing Winter Haven's commitment to the preservation of the environment, recyclable paper was used to produce this document.



ANNUAL OPERATING BUDGET FISCAL YEAR 2019/2020

City of Winter Haven, Florida



CITY COMMISSION



MAYOR:
Brad Dantzler

MAYOR PRO-TEM:
Nathaniel J. Birdsong Jr.

COMMISSIONERS:
Pete Chichetto
James "J.P." Powell
William Twyford

CITY MANAGER
Mike Herr

ASSISTANT CITY MANAGER
T. Michael Stavres

CITY ATTORNEY
John Murphy

CITY CLERK
Vanessa Castillo

EXECUTIVE MANAGEMENT TEAM

Public Safety Services
Growth Management
Financial Services
Utility Services
Technology Services
Executive Services
Public Works

Charlie Bird
Eric Labbe
Cal Bowen
Gary Hubbard
Hiep Nguyen
Michele Stayner
M.J. Carnevale

Prepared By; Financial Services Department
Cal Bowen, Finance Director
Mary Zried, Budget Analyst



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Winter Haven
Florida**

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Winter Haven, Florida for its annual budget for the fiscal year beginning October 1, 2018.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

What is a Budget?

A budget is a financial and operating plan for a City for a period called a “fiscal year”. The City of Winter Haven’s fiscal year begins October 1st and ends September 30th. The fiscal year that began on October 1, 2018, is referred to as “Fiscal Year 2020”.

What is a Fund?

A fund is established to account for the receipt and use of specific revenues. Each fund is independent of all others. The General Fund is the largest and accounts for most of the traditional governmental services such as Recreation, Police, Fire and administrative departments including Executive Services, General Government, Finance, Streets and Planning.

Special Revenue Funds are created to account for specific revenues that can only be spent for certain purposes. Currently these include Library Fund, Community Development Fund, Local Housing Fund, Airport Fund, Cemetery Fund, CRA – Downtown and Florence Villa Funds, Federal Building, Building/Permitting Fund and the Impact Fee Fund.

An Enterprise Fund is used to account for a government service that is financed totally by user charges. These funds receive no tax money and are operated in much the same manner as a private business. Included as enterprise funds are the Solid Waste Fund, Utility Fund, Willowbrook Fund (for the City’s golf course), Stormwater Fund and the Dark Fiber Enterprise Fund.

The Capital Project Funds were created for the financing sources and expenditures associated with major multi-year capital projects. They include the Transportation Fund, 2007 Construction Fund and the 2015 Construction Fund.

Last of all of the budgeted funds are the Internal Service Funds. Although similar to the Enterprise Funds, they derive all their revenue by charging departments within the City for their services. The Internal Services Fund includes Human Resources, Facility Maintenance, Technology Services and Engineering Services. The Motor Pool Fund maintains City equipment and vehicles.

Truth In Millage (TRIM)

The budget and property tax rate adoption process is governed by State Statute known as TRIM (Truth in millage). Winter Haven properties are assessed by the County Property Appraiser’s office and taxes are collected by the Tax Collector’s Office. Property owners are eligible to receive a homestead exemption of up to \$50,000 on their principal place of residence.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first hearing occurs after citizens receive a TRIM notice from the Property Appraiser. The notice includes the following information:

1. The new assessed value and the assessed value for the prior year
2. The tax bill if the current property tax rate is levied for the new year
3. The tax bill if the rolled-back rate is levied for the new year (the rolled-back rate is that property tax rate which would derive the same amount of revenue based on the new assessed values as was raised in the prior year at the old assessed values; it discounts for inflation); and
4. The property tax bill if the proposed budget is adopted

The second public hearing is advertised by means of a 1/4–page newspaper advertisement. Accompanying this advertisement is a summary of the revenues and expenditures contained within the budget tentatively approved at the first public hearing.

Guide to Using the Budget

The intent of the budget document is to present the City of Winter Haven's budget in a comprehensive yet easy to read fashion. The FY 2020 Budget book opens with our cover page listing the Mayor, Commission and Executive Staff, the GFOA Award, a summary of what a budget means, why certain funds are established and information related to Truth In Millage (TRIM).

Included in this guide are descriptions of the major sections of the document.

- **Introduction** (pages 1 - 46)

This section opens with the organizational chart followed by the budget message and calendar. The budget message discusses the major revenues and expenditures for FY 2020. It provides a brief look into the economy and how the budget is constructed. It includes various historical comparisons, details of grant related projects as well as purposes and descriptions of funds. Following the budget message, vision, mission statement, miscellaneous statistical data, a community profile, the economic outlook and demographic statistics are presented. The remaining topics covered in this category are the budget processes, accounting and general fiscal policies.

- **Financial Summaries** (pages 47 - 75)

Various graphs and charts detailing historical and current budget expenditures and revenues are contained in this section. A budget summary of all funds as well as a historical look at local millage rates can be found in this section. Included in this category is personnel information including a three (3) year personnel summary of full-time positions and staff changes from the previous budget year, a two (2) year itemized listing of full and part time budgeted positions with pay grade, salary range and exemption status. Completing this category is information regarding debt which includes a history of Bonds, Notes & Certificates and debt ratio's.

- **Rate & Fee Structures** (pages 76 - 90)

The rates for various City services including water, sewer and refuse can be found on these pages.

- **General Fund** (pages 91 – 136)

The General Fund accounts for most of the traditional governmental services such as Recreation, Police, Fire and administrative departments including Executive Services, General Government, Finance, Streets and Planning.

- **Special Revenue Funds** (pages 137 - 198)

Special Revenue Funds include Library, C.D.B.G., S.H.I.P., Airport, Cemetery, Downtown CRA, Florence Villa CRA, Federal Building, Building / Permitting and Impact Fee.

- **Construction Funds** (pages 199 - 211)

Three Construction Funds are currently in use; the newly created Transportation Fund, the 2007 Construction Fund and the 2015 Construction Fund.

- **Proprietary Funds** (pages 213 - 273)

Proprietary or Enterprise Funds include the Solid Waste Fund, Utility Fund, Stormwater Fund, Willowbrook Golf Course Fund and the Dark Fiber Enterprise Fund.

- **Internal Service Funds** (pages 275 - 297)

The Internal Services Fund consists of Human Resources, Facility Maintenance, Technology Services and Engineering as well as a Motor Pool Fund. Each of these divisions provides services to other City Departments and is supported by the cost centers using their services.

- **5 Year CIP (Capital Improvement Program)** (pages 299 - 362)

This section details various proposed capital improvement projects with a minimum cost of \$10,000 and a useful life of at least 5 years. This document is primarily a planning document, the purpose of which is to alert the City of upcoming large public improvement projects. Projects are grouped and totaled by the department that oversees each project.

- **Glossary** (pages 363 - 366)

Frequently used terminology is defined in this section.

- **Acronyms** (page 367)

Frequently used acronyms are identified in this section.

- **Index** (page 368)

Listed in alphabetical order are basic topics included in the budget as well as the corresponding page number. It provides another method of maneuvering around in the budget.

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CITY OF WINTER HAVEN ORGANIZATIONAL CHART 2019/2020

CITIZENS OF WINTER HAVEN

CITY COMMISSION

*Brad Dantzler, Mayor; Nat Birdsong, Mayor Pro Tem;
Pete Chichetto, Commissioner; William Twyford, Commissioner; James "JP" Powell, Commissioner*

CITY ATTORNEY

*John Murphy, City Attorney
(Legal Services contractually provided)*

CITY MANAGER

*Mike Herr, City Manager
T. Michael Stavres, Asst. City Manager*

CITY CLERK

*Vanessa Castillo, City Clerk
Joy Townsend, Deputy City Clerk / Records Manager*

ASSISTANT TO THE CITY MANAGER

Donna Sheehan, Director of Communications
Communications/ Marketing;
Public Information; Board/Agency/Community
Liaison; Legislative Affairs

FINANCIAL SERVICES

Calvin T. Bowen, Department Director
Accounting; Payroll;
Purchasing; Courier / Mail Service;
Risk-Contract Management;
Internal Audit

GROWTH MANAGEMENT

Eric Labbe, Department Director
Engineering; Planning;
Building/Permitting; Airport;
Downtown & Florence Villa CRAs;
CDBG/SHIP

PARKS, RECREATION, & CULTURE

Travis Edwards, Department Director
Library; Recreation;
Parks, Grounds, & Cemeteries;
Athletics;
Facility Maintenance

EXECUTIVE SERVICES

Michele Stayner, Department Director
Human Resources;
Organizational Effectiveness;
Safety, Health, & Wellness;
Special Assignments

PUBLIC WORKS

M. J. Carnevale, Department Director
Natural Resources;
Streets & Drainage;
Solid Waste;
Fleet Maintenance

TECHNOLOGY SERVICES

Hiep Nguyen, Department Director
Information Technology;
Dark Fiber Enterprise;
Internal/External Web Site Development;
GIS

UTILITY SERVICES

Gary Hubbard, Department Director
Administration; Asset Management; Utility
Account Services/Payment Services; Field
Services; Water Production & Distribution;
Wastewater Operation & Maintenance

PUBLIC SAFETY SERVICES

Charlie Bird, Public Safety Director

Fire Administration	Police Administration;
Fire Emergency Services	Police Support & Community Services
Fire Prevention & Education	Law Enforcement Operations
Fire Emergency Management	Code Compliance

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WINTER HAVEN

The Chain of Lakes City

July 31, 2019

To the Honorable Mayor,
Members of the City Commission
The City of Winter Haven, Florida

We are pleased to submit for your consideration and approval the Fiscal Year 2019-2020 City of Winter Haven Operating Budget. The \$130.9 million budget is a responsible spending plan which provides our citizens with the same level of service as in previous years.

KEY BUDGET HIGHLIGHTS:

- The FY 2019-2020 Budget is balanced without the use of Fund Equity.
- All Funds are considered to be in a fiscally positive and prudent position.
- The millage rate of 6.7900 mills is retained in FY 2019-2020.
- The General Fund Undesignated Equity will equal 22.6% of FY 2019-2020 expenditures, exceeding the 17% policy.
- A new Transportation Fund is created to account for Transportation related expenditures.
- The Budget includes an additional 21 fulltime positions, and elimination of 6 fulltime positions.
- The General Fund includes \$525,000 for the City's share of creating railroad crossing quiet zones.
- The General Fund includes a first time \$110,000 contribution to Heart of Winter Haven.
- The Budget incorporates the recommendations of a Salary Survey performed in FY 2018-2019. The total cost is \$1,293,868 for all Funds.
- The Public Works budget includes bringing street sweeping services in-house.
- The Recycling Program is budgeted to be brought in-house in FY 2019-2020.
- The Chain of Lakes Fieldhouse is budgeted to begin operations in FY 2019-2020.
- The Utility Fund is budgeted to spend \$15.7 million on capital projects.

ECONOMIC DEVELOPMENT:

- \$135,000 is included in the Fiscal Year 2019-2020 Budget to assist the Winter Haven Economic Development Corporation with marketing Winter Haven.
- \$15,000 is budgeted to promote Winter Haven as a business friendly location.
- \$5,400 is budgeted for Qualified Target Industrial Incentives in the General Fund.
- \$110,000 is budgeted to assist Heart For Winter Haven to provide affordable housing in Winter Haven.
- \$200,000 is slated for economic development in the Downtown CRA District.
- \$15,000 paid to the Physicians Partnership for Construction of the Owl Now Medical Center in the CRA.

COMMUNITY INVESTMENT

The General Fund Budget has \$400,000 set aside for Community Investment with an additional \$45,000 allocated to Main Street in the Downtown CRA Budget. Below is a list of Community requests for FY 2019-2020 funding. On August 13th the City Commission allocated funding as presented below.

Citrus Centers Boys and Girls Club	\$45,000	
Chain of Lakes Achievers	\$5,000	
Elder Point Ministries	\$17,560	
Girls Incorporated of Winter Haven	\$15,000	
Greater Winter Haven Chamber of Commerce	\$15,000	
Heart for Winter Haven	\$7,500	
Keep Winter Haven Clean and Beautiful, Inc.	\$15,000	
Main Street Winter Haven	\$60,000	CRA/GF
Main Street Winter Haven/City Works (X)po	\$5,000	
Meals on Wheels of Polk County	\$15,000	
Mid-Florida Community Services, Inc. (Fellowship Dining)	\$3,600	
Neighborhood Service Center, Inc.	\$20,000	
Polk Museum of Art	\$2,500	
Polk Vision	\$5,000	
Ridge Art Association, Inc.	\$8,250	
Spirit Gymnastics Youth Association, Inc.	\$5,000	
The Haley Center	\$33,000	
The Marching Wolverine Community Band	\$2,500	
Public Education Partnership of Winter Haven, Inc.	\$20,000	
Theatre Winter Haven (Ritz Theatre Programming)	\$10,000	
Winter Haven Economic Development Council	\$135,000	

INVESTMENT IN CAPITAL PROJECTS

CDBG Fund:

Martin Luther King Park	\$	213,585
Lake Howard Dock		<u>191,640</u>
Total CDBG Fund	\$	405,225

Airport Fund:

T Hangar	\$	755,126
Access Road		601,000
Taxiway E Design		80,000
Fuel Trucks		<u>320,000</u>
Total Airport Fund	\$	1,756,126

Downtown CRA:

Streetscape	\$	300,000
Land Purchase		150,000
Undetermined Capital Projects		697,719
Dog Park		200,000
Bus Shelter		<u>300,000</u>
Total Downtown CRA	\$	1,647,719

Florence Villa CRA:

Undetermined Projects	\$	288,407
-----------------------	----	---------

Transportation Fund:	
Ave. C/2 nd Street SW Project	\$1,442,866
South Lake Silver Project	<u>1,438,138</u>
Total Transportation Fund	\$2,881,024

2015 Construction Fund:	
Fieldhouse and Convention Center	\$4,599,720
Fire Station	2,950,000
Winter Haven Rec. Complex Improvements	1,500,000
Nora Mayo Hall Improvements	1,500,000
Skate Park	1,145,054
MLK Park (Amphitheater)	941,531
COL Energy Efficiency Project	610,000
Market Piazza	500,000
Intersection Improvements	435,811
Sertoma Park Renovations	400,000
Pocket Park at new Fire Station	130,650
Lake Maude Recreation Complex	<u>70,000</u>
Total Project Costs	\$14,782,766

Utility Fund:	
Water Projects	\$ 3,250,000
Wastewater Projects	2,073,500
Reuse Projects	1,815,292
Lift Station Projects	5,062,936
Maintenance	<u>3,519,768</u>
Total Utility Fund	\$15,721,496

Stormwater Fund:	
Lake Conine Project	\$2,437,500
Rain Gardens	<u>240,000</u>
Total Stormwater Fund	\$2,677,500

Dark Fiber Fund:	
Fiber will be installed:	
Phase 2 Dundee Rd.	\$ 400,000
Florida Polytechnic	400,000
Sheriff's Office	350,000
Winter Haven Airport	200,000
Wi-Fi in Northeast	<u>200,000</u>
Total Dark Fiber Fund	\$1,550,000

INVESTMENT IN WORKFORCE

- Salary-Market Service Based Alignment and COLA
 - 2.5% + 1% COLA for 155 employees hired January 1, 2017 to present.
 - 4.0% + 1% COLA for 333 employees hired prior to December 31, 2016.
 - \$1,293,868 cost for all Funds.

- Health, Safety and Wellness
 - Safety Shoes \$8,500.
 - Wellness Program \$25,000.
 - Firefighter Annual Physicals \$30,100.
 - Employee Assistance Program \$30,225.
 - Health, Dental and Life Insurance \$4,688,950.
 - BayCare Partnership – Higi Station Placement \$13,500.
 - Post-Offer Physicals, Vaccinations, Health Fair Lab Work \$41,000.

- Pension
 - Executive 401(a) \$72,059.
 - General Employees’ 401(a) \$382,528.
 - Firefighters’ Pension \$1,494,651.
 - Police Officers’ Pension \$1,140,729
 - General Employees’ Pension (Closed to New Hires) \$2,930,553.

- Education
 - Education Incentive \$118,872.
 - Education Aid Utility Services \$41,000.
 - Education Assistance City-wide \$29,000.
 - First Come First Served.
 - Job or Job Promotional Related Courses
 - Employee Must Earn a “B” for Books and Tuition Reimbursement.

- Professional Development
 - Mentor and Coaching Workshops \$12,000.
 - Polk State College Leadership Development Program \$41,125.

- Employee Recognition and Appreciation
 - Cost Savings Ideas Rewards \$15,000.
 - Employee Appreciation Event \$5,000.
 - Service Recognition Awards \$7,000.
 - Holiday Gift Cards for Employees \$48,000.

Economic Outlook

The estimates contained in the Proposed FY 2019-2020 Budget were made with the expectation that the 124 month national economic expansion will continue, although at a slower pace than the two previous years. Where revenue estimates were contingent on Winter Haven's population growth, on average a growth rate of 2 ½% was used.

National

Most national statistics predict continued economic expansion in 2020, albeit at a slower pace, with one major exception, the bond yield curve. The last nine recessions have been preceded with an inverted yield curve (long term rates lower than short term rates). Currently the yield on the ten year Treasury bond is lower than the three month Treasury bill making an inverted yield curve.

Gross National Product (GDP)- GDP growth was 2.1% in the second quarter of 2019 down from the 3.1% growth in the first quarter. GDP growth is spurred by consumer spending.

Unemployment- Unemployment is at historic lows (3.7%). Wage increases are finally beginning to increase after a long period of stagnation.

Inflation- Inflation continues below the Federal Reserves desired level of 2%.

Local

A number of factors are bell weathers of the present and future health of the local economy:

Building Permits- Building Permit revenues were 53.5% higher at June 30, 2019 compared to June 30, 2018. Building Permits are a leading short term indicator of the expected health of the local economy.

Sales Tax Revenues- The percentage change in sales tax revenues from one year to the next is a general indicator of the continued health or decline of the local economy. The State of Florida Department of Revenue predicts sales tax revenues in Winter Haven will increase 11.5% in FY 2019-2020.

Ad Valorem Proceeds: The change in the taxable value of property is a lagging indicator of the local economy but is helpful over a multi-year period. The taxable value of property in Winter Haven increased 8.9% in FY 2019-2020 compared to FY 2018-2019.

Grants

The FY 2019-2020 Budget contains \$7,982,711 in grant revenues and \$9,397,317 in expenditures for grant funded projects. A number of grant projects are carryovers from the FY 2018-2019 Budget; therefore, columns are included for both years to facilitate the tracking of grant revenues and expenditures.

		-----Total Project-----		-----FY 2019-----		-----FY 2020-----		
		Revenue	Expense	Revenue	Expense	Revenue	Expense	CC
GENERAL FUND								
1	BJA/OJP	\$8,750	\$17,500	\$7,934	\$15,868	\$8,750	\$17,500	206
2	JAG County-Wide	12,000	12,000	12,000	12,000	12,000	12,000	206
3	BYRNE DIRECT	16,800	16,800	15,868	15,868	16,800	16,800	206
4	County-SRO	368,722	368,722	299,863	299,863	368,722	491,629	206
5	FDEO Planning	35,000	50,000	35,000	0	0	0	218
6	Urban Forrestry	20,000	50,000	0	10,000	20,000	40,000	401
Subtotal General Fund				\$370,665	\$353,599	\$426,272	\$577,929	
TRANSPORTATION FUND								
7	Lk. Silver Drive	1,101,558	1,624,420	126,000	82,122	1,438,138	1,438,138	401
8	Avenue C/2 ND St. SW	1,442,866	1,567,866	0	50,000	1,442,866	1,442,866	213
Subtotal Transportation Fund				\$126,000	\$132,122	\$2,881,004	\$2,881,004	
AIRPORT FUND								
9	Access Road	555,520	694,400	74,720	44,831	480,800	601,000	410
10	Taxiway E Design	76,000	80,000	0	0	76,000	80,000	410
11	R/W 11/29 Rehab/Lighting	2,429,093	2,556,940	2,416,129	2,289,383	0	0	410
12	Fuel Trucks	256,000	320,000	0	0	256,000	320,000	410
13	New T-Hangar	652,480	851,886	48,380	96,760	604,100	755,126	410
14	R/W Obstruction	105,801	111,370	42,735	0	158,333	166,667	410
Subtotal Airport Fund				\$2,581,964	\$2,430,974	\$1,575,233	\$1,922,793	
WATER AND SEWER FUND								
15	FEMA Generator	180,000	240,000	0	0	180,000	240,000	323
16	Harmony Recharge	150,000	300,000	0	0	100,000	200,000	305
17	FEMA Bypass Pump					55,982	74,643	304
18	SEW Software	60,000	120,000	30,000	63,369	30,000	56,631	310
Subtotal Water and Sewer Fund				\$30,000	\$63,369	\$365,982	\$571,274	
STORMWATER FUND								
19	Lake Conine	2,087,500	2,437,500	0	0	2,087,500	2,437,500	300
20	Rain Gardens	120,000	240,000	0	0	120,000	240,000	300
21	Sustainability Study	50,150	85,000	0	0	50,150	85,000	300
22	Assessment	60,000	60,000	60,000	60,000	0	0	299
Subtotal Stormwater Fund				\$60,000	\$60,000	\$2,257,650	\$2,762,500	
23	SHIP	141,713	532,080	70,368	258,488	71,345	273,592	508
24	CDBG	874,260	874,260	469,035	469,035	405,225	405,225	505
Total All Funds				\$3,708,032	\$3,767,587	\$7,982,711	\$9,397,317	

- 1) The OJP (Office of Justice Programs) Grant is a Police Department Federal 50/50% Grant passed through the Florida Department of Economic Opportunity. Grant proceeds are budgeted to purchase bulletproof vests.
- 2) The JAG County Wide Grant is a Police Department Federal 100% Grant passed through the Florida Department of Law Enforcement. In FY 2019-2020 grant proceeds will be used to purchase officer safety equipment.
- 3) The Byrne Direct Grant is a Police Department federal grant passed through the Florida Department of Community Affairs. In FY 2019-2020 grant proceeds will be used to purchase yet to be determined equipment.
- 4) The Polk County School System provides funding annually for School Resource Officers. The FY 2019-2020 Budget includes 75% funding of salary and benefits for five police officers.
- 5) The Florence Villa Neighborhood Plan is projected to be complete in FY 2018-2019.
- 6) The Florida/Forrest Service will pay 50% of the \$40,000 cost of conducting a tree canopy inventory in the City.
- 7) FDOT is anticipated to fund 100% of the design and construction of the Lake Silver Complete Street Project.
- 8) FDOT will pay 100% of the Avenue C SW/2nd Street SW Complete Street Project. The project will include a walking trail and on street parking.
- 9) The Access Road Project entails the construction of a new road from Hwy 92 to the Jack Brown Seaplane Base. The road is mandated by FAA. The project is complicated by having to cross a wetlands which requires paying mitigation costs.
- 10) The design of Taxiway E will be financially supported by FAA at 90% with the City and FDOT splitting the remaining 10%.
- 11) Runway 11/29 Rehabilitation will be complete in FY 2018-2019.
- 12) Two fuel trucks will be purchased for fuel delivery to aircraft at the airport. FDOT will pay 80% of the costs.
- 13) A new Ten-Bay T Hangar (#270) will be constructed at the airport. FDOT will pay 80% of the costs.
- 14) The FAA requires periodic clearing of vegetation from the runway flight paths. FAA will pay 90% of the cost of the project with the City and FDOT splitting the remaining 10%.
- 15) A grant application will be filed with FEMA requesting 75% funding for an additional generator for lift stations.
- 16) SWFWMD is anticipated to share 50% of the cost of a water recharge project to be constructed in the Harmony Project.
- 17) FEMA is budgeted to share 75% of the cost of a by-pass pump at Wastewater Treatment Plant #2.
- 18) SEW is Smart Energy Software that allows the City to interact with customers to promote water conservation. SWFWMD will pay 50% of the costs.
- 19) The Lake Conine Project is a Stormwater treatment project designed to treat Stormwater runoff before it reaches Lake Conine. SWFWMD will pay \$987,500, FDEP \$750,000 Polk County \$350,000 with the City matching the County's contribution.

- 20) Rain Gardens are constructed in the downtown area to capture Stormwater before it drains to the lakes. SWFWMD will pay 50% of the cost.
- 21) The Sustainability Study will examine regional hydrology. FDEP will pay \$50,150 of the expected costs.
- 22) The Assessment Study is anticipated to be complete in FY 2018-2019.
- 23) SHIP (State Housing Initiative Partnership) is a program dedicated to promoting safe, decent, affordable housing to very low and moderate income households.
- 24) CDBG (Community Development Block Grant) is a HUD (Housing and Urban Development) funded program to provide services to low income areas of the City.

GENERAL FUND

Revenues
\$49,824,168

Ad Valorem Taxes:

The tentative taxable value of property located in Winter Haven totaled \$2,588,705,471 for FY 2019-2020, a 8.9% increase over the FY 2018-2019 value according to the report submitted by the Polk County Property Appraiser on July 1, 2019. After allocating \$179,066,727 of the taxable property value to the two CRA Districts, the General Fund is left with \$2,409,638,744 with which to apply the millage rate for general purposes. Utilizing the current millage rate of 6.7900 mills and estimating a 95.3% collection rate, the General Fund Budget includes \$15,586,393 for FY 2019-2020 in ad valorem proceeds. This is a \$1,329,201 increase of the proceeds budgeted in FY 2019-2020.

State Shared Revenues:

State Shared revenues are budgeted to increase \$461,657 in FY 2019-2020 Compared to the FY 2018-2019 budgeted balance. A majority of the increase, \$322,502, is the State of Florida Department of Revenue's projected increase in sales tax revenue.

Building Permit Fees:

State Statute requires permit fees be used to enforce the City's building and fire codes. Fire code enforcement is performed by Fire Department Inspectors paid in the General Fund. In FY2019-2020, 82% of the salary costs of five Fire Inspectors will be supported by a transfer of Building Permit proceeds to the General Fund (\$470,306). The Assistant Fire Chief provided the estimate of time spent performing fire safety code inspections.

Water and Sewer Transfer:

The annual contribution from Water and Sewer Fund is reduced \$300,000 from the prior year. This reduction is in keeping with the City's commitment to reduce the annual transfer \$300,000 per year until such time as the transfer does not exceed 12% of the Water and Sewer Fund's revenues.

Expenditures
\$49,824,168

A major change is proposed in the Streets Department in FY 2019-2020. Historically the Streets Department has budgeted money for the Transportation Improvement Plan (TIP). In some years, for various reasons, not all of the TIP projects get completed. The budgeted monies for uncompleted projects close to the General Fund Equity at year-end losing their identity as transportation dollars. To better track and preserve funds allocated for transportation purposes, a new Transportation Fund has been created. The General Fund will transfer the amount budgeted each year for TIP purposes to the Transportation Fund. Any unspent monies at the end of each fiscal year will remain in the Transportation Fund available for re-appropriation the following year.

LIBRARY FUND

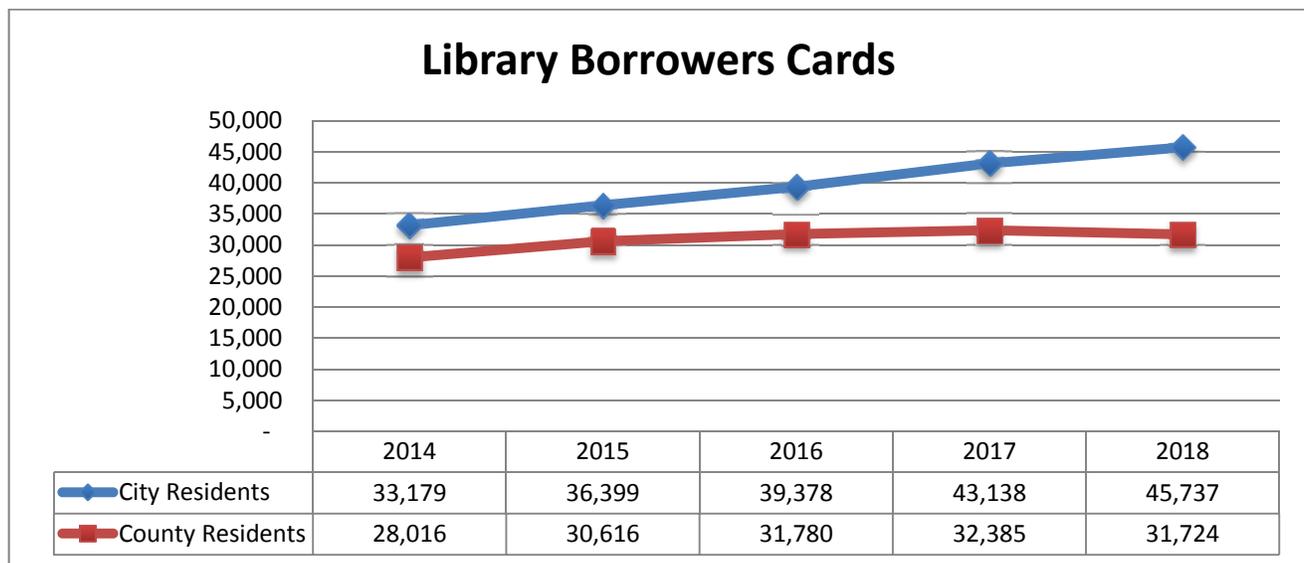
Revenues
\$1,912,564

Library Fund revenues are budgeted to increase \$35,041 in FY 2019-2020 compared to the anticipated FY 2018-2019 collection. General Fund's support of the Library operation is increased \$34,921.

The contribution from the Polk County Library Coalition is budgeted at \$410,871, the same level as collected in FY 2018-2019. Revenues from the coffee shop located in the Library are slated to increase 2.5%.

Expenditures
\$1,963,365

The Library operation will continue to be operated by 14 full time and three part time employees in FY 2019-2020. The number of Borrowers Cards was up 2.6% last year. The FY 2020 Budget assumes approximately the same utilization by the public in FY 2019-2020 as in FY 2018-2019.



CDBG AND SHIP

Improvements to Martin Luther King Park Amphitheatre (\$213,585) and construction of the Lake Howard Dock (\$191,640) are the two FY 2019-2020 CDBG Projects.

The SHIP Program is slated to fund two programs in FY 2019-2020 as listed below:

Special Needs Housing	\$100,000
Down Payment and Closing Costs	<u>\$150,000</u>
Total Project Costs	\$250,000

AIRPORT FUND

**Revenues
\$4,483,191**

Grant proceeds are budgeted to be 35% of the Airport Fund revenues in FY 2019-2020. The General Fund's contribution of \$1,155,908 to the Fund is comprised of \$347,560 match of FAA and FDOT grants; \$60,258 to eliminate an anticipated cash deficit and \$748,090 to supplement operations.

A list of FY 2020 projects and the funding sources is as follows:

<u>Project</u>	<u>FAA</u>	<u>FDOT</u>	<u>City</u>	<u>Total</u>
Access Road	\$ 0	\$ 480,800	\$ 120,200	\$ 601,000
Taxiway E Design	72,000	4,000	4,000	80,000
Fuel Trucks	0	256,000	64,000	320,000
T Hangar #270	0	604,100	151,026	755,126
Runway Obstruction	<u>150,000</u>	<u>8,333</u>	<u>8,334</u>	<u>166,667</u>
Total	\$222,000	\$1,353,233	\$347,560	\$1,922,793

The City's cost in T Hangar #270 (\$200,000 including design costs) will be borrowed internally and repaid over a five year period.

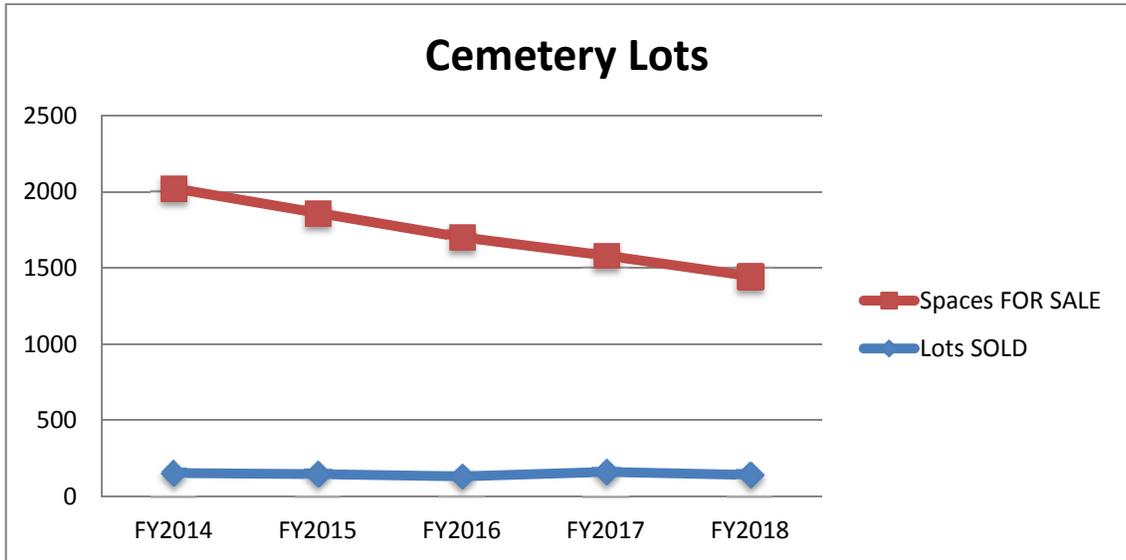
**Expenditures
\$4,422,933**

Grant projects are 43.5% of the Airport expenditure budget. The Airport operation is slated to operate with four (4) fulltime and five (5) part-time employees, the same number as in FY 2018-2019.

CEMETERY FUND

**Revenues
\$513,705**

Revenues are increased \$118,890 in FY 2019-2020 compared to the estimated FY 2018-2019 revenues. In FY 2017-2018 the Fund had a surplus cash balance of \$138,491 which was utilized in FY 2018-2019 to lower the amount of financial support from the General Fund. The cash surplus anticipated at the conclusion is only \$28,069 causing the General Fund to step up its financial support an additional \$117,812.



Expenditures
\$541,774

The Cemetery Fund will continue to operate in FY 2019-2020 with five full time employees. These employees maintain five cemeteries at various locations around the City. There are no major capital expenditures planned in FY 2019-2020, but \$25,000 is budgeted to pave the interior roads at Lakeside Cemetery.

DOWNTOWN CRA FUND

Revenues
\$2,134,945

The taxable value of property located in the Downtown CRA District is increased 3.7% in FY 2019-2020 according to the Property Appraiser’s July 1, 2019 forecast. Utilizing the City’s millage rate of 6.7900 mills and the projected County millage rate of 7.1565 mills, the ad valorem proceeds available to the Downtown CRA District in FY 2019-2020 is calculated to be \$2,102,945. This is a \$161,233 increase over the FY 2018-2019 proceeds.

Expenditures
\$2,962,357

The Fund will continue to pay 18% of the annual debt service on the 2015A Bond, 55% on the 2011 Bond and 18% on the 2016A Bond. These funds are transferred to the General Fund which in turn transfers them to the Debt Service Fund. In addition to the transfers for debt service, the Fund is budgeted to transfer \$85,000 to the General Fund for support of Community Policing in the downtown district.

The FY 2019-2020 Budget includes a new CRA Manager position. The Downtown CRA will support 70% of these costs.

The proposed FY 2019-2020 Budget contains \$200,000 for developer incentives and continues the support of Main Street at \$45,000. There is \$697,719 earmarked for projects not yet named, \$150,000 for the purchase of vacant land, \$300,000 for Streetscaping and \$200,000 for a Dog Park.

FLORENCE VILLA CRA FUND

Revenues
\$395,409

The FY 2020 taxable value of property located within the Florence Villa District increased by 5.7% according to the Property Appraiser's July 1 forecast. Utilizing the City's current millage rate of 6.79 mills and the expected county millage rate of 7.1565 mills, the ad valorem tax proceeds budgeted for FY 2019-2020 total \$394,409, an increase of \$56,484 over FY 2018-2019 budgeted revenue.

Expenditures
\$544,481

The Fund is budgeted to pay 20% of the salary of the Planning Manager, 5% of Growth Management Director's salary and 30% of the new CRA Directors' salary.

The internal loan made to the Fund five years ago paid off in FY 2018-2019 freeing up approximately \$31,500 of monies for other projects. The proposed budget sets aside \$288,407 for projects to be recommended by the Advisory Board. The Fund is budgeted to transfer \$50,000 to the Dark Fiber Fund to help offset part of the \$200,000 cost of fiber scheduled to be placed in the northeast section. This will allow WI-FI Services to be made available in the community.

FEDERAL BUILDING FUND

The United States General Services Administration donated the Federal Building to the City in 2003 in an effort to dispose of surplus Federal Buildings. The lone tenant in the building is the United States Department of Agriculture (USDA). The lease with the USDA runs to November 30, 2019. In FY 2018-2019 the USDA paid the City \$11,061.90 per month rent payments. The lease has an annual 2 ½% escalator.

The City has been transferring the surplus rents over operating costs to the General Fund during the past several years. In FY 2019-2020 the Federal Building Fund is budgeted to transfer \$100,000 to the General Fund. The FY 2019-2020 Budget anticipates a cash reserve balance of \$27,748 to be on hand at the conclusion of FY 2019-2020.

The FY 2019-2020 Budget anticipates that the USDA will renew the lease in November 2019.

BUILDING/PERMITTING FUND

Revenues
\$2,051,050

FY 2005-2006 was the high water mark for building permits in both number and dollar value. That year 6,399 permits were issued generating Fund revenues of \$2,211,735. After the economic collapse in 2008 the low point in both revenue and permits issued occurred in FY 2011-2012 when 1,934 permits were issued generating only \$396,430 in Fund revenues. In FY 2017-2018 permits issued were up to 3,551 generating \$1,819,909 in Fund revenue. As the economy continues to boom FY 2018-2019 revenues are anticipated to exceed FY 2017-2018 collections by \$585,641. Many economists anticipate growth will slow in FY 2019-2020 and therefore permit revenues are budgeted to be \$354,500 lower than estimated FY 2018-2019 revenues. However, expectations are that growth will continue in the Central Florida region but at a slightly reduced level.

Expenditures
\$1,557,191

The building operation is budgeted to continue to operate with 7.50 employees. However, 82% of the salaries of five fire inspectors are also supported by building permit fees. State Statutes require that permit fees be used to enforce building and fire codes. The Assistant Fire Chief provided the estimate of time spent by the five fire inspectors enforcing the fire safety code.

IMPACT FEE FUND

The following table represents the budgeted activity anticipated in FY 2019-2020:

<u>Impact Fee</u>	<u>FY 2019</u> <u>Ending</u> <u>Balance</u>	<u>FY 2020</u> <u>Budgeted</u> <u>Revenue</u>	<u>FY 2020</u> <u>Budgeted</u> <u>Expenditures</u>	<u>FY 2020</u> <u>Interest</u> <u>Earnings</u>	<u>FY 2020</u> <u>Ending</u> <u>Balance</u>
Library	\$67,736	\$65,000	\$50,000	\$2,000	\$84,736
Transportation	124,359	225,000	350,000	641	0
Police	163,078	275,000	438,078	0	0
Fire	182,505	400,000	582,505	0	0
Parks & Recreation	<u>237,148</u>	<u>650,000</u>	<u>709,058</u>	<u>20,000</u>	<u>198,090</u>
Total	\$774,826	\$1,615,000	\$2,129,641	\$22,641	\$282,826

- **Library Impact Fees**-The Library is budgeted to expand the book inventory by \$52,500. All but \$2,500 will be funded by Library Impact Fees.
- **Transportation Impact Fees**-The FY 2019-2020 Budget contains \$484,000 in the Streets Cost Center for the construction of railroad crossing quiet zones. Transportation Impact Fees will pay for \$350,000 of the costs.
- **Police Impact Fees**-These fees will pay for a vehicle for a newly budgeted School Resource Officer in the amount of \$32,556. The 2015 Construction Fund contains a budget item labeled “New Fire Station” at a cost of \$3.0 million. It is anticipated that the station will include space for a police substation. Police Impact Fees will be used to fund \$405,522 of the \$3.0 million cost.
- **Fire Impact Fees**-Fire impact fees in the amount of \$582,505 are allocated to the construction of the \$3.0 million station.
- **Parks and Recreation Impact Fees**-The Lake Maude Recreation Area was constructed in FY 2017-2018 and FY 2018-2019. An additional \$70,000 is needed to connect the new sidewalks to nearby walking trails. Parks and Recreation Impact Fees will be used to make this connection. Parks and Recreation Impact Fees will also be used to fund the design costs (\$50,439) of the Lake Elbert Trail, fund equipment needed in the Chain of Lakes Field House (\$88,619) and provide \$500,000 to the 2015 Construction Fund for the construction of a Market Piazza on 4th Street.

The FY 2019-2020 Impact Fees are budgeted to be spent in the following funds:

Transfer to Library Fund	\$50,000
Transfer to the General Fund	521,614
Transfer to the 2015 Construction Fund	<u>1,558,027</u>
Total	\$2,129,641

In light of House Bill #207 passed by the Legislature in 2019 dealing with Impact Fees, their calculation and use, it is recommended that an Impact Fee Study be undertaken in FY2019-2020.

TRANSPORTATION FUND

Revenue \$3,887,126 Expenditures \$3,881,004

The Transportation Fund was created in FY 2018-2019 to account for transportation related projects. Revenue restricted for transportation purposes, such as gasoline taxes, will continue to be received in the General Fund and transferred to the Transportation Fund. The Fund was created to allow unspent Transportation monies retain their purpose as opposed to closing into fund balance and losing their identity.

In FY 2019-2020 \$1,000,000 is budgeted to be transferred from the General Fund for repaving purposes. The two major projects accounted for in the Fund are the Lake Silver Drive Complete Street Project and the Avenue C SW/2nd Street SW Complete Street Project. Preliminary estimates projected a \$454,000 shortfall in funding. Thanks to efforts of Sean Byers in Planning, FDOT subsequently agreed to increase their contribution \$460,000 for the Lake Silver Project.

2015 CONSTRUCTION FUND

A history of the projects funded for construction in the 2015 Construction Fund is as follows:

Revenue	Before 2019	2019	2020
Transfer From Building Fund	\$0	\$3,000,000	\$0
Transfer From CDBG Fund	0	0	213,585
Tourist Development	1,000,000	0	0
Bond Proceeds	7,529,948	24,900,000	0
General Fund	447,906	4,886,315	2,500,000
Utility Fund Loan for COL	0	1,220,000	0
Impact Fees	1,686,000	1,239,454	1,558,027
Interest	308,718	450,000	25,000
Other Funds Contribution	7,625,261	493,000	100,000
Total Revenue	18,597,833	36,188,769	4,396,612
Expense			
Market Piazza	0	0	500,000
South Central Park	4,640,976	425,857	0
Tennis Courts	2,685,505	0	0
Lake Maude	5,257,715	104,195	70,000
Sertoma	78,789	0	400,000
COL Complex	1,760,280	20,000,000	4,599,720
COL Energy Project	0	610,000	610,000
Splash Pad	430,650	0	0
Nora Mayo Hall	0	0	1,500,000
Fire Station	425,019	50,000	2,950,000
Pocket Park	0	0	130,650
Seventh Street	617,510	2,499,413	0
Intersection Improvements	0	0	435,811
Transfer to Debt Service & General Fund	82,332	0	1,088,027
NE Complex	0	0	1,500,000
Bond Issue Costs	105,170	0	0
Skate Park	11,048	200,000	1,145,054
MLK Park Amphitheater	0	0	941,531
Contingency	0	0	327,961
Total Expense	\$16,094,994	\$23,889,465	\$16,198,754
Fund Balance	\$2,502,838	\$14,802,142	*\$3,000,000

*The \$3.0 million equity is restricted for the Building Fund's prorated share of a new City Hall.

SOLID WASTE FUND

Revenues
\$8,208,400

Revenues are anticipated to increase 7.7% over the FY 2018-2019 budgeted revenues. The increase is largely due to customer growth and the annual CPI adjustment of the rates.

During the previous twelve months the system has added 735 new accounts (4.2%), almost all of which are residential.

Expenditures
\$7,941,326

A significant change in the City's Recycling program is proposed in the FY 2019-2020 Budget. The Public Works Director is recommending that the current recycling agreement with Advance Disposal be allowed to expire, bringing the service in-house. On average the City pays Advance Disposal \$681,120 per year with recycling fees failing to cover \$186,120 of these costs. The FY 2019-2020 Budget proposes two additional employee positions. One position will be a Crew Leader with the second position a floater to fill in for vacation and absences.

Three additional automated collection trucks (\$945,000) will be needed to accomplish the recycling transition. No additional personnel will be needed as a result of the City handling recycling. Public Works staff believe that annual recycling costs can be reduced to \$545,424 per year by providing the service in-house. The cost will further reduce as the vehicle costs are amortized over time. If approved by the City Commission, the in-house recycling would begin on July 1, 2020.

WATER AND SEWER FUND

Revenues
\$37,253,622

Excluding impact fee revenues from the calculation, FY 2019-2020 Water and Sewer Revenues are only expected to increase 2.6% over FY 2019 estimated collections. The system customer base grew 3% over the last year but the water consumed per water account has decreased from 52,330 gallons in FY 2017-2018 (October to April) to 46,930 gallons per account in FY 2018-2019. The declining water consumption trend is estimated to continue into the foreseeable future.

A water and sewer rate study was conducted in FY 2015-2016. However, a number of assumptions used in the study have changed. The Capital Improvement Plan (CIP) has grown by \$50 million and the automatic annual inflation factor has been removed. The proposed FY 2019-2020 Budget incorporates \$75,000 for a comprehensive rate study, the results expected to be implemented in January 2021.

Expenditures
\$50,348,867

For administrative purposes all capital improvement projects will be accounted for in the 305 Engineering cost center in FY 2019-2020. A list of the projects and their funding source is as follows:

<u>Project</u>	<u>Operating Cash</u>	<u>Sewer Impact Fees</u>	<u>Water Impact Fees</u>	<u>Bond Proceed</u>	<u>SRF Loans</u>	<u>Total</u>
<u>Water Plants (301)</u>						
Cypresswood WTP Improvements			750,000			750,000
Auburndale/Polk Interconnect			1,000,000			1,000,000
Other City Interconnect			300,000			300,000
Land for Integrated Water Plan	1,200,000					1,200,000
<u>Wastewater Plant #2 (304)</u>						
Tilden Grove Rib Assessment		175,000				175,000
<u>Wastewater Plant #3 (316)</u>						
Sand Filter		733,500				733,500
Fiber to WW #3		100,000				100,000
3 rd ILMR Pump & Piping		300,000				300,000
Rehab North Clarifier		265,000				265,000
Reject Line-Eng.		175,000				175,000
West Digester-Eng		75,000				75,000
Turbo Blower					250,000	250,000
<u>Utility Maintenance (322)</u>						
Automated Meter Project				100,000		100,000
WH Airport Expansion				970,000		970,000
State Road 542-Phase II	2,449,768					2,449,768
<u>Lift Stations (323)</u>						
Force Main to WW #3					350,000	350,000
Land for Lift Stations 118 & 126		375,000				375,000
Lift Station Rehab				600,000		600,000
Winter Haven Airport Extension		970,000				970,000
Lift Stations 113,115, 118, 137, 151, 174					1,200,000	1,200,000
Force Main East of CSX Intermodal		500,000				500,000
Construct Lift Station 126		150,000				150,000
State Road 542-Phase II		917,936				917,936
<u>Reuse (324)</u>						
Reclaim Interconnect					350,000	350,000
State Road 542-Phase II		1,265,292				1,265,292
Harmony Recharge Project		200,000				200,000
Total	3,649,768	6,201,728	2,050,000	1,670,000	2,150,000	15,721,496

STORMWATER FUND

**Revenues
\$4,263,500**

Fifty three percent of FY 2019-2020 revenues are budgeted to be the result of grant projects. Non-grant revenues are slated to grow 4.4% during the year.

A breakout of grant revenues is as follows:

<u>Project</u>	<u>Polk County</u>	<u>DEP</u>	<u>SWFWD</u>	<u>City</u>	<u>Total</u>
Lake Conine	\$350,000	\$750,000	\$987,500	\$350,000	\$2,437,500
Rain Gardens	0	0	120,000	120,000	240,000
Sustainability Study	0	50,150	0	34,850	85,000
	\$350,000	\$800,150	\$1,107,500	\$504,850	\$2,762,500

**Expenditures
\$4,368,364**

FY 2019-2020 expenditures are anticipated to increase \$243,810 over budgeted FY 2018-2019 expenditures. The increase is due to additional budgeted capital projects.

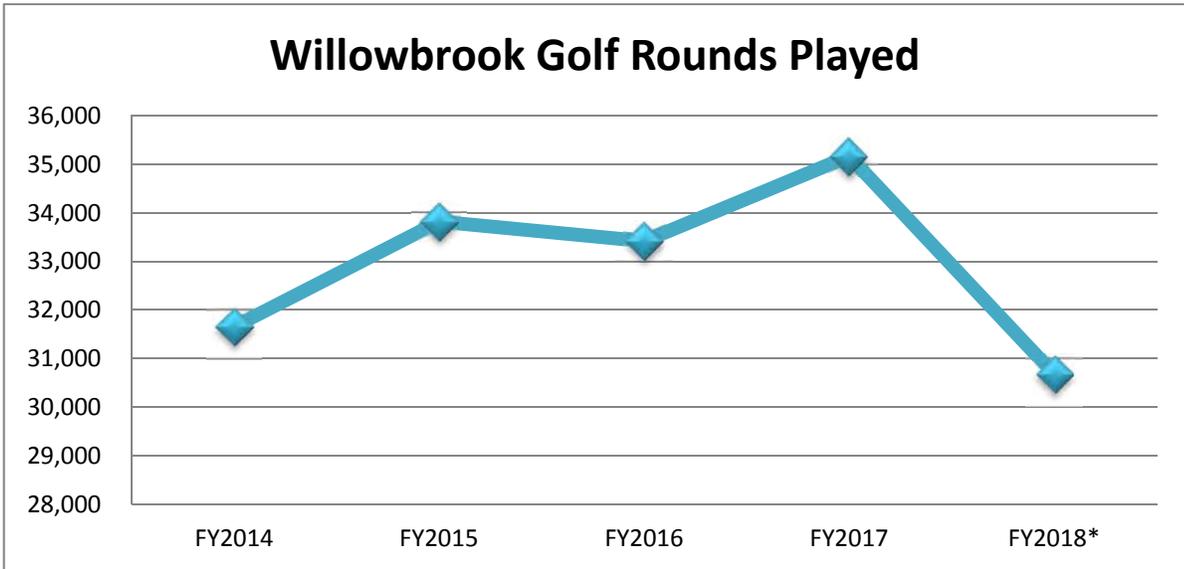
The Drainage Cost Center contains two additional employee positions. The request is for an Assistant Public Works Director and a Debris Control Maintenance Operator. The Assistant Public Works Director position will provide professional support for the many special initiatives of the Department. The salary will be split between the Solid Waste Cost Center, the Stormwater Cost Center, the Streets Cost Center and Fleet Maintenance Cost Center.

The Debris Control Maintenance Operator will operate a yet to be acquired street sweeper. The FY 2019-2020 budget anticipates terminating the street sweeping contract with USA Services Inc. with the City assuming this task in January 2020. The street sweeper will be purchased from funds available in the Capital Depletion Fund.

WILLOWBROOK GOLF COURSE FUND

**Revenues
\$1,093,034**

October 1, 2018 began the second of two five year contract extensions for Billy Casper Golf LLC to operate the City's Willowbrook Golf Course. Casper is paid a management fee of \$7,637 per month adjusted each year by the increase in the CPI-U, not to exceed 3%. The City is to maintain a minimum balance of \$30,000 in an account controlled by Casper after an initial deposit of \$50,000. The City pays all non-departmental and capital costs of the Golf Fund with Casper paying most of the operating costs from their fund guaranteed by the City to have the minimum balance. The account gets most of its funding from the revenues generated from operating the course. The fund is budgeted to receive a General Fund contribution of \$218,987, a \$54,694 increase from the previous year.



*The decrease in rounds played was weather related.

Expenditures
\$1,108,807

The proposed FY 2019-2020 Willowbrook Golf Fund Budget contains \$50,000 in significant course repairs. The bulk head at green number 17 is scheduled for a \$25,000 upgrade with another \$25,000 slated for a concrete pad and hitting mats on the driving range.

DARK FIBER FUND

Revenues
\$442,171

In order to fund the expansion of fiber throughout the Winter Haven area the Dark Fiber Fund has borrowed \$3,308,745 from the Capital Depletion Fund. The two loans are scheduled to be repaid over 7 years at a 2 ½% interest rate. The second loan in the amount of \$2.7 million will be initiated in September 2019.

Beginning in FY 2018-2019 City Departments connected to fiber began paying \$700 per month to the Dark Fiber Fund. In FY 2018-2019, 19 facilities were connected and paid the \$700 per month. It is anticipated that there will be 24 connections in FY 2019-2020 and 29 in FY 2020-2021. The payments are much the same as City facilities paying solid waste and water and sewer fees. The Internal Service Fund will pay the fee on behalf of the various facilities in FY 2018-2019 and FY 2019-2020. Beginning in FY 2020-2021 each facility will transfer the user fee directly to the Dark Fiber Fund.

The FY 2019-2020 Budget includes \$200,000 for fiber work in the northeast section of the City. The fiber extension will allow WI-FI services to be provided in this area. The Florence Villa CRA is budgeted to assist with a \$50,000 contribution in FY 2019-2020.

Expenditures
\$2,103,582

The Dark Fiber Fund is slated to operate in FY 2019-2020 with two part time employees. The FY 2019-2020 Capital Section of The Budget anticipates extending fiber as follows:

1. Phase 2 Dundee Rd. (Overlook to Hwy 27)	\$400,000
2. Florida Polytechnic	\$400,000
3. Sheriff's Office	\$350,000
4. Winter Haven Airport	\$200,000
5. WI-FI in Northeast	\$200,000

In addition the fund is slated to pay \$480,623 debt service fees to the Capital Depletion Fund.

INTERNAL SERVICE FUND

\$5,486,022 Revenues / \$6,183,272 Expenditures

The Internal Service Fund consists of the following services:

- Human Resources
- Technology Services
- Engineering
- Facility Maintenance
- City Hall and Grounds
- City Hall Annex

The above services derive funding by allocating their costs to other City departments; cost allocations are based on an estimated percentage of services to be rendered to the user departments in the upcoming fiscal year.

There are two significant payments to be made from this Fund in FY 2019-2020. The first is a \$500,000 transfer to the General Fund for the replacement of the playground equipment at Trailhead Park. The second is a \$201,600 transfer to the Dark Fiber Fund for the 24 fiber connections to City facilities. The payment is \$700 per month per facility. Beginning in FY 2020-2021 each facility will make their own payment. The Internal Service Fund is anticipated to have a \$553,277 cash balance at the conclusion of FY 2019-2020.

MOTOR POOL FUND

Revenues
\$2,526,254

The Motor Pool provides the City's vehicle fleet with fuel and repair services and derives its funding by charging user departments for the services rendered. The monthly fee charged to user departments for preventive maintenance services and vehicle insurance changed in FY 2015-2016. The hourly rate for mechanics increased from \$20 per hour to \$40 per hour. The markup on fuel decreased from 20% to 5%. With the drop in fuel prices the change negatively impacted Motor Pool Revenues. To further off set revenue decline, labor rates were increased to \$65 per hour in February 2017.

Expenditures
\$2,415,050

Motor Pool operating costs are budgeted to increase \$55,378 over the previous year's budget. The operation will continue with nine full time employees.

UNBUDGETED FUNDS

The City has various accounting Funds which are not included in the budget. The reasons are as follows:

1. Trust Funds whose assets do not belong to the City are not included in the budget. The three pension funds fall into this category.
2. Several of the unbudgeted Funds account for activities which are budgeted in other funds. An example of this is Debt Service and the Capital Depletion Reserve Funds. All contributing Funds budget moneys for transfer to these unbudgeted Funds.
3. The City utilizes several funds which exist for a specific purpose with special legal requirements. Several Special Revenue Funds fall into this category.

A list of unbudgeted Funds with a brief description of each is as follows:

Capital Depletion Reserve

The Capital Depletion Reserve Fund accumulates moneys to replace the City's vehicular rolling stock and roofs not belonging to Proprietary Funds. Each asset is assigned a replacement date, replacement cost and an assumed interest earnings rate. A special program is then used to calculate the annual contribution to fund its replacement. The balance in this Fund at the end of FY 2017-2018 was \$4,597,427; another \$6,747,056 was held by Proprietary Funds for this purpose.

Self-Insurance Fund

The City self-insures its health program through a minimum premium plan. The plan is administered by an Administrative Services Organization (ASO) Plus contract with Blue Cross Blue Shield of Florida. This Fund accounts for all the activity relative to the City's health plan. At the end of FY 2017-2018 this Fund had ending net assets of a negative \$245,108.

Pension Trust Funds

The City has three (3) pension trust funds; a General Plan for the general employees, a Police Plan for sworn police personnel and a Firefighter Plan for firefighters. These Funds account for the receipt and distribution of all pension plan moneys. At FY 2017-2018 year-end, the asset balances were:

General Employees	\$73,360,580
Firefighters	\$32,357,514
Police Officers	\$35,013,393

In addition to the three defined benefit plans, the City offers all employees two Internal Revenue Code (IRC) Section 457 plans. The City also offers a 401(a) profit sharing plan to Directors and the City Manager in lieu of participating in the general employees' pension. Employees that participate in the executive 401(a) plan are required to contribute ten percent of their salary. The City contributes 15% of their gross pay. The September 30, 2018 asset balance in the executive 401(a) plan was \$2,339,441. The non-executive 401(a) plan value at September 30, 2018 was \$61,822.

Sales Tax Bond Debt Service Fund

This Fund accumulates transfers to pay principal and interest on the \$6.405 million Sales Tax Bond issued in September 2011.

2007 Bond Debt Service Fund

This Fund accumulates transfers to pay principal and interest on the following debt issues:

- 2015A Non-Ad Valorem Bonds
- 2016A Non-Ad Valorem Bonds
- 2016B Non-Ad Valorem Bonds
- 2017 Non-Ad Valorem Bonds

Special Revenue Fund

Confiscations

Moneys received by Police Department for special purposes are recorded in this fund. These include: moneys derived from the forfeiture of contraband properties, police training fees and abandoned property. The forfeiture of moneys derived from contraband property used in connection with violations of the law is governed by Florida Statute 932. The balance at September 30, 2017-2018, was \$81,877.

Police Training

Police training moneys are received monthly from the office of the Polk County Tax Collector. The source of these funds is a \$2 per conviction fee for violation of municipal or county ordinances under Florida Statue 943.25. These fees averaged \$629 per month during FY 2017-2018. They are used to pay the expenses of programs and courses meeting the provisions of Florida Statue 943.17 for the training of police officers. Any balance remaining at the end of a fiscal year is used for training in the following year. The balance at September 30, 2018, was \$20,832.

Unclaimed Evidence

Under F.S. 705, unclaimed evidence moneys may be used by the Police Department 60 days after conclusion of a criminal proceeding. The balance of unclaimed evidence moneys at September 30, 2018, was \$6,388.

Seized Funds

This account contains funds seized as a result of criminal activities pending disposition by the court. If the court forfeits the funds to the City they are transferred to the Confiscation Account. The balance at September 30, 2018, was \$3,969.

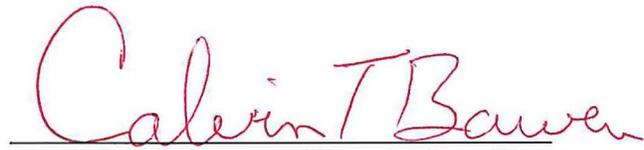
DEA Confiscations

This account records funds received from Federal agencies as a result of Winter Haven Police cooperation in Federal investigations. These funds must be spent in accordance with Federal Regulations and do not require specific City Commission approval. The balance at September 30, 2018, was \$21,597.

Respectfully submitted,



Mike Herr - City Manager



Calvin T. Bowen - Financial Svcs. Director



Mary Zried - Budget Analyst

POSTSCRIPT

Subsequent to submittal of the Transmittal Letter and Proposed Budget to the City Commission on July 31, 2019 and prior to the approval of the final budget the following changes were made:

1. Adjustments to General Fund revenue estimates:
 \$74,514 - Increase State Revenue Sharing
 (\$48,068) - Decrease Communications Tax
2. In the General Fund the “Transfer from Building Safety” 001-381000-113 was reduced by \$103,238, down to \$470,306.
3. In the General Fund Quiet Zones expenditures were increased by \$41,000. The project total is budgeted at \$525,000 in the Streets cost center “Other Capital Improvements” 001-09-401-6301.
4. The funding set aside for Grant & Aid recipients was budgeted as directed by City Commission. The remaining \$90 was put into General Fund Contingency.
5. General Fund revenues increased \$50,000 from a Transfer from DT CRA for Off Duty CRA Officer. The \$50,000 was added to General Fund Contingency.
6. In the General Fund the “Reserve for Contingency” 001-80-928-9500 was reduced \$67,702. The reduction was the net impact of the above adjustments detailed in #2, #3 and #4.
7. In the Building Safety Fund the “Transfer to General Fund” 113-80-933-9161 was reduced \$103,238. The ending balance is \$470,306.
8. In the Downtown CRA Fund the previously undesignated capital balance was reduced to add 3 projects; \$300,000 for Streetscape along Avenue D NW, Avenue C NW and 4th Street NW, \$200,000 for a Dog Park in Joyce Davis Park and \$50,000 for off-duty CRA Police Officer. The adjusted undesignated capital balance is \$647,719.
9. The “Transfer to 2015 Construction Fund” 114-80-960-9196 in the Impact Fee Fund was increased \$500,000 for the Market Piazza project located in the 4th Street NW lot.
10. The “Transfer from the Impact Fee Fund” 306-381000-114 was increased \$500,000 to include the Market Piazza project in the 4th Street NW lot.
11. The “Contract Services – Other” 401-09-307-3404 expense in The Solid Waste Fund was increased \$50,000 for the annual Big Belly contract payment for 25 Smart waste bins.
12. The “Professional Services – Other” 501-04-923-3105 line item in the Internal Service Fund was increased \$50,000 for a Smart City Audit.
13. Revenue from FDOT 301-334414-000 was increased \$111,000 and interest revenue 301-361100-000 increased \$6,122 in the Transportation Fund. The Lake Silver project expenditure line item 301-80-205-6301 was increased \$111,000.
14. The Debt Service payment for the COL (Fieldhouse) Efficiency Project in the General Fund was eliminated with the same amount added to the General Fund Transfer to the 2015 Construction Fund.

VISION PLAN

In February 2018 a team of City Leaders and City employees came together to discuss new ways to strengthen and improve our City. A City that establishes the Greater Winter Haven as a beautiful and harmonious community that embraces diversity while nurturing and promoting growth, economic development and quality of life for residents and visitors.

The group was divided into KRA (Key Result Area) Teams. Each team concentrated on Key issues of the City and its employees. Primarily these employees came together to revisit the City's Mission Statement and Values that were in place. The initial result was the formation of new Visions, Mission Statement and Core Values that better guide the City to success. The teams continue to meet and discuss new ways to accomplish the hopes, dreams, goals and objectives in order to continue to improve and move the City in a forward motion

Let's Move *FORWARD* 10 Point Plan to Progress

1. Strategic doing session to develop a Mission, Vision and Organizational Values. Develop Key Result Areas with bold ideas.
2. Implement a formal and legal succession planning process.
3. Develop and implement five best practices for improved customer service in all Departments.
4. Focus on processes to improve efficiencies and benefit customers directly.
5. Create an internal "Idea Collaboration Center." Our City Government must be recognized as a "Best Places to Work" from a recruitment perspective.
6. Create a "One Stop Call Center" to better service all customers in our City. **LESS BUREAUCRACY IS BETTER!**
7. Recruitment and Talent Management.
8. More neighborhood discussions.
9. "City Stuff Matters"
 - Mission, vision and values
 - Best practices - Discuss importance of doing this in our Departments
 - Budget Overview - outcomes, costs and revenue
 - Topics of importance to our employees
 - Continue Opportunity Days
10. Continued legislative discussions and engagement about the importance of protecting Local Control from Tallahassee!



Our Community...Our Lifestyle

Winter Haven is home to the second largest Legoland theme park and the expansion of The new Legoland Beach Retreat.



Our lakes provide so many water activities including paddle boarding, kayaking, fishing, boating, waterfront dining and entertainment.



FREE
SKI SHOW

August 18

5:00 PM

Martin Luther King, Jr. park

LAKE SILVER

Winter Haven

Winter Haven is also home of the Cypress Gardens Water Ski Team which continues to entertain the community with free monthly water ski shows!

The Winter Haven community is a beautiful place to live, work and play; providing a beautiful landscape of opportunities for family fun or a quiet walk down the street or through the parks.



**CITY OF WINTER HAVEN
FISCAL YEAR 2020**

MISCELLANEOUS STATISTICAL DATA

Date of Incorporation: November 1923

Form of Government: Winter Haven’s city government comprises an appointed city manager who works with a five-member commission chaired by a mayor: the mayor is elected by the commissioners. Commissioners have a four-year term of office.

Location: Winter Haven is located in the center of Polk County in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. Many area attractions in Tampa and Orlando are all within an hour’s drive. The beaches of either the east or west coast are less than 75 miles away.

Area: 40.8 square miles

Topography: Flat to gently rolling

Climate: Subtropical

Average Annual Temperature: 84° (high), 63° (low)

Average Annual Precipitation: 50.8 inches

Source: www.weatherbase.com

Number of Lakes: 50

Area of Lakes: 8.2 square miles

Water Supply Source: Floridian aquifer

Water District: Southwest Florida Water Management District

Standard Metropolitan Statistical Area: Lakeland/Winter Haven

Industry/Commerce: Tourism, agribusiness, healthcare, distribution industries and a growing technology sector

Area Attractions: Legoland Florida theme park, Bok Tower Gardens, Florida Air Museum at Sun ‘n Fun, American Water Ski Hall of Fame, Florida Natural Growers Grove House, Frank Lloyd Wright Architecture at Florida Southern College

City Web Site: www.mywinterhaven.com

Special Distinction: In 1930 George W. Jenkins opened the first Publix supermarket in Winter Haven. Six years later Dick Pope Sr. opened Cypress Gardens, America’s first theme park. In 2011, the botanical garden portion of the park was preserved and now exists inside the Legoland Florida attraction. The popularity of the Cypress Gardens Ski Team continues today with free ski show performances held on Winter Haven’s Lake Silver each third Saturday of the month.



COMMUNITY PROFILE

Winter Haven, known as the “Chain of Lakes City” is Polk County’s second largest city. Widely recognized as the water skiing capital of the world, the “Chain of Lakes” is a boater’s paradise with beautiful waters and world-class fishing. In Winter Haven you are always just steps away from casting for large-mouth bass, bream, speckled perch, red-finned pike, bluegill and sunshine bass.



It is centrally located with an ideal tropical climate, year-round natural beauty and a source of a variety of activities for entertainment.



Winter Haven is 146 feet above sea level. There are fifty fresh-water lakes located inside the City limits, with two chains connected by a renovated system of navigable canals. There are 22 boat ramps, 14 public docks and 30 waterfront parks within the City limits.

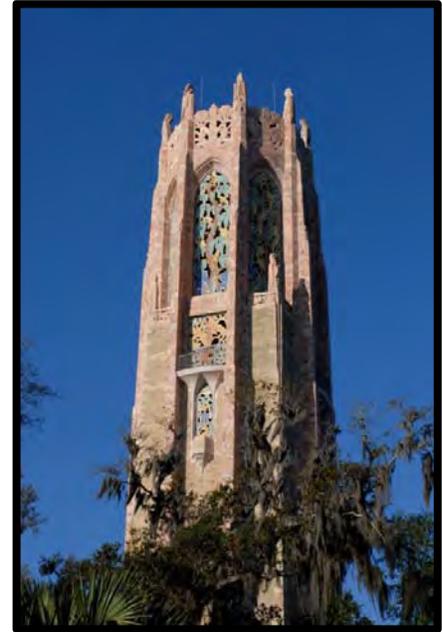
Winter Haven is home to the newest and the World’s largest Legoland theme park which includes the historic Cypress Gardens and most recently the Legoland Resort Hotel.

The main campus of the four-year Polk State College is also located in Winter Haven; and an exciting new program, the Business Accelerator, developed by the Polk County Commission and Central Florida Development Council. The Business Incubator, the hub for the program located downtown, will benefit new companies by offering resources; a national research university (USF Polytechnic) with access to faculty experts; operational infrastructure like office space, equipment and technology; technology consultants; and training programs.



Winter Haven is proud to be a popular destination, whether for a visit or permanent relocation. Our area has benefited from tourism, the growth of nearby metropolitan area, economic growth bolstered by ecologically friendly businesses and redevelopment.

Nearby, visitors enjoy Historic Bok Sanctuary (Bok Tower Gardens) and Florida Air Museum, both just minutes away. Winter Haven is an excellent location to raise a family or to retire and enjoy a wonderful climate. With Legoland Florida in our front yard and Disney World, Sea World and Universal Studios all within an hour's drive, it is a perfect "home base" for vacations, as well.



THE FIRST SETTLERS

Many veterans of the Indian War, impressed with the local climate and beauty of our area, went home to tell family and friends of the possibilities of homesteading in central Florida. The first known family to do just that was the Thornhills, who arrived in the 1860s. Soon after, the Boyd, Inman, Jackson, Sykes and Eycleshimer families established themselves in the area and began to grow strawberries, eggplant, guavas, tomatoes, peaches and peppers. The area that would become Winter Haven was platted by Blount and Whitledge in 1884.

In 1885, F.A.K. Harris and his wife Adele built the first mercantile in Winter Haven, Hovey and Harris. Harris and his wife, Adele, lived above the store. With the next few years the railroad came. The railroad construction workers dubbed the town "Harris Corners" after learning Adele would cook for them.

Around the turn of the century, the population had grown to 400. Winter Haven now housed churches, hotels, floral nurseries, a post office, a school, a real estate office, a canning factory as well as a Social Club. Citrus groves were also being established and the headquarters of the Florida Growers Association began.

By 1911, Winter Haven and its residents had acquired banks, a band, a newspaper, a movie theater and 15 automobiles. The canals that connect Winter Haven's Chain of Lakes began with the organization of the Twenty Lakes Boat Course Club in 1915.

The 1920s and Florida Boom brought land speculation and a great influx of newcomers to the area. As a tribute to the citrus business the Florida Citrus Festival was first held in 1924. In 1930, the very first Publix supermarket, founded by George W. Jenkins was opened in Winter Haven. Publix, now a Fortune 500 company with more than 1,215 supermarkets in seven Southeast states is one of the fastest growing employee-owned companies in the United States. Soon, tourists and the world would discover the grandeur of Winter Haven with the opening of Cypress Gardens by Dick Pope in 1936. Tourism would become an economic foundation for Winter Haven.

ECONOMIC CONDITION AND OUTLOOK

Winter Haven is located in central Polk County which lies in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. The County, which encompasses the Lakeland-Winter Haven Metropolitan Statistical Area, is the ninth most populous county in the state with an estimated population of 673,028 in 2018. Polk County's population grew 1.7 percent from 2017, which matched Florida's growth rate as a whole.

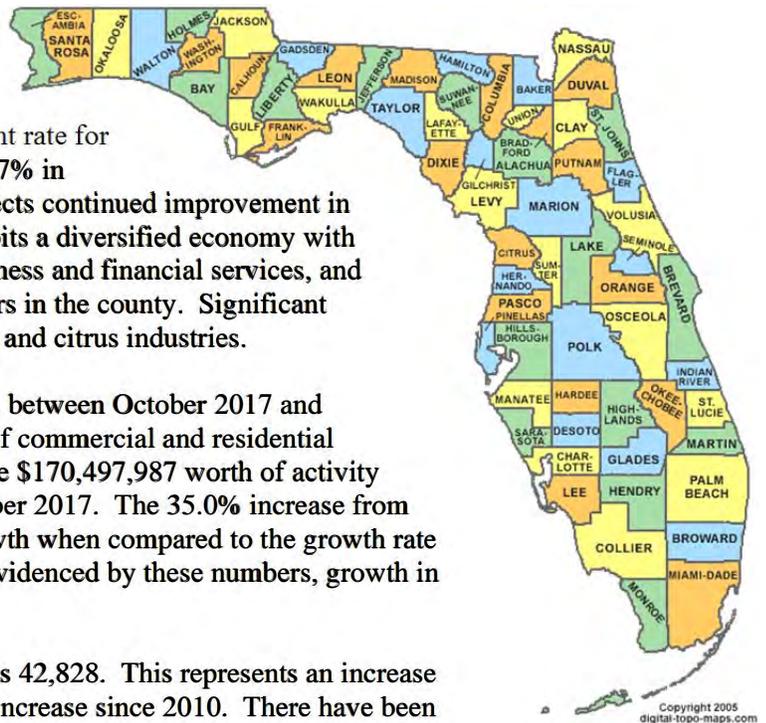
General economic conditions in Polk County have mirrored the national trend of economic growth over the last few years. The unemployment rate for Winter Haven decreased from 5.6% in 2016, to 4.7% in 2017. The preliminary rate of 4.3% for 2018 reflects continued improvement in the area's unemployment rate. Polk County exhibits a diversified economy with service, retail trade, construction, healthcare, business and financial services, and manufacturing being the major employment sectors in the county. Significant employment also comes from the mining, tourism and citrus industries.

City building permits issued during the 12 months between October 2017 and September 2018 authorized \$230,222,661 worth of commercial and residential activity. This represents a 35.0% increase over the \$170,497,987 worth of activity for the period between October 2016 and September 2017. The 35.0% increase from 2017 to 2018, represents continued moderate growth when compared to the growth rate of 17.4% observed between 2016 and 2017. As evidenced by these numbers, growth in construction activity remains strong.

Winter Haven's estimated population for 2018 was 42,828. This represents an increase of 1,694 persons or 4.1% over 2017 and a 26.4% increase since 2010. There have been 3,356 new housing units built in the City since 2010, including a mix of single-family homes, mobile homes and multiple family units.

The outlook for Winter Haven remains positive for the remainder of the decade, for both physical and economic growth. The Southeast and Lucerne Park areas contain a significant amount of undeveloped land, serviceable by City water and sewer utilities. In the last ten years, the City has annexed 1.1 square miles into the city limits of Winter Haven. This represents an increase in the City's area by 2.8%. Additionally, developers continue to show interest in the City's downtown, Within the past two years several new commercial and multi-family projects have been permitted within the downtown and surrounding areas. In total, 79 new housing units have been completed in or near downtown since 2014.

The economy is expected to experience moderate growth in 2019, as many of the large economic developments initiated in the last few years continue to grow. New growth is expected in the multi-family housing, service, wholesale/retail trade, hospitality and warehousing and distribution sectors. With the continued success of Legoland Florida, and expansion of the CSX Rail Terminal, the area will likely see increased growth for the remainder of the decade. Locational factors and active local economic development efforts are the basis of the outlook.



MAJOR INITIATIVES

Chain of Lakes Field House

In 2016 Envisors (Pennoni) was given a \$275,000 contract plus \$13,000 expenses for study and design of the Chain of Lakes site for the construction of a Field House and Convention Center. The Contract was completed in FY 2017 with expenditure of the \$288,200 by Envisors plus travel expense for staff to travel to various sites with similar facilities. In May 2017 the Tourist Development Council donated \$1.0 million to the design costs of the facility due to an Orlando Magic basketball farm team being scheduled to use the building as a practice facility. A \$25.0 million bond was issued to CenterState Bank in August 2017 to acquire funding for the project. Polk County, via an interlocal agreement, will pay the debt service on \$10 million of the \$25 million bond. The bond was structured as a draw down in FY 2018 with the undrawn proceeds to be deposited on October 1, 2018. In FY 2017 \$100,000 was drawn to activate the loan. In FY 2018 the City Commission approved an agreement with Straughn, Trout to provide architectural services at a price of \$1,775,000/ Rodda Construction, Inc. and Everett Whitehead and Sons, Inc. were selected to work in concert with Straughn Trout via a Construction Management at Risk contract. Subsequent to year-end the City Commission approved a guaranteed maximum price contract in the amount of \$19,405,000. This contract included a majority of work excluding the HVAC system and some of the plumbing and electrical work. The City Commission approved an internal loan from the Water and Sewer Fund in the amount of \$1,220,000 to retrofit the existing buildings HVAC system and other upgrades. The funds will be borrowed for a ten year period at a rate of 3 ½%.

Fiber along Highway 27

On January 8, 2018 the City Commission approved a contract with Precision Contracting, a FDOT subcontractor, to install fiber conduit along Highway 27 as follows:

1. US 27 from State Road 544 to Dunson Road (\$465,000).
2. US 27 from State Road 544 to Eagle Ridge Mall (\$342,350).
3. US 27 along Lucerne Loop Road to Downtown Winter Haven (\$576,300).

The contract price was \$1,383,650, with \$786,516 having been paid in FY 2018.

Polk Regional Water Cooperative Water Projects

June 25, 2018: The City Commission approved Resolution R-18-25. The Polk Regional Water Cooperative (PRWC) has identified water supply projects with an approximate cost of \$22,906,000. SWFWMD has agreed to fund 50% of the cost leaving \$11,453,000 to be funded by members. The City of Winter Haven's share is estimated to be \$1,095,827. The City may participate in a SRF loan with an estimated first semiannual payment of \$64,764 due June 15, 2024 or pay the obligation with cash. Resolution R-18-25 is a Guaranty Agreement as security for the SRF loan. The Guaranty Agreement provides a junior lien on City enterprise fund revenues.

DEMOGRAPHIC STATISTICS

<u>Land Use</u>	<u>Land Area in square miles</u>	<u>Percent of Total</u>
Residential	8.5	20.80%
Commercial	2.1	5.15%
Industrial	1.1	2.70%
Institutional	2.1	5.15%
Recreational	1.3	3.20%
Agricultural	3.1	7.60%
Conservation	9.3	22.80%
Vacant or Undeveloped	<u>13.3</u>	<u>32.60%</u>
TOTALS	40.8	100.00%

Number of schools: 9 Public; 4 Private; 1 Technical; 1 four-year State College

	<u>Population¹</u>	<u>Numeric Change from Previous Year</u>	<u>Percent Change from Previous Year</u>	<u>FY Budgeted FT Positions</u>
2019 est	44,815	1,987	4.64%	504
2018	42,828	1,685	4.10%	502
2017	41,143	1,619	4.10%	494
2016	39,524	1,439	3.78%	470
2015	38,080	1,064	2.87%	450
2014	37,016	736	2.03%	446
2013	36,280	1,892	5.50%	457
2012	34,388	276	0.81%	462
2011	34,112	238	0.70%	466
2010	33,874	-590	-1.71%	475
2009	34,464	60	0.17%	495

¹ Source: BEBR estimates – note, BEBR may make adjusting estimates based on 10 year Census data for population estimate (see 2010)

* spike in population due to aggressive annexation & increased building activity within the City

DEMOGRAPHICS – POLK COUNTY EMPLOYMENT

Several major corporations have selected Polk County as their headquarters, or as sites of major manufacturing or distribution centers, such as Publix Super Markets, Wal-Mart, Florida's Natural Growers, Ben Hill Griffin Corporation, Fed Ex, Colorado Boxed Beef, MOSAIC, Comcar Industries, W.S. Badcock Corporation, Gator Freightways, Sherwin Williams and Saddle Creek Corporation.

THE TOP EMPLOYERS IN POLK COUNTY ARE:

<u>Employer:</u>	<u>Employees:</u>
1. Polk County School Board	13,000
2. Publix Super Markets	8,900
3. Lakeland Regional Health	5,605
2. Wal-Mart	5,100
3. City of Lakeland	2,300
4. GEICO	2,222
5. Polk County Board of County Commissioners	2,200
6. Winter Haven Hospital	2,079
7. Polk County Sheriff's Office	1,955
8. Watson Clinic	1,851
9. Southeastern University	1,557
10. Legoland	1,500

Source: Central Florida Development Council (update from August 20, 2019)

DEMOGRAPHICS – WINTER HAVEN Population, Employment, Households, Education

**WINTER HAVEN
CDC Census QuickFacts 2018**

Population	Total Population		41,280	
		Male	47%	19,402
		Female	53%	21,878
	Under age 18		20.6%	8,504
	Ages 18 through 64		54.8%	22,621
	Ages 65 and over		24.6%	10,155
Race	White Alone		66.5%	27,451
	Black or African-American Alone		27.8%	11,476
	Other		5.7%	2,353
Occupational Composition	Median household income (in 2015 dollars, 2011-2015)			\$39,736
	Per capita income (in 2015 dollars, 2011-2015)			\$21,896
	In civilian labor force, total % of population age 16+ (2012-2016)			51.80%
	In civilian labor force, female, % of pop. age 16+ (2012-2016)			48.60%
	Mining, Logging and Construction (Polk County)			6.3%
	Manufacturing (Polk County)			8.0%
	Trade, Transportation, and Utilities (Polk County)			25.5%
	Information (Polk County)			0.8%
	Financial Activities (Polk County)			5.4%
	Professional and Business Services (Polk County)			14.0%
	Education and Health Services (Polk County)			14.2%
	Leisure and Hospitality (Polk County)			10.7%
	Other Services (Polk County)			2.6%
Government (Polk County)			12.57%	
Households/Education	Owner-occupied housing unit rate, 2012-2016			56.30%
	Median Value of owner-occupied housing units, 2012-2016			\$99,600
	Median Gross Rent, 2012-2016			\$864
	Households, 2012-2016			14,188
	Persons per household, 2012-2016			2.54
	Living in same house 1 yr. ago, percent of persons age 1 yr.+, 2012-2016			81.80%
	Language other than English spoken at home, persons age 5 yrs+ 2012-2016			16.70%
	High school graduate or higher, percent of persons age 25yrs.+, 2012-2016			83.70%
	Bachelor's degree or higher, percent of persons age 25yrs.+, 2012-2016			17.90%

**CITY OF WINTER HAVEN
PRINCIPAL TAXPAYERS 2019**

Taxpayers	Taxable Value	% of Total Values
Legoland / Merlin Entertainments	\$88,980,301	3.44
Walmart	\$61,333,267	2.37
Carlton Arms	34,943,615	1.35
Tampa Electric	33,244,613	1.28
SFFL001Owner LLC	25,865,830	1.00
GAHC4 Spring Haven FL FH LLC	23,088,419	0.89
Sunstone Winter Haven Florida LLC	20,421,891	0.79
WHII 4100 Logistics Parkway Owner LLC	17,254,304	0.67
PVP Winter Haven LLC	16,956,180	0.66
Landmark Investments Inc	15,383,971	0.59
	337,472,391	13.04
All other taxpayers	2,251,233,080	86.96
Total (Preliminary)	\$2,588,705,471	100.00

**PROPERTY TAX RATES AND TAX LEVIES
ALL DIRECT AND OVERLAPPING GOVERNMENTS**

Budget Year	Winter Haven	Polk County	School Board	Lake Region Lakes Mgmt. District	Peace River Basin	SW Fl. Water Mgmt. District	Total
Tax Rates							
2009	5.790	6.867	7.634	0.335	0.183	0.387	21.196
2010	5.790	6.867	7.586	0.383	0.183	0.377	21.186
2011	5.790	6.867	7.792	0.448	0.00 ¹	0.3928	21.290
2012	5.790	6.867	7.670	0.483	0.00 ¹	0.3928	21.208
2013	5.790	6.867	7.492	0.4996	0.00 ¹	0.3928	21.041
2014	5.790	6.867	7.547	0.4996	0.00 ¹	0.3818	21.085
2015	5.790	6.867	7.208	0.4924	0.00 ¹	0.3658	20.723
2016	5.790	6.782	7.149	0.4715	0.00 ¹	0.3488	20.541
2017	5.790	6.782	6.797	0.4512	0.00 ¹	0.3317	20.152
2018	5.790	6.782	6.514	0.4214	0.00 ¹	0.3131	19.820
2019	6.790	7.156	6.251	0.4214	0.00 ¹	0.2955	20.914
2020*	6.790	7.156	6.086	0.4214	0.00 ¹	0.2801	20.734

* proposed rates

¹ no longer a levy on ad valorem tax

**CITY OF WINTER HAVEN
FISCAL YEAR 2020**

BUDGET PROCESS

BUDGET ADOPTION

The City of Winter Haven budget is adopted by ordinance in accordance with the City's Charter. The ordinance requires two public hearings and very specific advertising criteria in accordance with a State of Florida Statute known as the TRIM law. State Statute requires the City Commission to make annual appropriations that shall not exceed the amount to be received from taxation or other revenue sources. The budget the accrual basis for Propriety Funds with the exception that the depreciation expense is not budgeted, principle payments on debt are expensed and capital assets are expensed in Proprietary Funds. The appropriation ordinance includes all the City's funds with the exception of the City's Trust Funds, Debt Service Fund, funds that account for activities which are budgeted elsewhere in the budget and several special purpose funds, which have very strict legal requirements. A list and description of the City's unbudgeted funds are included in the City Manager's transmittal letter. The City's fiscal year begins on October 1 and ends on September 30.

BUDGET AMENDMENTS

The City Commission is permitted by City Charter to amend the budget appropriation ordinance or to transfer funds between departments during the fiscal year. Amendments to the budget ordinance must adhere to the balanced budget statutory requirements and must have two readings with a public hearing held during the second reading. Budgetary transfers of appropriated funds between departments and intra-departmental transfers in excess of \$3,000 require City Commission approval. The City Manager can authorize intra-departmental transfers in amounts of less than \$3,000. The budget is prepared on a line item basis but budgetary compliance is maintained on the departmental level.

Budget Adoption Schedule for FY 2020 - City of Winter Haven

January 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

- 4** Distribute Budget Instruction Booklet to include:
Personnel Worksheets & Vehicle Replacement Schedules
- 11** Provide staff Budget Worksheets & access to NWS
- 4** Departments turn in revised Personnel Worksheets
- 5** Finance will calculate Personnel benefit costs and work on budget for non-departmental expenses
- 11** Deadline for Departments to enter budgets into NWS

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

- Begin estimating departmental revenues
- 18** Begin budget meetings with staff.

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Continue with budget meetings.

March 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- Complete revenue estimates, balance expenses to revenues.

April 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 1*** Estimate of taxable value from Property Appraiser
- 17-28** Commission budget work sessions

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 1*** Property Appraiser certify tax roll
- 1-26** Continue with Commission budget work sessions
- 17** Budget Overview Workshop with City Commission
- 18** Community Partners Presentations to Commission
- 22** City Commission establish millage rate, set workshop and set date / time for budget 1st public hearing

May 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 2*** Latest possible date we can notify County Property Appraiser of proposed millage rate; rolled back rate; date, time and place of required public hearing on proposed millage rate and tentative budget (35 days after Certification of Value)
- 5-16** City Manager and staff make budgetary revisions resulting from budget work sessions, update budget estimates.

June 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 2*** First date allowed for first public hearing
- 10^** City Commission hold required public hearing & adopt tentative budget on first reading; announce percentage, if any, that proposed millage rate exceeds the rolled back rate
- 18*** Finance must publish required TRIM advertisement 5 days before last public hearing.
- 23*** Hold public hearing on ordinance; adopt budget ord.; on second reading; set final millage rate (City Clerk must publish usual legal ad for second reading of ordinance and Post final budget document on website.

30

- 1** Budget becomes effective

* Actions/dates required by Fl. Statutes & conform to time restrictions set forth by statute. Advertising and hearing dates may be adjusted to avoid statute-prohibited conflicts w/School Board & County Commission hearing.

^ Moved regularly scheduled Commission meeting due to conflict with County's first public hearing.

**CITY OF WINTER HAVEN
FISCAL YEAR 2020**

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City of Winter Haven, Florida conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. This summary of significant accounting policies is presented to assist the reader in more fully understanding the overall budget report and the financial activities of the City.

REPORTING ENTITY

Winter Haven, Florida is a political subdivision of the State of Florida, governed by an elected Board of City Commissioners.

The reporting entity for the City includes all functions of government in which the City Commission exercises oversight responsibility. Oversight responsibility includes, but is not limited to, financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

FUND ACCOUNTING

The City of Winter Haven organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped, in the financial statements in this report, into seven generic fund types and three broad fund categories, as follows:

GOVERNMENTAL FUND TYPES -

General Fund - accounts for all unrestricted resources, except those that are required to be accounted for in another fund. Includes 001; General Fund.

Special Revenue Funds - account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes. Includes 101; Library Fund, 103; C.D.B.G Fund, 105; S.H.I.P. Fund, 106; Airport Fund, 107; Cemetery Fund, 108; CRA-Downtown Fund, 109; CRA-Florence Villa Fund, 111; Federal Building Fund, 113; Building Safety Fund and 114; Impact Fee Fund.

Debt Service Funds - account for the accumulation of resources for, and the payment of interest and principal on general long-term debt. Includes 203; Improvement Revenue Bond Fund, 204; Stadium Bond Fund and 205; Sales Tax Bond Fund all of which are non budgeted funds.

Capital Projects Funds - account for financial resources segregated for the acquisition of major capital facilities. It includes 301; Transportation Fund, 304; 2007 Construction Fund and 306; 2015 Construction Fund.

PROPRIETARY FUND TYPES -

Enterprise Funds - account for operations that are financed and operated in a manner similar to private business enterprises. Includes 401; Solid Waste Fund, 402; Water and Sewer Fund, 404; Stormwater Fund, 405; Willowbrook Fund and 406; Dark Fiber Enterprise Fund.

Internal Service Funds - account for the financing of goods and services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Includes 501; Internal Services Fund, 502; Motor Pool Fund and 503; Self Insurance Fund. The Self Insurance Fund is not budgeted.

FIDUCIARY FUND TYPES -

Trust and Agency Funds - account for the assets held by the City as a trustee for individuals, private organizations and/or other governmental units. Includes the 601; Police Pension Fund, 602; Fire Pension Fund, 603; General Pension Fund and 604; Defined Contribution Plan 401a, all of which are non budgeted funds.

ACCOUNT GROUPS -

General Fixed Assets - accounts for all fixed assets of the City, except fixed assets of Proprietary Funds and certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems.

General Long-Term Debt - accounts for the outstanding principal balances on any general or special obligation debt of the City, except long-term debt of proprietary funds.

Measurement Focus:

Governmental Fund Types - General, Special Revenue, Debt Service and Capital Projects Funds are accounted for on a “spending” or “financial flow” measurement focus. Accordingly, the reported undesignated fund balances provide an indication of available, spendable or appropriable resources.

Proprietary Fund Types - Enterprise Funds and Internal Service Funds are accounted for on an “income determination” measurement focus. Accordingly, all assets and liabilities are included on their balance sheets, and the reported fund equity (total reported assets less total reported liabilities) provides an indication of the economic net worth of the fund. Operating statements for Proprietary Fund Types (on an income determination measurement focus) report changes in total economic net worth.

Fiduciary Fund Types - Pension Trust Funds are accounted for like Proprietary Fund Types. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

The modified accrual basis of accounting is followed by all Governmental Fund Types and Agency Funds. Under the modified accrual basis, expenditures other than un-matured interest on general long-term debt are recognized at the time fund liabilities are incurred, if measurable. Revenues are recognized in the accounting period when they become measurable and available. Revenues that are susceptible to accrual are as follows:

- Federal and State Shared Revenues
- Federal and State Grants
- Interest income
- Rental of Assets and charges for services
- Franchise fees and utility taxes

Proprietary and Pension Trust Funds are maintained on an accrual basis with revenues being recognized when earned and expenses recognized when incurred.

Basis of Budgeting and Budgeting Procedures

- A. The City Manager submits to the City Commission a proposed operating budget for the ensuing fiscal year. The operating budget includes proposed expenditures and the sources of revenues to finance those expenditures.
- B. Public hearings are conducted to obtain taxpayer comments.
- C. The budget is approved by the Commission and becomes the basis for the millage levied by the Commission.
- D. The City Manager may approve any transfer of budgeted funds within a department not exceeding \$3,000. The City Commission must approve transfers between departments or intradepartmental transfers in excess of \$3,000.
- E. Formal budgetary integration is employed as a management control device during the year for the General Fund and the Budgeted Special Revenue Funds (Library, Community Development and Stadium). Formal budgetary integration is not employed for Debt Service Funds because effective budgetary control is alternatively achieved through debt repayment provisions.
- F. Budgets for the General and Budgeted Special Revenue are adopted on a basis consistent with generally accepted accounting principles. Budgets for Capital Projects are on a project basis rather than a fiscal year basis.
- G. Budgeted amounts are as originally adopted, or as amended, in accordance with City ordinance. Appropriations not expended at the end of each fiscal year lapse and become subject to future appropriation.
- H. Section 40 of the City's Charter makes it unlawful to expend or contract for the expenditure, in any fiscal year, more than the amount appropriated by the City Commission for a fund or a department within a fund.

- I. The city budgets for governmental funds, which include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- Encumbrances are treated as expenditures in the year they are encumbered, not when the expenditure occurs.
- Grants are considered to be revenue when awarded, not when earned.
- Sales and use taxes are considered to be revenue when received rather than when earned.
- Project length (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated.
 - Overspending of project length (continuing appropriation or projects that span more than one year) budgets is considered to reduce funds available.
 - The closeout of unspent project length (continuing appropriation or projects that span more than one year) budgets is considered to increase funds available.

The budgets for all proprietary funds, which include Enterprise Funds and Internal Service Funds, are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- Capital outlay is budgeted as an expense in the year purchased.
- Depreciation is not budgeted.
- Interest capitalized on construction projects is budgeted as interest expense.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of the liability.
- Grants obtained for the construction of assets are considered to be revenues, not capital contributions.
- Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- Purchases of inventory are considered to be expenditures when purchased, not when sold or used.
- Debt issue and discount cost, are considered to be expended when paid, not capitalized and amortized over the life of the bonds.
- Gains or losses on the early retirement of debt are considered to increase or decrease the funds available in the year in which they occur and are not capitalized and amortized over the life of the bonds.
- Accrued compensated absences are not considered to be expenditures until paid.

Fixed Assets

Fixed assets purchased in the Governmental Fund Types are recorded as expenditures at the time of purchase. Such assets are capitalized at cost in the General Fixed Assets Account Group, except for certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems. Gifts or contributions are recorded in the general fixed assets at fair market value at the time received. No depreciation has been provided on general fixed assets.

The fixed assets purchased in the Proprietary Fund Types are capitalized at cost when purchased. Donated fixed assets are stated at fair market value as of the date donated. Depreciation is provided using the straight-line method over the estimated useful lives of the various classes of depreciable assets as follows:

<u>Assets</u>	<u>Years</u>
Buildings	30-50
Improvements other than buildings	10-33
Equipment	3-44

Interest is capitalized on proprietary fund assets acquired with tax-exempt debt. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period.

Unamortized Bond Issue Costs and Bond Discount

Bond issue costs and discounts in the Water and Sewer Fund are being amortized over the life of the bonds using the effective interest method.

Accumulated Unused Compensated Absences

The City records the “vested” portion of accumulated unused compensated absences at each year-end based on each employee’s accumulated unused hours and rate of pay. Generally, employees use their compensated absences as they are earned. For this reason, the accumulated unused portion as of September 30 is treated as a long-term liability. The balances are recorded in the General Long-Term Debt Account Group for employees of governmental fund types and as other liabilities on the classified balance sheets of proprietary fund types. An exception to this rule is that amounts actually paid to governmental fund type employees within 90 days of year end are reported as liabilities in the governmental funds to which they relate, as these amounts are payable from available spendable resources at September 30.

Reserves

Governmental Funds - Reserves are used to indicate that a portion of the fund balance is not appropriate for expenditure or is legally segregated for a specific future use. Usage of reserves has been limited to the following items –

Reserve for Encumbrances - indicates a portion of the fund balance that has been segregated for expenditure upon vendor performance. This reflects items that have been ordered or committed for at yearend, which have not been received nor paid for.

Reserve for Advances to Other Funds - indicates a portion of the fund balance that does not constitute an “available spendable resource.” This reflects items that have been ordered or committed for at yearend, which have not been received nor paid for.

Reserve for Police Education - indicates a portion of the fund balance that is legally restricted for police education expenditures in accordance with Florida Statute 943.25.

Reserve for Police Seizures - indicates a portion of the fund balance that is restricted for contraband forfeitures under Chapter 932 Florida Statutes.

Reserve for Debt Service - indicates a portion of the fund balance that is legally restricted for the payment of principal and interest on long-term debt.

Proprietary Funds and Certain Fiduciary Funds - Reserves are used to indicate a segregation of a portion of retained earnings equal to the current assets that are restricted for meeting various covenants as may be specified and defined in a revenue bond indenture or other law or regulation. Usage of reserves has been limited to the following items -

Reserve for Revenue Bond Retirement - restricted for payment of principal and interest on revenue bonds.

Reserve for Bond Asset Replacement - restricted for meeting of various contingencies as may be so specified and defined in the indenture (frequently referred to as renewal, replacement and improvement).

Reserve for Perpetual Care - restricted for future maintenance of cemetery grounds.

Reserve for Employees' Retirement - restricted for payment of employee retirement benefits.

Encumbrances

Encumbrances represent contractual commitments in the form of purchase orders and contracts. Such encumbrances are not recorded as expenditures, but rather as reservations of fund balance for subsequent years' appropriation.

**CITY OF WINTER HAVEN
FISCAL YEAR 2020**

GENERAL FISCAL POLICY

1. The Annual Operating Budget of the City of Winter Haven, Florida shall balance the public service needs of the community with the fiscal capabilities of the City. It is intended to achieve those goals and objectives established by the commission for following fiscal year. Service programs will represent a balance of services, but with special emphasis on the City's public safety, quality of life, and compliance with various state and federal mandates including the state mandatory comprehensive plan. Services shall be provided on a most cost effective basis. A balance between personnel and other classes of expenditures will also be achieved.
2. The City recognizes that its citizens deserve a commitment from the City to fiscal responsibility, and that a balanced operating budget is the cornerstone of fiscal responsibility. Annual operating expenditures (personal services, contracts, commodities and supplies, and capital outlay) will be fiscally balanced with revenues or income estimates that can reasonably and normally be projected as being received during the fiscal year. New programs or changes in policies, which would require the expenditure of additional operating fund's will either be funded through reductions in existing programs of lower priority or through adjustments to fee rates, service charges, or taxes. Requests for new programs or changes to programs or policies will be accompanied by an analysis of the short and long-term impact on the operational budget caused by such changed or new program or policy. A standard format using this procedure shall be routinely provided to the commission when requesting approval of each new or changed program or policy.
3. New programs, services, or facilities shall be based on general citizen demand or need.
4. The City shall maintain its accounting records in accordance with Generally Accepted Accounting Principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).
5. The City shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the base of race, sex, color, religion, national origin, or physical handicap.
6. Budgets for all City departments and all other City expenditures, shall be under commission appropriation control.
7. Inter-fund loans must be supported by a fiscally sound source of funds available for repayment.
8. Preparation of the City's budget shall be in such a format as to allow correlation with the costs reported in the City's comprehensive Annual Financial Report.
9. The City will maintain a system to ensure departments adhere to the budget. Monthly financial status reports comparing budget to actual revenue and expenditures will be provided to the City Commission with significant deviations explained.
10. The level of budgetary control shall not be exceeded. Departments shall reduce their expenditures to offset unpredictable revenue shortfalls.
11. The City will maintain and update a five year capital improvement budget. Annually the City will inventory and assess the condition of its physical assets. The five year capital improvements plan will be adjusted according to the assessment.

FISCAL POLICY FOR ANNUAL OPERATING BUDGETS

1. GOVERNMENTAL FUND TYPES

- a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions of future conditions. Continue to maintain a diversified revenue structure in order to provide a secure foundation to fund continuing operations and protect the City by reducing the danger of unforeseen fluctuations during periods of unstable economic conditions.
- b. Revenue estimates will be made on a reasonably conservative basis to ensure that estimates are realized.
- c. The operating budget will be prepared based on no more than 98% of the certified taxable value of the property tax roll and other anticipated revenues.
- d. The City will not use long-term debt or unpredictable revenues to finance expenditures required for operations.
- e. The operating budget for all funds will be balanced using current year revenues to finance current year expenditures. Anticipated revenues from all sources shall equal estimated expenditures for all purposes. Fund balances shall not normally be budgeted as a resource to support routine annual operating expenses. Fund balances may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis.
- f. As early as practical in each annual budgeting cycle, the commission shall give direction to the administration as to the circumstances under which an ad valorem tax millage increase would be considered. Normally, such direction should be given in February of each year in conjunction with the setting of a tentative budget calendar.
- g. The City's General Fund's fund balance should not be less than 17% of General Fund operating expenditures.
- h. Service charges, rent and fee structure will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit. A review of cost of service and rate structures will be performed on a routine basis.

2. PROPRIETARY FUNDS

- a. Each proprietary fund will pay the appropriate general fund operation for a portion of the cost of general administrative departments and payment-in-lieu-of taxes that will be computed in a fashion that will be determined by the City Commission.
- b. Service charges, rent and fee structure will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit.
- c. The requirements of the enterprise operating funds will include all expenses of the operations including allocation of general and administrative costs.
- d. A review of cost of service and rate structures for public utilities (water and sewer) and solid waste charges will be performed by staff on a routine basis. The recommended budget will set forth the cost requirements to be recovered by the service charges, which will be based on the cost of the services provided. The impact of such cost of services on rate schedules charged for such services shall be presented to City Commission in a timely manner.

DEPARTMENTAL ORGANIZATION STRUCTURE

General Government / City Manager

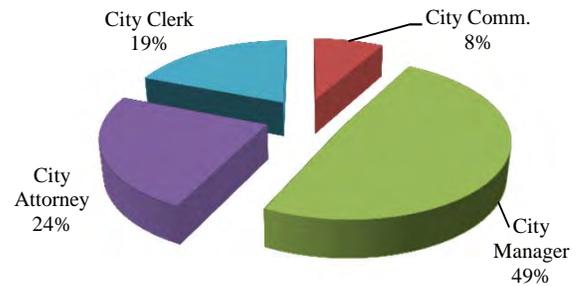
Mike Herr, City Manager

T. Michael Stavres, Assistant City Manager

Vanessa Castillo, City Clerk

	FY20 Budget:	FTE:	PTE:
City Commission	\$ 138,616	5.00	0.00
City Manager	\$ 833,685	6.00	0.00
City Attorney	\$ 403,263	0.00	0.00
City Clerk	\$ 324,207	2.00	0.00
	\$ 1,699,771	13.00	0.00

General Government / City Manager



Executive Services

Michele Stayner, Department Director

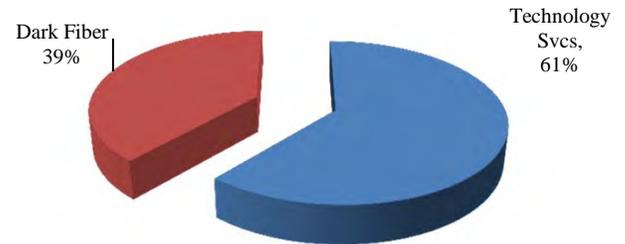
	FY20 Budget:	FTE:	PTE:
Human Resources	\$ 815,521	5.00	0.00

Technology Services

Hiep Nguyen, Department Director

	FY20 Budget:	FTE:	PTE:
Technology Services	\$ 3,342,126	9.00	5.00
Dark Fiber	\$ 2,103,582	0.00	2.00
	\$ 5,445,708	9.00	7.00

Technology Services



Financial Services

Calvin T. Bowen, Department Director

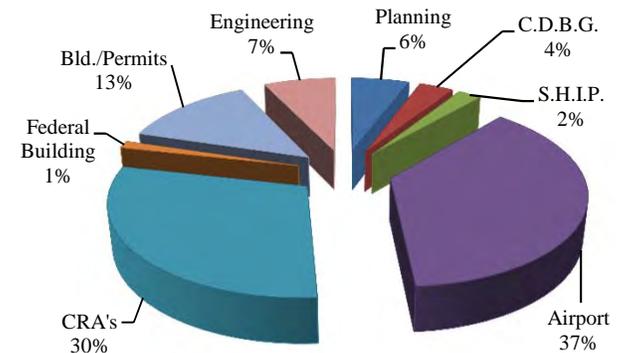
	FY20 Budget:	FTE:	PTE:
Finance	\$ 1,232,935	13.00	0.00

Growth Management

Eric Labbe, Department Director

	FY20 Budget:	FTE:	PTE:
Planning	\$ 679,532	5.30	0.00
*C.D.B.G.	\$ 405,225	0.00	0.00
*S.H.I.P.	\$ 273,592	0.00	0.00
*Airport	\$ 4,422,933	4.00	5.00
*CRA's	\$ 3,506,838	1.70	0.00
Federal Building	\$ 148,133	0.00	0.00
*Building/Permitting	\$ 1,557,191	7.50	0.00
Engineering	\$ 846,974	9.50	0.00
	\$ 11,840,418	28.00	5.00

Growth Management Dept.



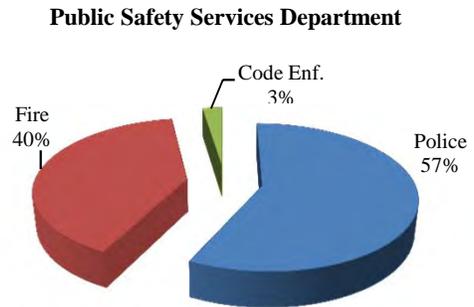
*Includes Non-Departmental costs for Insurance, Internal Service Charges, Transfers, etc. for the Fund.

DEPARTMENTAL ORGANIZATION STRUCTURE

Public Safety Services Department

Charlie Bird, Public Safety Director

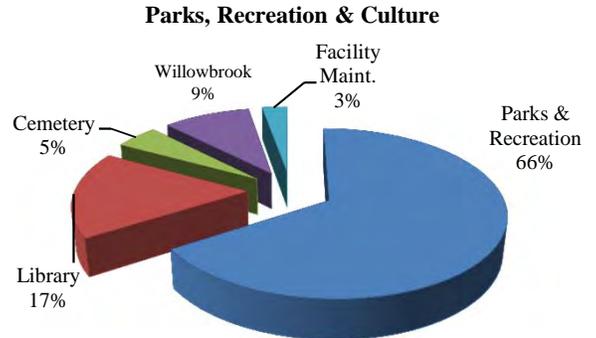
	FY20 Budget:	FTE:	PTE:
Police Department	\$ 11,966,852	117.30	0.00
Fire Department	\$ 8,418,381	71.70	0.00
Code Enforcement	\$ 511,590	5.00	0.00
	\$ 20,896,823	194.00	0.00



Parks, Recreation & Culture Department

Travis Edwards, Department Director

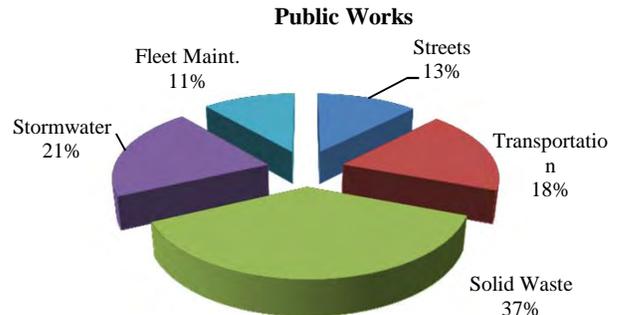
	FY20 Budget:	FTE:	PTE:
Parks & Recreation	\$ 7,618,144	62.55	68.00
*Library	\$ 1,963,365	14.15	3.00
*Cemetery	\$ 541,774	5.30	0.00
*Willowbrook	\$ 1,108,807	0.00	0.00
Facility Maintenance	\$ 321,403	3.00	0.00
	\$ 11,553,493	85.00	71.00



Public Works

M.J. Carnevale, Department Director

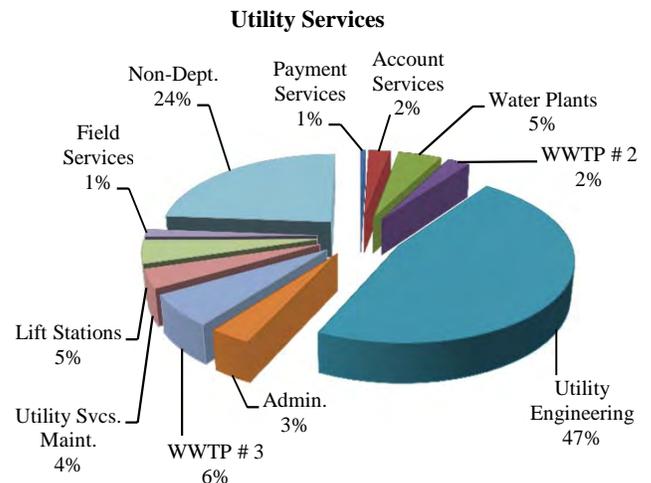
	FY20 Budget:	FTE:	PTE:
Streets	\$ 2,632,302	12.60	0.00
Transportation	\$ 3,881,004	0.00	0.00
*Solid Waste	\$ 7,941,326	33.40	0.00
*Stormwater	\$ 4,368,364	11.90	0.00
*Fleet Maintenance	\$ 2,415,050	9.10	1.00
	\$ 21,238,046	67.00	1.00



Utility Services

Gary Hubbard, Department Director

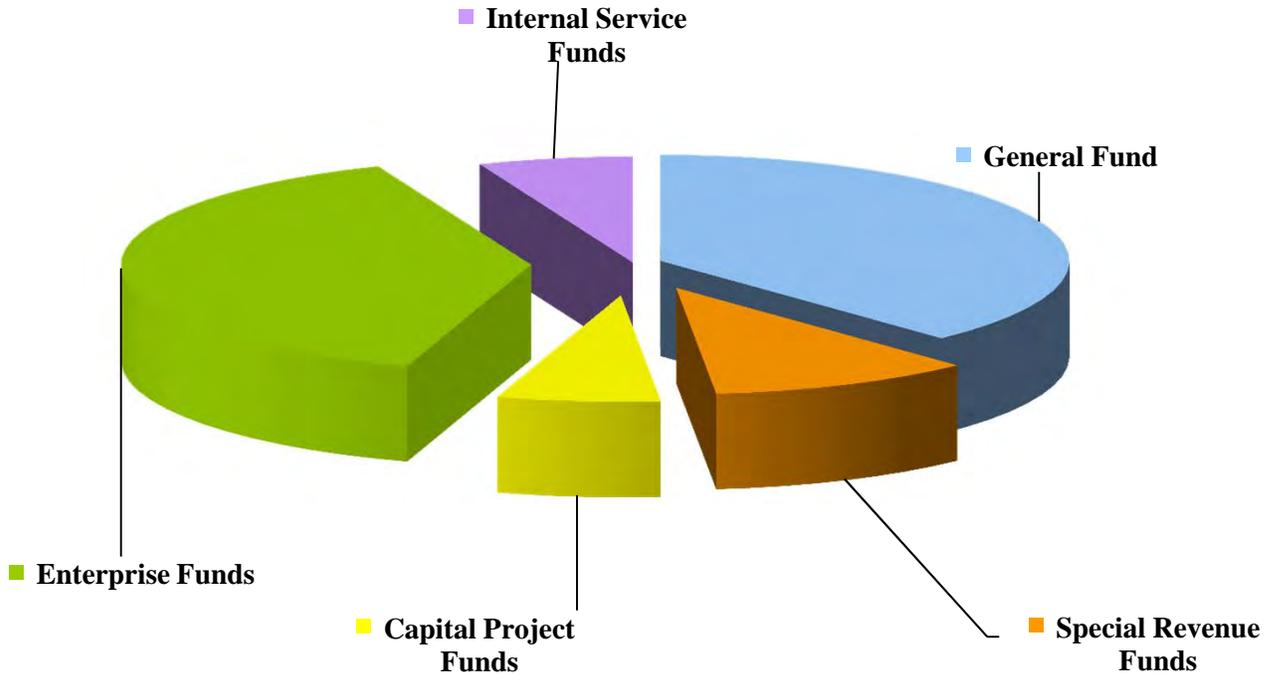
	FY20 Budget:	FTE:	PTE:
Payment Services	\$ 263,896	4.00	0.00
Account Services	\$ 1,206,216	11.00	1.00
Water Plants	\$ 2,377,774	14.00	0.00
WWTP # 2	\$ 1,223,356	7.00	0.00
Utility Engineering	\$ 23,613,545	6.00	1.00
Administration	\$ 1,707,081	5.00	2.00
WWTP # 3	\$ 3,176,301	17.00	0.00
Utility Services Maint.	\$ 1,843,288	17.00	0.00
Lift Stations/WW Mnt.	\$ 2,263,871	16.00	0.00
Field Services	\$ 704,356	9.00	0.00
*Non-Departmental	\$ 11,969,183	na	na
	\$ 50,348,867	106.00	4.00



*Includes Non-Departmental costs for Insurance, Internal Service Charges, Transfers, etc. for the Fund.

**CITY OF WINTER HAVEN
FISCAL YEAR 2020**

REVENUES



FUND	BUDGETED	PERCENT
General Fund	49,874,168	38.0%
Special Revenue Funds:		
Library	1,912,564	1.5%
C.D.B.G.	405,225	0.3%
S.H.I.P.	71,345	0.1%
Airport	4,483,191	3.4%
Cemetery	513,705	0.4%
CRA-Downtown	2,134,945	1.6%
CRA-Florence Villa	395,409	0.3%
Federal Building	136,667	0.1%
Building / Permitting	2,051,050	1.6%
Impact Fee	1,637,641	1.2%
Capital Project Funds:		
Transportation	3,887,126	3.0%
07 Construction	2,500	0.0%
15 Construction	4,541,381	3.5%
Enterprise Funds:		
Solid Waste	8,208,400	6.3%
Utility	37,253,622	28.3%
Stormwater	4,263,500	3.2%
Willowbrook	1,093,034	0.8%
Dark Fiber Enterprise	442,171	0.3%
Internal Service Funds:		
Internal Services	5,486,022	4.2%
Fleet Maintenance	2,526,254	1.9%

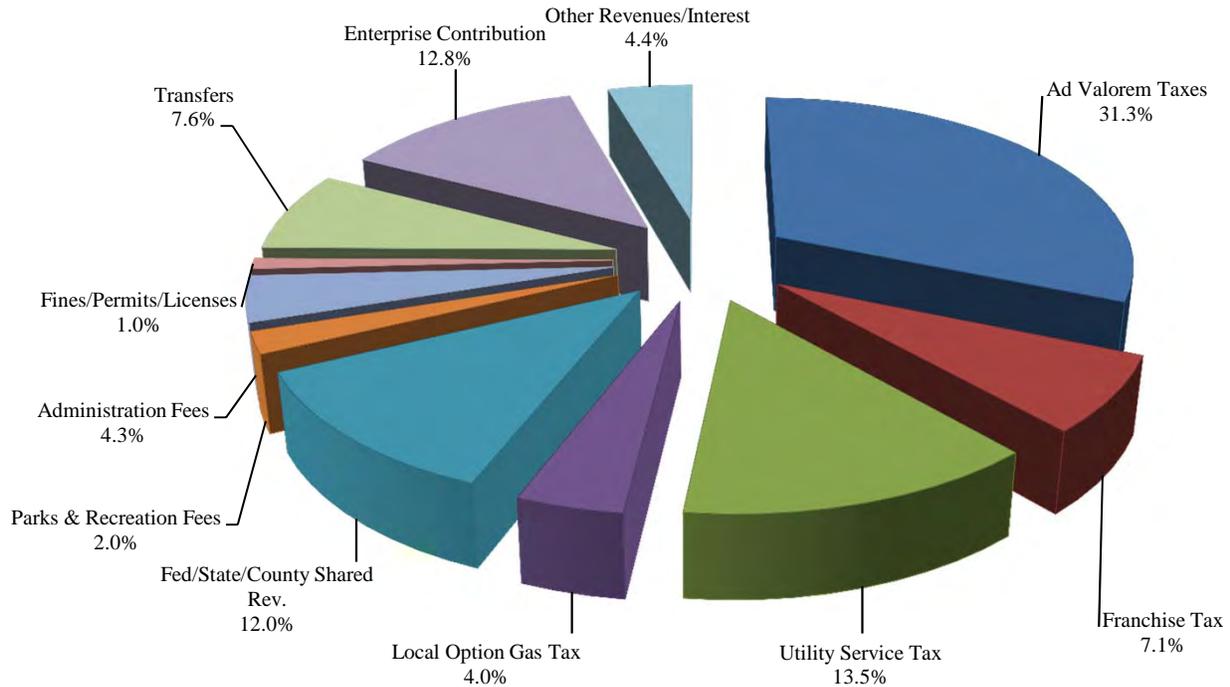
Breakdown General Fund Revenues

Taxes	55.91%
License	0.43%
Shared Revenue	11.98%
Fines/Fees	3.67%
Admin. Fees	4.27%
Misc.	3.39%
Transfers	20.35%

GENERAL FUND REVENUES BY SOURCE

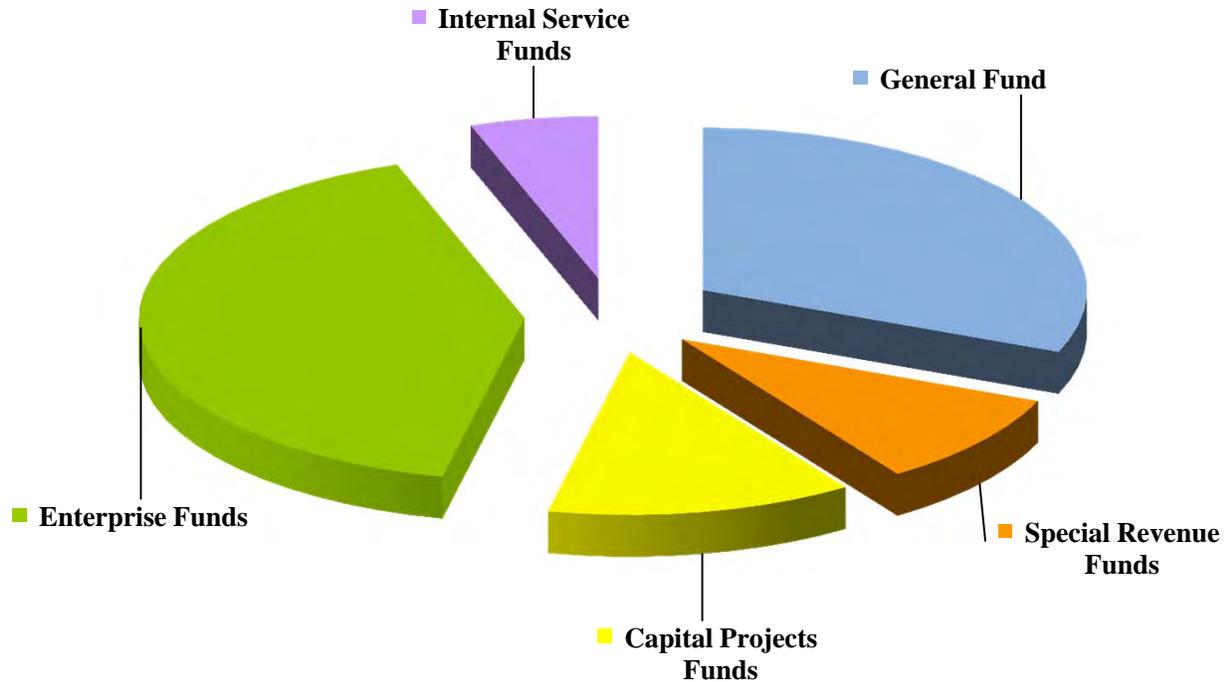
REVENUE TYPE	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated	% Change 2018 / 2019	FY 2020 Proposed Budget	% Change 2019 / 2020
Ad Valorem Taxes	9,127,160	10,160,157	11,050,615	14,230,000	28.8%	15,616,393	9.7%
Franchise Tax	3,361,473	3,329,371	3,403,431	3,485,000	2.4%	3,545,000	1.7%
Utility Service Tax	6,050,099	6,434,214	6,714,868	6,714,500	0.0%	6,721,932	0.1%
Local Option Gas Tax	1,762,192	1,834,548	1,929,720	1,945,000	0.8%	2,002,920	3.0%
Permits & Licenses	220,567	236,612	201,569	210,000	4.2%	215,000	2.4%
Federal Grant Rev.	32,258	41,126	28,678	38,862	35.5%	37,550	-3.4%
State Shared Rev.	4,418,337	4,630,837	4,977,354	5,009,000	0.6%	5,543,504	10.7%
County Shared Rev.	274,265	294,992	233,448	319,863	37.0%	390,722	22.2%
Parks and Recreation Fees	768,877	702,647	740,969	656,355	-11.4%	1,015,180	54.7%
Administration Fees	2,119,031	1,786,764	1,996,414	1,914,157	-4.1%	2,129,969	11.3%
Fines and Forfeitures	277,731	250,356	265,599	270,300	1.8%	270,300	0.0%
Other Revenues	1,329,441	1,230,611	1,535,383	1,416,070	-7.8%	1,903,633	34.4%
Interest	38,051	98,008	196,186	320,000	63.1%	320,000	0.0%
Sale of Assets	73,580	84,656	37,445	11,500	-69.3%	11,500	0.0%
Transfers	1,584,986	2,385,330	1,646,939	2,001,563	21.5%	3,757,565	87.7%
Enterprise Contribution	7,593,712	7,293,472	6,993,000	6,693,000	-4.3%	6,393,000	-4.5%
TOTAL	39,031,760	40,793,701	41,951,618	45,235,170	7.8%	49,874,168	10.3%

Proposed Fiscal Year 2020 General Fund Revenue Sources



**CITY OF WINTER HAVEN
FISCAL YEAR 2020**

EXPENSES



FUND	BUDGETED	PERCENT
General	49,874,168	31.2%
Special Revenue Funds:		
Library	1,963,365	1.2%
Comm. Development	405,225	0.3%
S.H.I.P.	273,592	0.2%
Airport	4,422,933	2.8%
Cemetery	541,774	0.3%
CRA-Downtown	2,962,357	1.9%
CRA-Florence Villa	544,481	0.3%
Federal Building	148,133	0.1%
Building / Permitting	1,557,191	1.0%
Impact Fee	2,129,641	1.3%
Capital Projects Funds:		
Transportation	3,881,004	2.4%
07 Construction	317,676	0.2%
15 Construction	16,343,523	10.2%
Enterprise Funds:		
Solid Waste	7,941,326	5.0%
Utility	50,348,867	31.6%
Stormwater	4,368,364	2.7%
Willowbrook	1,108,807	0.7%
Dark Fiber Enterprise	2,103,582	1.3%
Internal Service Funds:		
Internal Services	6,183,272	3.9%
Fleet Maintenance	2,415,050	1.5%

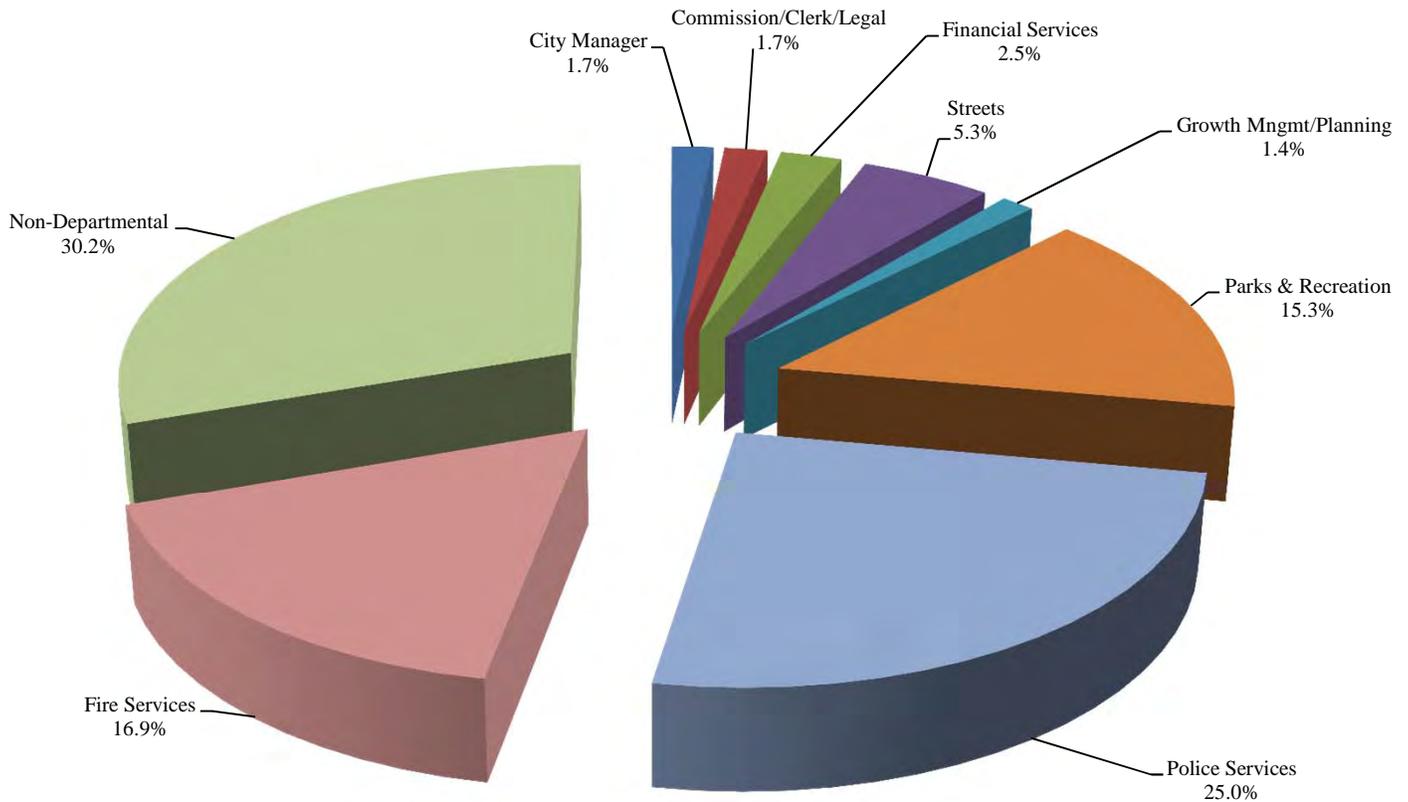
Breakdown General Fund Expenses

City Manager	1.67%
General Government	1.74%
Financial Services	2.47%
Streets	5.28%
Parks and Recreation	15.29%
Police /Code Compliance	25.04%
Fire Services	16.90%
Growth Mgmt./Planning	1.36%
Non-Dept.	30.25%

GENERAL FUND EXPENDITURES AND TRANSFERS BY FUNCTION

EXPENDITURE TYPE	FY 2016	FY 2017	FY 2018	FY 2019	% Change	FY 2020	% Change
	Actual	Actual	Actual	Estimated	2018/2019	Budget	2019 / 2020
City Manager	443,225	754,964	787,943	693,628	11.97%	833,685	20.19%
Commission/Clerk/Legal	1,892,293	788,872	817,658	784,310	4.08%	866,086	10.43%
Financial Services	1,072,886	994,510	1,111,296	1,121,242	-0.89%	1,232,935	9.96%
Streets	1,744,716	1,408,104	1,877,788	2,008,029	-6.94%	2,632,302	31.09%
Growth Mgmt./Planning	504,696	475,412	428,681	518,126	-20.87%	679,532	31.15%
Parks and Recreation	5,170,078	5,354,728	5,730,320	6,301,013	-9.96%	7,618,144	20.90%
Police /Code Compliance	11,196,969	11,116,805	12,215,939	11,780,929	3.56%	12,478,442	5.92%
Fire Services	8,235,058	8,378,657	7,888,572	8,073,562	-2.35%	8,418,381	4.27%
Marketing	214,694	-	-	-		-	0.00%
Comm. Services Admin.	84,506	-	-	-		-	0.00%
Non-Departmental	8,712,081	9,550,961	8,645,799	15,386,765	-77.97%	15,114,661	-1.77%
TOTAL	39,271,202	38,823,013	39,503,996	46,667,604	-18.13%	49,874,168	6.87%

Proposed Fiscal Year 2020 General Fund Expenditures and Transfers



**CITY OF WINTER HAVEN
FISCAL YEAR 2020**

EXPENDITURE DETAIL-ALL FUNDS

	ADOPTED BUDGET FY 2018	ADOPTED BUDGET FY 2019	ADOPTED BUDGET 2020
PERSONAL SERVICES			
Salary	\$ 24,178,655	\$ 24,794,265	\$ 26,729,514
FICA	1,859,437	1,896,760	2,014,931
Pension	6,952,427	6,490,515	6,004,257
Life & Health Insurance	4,423,018	4,697,977	4,720,823
Worker's Compensation	516,029	539,249	521,087
TOTAL PERSONAL SERVICES	\$ 37,929,566	\$ 38,418,766	\$ 39,990,612
OPERATING EXPENSES			
Professional Services	\$ 2,352,298	\$ 1,604,583	\$ 2,999,174
Contract Services	3,585,037	4,394,727	4,113,593
Travel and Training	352,240	301,459	362,598
Utilities	3,858,555	3,903,719	4,186,943
Postage	187,010	183,685	226,335
Rentals and Leases	260,278	286,231	291,888
Landfill Charges	1,123,000	1,162,500	1,347,000
Insurance	1,168,778	1,298,034	1,426,604
Repair/Maintenance/Fuel	9,103,460	12,037,979	14,831,926
Other Charges & Obligations	934,968	790,350	822,216
Materials and Supplies	2,426,820	2,115,793	2,650,229
Cost of Goods for Sale	36,300	37,600	40,300
Memberships	60,717	66,930	97,414
Non Capital Equipment	273,900	280,298	317,390
Miscellaneous Acct	736,835	1,561,450	1,638,485
TOTAL OPERATING EXPENSES	\$ 26,460,196	\$ 30,025,338	\$ 35,352,095
CAPITAL EXPENSES	\$ 71,746,346	\$ 57,315,057	\$ 46,969,411
DEBT SERVICE	\$ 6,871,216	\$ 7,714,744	\$ 8,600,138
NON-OPERATING EXPENDITURES			
Internal Service Allocation	\$ 4,588,818	\$ 4,603,122	\$ 5,241,222
Transfers	6,083,445	12,374,497	13,129,618
Grant & Aid	459,754	766,056	878,672
Reserve for Contingencies	51,833	357,702	714,362
General Government Administration	2,014,494	1,910,645	2,123,561
General Fund Support	6,993,000	6,693,000	6,393,000
Community Development Grant	730,832	488,585	441,640
TOTAL NON OPERATING EXPENSES	\$ 20,922,176	\$ 27,193,607	\$ 28,922,075
TOTAL EXPENDITURES	\$ 163,929,500	\$ 160,667,512	\$ 159,834,331
LESS: INTRA FUND ELIMINATIONS	21,285,290	23,891,902	28,942,114
NET EXPENDITURES	\$ 142,644,210	\$ 136,775,610	\$ 130,892,217

**CITY OF WINTER HAVEN
FISCAL YEAR 2020**

BUDGET SUMMARY-ALL FUNDS

	GENERAL FUND	SPECIAL REVENUE FUND	PROPRIETARY FUNDS	CAPITAL PROJECT FUND	INTERNAL SERVICES FUND	TOTAL FUND
CASH BALANCES BROUGHT FORWARD	\$ 11,438,518	\$ 2,750,606	\$ 49,800,090	\$ 15,111,196	\$ 1,157,442	\$ 80,257,852
ESTIMATED REVENUES:						
Taxes: Millage 6.79						
Ad Valorem Taxes	\$ 15,616,393	\$ 2,497,354	\$ -	\$ -	\$ -	\$ 18,113,747
Utility Service Taxes	6,721,932					\$ 6,721,932
Local Option Gas Taxes	2,002,920					\$ 2,002,920
Franchise Taxes	3,545,000		24,000			\$ 3,569,000
Licenses & Permit	237,000	1,977,500				\$ 2,214,500
Intergovernmental Revenue	6,337,883	7,084,010	3,094,219	8,397,385	20,800	\$ 24,934,297
Charges for Services	1,152,080	1,950,607	43,108,094		60,000	\$ 46,270,781
Fines & Forfeitures	291,300	27,000				\$ 318,300
Other Financing Sources	<u>13,969,660</u>	<u>205,271</u>	<u>5,034,414</u>	<u>33,622</u>	<u>7,931,476</u>	<u>\$ 27,174,443</u>
TOTAL REVENUES	\$ 49,874,168	\$ 13,741,742	\$ 51,260,727	\$ 8,431,007	\$ 8,012,276	\$ 131,319,920
Total Estimated Revenues and Balances	\$ 61,312,686	\$ 16,492,348	\$ 101,060,817	\$ 23,542,203	\$ 9,169,718	\$ 211,577,772
EXPENDITURES/EXPENSES						
General Government	\$ 3,612,238	\$ -	\$ -	\$ -	\$ -	\$ 3,612,238
Public Safety	20,605,763	1,940,889		4,038,027		\$ 26,584,679
Physical Environment	906,925	148,133	59,102,384	1,500,000		\$ 61,657,442
Transportation	5,016,572	4,041,920		4,316,815		\$ 13,375,307
Economic Environment	2,653,472	4,493,723	1,622,959			\$ 8,770,154
Human Services	420,485	1,220,591				\$ 1,641,076
Cultural and Recreation	8,711,137	2,390,353	1,108,807	10,687,361		\$ 22,897,658
Debt Services	3,850,259	713,083	4,036,796			\$ 8,600,138
Internal Services/Other	<u>4,097,317</u>	<u>-</u>			<u>8,598,322</u>	<u>\$ 12,695,639</u>
TOTAL EXPENDITURES	\$ 49,874,168	\$ 14,948,692	\$ 65,870,946	\$ 20,542,203	\$ 8,598,322	\$ 159,834,331
Reserves	\$ 11,438,518	\$ 1,543,656	\$ 35,189,871	\$ 3,000,000	\$ 571,396	\$ 51,743,441
Total Appropriated Expenditures	\$ 61,312,686	\$ 16,492,348	\$ 101,060,817	\$ 23,542,203	\$ 9,169,718	\$ 211,577,772
INTRA FUND ELIMINATIONS						\$ 28,942,114
TOTAL TO BE APPROPRIATED						\$ 130,892,217

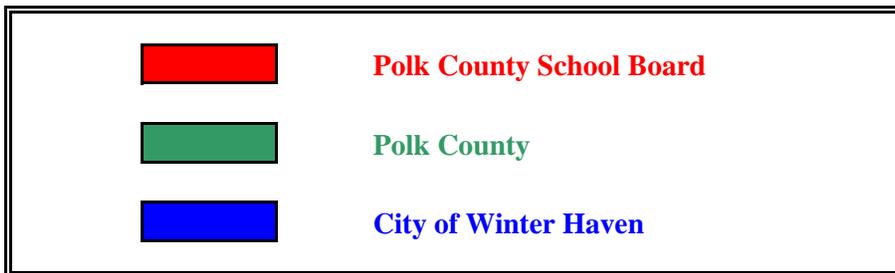
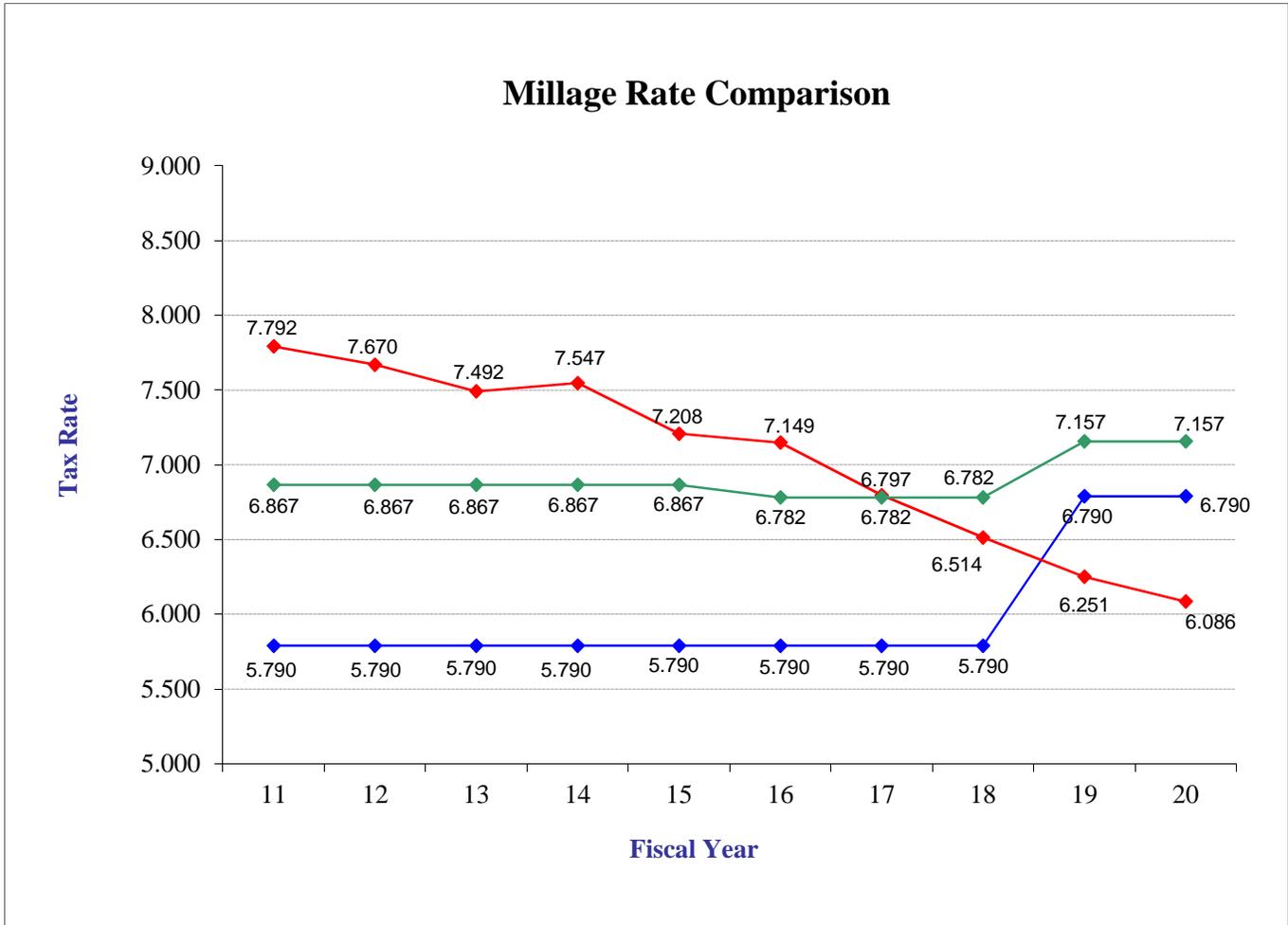
CITY OF WINTER HAVEN
SUMMARY OF FUND BALANCES

		<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Estimate</u>	<u>FY 2020</u> <u>Budget</u>	FY 2020 Percent Chg. Begin. to Ending Bal.
GENERAL FUND	Beginning Balance:	10,423,331	12,870,952	11,438,518	
	Ending Balance:	12,870,952	11,438,518	11,438,518	0.0%
SPECIAL REVENUE FUNDS	Beginning Balance:	2,375,203	4,332,773	2,750,606	
	Ending Balance:	4,332,773	2,750,606	1,543,656	-43.9%
CAPITAL PROJECTS FUNDS	Beginning Balance:	13,557,364	2,815,514	15,111,196	
	Ending Balance:	2,815,514	15,111,196	3,000,000	-80.1%
ENTERPRISE FUNDS	Beginning Balance:	35,814,894	44,602,719	49,800,090	
	Ending Balance:	44,602,719	49,800,090	35,189,871	-29.3%
INTERNAL SERVICES FUNDS	Beginning Balance:	965,223	1,071,839	1,157,442	
	Ending Balance:	1,071,839	1,157,442	571,396	-50.6%
TOTAL ALL FUNDS	Beginning Balance:	63,136,015	65,693,797	80,128,083	
	Ending Balance:	65,693,797	80,128,083	51,613,672	-35.6%

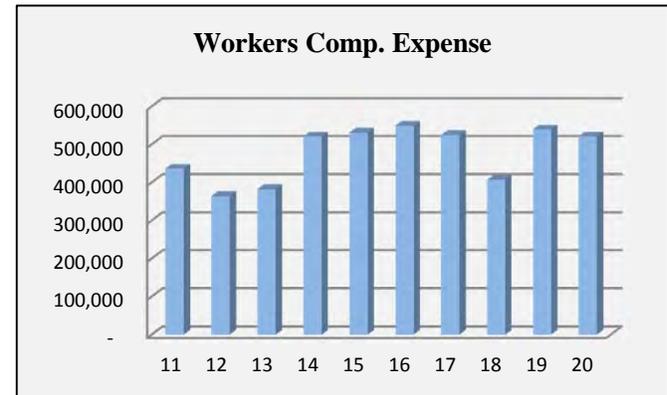
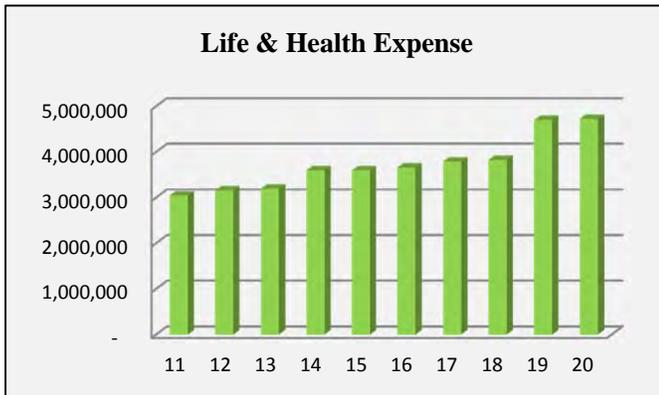
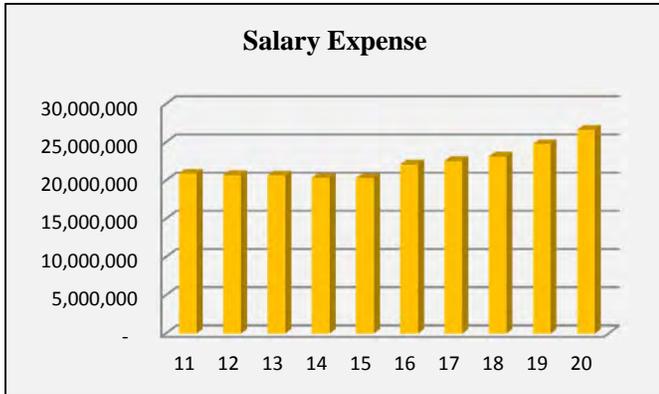
CITY OF WINTER HAVEN
FISCAL YEARS 2018, 2019 & 2020
BUDGET SUMMARY-ALL FUNDS- MULTIPLE YEARS

	FY 2018 ACTUAL	FY 2019 ESTIMATE	FY 2020 BUDGET
CASH BALANCES BROUGHT FORWARD			
General Fund	\$ 10,423,331	\$ 12,870,952	\$ 11,438,518
Special Revenue Funds	2,375,203	4,332,773	2,750,606
Capital Project Funds	13,557,364	2,815,514	15,111,196
Enterprise Funds	35,814,894	44,602,719	49,800,090
Internal Service Funds	<u>965,223</u>	<u>1,071,839</u>	<u>1,157,442</u>
TOTAL CASH BALANCES	63,136,015	65,693,797	80,257,852
REVENUES:			
Ad Valorem Taxes	\$ 12,772,489	\$ 16,516,881	\$ 18,113,747
Utility Service Taxes	6,714,868	6,714,500	6,721,932
Local Option Gas Taxes	1,929,720	1,945,000	2,002,920
Franchise Taxes	3,427,357	3,508,800	3,569,000
Licenses & Permit	1,982,552	2,542,000	2,214,500
Intergovernmental Revenue	10,000,146	9,160,744	24,934,297
Charges for Services	45,951,431	45,938,219	46,270,781
Fines & Forfeitures	292,304	297,300	318,300
Other Financing Sources	<u>31,609,628</u>	<u>66,659,785</u>	<u>27,174,443</u>
TOTAL REVENUES	114,680,495	153,283,229	131,319,920
TOTAL REVENUES & CASH BALANCES	\$ 177,816,510	\$ 218,977,026	\$ 211,577,772
EXPENDITURES:			
General Government	\$ 3,145,578	\$ 3,102,306	\$ 3,612,238
Public Safety	20,176,180	20,177,715	26,584,679
Physical Environment	37,108,649	41,384,357	61,657,442
Transportation	9,176,569	11,866,897	13,375,307
Economic Environment	3,298,606	5,296,242	8,770,154
Human Services	1,350,065	1,748,891	1,641,076
Cultural and Recreation	22,071,671	35,966,914	22,897,658
Debt Services	5,388,559	8,391,756	8,600,138
Other Financing	<u>10,406,837</u>	<u>10,913,865</u>	<u>12,695,639</u>
TOTAL EXPENDITURES	112,122,714	138,848,943	159,834,331
ENDING CASH BALANCES:			
General Fund	\$ 12,870,952	\$ 11,308,749	\$ 11,438,518
Special Revenue Funds	4,332,773	2,750,606	1,543,656
Capital Project Funds	2,815,514	15,111,196	3,000,000
Enterprise Funds	44,602,719	49,800,090	35,189,871
Internal Service Funds	<u>1,071,839</u>	<u>1,157,442</u>	<u>571,396</u>
RESERVES	65,693,797	80,128,083	51,743,441
TOTAL APPROPRIATED EXPENDITURES	\$ 177,816,511	\$ 218,977,026	\$ 211,577,772
INTRA FUND ELIMINATIONS			28,942,114
TOTAL TO BE APPROPRIATED			\$ 130,892,217

CITY OF WINTER HAVEN
Fiscal Year 2020
10 Year Comparison of Millage Rate

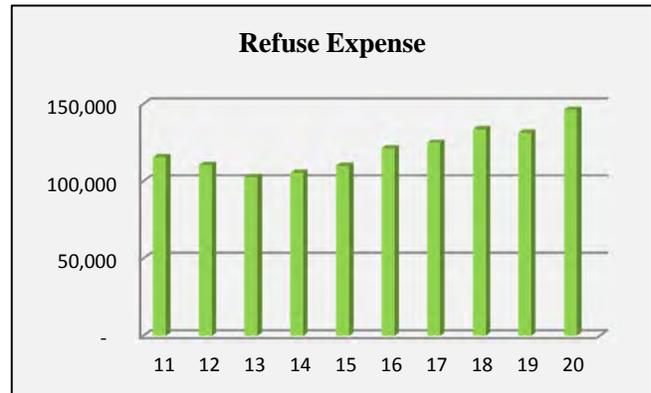
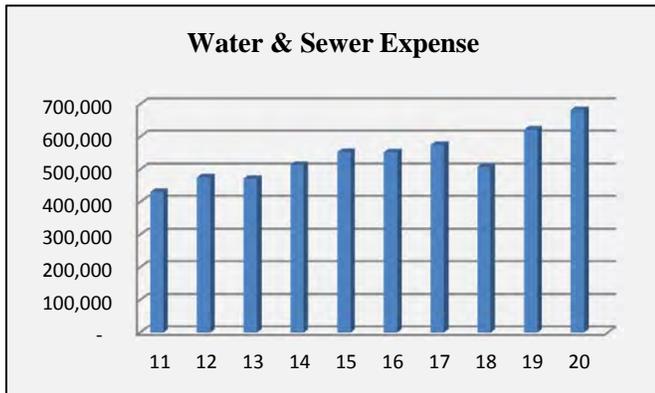
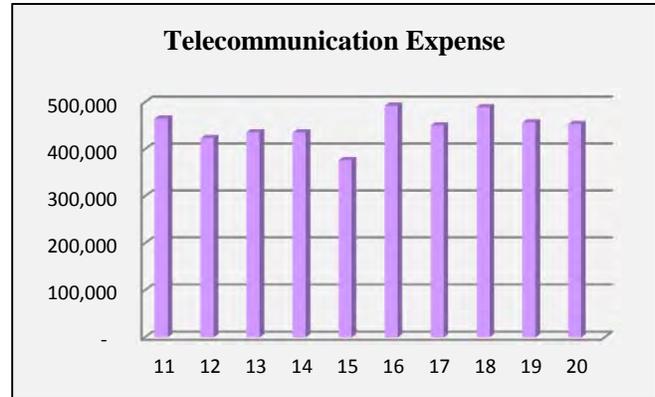


CITY OF WINTER HAVEN
FISCAL YEAR 2020
Budget Summary - All Funds
Selected Personal Services Expense Trends



Expenses	Actual FY11	Actual FY12	Actual FY13	Actual FY14	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Budget FY19	Budget FY20
Salary Exp.	20,934,285	20,739,347	20,677,455	20,357,119	20,327,301	22,114,197	22,568,091	23,152,144	24,794,265	26,654,614
Pension	5,504,023	5,960,713	7,205,652	7,308,377	6,433,957	7,087,519	4,749,718	5,895,027	6,490,515	6,004,257
Life/Health Expense	3,046,186	3,154,694	3,193,318	3,595,306	3,593,207	3,659,042	3,787,812	3,821,935	4,697,977	4,720,823
Workers Comp. Exp.	436,359	364,182	382,712	520,865	531,047	549,225	524,955	406,776	539,249	521,087

CITY OF WINTER HAVEN
FISCAL YEAR 2020
Budget Summary - All Funds
Selected Utility Service Expense Trends



Expenses	Actual FY11	Actual FY12	Actual FY13	Actual FY14	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Budget FY19	Budget FY20
Electric Exp.	2,476,299	2,443,363	2,231,282	2,319,930	2,409,132	2,223,581	2,380,990	2,464,719	2,661,476	2,895,020
Telecomm. Exp.	465,406	423,813	436,499	435,678	376,883	492,814	450,674	489,975	457,060	453,560
Water & Sewer Exp.	430,656	475,607	472,284	514,033	553,053	552,720	574,690	507,559	622,442	682,566
Refuse Exp.	115,454	110,394	102,748	105,370	109,988	121,478	124,964	133,575	131,371	146,347

CITY OF WINTER HAVEN
FISCAL YEAR 2020
5 Year Allocation History of General Fund
Resources to Departments

	Actual FY 16	Actual FY 17	Actual FY 18	Estimated FY 19	Budget FY 20
General Govt.	4.8%	2.0%	2.1%	1.7%	1.6%
City Manager	1.1%	1.9%	2.0%	1.5%	1.7%
Finance	2.7%	2.6%	2.8%	2.4%	2.5%
Police Services / Code Compliance	28.5%	28.6%	30.9%	25.2%	25.0%
Fire Services	21.0%	21.6%	20.0%	17.3%	16.9%
Parks & Grounds / Parks & Recreation	13.2%	13.4%	14.1%	12.9%	14.8%
Streets	4.4%	3.6%	4.8%	4.3%	5.3%
Growth Mngmt. / Planning	1.3%	1.2%	1.1%	1.1%	1.4%
Marketing	0.5%	0.0%	0.0%	0.0%	0.0%
Comm. Svcs. Admin.	0.2%	0.0%	0.0%	0.0%	0.0%
Nora Mayo Hall	0.0%	0.4%	0.4%	0.6%	0.5%
Non- Dept.	22.3%	24.7%	21.8%	33.0%	30.3%

FULL-TIME BUDGET POSITION SUMMARY BY FUND

		FY 2018	FY 2019	FY 2020
GENERAL FUNDS:	City Commission*	5.00	5.00	5.00
	City Clerk	2.00	2.00	2.00
	City Manager	6.00	5.00	6.00
	Financial Services	11.00	13.00	13.00
	Code Compliance	5.00	5.00	5.00
	Police Services**	116.00	116.50	117.30
	Fire Services	72.00	71.50	71.70
	Parks & Grounds	18.70	18.70	18.70
	Parks and Recreation Admin	2.85	2.85	2.85
	Aquatics	3.00	3.00	2.00
	Senior Adult Center	3.00	3.00	3.00
	C.O.L. Complex/Fieldhouse & Conference	8.00	8.00	13.00
	Tennis	2.00	2.00	2.00
	WH Recreational & Cultural Center	5.00	5.00	5.00
	Activity Fields	15.00	15.00	16.00
	Streets	11.30	11.30	12.60
	Growth Management / Planning	4.30	5.30	5.30
	TOTAL GENERAL FUND	290.15	292.15	300.45
SPECIAL REVENUE FUNDS:	Library	14.15	14.15	14.15
	Community Development	0.00	0.00	0.00
	Airport	4.00	4.00	4.00
	Cemetery	5.30	5.30	5.30
	Downtown CRA	0.35	0.45	1.15
	Florence Villa CRA	0.35	0.25	0.55
	Building / Permitting	7.50	7.50	7.50
		TOTAL SPECIAL REVENUE FUNDS	31.65	31.65
PROPRIETARY FUNDS:	Commercial Collection	7.80	7.80	8.10
	Residential Collection	22.00	22.00	25.30
	Recycling	1.00	1.00	0.00
	Payment Services	4.00	4.00	4.00
	Customer Account Services	12.00	12.00	11.00
	Water Plants	13.00	13.00	14.00
	Wastewater Plant # 2	7.00	7.00	7.00
	Asset Mgmt/Utility Engineering	0.00	0.00	6.00
	Utility Services Administration	12.00	12.00	5.00
	Wastewater Plant # 3	17.00	16.00	17.00
	Utility Services Maintenance	18.00	18.00	17.00
	Lift Station/WW Maintenance	15.00	15.00	16.00
	Field Services	7.00	7.00	9.00
Stormwater	10.90	10.90	11.90	
	TOTAL PROPRIETARY FUNDS	146.70	145.70	151.30
INTERNAL SERVICE FUNDS:	Human Resources	4.00	4.00	5.00
	Facility Maintenance	3.00	3.00	3.00
	Technology Services	9.00	9.00	9.00
	Engineering	8.50	9.50	9.50
	Motor Pool	9.00	9.00	9.10
	TOTAL INTERNAL SERVICE FUND	33.50	34.50	35.60
TOTAL ALL BUDGETED POSITIONS		502.00	504.00	520.00

*Not actually full-time employees

**CITY OF WINTER HAVEN
FISCAL YEAR 2020
PERSONNEL SUMMARY BY DIVISION-ALL FUNDS- FULL TIME**

DEPARTMENT/DIVISION	FY 2018 BUDGETED	FY 2019 BUDGETED	FY 2020 BUDGETED
Activity Fields	15	15	16
Airport	4	4	4
Aquatics	3	3	2
Building / Permitting	7.50	7.50	7.50
Cemetery	5.30	5.30	5.30
City Clerk	2	2	2
City Commission*	5	5	5
City Manager	6	5	6
Code Compliance	5	5	5
COL Complex/Fieldhouse & Conference	8	8	13
Community Development	0.00	0.00	0
Community Service Administration	0	0	0
CRA's	0.70	0.70	1.70
Engineering	8.50	9.50	9.50
Facility Maintenance	3	3	3
Financial Services	11	13	13
Fire Department	72	71.50	71.70
Growth Management / Planning	4.30	5.30	5.30
Human Resources	4	4	5
Library	14.15	14.15	14.15
Leisure Park Rentals	0	0	0
Marketing / PIO	0	0	0
Motor Pool	9	9	9.10
Parks & Grounds	18.70	18.70	18.70
Parks & Recreation Administration	2.85	2.85	2.85
Police Department**	116	116.50	117.30
Senior Adult Center	3	3	3
Solid Waste	30.80	30.80	33.40
Stormwater	10.90	10.90	11.90
Streets	11.30	11.30	12.60
Technology Services	9	9	9
Tennis	2	2	2
Utilities	105	104	106
WH Recreational & Cultural Center	5	5	5
TOTAL STAFF	502	504	520

*Not actually full-time employees

CITY OF WINTER HAVEN
PERSONNEL STAFFING LEVEL CHANGES - FISCAL YEAR 2020

The following positions were eliminated in the FY20 Budget:

Full-Time:

- (1) Head Water Safety Instructor (Aquatics)
 - (1) Head Lifeguard (Aquatics)
 - (1) Capital Projects Administer (Utility Administration)
 - (1) Utility System Project Coordinator (Utility Administration)
 - (1) Utility Servicer (Utility Services Maintenance)
-

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The following positions were added in the FY20 Budget:

Full-Time:

- (1) Director of Diversity & Inclusivity (City Managers Office)
 - (1) Police Officer (SRO)
 - (1) Recreation Supervisor I (Aquatics)
 - (1) Fieldhouse/Conference Facility Manager (Fieldhouse & Conference Center)
 - (1) Recreation Leader (Fieldhouse & Conference Center)
 - (3) Building Service Workers (Fieldhouse & Conference Center)
 - (1) Recreation Leader (Activity Fields)
 - (1) Public Works Assistant Director (various cost centers)
 - (1) Public Works Apprentice (Streets)
 - (1) CRA Manager (CRA's)
 - (1) Crew Leader (Solid Waste)
 - (1) Driver/Operator Float (Solid Waste)
 - (1) Assistant Manager (Customer Account Services)
 - (1) Backflow Technician (Water Plant)
 - (1) Construction/Inspection Manager (Utility Engineering)
 - (1) Pretreatment/FOG Specialist (WWTP #3)
 - (1) Utility Services Superintendent (Utility Services Maintenance)
 - (1) Debris Control Maintenance Operator III (Stormwater Drainage)
 - (1) H.R. Assistant (Human Resources)
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Part-Time:

- (2) Lifeguards (Aquatics)
 - (3) Recreation Attendant (Fieldhouse & Conference Center)
 - (3) Building Service Workers (Fieldhouse & Conference Center)
 - (1) Recreation Attendant (Tennis)
 - (1) Asset Coordinator (Dark Fiber Enterprise)
 - (1) Intern (Technology Services)
 - (1) Intern (Motor Pool)
-

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FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY19 Budget	
					FT	PT	FT	PT
GENERAL FUND								
CITY COMMISSION / City Clerk								
Mayor	N/A	N/A	8810	TBD by Ordinance	1.00		1.00	
Commissioners	N/A	N/A	8810	TBD by Ordinance	4.00		4.00	
City Clerk	N/A	E	8810	TBD by Commission	1.00		1.00	
Records Administrator/Deputy City Clerk	29	E	8810	22.54 - 37.23	1.00		1.00	
Total City Commission / City Clerk					7.00	0.00	7.00	0.00
CITY MANAGER'S OFFICE								
City Manager	N/A	E	8810	TBD by Commission	1.00		1.00	
Assistant City Manager	44	E	8810	46.87 - 77.37	1.00		1.00	
Director of Diversity & Inclusivity	37	E	8810	33.30 - 54.99	1.00			
Assistant to the City Manager	35	E	8810	30.20 - 49.88	1.00		1.00	
Senior Executive Assistant	25	NE	8810	16.03 - 26.46	1.00		1.00	
Staff Assistant I	15	NE	8810	11.39 - 18.80	1.00		1.00	
Total City Manager's Office					6.00	0.00	5.00	0.00
CODE COMPLIANCE								
Code Compliance Supervisor	28	E	9410	21.47 - 35.46	1.00		1.00	
Code Compliance Officer II	24	NE	9410	17.67 - 29.17	3.00		2.00	
Code Compliance Officer I	23	NE	9410	16.83 - 27.78			1.00	
Code Compliance Clerk	20	NE	8810	14.54 - 24.00	1.00		1.00	
Total Code Compliance					5.00	0.00	5.00	0.00
FINANCIAL SERVICES								
Financial Services Department Director	42	E	8810	42.51 - 70.18	1.00		1.00	
Asst. Financial Services Dept. Director	36	E	8810	31.71 - 52.37	1.00		1.00	
Procurement Officer	33	E	8810	27.39 - 45.24	1.00		1.00	
Chief Accountant	30	E	8810	23.67 - 39.09	1.00		1.00	
Administrative Services' Manager	30	E	8810	23.67 - 39.09	1.00		1.00	
Budget Analyst	29	E	8810	22.54 - 37.23	1.00		1.00	
Accountant III	27	E	8810	20.45 - 33.77			1.00	
Accounting & Payroll Specialist	27	E	8810	20.45 - 33.77	1.00		1.00	
Accountant	27	E	8810	20.45 - 33.77	1.00			
Buyer	23	NE	8810	16.83 - 27.78	1.00		1.00	
Executive Assistant	22	NE	8810	16.03 - 26.46	1.00		1.00	
Accounting Clerk II	18	NE	8810	13.19 - 21.77	2.00		2.00	
Mail Courier	14	NE	8810	10.85 - 17.90	1.00		1.00	
Total Financial Services					13.00	0.00	13.00	0.00
POLICE SERVICES								
Public Safety Director	42	E	7720	42.51 - 70.18	0.50		0.50	
Deputy Police Chief	39	E	7720	36.72 - 60.63	1.00		1.00	
Police Captain	37	E	7720	33.30 - 54.99	3.00		3.00	
Police Lieutenant	34	NE	7720	28.76 - 47.50	6.00		6.00	
Police Sergeant	31	NE	7720	24.85 - 41.04	10.00		10.00	
Technical Services Coordinator	28	E	8810	21.47 - 35.46	1.00		1.00	
Public Information & Crime Prevention Officer	28	NE	7720	20.45 - 33.77	1.00		1.00	
Detective	26	NE	7720	19.48 - 32.16	13.00		4.00	
Police Officer	26	NE	7720	19.48 - 32.16	57.00		65.00	
Police Inspector	26	NE	7720	19.48 - 32.16	0.90		1.00	
Evidence Property Supervisor	24	NE	8810	17.67 - 29.17	1.00		1.00	
Executive Assistant	22	NE	8810	16.03 - 26.46	1.00		1.00	
Accreditation Administrator	21	NE	8810	15.27 - 25.20	1.00		1.00	
Crime Analyst	21	NE	8810	15.27 - 25.20	2.00		1.00	
Personnel Selection Coordinator	21	NE	8810	15.27 - 25.20	0.90		1.00	
Police Records Clerk Supervisor	21	NE	8810	15.27 - 25.20	1.00		1.00	
Maintenance Mechanic II	21	NE	9015	15.27 - 25.20	1.00		1.00	
Court Liaison Officer	20	NE	8810	14.54 - 24.00	1.00		1.00	
Crime Scene Investigator	20	NE	7720	14.54 - 24.00	2.00		2.00	
Evidence/Property Technician	20	NE	8810	14.54 - 24.00	2.00		2.00	
Community Service Officer	19	NE	7720	13.85 - 22.86	5.00		5.00	
Crime Suppression Coordinator	19	NE	8810	13.85 - 22.86			1.00	
Police Support Services Clerk	18	NE	8810	13.19 - 21.77	1.00		1.00	
Police Records Clerk	16	NE	8810	11.96 - 19.74	4.00		4.00	
Felony Intake Coordinator	16	NE	8810	11.96 - 19.74	1.00		1.00	
Total Police Services					117.30	0.00	116.50	0.00

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY19 Budget	
					FT	PT	FT	PT
FIRE SERVICES								
Public Safety Director	42	E	7720	42.51 - 70.18	0.50		0.50	
Battalion Chief	37	E	7704	26.64 - 44.00	3.00		0.00	
Deputy Fire Chief	35	E	7704	30.20 - 49.88	1.00		1.00	
Fire Marshall	34	E	7704	28.76 - 47.50	1.00		1.00	
Deputy Fire Chief/Shift Commander	34	NE	7704	23.01 - 30.51			3.00	
Fire Training Safety Officer	32	NE	7704	26.09 - 43.09	1.00		1.00	
EMS Coordinator	32	NE	7704	26.09 - 43.09	1.00		1.00	
Fire Lieutenant	31	NE	7704	19.88 - 32.83	15.00		13.00	
Fire Prevention Inspector/Investigator	31	NE	7704	19.88 - 32.83	5.00		4.00	
Firefighter III	28	NE	7704	17.17 - 28.37	16.00		21.00	
Police Inspector	26	NE	7720	19.48 - 32.16	0.10			
Firefighter II	26	NE	7704	15.58 - 25.73	13.00		11.00	
Maintenance/Logistics Officer	24	NE	7704	17.67 - 29.17	1.00		1.00	
Firefighter I	24	NE	7704	14.14 - 23.34	13.00		12.00	
Executive Assistant	22	NE	8810	16.03 - 26.46	1.00		1.00	
Personnel Selection Coordinator	21	NE	8810	15.27 - 25.20	0.10			
Firefighter	21	NE	7704	12.21 - 20.16			1.00	
Total Fire Services					71.70	0.00	71.50	0.00
PARKS & RECREATION								
Parks, Recr. & Cultural Svcs. Dir. (Parks/Rec)	39	E	9102	36.72 - 60.63	0.85		0.85	
Athletics Superintendent (Activity Fields)	32	E	9102	26.09 - 43.09	1.00		1.00	
Landscape Svcs. Superintendent (Parks/Grounds)	32	E	9102	26.09 - 43.09	0.70		0.70	
Recreation Superintendent (COL)	32	E	9102	26.09 - 43.09	1.00		1.00	
Fieldhouse/Conference Facility Manager (FH)	34	E	9102	28.76 - 47.50	1.00			
Recreation Supervisor III (COL)	27	E	9102	20.45 - 33.77	1.00		1.00	
Recreation Supervisor III (WHRCC)	27	E	9102	20.45 - 33.77	1.00		1.00	
Recreation Supervisor III (Activity Fields)	27	E	9102	20.45 - 33.77	1.00			
Recreation Supervisor II (Aquatics)	25	E	9102	18.55 - 30.63	1.00		1.00	
Recreation Supervisor II (COL)	25	E	9102	18.55 - 30.63	1.00		1.00	
Recreation Supervisor II (Activity Fields)	25	E	9102	18.55 - 30.63			1.00	
Recreation Supervisor II (Sr. Adult)	25	E	9102	18.55 - 30.63	1.00		1.00	
Crew Leader II (COL)	25	NE	9102	18.55 - 30.63	1.00		1.00	
Crew Leader II (Parks/Grounds)	25	NE	0042	18.55 - 30.63	3.00		3.00	
Crew Leader II (Activity Fields)	25	NE	0042	18.55 - 30.63	1.00			
Marketing/Partnership Dev. Coord. (Parks Admin)	25	E	8810	18.55 - 24.59	1.00		1.00	
Grounds Maintenance Supervisor (Activity Fields)	24	E	9102	17.67 - 29.17			1.00	
Recreation Supervisor I (Aquatics)	23	E	9102	16.83 - 27.78	1.00			
Recreation Supervisor I (WHRCC)	23	E	9102	16.83 - 27.78	1.00		1.00	
Crew Leader I (Activity Fields)	23	NE	9102	16.83 - 27.78	1.00		1.00	
Crew Leader I (Parks/Grounds)	23	NE	9102	16.83 - 27.78	1.00		1.00	
Tennis Professional (Tennis)	22	E	9102	16.03 - 26.46	1.00		1.00	
Executive Assistant (Admin.)	22	NE	8810	16.03 - 26.46	1.00		1.00	
Maintenance Mechanic II (Parks/Grounds)	21	NE	9102	15.27 - 25.20	1.00		1.00	
Small Engine Mechanic (Parks/Grounds)	20	NE	9102	14.54 - 24.00	1.00		1.00	
Sr. Staff Assistant (COL)	19	NE	8810	13.85 - 22.86	1.00		1.00	
Irrigation Specialist II (Parks/Grounds)	18	NE	0042	13.19 - 21.77	2.00		1.00	
Spray Technician (Activity Fields)	18	NE	0042	13.19 - 21.77	1.00		1.00	
Recreation Leader (WHRCC)	17	NE	9102	12.56 - 20.73	1.00		1.00	
Recreation Leader (FH)	17	NE	9102	12.56 - 20.73	1.00			
Recreation Leader (Sr. Adult)	17	NE	9102	12.56 - 20.73	1.00		1.00	
Recreation Leader (Leisure Park Rentals)	17	NE	9102	12.56 - 20.73		1.00		1.00
Recreation Leader (Tennis)	17	NE	9102	12.56 - 20.73	1.00	1.00	1.00	1.00
Recreation Leader (Activity Fields)	17	NE	9102	12.56 - 20.73	1.00			
Food Service Leader (Activity Fields)	17	NE	9060	12.56 - 20.73	1.00		1.00	
Maintenance Operator II (Parks/Grounds)	17	NE	0042	12.56 - 20.73	2.00		2.00	
Staff Assistant II (WHRCC)	17	NE	8810	12.56 - 20.73	1.00		1.00	
Irrigation Specialist I (Parks/Grounds)	16	NE	0042	11.96 - 19.74			1.00	
Maintenance Operator I (Parks/Grounds)	16	NE	0042	11.96 - 19.74	7.00		7.00	
Grounds Maintenance Technician (Activity Fields)	15	NE	9102	11.39 - 18.80	8.00		8.00	

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY19 Budget	
					FT	PT	FT	PT
PARKS & RECREATION (cont.)								
Staff Assistant I (Parks/Grounds)	15	NE	8810	11.39 - 18.80	1.00		1.00	
Head Lifeguard (Aquatics)	15	NE	9102	11.39 - 18.80			1.00	
Recreation Attendant (Activity Fields)	15	NE	9102	11.39 - 18.80		1.00		1.00
Recreation Attendant (COL)	15	NE	9102	11.39 - 18.80		18.00		15.00
Recreation Attendant (Tennis)	15	NE	9102	11.39 - 18.80		4.00		3.00
Recreation Attendant (Leisure Park Rentals)	15	NE	9102	11.39 - 18.80		3.00		3.00
Recreation Attendant (WHRCC)	15	NE	9102	11.39 - 18.80		8.00		8.00
Head Water Safety Instructor (Aquatics)	15	NE	9102	11.39 - 18.80			1.00	
Recreation Pool Cashier (Aquatics)	15	NE	9102	11.39 - 18.80		1.00		1.00
Food Service Worker (Activity Fields)	14	NE	8810	10.85 - 17.90		2.00		2.00
Water Safety Instructors (Aquatics)	14	NE	9102	10.85 - 17.90		8.00		8.00
Building Service Worker (Activity Fields)	14	NE	9102	10.85 - 17.90	1.00		1.00	
Building Service Worker (COL)	14	NE	9102	10.85 - 17.90	6.00	4.00	3.00	1.00
Building Service Worker (Sr. Adult)	14	NE	9102	10.85 - 17.90	1.00		1.00	
Building Service Worker (WHRCC)	14	NE	9102	10.85 - 17.90	1.00		1.00	
Building Service Worker (Nora Mayo Hall)	14	NE	9102	10.85 - 17.90		2.00		2.00
Lifeguard (Aquatics)	13	NE	9102	10.33 - 17.05		15.00		13.00
Total Parks & Recreation					62.55	68.00	57.55	59.00
STREETS								
Assistant Public Works Director	35	E	8810	30.20 - 49.88	0.20			
Streets Superintendent	32	E	5509	26.09 - 43.09	0.80		0.80	
Ecosystem and Asset Analyst	27	E	8810	20.45 - 33.77	0.10			
Traffic Operations Crew Leader	25	NE	5509	18.55 - 30.63	1.00		1.00	
Crew Leader II	25	NE	5509	18.55 - 30.63	1.00		1.00	
Signal Electrician	24	NE	5509	17.67 - 29.17	1.00		1.00	
Traffic Signal Technician	21	NE	5509	15.27 - 25.20	1.00		1.00	
Transportation Sign Technician	21	NE	5509	15.27 - 25.20	1.00			
Maintenance Operator II	19	NE	5509	13.85 - 22.86	3.00		3.00	
Sr. Staff Assistant	19	NE	8810	13.85 - 22.86	0.50		0.50	
Computer Sign Technician	18	NE	5509	13.19 - 21.77			1.00	
Maintenance Operator I	18	NE	5509	13.19 - 21.77			2.00	
Public Works Apprentice	16	NE	5509	11.96 - 19.74	3.00			
Total Streets					12.60	0.00	11.30	0.00
PLANNING								
Growth Management Dept. Director	39	E	8810	36.72 - 60.63	0.80		0.80	
Planning Manager	33	E	8810	27.39 - 45.24	0.50		0.50	
Principal Planner	32	E	8810	26.09 - 43.09	1.00		1.00	
Senior Planner	30	E	8810	23.67 - 39.09	1.00		1.00	
Planner II	27	E	8810	20.45 - 33.77	1.00		1.00	
Planning Assistant	22	NE	8810	16.03 - 26.46	1.00		1.00	
Total Planning					5.30	0.00	5.30	0.00
TOTAL GENERAL FUND					300.45	68.00	292.15	59.00
SPECIAL REVENUE FUNDS								
LIBRARY SERVICES								
Parks, Recreation & Cultural Svcs Director	39	E	8810	36.72 - 60.63	0.15		0.15	
City Librarian	32	E	8810	26.09 - 43.09	1.00		1.00	
Librarian II	24	E	8810	17.67 - 29.17	4.00		4.00	
Librarian I	22	NE	8810	16.03 - 26.46	2.00		2.00	
Library Assistant II	17	NE	8810	12.56 - 20.73	5.00		5.00	
Library Assistant I	15	NE	8810	11.39 - 18.80		2.00		2.00
Building Service Worker	14	NE	9102	10.85 - 17.90	2.00		2.00	
Library Page	13	NE	8810	10.33 - 17.05		1.00		1.00
Total Library Services					14.15	3.00	14.15	3.00
COMMUNITY DEVELOPMENT ADMINISTRATION								
Planning Manager	33	E	8810	27.39 - 45.24				
Total Comm. Dev. Administration					0.00	0.00	0.00	0.00

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY19 Budget	
					FT	PT	FT	PT
AIRPORT								
Airport General Manager	34	E	8810	28.76 - 47.50	1.00		1.00	
Airport Contract & Fiscal Specialist	26	E	8810	19.48 - 32.16	1.00		1.00	
Operations Tech II	20	NE	9410	14.54 - 24.00	1.00		1.00	
Sr. Staff Assistant	19	NE	8810	13.85 - 22.86			1.00	
Operations Tech I	18	NE	9410	13.19 - 21.77	1.00	4.00		4.00
Building Service Worker	14	NE	9102	10.33 - 17.05		1.00		1.00
Total Airport					4.00	5.00	4.00	5.00
CEMETERY								
Landscape Services Superintendent	32	E	9102	26.09 - 43.09	0.30		0.30	
Cemetery Supervisor	25	NE	8810	18.55 - 30.63	1.00		1.00	
Crew Leader I	23	NE	9220	16.83 - 27.78	1.00		1.00	
Cemetery Operator I	16	NE	9220	11.96 - 19.74	3.00		3.00	
Total Cemetery					5.30	0.00	5.30	0.00
CRA - DOWNTOWN								
Growth Management Dept. Director	39	E	8810	36.72 - 60.63	0.15		0.15	
Planning Manager	33	E	8810	27.39 - 45.24	0.30		0.30	
CRA Manager	33	E	8810	27.39 - 45.24	0.70			
Total CRA - Downtown					1.15	0.00	0.45	0.00
CRA - FLORENCE VILLA								
Growth Management Dept. Director	39	E	8810	36.72 - 60.63	0.05		0.05	
Planning Manager	33	E	8810	27.39 - 45.24	0.20		0.20	
CRA Manager	33	E	8810	27.39 - 45.24	0.30			
Total CRA - Florence Villa					0.55	0.00	0.25	0.00
BUILDING & PERMITTING								
Building Official	35	E	9410	30.20 - 49.88	1.00		1.00	
Plans Examiner	31	NE	8810	24.85 - 41.04	1.00		1.00	
Building Inspector	28	NE	9410	21.47 - 28.47	3.00		3.00	
Permit Specialist	20	NE	8810	14.54 - 24.00	2.00		2.00	
Senior Staff Assistant	19	NE	8810	13.85 - 22.86	0.50		0.50	
Total Building & Permitting					7.50	0.00	7.50	0.00
TOTAL SPECIAL REVENUE FUNDS					32.65	8.00	31.65	8.00
PROPRIETARY FUNDS								
SOLID WASTE								
Public Works Department Director	39	E	8810	36.72 - 60.63	0.80		0.80	
Assistant Public Works Director	35	E	8810	30.20 - 49.88	0.50			
Solid Waste Superintendent	32	E	9403	26.09 - 43.09	1.00		1.00	
Ecosystem and Asset Analyst	27	E	8810	20.45 - 33.77	0.10			
Admin Support Specialist	26	NE	8810	19.48 - 32.16	1.00			
Commercial Collection Crew Leader	25	NE	9403	18.55 - 30.63	1.00		1.00	
Residential Collection Crew Leader	23	NE	9403	16.83 - 27.78	3.00		2.00	
Executive Assistant	22	NE	8810	16.03 - 26.46			1.00	
Solid Waste Services Coordinator	21	NE	8810	15.27 - 25.20	2.00		1.00	
Commercial Refuse Operator	21	NE	9403	15.27 - 25.20	4.00		4.00	
Recycling Driver/Operator	21	NE	9403	15.27 - 25.20	2.00		1.00	
Driver Collector	20	NE	9403	14.54 - 24.00	10.00		10.00	
SW Customer Service Representative	20	NE	8810	14.54 - 24.00	1.00			
Trashmaster Operator	19	NE	9403	13.85 - 22.86	7.00		7.00	
Staff Assistant II	17	NE	8810	12.56 - 20.73			2.00	
Total Solid Waste					33.40	0.00	30.80	0.00
UTILITY SERVICES								
Utility Services Department Director (Admin)	39	E	8810	36.72 - 60.63	1.00		1.00	
Utility Services Dept. Assistant Director (Admin)	35	E	8810	30.20 - 49.88	1.00		1.00	
US Capital Improvements Administrator (Eng)	35	E	8810	30.20 - 49.88	1.00			
Utilities Engineer (Admin)	34	E	8810	28.76 - 47.50			1.00	
WWTP Manager (WW #3)	34	E	7580	28.76 - 47.50	1.00		1.00	
Water Plant Manager	34	E	7580	28.76 - 47.50	1.00			
US Field Operations Manager (US Maint)	34	E	7580	28.76 - 47.50	1.00			
Utility Customer Service Manager (Acct Svcs)	32	E	8810	26.09 - 43.09	1.00		1.00	
Water Plant Chief Operator (Water)	32	E	7520	26.09 - 43.09			1.00	

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY19 Budget	
					FT	PT	FT	PT
UTILITY SERVICES (cont.)								
WWTP Chief Operator (WW #2)	32	E	7580	26.09 - 43.09	1.00		1.00	
WWTP Chief Operator (WW #3)	32	E	7580	26.09 - 43.09	1.00		1.00	
Utility Svcs. Super/Water Dist. (US Maint.)	32	E	6306	26.09 - 43.09	2.00		2.00	
Superintendent (Field Services)	32	E	6306	26.09 - 43.09	1.00			
Utility Svcs. Super/Lift Stations (WW Maint.)	32	E	6306	26.09 - 43.09	1.00		1.00	
Assistant Utility Customer Services Manager	32	E	8810	26.09 - 43.09	1.00			
Capital Projects Administrator (Admin)	29	E	8810	22.54 - 37.23			1.00	
Construction/Inspection Manager	27	E	9410	20.45 - 33.77	2.00			
Water Plant Operator A (Water)	26	NE	7520	19.48 - 32.16	3.00		5.00	
WWTP Operator A (WW #2)	26	NE	7580	19.48 - 32.16	2.00		2.00	
WWTP Operator A (WW #3)	26	NE	7580	19.48 - 32.16	4.00		1.00	
GIS Technician (Eng)	26	NE	8810	19.48 - 32.16	1.00	1.00	1.00	1.00
Water Conservation Specialist (Admin)	26	NE	8810	19.48 - 32.16	1.00		1.00	
Administrative System Coordinator (Acct Svcs)	26	NE	8810	19.48 - 32.16	1.00		1.00	
Service Meter Supervisor (Field Svcs)	25	NE	7520	18.55 - 30.63			1.00	
Crew Leader II (US Maint.)	25	NE	6306	18.55 - 30.63			1.00	
Crew Leader II (WW #3)	25	NE	7580	18.55 - 30.63	1.00		1.00	
Crew Leader II - Lift Stations (WWMaint)	25	NE	7580	18.55 - 30.63	1.00		1.00	
Lead Locator (US Maint.)	25	NE	7580	18.55 - 30.63	1.00			
Pretreatment/FOG Specialist (WWTP #3)	25	NE	7580	18.55 - 30.63	1.00			
Engineering Technician IV (Admin)	24	E	8810	17.67 - 29.17			1.00	
Backflow Program Coordinator (Water)	24	NE	6306	17.67 - 29.17	1.00		1.00	
Utility System Project Coordinator (Admin)	24	NE	6306	17.67 - 29.17			1.00	
Water Plant Operator B (Water)	24	NE	7520	17.67 - 29.17	5.00		3.00	
WWTP Operator B (WW #2)	24	NE	7580	17.67 - 29.17	2.00		1.00	
WWTP Operator B (WW #3)	24	NE	7580	17.67 - 29.17	4.00		2.00	
Utility Locator (US Maint)	24	NE	6306	17.67 - 29.17	2.00		2.00	
GPS Locator (Eng)	24	NE	6306	17.67 - 29.17	1.00		1.00	
Payment Services Coordinator (Pymt Svcs)	23	NE	8810	16.83 - 27.78	1.00		1.00	
Fiscal Coordinator (Admin)	23	E	8810	16.83 - 27.78	1.00		1.00	
Utility Billing Coordinator (Acct Svcs)	23	NE	8810	16.83 - 27.78	1.00		1.00	
Crew Leader I (US Maint.)	23	NE	6306	16.83 - 27.78	2.00		2.00	
Crew Leader I (WW Maint.)	23	NE	6306	16.83 - 27.78	1.00		1.00	
Backflow Technician (Water)	22	NE	6306	16.03 - 26.46	1.00			
Executive Assistant (Admin)	22	NE	8810	16.03 - 26.46	1.00		1.00	
Water Plant Operator C (Water)	22	NE	7520	16.03 - 26.46	3.00		2.00	
WWTP Operator C (WW #2)	22	NE	7580	16.03 - 26.46	2.00		2.00	
WWTP Operator C (WW #3)	22	NE	7580	16.03 - 26.46	3.00		7.00	
Utilities Servicer III (US Maint)	21	NE	6306	15.27 - 25.20	3.00		3.00	
Utilities Servicer III (WW Maint.)	21	NE	6306	15.27 - 25.20	5.00		2.00	
Maintenance Mechanic II (WW #3)	21	NE	6306	15.27 - 25.20	2.00		2.00	
Utilities Servicer II (US Maint.)	20	NE	6306	14.54 - 24.00	3.00		1.00	
Utilities Servicer II (WW Maint.)	20	NE	6306	14.54 - 24.00	4.00		4.00	
Meter Repair Tech II (Acct Svcs)	19	NE	6306	13.85 - 22.86			1.00	
US Customer Service Rep III (Acct Svcs)	19	NE	8810	13.85 - 22.86	1.00		1.00	
Meter Repair Tech II (Field Svcs)	19	NE	8810	13.85 - 22.86	2.00		1.00	
Utility Asset Coordinator (Eng)	18	NE	8810	13.19 - 21.77	1.00		1.00	
Maintenance Mechanic I (WWTP #3)	18	NE	7580	13.19 - 21.77			0.00	
US Customer Service Rep II (Acct Svcs)	18	NE	8810	13.19 - 21.77	2.00		2.00	
Utilities Servicer I (US Maint.)	18	NE	6306	13.19 - 21.77	3.00		7.00	
Utilities Servicer I (WW Maint.)	18	NE	6306	13.19 - 21.77	4.00		6.00	
Meter Repair Tech I (Acct Svcs)	17	NE	6306	12.56 - 20.73			1.00	
US Customer Service Rep I (Acct Svcs)	17	NE	8810	12.56 - 20.73	4.00	1.00	4.00	1.00
Meter Repair Tech I (Field Svcs)	17	NE	7520	12.56 - 20.73	6.00		5.00	
Water Plant Operator Trainee (Water)	16	NE	7520	11.96 - 19.74			1.00	
WWTP Operator Trainee (WW #2)	16	NE	7580	11.96 - 19.74			1.00	
WWTP Operator Trainee (WW #3)	16	NE	7580	11.96 - 19.74			1.00	
Cashier II (Pymt Svcs)	16	NE	8810	11.96 - 19.74	1.00			
Cashier I (Pymt Svcs)	15	NE	8810	11.39 - 18.80	2.00		3.00	
Intern (Admin)	13	NE	8810	10.33 - 17.05		2.00		2.00
Total Utility Services					106.00	4.00	104.00	4.00

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY19 Budget	
					FT	PT	FT	PT
STORMWATER								
Public Works Department Director	39	E	8810	36.72 - 60.63	0.20		0.20	
Assistant Public Works Director	35	E	8810	30.20 - 49.88	0.20			
Streets Superintendent	32	E	5509	26.09 - 43.09	0.20		0.20	
Natural Resources Manager	32	E	8810	26.09 - 43.09	1.00		1.00	
Ecosystem and Asset Analyst	27	E	8810	20.45 - 33.77	0.80			
Environmental Scientist I	25	E	9410	18.55 - 30.63	1.00		1.00	
Crew Leader II	25	NE	5509	18.55 - 30.63	1.00		1.00	
Natural Resources Specialist	24	NE	8810	17.67 - 29.17	1.00		1.00	
Stormwater & Ecosystem Analyst	24	NE	8810	17.67 - 29.17			1.00	
GPS Locator/Inspector	24	NE	8810	17.67 - 29.17	1.00		1.00	
Drainage Maintenance Operator III	20	NE	5509	14.54 - 24.00	1.00		1.00	
Debris Control Maintenance Operator III	20	NE	5509	14.54 - 24.00	1.00			
Sr. Staff Assistant	19	NE	8810	13.85 - 22.86	0.50		0.50	
Drainage Maintenance Operator II	19	NE	5509	13.85 - 22.86	2.00		2.00	
Drainage Maintenance Operator I	18	NE	5509	13.19 - 21.77	1.00		1.00	
Total Stormwater					11.90	0.00	10.90	0.00
Dark Fiber Enterprise Fund								
Fiber Enterprise Manager	29	NE	9410	22.54 - 37.23		1.00		1.00
Fiber Enterprise Asset Coordinator	22	NE	9410	16.03 - 26.46		1.00		
Total Dark Fiber Enterprise					0.00	2.00	0.00	1.00
TOTAL PROPRIETARY FUNDS					151.30	6.00	145.70	5.00
INTERNAL SERVICE FUND								
Human Resources								
Executive Services Director	40	E	8810	38.56 - 63.66	1.00		1.00	
Human Resources Manager	35	E	8810	30.20 - 49.88	1.00		1.00	
Human Resources Assistant	22	NE	8810	16.03 - 26.46	2.00			
Senior Staff Assistant	19	NE	8810	13.85 - 22.86			1.00	
Staff Assistant I	15	NE	8810	11.39 - 18.80	1.00		1.00	
Total Human Resources					5.00	0.00	4.00	0.00
Facility Maintenance								
Facility Maint. Superintendent	29	E	8810	22.54 - 37.23	1.00		1.00	
Maintenance Mechanic II	21	NE	9015	15.27 - 25.20	2.00		2.00	
Total Facility Maintenance					3.00	0.00	3.00	0.00
Technology Services								
Smart City Officer	39	E	8810	36.72 - 60.63	1.00		1.00	
Network System Manager	32	E	8810	26.09 - 43.09	1.00			
Business Technology Support Manager	32	E	8810	26.09 - 43.09	1.00			
Network System Infrastructure Administrator	31	E	8810	24.85 - 41.04			1.00	
Information Security Administrator	29	E	8810	22.54 - 37.23	1.00			
Business Analyst	27	NE	8810	20.45 - 33.77	1.00		1.00	
Network Systems Expert	27	NE	8810	20.45 - 33.77			1.00	
GIS Technician	26	E	8810	19.48 - 32.16			1.00	
Business Technology Support Coordinator	25	NE	8810	18.55 - 30.63	1.00			
Business Technology Support Specialist	23	NE	8810	16.83 - 27.78	3.00			
Senior PC Technician	24	E	8810	17.67 - 29.17			1.00	
PC Technician I	21	NE	8810	15.27 - 25.20			2.00	
Computer Network Systems Technician	20	NE	8810	14.54 - 24.00			1.00	
Student Intern	13	NE	8810	10.33 - 17.05		5.00		4.00
Total Technology Services					9.00	5.00	9.00	4.00
Engineering								
City Engineer	36	E	8810	31.71 - 52.37	1.00		1.00	
Assistant City Engineer	34	E	8810	28.76 - 47.50	1.00			
Senior Design Engineer	34	E	8810	28.76 - 47.50			1.00	
Construction Project/Inspection Manager	27	E	9410	20.45 - 33.77	1.00		1.00	
Engineering Technician V	26	E	8810	19.48 - 32.16	1.00		1.00	
Construction Inspector	25	NE	9410	18.55 - 30.63	2.00		2.00	
Engineering Technician IV	24	E	8810	17.67 - 29.17	2.00		2.00	
Survey Party Chief	24	NE	9410	17.67 - 29.17	1.00		1.00	
Sr. Staff Assistant	19	NE	8810	13.85 - 22.86	0.50		0.50	
Total Engineering					9.50	0.00	9.50	0.00

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY19 Budget	
					FT	PT	FT	PT
Fleet Maintenance								
Assistant Public Works Director					0.10			
Fleet Maintenance Superintendent	32	E	8380	26.09 - 43.09	1.00		1.00	
Fleet Maint. Inv/Shop Supervisor	30	NE	8380	23.67 - 39.09	1.00		1.00	
Mechanic III	26	NE	8380	19.48 - 32.16	3.00		4.00	
Mechanic II	24	NE	8380	17.67 - 29.17	2.00			
Buyer	23	NE	8810	16.83 - 27.78	1.00		1.00	
Maintenance Coordinator	22	NE	8810	16.03 - 26.46	1.00		1.00	
Mechanic I	22	NE	8380	16.03 - 26.46			1.00	
Fleet Maintenance Intern	13	NE	8380	10.33 - 17.05		1.00		
Total Fleet Maintenance					9.10	1.00	9.00	0.00
TOTAL INTERNAL SERVICE FUND					35.60	6.00	34.50	4.00
TOTAL ALL FUNDS					520.00	88.00	504.00	76.00

History of Bonds, Notes and Certificates

Issue	Date	Amount of Issue	Interest Rates	Purpose
RETIRED:				
Water/Sewer Revenue Certificates- Series A	7/1/1953	\$1,239,000	3.50%	Water/Sewer Projects
Water/Sewer Revenue Certificates- Series B	7/1/1953	750,000	4.50%	Water/Sewer Projects
Water/Sewer Revenue Certificates- Series 1958	1/1/1958	1,200,000	3.25 to 3.75%	Water/Sewer Projects
Utility Service Taxes Revenue Certificates	7/1/1962	1,100,000	3.25 to 3.50%	Build City Hall
W/S Rev. Refunding Certificates-Series 1964	7/1/1964	1,515,000	3.50%	Refunded 1953 Series A and B
W/S Specially Secured Certificates- Series B	7/1/1964	230,000	3.00%	Refunded 1953 Issue
Revenue Certificates- Series 1966	4/1/1966	125,000	5.50%	uncertain
Improvement Revenue Certificates- Series 1967	7/1/1967	1,100,000	4.10 to 4.35%	Build WW Plant No 2
W/S Revenue Certificates- Series 1967	7/1/1967	2,625,000	4.90 to 5.15%	Build WW Plant No 2
Improvement Revenue Certificates- Series 1970	7/1/1970	4,000,000	4.00 to 5.40%	W/S Imp and Streets Imp
Improvement Revenue Certificates- Series 1972	7/1/1972	3,485,000	4.75 to 5.75%	Build WW Plant No 3
W/S Revenue Certificates- Series 1972	7/1/1972	2,625,000	4.90 to 5.15%	Build WW Plant No 3
Improvement Revenue Certificates- Series 1975	7/1/1975	2,600,000	7.70%	SW Complex/Motor Pool
Public Improvement Revenue Note- Series 1979	5/9/1979	1,980,000	6.25%	Widen First Street North
Capital Improvement Revenue Notes- Series 2001 A & B	2/13/2001	2,000,000	variable	CRA Lines of Credit
Capital Improvement Revenue Note- Series 2001C	12/11/2001	1,600,000	4.62%	Energy Equip. at SW Complex
Special Obligation Revenue Bonds- Series 1993	12/23/1993	2,000,000	5.95%	Stadium Improvements
Public Improvement Revenue Bonds- Series 1996	12/20/1996	4,000,000	4.82%	Diamond Plex/Other Cap. Imp.
Capital Impr. Rev. Note- Series 2004 (matured 10/1/14)	10/12/2004	1,021,750	3.77%	Avenue T NW Improvements
REFUNDED:				
Public Improvement Revenue Bonds- Series 1978	1/1/1978	7,285,000	5.00 to 6.00%	Refund 67-70-72 Bonds
Special Obligation Revenue Bonds- Series 1978B	1/1/1978	3,710,000	5.00 to 6.00%	Refund 67-70-72 Bonds
Water/Sewer Revenue Bonds- Series 1978	1/1/1978	8,465,000	5.00 to 6.00%	Refund 58-64-67-72 Debt
Water/Sewer Revenue Bonds- Series 1978A	1/1/1978	9,190,000	5.00 to 6.00%	Refund 58-64-67-72 Debt
Water and Sewer Refunding Revenue Bonds- Series 1984	5/1/1984	7,110,000	6.00 to 10.75%	Refund 78 Bonds/Capital Project
Public Improvement Refunding Rev. Bonds- Series 1984	5/1/1984	5,760,000	6.00 to 10.75%	Refund 78 Pub. Improv. Rev. Bond
Water and Sewer Revenue Bonds- Series 1989	10/1/1989	6,435,000	5.90 to 7.00%	Refund 1984 Bonds
Water and Sewer Revenue Bonds- Series 1990	12/1/1990	4,600,000	6.00 to 6.95%	WW #2 Improvements
Water and Sewer Revenue Bonds- Series 1991	3/1/1991	2,150,000	6.40 to 6.85%	WW #2 Improvements
Public Improvement Revenue Bonds- Series 1999	6/1/1999	6,965,000	5.20 to 5.25%	Police Station/Downtown Imp.
Utility System Improvement/Refunding Bonds- Series 1998	7/1/1998	45,015,000	3.85 to 5.18%	Purchase GG Utility/Refund Debt
Sales Tax Revenue Bonds- Series 2002	2/1/2002	9,645,000	3.00 to 4.96%	Library and Other Cap. Improve.
Utility System Imp. And Refunding Bonds- Series 2005	7/12/2005	38,355,000	3.50 to 5.00%	\$25m Cap. Imp./ \$13m refunding
Public Improv. Refunding Revenue Bonds- Series 2007	1/30/2007	23,100,000	4.0 to 5.0%	Refund 99/Airport Terminal/Trail
OUTSTANDING:				
Utility System Refunding Revenue Bond- Series 2010	10/6/2010	20,925,000	3.23%	Refund 1998 Utility Bonds
Sales Tax Refunding Bonds- Series 2011	9/20/2011	6,405,000	1.85%	Refunded 2002 Sales Tax Bonds
2015 Bonds Refunding Utility Bonds	4/1/2015	26,070,000	2.0 to 3.125%	Refund 2005 W/S Bonds
2015A Non Ad Valorem Refunding Revenue Bonds	4/1/2015	13,205,000	2% to 3%	Partially Refund 2007 PIRBs
2015B Water/Sewer Refunding Revenue Bonds	4/1/2015	7,910,000	1.20%	Refund 2005 W/S Bonds
2016A Non Ad Valorem Refunding Bonds	12/15/2016	5,570,000	2.32%	Complete Refund 2007 Bonds
2016B Non Ad Valorem Public Improvement Bonds	12/15/2016	7,435,000	2.52%	Tennis courts, Lk. Maude, S Central Park
2017 Non Ad Valorem Bonds	10/1/2017	25,000,000	2.01 to 4.03%	Chain of Lakes Complex

**CITY OF WINTER HAVEN
FISCAL YEAR 2020**

DEBT RATIOS

Neither the State of Florida nor the City of Winter Haven has statutes or ordinances placing limitations on municipal debt. The City of Winter Haven also has no formal policy regarding debt limitations. The City's only debt limitations are imposed in the "issuance of additional parity obligations section" of the current outstanding bond resolutions. The Public Improvement Bonds and the Sales Tax Revenue Bonds require "that the aggregate proceeds of the Pledged Revenues for such preceding fiscal year or for the 12 consecutive months during the 18 months immediately preceding the date of issuance of the Additional Parity Obligations equal at least 135% of the Maximum Bond Service Requirement computed on a basis which includes both (i) all Bonds then outstanding and (ii) the Additional Parity Obligations with respect to which such certificate is made". The Utility System Revenue Bonds and the Water and Sewer Bonds require that during any twelve consecutive month period in the twenty-four month period preceding the issuance of additional parity bonds that the pledged revenues equal to not less than 120% of the maximum bond service requirement on all parity bonds.

<u>Outstanding Debt *</u>	<u>Matures</u>	<u>Outstanding Principal @ 10/01/19</u>	<u>2020 Principal</u>	<u>2020 Interest</u>
2015B Water/Sewer Refunding Rev. Bonds #	2020	1,560,000	1,560,000	18,720
2011 Sales Tax Refunding Bonds #	2021	375,000	680,000	25,438
2010 Water/Sewer Bonds #	2028	19,230,000	60,000	621,129
2015A Refunding Revenue Bonds +	2032	11,110,000	725,000	342,213
2015 Refunding Utility Bonds +	2035	24,175,000	495,000	724,913
2017 Non Ad Valorem Bonds #	2037	24,010,000	1,020,000	735,907
2016A Non Ad Valorem Refunding Bonds #	2029	4,505,000	405,000	104,516
2016B Non Ad Valorem Public Improvement #	2036	6,590,000	315,000	166,068
		91,555,000	5,260,000	2,738,904

* The Outstanding Principal @ 10/01/19 INCLUDES deduction for principal payment due 10/1/19, budgeted in FY19.

+ Bonds are publicly held and subject to rating. The most recent Ratings are as follows :

	<u>Fitch</u>	<u>S & P</u>
2015A Refunding Revenue Bonds	A +	AA-
2015 Refunding Utility Bonds	AA	AA

Non-Rated Bonds privately placed.

CITY OF WINTER HAVEN

**Ratio of Outstanding Debt By Type
Last Ten Fiscal Years**

Fiscal Year	Government Activities				Business Type			
	Special Obligation Bonds	Public Improvement Rev. Bonds	Sales Tax Revenue Bonds	Notes Payable	Water/Sewer Revenue Bonds	Total Primary Government	Percentage of Personal Income	Per Capita
2009	514,095	24,137,036	7,450,000	1,224,379	61,630,000	94,955,510	11.9%	2,755
2010	363,498	23,427,501	7,015,000	944,393	60,455,000	92,205,392	11.8%	2,722
2011	203,807	22,688,453	6,405,000	650,638	58,945,000	88,892,898	12.1%	2,606
2012	34,493	21,913,524	6,405,000	347,972	57,860,000	86,560,989	13.8%	2,517
2013	-	21,214,166	5,558,182	236,246	55,777,738	82,786,332	11.2%	2,282
2014	-	21,175,921	5,220,000	119,308	55,968,807	82,484,036	10.4%	2,228
2015	-	21,214,149	4,610,000	-	53,409,884	79,234,033	9.2%	2,081
2016	-	20,365,499	3,985,000	-	53,083,141	77,433,640	8.1%	1,959
2017	-	26,678,360	3,350,000	-	51,081,397	81,109,757	8.0%	1,971
2018	-	25,486,803	2,705,000	-	49,116,653	77,308,456	5.3%	1,805

CITY OF WINTER HAVEN

**Pledged-Revenue Coverage
Last Ten Fiscal Years**

<u>FY</u>	<u>Gross W/S Fund Revenue</u>	<u>Less: Operating Revenue</u>	<u>Net Revenues</u>	<u>Bond Svc Requirements</u>	<u>W/S System Devel. Charges</u>	<u>Debt Svc Coverage Test 1</u>	<u>Required Debt Svc Coverage Test 1</u>	<u>Debt Svc Coverage Test 2</u>	<u>Required Debt Svc Coverage Test 2</u>
2009	21,325,888	13,835,847	7,490,041	3,181,680	324,694	235%	115%	246%	120%
2010	21,144,056	13,048,445	8,095,611	4,032,210	462,479	201%	115%	212%	120%
2011	22,983,498	13,028,794	9,954,704	3,706,825	421,362	269%	115%	280%	120%
2012	24,063,228	13,179,690	10,883,538	3,840,726	462,288	283%	115%	295%	120%
2013	27,436,452	13,003,297	14,433,155	3,832,352	673,448	377%	115%	394%	120%
2014	31,701,970	14,738,168	16,963,802	3,776,418	830,120	449%	115%	471%	120%
2015	27,397,846	14,067,335	13,330,511	3,489,471	861,062	382%	115%	407%	120%
2016	32,575,899	19,249,338	13,326,561	1,819,029	790,282	733%	115%	776%	120%
2017	29,840,767	14,307,126	15,533,641	3,466,238	1,377,917	448%	115%	488%	120%
2018	30,000,937	15,809,782	14,191,155	3,554,438	1,391,495	399%	115%	438%	120%

1.) Gross Revenues includes all income and earnings, including connection fees but does not include proceeds from the sale of the system, contributions in aid of construction or water and sewer system development fees.

2.) Operating expenses include all costs of operating the system but does not include depreciation expense, bond amortization, renewal and replacement reserve payments, the annual bond service requirement or transfers to other funds.

3.) Bond service requirement is the amount required to be deposited in the bond service fund during each bond year (Oct . 1). The amount is reduced by the amount to be transferred from the construction fund to pay interest.

4.) Allowable water and sewer development charges based on water and sewer expansion percentage provision of the bond resolution.

5.) Net revenues divided by bond service requirements.

6.) Test 2 is net revenues plus legally available water and sewer development charges divided by the bond service requirements.

OUTSTANDING DEBT / BUDGET ESTIMATES FOR FY20

Date	Maturity	Description	Principal & Interest Pymt.	Lender Int. Rate	Original Amount	Budget FY19		*Balance 10/01/19	Budget FY20	
						Prin.	Int.		Prin.	Int.
07/12/05	10/01/20	2015B Utility System Impr. & Refunding Bonds - Refunding \$7,910,000 of 2005	Semi-Annual 4/1, 10/1	TD Bank 1.20%	7,910,000	1,545,000	37,260	1,560,000	1,560,000	18,720
04/01/15	10/01/35	2015 Bonds Refunding Utility Bonds	Semi-Annual 4/1, 10/1	US Bank 2% to 3.125%	26,070,000	485,000	734,613	24,175,000	495,000	724,913
10/06/10	10/01/28	Water/Sewer Bonds Series 2010 (refunding 1998 Series)	Semi-Annual 4/1, 10/1	J.P. Morgan Bank 3.23%	20,925,000	55,000	622,906	19,230,000	60,000	621,129
04/01/15	10/01/32	2015A Refunding Revenue Bonds (GF 53%, Airport 29%, DT CRA 18%)	Semi-Annual 4/1, 10/1	TD Bank 2% to 3%	13,205,000	685,000	362,763	11,100,000	725,000	342,213
09/20/11	10/01/21	Sales Tax Refunding Bonds Series 2011 (DT CRA 55%, Libr 30%, FV CRA 15%)	Semi-Annual 4/1, 10/1	Sun Trust Bank 1.85%	6,405,000	670,000	37,833	1,375,000	680,000	25,438
10/01/17	10/01/37	2017 Non Ad Valorem Bonds	Semi-Annual 4/1, 10/1	Public Offerings 2.01 to 4.03%	25,000,000	990,000	766,250	24,010,000	1,020,000	735,907
12/15/16	10/01/36	Series 2016 B Non Ad Valorem Public Improvement	Semi-Annual 4/1, 10/1	CenterState Bank	7,435,000	310,000	173,880	6,590,000	315,000	166,068
12/15/16	10/01/29	Non Ad Valorem Refunding Bond Series 2016A. (refunding remaining Series 2007 refunding Series 1999 Public Improvement)	Semi-Annual 4/1, 10/1	CenterState Bank	5,570,000	400,000	113,796	4,505,000	405,000	104,516
						5,140,000	2,849,301	92,545,000	5,260,000	2,738,904

01/01/14	12/01/18	Willowbrook Golf Cart Purchase	Monthly 4,310.85	Depl. Res. 4.00%	234,075	12,847	86	-	-	-
04/01/18	03/01/23	Willowbrook Golf Cart Purchase	Monthly 3,314.97	Depl. Res. 4.00%	180,000	33,853	5,927	129,721	35,232	4,548
10/01/20	09/01/25	Airport Hangar #270	Monthly 3,683.30	Depl. Res. 4.00%	200,000	-	-	200,000	-	-
10/01/18	09/01/25	FIBER	Monthly 7,903.58	Depl. Res. 2.50%	608,475	80,550	14,293	527,925	82,587	12,256
11/01/19	10/01/26	FIBER	Monthly 35,070.73	Depl. Res. 2.50%	2,700,000	-	-	2,700,000	327,298	58,480
10/01/14	09/01/19	FV CRA	Monthly \$2,629.16	Depl. Res. 2.00%	150,000	31,211	339	-	-	-
10/01/19	09/01/29	COL Energy Efficiency Project (borrow from Utility Fund)	Monthly \$12,064.08	Utility Fund 3.50%	1,220,000	-	-	1,220,000	103,722	41,047
11/15/19	05/15/39	improvements, Master Force Main, Reuse Infrastructure	Semi-Annual 5/15 & 11/15	SRF 0.92%	2,785,221	-	-	2,785,221	63,564	12,847
05/15/20	11/15/39	SRF Loan \$1,724,235 20 years Bar Screen	Semi-Annual 5/15 & 11/15	SRF 0.92%	1,724,235	-	-	1,724,235	39,351	7,953
						\$ 158,461	\$ 20,645	\$ 9,287,102	\$ 651,754	\$ 137,131

* The 9/30/19 balance includes deductions for principle payments due 10/1/19 that were budgeted in FY19.

Grand Total:

\$ 5,298,461 \$ 2,869,946 \$ 101,832,102 \$ 5,911,754 \$ 2,876,035

**SCHEDULE OF STANDARD RATES FOR WATER AND SEWER SERVICE
INSIDE CITY RATES EFFECTIVE 10/01/19**

<u>Administration Charge per Bill</u>	2.85									
<u>Single Family Residential (SFR)</u>		<u>Meter Size 3/4"</u>	<u>Meter Size 1"</u>	<u>Meter Size 1 1/2"</u>	<u>Meter Size 2"</u>	<u>Meter Size 3"</u>	<u>Meter Size 4"</u>	<u>Meter Size 6"</u>	<u>Meter Size 8"</u>	<u>Meter Size 10"</u>
SFR Water Base Charge		6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
SFR Water Usage Charge										
0 - 5,000 gallons	2.10									
5,001 - 10,000 gallons	3.53									
10,001 - 15,000 gallons	3.91									
Above 15,000 gallons	4.45									
SFR Sewer Base Charge		8.91	22.21	44.40	71.00	141.98	221.83	523.33	709.77	1,020.29
SFR Usage Charge Per 1,000 gallons	4.93									
SFR Irrigation Base Charge		6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
SFR Irrigation Usage Charge										
0 - 5,000 gallons	2.10									
5,001 - 10,000 gallons	3.53									
10,001 - 15,000 gallons	3.91									
Above 15,000 gallons	4.45									
<u>Multi-Family & Commercial (M-F/C)</u>										
M-F/C Water Base Charge		6.94	17.34	34.67	55.45	110.89	173.24	415.75	554.33	796.84
M-F/C Water Usage Charge										
0 - 5,000 gallons	2.10									
5,001 - 10,000 gallons	3.53									
10,001 - 15,000 gallons	3.91									
Above 15,000 gallons	4.45									
M-F/C Sewer Base Charge		9.78	24.43	48.84	78.11	156.21	244.07	585.71	780.93	1,122.61
M-F/C Usage Chg. (Caps @ 14,000 gal.)	4.93									
M-F/C Irrigation Base Charge		6.94	17.34	34.67	55.45	110.89	173.24	415.75	554.33	796.84
M-F/C Irrigation Usage Charge										
0 - 5,000 gallons	2.10									
5,001 - 10,000 gallons	3.53									
10,001 - 15,000 gallons	3.91									
Above 15,000 gallons	4.45									
<u>Municipal / Enterprise (M/ENT)</u>										
M/ENT Water Base Charge		6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
M/ENT Water Usage Charge (per 1,000 gals)	2.93									
M/ENT Sewer Base Charge		8.91	22.21	44.40	71.00	141.98	221.83	523.33	709.77	1,020.29
M/ENT Sewer Usage Charge (per 1,000 gals)	4.93									
M/ENT Irrigation Base Charge		6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
M/ENT Irrigation Usage Chrg. (per 1,000 gals)	2.93									
<u>Circumstantial Wastewater Customers</u>										
Sewer Base Charge per EMC	N/A									
Sewer Usage per 1,000 gal.	4.96									

**SCHEDULE OF STANDARD RATES FOR WATER AND SEWER SERVICE
OUTSIDE CITY RATES EFFECTIVE 10/01/19**

Administration Charge per Bill	3.56									
<u>Single Family Residential (SFR)</u>		<u>Meter Size 3/4"</u>	<u>Meter Size 1"</u>	<u>Meter Size 1 1/2"</u>	<u>Meter Size 2"</u>	<u>Meter Size 3"</u>	<u>Meter Size 4"</u>	<u>Meter Size 6"</u>	<u>Meter Size 8"</u>	<u>Meter Size 10"</u>
SFR Water Base Charge		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
SFR Water Usage Charge										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
SFR Sewer Base Charge		11.13	27.75	55.49	88.74	177.46	277.28	665.41	887.21	1275.36
SFR Usage Charge Per 1,000 gallons	6.16									
SFR Irrigation Base Charge		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
SFR Irrigation Usage Charge										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
<u>Multi-Family & Commercial (M-F/C)</u>										
M-F/C Water Base Charge		8.67	21.67	43.33	69.31	138.61	216.55	519.69	692.91	996.05
M-F/C Water Usage Charge										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
M-F/C Sewer Base Charge		12.23	30.54	61.04	97.63	195.26	305.08	732.13	976.16	1403.26
M-F/C Sewer Usage Charge	6.16									
M-F/C Irrigation Base Charge		8.67	21.67	43.33	69.31	138.61	216.55	519.69	692.91	996.05
M-F/C Irrigation Usage Charge										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
<u>Municipal / Enterprise (M/ENT)</u>										
M/ENT Water Base Charge		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
M/ENT Water Usage Charge (per 1,000 gals)	3.66									
M/ENT Sewer Base Charge		11.13	27.75	55.49	88.74	177.46	277.28	665.41	887.21	1275.36
M/ENT Sewer Usage Charge (per 1,000 gals)	6.16									
M/ENT Irrigation Base Charge		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
M/ENT Irrigation Usage Chrg. (per 1,000 gals)	3.66									
<u>Circumstantial Wastewater Customers</u>										
Sewer Base Charge per EMC	N/A									
Sewer Usage per 1,000 gal.	6.20									

**SCHEDULE OF STANDARD RATES FOR GENERAL REUSE SERVICE
INSIDE/OUTSIDE CITY RATES EFFECTIVE 10/01/19**

Single Family, Multi-Family & Commercial

INSIDE CITY LIMITS

Reuse Water usage per 1,000	1.30
Reuse Water Base Charge per EIC* (price equals 1 EIC)	5.99

* One EIC is defined as the **Greater** of:

- A. One Single Family Lot of 15,000 Square Feet or Less;
- B. 500 Gallons per Day of Required Reuse Service; or
- C. 5,600 Square Feet of Area to be irrigated.

To calculate the number of IECs to charge per property, determine the **Greater** of A, B, or C from above. Then multiply the number of EICs determined by the Base Charge per EIC.

A:		B:		C:	
<u>Lot size per sf:</u>	<u># of EICs</u>	<u>Monthly Usage</u>	<u># of EICs</u>	<u>SQ FT Irrigated</u>	<u># of EICs</u>
0 - 15,000	1	0 - 15,000	1	0 - 5,600	1
15,001 - 30,000	2	15,001 - 30,000	2	5,601 - 11,200	2
30,000 - 45,000	3	30,000 - 45,000	3	11,201 - 16,800	3
45,001 - 60,000	4	45,001 - 60,000	4	16,801 - 22,400	4
60,001 - 75,000	5	60,001 - 75,000	5	22,401 - 28,000	5
75,001 - 90,000	6	75,001 - 90,000	6	28,001 - 33,600	6
90,001 - 105,000	7	90,001 - 105,000	7	33,601 - 39,200	7
105,001 - 120,000	8	105,001 - 120,000	8	39,201 - 44,800	8

*One Acre = 43,560 sq ft

Lot size ÷ 15,000 = # of EICs

Daily Usage ÷ 500 = # of EICs

SQ FT IRR ÷ 5,600 = # of EICs

Single Family, Multi-Family & Commercial

OUTSIDE CITY LIMITS

Reuse Water usage per 1,000	1.62
Reuse Water Base Charge per EIC* (price equals 1 EIC)	7.48

* One EIC is defined as the **Greater** of:

- A. One Single Family Lot of 15,000 Square Feet or Less;
- B. 500 Gallons per Day of Required Reuse Service; or
- C. 5,600 Square Feet of Area to be irrigated.

To calculate the number of IECs to charge per property, determine the **Greater** of A, B, or C from above. Then multiply the number of EICs determined by the Base Charge per EIC.

A:		B:		C:	
<u>Lot size per sf:</u>	<u># of EICs</u>	<u>Monthly Usage</u>	<u># of EICs</u>	<u>SQ FT Irrigated</u>	<u># of EICs</u>
0 - 15,000	1	0 - 15,000	1	0 - 5,600	1
15,001 - 30,000	2	15,001 - 30,000	2	5,601 - 11,200	2
30,000 - 45,000	3	30,000 - 45,000	3	11,201 - 16,800	3
45,001 - 60,000	4	45,001 - 60,000	4	16,801 - 22,400	4
60,001 - 75,000	5	60,001 - 75,000	5	22,401 - 28,000	5
75,001 - 90,000	6	75,001 - 90,000	6	28,001 - 33,600	6
90,001 - 105,000	7	90,001 - 105,000	7	33,601 - 39,200	7
105,001 - 120,000	8	105,001 - 120,000	8	39,201 - 44,800	8

*One Acre = 43,560 sq ft

Lot size ÷ 15,000 = # of EICs

Daily Usage ÷ 500 = # of EICs

SQ FT IRR ÷ 5,600 = # of EICs

MISCELLANEOUS CHARGES (Rates effective 10/01/2019 - 9/30/2020)

	<u>Inside</u>	<u>Outside</u>
Water Meter Installation		
3/4" Meter	429.81	537.26
1.0" Meter	498.73	623.41
1.5" Meter	670.98	838.72
2.0" Meter	920.16	1,150.20
Larger than 2.0" Meter (cost as determined by Utility Director & Must be approved by City Manager.)	Cost plus 25%	Cost plus 25%
Irrigation/Domestic Meter (installed at the same time)		
3/4" Meter	351.08	438.85
1.0" Meter	407.35	509.18
1.5" Meter	548.05	685.06
2.0" Meter	751.58	939.47
Temporary/Construction/Hydrant Meter		
Administrative and Hook-Up Fee	137.82	172.27
Deposits: Meter & Consumption	1,619.67	2,024.58
Total Cost	1,757.49	2,196.85
Utility Impact Fees:		
Water (ERU = 350 gallons per day)	1,102.60	1,378.25
Sewer (ERU = 275 gallons per day)	3,576.96	4,471.20
Water Service Extension:	Cost determined by Utility Director + 25%	
Sewer Service Extension:	Cost determined by Utility Director + 25%	
Water Line Sampling	220.55	275.68
Line/Lateral Location (Water or Wastewater)	96.48	120.60
Meter Testing (Bench Test)	96.48	120.60
Meter Box Upgrade (Traffic Bearing)	51.87	64.83
Sewer Inspection	27.56	34.45
Lien Search Fee	15.00	15.00
New Account / Initial Turn On	62.44	78.04
Irrigation Turn On	31.21	39.01
New Service Garbage Only	31.21	N/A
Transfer of Account	48.19	60.23
15 Day Temporary Service	31.21	39.01
Unauthorized Connections/Tampering	48.20	60.24
Delinquent Account Reactivation and Turn On	55.12	68.91
Delinquent Payment Penalty (Late Fee)	Greater of \$6.71 or 5% of outstanding balance	Greater of \$8.38 or 6.25% of outstanding balance
Fire Service Charges:		
Sprinkler System - Small	4.43	5.53
Sprinkler System - Large	51.67	64.58
Stand Pipe System	2.95	3.68
Fire Sprinkler Standpipe System	1.49	1.86
Fire Hydrant	6.07	7.58
Special Vacation Bill Amounts:		
Water ONLY	0.00	11.44
Water and Sewer / Wastewater	25.02	22.57
Water, Sewer / Wastewater and Irrigation	31.33	30.45
Garbage ONLY	9.80	0.00
UTILITY ACCOUNT DEPOSITS:		
Residential - Inside / Outside		
Water, Sewer & Garbage	180.92	
Water Only	90.45	
Garbage Only	59.23	
Commercial - Inside / Outside		
Minimum Deposit	188.44	
Builder Deposit	323.06	
Deposits equals average of 2 1/2 highest month		
Surety Bonds		
Residential -16 open accounts	\$3,000 Bond	
Commercial - Surety Bond equals same calculation a commercial deposit 2 1/2 highest month		
Temporary Service (Inside or Outside)	141.08	

**SCHEDULE OF STANDARD RATES FOR GARBAGE AND REFUSE COLLECTION RATES EFFECTIVE 10/01/19
FY 2020 - Rates for Monthly Service**

Residential Recycling

Single family (65 gal. rolling cart collected once per week) 2.56

Residential Garbage & Reuse Collection:

Residential Pick Up 22.01
 Each additional container, per address 11.01
 Residential type container, left after hours 8.39
 Residential container purchase (95 gallon)
 (65 gallon) 49.20
 (35 gallon) 43.05
 Extra bags – household garbage
 3 – 6 8.62
 7 – 10 11.85
 11 - 20 14.85

Commercial Recycling

65-Gallon rolling cart (collected once per week) 6.98
 95-Gallon rolling cart (collected once per week)
 1 13.96 **5** 16.66
 2 14.57 **6** 17.55
 3 15.16 **7** 18.12
 4 15.75 **8** 19.61

Commercial Garbage & Refuse Collection

Residential type container 27.13
 Commercial Container (per cubic yard) 7.17 x volume x # pickups x 4.33
 Cardboard or Recycling Container (per cubic yard) 3.45 x x 4.33
 Dry Waste Container (per cubic yard) 6.18 x x 4.33
 Compactor (per cubic yard) 18.73 x x 4.33

Overfill of Commercial Containers:

0.5 yards 7.11
 1.0 yards 13.77
 1.5 yards 20.54
 2.0 yards 23.23

Monthly Rental of Commercial Container (one pickup per week)

2 cubic yard container 16.69
 3 cubic yard container 21.30
 4 cubic yard container 22.85
 6 cubic yard container 28.92
 8 cubic yard container 31.94
 Delivery Charge (for temporary containers) 17.55

Horticultural Refuse (per cubic yard)

Residential:

0-5 yards (1 pickup per/week; 0-30 bags) 46.33
 More than 5 yards up to 10 yards 74.51
 More than 10 yards up to 15 yards 94.33
 More than 15 yards up to 20 yards 94.33
 Over 20 yards (rate + above rates for over 20)

Commercial:

0-2 yards (1 pickup p/week; 0-15 bags) 12.67
 More than 2 yards up to 5 yards (16-30 bags) 27.65
 More than 5 yards up to 10 yards 46.33
 More than 10 yards up to 15 yards 74.51
 More than 15 yards up to 20 yards 94.33
 Over 20 yards (rate + above rates for over 20) 94.33

Non-Horticultural Refuse (Excluding furniture and appliances, per cubic yard, all customers):

0-2 yards 27.65
 More than 2 yards up to 5 50.11
 More than 5 yards up to 10 91.85

Separation Charge (Horticulture/Non-Horticulture) 23.55 Hourly labor charge

**SCHEDULE OF STANDARD RATES FOR GARBAGE AND REFUSE COLLECTION RATES EFFECTIVE 10/01/19
FY 2020 - Rates for Monthly Service**

<u>Furniture and Appliances (per item, all customers)</u>	
Refrigerator, stove, water heater, dryer, washing machine	15.15
Sofa, mattress, bed springs, upholstered chair, arm chair	12.67
Stereo, television set, computers, electronics	11.26
All other not listed above, pro rata with minimum fee	10.50

<u>Tires</u>	
<i>Residential:</i>	
Tire without rim (maximum 4 per pick-up)	6.02
Tire with rim (maximum 4 per pick-up)	11.40

<i>Commercial:</i>	
Each pick-up (rate + landfill charges)	68.82

<u>Extra Pick-Up Services</u>	
Residential container	11.05
Commercial container	27.13

Commercial Containers:	
2 cubic yards	27.58
3, 4 cubic yards	53.66
6, 8 cubic yards	98.94

Temporary Commercial Containers	
Delivery Fee	17.55

Commercial Container Cleaning:	
2, 3, 4 cubic yards	44.80
6, 8 cubic yards	70.92

<u>Roll-off Container (Rate Charged per Pull)</u>	
*20 cubic yard containers	166.81
*30 cubic yard containers	181.58
*40 cubic yard containers	258.38
*Total charge will include applicable landfill fees	
Delivery Charge (for roll-off containers)	30.33

<u>Temporary Commercial Collection</u>	
Permit Fee (Per customer) – Private Haulers	45.18
Permits for 6 Yard Construction Dumpster (private haulers)	9.04

<u>Misc. Sales (Overfill of Commercial Containers)</u>	
½ yard	7.11
1 yard	13.77
1 ½ yard	20.54
2 yard	23.23
2 ½ yard	27.20
3 yard	31.29
3 ½ yard	35.27
4 yard	39.37
Wheels on Commercial Container	19.19
Labor	19.19
Set of 4 Wheels	84.47
Lids	10.31
Locks	14.13

Ordinance No. O-03-39

"A fee schedule establishing all fees and charges relating to garbage and refuse service adopted as a part of this chapter is on file in the city clerk's office, and commencing on October 1, 2003, effective on the 1st of each year thereafter, all fees and charges relating to garbage and refuse service shall be automatically increased two and one-half percent (2 1/2%)."

Note: All rates are subject to change, other fees may apply.

**STORMWATER QUALITY & MAINTAINENCE UTILITY – RATES EFFECTIVE 10/01/2019
FY 2020 - Rates for Monthly Service**

	Quality	Maintenance
Residential	3.64	3.47
With Mitigation Credits	2.15	1.98

Resolution No. R-12-17

Reference the resolution listed above for detailed information regarding the fee and how it is calculated.

Note: All rates are subject to change, other fees may apply.

Resolution No. R-07-41 (previously enacted Ordinances O-98-52 and O-04-29 and adopted Resolutions R-98-26 and R-04-21)

"Effective on the 1st of October of each year, the stormwater utility maintenance fee, and all other stormwater utility fees, rates and charges then in effect shall be automatically increased, without hearing, two and one-half percent (2 1/2%) to account for inflation."

**POLICE SERVICES FEE SCHEDULE EFFECTIVE 10/01/19
FY 2020**

Fingerprinting	\$5.00 per fingerprint card
Copies of Reports	\$0.15 single-side copy \$0.20 double-side copy
Parking Fines – Overtime Parking	\$25.00 if paid within five days \$15.00 additional if paid after five days
Parking Fines – Improper Parking	\$10.00
Vehicle Identification Number Verification	\$4.00
Special Detail	\$34.00 / hour – minimum 3 hours \$39.00 / hour – if less than 5 day notice
Security Alarm System Excessive False Alarms	
Fee after second alarm in a month	\$25.00 each

***Fee increases to \$25 per ticket (\$50 if not paid after five days) if someone charged has had five or more in a 12 month period**

**FIRE SERVICES FEE SCHEDULE EFFECTIVE 10/01/19
FY 2020**

Fire Safety Re-Inspection Fees**

Property Type	Commercial (Retail Svcs. Sales/ Multi Family Rentals)	Institutional (Education/Medical/ Nursing Care)	Industrial (Warehouse/ Manufacturing)
2 nd Re-inspection	\$ 102.49	\$ 170.78	\$ 345.70
3 rd Re-inspection	136.63	204.95	273.27
4 th Re-inspection	204.95	239.10	307.44
All subsequent Re-inspections	\$273.27 per inspection	\$307.44 per inspection	\$341.58 per inspection

Fire Systems Installation Test Inspection Fees**

Fire Protection System Installation Type	Commercial Cooking Hood Fire Extinguishment (Hood Protection)	Fire Alarm/Emergency Evacuation	Automatic Fixed Fire Suppression/ Sprinkler & Other used for Property & Life Protection
Preliminary/ Rough Inspections	\$ 68.33	\$ 136.63	\$ 204.95
Final Inspection	136.63	204.95	273.27
Any required re-inspection	204.95	273.27	341.58

*** Subject to a Consumer Price Index based adjustment of no less than 2.5% annually each October 1 per Ordinance O-08-27.**

**** Subject to a Consumer Price Index based adjustment of no less than 2.5% annually each October 1st per Ordinance O-08-62.**

Note: All rates are subject to change, other fees may apply.

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2019
FY 2020**

WINTER HAVEN PUBLIC LIBRARY FEE SCHEDULE

Fines	\$0.10 per day
Library Cards	\$35 per out of county borrower
Lost Library Card	\$1.00
Replacement Costs	Actual cost of item replacement
Green Bags	\$1.87
Ear Buds	\$1.87
Flash Drives	\$5.60
Ellison Machine Service	\$2.00 per half hour
Laminator Services	\$0.75 per foot for thin/pliable \$0.75 per piece for pouch laminator

Concession Sales – Candy	\$0.25
Concession Sales – Drink	\$0.50
Copy Charges (Black/White)	\$0.15 per copy
Copy Charges (Color)	\$0.25 per copy
Faxes (Domestic)	\$1.50 first page & \$1.00 each additional page
(International)	\$4.95 first page & \$3.45 each additional page
Proctoring	\$25.00 per session
Public Computer Use	\$1.00 per guest pass

AQUATICS

Rowdy Gaines Olympic Pool

Daily Admission Fees:

Residents	\$2
Non-Residents	\$3
Lifejackets	\$1

WH Recreational & Cultural Center Pool

Daily Admission Fees:

Residents 15 & over	\$2
Non-Residents 15 & over	\$3
Lifejackets	\$1
Children under 15	Free

Multi-Visit Passes:

	Resident	Non-Resident
10 Time Punch Pass	\$18	\$27
20 Time Punch Pass	\$30	\$45
Monthly Pass	\$36	\$54
60 Time Punch Pass	\$80	\$111

Swim Lessons (2 weeks)	\$35	\$44
Lifeguard Training	\$150	\$188
Water Safety Instructor Training	\$175	\$219

Pool Rental – COL (min. 4 hrs)	\$325	(\$100 first hour and \$75 each additional hour)
Pool Rental – WHRCC (min. 2 hrs)	\$100	(\$50 per hour)

High School Swim Teams (Non-Local / Private) \$1,000/season

PROGRAMS

Playground Style Summer Camps

Late Pick-up Fee	\$5/15 Minutes
Rotary Park Playground Program (Residents Only)	\$80/8 weeks
WHRCC Summer Fun at the Rec (Residents Only)	\$80/8 Weeks

Chain O' Lakes Complex

	Resident	Non-Resident
Discovery Camp	\$238/4 weeks	\$338/4 weeks
	\$476/8 weeks	\$676/8 weeks
Late Pick-up Fee	\$5/15 minutes	\$5/15 Minutes

WHRCC

After School Program	\$20/month	\$30/Month
School Holiday Camp	\$5/Day	\$10/Day
Late Pick-up Fee	\$5/15 minutes	\$5/15 Minutes

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2019
FY 2020 (cont.)**

TENNIS:

MEMBERSHIP AND DAILY COURT FEES	City Resident	Non-City Resident
Clay Court Fees Per 90 Minutes		
Junior	\$5.00	\$5.00
Single	\$7.00	\$10.00
After 6:00 P.M. (Add Per 90 Minutes)	\$1.00	\$1.00
Pickleball Court Fees Per Hour		
Junior	\$1.00	\$1.00
Single	\$2.00	\$3.00
After 6:00 P.M. (Add Per 90 Minutes)	\$1.00	\$1.00
Clay & Pickleball Court Semi-Annual Memberships		
Junior	\$60	\$90
Single	\$100	\$150
Family	\$150	\$225
Clay & Pickleball Court Annual Memberships		
Junior	\$100	\$150
Single	\$150	\$225
Family	\$225	\$338
Pickleball Court Semi-Annual Memberships		
Junior	\$45	\$68
Single	\$65	\$130
Family	\$80	\$160
Pickleball Court Annual Memberships		
Junior	\$65	\$100
Single	\$100	\$160
Family	\$150	\$300

PROGRAM FEES

10 and Under Program (4 weeks)

Ready for Red (Ages 5-6)	\$40	\$50
Pathway to Play (Ages 7-8)	\$80	\$100
Orange to Green (Ages 9-10)	\$80	\$100

	Oct 1-Nov 15	Nov 16-Dec 31	Jan 1-Mar 31	Apr 1-Sept 30
<u>WILLOWBROOK GOLF COURSE:</u>				
18 holes w/cart morning	\$25 - \$35	\$30 - \$40	\$35 - \$45	\$20 - \$30
18 holes w/cart afternoon	\$20 - \$30	\$25 - \$35	\$30 - \$40	\$15 - \$25
18 holes walking	\$15 - \$20	\$20 - \$25	\$20 - \$30	\$12 - \$20
9 holes w/cart	\$15 - \$22.50	\$15 - \$25	\$20 - \$30	\$10 - \$15
9 holes walking	\$10 - \$15	\$12 - \$18	\$15 - \$20	\$10 - \$15
Jr. 9 holes walking	\$5 - \$7	\$5 - \$7	\$5 - \$7	\$5 - \$7
Jr. 18 holes walking	\$8 - \$12	\$8 - \$12	\$10 - \$15	\$8 - \$10
Member 9 holes w/cart	\$6.75 - \$7.50	\$6.75 - \$7.50	\$6.75 - \$7.50	\$6.75 - \$7.50
Member 18 holes w/cart	\$13.50 - \$15	\$13.50 - \$15	\$13.50 - \$15	\$13.50 - \$15
Tournament/Outing	\$20 - \$30	\$30 - \$40	\$35 - \$45	\$18 - \$25
League 18 holes	\$20 - \$30	\$30 - \$40	\$35 - \$45	\$18 - \$25
Replay 9 holes	\$10	\$15	\$15	\$10 - \$15
Replay 18 holes	\$15 - \$25	\$20 - \$30	\$25 - \$35	\$15 - \$20
Enhancement	\$1	\$1	\$1	\$1

Annual Golf Membership (plus tax)

Single	\$1,005
Couple	\$1,510
Family	\$1,825
Junior	\$201

Annual Cart Pass

Single	\$850
Family	\$1,275

Rentals

Clubs	\$15
Range Balls	\$3.75 - \$4.50
Pull Cart	\$2.50 - \$3.00

(All fees are taxable; City Residents receive 20% discount on annual membership fees)

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2019
FY 2020 (cont.)**

FACILITY RENTAL RATES (plus sales tax)

	<u>Category I</u>	<u>Category II</u>	<u>Category III</u>	<u>Category IV</u>	<u>Category V</u>
Pavillions:					
Small	\$44/day	\$44/day	\$22/day	\$22/day	n/c
Large	\$70/day	\$70/day	\$35/day	\$35/day	n/c
Enclosed	\$66/day	\$66/day	\$33/day	\$33/day	n/c
Amphitheater	\$300/day	\$360/day	\$150/day	\$210/day	n/c
Theatre	\$400/day	\$480/day	\$200/day	\$280/day	Tech Fees
Sr. Adult Center	\$50/hr	\$60/hr	\$25/hr	\$35/hr	n/c
Rotary/Lions Park	\$20/hr	\$24/hr	\$10/hr	\$14/hr	n/c
Conference Rm. (WHRCC)	\$28/day	\$34/day	\$14/day	\$20/day	n/c
Woman's Club (M-Th/S)	\$350/650	NA	NA	NA	NA
<i>Category I</i>	<i>City Resident</i>				
<i>Category II</i>	<i>Non-City Resident</i>				
<i>Category III</i>	<i>City Based Non Profit Entity</i>				
<i>Category IV</i>	<i>No-City Based Non Profit Entity</i>				
<i>Category V</i>	<i>Co-Sponsored / Gov't. Agency</i>				

Nora Mayo Hall Building Rental:

Non Profit groups	\$1,500
General Public/Corporate groups	\$2,000
Refundable Damage Deposit	\$1,000
Additional Deposit when alcohol involved	\$1,500

Other costs associated with the rental of this facility including staffing requirements at \$50.00 per hour, per employee

FIELDHOUSE AND CONFERENCE CENTER

<u>Court Rental</u>	<u>Hourly Fee</u>	<u>Full Day Fee (12 Hours)</u>	<u>Staffing</u>
Per Basketball Court	\$75.00/Hour	\$750.00/Day	\$25.00/Hour
Per Volleyball Court	\$37.50/Hour	\$375.00/Day	\$25.00/Hour
Gym Block A or B	\$125.00/Hour	\$1,250.00/Day	\$25.00/Hour
Gym Block A, B & C*	\$375.00/Hour	\$3,750.00/Day	\$75.00/Hour
Championship Gym (of available)	\$200.00/Hour	\$2,000.00/Day	\$25.00/Hour

*Rental of the full Fieldhouse includes all three Gym Blocks as well as Meeting Rooms C, D, E, F and G

<u>Conference Rental</u>	<u>Hourly Fee</u>	<u>Full Day Fee (12 Hours)</u>	<u>Staffing</u>
Meeting Room A	\$50.00/Hour	\$500.00/Day	\$25.00/Hour
Meeting Room B or G	\$40.00/Hour	\$400.00/Day	\$25.00/Hour
Meeting Room C - F	\$30.00/Hour/Room	\$300.00/Day	\$25.00/Hour
Fieldhouse & Conference Center **		\$4,000.00/Day	*\$125.00/Hour

**Rental of the full facility includes all three court spaces & Meeting Rooms A - G. *Staffing levels are subject to change based on event needs.

<u>Specialty Areas</u>	<u>Hourly Fee</u>	<u>Full Day Fee (12 Hours)</u>	<u>Staffing</u>
Locker Room	\$40.00/Hour	\$400.00/Day	
Training Room	\$75.00/Hour	\$750.00/Day	
Board Room	\$75.00/Hour	\$750.00/Day	\$25.00/Hour
Food Truck		\$150.00/Day	
Concession Area	\$50.00/Hour	\$300.00/Day	

- PCTSM events would receive a 25% discount of fees
- Government/Co-Sponsored/Non-Profit events receive a 20% discount of fees
- Non-PCTSM events will receive a 10% discount of fees for each consecutive day (up to 4 days)
- Staffing fees are multiplied by 1.5 when on a City Observed Holiday or Actual Holiday

Fee's charged the public for use of facilities shall be established by City Commission - see Ordinance O-10-25.

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2019
FY 2020 (cont.)**

Senior Adult Center

Wellness with Wilma	70/30 split plus \$1/Class resident fee, \$2/Class non-resident fee
Ballroom Dance Social	70/30 split plus \$3/Class resident fee, \$4/Class non-resident fee

Special Event Fees

Application Fee	\$35	Skirting for Stage	\$50/Day
Event Trailer	\$250/Day	Barricade	\$5/Each
Stage (Mobile & Portable)	\$300/Day	Barricade (not recovered/returned)	\$40/Each
(Set-up & Removal)	\$25/Man/Hour	Traffic Cones	\$5/Each
Public Address System	\$30/Day	Traffic Cones (not recovered/returned)	\$22/Each
Wireless Microphone	\$15/Day	Farmers Market Booth Fee (10' x 10')	\$8/Space
Banner Permit	\$20	Ghoul's Night Out Booth	\$50/Space
Banner Installation	\$50 (Flat Fee)	Snow Central Booth Fee	\$100/Space
City Maintenance Staff at Event	\$25/Man/Hour	Rock N' Freedom Fest Booth Fee	\$125/Space
Podium	\$10/Day		

ATHLETIC FIELD / AMENITY FEES

Chain O'Lakes Park

Stadium Day	\$125/game	Visitor's Clubhouse	\$75/day
Stadium Light Fee	\$90/hour	Covered Batting Cages	\$100/day
Minor League Field	\$50/game	Lower Field 10 Mounds	\$50/day
Concessions Rental (each)	\$150/day	Soil Amendments	\$12/bag
Minor League Clubhouse	\$150/day	Maintenance Fee	\$25/man/hour

Field Rental: DiamondPlex, Sertoma Park, PSC Soccer Field, WHRCC

Field Use	\$75/day/field
Light Fee	\$25/hour/field
Temporary Fencing	\$50/field
Maintenance Fee	\$25/man/hour
Soil Amendments	\$12/bag

**BUILDING PERMIT FEE SCHEDULE EFFECTIVE 10/01/19
FY 2020**

Add 50% Plan Check Fee for Multi-Family or Commercial Over \$1,000.

0 – 100 =	\$10.00	50,001 – 51,000 =	183.00
101 – 1,000 =	16.00	51,001 – 52,000 =	187.00
1,001 – 2,000 =	22.00	52,001 – 53,000 =	191.00
2,001 – 3,000 =	26.00	53,001 – 54,000 =	195.00
3,001 – 4,000 =	30.00	54,001 – 55,000 =	199.00
4,001 – 5,000 =	34.00	55,001 – 56,000 =	203.00
5,001 – 6,000 =	38.00	56,001 – 57,000 =	207.00
6,001 – 7,000 =	42.00	57,001 – 58,000 =	211.00
7,001 – 8,000 =	46.00	58,001 – 59,000 =	215.00
8,001 – 9,000 =	50.00	59,001 – 60,000 =	219.00
9,001 – 10,000 =	54.00	60,001 – 61,000 =	223.00
10,001 – 11,000 =	58.00	61,001 – 62,000 =	227.00
11,001 – 12,000 =	62.00	62,001 – 63,000 =	231.00
12,001 – 13,000 =	66.00	63,001 – 64,000 =	235.00
13,001 – 14,000 =	70.00	64,001 – 65,000 =	239.00
14,001 – 15,000 =	74.00	65,001 – 66,000 =	243.00
15,001 – 16,000 =	77.00	66,001 – 67,000 =	247.00
16,001 – 17,000 =	80.00	67,001 – 68,000 =	251.00
17,001 – 18,000 =	83.00	68,001 – 69,000 =	255.00
18,001 – 19,000 =	86.00	69,001 – 70,000 =	259.00
19,001 – 20,000 =	89.00	70,001 – 71,000 =	263.00
20,001 – 21,000 =	92.00	71,001 – 72,000 =	267.00
21,001 – 22,000 =	95.00	72,001 – 73,000 =	271.00
22,001 – 23,000 =	98.00	73,001 – 74,000 =	275.00
23,001 – 24,000 =	101.00	74,001 – 75,000 =	279.00
24,001 – 25,000 =	104.00	75,001 – 76,000 =	283.00
25,001 – 26,000 =	107.00	76,001 – 77,000 =	287.00
26,001 – 27,000 =	110.00	77,001 – 78,000 =	291.00
27,001 – 28,000 =	113.00	78,001 – 79,000 =	295.00
28,001 – 29,000 =	116.00	79,001 – 80,000 =	299.00
29,001 – 30,000 =	119.00	80,001 – 81,000 =	303.00
30,001 – 31,000 =	122.00	81,001 – 82,000 =	307.00
31,001 – 32,000 =	125.00	82,001 – 83,000 =	311.00
32,001 – 33,000 =	128.00	83,001 – 84,000 =	315.00
33,001 – 34,000 =	131.00	84,001 – 85,000 =	319.00
34,001 – 35,000 =	134.00	85,001 – 86,000 =	323.00
35,001 – 36,000 =	137.00	86,001 – 87,000 =	327.00
36,001 – 37,000 =	140.00	87,001 – 88,000 =	331.00
37,001 – 38,000 =	143.00	88,001 – 89,000 =	335.00
38,001 – 39,000 =	146.00	89,001 – 90,000 =	339.00
39,001 – 40,000 =	149.00	90,001 – 91,000 =	343.00
40,001 – 41,000 =	152.00	91,001 – 92,000 =	347.00
41,001 – 42,000 =	155.00	92,001 – 93,000 =	351.00
42,001 – 43,000 =	158.00	93,001 – 94,000 =	355.00
43,001 – 44,000 =	161.00	94,001 – 95,000 =	359.00
44,001 – 45,000 =	164.00	95,001 – 96,000 =	363.00
45,001 – 46,000 =	167.00	94,001 – 95,000 =	359.00
46,001 – 47,000 =	170.00	95,001 – 96,000 =	363.00
47,001 – 48,000 =	173.00	96,001 – 97,000 =	367.00
48,001 – 49,000 =	176.00	97,001 – 98,000 =	371.00
49,001 – 50,000 =	179.00	98,001 – 99,000 =	375.00
		99,001 – 100,000 =	379.00

100,001 – 500,000 = 379.00 for 1st 100,000 + 2.50 for each additional 1,000 or fraction thereof, to and including 500,000

500,001 – 1,000,000 = 1,379.00 for 1st 500,000 + 1.50 for each additional 1,000 or fraction thereof, including 1,000,000

1,000,001–2,000,000 = 2,129.00 for 1st1,000,000 + 1.00 for each additional 1,000 or fraction thereof, including 2,000,000

2,000,001 and up = 3,129.00 for 1st 2,000,000 + 1.50 for each additional 1,000 or fraction thereof

Note: A CPI adjustment will be applied to the above Building Permit Fee Schedule.

(Each fee above will be multiplied by 1.776). The Plan review fees of an additional 25% for residential and 50% for commercial are then applied.

MISCELLANEOUS BUILDING FEES

Single family homes are based on fee schedule for building permit

Permits for trade contractors for single-family homes are as follows:

Electrical	\$100.00
Plumbing	\$100.00
Mechanical	\$75.00

Electrical Permit Fees	Based on job value
Plumbing Permit Fees	Based on job value
Mechanical Permit Fees:	
Permit Basic Fee	\$25.00
	\$15.00 for 1 st 1,000 or fraction thereof
	\$4.00 for each 1,00 thereafter
	Fee for repairs, alterations and additions to an existing system
	Shall be \$5.00 plus \$2.00 for each 1,000 or fraction thereof
Demolition Permit	Basic Fee - \$113.05
Tent Permit Fee	Basic Fee \$25.00
Plans Checking Fee	Commercial and Multifamily will be charged 50% of the Building Permit Fee
	Residential will be charged 25% of the Building Permit Fee
Reinspection Fee	Basic Fee \$25.00

Additional fees may apply – contact Building/Permitting for complete fee calculation.

**PLANNING AND ZONING FEE SCHEDULE EFFECTIVE 10/01/2019
FY 2020**

BOARD OF ADJUSTMENT

<i>Variance:</i>	Single Family	207.11
	Multi-Family	414.21
	Non-Residential	551.40

Planning Commission

<i>Zoning:</i>	5 or fewer lots	551.40
	More than 5 lots	689.92
	0-5 acres, unsubdivided	827.10
	5.01 – 10 acres, unsubdivided	1,102.81
	More than 10 acres	1,378.51

<i>PUD (Planned Unit Development):</i>	2,689.76
<i>PUD Plan Amendment:</i>	2,017.33
<i>Special Use/Conditional Use:</i>	551.40
<i>Right-Of-Way Vacation (per right-of-way):</i>	3,362.22
<i>Easement/Alley Vacation (each):</i>	1,378.51
<i>Street/Alley Re-Direction:</i>	551.40

FUTURE LAND USE

SMALL SCALE:

Up to 5 subdivided residential lots of 10 acres or less with a density of 10 units/acre or less.	537.95
More than 5 subdivided residential lots of 10 acres or less with a density of 10 units/acre or less.	668.40
0-10 acres of residential or non-residential land or combination of both, of 10 units/acre or less.	800.21

LARGE SCALE:

10.01 to 100 acres or requests with a density of 10/units per acre or greater, regardless of acreage	1,336.83
100.01 + acres	1,874.78

AMENDMENT TO COMPREHENSIVE PLAN TEXT:

(Per Plan Amendment)	1,075.91
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**PLANNING AND ZONING FEE SCHEDULE EFFECTIVE 10/01/2019
FY 2020 (cont.)**

SUBDIVISION PLAT REVIEW FEES:

Base Fee:	672.44
Additional Per Lot Fee:	36.32
Subdivision Plat Resubmittal:	638.84
(per review, begins after 2 nd submittal)	

NOTE: These fees are the application submittal fees. Surveyor fees are in addition to the base and per lot fees and will be charged after the surveyor submits the bill to the City. Recording fees are in addition to all other costs and are determined by Polk County Clerk of Courts Office.

SITE PLAN REVIEW

Site Plan Review (Residential): \$1,344.89 up to 10 acres + \$26.89 per acre over 10 acres

Site Plan Review (Non-Residential): \$1,344.89 up to 30,000 square feet of building area
\$1,838.72 > 30,000 square feet of building area

<i>Minor Site Plan Review*:</i>	578.31
<i>Less than Minor Site Plan Review**:</i>	115.66
<i>Site Plan Resubmittal:</i> (per review, begins after second submittal)	638.84

*Less than 2,000 sq. feet or less than 10% of site improvements

**To be determined by staff

DEVELOPMENT OF REGIONAL IMPACT (DRI)

Base Fee	4,135.55
Per Commercial Acre	13.79
Per Residential Acre	6.90
Per DU	0.65
Substantial Deviation	2,068.45
Annual Report	138.52

DEVELOPMENT REVIEW COMMITTEE (DRC) MEETING

Major Review	336.23
Minor Review	67.24

OTHER FEES:

Community Development District (CDD):	3,446.96
CDD Annual Report Review	336.23
Zoning Verification Letter:	55.15

The Planning & Zoning Fee Schedule is subject to two and one half (2.5) percent annual upward adjustment on all fees effective October 1 of each year per Resolution R-07-48 adopted November 13, 2007.

Note: All rates are subject to change, other fees may apply.

CEMETERY SERVICE FEES EFFECTIVE 10/01/19

	Resident	Non-Resident
<u>Space Prices</u>		
Adult	741.00	1,010.00
Infant	433.00	702.00
Cremation	433.00	702.00
Inside Mausoleum	4,303.00	8,338.00
Corner Mausoleum	5,917.00	11,299.00
<u>Opening / Closing - Standard</u>		
Weekday	558.00	702.00
Weekday after 3:00 p.m.	741.00	872.00
Saturday before 3:00 p.m.	741.00	872.00
Saturday after 3:00 p.m.	872.00	1,010.00
Sunday and/or holidays	1,010.00	1,142.00
<u>Cremation with Set-Up</u>		
Weekday	269.00	407.00
Weekday after 3:00 p.m.	335.00	472.00
Saturday before 3:00 p.m.	335.00	472.00
Saturday after 3:00 p.m.	407.00	537.00
Sunday and/or holidays	537.00	677.00
<u>Cremation without Set-Up</u>		
Weekday	170.00	302.00
Weekday after 3:00 p.m.	269.00	407.00
Saturday before 3:00 p.m.	269.00	407.00
Saturday after 3:00 p.m.	335.00	472.00
Sunday and/or holidays	472.00	604.00
<u>Opening / Closing - Infant</u>		
Weekday	269.00	407.00
Weekday after 3:00 p.m.	335.00	472.00
Saturday before 3:00 p.m.	335.00	472.00
Saturday after 3:00 p.m.	407.00	537.00
Sunday and/or holidays	537.00	677.00
<u>Disinterment</u>		
To Non-City Cemetery	537.00	537.00
Within City Cemetery	677.00	677.00
<u>Additional Services</u>		
Bronze/Granite Marker Installation - Single	118.00	118.00
Bronze/Granite Marker Installation - Companion	210.00	210.00
Vase Installation	72.00	72.00
Date Plate Installation	26.00	26.00
Memorial Bench/Installation	1,385.00	1,385.00
Transfer Fee / Deed Document	54.00	54.00
Second Service Tent (Tent only)	166.00	166.00
Second Tent & Chairs & Carpet	220.00	220.00
Additional Chairs (6)	54.00	54.00
<u>Niche Garden – Columbarium Space Prices:</u>		
Individual space for one urn	1,345.00	1,542.00
Companion space for two urns	2,000.00	2,198.00
Additional fee to increase from Individual to Companion	722.00	722.00
<u>Engraving of Front Plate</u>		
One name (First, middle or initial & last name), birth year & death year dates	197.00	229.00
<u>Opening and Closing Fees</u>		
Weekday	262.00	395.00
Saturday	328.00	459.00
Holidays	459.00	590.00

Note: All rates are subject to change, other fees may apply. Cemetery fees increase by 2.5% every October 1st per Ordinance O-07-84.

**GENERAL FUND
(001)**

The General Fund accounts for resources traditionally associated with governments which are not required to be accounted for in another fund. The primary source of revenue in the General Fund is ad valorem taxes. Also included in the General Fund is revenue from licenses, intergovernmental revenues, fines, charges for services, interest earnings and transfers from other funds. The general and administrative services of the City are accounted for in this fund along with public safety and most leisure services activities.

FUND CHANGE AND INITIATIVES

REVENUES

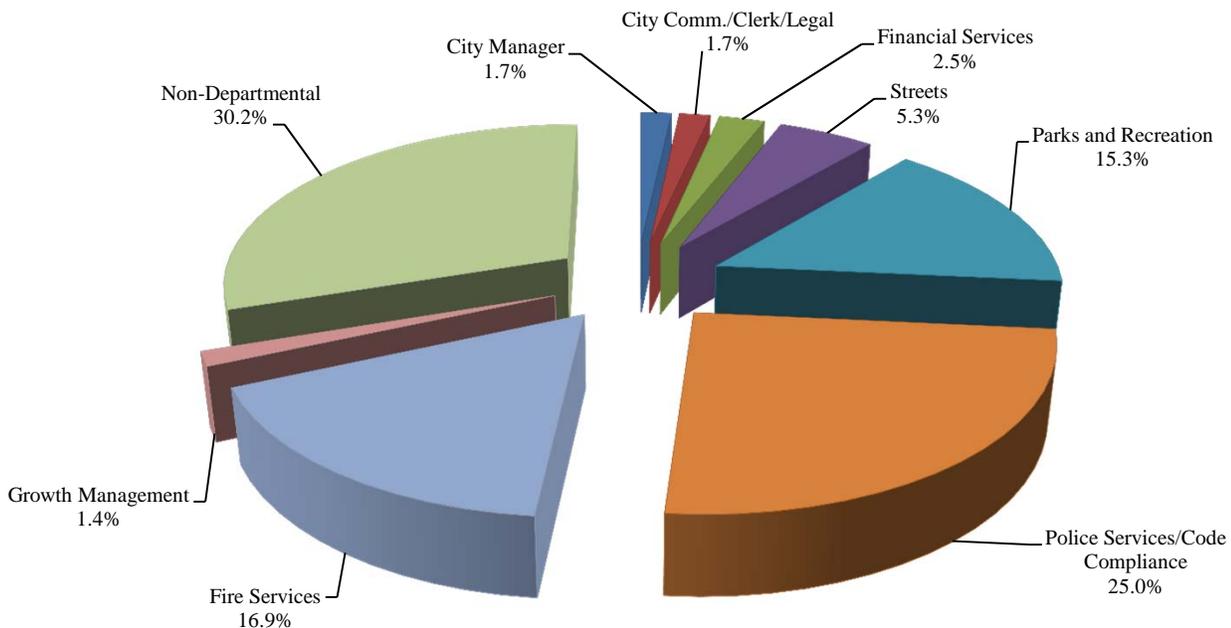
The Ad Valorem Tax millage rate is 6.7900 mills in FY2020. Overall revenue collections in FY20 are budgeted to increase \$4,775,726 from the FY 2019 Budget. The revenue associated with the ad valorem tax accounts for \$1,359,201 of that increase, the County portion of Series 2017 Bond accounted for \$695,450 and State Shared revenues reflected a \$536,171 increase. All other revenues increased fairly uniformly across all revenue categories with the exception of transfers between other funds. The transfer from Building Safety increased 320,306 as allowed for inspection work completed by Fire Inspectors. The Transfer from 2015 Construction Fund increased \$1,088,027 as a repayment of Fund Equity for the Fire Station using Police and Fire Impact Fees. We are continuing to decrease the transfer from the Utility Fund by \$300,000 annually.

EXPENDITURES

General Fund expenditures are budgeted to increase \$3,206,564 in FY 2020 compared to the FY 2019 estimate of expenses largely due to the completion of the Fieldhouse and Conference Center facility construction and \$872,660 additional dollars in operating costs beginning, the Trailhead \$500,000 project in Parks & Recreation and the Quiet Zones \$525,000 project in the Streets department.

An allocation of the General Fund expenditures to cost centers within the fund is as follows:

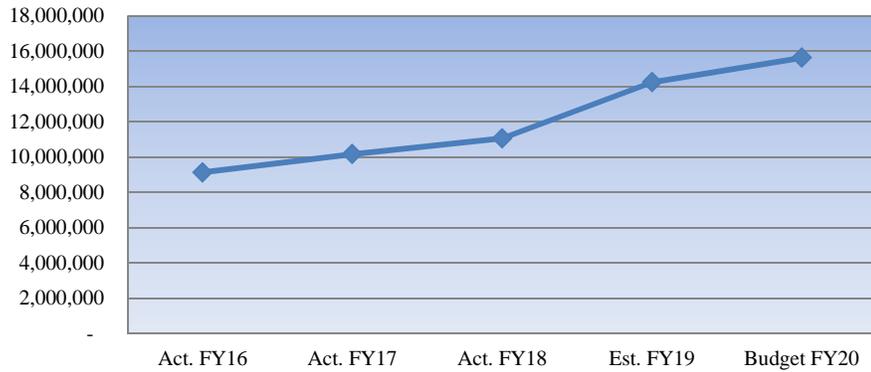
City Manager	1.70%	Financial Services	2.50%
City Commission/Clerk/Legal	1.70%	Streets	5.30%
Police/Code Enforcement	25.00%	Fire Services	16.90%
Parks & Recreation	15.30%	Growth Management	1.40%
Non-Departmental	30.20%		<u>100%</u>



ACCOUNT DESCRIPTIONS

REVENUES

Ad Valorem Tax – Tax on real and personal property. City of Winter Haven FY 2020 millage rate is 6.7900. The tentative taxable value of City property as submitted by the Property Appraiser on July 1, 2019 totaled \$2,588,705,471, a 8.9% increase over the FY 2019 value. The maximum ad valorem levy allowed by statute is 10 mills. Ad Valorem tax proceeds are 31.3% of total General Fund revenues.



Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 9,127,160	\$ 10,160,157	\$ 11,050,615	\$ 14,230,000	\$ 15,616,393

Franchise Tax – Fees charged various utilities for exclusive rights to provide services in the City of Winter Haven. The electric and gas franchise pay a 6% franchise fee. The telephone and cable television franchises pay a fee labeled telecommunications tax. This revenue category is budgeted to increase \$60,000 over anticipated FY2019 collections. Franchise Tax proceeds are 7.1% of total FY20 General Fund revenues.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 3,361,473	\$ 3,329,371	\$ 3,403,431	\$ 3,485,000	\$ 3,545,000

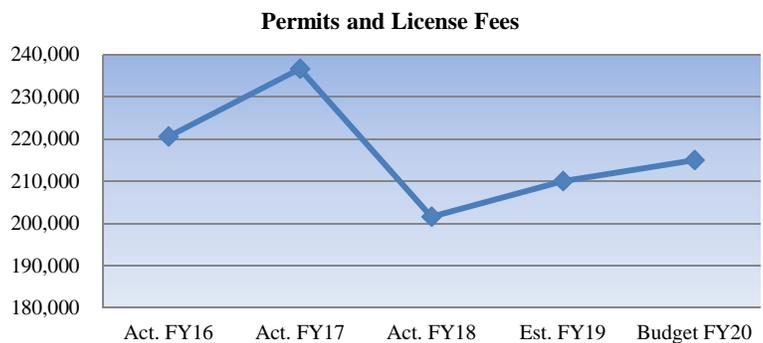
Utility Service Tax – Revenues derived from taxes on the sale of utility services in the City of Winter Haven. The tax rate is 10% with the exception of communication services, which is 6.32%. Utility service taxes are 13.5% of total FY20 General Fund revenues.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 6,050,099	\$ 6,434,214	\$ 6,714,868	\$ 6,714,500	\$ 6,721,932

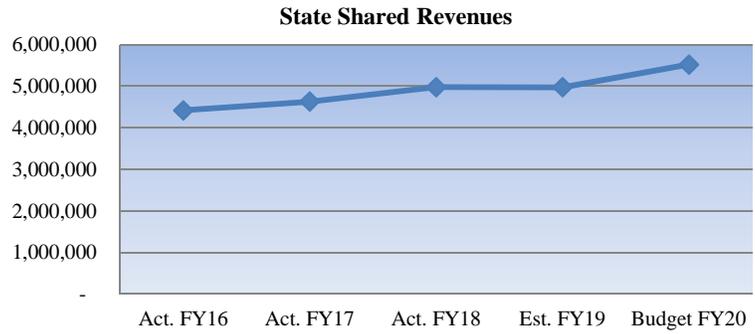
Local Option Gas Tax – County governments are authorized to levy up to 12 cents local option fuel taxes in the form of three separate levies. The first is a tax of 1¢ on every net gallon of motor fuel and diesel fuel sold within a County. The tax is known as the Ninth-Cent Fuel Tax. The second is a tax of 1 to 6 cents on every net gallon of motor fuel and diesel fuel sold within a County. Polk County levies the entire 6 cents. The third tax is a 1 to 5 cents levy on every net gallon of motor fuel, excluding diesel fuel sold in the County. Polk levies the full 5¢. The proceeds of these taxes are shared with local governments within the County by Interlocal agreements. The proceeds in general must be used for transportation purposes. The Local Option Gas Tax is 4.0% of total FY20 General Fund revenues. Budget amounts are estimated by State Department of Revenue.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 1,762,192	\$ 1,834,548	\$ 1,929,720	\$ 1,945,000	\$ 2,002,920

Permits and License Fees – These fees are from the sale of Business Tax Receipts (BTR) that are required to conduct business in the City of Winter Haven. BTR’s are required to be renewed annually. The BTR fee is regulated by State Statute. BTR revenues are 0.40% of total FY20 General Fund revenues. Budget amount estimated on prior years’ collections.



State Shared Revenues – Revenues levied and collected by the State of Florida and shared with local governments according to State Statute. These revenues are based on taxes on cigarettes, motor fuel, alcohol licenses and general sales taxes. State shared revenues are 11.1% of total FY20 General Fund revenues. Budget amounts are estimated by State Department of Revenue.



Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 4,418,337	\$ 4,630,837	\$ 4,976,776	\$ 4,974,000	\$ 5,523,504

Parks and Recreation Fees – Fees charged by the City’s Parks and Recreation Department for activities under its jurisdiction. These services include building and facility rentals and recreational activities. Parks and Recreation fees are 2.0% of total FY20 General Fund revenues. Budget amounts are estimated on prior years’ collections.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 768,877	\$ 702,647	\$ 740,969	\$ 656,355	\$ 1,015,180

Administration Fees – Fees derived from the City’s enterprise operations for their prorata share of the costs of the City Manager’s Office, City Clerk, City Commission, City Attorney, Finance/Procurement, Growth Management and Grant & Aid. Administration fees are 4.3% of total FY20 General Fund revenues. Budget amounts are determined by formula.

Fines and Forfeitures – These fees are derived from citations written by the Winter Haven Police Department. Fines and Forfeitures are 0.50% of total FY20 General Fund revenues. Budget amounts are estimated on prior years’ collections.

Miscellaneous Revenues – These include revenue sources which do not lend themselves to the other classifications. Other revenues are 3.8% of total FY20 General Fund revenues. Budget amounts are estimated on prior years’ collections.

Interest – Revenues from the investment of General Fund cash. City investments are regulated by State Statute. Interest revenues are 0.6% of total FY20 General Fund revenues. Budget estimated by investments times expected return.

Transfers and Contributions from Enterprises – Contributions from Enterprises is a charge to the business funds of the City as a return of profits to the taxpayers much as a corporation returns profits to its owners. Transfers are either for support of the General Fund or in the case of the CRA Funds for debt service. Transfers and Contributions from Enterprises are 20.4% of total FY20 General Fund revenues.

EXPENDITURES

Office of the City Manager – This expenditure classification accounts for the costs of the City Manager’s office. The FY20 Budget includes six (6) full time employees. The City Manager is the Chief Executive Officer of the City.

City Commission/City Clerk – This department records the costs of the City Clerk, Records Administrator, City Attorney and City Commission. The City Clerk and Records Administrator are full-time employees of the City. The City attorney’s services are contractual with a fee of \$178.75 per hour. The City Commission consists of the five (5) members who are elected for four (4) year terms.

Finance – The Department of Financial Services includes Accounting, Accounts Payable, Accounts Receivable, Budget, Payroll and Purchasing functions. Thirteen (13) full time employees are assigned to this department.

Parks, Recreation & Cultural – This department is responsible for many of the City’s recreational programs and facilities, the Parks and Landscape Maintenance Division. The only City recreational costs not accounted for in this fund are library and golf activity, which have their own funds. The divisions under the Parks and Recreation department in the General Fund, consist of sixty-two and fifty-five hundredths (62.55) full-time and sixty-eight (68) part-time employees.

Public Works – This department is responsible for the City’s Streets Division in the General Fund. This division consists of twelve and sixty tenths (12.60) full-time employees. The Streets division is responsible for streets, traffic flow, signage and drainage systems.

Police Services – This department accounts for the costs of all City Police Department activities with separate divisions for police related grants and Code Compliance. The Police Department employs one hundred twenty-two and thirty tenths (122.30) full-time employees.

Fire Services – This department accounts for the costs of all City Fire Department activities to include administration, fire education and prevention and firefighting services. The Fire Department employs seventy-one and seventy tenths (71.70) full-time employees.

Growth Management – This department in the General Fund accounts for the activities of the Planning division including .80 of the Growth Management Department Director position and .50 of the Planning Manager position. In total, this division employs five and three tenths (5.30) full-time employees.

Non-Departmental – This classification includes all General Fund expenditures not included in the various departments. A summary of the expenditure classifications included is as follows:

Transfer to other Funds	\$	6,781,192
Debt Service	\$	3,850,259
Internal Service Charges	\$	3,130,186
Insurance	\$	491,891
Grant & Aid	\$	249,910
Bus Service	\$	228,362
Economic Development	\$	135,000
Reserve Contingencies	\$	118,725
Audit Fees	\$	39,543
Pooled Vehicle Costs	\$	36,193
Bank Charges	\$	33,000
Tourism and Promotional	\$	15,000
Qualified Target Incentive	\$	5,400
Total	\$	15,114,661

**CITY OF WINTER HAVEN
GENERAL FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Ad Valorem Tax	\$ 11,050,614.60	\$ 14,257,192	\$ 14,230,000	\$ 15,616,393	\$ 16,142,012
Franchise Tax	3,403,430.59	3,544,000	3,485,000	3,545,000	3,590,000
Utility Service Tax	6,714,867.90	6,588,901	6,714,500	6,721,932	6,995,500
Local Option Gas Tax	1,929,720.35	1,939,175	1,945,000	2,002,920	2,050,000
Permits & Licenses	201,568.51	230,000	210,000	215,000	220,000
Federal Shared Revenues	28,677.64	103,615	38,862	37,550	37,550
State Shared Revenues	4,976,776.22	4,987,333	4,974,000	5,523,504	5,482,483
State Grant Revenues	578.00	35,000	35,000	20,000	0
County Shared Revenues	233,448.14	321,863	319,863	390,722	391,722
Parks & Recreation Fees	740,968.87	849,230	656,355	1,015,180	1,037,180
Administration Fees	1,996,413.86	1,915,157	1,914,157	2,129,969	2,129,969
Fines & Forfeitures	265,599.42	280,100	270,300	270,300	275,300
Miscellaneous Revenues	1,535,383.04	1,132,686	1,416,070	1,903,633	1,926,165
Interest Earnings	196,186.36	170,000	320,000	320,000	320,000
Sale of Assets - Capital	37,445.00	49,627	11,500	11,500	11,500
Transfers & Contributions	8,639,939.04	8,694,563	8,694,563	10,150,565	7,873,011
Total	\$ 41,951,617.54	45,098,442	45,235,170	49,874,168	48,482,392
EXPENDITURES					
City Manager	\$ 787,943.06	\$ 690,595	\$ 693,628	\$ 833,685	\$ 828,685
Legal / Commission / City Clerk	817,657.81	792,233	784,310	866,086	821,617
Financial Services	1,111,295.99	1,252,795	1,121,242	1,232,935	1,236,935
Police Services / Code Compliance	12,215,939.01	12,354,470	11,780,929	12,478,442	12,374,357
Fire Services	7,888,571.93	8,614,523	8,073,562	8,418,381	8,183,858
Parks and Recreation	5,573,990.01	6,125,198	6,034,049	7,381,749	6,748,108
Public Service Buildings	156,330.37	229,389	266,964	236,395	236,395
Streets	1,877,788.06	1,896,647	2,008,029	2,632,302	2,018,052
Growth Management/Planning	428,680.69	548,421	518,126	679,532	519,532
Non-Departmental	8,645,799.52	15,594,171	15,386,765	15,114,661	12,781,274
Total	\$ 39,503,996.45	48,098,442	46,667,604	49,874,168	45,748,813
Excess of Revenues Over <Under> Expenditures:	\$ 2,447,621.09	(3,000,000)	(1,432,434)	0	2,733,579
Beginning Undesignated Fund Balance:	10,423,330.91	12,870,952	12,870,952	11,438,518	11,438,518
Ending Undesignated Fund Balance:	\$ 12,870,952.00	9,870,952	11,438,518	11,438,518	14,172,097

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 001 - General Fund						
REVENUES						
311100-000	Taxes-Real Estate & Personal	11,017,341.21	14,227,192	14,200,000	15,586,393	16,112,012
311100-001	Taxes-Penalties/Interest/Delinqu	33,273.39	30,000	30,000	30,000	30,000
<i>Ad Valorem Taxes</i>		11,050,614.60	14,257,192	14,230,000	15,616,393	16,142,012
312300-000	Tax-Ninth Cent Gas	191,978.02	185,600	190,000	195,000	200,000
312410-100	Tax-First Local Option Gas Tax	1,070,348.47	1,085,675	1,085,000	1,114,330	1,150,000
312420-000	Tax-New Loc Option 5 Cent Gas	667,393.86	667,900	670,000	693,590	700,000
<i>Local Option Gas Tax</i>		1,929,720.35	1,939,175	1,945,000	2,002,920	2,050,000
313100-000	Franchise Fee-Electric	3,181,588.06	3,300,000	3,250,000	3,300,000	3,335,000
313100-500	Franchise Fee - Duke Energy	133,162.82	122,000	135,000	140,000	145,000
313400-000	Franchise Fee-Gas	88,679.71	122,000	100,000	105,000	110,000
<i>Franchise Fees</i>		3,403,430.59	3,544,000	3,485,000	3,545,000	3,590,000
314100-000	Utility Svc Tax-Electric	3,703,497.65	3,621,000	3,750,000	3,750,000	3,925,000
314100-500	Utililty Svc Tax-Duke Energy	167,060.87	158,000	180,000	195,000	210,000
314300-000	Utility Svc Tax-Water	833,091.14	816,000	805,000	830,000	850,000
314400-000	Utility Svc Tax-Gas	96,015.69	66,000	65,000	70,000	75,000
314900-000	Utility Svc Tax-Bottle Gas	14,778.04	16,900	14,500	15,000	15,500
315000-000	Communication Services Tax (formerly 314200)	1,900,424.51	1,911,001	1,900,000	1,861,932	1,920,000
<i>Utility Service Tax</i>		6,714,867.90	6,588,901	6,714,500	6,721,932	6,995,500
321000-000	Business Tax Receipt	201,568.51	230,000	210,000	215,000	220,000
<i>Business Tax Receipt</i>		201,568.51	230,000	210,000	215,000	220,000
337200-100	Grant-School Resource Officer	214,931.45	299,863	299,863	368,722	368,722
338500-000	Business Tax Receipt-County	18,516.69	22,000	20,000	22,000	23,000
<i>County Revenue</i>		233,448.14	321,863	319,863	390,722	391,722
331200-000	Grant - Byrne Direct	16,168.00	17,700	15,868	16,800	16,800
331200-150	Grant - BJA/OJP Bulletproof Vest	12,509.64	10,994	10,994	8,750	8,750
331200-625	Grant - FEMA - AFG	0.00	62,921	0	0	0
334200-001	Grant - JAG County Wide	0.00	12,000	12,000	12,000	12,000
<i>Federal Grant Revenue</i>		28,677.64	103,615	38,862	37,550	37,550
334200-002	Grant - Misc	0.00	35,000	35,000	20,000	0
334414-000	Grant - FDOT	578.00	0	0	0	0
<i>State Grant Revenue</i>		578.00	35,000	35,000	20,000	0
312510-114	Tax-Fire Insur. Prem Tax	341,245.00	325,000	325,000	341,245	341,245
312520-113	Tax-Police Insur. Prem. Tax	433,237.67	325,000	325,000	433,238	433,238
335120-100	Tax-Sales-State Revenue Sharing	1,082,745.21	1,135,689	1,110,000	1,214,514	1,150,000
335120-200	Tax-8th Cent Motor Fuel	334,911.15	358,639	350,000	365,000	380,000
335140-000	Tax-Mobile Home License	140,684.42	141,000	140,000	140,000	145,000
335150-000	Tax-Alcohol License	39,354.71	37,000	38,000	39,000	40,000
335180-000	Tax-Half Cent Sales	2,573,785.75	2,631,005	2,650,000	2,953,507	2,955,000
335200-100	Firefighter Incentive	7,475.16	15,000	15,000	15,000	15,000
335490-000	Tax-Refund-Municipal Fuel	23,337.15	19,000	21,000	22,000	23,000
<i>State Shared Revenue</i>		4,976,776.22	4,987,333	4,974,000	5,523,504	5,482,483
341900-003	Code Enforcement-Abandoned Prop Reg	9,900.00	10,000	10,000	10,000	10,000
341900-500	Sale of Copies	381.76	500	150	150	150
341902-000	FDOT Roadway Maint.	61,089.32	61,089	61,089	60,704	60,704
341902-100	FDOT Traffic Signal/Light Maint.	309,075.40	318,397	318,397	327,403	337,225
<i>Other Government Charges & Fees</i>		380,446.48	389,986	389,636	398,257	408,079

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
REVENUES (cont.)						
322920-218	Fees-Site Plan Review-Planning	55,223.58	32,000	55,000	55,000	60,000
342200-100	Fire Protection	21,846.16	0	0	0	0
342500-000	Fees-Fire Syste Test Installation	6,955.59	7,000	12,000	12,000	12,000
342502-108	Fees-Planning & Zoning	64,697.42	35,000	40,000	45,000	50,000
342502-212	Fees-Fire Plan Review	904.46	700	1,700	1,750	1,800
342904-000	Pol Alarm Excessive Response	6,725.00	5,000	1,150	0	0
<i>Misc - Public Safety</i>		156,352.21	79,700	109,850	113,750	123,800
343618-050	Late Fees	265.34	300	0	0	0
343913-000	Lot Clearing	13,246.13	15,000	21,000	21,000	21,000
<i>Misc - Physical Environment</i>		13,511.47	15,300	21,000	21,000	21,000
347200-312	Median/Memorial Sponsorship	500.00	500	3,000	3,000	3,000
347200-950	AF-Special Proj.- Leis. Services	1,152.54	2,000	1,100	1,100	1,100
347211-705	AF-Sponsorship Special Events	12,100.00	12,000	12,000	12,000	12,000
347211-715	AF-Athletic Fees/Softball	32,445.00	40,000	30,000	30,000	30,000
347211-716	AF-Concession Sales	65,118.40	73,000	73,000	73,000	75,000
347211-717	AF-Polk State College Agreement	35,000.00	35,000	35,000	35,000	35,000
347211-718	AF-Rentals-Diamondplex-Sertoma	20,016.00	22,000	25,000	25,000	25,000
347211-719	AF-Fee-Participant	3,692.00	5,000	2,500	2,500	2,500
347211-721	AF-Softball Souvenirs	144.77	350	200	200	200
347211-722	AF-Sponsorship	1,000.00	3,000	3,000	3,000	3,000
347213-716	AF-Athletic Fees-Adults	724.17	1,000	500	500	500
347214-723	COL-Summer Activities	79,807.62	75,000	75,000	75,000	75,000
347216-718	Instructional Activities	28,087.00	40,000	10,000	30,000	35,000
347219-000	PR - Non-resident Fee	27,543.75	30,000	25,000	25,000	25,000
347220-018	PR-Employee Discount Cards	820.00	1,000	900	1,000	1,000
347230-400	COL / WB-Concessions	6,926.23	8,000	0	10,000	10,000
347241-714	Swimming- Admissions	33,123.19	50,000	38,000	45,000	45,000
347242-714	Swimming -Lessons	46,013.50	37,500	40,000	45,000	50,000
347244-714	Swimming- Pool Rental	675.00	4,000	1,000	1,000	1,000
347245-714	Swimming-Miscellaneous	2,400.00	2,400	2,400	2,400	2,400
347246-714	Swimming-Instructional	3,468.00	5,000	3,500	3,500	3,500
347250-000	Senior Adult-Instructional	8,874.00	13,000	9,000	9,000	9,000
347250-100	Senior Adult-Other	2,582.25	2,600	2,600	2,600	2,600
347261-707	Tennis-Memberships	16,645.87	5,000	16,000	16,000	16,000
347262-707	Tennis-Pro Shop Rental	0.00	630	630	630	630
347263-707	Tennis-Tournament Fees	0.00	3,500	0	0	0
347266-707	Tennis Fees	5,369.99	4,500	9,000	9,000	9,000
347267-707	Tennis-Light Fees	123.23	350	150	150	150
347268-707	Tennis-Group Lessons	20,028.50	22,500	22,500	22,500	22,500
347292-719	WHRCC Instructional Activities	0.00	500	0	0	0
347292-720	WHRCC Non-Instructional Activity	17,484.00	15,500	15,500	15,500	15,500
347292-735	WHRCC Summer Program	7,839.20	6,500	7,800	7,800	7,800
347395-720	COL-Community Theatre	30,714.13	30,000	30,000	30,000	30,000
347400-705	PR-Special Events-Fees	10,188.00	22,000	14,000	14,000	14,000
347500-100	School Board Facility Use Agreement	10,000.00	10,000	10,000	10,000	10,000
347512-726	AF-RussMatt Rent	33,980.00	32,000	27,340	32,000	32,000
347515-726	Concession Sales - Alcohol	13,048.86	15,000	10,000	10,000	10,000
347517-726	COL Stadium-Other Rentals	11,604.42	30,000	10,000	10,000	10,000
347591-000	Rental-MLK Park Facilities	344.00	400	400	400	400
347591-722	Rental-Senior Adult Center	7,495.13	10,000	10,000	10,000	10,000
347594-502	Rental-Bldg - Chain O'Lakes	55,655.33	53,000	635	310,000	320,000
347596-000	Rental-Bldg - WHRCC	21,346.98	15,000	12,000	12,000	12,000
347597-000	Rental-Bldg - Rotary Pk	9,677.00	11,000	8,000	8,000	8,000
347597-100	Rental-Lions Club	12,756.36	10,000	10,000	10,000	10,000
347597-150	Rental-Woman's Club	0.00	1,000	0	0	0
347597-175	Rental-Nora Mayo Hall	16,832.71	58,800	25,000	25,000	25,000
347597-200	Rotary Park- Instruct. Activity	5,119.20	4,700	4,700	4,700	4,700
347597-500	Rental Kitchen Staff	9,175.00	5,000	9,000	9,000	9,000
347597-711	AF-Field Rental Staff	22,300.00	30,000	22,000	22,000	22,000
347598-000	Rental-Other Parks	4,576.40	5,500	2,000	4,700	4,700
<i>Cultural / Recreation</i>		754,517.73	864,730	669,355	1,028,180	1,050,180

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
REVENUES (cont.)						
354000-100	Code Enforcement Assessments	99,080.19	115,000	110,000	110,000	115,000
354100-110	Pol-Fines for Non-Compliance	120.00	100	300	300	300
354200-202	Pol-Fines & Forfeitures	111,388.01	110,000	115,000	115,000	115,000
354222-202	Pol-Parking Fines	39,315.00	37,000	25,000	25,000	25,000
<i>Misc - Violation of Local Ordinance</i>		249,903.20	262,100	250,300	250,300	255,300
351200-000	Police-Restitutions/Confiscation	15,696.22	13,000	20,000	20,000	20,000
351900-000	Police-Impound Fines	0.00	5,000	0	0	0
<i>Judgments & Fines</i>		15,696.22	18,000	20,000	20,000	20,000
361004-000	Interest-Other	16,565.94	20,000	20,000	20,000	20,000
361100-000	Interest on Investments	179,620.42	150,000	300,000	300,000	300,000
<i>Interest Earnings</i>		196,186.36	170,000	320,000	320,000	320,000
364413-000	Sale of Assets-Surplus	45.00	1,000	1,500	1,500	1,500
364414-000	Sale of Assets-Capital	37,400.00	48,627	10,000	10,000	10,000
<i>Misc - Sales</i>		37,445.00	49,627	11,500	11,500	11,500
346900-100	Hurricane Receipts Insurance	269,876.24	0	0	0	0
346900-101	Hurricane Receipts FEMA	0.00	0	64,882	0	0
358250-000	Assets Seized - Local and State Agencies	6,000.00	0	0	0	0
366100-000	Donation	13,916.24	15,000	12,000	12,000	12,000
366100-100	Donation-Restricted	18,225.00	0	0	0	0
369000-000	Miscellaneous Revenue	8,624.29	40,000	500	500	500
369000-100	Misc Rev - Mayor's Prayer Breakfast/Ridge Lea	7,569.40	5,500	3,900	3,900	3,900
369000-415	NSF Fee Recoveries	825.41	1,000	200	200	200
369502-000	Commission-Sales Tax	476.07	500	500	500	500
369901-000	Police - Other Income	12,702.98	16,000	23,000	23,000	23,000
369901-005	Police Copies	9,566.24	6,500	6,000	6,000	6,000
369901-010	Police Fingerprints & Photos	3,058.94	3,000	3,000	3,000	3,000
369901-015	Police Reimb. from PSC-IPS	70,824.00	103,000	73,500	73,500	73,500
369901-020	Police-Security Detail	316,549.30	250,000	300,000	300,000	300,000
369909-000	Revenue-Other Misc	481.50	500	500	500	500
369909-100	Commission-County Impact	144,757.66	90,000	150,000	150,000	150,000
369950-000	P-Card Rebate	55,503.83	70,000	60,000	60,000	60,000
389950-600	Nonoperating Revenue-Other	0.00	0	154,476	695,450	698,110
<i>Misc - Other Revenues</i>		938,957.10	601,000	852,458	1,328,550	1,331,210
362100-000	Rental-Misc Other	32,566.92	31,200	30,126	29,076	29,076
<i>Misc - Rent and Royalty</i>		32,566.92	31,200	30,126	29,076	29,076
342503-000	Fees-Planning-Plat Review Application	0.00	1,000	0	0	0
349000-000	Administrative Fees for Code Lien/Violation Re:	32,251.94	30,000	30,000	30,000	30,000
349106-000	Administration Fee-Airport	118,854.96	167,253	167,253	250,630	250,630
349113-000	Administration Fee-Bldg Safety	34,638.00	44,373	44,373	30,205	30,205
349401-000	Administration Fee-Solid Waste	252,651.96	273,066	273,066	277,599	277,599
349403-000	Administration Fee-Utility	1,324,383.00	1,160,532	1,160,532	1,257,104	1,257,104
349404-000	Administration Fee-Cemetery	21,732.96	20,480	20,480	19,418	19,418
349406-000	Administration Fee-Library	75,387.96	75,093	75,093	77,670	77,670
349407-000	Administration Fee-CRA	41,769.00	40,960	40,960	65,444	65,444
349408-000	Administration Fee-Stormwater	53,315.04	58,027	58,027	68,321	68,321
349409-000	Administration Fee-Willowbrook	41,429.04	44,373	44,373	53,578	53,578
<i>Other Charges for Services</i>		1,996,413.86	1,915,157	1,914,157	2,129,969	2,129,969
381000-108	Transfer from Downtown CRA	721,433.04	755,388	755,388	806,802	753,832
381000-109	Transfer from Florence Villa CRA	106,506.00	106,175	106,175	105,816	106,179
381000-111	Transfer from Federal Building Fund	80,000.04	75,000	75,000	100,000	75,000
381000-113	Transfer from Building Safety	0.00	150,000	150,000	470,306	580,000
381000-114	Transfer from Impact Fee Fund	573,999.96	750,000	750,000	521,614	100,000
381000-306	Transfer from 2015 Construction Fund	0.00	0	0	1,088,027	0
381000-402	Transfer from Utility Fund	165,000.00	165,000	165,000	165,000	165,000
381000-501	Transfer from Internal Services Fund	0.00	0	0	500,000	0
<i>Interfund Transfers</i>		1,646,939.04	2,001,563	2,001,563	3,757,565	1,780,011

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
REVENUES (cont.)						
382100-401	Contribution from Solid Waste	1,227,999.96	1,228,000	1,228,000	1,228,000	1,228,000
382100-402	Contribution from Utility Fund	5,765,000.04	5,465,000	5,465,000	5,165,000	4,865,000
Contributions - Other Funds		6,993,000.00	6,693,000	6,693,000	6,393,000	6,093,000
REVENUES Total		41,951,617.54	45,098,442	45,235,170	49,874,168	48,482,392

DETAIL FY20 BUDGET:

331200-000	Grant - Byrne Direct	\$16,800 - License plate reader systems & program 9100% Grant)
331200-150	Grant - BJA/OJP Bulletproof Vest	\$8,750 - Bulletproof vests (50/50 Grant)
334200-001	Grant - JAG County Wide	\$12,000 - Officer safety equipment (100% Grant)
334200-002	Grant - Misc	\$20,000 - Urban Forestry (50/50 Grant) Streets cc
381000-108	Transfer from Downtown CRA	\$671,802 - Debt Service \$85,000 - Community policing in Downtown District \$50,000 - Off Duty CRA Officer
381000-109	Transfer from Florence Villa CRA	\$105,816 - Debt Service
381000-111	Transfer from Federal Building Fund	\$100,000 - General Fund support
381000-113	Transfer from Building Safety	\$470,306 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev. use to fund Fire inspections
381000-114	Transfer from Impact Fee Fund	\$350,000 - Quiet Zones (401 cc) \$88,619 - Fieldhouse equipment (705 cc) \$50,439 - Lake Elbert Trail Design (700 cc) \$32,556 - New vehicle for new SRO personnel request
381000-306	Transfer from 2015 Construction Fund	\$1,088,027 - Replace Fund Equity for Fire Station using Police & Fire Impact Fees
381000-402	Transfer from Utility Fund	\$165,000 - Hydrant program
381000-501	Transfer from Internal Services Fund	\$500,000 - General Fund support

DETAIL FY21 BUDGET:

331200-000	Grant - Byrne Direct	\$16,800 - TBD - possible 100% Grant funding
331200-150	Grant - BJA/OJP Bulletproof Vest	\$8,750 - Bulletproof vests (50/50 Grant)
334200-001	Grant - JAG County Wide	\$12,000 - Officer safety equipment (possible 100% Grant)
381000-108	Transfer from Downtown CRA	\$753,832 - Debt Service
381000-109	Transfer from Florence Villa CRA	\$106,179 - Debt Service
381000-111	Transfer from Federal Building Fund	\$75,000 - General Fund support
381000-113	Transfer from Building Safety	\$580,000 - General Fund support - Fire Inspectors
381000-114	Transfer from Impact Fee Fund	\$100,000 - Projects to be determined
381000-402	Transfer from Utility Fund	\$165,000 - Hydrant program

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-00-101 CITY COMMISSION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Mayor		8810	9,090	9,090
4.00	City Commissioner		8810	9,090	36,360
5.00					45,450
				Adjustment	489
					45,939

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	44,600.43	45,451	44,577	45,939	45,939
2101	FICA Taxes	4,411.83	3,477	3,410	3,477	3,477
2301	Life & Health Insurance	12,691.54	14,035	12,814	12,814	12,814
2310	Health Reform Fees	14.04	14	14	0	0
2401	Workers' Compensation	44.18	61	61	56	56
<i>Personal Services</i>		61,762.02	63,038	60,876	62,286	62,286
3105	Prof.Svc.-Other	6,835.00	1,000	0	1,000	0
4001	Travel-Non local	9,736.66	22,000	22,000	22,000	22,000
4003	Training-Required-Instructional	1,255.00	200	600	200	200
4004	Travel-Local Mileage & Comm. Exp	18,665.18	20,000	20,000	20,000	20,000
4201	Postage	0.00	150	25	25	25
4702	Printing & Binding	111.00	250	250	250	250
4801	Advertising	1,400.00	550	550	550	550
4802	Promotional/Marketing	373.86	2,000	2,000	2,000	2,000
4803	Community Involvement	7,542.14	8,000	8,000	8,000	8,000
4804	Sponsorships	750.00	4,000	1,000	1,000	1,000
4992	Special Events	110.00	4,000	4,000	4,000	4,000
5101	Office Supplies	1,141.02	950	950	950	950
5208	Uniform, Protect Clothing	225.90	400	400	400	400
5401	Memberships & Subscriptions	6,389.75	9,500	9,700	9,700	9,700
5404	Employee Dev-Material & Training	100.00	600	300	600	300
5406	Employee Dev-Food & Supplies	159.58	150	256	150	0
5407	Employee Dev-Recog & Apprec	245.22	200	300	255	255
5990	County Property Taxes	1,626.12	1,700	5,250	5,250	5,250
<i>Operating Services</i>		56,666.43	75,650	75,581	76,330	74,880
Cost Center Total: 101 - City Commission		118,428.45	138,688	136,457	138,616	137,166

DETAIL FY20 BUDGET:

3105	Prof.Svc.-Other	\$1,000 - Photographer for Commission photos after 2019 election.
4001	Travel-Non local	\$22,000: Florida Black Caucus of Local Elected Officials Spring Conference Florida League of Cities Annual Conference Florida League of Cities Federal Action Strike Team Fly-In Florida League of Cities Legislative Conference Florida League of Cities Legislative Policy Committee Meetings Florida League of Mayors Annual Conference Florida Metropolitan Planning Organization Advisory Council Mtgs Gigabit City Summit Annual Conference Safe Streets Summit Conference Polk County Day U.S. Conference of Mayors

DETAIL FY21 BUDGET:

4001	Travel-Non local	(same as FY20 Travel-Non local detail)
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Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Cost Center: 102 - Legal						
2301	Life & Health Insurance	13,523.04	13,128	13,128	13,128	13,128
2310	Health Reform Fees	12.00	12	12	0	0
<i>Personal Services</i>		13,535.04	13,140	13,140	13,128	13,128
3103	Prof.Svc.-Legal	397,582.15	388,125	388,125	388,125	388,125
4001	Travel-Non local	0.00	750	1,400	1,400	1,400
4003	Training-Required-Instructional	275.00	0	275	275	275
5101	Office Supplies	300.00	300	300	300	300
5401	Memberships & Subscriptions	0.00	550	35	35	35
<i>Operating Services</i>		398,157.15	389,725	390,135	390,135	390,135
Cost Center Total: 102 - Legal		411,692.19	402,865	403,275	403,263	403,263

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-00-105 CITY CLERK**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	City Clerk	2.50%	8810	81,926	81,926
C 1.00	Records Administer /Deputy City Clerk	2.50%	8810	66,073	66,073
2.00					147,999
				Education/Incentive Pay	3,700
				SBB	2,846
				Adjustment	2,231
					156,776

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	136,057.74	135,107	133,393	156,776	156,776
1401	Overtime	257.15	0	0	300	0
2101	FICA Taxes	9,993.85	10,336	10,205	12,016	11,993
2201	General Pension Fund Contrib	45,951.01	45,828	45,828	56,890	56,890
2301	Life & Health Insurance	20,824.64	23,148	21,066	21,066	21,066
2310	Health Reform Fees	12.00	7	7	0	0
2401	Workers' Compensation	122.97	181	181	164	164
<i>Personal Services</i>		213,219.36	214,607	210,680	247,212	246,889
3105	Prof.Svc.-Other	0.00	0	4,500	4,500	4,500
3404	Contract Svc. - Other	3,500.00	4,500	0	0	0
4001	Travel-Non local	2,211.43	4,000	4,000	5,000	4,000
4003	Training-Required-Instructional	100.00	700	350	350	350
4201	Postage	144.61	100	100	100	100
4401	Rentals & Leases	11,583.00	11,873	11,873	12,170	12,474
4702	Printing & Binding	0.00	100	0	0	0
4801	Advertising	11,319.78	8,000	8,000	8,000	8,000
4803	Community Involvement	667.38	750	750	750	750
4903	Election Expense	41,360.98	250	0	42,000	0
5101	Office Supplies	455.06	1,000	800	800	800
5102	Tools,Equip under \$1,000	42.98	50	50	0	0
5204	Copier Use & Supplies	360.24	400	375	375	375
5208	Uniform, Protect Clothing	19.98	0	0	0	0
5401	Memberships & Subscriptions	1,832.37	1,500	1,500	1,500	1,500
5404	Employee Dev-Material & Training	690.00	2,700	1,400	1,300	1,300
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	50	50	50	50
5406	Employee Dev-Food & Supplies	30.00	100	150	100	100
<i>Operating Services</i>		74,317.81	36,073	33,898	76,995	34,299
Cost Center Total: 105 - City Clerk		287,537.17	250,680	244,578	324,207	281,188

Department Total: 00 - General Government	817,657.81	792,233	784,310	866,086	821,617
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DETAIL FY20 & FY21 BUDGET:

3105 Prof.Svc.-Other \$4,500 - Recording of documents

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-01-103 CITY MANAGER**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	City Manager		8810	188,192	188,192
1.00	Assistant City Manager	2.50%	8810	149,734	149,734
1.00	Assistant to the City Manager		8810	85,533	85,533
A 1.00	Director of Diversity & Inclusivity		8810	75,000	75,000
1.00	Senior Executive Assistant		8810	44,367	44,367
1.00	Staff Assistant I		8810	24,774	24,774
<u>6.00</u>					<u>567,600</u>
				Education/Incentive Pay	3,743
				SBB	5,144
				Adjustment	6,963
					<u>583,450</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	499,423.87	483,303	470,141	583,450	583,450
1401	Overtime	743.41	0	500	500	500
1601	Vehicle Compensation	5,561.48	5,400	5,400	5,400	5,400
2101	FICA Taxes	34,886.95	37,386	36,417	45,085	45,085
2201	General Pension Fund Contrib	31,130.62	15,256	15,256	16,484	16,484
2204	401(a) Pension Contribution	48,713.00	52,051	52,051	58,620	58,620
2301	Life & Health Insurance	52,613.60	37,821	50,685	61,909	61,909
2302	Director's Life & Disability	5,102.69	6,150	6,150	6,150	6,150
2310	Health Reform Fees	35.04	33	33	0	0
2401	Workers' Compensation	835.55	1,045	1,045	587	587
<i>Personal Services</i>		<u>679,046.21</u>	<u>638,445</u>	<u>637,678</u>	<u>778,185</u>	<u>778,185</u>
3105	Prof.Svc.-Other	82,978.01	25,000	30,000	25,000	25,000
3404	Contract Svc. - Other	0.00	0	0	5,000	0
4001	Travel-Non local	4,095.29	6,000	6,000	6,000	6,000
4201	Postage	107.90	150	150	150	150
4401	Rentals & Leases	2,465.04	2,450	0	0	0
4606	Rep & Mtn Vehicle Base Cost	1,344.00	0	0	0	0
4607	Rep & Mtn Automotive Parts	1.50	0	0	0	0
4608	Rep & Mtn Automotive Labor	453.38	0	0	0	0
4702	Printing & Binding	2,489.00	300	300	300	300
4801	Advertising	0.00	100	100	100	100
4802	Promotional/Marketing	0.00	500	800	800	800
4803	Community Involvement	1,122.00	5,000	5,000	5,000	5,000
4804	Sponsorships	0.00	2,000	2,000	2,000	2,000
5101	Office Supplies	499.88	700	700	700	700
5102	Tools,Equip under \$1,000	0.00	250	700	250	250
5203	Motor Fuels & Lubricants	513.26	0	0	0	0
5204	Copier Use & Supplies	3,320.44	2,550	2,550	2,550	2,550
5208	Uniform, Protect Clothing	0.00	350	350	350	350
5209	Housekeeping Supplies	0.00	250	250	250	250
5401	Memberships & Subscriptions	4,370.60	4,000	4,500	4,500	4,500
5404	Employee Dev-Material & Training	1,198.00	1,000	1,000	1,000	1,000
5406	Employee Dev-Food & Supplies	830.55	1,000	1,000	1,000	1,000
5407	Employee Dev-Recog & Apprec	0.00	500	500	500	500
5604	Employee Relations	0.00	50	50	50	50
<i>Operating Services</i>		<u>105,788.85</u>	<u>52,150</u>	<u>55,950</u>	<u>55,500</u>	<u>50,500</u>
6403	Capital Depletion Reserve	3,108.00	0	0	0	0
<i>Capital</i>		<u>3,108.00</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Cost Center Total: 103 - City Manager		787,943.06	690,595	693,628	833,685	828,685

DETAIL FY20 & FY21 BUDGET:

3105	Prof.Svc.-Other	\$25,000 - Lobbying services
3404	Contract Svc. - Other	\$5,000 - Digital Communication Plan

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-03-111 FINANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
	1.00 Financial Services Dept. Director		8810	139,483	139,483
C	1.00 Asst. Financial Services Dept. Director		8810	102,259	102,259
C	1.00 Procurement Officer		8810	62,213	62,213
	1.00 Administrative Services' Manager		8810	79,692	79,692
	1.00 Chief Accountant		8810	64,813	64,813
	1.00 Budget Analyst		8810	66,064	66,064
	1.00 Accounting & Payroll Specialist	2.50%	8810	59,401	59,401
C	1.00 Accountant		8810	40,000	40,000
C	1.00 Executive Assistant		8810	50,384	50,384
	1.00 Buyer		8810	43,783	43,783
	1.00 Accounting Clerk II		8810	37,423	37,423
	1.00 Accounting Clerk II		8810	36,710	36,710
	1.00 Mail Courier		9410	32,253	32,253
	<u>13.00</u>				<u>814,478</u>
				Education/Incentive Pay	1,485
				SBB	5,205
				Adjustment	<u>9,883</u>
					831,051

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	763,581.89	835,787	763,267	831,051	831,051
1401	Overtime	57.27	500	200	200	200
2101	FICA Taxes	54,941.53	63,976	58,405	62,835	62,835
2201	General Pension Fund Contrib	89,313.07	83,313	50,893	62,017	62,017
2204	401(a) Pension Contribution	25,955.68	40,579	36,796	41,019	41,019
2301	Life & Health Insurance	109,033.35	145,402	128,074	144,580	144,580
2302	Director's Life & Disability	4,161.30	4,200	4,200	4,200	4,200
2310	Health Reform Fees	59.04	59	59	0	0
2401	Workers' Compensation	674.74	1,090	1,090	1,384	1,384
<i>Personal Services</i>		<u>1,047,777.87</u>	<u>1,174,906</u>	<u>1,042,984</u>	<u>1,147,286</u>	<u>1,147,286</u>
3102	Prof.Svc.-Medical	150.00	300	0	300	300
3105	Prof.Svc.-Other	35,434.50	41,000	41,000	48,000	51,800
4001	Travel-Non local	1,515.80	1,950	2,200	2,200	2,200
4003	Training-Required-Instructional	1,680.36	2,500	2,250	4,250	4,250
4004	Travel-Local Mileage & Comm. Exp	31.66	60	60	200	200
4201	Postage	6,236.57	7,750	8,500	8,500	8,500
4401	Rentals & Leases	0.00	0	2,700	2,700	2,700
4606	Rep & Mtn Vehicle Base Cost	0.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	0.00	1,000	0	0	100
4608	Rep & Mtn Automotive Labor	0.00	1,000	254	0	100
4702	Printing & Binding	1,568.34	3,175	3,175	3,175	3,175
4801	Advertising	4,607.45	3,450	3,450	3,450	3,450
4803	Community Involvement	25.00	100	100	100	100
4900	Other Charges & Obligations	150.00	0	0	0	0
4960	License	0.00	110	110	110	110
5101	Office Supplies	2,519.12	1,900	1,900	1,900	1,900
5102	Tools,Equip under \$1,000	729.98	100	100	100	100
5203	Motor Fuels & Lubricants	0.00	2,000	600	2,000	2,000
5204	Copier Use & Supplies	2,214.82	2,500	2,500	2,500	2,500
5208	Uniform, Protect Clothing	0.00	0	235	150	150
5209	Housekeeping Supplies	689.64	950	950	950	950
5401	Memberships & Subscriptions	5,964.88	2,720	2,750	2,720	2,720
5404	Employee Dev-Material & Training	0.00	800	800	800	800
5406	Employee Dev-Food & Supplies	0.00	100	200	200	200
<i>Operating Services</i>		<u>63,518.12</u>	<u>74,809</u>	<u>75,178</u>	<u>85,649</u>	<u>89,649</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
6403	Capital Depletion Reserve	0.00	3,080	3,080	0	0
<i>Capital</i>		0.00	3,080	3,080	0	0
Cost Center Total: 111 - Finance		1,111,295.99	1,252,795	1,121,242	1,232,935	1,236,935

DETAIL FY20 BUDGET:

3105 Prof.Svc.-Other \$38,000 - Insurance consultants
\$10,000 - OPEB Actuary fee GASB 75 report

DETAIL FY21 BUDGET:

3105 Prof.Svc.-Other \$39,000 - Insurance consultants
\$12,800 - OPEB Actuary fee \$10,300, Interim report \$2,500 (both incr. 3% yr)

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-02-217 CODE COMPLIANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Code Compliance Supervisor		9410	70,196	70,196
1.00	Code Compliance Officer II		9410	50,770	50,770
1.00	Code Compliance Officer II	2.50%	9410	48,434	48,434
1.00	Code Compliance Officer II	7.50%	9410	38,397	38,397
1.00	Code Compliance Clerk		8810	32,080	32,080
<u>5.00</u>					<u>239,877</u>
				Education/Incentive Pay	4,091
				SBB	2,040
				Adjustment	3,552
					<u>249,560</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	239,310.99	237,474	232,350	249,560	249,560
1401	Overtime	0.00	125	0	0	0
2101	FICA Taxes	17,546.15	18,176	17,775	18,820	18,820
2201	General Pension Fund Contrib	80,694.25	80,594	78,110	89,634	89,634
2301	Life & Health Insurance	41,533.31	46,366	41,395	42,206	42,206
2310	Health Reform Fees	23.04	16	16	0	0
2401	Workers' Compensation	2,011.72	2,822	2,822	2,682	2,682
<i>Personal Services</i>		<u>381,119.46</u>	<u>385,573</u>	<u>372,468</u>	<u>402,902</u>	<u>402,902</u>
3103	Prof.Svc.-Legal	6,002.50	6,500	6,500	6,500	6,500
3105	Prof.Svc.-Other	1,675.00	5,000	5,000	5,000	5,000
3404	Contract Svc. - Other	8,338.86	9,000	9,000	13,000	18,000
3405	Demolitions	29,672.25	30,000	30,000	30,000	30,000
3406	Interdept Billing / Filing Fee	6,500.00	7,500	7,500	10,000	10,000
4001	Travel-Non local	0.00	250	250	250	250
4003	Training-Required-Instructional	309.00	2,500	2,500	2,500	2,500
4201	Postage	11,049.18	11,500	11,500	12,000	13,500
4606	Rep & Mtn Vehicle Base Cost	5,376.00	5,376	5,376	5,376	5,376
4607	Rep & Mtn Automotive Parts	281.69	1,500	1,500	1,500	1,500
4608	Rep & Mtn Automotive Labor	252.42	1,950	1,950	1,950	1,950
4702	Printing & Binding	725.60	850	850	1,000	1,000
4801	Advertising	228.65	1,500	1,500	1,500	1,500
5101	Office Supplies	479.26	550	550	550	550
5102	Tools,Equip under \$1,000	872.04	1,100	1,100	1,100	1,100
5130	Commissions on Non-Ad Valorem assessments	519.48	650	650	650	650
5203	Motor Fuels & Lubricants	3,660.13	3,800	3,800	3,800	3,800
5204	Copier Use & Supplies	1,413.47	1,000	1,000	1,500	1,500
5206	Software & Internal Upgrades	0.00	215,000	215,000	0	0
5208	Uniform, Protect Clothing	972.66	1,000	1,000	1,000	1,000
5401	Memberships & Subscriptions	155.00	450	4,500	450	450
5995	Bank Charges	1,171.95	1,300	1,300	1,300	1,300
<i>Operating Services</i>		<u>79,655.14</u>	<u>308,276</u>	<u>312,326</u>	<u>100,926</u>	<u>107,426</u>
6403	Capital Depletion Reserve	7,721.04	7,870	7,870	7,762	7,762
<i>Capital</i>		<u>7,721.04</u>	<u>7,870</u>	<u>7,870</u>	<u>7,762</u>	<u>7,762</u>
Cost Center Total: 217 - Code Compliance		468,495.64	701,719	692,664	511,590	518,090

DETAIL FY20 BUDGET:

3105	Prof.Svc.-Other	\$5,000 - Asbestos inspections for demolition work
3404	Contract Svc. - Other	\$13,000 - Mowing, debris removal, secure vacant/unoccupied properties

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$5,000 - Asbestos inspections for demolition work
3404	Contract Svc. - Other	\$18,000 - Mowing, debris removal, secure vacant/unoccupied properties

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	5,569,092.14	5,527,678	5,406,654	5,786,708	5,786,708
1305	Police Security Detail	299,462.25	250,000	300,000	300,000	300,000
1401	Overtime	180,532.81	241,380	200,000	241,380	241,380
1501	Special Pay	76,080.57	80,500	86,500	86,500	86,500
2101	FICA Taxes	447,891.48	466,616	457,817	482,180	482,180
2201	General Pension Fund Contrib	263,698.16	288,981	208,474	213,948	213,948
2202	Police Pension Contrib	1,060,547.84	1,145,296	900,000	1,140,729	1,140,729
2204	401(a) Pension Contribution	2,679.71	1,903	9,836	18,435	18,435
2301	Life & Health Insurance	943,794.61	1,084,619	893,965	1,000,941	1,000,941
2310	Health Reform Fees	578.04	564	564	0	0
2401	Workers' Compensation	95,577.50	123,300	123,300	111,050	111,050
2501	Unemployment Compensation	1,608.96	0	0	0	0
<i>Personal Services</i>		8,941,544.07	9,210,837	8,587,110	9,381,871	9,381,871
3103	Prof.Svc.-Legal	4,766.86	1,000	1,000	1,000	1,000
3105	Prof.Svc.-Other	32,721.05	48,000	48,000	48,000	48,000
3402	Contract Svc.-Dry Clean	5,364.76	7,500	7,000	7,000	7,000
3404	Contract Svc. - Other	894,134.89	895,599	895,599	963,504	947,460
3407	Ins.-Claims Deductibles	109,970.28	25,000	25,000	25,000	25,000
3409	Contract Svcs - Police Overtime Parking	1,480.00	2,880	2,880	2,880	2,880
3501	Investigation Expense	6,475.82	13,000	13,000	13,000	13,000
4001	Travel-Non local	8,727.05	11,000	11,000	11,000	11,000
4003	Training-Required-Instructional	27,979.00	25,000	25,000	25,000	25,000
4201	Postage	3,865.57	3,000	3,000	3,000	3,000
4301	Utility Svcs - Electric	71,847.03	97,000	97,000	97,000	97,000
4302	Utility Svcs - Water	12,848.36	13,200	13,200	13,200	13,200
4303	Utility Svcs - Sewer	1,650.66	2,050	2,050	2,050	2,050
4305	Utility Svcs - Refuse	4,576.80	4,800	4,800	4,800	4,800
4401	Rentals & Leases	32,264.25	58,978	58,978	59,636	59,636
4601	Rep & Mtn Equipment	1,363.00	12,000	12,000	15,667	13,000
4602	Rep & Mtn Building & Grounds	26,141.80	17,000	17,000	65,611	17,000
4603	Rep & Mtn Radios	977.13	7,000	7,000	7,000	7,000
4604	Rep & Mtn Motorcycle	2,785.76	6,650	6,650	7,500	6,650
4605	Rep & Mtn Spec-Bud Detailed Only	3,009.97	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	167,397.00	158,516	158,516	169,704	169,704
4607	Rep & Mtn Automotive Parts	101,167.16	65,000	65,000	65,000	65,000
4608	Rep & Mtn Automotive Labor	133,325.42	115,643	115,643	115,643	115,643
4620	Rep & Mtn Contracts	27,904.82	49,502	49,502	49,741	49,741
4702	Printing & Binding	4,349.45	6,500	6,500	6,500	6,500
4801	Advertising	10.00	0	0	0	0
4803	Community Involvement	4,188.31	6,500	6,500	6,500	6,500
4935	Program Related Expense	8,476.08	2,000	2,000	2,000	2,000
4940	DARE Supplies	13,357.01	10,944	11,871	11,944	11,944
5101	Office Supplies	17,381.05	19,500	19,500	19,500	19,500
5102	Tools,Equip under \$1,000	13,850.80	17,287	17,154	18,000	18,000
5200	Non-Capital Equip \$1,000-\$4,999	10,264.95	16,195	16,195	8,200	8,200
5203	Motor Fuels & Lubricants	231,982.98	200,000	200,000	200,000	200,000
5204	Copier Use & Supplies	13,806.10	16,740	16,740	16,740	16,740
5205	Motor Fuel, Non Motor Pool	656.02	2,000	2,000	2,000	2,000
5207	Ammunition	16,351.20	16,000	16,000	16,500	16,500
5208	Uniform, Protect Clothing	58,169.71	60,000	60,000	60,000	60,000
5209	Housekeeping Supplies	5,592.28	5,000	5,000	5,450	5,450
5211	K-9 Expenses	8,976.33	8,500	8,500	10,500	10,500
5213	Crime Scene Supplies	13,478.96	18,113	18,113	18,113	18,113
5225	Tag and Registration	467.75	600	600	600	600
5245	Crime Prevention	1,995.16	2,000	3,628	2,000	2,000
5401	Memberships & Subscriptions	3,355.00	9,049	9,049	9,851	9,851
5404	Employee Dev-Material & Training	12,534.76	0	1,200	7,730	7,730
5405	Empl Dev-Books,Accreditation,Assessmt	4,895.00	5,000	5,000	10,357	5,500
5406	Employee Dev-Food & Supplies	425.41	1,500	1,500	1,500	1,500
5407	Employee Dev-Recog & Apprec	2,101.92	1,500	1,500	1,500	1,500

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5601	Pension Other	0.00	100	100	100	100
5604	Employee Relations	119.38	0	0	0	0
5985	Over / Short	(1.00)	0	0	0	0
<i>Operating Services</i>		2,129,529.05	2,064,346	2,067,468	2,207,521	2,134,492
6201	Buildings	180,069.43	0	57,951	0	0
6402	Machinery & Equipment	50,931.08	41,000	41,000	37,556	0
6403	Capital Depletion Reserve	394,412.04	278,331	278,331	287,054	287,054
<i>Capital</i>		625,412.55	319,331	377,282	324,610	287,054
Cost Center Total: 200 - Police		11,696,485.67	11,594,514	11,031,860	11,914,002	11,803,417

DETAIL FY20 & FY21 BUDGET:

3105	Prof.Svc.-Other	\$48,000 - Transcription services, hiring exams & supervisor promotional tests
3404	Contract Svc. - Other	\$793,890 - Polk County Sheriff's Office (PCSO) dispatcher agreement
		\$45,369 - TASER AXOM 60 Plan (will decrease to \$29,325 in FY21 - FY24)
		\$44,712 - Polk County \$180 fee per (122) handheld & (85) car radios
		\$16,229 - Juvenile Assessment Center
		\$12,000 - Annual payment for use of PCSO training center
		\$10,000 - Tiburon (PCSO) user support
		\$5,158 - LEADS ONLINE - Annual fee for locating stolen property
		\$4,500 - Web based driving simulation
		\$3,500 - Laser radar recertification, speedometers recalibrated, recertify tint meters
		\$3,445 - Power DMS online general orders and testing
		\$3,000 - Hazardous waste removal
		\$2,625 - LEAPS FTO Management Program
		\$2,300 - Cell phone analysis data base
		\$2,160 - GPS annual payment limited phone tracking
		\$1,900 - Monthly disposal (shredding) & annual archival
		\$1,830 - Lexinexis DFACTS data base for investigations
		\$1,680 - Intel data base
		\$1,620 - Fire extinguisher inspection service
		\$1,560 - Cell phone investigative tool
		\$1,500 - Window washing
		\$1,456 - Annual contract for Rapid ID portable fingerprint scanners
		\$1,000 - Narcotics disposal
		\$900 - Annual contract Live scan system for FDLE submission
		\$600 - Elevator testing
		\$420 - Crime Zone updates
		\$150 - Elevator license
4602	Rep & Mtn Building & Grounds	\$48,611 - Stucco repairs and paint entire exterior of WHPD main building
		\$17,000 - Other building maintenance, as needed
4620	Rep & Mtn Contracts	\$49,741 - Radio maintenance, Fire & Alarm Safety, AIM investigation management, Cellebrite service contract, training mgmt. software, elevator & generator maint. A/C maint., scale calibration, security door contract, web tracking system
5102	Tools,Equip under \$1,000	\$4,125 - (110) NARCAN nasal spray (exp 5/20)
		\$3,856 - (6) Office chairs
		\$2,180 - (20) AED batteries for maintenance (109 each)
		\$1,900 - (50) TASER cartridges
		\$1,500 - Gas mask
		\$1,400 - CELOX for replacements
		\$1,370 - Trauma chest wound bandages
		\$941 - Misc other
		\$728 - (20) AED pad for maintenance (36.40 each)
5200	Non-Capital Equip \$1,000-\$4,999	\$3,100 - (2) Remote cameras for Police APP
		\$3,100 - ERT vests
		\$2,000 - New McGruff costume
6402	Machinery & Equipment	\$32,556 - New vehicle for new SRO Officer position
		\$5,000 - Gun racks for evidence room (FY20 request only)

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Cost Center: 204 - P.A.L.						
4001	Travel-Non local	4,362.50	5,400	5,400	5,400	5,400
4803	Community Involvement	0.00	250	250	250	250
5401	Memberships & Subscriptions	0.00	900	900	900	900
<i>Operating Services</i>		4,362.50	6,550	6,550	6,550	6,550
Cost Center Total: 204 - P.A.L.		4,362.50	6,550	6,550	6,550	6,550

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Cost Center: 206 - Police Grants						
5001	Byrne-Direct	16,268.80	17,700	15,868	16,800	16,800
5003	JAG County Wide	0.00	12,000	12,000	12,000	12,000
5007	BJA/OJB -Bulletproof Partnership	30,326.40	21,987	21,987	17,500	17,500
<i>Operating Services</i>		46,595.20	51,687	49,855	46,300	46,300
Cost Center Total: 206 - Police Grants		46,595.20	51,687	49,855	46,300	46,300

Department Total: 05 - Police Services		12,215,939.01	12,354,470	11,780,929	12,478,442	12,374,357
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DETAIL FY20 BUDGET:

5001	Byrne-Direct	\$16,800 - License plate reader systems and program (100% Grant)
5003	JAG County Wide	\$12,000 - Officer safety equipment (100% Grant)
5007	BJA/OJB -Bulletproof Partnership	\$17,500 - Bulletproof vests (50/50 Grant)

DETAIL FY21 BUDGET:

5001	Byrne-Direct	\$16,800 - To be determined (possible 100% Grant)
5003	JAG County Wide	\$12,000 - Officer safety equipment (100% Grant)
5007	BJA/OJB -Bulletproof Partnership	\$17,500 - Bulletproof vests (50/50 Grant)

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-06-213 FIRE SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.50	Public Safety Director		7720	130,744	65,372
1.00	Assistant Fire Chief		7704	87,881	87,881
1.00	Battalion Chief		7704	99,318	99,318
1.00	Battalion Chief		7704	85,690	85,690
1.00	Battalion Chief		7704	85,690	85,690
1.00	EMS Coordinator		7704	84,841	84,841
1.00	Fire Marshall		7704	73,397	73,397
1.00	Fire Training/Safety Officer	2.50%	7704	68,453	68,453
1.00	Fire Lieutenant		7704	67,843	67,843
1.00	Fire Lieutenant		7704	67,843	67,843
1.00	Fire Lieutenant		7704	67,194	67,194
1.00	Fire Lieutenant		7704	63,382	63,382
1.00	Fire Lieutenant		7704	63,382	63,382
1.00	Fire Lieutenant		7704	63,382	63,382
1.00	Fire Lieutenant		7704	63,382	63,382
1.00	Fire Lieutenant		7704	61,516	61,516
1.00	Fire Lieutenant		7704	61,516	61,516
1.00	Fire Lieutenant		7704	61,516	61,516
1.00	Fire Lieutenant		7704	61,516	61,516
1.00	Fire Lieutenant		7704	57,217	57,217
1.00	Fire Lieutenant		7704	57,217	57,217
1.00	Fire Lieutenant	2.50%	7704	57,217	57,217
1.00	Fire Prevention Inspector/Investigator		7704	61,976	61,976
1.00	Fire Prevention Inspector/Investigator		7704	54,837	54,837
1.00	Fire Prevention Inspector/Investigator		7704	54,837	54,837
1.00	Fire Prevention Inspector/Investigator		7704	52,722	52,722
1.00	Fire Prevention Inspector/Investigator		7704	52,722	52,722
C 0.10	Police Inspector		7720	48,066	4,807
C 0.10	Personnel Selection Coordinator		8810	38,656	3,866
1.00	Firefighter III		7704	56,838	56,838
1.00	Firefighter III		7704	54,053	54,053
1.00	Firefighter III		7704	54,053	54,053
1.00	Firefighter III		7704	52,566	52,566
1.00	Firefighter III		7704	50,781	50,781
1.00	Firefighter III		7704	50,186	50,186
1.00	Firefighter III		7704	50,186	50,186
1.00	Firefighter III		7704	50,186	50,186
1.00	Firefighter III		7704	50,186	50,186
1.00	Firefighter III		7704	49,267	49,267
1.00	Firefighter III		7704	48,780	48,780
1.00	Firefighter III		7704	47,834	47,834
1.00	Firefighter III		7704	47,834	47,834
1.00	Firefighter III		7704	47,347	47,347
1.00	Firefighter III		7704	47,347	47,347
1.00	Firefighter III		7704	47,347	47,347
1.00	Firefighter II		7704	52,214	52,214
1.00	Firefighter II		7704	47,266	47,266
1.00	Firefighter II		7704	47,266	47,266
1.00	Firefighter II		7704	47,266	47,266
1.00	Firefighter II		7704	45,968	45,968
1.00	Firefighter II		7704	44,879	44,879
1.00	Firefighter II		7704	45,157	45,157
1.00	Firefighter II		7704	42,967	42,967
1.00	Firefighter II		7704	42,967	42,967
1.00	Firefighter II		7704	42,967	42,967
1.00	Firefighter II		7704	42,967	42,967
1.00	Firefighter II		7704	41,521	41,521
1.00	Firefighter II		7704	40,508	40,508
1.00	Firefighter I		7704	41,723	41,723
1.00	Firefighter I		7704	40,966	40,966

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Firefighter I		7704	39,397	39,397
1.00	Firefighter I		7704	39,397	39,397
1.00	Firefighter I		7704	39,397	39,397
1.00	Firefighter I		7704	38,429	38,429
1.00	Firefighter I		7704	38,429	38,429
1.00	Firefighter I		7704	38,429	38,429
1.00	Firefighter I		7704	38,429	38,429
1.00	Firefighter I		7704	38,429	38,429
1.00	Firefighter I		7704	38,992	38,992
1.00	Firefighter I		7704	38,429	38,429
1.00	Firefighter I		7704	38,429	38,429
1.00	Maint. / Logistics Officer		7704	56,035	56,035
1.00	Executive Assistant		8810	44,540	44,540
71.70					3,872,067
				Education/Incentive Pay	3,169
				SBB	16,891
				Adjustment	61,244
					<u>3,953,371</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	3,811,194.91	4,001,320	3,831,655	3,953,371	3,953,371
1305	Police Security Detail	0.00	0	180	0	0
1307	FIRE Incentive	13,796.27	15,840	15,840	18,500	18,500
1401	Overtime	155,904.61	190,000	190,000	225,000	190,000
1501	Special Pay	204,054.44	212,500	212,500	296,176	294,000
2101	FICA Taxes	303,395.05	338,104	325,138	336,874	336,874
2201	General Pension Fund Contrib	16,354.81	16,135	16,135	0	18,176
2203	Fire Pension Contrib	1,575,693.00	1,779,375	1,500,000	1,494,651	1,494,651
2301	Life & Health Insurance	608,159.49	686,985	604,045	646,224	646,224
2302	Director's Life & Disability	0.00	1,750	0	0	0
2310	Health Reform Fees	480.00	447	447	0	0
2401	Workers' Compensation	97,813.88	130,813	130,813	111,738	111,738
<i>Personal Services</i>		6,786,846.46	7,373,269	6,826,753	7,082,534	7,063,534
3102	Prof.Svc.-Medical	28,515.00	28,515	28,515	30,100	30,100
3105	Prof.Svc.-Other	726.00	0	431	0	0
3401	Contract Svc.-Custodial	2,592.00	0	0	0	0
3402	Contract Svc.-Dry Clean	296.80	1,200	1,200	1,200	1,200
3404	Contract Svc. - Other	132,819.86	140,950	140,950	147,947	147,947
3501	Investigation Expense	0.00	100	100	100	100
4001	Travel-Non local	55.08	2,000	2,000	14,500	14,500
4003	Training-Required-Instructional	36,914.42	76,200	50,000	72,419	58,019
4201	Postage	717.14	700	700	1,000	1,000
4301	Utility Svcs - Electric	49,284.11	55,000	55,000	55,000	55,000
4302	Utility Svcs - Water	7,844.80	7,400	7,400	7,400	7,400
4303	Utility Svcs - Sewer	3,616.19	2,750	3,000	3,000	3,000
4304	Utility Svcs - Piped Gas	1,210.77	2,000	2,000	2,500	2,500
4305	Utility Svcs - Refuse	5,863.65	5,700	5,700	5,700	5,700
4601	Rep & Mtn Equipment	3,391.99	5,000	5,000	5,000	5,000
4602	Rep & Mtn Building & Grounds	27,062.60	7,500	28,086	20,000	20,000
4603	Rep & Mtn Radios	5,745.21	6,000	6,000	6,000	6,000
4605	Rep & Mtn Spec-Bud Detailed Only	27,974.60	5,000	5,000	16,000	5,000
4606	Rep & Mtn Vehicle Base Cost	21,797.00	21,216	21,216	22,212	22,212
4607	Rep & Mtn Automotive Parts	32,056.94	32,700	32,700	33,000	33,000
4608	Rep & Mtn Automotive Labor	45,280.53	43,600	43,600	43,600	43,600
4610	Rep & Mtn Veh Mtn-non motor pool	26,293.12	38,288	38,288	38,300	38,300
4618	Rep/Mtn Parts/MP/Facility/Fire	4.79	0	5	0	0
4620	Rep & Mtn Contracts	8,014.40	3,025	3,533	11,000	11,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
4702	Printing & Binding	0.00	500	500	1,250	500
4802	Promotional/Marketing	4,140.20	3,000	3,000	3,500	3,500
4803	Community Involvement	1,189.49	3,250	3,250	8,250	3,500
5101	Office Supplies	1,764.47	3,000	3,000	3,000	3,000
5102	Tools,Equip under \$1,000	39,397.70	7,200	7,200	30,000	25,032
5200	Non-Capital Equip \$1,000-\$4,999	9,017.44	27,914	27,914	19,600	0
5203	Motor Fuels & Lubricants	58,305.71	50,000	50,000	50,000	50,000
5204	Copier Use & Supplies	812.22	550	550	550	550
5205	Motor Fuel, Non Motor Pool	124.00	200	200	200	200
5206	Software & Internal Upgrades	0.00	0	0	12,000	0
5208	Uniform, Protect Clothing	69,084.06	45,000	45,000	58,000	60,000
5209	Housekeeping Supplies	7,713.57	7,357	7,357	7,400	7,400
5212	EMS Materials & Supplies	9,796.03	13,000	13,000	14,700	26,700
5215	Chemicals	5,451.12	4,000	4,000	4,000	4,000
5401	Memberships & Subscriptions	653.80	3,275	3,275	4,320	4,320
5404	Employee Dev-Material & Training	2,986.33	2,000	2,000	2,600	2,600
5405	Empl Dev-Books,Accreditation,Assessmt	337.10	5,850	5,850	13,600	13,600
5406	Employee Dev-Food & Supplies	0.00	100	200	200	200
5407	Employee Dev-Recog & Apprec	0.00	1,500	1,500	1,500	1,500
5601	Pension Other	100.00	100	100	200	200
Operating Services		678,950.24	662,640	658,320	770,848	717,380
6402	Machinery & Equipment	58,383.23	174,912	184,787	75,000	0
6403	Capital Depletion Reserve	364,392.00	403,702	403,702	489,999	402,944
Capital		422,775.23	578,614	588,489	564,999	402,944
Cost Center Total: 213 - Fire Stations		7,888,571.93	8,614,523	8,073,562	8,418,381	8,183,858

DETAIL FY20 BUDGET:

3102	Prof.Svc.-Medical	\$30,100 - Firefighter annual physicals
3404	Contract Svc. - Other	\$107,487 - Dispatch fee \$9,540 - County radio user fee \$6,425 - Target solutions \$6,100 - Rescue tool contract \$4,300 - Hose testing \$2,500 - SCBA testing \$2,475 - Annual Cascade system testing (Station 1 and Heavy 515) \$2,300 - Ladder testing \$1,870 - Direct TV \$1,565 - Annual Fire alarm & sprinkler testing \$1,260 - Nozzle testing \$1,225 - Pump testing \$900 - Alarm service
4605	Rep & Mtn Spec-Bud Detailed Only	\$11,000 - Repaint interior of Station #1 \$5,000 - Replace batteries in solar lights
5102	Tools,Equip under \$1,000	\$30,000 - Various items including SCBA mounted escape packs, ballistic vests
5200	Non-Capital Equip \$1,000-\$4,999	\$19,600 - Stokes basket boat, Kiser force machine, ice machine, new light bar for Engine 521 and Engine 531
5206	Software & Internal Upgrades	\$6,000 - Administrative investigation software \$6,000 - Crisis Track Emergency Management software
5208	Uniform, Protect Clothing	\$15,000 - Increase for replacement of 34 out of date firefighting helmets
6402	Machinery & Equipment	\$37,500 - TNT tools \$27,500 - Air bag replacement \$10,000 - Washer and dryer for gear

DETAIL FY21 BUDGET:

3102	Prof.Svc.-Medical	\$30,015 - Firefighter annual physicals
3404	Contract Svc. - Other	\$140,950 - same list as FY20
4605	Rep & Mtn Spec-Bud Detailed Only	\$5,000 - Replace batteries in solar lights
5102	Tools,Equip under \$1,000	\$25,032 - Various items including SCBA mounted escape packs, ballistic vests
5208	Uniform, Protect Clothing	\$15,000 - Increase for replacement of 34 out of date firefighting helmets (This should complete replacement of all firefighting helmets)

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-07-312 PARKS & GROUNDS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.70	Landscape Services Superintendent		9102	76,469	53,528
1.00	Crew Leader II		0042	45,016	45,016
1.00	Crew Leader II		0042	43,556	43,556
1.00	Crew Leader II		0042	40,127	40,127
1.00	Crew Leader I		0042	41,209	41,209
1.00	Maint. Mechanic II	2.50%	9102	38,700	38,700
1.00	Small Engine Mechanic		9102	34,006	34,006
1.00	Maintenance Operator II		0042	29,657	29,657
1.00	Maintenance Operator II		0042	26,778	26,778
1.00	Maintenance Operator I		0042	25,499	25,499
1.00	Maintenance Operator I		0042	28,511	28,511
1.00	Maintenance Operator I		0042	25,499	25,499
1.00	Maintenance Operator I		0042	26,010	26,010
1.00	Maintenance Operator I		0042	26,010	26,010
1.00	Maintenance Operator I		0042	25,499	25,499
1.00	Maintenance Operator I		0042	25,499	25,499
1.00	Irrigation Specialist II		0042	30,125	30,125
1.00	Irrigation Specialist I		0042	26,010	26,010
1.00	Staff Assistant I		8810	28,316	28,316
<u>18.70</u>					<u>619,555</u>
				Education/Incentive Pay	968
				SBB	4,221
				Adjustment	8,213
					<u>632,957</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	604,332.94	614,714	614,714	632,957	632,957
1401	Overtime	396.12	500	500	500	500
2101	FICA Taxes	43,453.45	47,064	47,064	47,796	47,796
2201	General Pension Fund Contrib	163,804.50	163,609	125,000	130,506	130,506
2204	401(a) Pension Contribution	2,750.82	3,806	9,300	16,845	16,845
2301	Life & Health Insurance	147,693.08	181,432	142,483	179,567	179,567
2310	Health Reform Fees	84.00	61	61	0	0
2401	Workers' Compensation	19,642.39	26,740	26,740	25,542	25,542
<i>Personal Services</i>		<u>982,157.30</u>	<u>1,037,926</u>	<u>965,862</u>	<u>1,033,713</u>	<u>1,033,713</u>

3105	Prof.Svc.-Other	370.00	600	600	600	600
3404	Contract Svc. - Other	208,498.95	270,000	270,000	270,000	270,000
3407	Ins.-Claims Deductibles	36,715.09	5,000	5,000	5,000	5,000
4001	Travel-Non local	706.45	800	800	800	800
4301	Utility Svcs - Electric	22,027.15	25,500	24,000	24,000	24,000
4302	Utility Svcs - Water	71,120.26	82,500	80,000	80,000	80,000
4303	Utility Svcs - Sewer	2,885.58	2,700	2,900	2,900	2,900
4305	Utility Svcs - Refuse	20,805.56	26,000	24,000	24,000	24,000
4401	Rentals & Leases	0.00	500	500	500	500
4406	County Landfill	2,301.12	3,000	2,500	2,500	2,500
4601	Rep & Mtn Equipment	30,120.31	30,000	30,000	30,000	30,000
4602	Rep & Mtn Building & Grounds	25,337.37	12,000	22,000	22,000	22,000
4605	Rep & Mtn Spec-Bud Detailed Only	15,876.62	43,000	43,000	15,000	15,000
4606	Rep & Mtn Vehicle Base Cost	26,268.00	26,056	26,056	25,260	25,260
4607	Rep & Mtn Automotive Parts	9,116.75	14,500	13,500	13,500	13,500
4608	Rep & Mtn Automotive Labor	10,106.23	13,100	12,000	12,000	12,000
4609	Rep & Mtn Field Maintenance	136.15	0	0	0	0
4620	Rep & Mtn Contracts	54.70	880	880	880	880
4621	Rep & Mtn Seed & Sod	855.76	3,500	3,500	3,500	3,500
4622	Rep & Mtn Landscape Material	18,808.46	20,000	18,500	20,000	20,000
4623	Rep & Mtn Sod Treatments	6,234.34	12,500	12,500	12,500	12,500
4626	Repair & Mtn-Irrigation	6,340.21	7,000	7,000	7,000	7,000
4702	Printing & Binding	44.94	0	0	0	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
4960	License	200.00	200	200	0	0
5101	Office Supplies	634.39	525	525	525	525
5102	Tools,Equip under \$1,000	4,841.53	5,660	5,660	5,160	5,160
5203	Motor Fuels & Lubricants	38,130.19	43,000	42,000	42,000	42,000
5204	Copier Use & Supplies	289.18	450	450	450	450
5208	Uniform, Protect Clothing	11,398.76	8,500	11,000	11,000	11,000
5209	Housekeeping Supplies	17,263.57	20,000	20,000	20,000	20,000
5401	Memberships & Subscriptions	0.00	375	375	375	375
5404	Employee Dev-Material & Training	65.00	500	500	500	500
<i>Operating Services</i>		587,552.62	678,346	679,946	651,950	651,950
6301	Other Capital Improvements	0.00	0	0	500,000	0
6402	Machinery & Equipment	0.00	0	0	15,000	5,000
6403	Capital Depletion Reserve	74,058.96	53,916	53,916	47,409	47,409
<i>Capital</i>		74,058.96	53,916	53,916	562,409	52,409
Cost Center Total: 312 - Parks & Grounds		1,643,768.88	1,770,188	1,699,724	2,248,072	1,738,072

DETAIL FY20 BUDGET:

3105	Prof.Svc.-Other	\$400 - Bee service \$200 - Tree service
3404	Contract Svc. - Other	\$235,000 - Polk Correctional Institute (4) Work Squads \$35,000 - Logistics Parkway (CSX Intermodal Drive Maintenance)
4605	Rep & Mtn Spec-Bud Detailed Only	\$7,500 - City ROW landscape material replacements \$4,000 - Repair/replacement of park amenities \$2,500 - City tree replacement program \$1,000 - Christmas poinsettias
6301	Other Capital Improvements	\$500,000 - Trailhead Park Playground Equipment Replacements & Surfacing
6402	Machinery & Equipment	\$10,000 - Holiday tree for Central Park (replace old one) \$5,000 - Employee lockers

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$400 - Bee service \$200 - Tree service
3404	Contract Svc. - Other	\$235,000 - Polk Correctional Institute (4) Work Squads \$35,000 - Logistics Parkway (CSX Intermodal Drive Maintenance)
4605	Rep & Mtn Spec-Bud Detailed Only	\$7,500 - City ROW landscape material replacements \$4,000 - Repair/replacement of park amenities \$2,500 - City tree replacement program \$1,000 - Christmas poinsettias
6402	Machinery & Equipment	\$5,000 - Employee lockers

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-07-700 PARKS AND RECREATION ADMINISTRATION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.85	Parks, Recreation & Culture Director		9102	100,567	85,482
1.00	Marketing/Partnership Dev. Coordinator		8810	40,337	40,337
1.00	Executive Assistant		8810	34,676	34,676
<u>2.85</u>					<u>160,495</u>
				SBB	400
				Adjustment	1,890
					<u>162,785</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	194,341.90	164,592	161,014	162,785	162,785
1401	Overtime	0.00	20	20	20	20
2101	FICA Taxes	14,053.27	12,593	12,319	12,310	12,310
2201	General Pension Fund Contrib	47,225.94	13,356	16,585	12,747	12,747
2204	401(a) Pension Contribution	0.00	0	0	3,025	3,025
2301	Life & Health Insurance	31,113.01	34,662	31,496	31,542	31,542
2302	Director's Life & Disability	3,040.00	3,050	3,040	3,050	3,050
2310	Health Reform Fees	15.96	21	21	0	0
2401	Workers' Compensation	1,904.46	2,310	2,310	2,150	2,150
<i>Personal Services</i>		<u>291,694.54</u>	<u>230,604</u>	<u>226,805</u>	<u>227,629</u>	<u>227,629</u>
3105	Prof.Svc.-Other	1,134.92	0	0	50,439	0
3404	Contract Svc. - Other	168.80	0	0	0	0
4001	Travel-Non local	768.00	1,800	1,800	1,800	1,800
4201	Postage	298.49	500	200	300	300
4202	Freight & Express Charges	117.78	0	14	0	0
4401	Rentals & Leases	300.00	500	500	500	500
4601	Rep & Mtn Equipment	250.00	0	40	0	0
4602	Rep & Mtn Building & Grounds	2,866.96	1,500	1,500	1,500	1,500
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	53.31	200	200	200	200
4608	Rep & Mtn Automotive Labor	29.58	200	200	200	200
4620	Rep & Mtn Contracts	0.00	680	680	680	680
4702	Printing & Binding	446.73	4,000	4,000	4,000	4,000
4802	Promotional/Marketing	48.60	2,000	2,200	2,000	2,000
4803	Community Involvement	6,437.43	6,000	4,803	6,000	6,000
4804	Sponsorships	3,150.00	5,000	4,000	5,000	5,000
5101	Office Supplies	897.49	500	600	600	600
5102	Tools,Equip under \$1,000	239.52	0	0	0	0
5203	Motor Fuels & Lubricants	1,223.73	1,000	1,000	1,000	1,000
5204	Copier Use & Supplies	2,314.96	1,800	2,000	2,000	2,000
5208	Uniform, Protect Clothing	0.00	100	175	300	300
5210	Program Related Expense	42,336.63	40,000	40,000	40,000	40,000
5401	Memberships & Subscriptions	4,341.60	4,000	4,000	4,000	4,000
5404	Employee Dev-Material & Training	0.00	100	377	100	100
5406	Employee Dev-Food & Supplies	31.59	100	100	100	100
5985	Over / Short	27.35	0	0	0	0
<i>Operating Services</i>		<u>68,827.47</u>	<u>71,324</u>	<u>69,733</u>	<u>122,063</u>	<u>71,624</u>
6402	Machinery & Equipment	0.00	152,000	154,000	0	0
6403	Capital Depletion Reserve	2,787.00	2,775	2,770	2,770	2,770
<i>Capital</i>		<u>2,787.00</u>	<u>154,775</u>	<u>156,770</u>	<u>2,770</u>	<u>2,770</u>
Cost Center Total: 700 - Parks & Recreation Admin.		363,309.01	456,703	453,308	352,462	302,023

DETAIL FY20 BUDGET:

3105 Prof.Svc.-Other \$50,439 - Design Lake Elbert Trail (Impact Fees)

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-07-703 AQUATICS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recr. Supervisor II - Aquatics Interim	2.50%	9102	40,127	40,127
C 1.00	Recreation Supervisor I		9102	35,706	35,706
2.00					75,833
8.00	Water Safety Instructor 30h/14w		9102	4,671	37,368
13.00	Lifeguard 30h/12w		9102	3,812	49,556
A 2.00	Lifeguard 20h/12w		9102	2,529	5,058
1.00	Recreation Pool Cashier 40h/14w		9102	6,537	6,537
24.00					98,519
26.00					174,352
			Education/Incentive Pay		1,003
			Adjustment		2,066
					177,421

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	176,966.79	183,241	183,241	177,421	177,421
1401	Overtime	869.66	950	950	950	950
2101	FICA Taxes	13,217.00	14,091	14,091	13,487	13,487
2201	General Pension Fund Contrib	30,447.22	30,930	17,116	14,917	14,917
2204	401(a) Pension Contribution	0.00	0	1,646	2,714	2,714
2301	Life & Health Insurance	13,198.98	14,673	11,935	13,920	13,920
2310	Health Reform Fees	12.00	7	7	0	0
2401	Workers' Compensation	3,520.49	4,887	4,887	4,255	4,255
<i>Personal Services</i>		238,232.14	248,779	233,873	227,664	227,664
3404	Contract Svc. - Other	250.00	3,100	3,000	3,000	3,000
3407	Ins.-Claims Deductibles	0.00	0	175	0	0
4001	Travel-Non local	240.00	200	200	200	200
4003	Training-Required-Instructional	0.00	200	200	200	200
4304	Utility Svcs - Piped Gas	17,793.11	22,000	22,000	0	0
4401	Rentals & Leases	0.00	400	400	400	400
4601	Rep & Mtn Equipment	11,340.46	14,500	14,500	14,500	14,500
4602	Rep & Mtn Building & Grounds	3,260.62	3,000	3,000	3,000	3,000
4605	Rep & Mtn Spec-Bud Detailed Only	2,977.00	36,050	36,050	8,350	8,350
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	0.00	1,000	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	0.00	1,000	1,637	1,000	1,000
4702	Printing & Binding	0.00	50	50	50	50
4960	License	980.00	980	980	980	980
5101	Office Supplies	847.39	500	500	500	500
5102	Tools,Equip under \$1,000	2,798.68	2,600	2,600	2,600	2,600
5203	Motor Fuels & Lubricants	560.09	500	500	500	500
5204	Copier Use & Supplies	23.99	60	60	60	60
5208	Uniform, Protect Clothing	2,094.57	2,500	2,500	2,500	2,500
5209	Housekeeping Supplies	3,056.36	3,500	3,500	3,500	3,500
5210	Program Related Expense	5,578.23	7,500	7,500	7,500	7,500
5215	Chemicals	62,665.04	58,000	58,000	58,000	58,000
5985	Over / Short	(174.72)	0	0	0	0
<i>Operating Services</i>		115,634.82	158,984	159,696	109,184	109,184
6402	Machinery & Equipment	13,529.34	24,000	24,000	20,000	0
<i>Capital</i>		13,529.34	24,000	24,000	20,000	0
Cost Center Total: 703 - Aquatics		367,396.30	431,763	417,569	356,848	336,848

DETAIL FY20 BUDGET:

3404	Contract Svc. - Other	\$2,000 - Energy specialists \$1,000 - Heating services
4605	Rep & Mtn Spec-Bud Detailed Only	\$2,900 - (2) Impellers \$1,450 - Dive well impeller \$900 - (3) Booster pumps \$900 - Splash Pad Main Pool Pump \$800 - Diving board parts \$800 - Splash Pad Peristaltic Pumps \$600 - Pool fans
6402	Machinery & Equipment	\$20,000 - (2) VDF motors for WHRCC pool

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$2,000 - Energy specialists \$1,000 - Heating services
4605	Rep & Mtn Spec-Bud Detailed Only	\$2,900 - (2) Impellers \$1,450 - Dive well impeller \$900 - (3) Booster pumps \$900 - Splash Pad Main Pool Pump \$800 - Diving board parts \$800 - Splash Pad Peristaltic Pumps \$600 - Pool fans

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-07-704 SENIOR ADULT CENTER**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recreation Supervisor II	2.50%	9102	46,249	46,249
1.00	Recreation Leader		9102	36,515	36,515
1.00	Building Service Worker		9102	35,974	35,974
<u>3.00</u>					<u>118,738</u>
				Education/Incentive Pay	1,156
				SBB	2,284
				Payout of accrual benefits Mobley retirement	4,980
				Adjustment	<u>1,706</u>
					<u>128,864</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	117,939.09	115,504	115,504	128,864	128,864
1401	Overtime	122.25	126	126	126	126
2101	FICA Taxes	7,792.93	8,846	8,846	9,737	9,737
2201	General Pension Fund Contrib	27,647.79	27,037	26,866	30,879	30,879
2204	401(a) Pension Contribution	0.00	0	0	2,024	2,024
2301	Life & Health Insurance	38,006.81	42,255	37,707	38,447	38,447
2310	Health Reform Fees	26.04	26	26	0	0
2401	Workers' Compensation	2,248.21	3,057	3,057	2,862	2,862
2900	Education Benefit	0.00	1,500	1,500	2,000	2,000
<i>Personal Services</i>		<u>193,783.12</u>	<u>198,351</u>	<u>193,632</u>	<u>214,939</u>	<u>214,939</u>
3404	Contract Svc. - Other	9,615.60	15,600	15,000	15,000	15,000
4001	Travel-Non local	322.00	250	250	250	250
4301	Utility Svcs - Electric	9,922.72	14,176	14,000	14,000	14,000
4302	Utility Svcs - Water	6,171.13	7,050	7,050	7,050	7,050
4303	Utility Svcs - Sewer	3,513.91	5,000	4,000	4,000	4,000
4305	Utility Svcs - Refuse	1,775.04	1,820	1,820	1,820	1,820
4601	Rep & Mtn Equipment	0.00	400	400	400	400
4602	Rep & Mtn Building & Grounds	17,041.34	5,000	5,000	5,000	5,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	35,000	35,000	6,000	6,000
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	45.25	200	200	200	200
4608	Rep & Mtn Automotive Labor	76.31	300	300	300	300
4620	Rep & Mtn Contracts	40.58	1,500	1,500	1,500	1,500
4702	Printing & Binding	0.00	75	75	75	75
4803	Community Involvement	0.00	50	50	1,700	50
5101	Office Supplies	109.19	250	300	250	250
5102	Tools,Equip under \$1,000	2,314.64	2,300	2,300	7,300	7,300
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	3,312	0	0
5203	Motor Fuels & Lubricants	188.62	300	300	300	300
5204	Copier Use & Supplies	778.90	900	900	900	900
5208	Uniform, Protect Clothing	323.35	300	300	300	300
5209	Housekeeping Supplies	1,873.95	1,600	1,600	1,600	1,600
5210	Program Related Expense	2,446.61	2,350	3,000	3,000	3,000
5401	Memberships & Subscriptions	0.00	200	200	200	200
5985	Over / Short	(1.00)	0	0	0	0
<i>Operating Services</i>		<u>57,902.14</u>	<u>95,965</u>	<u>98,201</u>	<u>72,489</u>	<u>70,839</u>
Cost Center Total: 704 - Senior Adult Center		251,685.26	294,316	291,833	287,428	285,778

DETAIL FY20 BUDGET:

3404	Contract Svc. - Other	\$5,585 - Instructional Classes \$4,040 - Exercise Instructors \$4,375 - Senior Dances DJ \$1,000 - Other Entertainment
4605	Rep & Mtn Spec-Bud Detailed Only	\$6,000 - Replace 2 sets of auditorium exit doors

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$5,585 - Instructional Classes \$4,040 - Exercise Instructors \$4,375 - Senior Dances DJ \$1,000 - Other Entertainment
4605	Rep & Mtn Spec-Bud Detailed Only	\$6,000 - Replace indoor carpet

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-07-705 FIELDHOUSE AND CONFERENCE CENTER**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
A 1.00	Fieldhouse/Conference Facility Manager			80,000	80,000
1.00	Recreation Superintendent	2.50%	9102	65,134	65,134
1.00	Recreation Supervisor III		9102	47,699	47,699
1.00	Crew Leader II		9102	41,339	41,339
1.00	Recreation Supervisor II	10.00%	9102	40,928	40,928
A 1.00	Recreation Leader			26,648	26,648
1.00	Sr. Staff Assistant		8810	30,566	30,566
1.00	Building Service Worker		9102	34,114	34,114
1.00	Building Service Worker		9102	26,196	26,196
1.00	Building Service Worker		9102	23,601	23,601
A 3.00	Building Service Worker		9102	23,019	69,057
<u>13.00</u>					<u>485,282</u>
1.00	Recreation Attendant 20 hw		9102	12,287	12,287
1.00	Recreation Attendant 20 hw		9102	12,142	12,142
1.00	Recreation Attendant 20 hw		9102	12,387	12,387
12.00	Rec. Atten. (Summer Camp COL) 40h/8wk		9102	3,645	43,740
A 3.00	Rec. Atten. (Fieldhouse) 20 hw		9102	11,510	34,530
1.00	Building Service Worker 20h/52 wks		9102	12,212	12,212
A 3.00	Building Service Worker 20h/52 wks		9102	12,082	36,246
<u>22.00</u>					<u>163,544</u>
<u>35.00</u>					<u>648,826</u>
			Education/Incentive Pay		5,721
			SBB		1,725
			Adjustment		8,081
					<u>664,353</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	385,085.68	386,238	386,238	664,353	664,353
1401	Overtime	463.59	2,000	2,000	1,400	1,400
2101	FICA Taxes	27,595.85	29,700	29,700	50,062	50,062
2201	General Pension Fund Contrib	76,591.13	75,076	77,749	89,902	89,902
2204	401(a) Pension Contribution	183.57	0	1,670	14,860	14,860
2301	Life & Health Insurance	70,449.91	81,494	66,347	140,932	140,932
2310	Health Reform Fees	54.00	42	42	0	0
2401	Workers' Compensation	6,824.18	9,552	9,552	14,257	14,257
2900	Education Benefit	932.45	0	0	0	0
<i>Personal Services</i>		<u>568,180.36</u>	<u>584,102</u>	<u>573,298</u>	<u>975,766</u>	<u>975,766</u>
3404	Contract Svc. - Other	18,391.10	22,000	22,000	57,221	57,221
3407	Ins.-Claims Deductibles	0.00	0	0	3,155	3,155
4001	Travel-Non local	879.00	1,000	1,000	4,804	4,804
4301	Utility Svcs - Electric	107,997.04	128,500	128,500	312,415	312,415
4302	Utility Svcs - Water	8,177.06	18,500	13,000	40,810	40,810
4303	Utility Svcs - Sewer	12,017.32	10,250	13,000	36,676	36,676
4304	Utility Svcs - Piped Gas	1,597.34	1,750	1,750	1,750	1,750
4305	Utility Svcs - Refuse	6,825.92	7,000	7,000	17,966	17,966
4401	Rentals & Leases	0.00	350	350	1,902	1,902
4601	Rep & Mtn Equipment	25,187.92	2,000	2,000	3,552	3,552
4602	Rep & Mtn Building & Grounds	27,521.93	18,000	18,000	52,217	52,217
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	0	0	1,552	0
4606	Rep & Mtn Vehicle Base Cost	5,832.00	5,832	5,832	5,832	5,832

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
4607	Rep & Mtn Automotive Parts	351.83	1,200	1,200	1,200	1,200
4608	Rep & Mtn Automotive Labor	850.21	1,000	1,000	1,000	1,000
4620	Rep & Mtn Contracts	10,437.62	15,000	15,000	42,112	42,112
4702	Printing & Binding	88.22	200	200	2,000	2,000
4803	Community Involvement	10.00	300	300	4,800	4,800
5101	Office Supplies	1,053.38	1,000	1,000	2,930	2,930
5102	Tools,Equip under \$1,000	7,041.03	6,100	6,100	59,199	59,199
5200	Non-Capital Equip \$1,000-\$4,999	2,917.00	0	0	4,500	4,500
5203	Motor Fuels & Lubricants	4,073.59	5,000	5,000	5,000	5,000
5204	Copier Use & Supplies	50.48	200	200	776	776
5208	Uniform, Protect Clothing	1,747.40	1,700	1,700	3,134	3,134
5209	Housekeeping Supplies	9,771.04	10,000	10,000	26,230	26,230
5210	Program Related Expense	461.57	0	1,000	1,000	1,000
5215	Chemicals	2,812.34	300	300	1,800	1,800
5401	Memberships & Subscriptions	528.58	130	200	920	920
5404	Employee Dev-Material & Training	250.00	500	500	500	500
5720	Summer Program Activities	25,049.08	20,000	28,750	28,750	28,750
5805	Food & Beverage For Sale	2,991.89	3,500	3,500	3,900	3,900
5995	Bank Charges	5,930.74	5,000	5,000	12,820	12,820
<i>Operating Services</i>		290,842.63	286,312	293,382	742,423	740,871
6402	Machinery & Equipment	0.00	0	0	25,000	0
6403	Capital Depletion Reserve	10,877.04	11,636	11,636	11,521	11,521
<i>Capital</i>		10,877.04	11,636	11,636	36,521	11,521
Cost Center Total: 705 - Fieldhouse and Conference Center		869,900.03	882,050	878,316	1,754,710	1,728,158

DETAIL FY20 BUDGET:

3404	Contract Svc. - Other	\$35,221 - Field House Proforma (Instructor/Official/Referee Payments) \$22,000 - Instructor payments
4620	Rep & Mtn Contracts	\$1,552 - Field House Proforma (Painting, Carpet Cleaning) \$27,112 - Field House Proforma (Pest Control, A/C, Fire & Alarms) \$15,000 - COL Existing HVAC, Alarms, Pest Control
5102	Tools,Equip under \$1,000	\$59,119 - Field House Proforma (Microphones, chairs, tables, net, goals, flags) I. Fees \$6,100 - Existing COL facility needs
5200	Non-Capital Equip \$1,000-\$4,999	\$4,500 - Field House Proforma (Vacuums, Speakers, TV) - Impact Fees
6402	Machinery & Equipment	\$15,000 - Floor machine - Impact Fees \$10,000 - Temporary floor covering - Impact Fees

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$35,221 - Field House Proforma (Instructor/Official/Referee Payments) \$22,000 - Instructor payments
4620	Rep & Mtn Contracts	\$27,112 - Field House Proforma (Pest Control, A/C, Fire & Alarms) \$15,000 - COL Existing HVAC, Alarms, Pest Control
5102	Tools,Equip under \$1,000	\$59,119 - Field House Proforma (Microphones, chairs, tables, net, goals, flags) \$6,100 - Existing COL facility needs
5200	Non-Capital Equip \$1,000-\$4,999	\$4,500 - Field House Proforma (Vacuums, Speakers, TV)

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-07-707 TENNIS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Tennis Professional		9102	35,368	35,368
1.00	Recreation Leader		9102	27,711	27,711
<u>2.00</u>					<u>63,079</u>
1.00	Recreation Attendant 20hw		9102	14,321	14,321
1.00	Recreation Attendant 20hw		9102	13,770	13,770
1.00	Recreation Leader 20hw		9102	12,387	12,387
2.00	Rec. Attendant (Tennis Camp) 11h/8wk		9102	1,002	2,004
<u>5.00</u>					<u>42,482</u>
<u>7.00</u>					<u>105,561</u>
				SBB	408
				Adjustment	1,293
					<u>107,262</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	60,572.69	90,048	90,048	107,262	107,262
1401	Overtime	312.14	500	650	650	650
2101	FICA Taxes	5,505.07	6,927	6,938	8,156	8,156
2201	General Pension Fund Contrib	16,189.36	11,621	13,890	12,994	12,994
2204	401(a) Pension Contribution	625.84	2,017	2,017	2,127	2,127
2301	Life & Health Insurance	9,518.34	15,969	14,260	14,539	14,539
2310	Health Reform Fees	5.04	5	5	0	0
2401	Workers' Compensation	1,705.05	2,401	2,401	2,564	2,564
<i>Personal Services</i>		<u>94,433.53</u>	<u>129,488</u>	<u>130,209</u>	<u>148,292</u>	<u>148,292</u>
3404	Contract Svc. - Other	12,343.10	24,269	12,343	24,269	24,269
4001	Travel-Non local	0.00	400	200	200	200
4201	Postage	0.00	75	75	75	75
4301	Utility Svcs - Electric	2,168.04	6,900	6,900	6,900	6,900
4302	Utility Svcs - Water	5,561.78	5,950	8,700	8,700	8,700
4303	Utility Svcs - Sewer	786.57	720	720	720	720
4305	Utility Svcs - Refuse	236.04	600	600	600	600
4601	Rep & Mtn Equipment	81.69	200	200	200	200
4602	Rep & Mtn Building & Grounds	4,671.00	2,000	2,000	2,000	2,000
4609	Rep & Mtn Field Maintenance	0.00	2,020	2,020	2,020	2,020
4620	Rep & Mtn Contracts	482.75	4,225	4,225	4,225	4,225
4960	License	75.00	0	0	0	0
5101	Office Supplies	200.56	300	300	300	300
5102	Tools,Equip under \$1,000	16,211.18	9,600	9,600	9,600	9,600
5200	Non-Capital Equip \$1,000-\$4,999	14,027.78	0	0	0	0
5203	Motor Fuels & Lubricants	0.00	0	100	100	100
5204	Copier Use & Supplies	11.27	500	500	500	500
5208	Uniform, Protect Clothing	0.00	400	400	400	400
5209	Housekeeping Supplies	440.42	600	600	600	600
5210	Program Related Expense	1,358.50	4,500	4,500	4,500	4,500
5215	Chemicals	95.48	0	0	0	0
5401	Memberships & Subscriptions	100.00	400	400	400	400
5404	Employee Dev-Material & Training	207.93	0	0	0	0
5985	Over / Short	20.00	0	0	0	0
<i>Operating Services</i>		<u>59,079.09</u>	<u>63,659</u>	<u>54,383</u>	<u>66,309</u>	<u>66,309</u>
6403	Capital Depletion Reserve	0.00	2,167	2,167	1,412	1,412
<i>Capital</i>		<u>0.00</u>	<u>2,167</u>	<u>2,167</u>	<u>1,412</u>	<u>1,412</u>
Cost Center Total: 707 - Tennis		153,512.62	195,314	186,759	216,013	216,013

DETAIL FY20 & FY21 BUDGET:

3404	Contract Svc. - Other	\$24,269 - Tennis Pro. fees for group lessons, Junior & Adult programs, drills, clinics.
5102	Tools,Equip under \$1,000	\$9,600 - Ball machine equipment, netting and straps for courts

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-07-709 WH RECREATION & CULTURAL**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recreation Supervisor III		9102	45,124	45,124
1.00	Recreation Supervisor I		9102	36,606	36,606
1.00	Building Service Worker		9102	23,132	23,132
1.00	Recreation Leader		9102	30,609	30,609
1.00	Staff Assistant II		8810	26,778	26,778
<u>5.00</u>					<u>162,249</u>
1.00	Recreation Attendant 20 h/52w		9102	12,387	12,387
1.00	Recreation Attendant 20 h/52w		9102	12,387	12,387
3.00	Rec. Attendant (Summer Camp) 40h/8w		9102	3,645	10,935
3.00	Rec. Attendant (Mobile Rec Unit) 40h/8w		9102	3,645	10,935
<u>8.00</u>					<u>46,644</u>
<u>13.00</u>					<u>208,893</u>
				SBB	1,109
				Adjustment	2,608
					<u>212,610</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	210,425.34	215,249	215,249	212,610	212,610
1401	Overtime	1,742.91	3,500	3,500	3,500	3,500
2101	FICA Taxes	15,758.27	16,734	16,734	16,333	16,333
2201	General Pension Fund Contrib	50,475.48	46,050	25,942	28,467	28,467
2204	401(a) Pension Contribution	1,112.52	2,715	5,167	6,620	6,620
2301	Life & Health Insurance	37,325.04	32,060	28,086	40,783	40,783
2310	Health Reform Fees	15.96	16	16	0	0
2401	Workers' Compensation	3,667.87	5,065	5,065	4,461	4,461
2900	Education Benefit	0.00	2,000	2,000	2,000	2,000
<i>Personal Services</i>		<u>320,523.39</u>	<u>323,389</u>	<u>301,759</u>	<u>314,774</u>	<u>314,774</u>
3404	Contract Svc. - Other	0.00	1,000	1,000	1,000	1,000
3407	Ins.-Claims Deductibles	20,093.27	0	0	0	0
4001	Travel-Non local	1,265.42	500	500	500	500
4201	Postage	5.64	25	25	25	25
4301	Utility Svcs - Electric	39,814.28	44,000	44,000	44,000	44,000
4302	Utility Svcs - Water	10,804.37	21,500	15,000	15,000	15,000
4303	Utility Svcs - Sewer	1,861.11	1,900	1,900	1,900	1,900
4305	Utility Svcs - Refuse	2,793.46	2,520	2,520	2,520	2,520
4401	Rentals & Leases	110.00	500	500	500	500
4601	Rep & Mtn Equipment	1,094.56	500	500	500	500
4602	Rep & Mtn Building & Grounds	9,881.13	8,350	8,350	8,350	8,350
4606	Rep & Mtn Vehicle Base Cost	3,144.00	3,144	3,144	3,144	3,144
4607	Rep & Mtn Automotive Parts	95.02	800	800	800	800
4608	Rep & Mtn Automotive Labor	803.76	600	800	800	800
4620	Rep & Mtn Contracts	396.00	2,835	2,835	2,835	2,835
4702	Printing & Binding	68.19	50	50	50	50
4803	Community Involvement	40.00	100	100	100	100
5101	Office Supplies	348.44	350	350	350	350
5102	Tools,Equip under \$1,000	640.28	1,500	1,500	1,500	1,500
5200	Non-Capital Equip \$1,000-\$4,999	2,451.57	3,000	3,000	3,000	3,000
5203	Motor Fuels & Lubricants	1,634.82	2,100	2,000	2,000	2,000
5204	Copier Use & Supplies	944.19	860	860	860	860
5208	Uniform, Protect Clothing	540.43	800	800	800	800
5209	Housekeeping Supplies	3,455.90	3,500	3,500	3,500	3,500
5210	Program Related Expense	3,533.75	5,500	5,500	3,000	3,000
5401	Memberships & Subscriptions	0.00	200	200	200	200
5404	Employee Dev-Material & Training	20.00	200	200	800	800
5720	Summer Program Activities	2,983.23	3,700	3,700	3,700	3,700
<i>Operating Services</i>		<u>108,822.82</u>	<u>110,034</u>	<u>103,634</u>	<u>101,734</u>	<u>101,734</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
6403	Capital Depletion Reserve	4,818.96	4,775	4,775	4,584	4,584
<i>Capital</i>		4,818.96	4,775	4,775	4,584	4,584
Cost Center Total: 709 - W.H. Rec. & Cultural Center		434,165.17	438,198	410,168	421,092	421,092

DETAIL FY20 & FY21 BUDGET:

3404	Contract Svc. - Other	\$500 - Instructor payments
		\$500 - Black History Month Entertainment
5200	Non-Capital Equip \$1,000-\$4,999	\$3,000 - Replacement of weight room equipment

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-07-710 LEISURE PARK RENTALS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Rec. Leader Summer Play (PT) 40h/8w		9102	4,020	4,020
3.00	Rec. Attendant Summer Play (PT) 40h/8w		9102	3,645	10,935
4.00					14,955
				Adjustment	161
					15,116

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	14,924.80	15,254	15,254	15,116	15,116
2101	FICA Taxes	1,142.00	1,167	1,167	1,144	1,144
2401	Workers' Compensation	288.51	409	409	375	375
<i>Personal Services</i>		16,355.31	16,830	16,830	16,635	16,635
4301-710	Util Svcs-Electric-Rotary Park	4,494.86	6,250	6,250	6,250	6,250
4301-720	Util Svcs-Electric-Womans Club	3,211.19	4,300	4,300	4,300	4,300
4301-723	Util Svcs-Electric-Lions Park	2,633.45	2,800	2,800	2,800	2,800
4302-710	Util Svcs-Water-Rotary Park	5,964.67	7,100	7,100	7,100	7,100
4302-720	Util Svcs-Water-Womans Club	925.33	1,000	1,000	1,000	1,000
4302-723	Util Svcs-Water-Lions Park	386.53	500	500	500	500
4303-710	Util Svcs-Sewer-Rotary Park	611.62	700	700	700	700
4303-720	Util Svcs-Sewer-Womans Club	121.71	250	250	250	250
4303-723	Util Svcs-Sewer-Lions Park	240.03	350	350	350	350
4305-710	Util Svcs-Refuse-Rotary Park	620.16	650	650	650	650
4305-720	Util Svcs-Refuse-Womans Club	0.00	200	200	200	200
4305-723	Util Svcs-Refuse-Lions Park	309.96	350	350	350	350
4602-710	R/M Building-Grounds-Rotary Park	1,842.27	1,500	1,500	1,500	1,500
4602-720	R/M Building-Grounds-Womans Club	4,945.47	4,000	4,000	4,000	4,000
4602-723	R/M Building-Grounds-Lions Park	728.48	1,500	1,500	1,500	1,500
4605-720	R/M Special-Womans Club	0.00	3,000	3,000	0	0
4620-710	R/M Contracts-Rotary Park	412.58	1,180	1,180	1,180	1,180
4620-720	R/M Contracts-Womans Club	1,858.43	2,260	2,260	2,260	2,260
4620-723	R/M Contracts-Lions Park	310.30	1,000	1,000	1,000	1,000
4702	Printing & Binding	0.00	100	100	100	100
5102-710	Tools,Equip < \$1,000-Rotary Prk	13.99	100	100	100	100
5208	Uniform, Protect Clothing	33.00	33	33	33	33
5209-710	Housekeeping Supplies-Rotary Prk	1,426.38	1,500	1,500	1,500	1,500
5209-720	Housekeeping Supplies-Womans Clu	113.56	200	200	200	200
5209-723	Housekeeping Supplies-Lions Park	409.05	300	500	300	300
5210-710	Program Related-Rotary Park	1,439.22	1,000	1,200	1,200	1,200
<i>Operating Services</i>		33,052.24	42,123	42,523	39,323	39,323
6301-723	Other Capital Improvements - Lion's Club	0.00	0	0	0	0
<i>Capital</i>		0.00	0	0	0	0
Cost Center Total: 710 - Leisure Park Rentals		49,407.55	58,953	59,353	55,958	55,958

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-07-711 ACTIVITY FIELDS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
	1.00 Athletic Superintendent		9102	69,525	69,525
C	1.00 Recreation Supervisor III	2.50%	9102	49,606	49,606
C	1.00 Crew Leader II		9102	39,356	39,356
	1.00 Crew Leader I		9102	37,142	37,142
	1.00 Ground Maintenance Technician		9102	41,933	41,933
	1.00 Ground Maintenance Technician		9102	35,942	35,942
	1.00 Ground Maintenance Technician		9102	28,725	28,725
	1.00 Ground Maintenance Technician		9102	27,435	27,435
	1.00 Ground Maintenance Technician		9102	25,501	25,501
	1.00 Ground Maintenance Technician		9102	25,501	25,501
	1.00 Ground Maintenance Technician		9102	25,501	25,501
	1.00 Ground Maintenance Technician		9102	25,501	25,501
A	1.00 Recreation Leader		9102	26,648	26,648
	1.00 Food Service Leader		9060	33,573	33,573
	1.00 Spray Technician		0042	29,960	29,960
	1.00 Building Service Worker		9102	27,213	27,213
	<u>16.00</u>				<u>549,062</u>
	1.00 Recreation Attendant 20hw		9102	12,387	12,387
	1.00 Food Service Worker 20hw		9060	11,566	11,566
	1.00 Food Service Worker 15hw		9060	11,388	11,388
	<u>3.00</u>				<u>35,341</u>
	<u>19.00</u>				<u>584,403</u>
			Education/Incentive Pay		1,240
			SBB		4,432
			Adjustment		7,630
					<u>597,705</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	505,650.79	554,335	554,335	597,705	597,705
1401	Overtime	865.86	1,000	1,000	1,000	1,000
2101	FICA Taxes	37,251.19	42,483	42,483	45,801	45,801
2201	General Pension Fund Contrib	131,032.67	146,713	112,358	115,099	115,099
2204	401(a) Pension Contribution	1,605.46	1,816	7,763	15,995	15,995
2301	Life & Health Insurance	95,195.43	110,537	101,995	114,452	114,452
2310	Health Reform Fees	60.96	64	64	0	0
2401	Workers' Compensation	10,454.97	14,232	14,232	13,850	13,850
<i>Personal Services</i>		<u>782,117.33</u>	<u>871,180</u>	<u>834,230</u>	<u>903,902</u>	<u>903,902</u>
3105	Prof.Svc.-Other	2,805.00	3,860	3,860	3,860	3,860
3404	Contract Svc. - Other	8,707.00	15,000	15,000	15,000	15,000
3407	Ins.-Claims Deductibles	347.19	0	563	0	0
4001	Travel-Non local	864.49	600	600	600	600
4003	Training-Required-Instructional	100.00	1,000	1,000	1,000	1,000
4202	Freight & Express Charges	0.00	100	100	100	100
4301	Utility Svcs - Electric	61,016.76	80,500	80,500	80,500	80,500
4302	Utility Svcs - Water	178,567.53	240,000	240,000	240,000	240,000
4303	Utility Svcs - Sewer	54,771.70	24,000	48,000	48,000	48,000
4304	Utility Svcs - Piped Gas	1,215.54	1,500	1,500	1,500	1,500
4305	Utility Svcs - Refuse	16,698.85	17,000	17,000	17,000	17,000
4401	Rentals & Leases	9,900.00	12,400	12,400	12,400	12,400
4601	Rep & Mtn Equipment	19,262.94	17,000	17,000	17,000	17,000
4602	Rep & Mtn Building & Grounds	29,856.80	35,000	35,000	35,000	35,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	8,000	8,000	0	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
4606	Rep & Mtn Vehicle Base Cost	5,912.00	5,688	5,688	5,688	5,688
4607	Rep & Mtn Automotive Parts	1,830.94	1,800	1,800	1,800	1,800
4608	Rep & Mtn Automotive Labor	3,732.73	5,000	5,000	5,000	5,000
4609	Rep & Mtn Field Maintenance	32,024.93	51,000	51,000	51,000	51,000
4620	Rep & Mtn Contracts	3,256.94	7,170	7,170	7,170	7,170
4621	Rep & Mtn Seed & Sod	22,040.00	32,000	32,000	32,000	32,000
4622	Rep & Mtn Landscape Material	573.16	3,000	3,000	3,000	3,000
4623	Rep & Mtn Sod Treatments	33,668.87	40,000	40,000	40,000	40,000
4626	Repair & Mtn-Irrigation	5,002.69	5,000	5,000	5,000	5,000
4803	Community Involvement	0.00	40	40	40	40
4960	License	647.00	572	647	647	647
5101	Office Supplies	261.84	500	500	500	500
5102	Tools,Equip under \$1,000	2,859.12	3,765	3,590	3,590	3,590
5105	Food Service/Concession Supplies	3,265.49	3,400	3,400	3,400	3,400
5200	Non-Capital Equip \$1,000-\$4,999	2,406.20	0	40,334	0	0
5203	Motor Fuels & Lubricants	12,869.79	12,000	12,000	12,000	12,000
5204	Copier Use & Supplies	116.96	150	150	150	150
5208	Uniform, Protect Clothing	3,833.03	3,500	3,500	3,500	3,500
5209	Housekeeping Supplies	8,275.08	10,000	10,000	10,000	10,000
5210	Program Related Expense	3,048.94	5,060	5,060	5,060	5,060
5401	Memberships & Subscriptions	178.80	263	263	263	263
5404	Employee Dev-Material & Training	379.56	0	459	0	0
5805	Food & Beverage For Sale	25,725.26	25,000	25,000	25,000	25,000
5806	Beer & Wine For Resale	4,697.70	5,000	5,000	5,000	5,000
5985	Over / Short	(331.79)	0	0	0	0
5995	Bank Charges	525.29	500	0	500	500
<i>Operating Services</i>		560,914.33	676,368	741,124	692,268	692,268
6402	Machinery & Equipment	60,605.49	0	11,500	25,000	0
6403	Capital Depletion Reserve	37,208.04	50,165	50,165	67,996	67,996
<i>Capital</i>		97,813.53	50,165	61,665	92,996	67,996
Cost Center Total: 711 - Activity Fields		1,440,845.19	1,597,713	1,637,019	1,689,166	1,664,166
Department Total: 07 - Parks and Recreation		5,573,990.01	6,125,198	6,034,049	7,381,749	6,748,108

DETAIL FY20 BUDGET:

3105	Prof.Svc.-Other	\$2,500 - Background check for Greater Winter Haven Youth Baseball \$700 - Winter Haven youth football \$585 - Wolverines \$75 - Lacrosse
3404	Contract Svc. - Other	\$10,900 - League Umpires \$3,600 - Sports lighting \$500 - Electrical repair service
6402	Machinery & Equipment	\$25,000 - Equipment to laser grade infields

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$2,500 - Background check for Greater Winter Haven Youth Baseball \$700 - Winter Haven youth football \$585 - Wolverines \$75 - Lacrosse
3404	Contract Svc. - Other	\$10,900 - League Umpires \$3,600 - Sports lighting \$500 - Electrical repair service

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-09-400 PUBLIC SVC BLDGS / NORA MAYO HALL**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Building Service Worker (PT)		9102	11,510	11,510
1.00	Building Service Worker (PT)		9102	11,566	11,566
2.00					23,076
				Adjustment	248
					23,324

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	4,992.50	23,019	23,019	23,324	23,324
1401	Overtime	0.00	500	500	500	500
2101	FICA Taxes	382.03	1,799	1,799	1,804	1,804
2401	Workers' Compensation	0.00	616	616	571	571
<i>Personal Services</i>		5,374.53	25,934	25,934	26,199	26,199
3105	Prof.Svc.-Other	21,780.00	0	0	0	0
4301	Utility Svcs - Electric	63,510.73	85,000	85,000	85,000	85,000
4302	Utility Svcs - Water	1,762.30	2,200	2,200	2,200	2,200
4303	Utility Svcs - Sewer	2,009.42	2,200	2,200	2,200	2,200
4304	Utility Svcs - Piped Gas	1,022.34	1,200	1,200	1,200	1,200
4305	Utility Svcs - Refuse	0.00	500	500	500	500
4401	Rentals & Leases	300.00	3,200	3,200	3,200	3,200
4601	Rep & Mtn Equipment	368.05	1,500	1,500	1,500	1,500
4602	Rep & Mtn Building & Grounds	24,715.34	25,000	45,000	25,000	25,000
4602-110	R/M Building-Grounds-Neighborhood Svc Cntr	1,224.20	1,000	1,000	1,000	1,000
4602-120	R/M Building-Grounds-COL Achievers	1,105.75	1,000	1,000	1,000	1,000
4602-160	R/M Building-Grounds-Florence Villa CDC	5,272.36	1,000	1,000	1,000	1,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	5,000	5,000	9,000	9,000
4620	Rep & Mtn Contracts	19,552.16	35,000	35,000	35,000	35,000
4620-110	R/M Contracts-Neighborhood Svc Cntr	0.00	1,200	1,200	1,200	1,200
4620-120	R/M Contracts-COL Achievers	0.00	0	205	0	0
4702	Printing & Binding	0.00	460	460	460	460
4960	License	150.00	0	0	0	0
5101	Office Supplies	0.00	500	500	500	500
5102	Tools,Equip under \$1,000	7,025.73	30,000	30,000	30,000	30,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	2,390	3,000	3,000
5208	Uniform, Protect Clothing	220.03	800	800	800	800
5209	Housekeeping Supplies	937.43	4,200	4,200	4,200	4,200
5215	Chemicals	0.00	500	500	500	500
5995	Bank Charges	0.00	1,995	1,995	1,736	1,736
<i>Operating Services</i>		150,955.84	203,455	226,050	210,196	210,196
6301	Other Capital Improvements	0.00	0	14,980	0	0
<i>Capital</i>		0.00	0	14,980	0	0
Cost Center Total: 400 - Public Svc Bldgs/ Nora Mayo Hall		156,330.37	229,389	266,964	236,395	236,395

DETAIL FY20 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$6,000 - Pressure wash building \$3,000 - Carpet cleaning
5102	Tools,Equip under \$1,000	\$30,000 - Replace aging and damaged tables, chairs, AV and other misc. equipment
5200	Non-Capital Equip \$1,000-\$4,999	\$3,000 - Vacuum/ carpet cleaner

DETAIL FY21 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$3,000 - Carpet cleaning \$6,000 - Pressure wash building
5102	Tools,Equip under \$1,000	\$30,000 - Replace aging and damaged tables, chairs, AV and other misc. equipment
5200	Non-Capital Equip \$1,000-\$4,999	\$3,000 - 2nd Vacuum/ carpet cleaner

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-09-401 STREETS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
A 0.20	Assistant Public Works Director		8810	75,000	15,000
C 0.80	Streets Superintendent	2.50%	5509	66,627	53,302
C 0.10	Ecosystem and Asset Analyst	2.50%	8810	48,758	4,876
1.00	Crew Leader II	5.00%	5509	46,076	46,076
1.00	Traffic Operations Crew Leader	10.00%	5509	40,928	40,928
1.00	Signal Electrician	2.50%	5509	37,672	37,672
1.00	Traffic Signal Technician	2.50%	5509	33,536	33,536
C 1.00	Transportation Sign Technician		5509	32,556	32,556
C 1.00	Streets Maintenance Operator II	5.00%	5509	30,999	30,999
C 1.00	Streets Maintenance Operator II	5.00%	5509	31,453	31,453
C 1.00	Streets Maintenance Operator II		5509	30,243	30,243
C 1.00	Public Works Apprentice		5509	29,528	29,528
C 1.00	Public Works Apprentice		5509	29,384	29,384
A 1.00	Public Works Apprentice		5509	29,384	29,384
0.50	Sr. Staff Assistant	2.50%	8810	30,869	15,435
<u>12.60</u>					<u>460,371</u>
				Education/Incentive Pay	13,141
				SBB	1,025
				Adjustment	<u>6,070</u>
					<u>480,607</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	349,361.98	406,884	350,975	480,607	480,607
1401	Overtime	8,580.63	13,000	13,000	13,000	13,000
2101	FICA Taxes	26,074.82	32,121	27,844	37,297	37,297
2201	General Pension Fund Contrib	104,270.44	116,409	69,119	83,372	83,372
2204	401(a) Pension Contribution	509.72	2,430	8,531	15,841	15,841
2301	Life & Health Insurance	72,520.97	95,102	64,274	115,612	115,612
2310	Health Reform Fees	56.04	42	42	0	0
2401	Workers' Compensation	20,094.83	22,996	22,996	27,514	27,514
<i>Personal Services</i>		<u>581,469.43</u>	<u>688,984</u>	<u>556,781</u>	<u>773,243</u>	<u>773,243</u>
3105	Prof.Svc.-Other	128,959.48	145,000	155,000	242,500	202,500
3404	Contract Svc. - Other	3,965.89	31,000	40,000	41,000	41,000
3407	Ins.-Claims Deductibles	37,099.09	25,000	2,000	25,000	25,000
4001	Travel-Non local	0.00	3,000	3,000	4,000	4,000
4003	Training-Required-Instructional	315.00	2,500	2,500	4,000	4,000
4201	Postage	115.60	150	150	150	150
4202	Freight & Express Charges	883.51	350	350	350	350
4301	Utility Svcs - Electric	435,018.12	481,500	453,500	481,500	490,000
4302	Utility Svcs - Water	2,881.39	2,800	2,800	2,800	2,800
4303	Utility Svcs - Sewer	991.23	1,000	1,000	1,000	1,000
4305	Utility Svcs - Refuse	2,465.32	2,300	2,300	2,300	2,300
4401	Rentals & Leases	1,205.50	3,000	3,000	3,000	3,000
4406	County Landfill	9,902.24	8,000	8,000	8,000	8,000
4601	Rep & Mtn Equipment	6,255.21	5,000	5,000	5,000	5,000
4602	Rep & Mtn Building & Grounds	5,818.72	4,200	7,000	5,000	5,000
4605	Rep & Mtn Spec-Bud Detailed Only	351,574.13	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	26,184.00	24,004	24,004	26,856	26,856
4607	Rep & Mtn Automotive Parts	16,612.90	24,000	20,000	24,000	24,000
4608	Rep & Mtn Automotive Labor	15,834.34	25,000	20,000	25,000	25,000
4620	Rep & Mtn Contracts	123.75	1,200	1,200	1,200	1,300
4621	Rep & Mtn Seed & Sod	437.50	600	1,000	1,000	1,000
4626	Repair & Mtn-Irrigation	23.97	100	100	100	100

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
4702	Printing & Binding	0.00	100	100	100	100
4803	Community Involvement	94.11	0	0	0	0
5101	Office Supplies	595.56	700	700	700	700
5102	Tools,Equip under \$1,000	3,811.98	4,500	4,500	4,500	4,500
5200	Non-Capital Equip \$1,000-\$4,999	18,884.00	23,000	23,000	36,000	36,000
5203	Motor Fuels & Lubricants	23,063.97	30,000	30,000	30,000	30,000
5204	Copier Use & Supplies	834.74	900	900	900	900
5205	Motor Fuel, Non Motor Pool	0.00	200	50	200	200
5206	Software & Internal Upgrades	87.93	0	50	0	0
5208	Uniform, Protect Clothing	4,487.45	4,500	4,500	5,500	6,000
5209	Housekeeping Supplies	1,309.16	1,100	1,100	1,100	1,100
5210	Program Related Expense	0.00	10,000	10,000	20,000	20,000
5215	Chemicals	5,947.17	7,500	7,500	7,500	7,500
5220	Materials-Visual/Photo/Signage	35,623.01	30,000	30,000	30,000	30,000
5300	Sidewalk Materials	13,765.07	30,000	25,000	45,000	45,000
5301	Road Materials	21,994.00	30,000	30,000	30,000	30,000
5302	RR Crossing/Parking Lots	5,474.75	5,500	5,500	5,500	5,500
5303	Traffic Materials	58,596.74	35,000	35,000	45,000	45,000
5401	Memberships & Subscriptions	547.50	1,000	1,000	1,000	1,000
5404	Employee Dev-Material & Training	379.56	0	1,000	1,000	1,000
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	0	0	1,500	1,500
5406	Employee Dev-Food & Supplies	0.00	0	65	150	150
5407	Employee Dev-Recog & Apprec	0.00	0	0	150	150
<i>Operating Services</i>		1,242,163.59	1,003,704	961,869	1,169,556	1,138,656
6301	Other Capital Improvements	0.00	100,000	259,420	525,000	0
6311	Professional Service-Capitalized	0.00	0	126,000	0	0
6312	Signals and Lighting-Capital	0.00	14,000	14,000	64,000	64,000
6402	Machinery & Equipment	13,350.00	49,000	49,000	72,350	14,000
6403	Capital Depletion Reserve	40,805.04	40,959	40,959	28,153	28,153
<i>Capital</i>		54,155.04	203,959	489,379	689,503	106,153
Cost Center Total: 401 - Streets		1,877,788.06	1,896,647	2,008,029	2,632,302	2,018,052

DETAIL FY20 BUDGET:

3105	Prof.Svc.-Other	\$100,000 - Avenue D Traffic Study (US 17 Corridor study) \$60,000 - Sidewalk Improvements \$40,000 - Isolated Intersection Improvement \$40,000 - Urban Forestry (Grant 50/50) \$2,500 - Cartegraph support
3404	Contract Svc. - Other	\$20,000 - Bridge inspection program \$10,000 - Tree maintenance \$10,000 - Large scale road repair \$1,000 - Bee removal
5200	Non-Capital Equip \$1,000-\$4,999	\$18,000 - Flashing stop signs \$10,000 - School zone flashers \$8,000 - Pedestrian crosswalk signals
6301	Other Capital Improvements	\$525,000 - Quiet zone engineer./constr. (21st St SW, 15th St SW & N Lk Shipp Dr)
6312	Signals and Lighting-Capital	\$50,000 - ATMS Upgrade/Support \$14,000 - Intersection Improvements
6402	Machinery & Equipment	\$30,000 - Digital message board \$13,350 - Gridsmart camera \$13,000 - Reflectivity tester \$11,000 - MMU tester \$5,000 - Roadway core drill

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$100,000 - Traffic Planning \$60,000 - Sidewalk Improvements \$40,000 - Isolated Intersection Improvement \$2,500 - Cartegraph support
3404	Contract Svc. - Other	\$20,000 - Bridge program \$10,000 - Tree maintenance \$10,000 - Large scale road repair \$1,000 - Bee removal
5200	Non-Capital Equip \$1,000-\$4,999	\$18,000 - Flashing stop signs \$10,000 - School zone flashers \$8,000 - Pedestrian crosswalk signals
6312	Signals and Lighting-Capital	\$50,000 - ATMS Support \$14,000 - Intersection Improvements
6402	Machinery & Equipment	\$14,000 - Gridsmart camera - Avenue D 3rd Street NW

**CITY OF WINTER HAVEN FY2020 PERSONNEL
001-10-218 GROWTH MANAGEMENT / PLANNING**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 0.80	Growth Management Department Director		8810	92,325	73,860
C 0.50	Planning Manager		8810	75,546	37,773
1.00	Principal Planner		8810	70,931	70,931
1.00	Sr. Planner (Neighborhood Planner)		8810	50,464	50,464
1.00	Planner II		8810	45,124	45,124
1.00	Planning Assistant		8810	34,176	34,176
<u>5.30</u>					<u>312,328</u>
				Adjustment	<u>4,152</u>
					<u>316,480</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	257,098.16	328,515	288,124	316,480	316,480
1401	Overtime	174.48	0	0	0	0
2101	FICA Taxes	17,959.56	25,131	22,041	24,211	24,211
2201	General Pension Fund Contrib	54,510.60	51,541	58,801	69,775	69,775
2204	401(a) Pension Contribution	14,775.46	19,391	12,961	9,181	9,181
2301	Life & Health Insurance	38,814.26	40,556	36,261	42,116	42,116
2302	Director's Life & Disability	1,288.13	4,892	4,892	5,535	5,535
2310	Health Reform Fees	47.04	49	49	0	0
2401	Workers' Compensation	281.42	446	446	434	434
<i>Personal Services</i>		<u>384,949.11</u>	<u>470,521</u>	<u>423,575</u>	<u>467,732</u>	<u>467,732</u>
3101	Prof. Svc.-Engineering	5,000.00	0	5,001	0	0
3103	Prof.Svc.-Legal	1,939.50	3,000	500	2,500	2,500
3105	Prof.Svc.-Other	14,637.66	50,000	65,000	180,000	20,000
3404	Contract Svc. - Other	5,250.00	5,400	5,400	5,400	5,400
4001	Travel-Non local	3,077.45	2,500	2,500	3,000	3,000
4003	Training-Required-Instructional	138.56	500	500	500	500
4201	Postage	2,813.89	2,000	2,800	2,500	2,500
4201-230	Postage-Business Tax Receipt	1,438.55	0	700	500	500
4301	Utility Svcs - Electric	335.24	500	400	500	500
4702	Printing & Binding	156.05	150	100	150	150
4801	Advertising	3,134.00	3,000	2,000	4,000	4,000
4803	Community Involvement	275.00	2,000	250	2,000	2,000
4804	Sponsorships	0.00	1,250	1,000	1,000	1,000
5101	Office Supplies	305.30	250	1,000	1,000	1,000
5102	Tools,Equip under \$1,000	0.00	350	300	350	350
5204	Copier Use & Supplies	3,478.16	3,000	3,000	3,500	3,500
5401	Memberships & Subscriptions	1,320.43	3,000	3,000	3,500	3,500
5404	Employee Dev-Material & Training	379.56	1,000	1,000	1,000	1,000
5406	Employee Dev-Food & Supplies	52.76	0	0	100	100
5407	Employee Dev-Recog & Apprec	0.00	0	0	200	200
5604	Employee Relations	0.00	0	100	100	100
5985	Over / Short	(0.53)	0	0	0	0
<i>Operating Services</i>		<u>43,731.58</u>	<u>77,900</u>	<u>94,551</u>	<u>211,800</u>	<u>51,800</u>
Cost Center Total: 218 - Growth Management / Planning		<u>428,680.69</u>	<u>548,421</u>	<u>518,126</u>	<u>679,532</u>	<u>519,532</u>

DETAIL FY20 & FY21 BUDGET:

3105	Prof.Svc.-Other	\$110,000 - Homeless Study (Heart For Winter Haven)
		\$50,000 - Transportation Comp Plan
		\$20,000 - Neighborhood Planning Program
3404	Contract Svc. - Other	\$5,400 - Mowing

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 928 - General						
4606	Rep & Mtn Vehicle Base Cost	15,976.80	15,977	15,977	15,197	15,197
4607	Rep & Mtn Automotive Parts	4,501.74	3,000	3,000	4,203	4,203
4608	Rep & Mtn Automotive Labor	4,178.20	3,000	3,000	4,617	4,617
4624	Rep & Mtn Outside Svc	0.00	600	600	565	565
5203	Motor Fuels & Lubricants	6,015.06	4,000	4,000	7,227	7,227
5248	Hurricane Expense	181,168.45	0	38,573	0	0
5995	Bank Charges	1,500.00	33,000	33,000	33,000	33,000
Operating Services		213,340.25	59,577	98,150	64,809	64,809
6403	Capital Depletion Reserve	8,640.96	0	0	4,384	4,384
Capital		8,640.96	0	0	4,384	4,384
3408	Commission/Expense - Sale of Assets	1,616.70	0	599	0	0
5980	Bad Debt Expense	208.00	0	7,423	0	0
8213	Bus Service	192,758.89	191,056	228,362	228,362	228,362
8227	Qualified Target Industry Incentive	4,000.00	5,400	5,400	5,400	5,400
9700	Audit Fees	37,633.00	39,968	39,968	39,543	39,543
Miscellaneous		236,216.59	236,424	281,752	273,305	273,305
9109	Transfer to Self Insurance	139,170.00	153,100	153,100	153,100	153,100
9112	Transfer to Willowbrook	179,663.04	164,293	164,293	218,987	358,811
9113	Transfer to Debt Service Fund	2,089,565.96	3,141,820	3,141,819	3,850,259	3,835,786
9115	Transfer to Library	1,249,182.96	1,323,552	1,323,552	1,358,473	1,416,880
9116	Transfer to Airport	948,046.92	458,627	458,627	1,155,908	862,520
9119	Transfer to Cemetery	250,791.96	132,143	132,143	249,955	246,333
9159	Transfer to Transportation Fund	0.00	1,125,000	1,000,000	1,000,000	1,900,000
9196	Transfer to 2015 Construction Fund	0.00	4,886,315	4,886,315	2,644,769	144,769
Transfers		4,856,420.84	11,384,850	11,259,849	10,631,451	8,918,199
7102	Principal on Debt	0.00	103,722	0	0	0
7202	Interest on Debt	0.00	41,047	0	0	0
Debt Service		0.00	144,769	0	0	0
4501	Ins.-Property	117,282.04	125,829	125,829	127,502	127,502
4502	Ins.-Liability & Umbrella	208,948.71	223,575	223,575	242,267	242,267
4505	Ins.-Surety & Fidelity	375.00	394	394	413	413
4506	Ins.-Other	28,501.80	49,031	49,031	53,614	53,614
4508	Ins.-Underground Storage Tank	521.85	546	546	522	522
4509	Ins.-Police Prof Liability	6,484.00	13,616	13,616	15,401	15,401
4510	Ins.-Public Official's Liability	45,616.28	47,693	47,693	52,172	52,172
Insurance		407,729.68	460,684	460,684	491,891	491,891
9102	Facility Maintenance	190,205.04	101,960	101,960	112,734	112,734
9104	Engineering Services	390,845.04	418,812	418,812	411,438	411,438
9105	Human Resources	336,935.04	360,743	360,743	544,493	544,493
9107	Technology Services	1,697,189.04	1,970,075	1,970,075	2,017,247	1,915,747
9108	City Hall	23,016.00	25,620	25,620	25,554	25,554
9185	City Hall Annex	27,761.04	17,020	17,020	18,720	18,720
Internal Svc Charges		2,665,951.20	2,894,230	2,894,230	3,130,186	3,028,686

DETAIL FY20 BUDGET:

9159	Transfer to Transportation Fund	\$1,000,000 - TIP
9196	Transfer to 2015 Construction Fund	\$1,000,000 - MLK Park Amphitheatre \$1,000,000 - WHRCC improvements \$500,000 - Nora Mayo Hall renovations \$144,769 - Debt Service for COL (Fieldhouse) Efficiency Program

DETAIL FY21 BUDGET:

9159	Transfer to Transportation Fund	\$1,000,000 - TIP
9196	Transfer to 2015 Construction Fund	\$900,000 - Avenue K NE Complete Street Project \$144,769 - Debt Service for COL (Fieldhouse) Efficiency Program

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
8101	Marching Wolverine Band	2,500.00	2,500	2,500	2,500	0
8201	Family Emergency Svcs	5,000.00	0	0	0	0
8203	Keep Winter Haven Beautiful	10,000.00	15,000	15,000	15,000	0
8204	Polk Museum	2,500.00	2,500	2,500	2,500	0
8205	Citrus Center Boy's and Girl's Club	12,500.00	30,000	30,000	45,000	0
8208	Ritz Theatre	0.00	0	10,000	10,000	0
8209	WH Main Street	30,000.00	15,000	15,000	15,000	0
8210	Girl's, Inc.	7,500.00	10,000	10,000	15,000	0
8212	Ridge Art Association	5,000.00	7,500	7,500	8,250	0
8217	Polk Vision	2,500.00	3,500	3,500	5,000	0
8221	Chain Of Lakes Achievers	5,000.00	0	0	5,000	0
8223	Neighborhood Service Center	5,000.00	15,000	15,000	20,000	0
8224	Meals on Wheels	0.00	10,000	10,000	15,000	0
8225	Economic Development	155,000.00	150,000	150,000	135,000	0
8228	City Works	0.00	5,000	5,000	5,000	0
8229	Mid-Florida Community Services	0.00	3,600	3,600	3,600	0
8230	Public Education Partnership of WH	0.00	5,000	5,000	20,000	0
8231	Heart for Winter Haven	0.00	0	0	7,500	0
8232	ElderPoint Ministries	0.00	0	0	17,560	0
8233	Spirit Gymnastics Youth Association	0.00	0	0	5,000	0
8234	The Haley Center	0.00	0	0	33,000	0
9602	Tourism Dev & Prom	15,000.00	100,000	107,500	15,000	0
Grant & Aid		257,500.00	374,600	392,100	399,910	0
9500	Reserve for Contingencies	0.00	39,037	0	118,725	0
Reserves		0.00	39,037	0	118,725	0
Cost Center Total: 928 - Non-Departmental		8,645,799.52	15,594,171	15,386,765	15,114,661	12,781,274
Fund REVENUE Total: 001 - General Fund		41,951,617.54	45,098,442	45,235,170	49,874,168	48,482,392
Fund EXPENSE Total: 001 - General Fund		39,503,996.45	48,098,442	46,667,604	49,874,168	45,748,813
Fund Total: 001 - General Fund		2,447,621.09	(3,000,000)	(1,432,434)	0	2,733,579

LIBRARY FUND
(101)

The Library Fund accounts for the operations of the Public Library. Donations from the General Fund, Polk County Library Cooperative and the public provide the funding for the Library.

ACCOUNT DESCRIPTIONS

REVENUES

Fees and Rentals – Revenues for services including copy machine use, laminator services, room rentals, proctoring and instructional classes.

Fines – Revenues for fines on overdue materials and replacement cost for lost materials.

Private Contributions – Contributions received from individuals and groups such as the Friends of the Library organization.

General Fund Contribution – The library operation has historically generated only 5-10% of the funds needed to operate the facility. The City’s General Fund, Impact Fees and the Polk County Library Cooperative contribute the balance.

Grants – The City’s share of Polk County’s grant to the Polk County Library Cooperative.

Miscellaneous – Income that does not fall into any set classification.

EXPENDITURES

Operations – This summary classification accounts for all employee salary and benefits plus operating overhead such as utilities and supplies. The Library Fund consists of fourteen and fifteen hundredths (14.15) full-time and three (3) part-time employees.

Book Purchases – This accounts records all new and replacement books for the library.

Capital Expenditures – These accounts record expenditures for assets which have a life longer than one (1) year and cost more than \$5,000.

Non-Departmental – Library non-departmental expenditures are as follows:

Internal Service Charges	\$	456,627
Debt Service	\$	211,631
Admin - Gen. Govt.	\$	77,670
Insurance	\$	23,547
Audit Fees	\$	1,868
Bank Charges	\$	500
Total	\$	<u>771,843</u>

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**CITY OF WINTER HAVEN
LIBRARY FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Rentals	\$ 24,168.49	\$ 26,300	\$ 24,845	\$ 25,300	\$ 25,300
Fees	21,968.38	24,600	24,700	25,200	25,700
Fines	26,705.03	30,000	27,000	27,000	27,000
Private Contributions	157.83	300	320	320	320
Donations	5,000.00	10,000	10,000	10,000	10,000
Transfer from General Fund	1,249,182.96	1,323,552	1,323,552	1,358,473	1,416,880
Transfer from Impact Fee Fund	75,000.00	50,000	50,000	50,000	50,000
Polk County	390,956.78	390,950	410,871	410,871	410,871
Miscellaneous Revenues	4,435.46	3,600	5,400	5,400	5,400
Grants	7,560.00	0	835	0	0
Total	\$ 1,805,134.93	1,859,302	1,877,523	1,912,564	1,971,471
EXPENDITURES					
Operating Expenditures	\$ 1,062,367.94	\$ 1,140,499	\$ 1,112,446	\$ 1,139,022	\$ 1,147,902
Book Purchases	48,593.85	52,500	52,500	52,500	52,500
Capital Expenditures	0.00	15,572	15,572	0	0
Administration Fees	75,387.96	75,093	75,093	77,670	77,670
Debt Service	213,012.96	212,350	212,350	211,631	212,357
Non-Departmental	466,497.70	477,302	477,302	482,542	481,042
Total	\$ 1,865,860.41	1,973,316	1,945,263	1,963,365	1,971,471
Excess of Revenues Over <Under> Expenditures:	\$ (60,725.48)	(114,014)	(67,740)	(50,801)	0
Beginning Cash Balance:	199,266.48	138,541	138,541	70,801	20,000
Ending Cash Balance:	\$ 138,541.00	24,527	70,801	20,000	20,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 101 - Library Fund						
REVENUES						
337200-400	Grant - Misc	7,560.00	0	835	0	0
<i>Other Grant Revenue</i>		7,560.00	0	835	0	0
343618-050	Late Fees	1,033.70	1,500	1,000	1,000	1,000
<i>Misc - Physical Environment</i>		1,033.70	1,500	1,000	1,000	1,000
338100-000	County Shared Revenue	390,956.78	390,950	410,871	410,871	410,871
347101-000	Out of County Memberships & Fees	175.00	100	100	100	100
347102-000	Copy Machine	19,614.73	22,000	23,000	23,500	24,000
347104-000	Laminator Services	794.95	600	300	300	300
347105-000	LS-Library-Proctoring	350.00	400	300	300	300
347216-718	Instructional Activities	175.00	1,700	200	200	200
352100-000	Library Fines	26,705.03	30,000	27,000	27,000	27,000
<i>Cultural / Recreation</i>		438,771.49	445,750	461,771	462,271	462,771
361100-000	Interest on Investments	3,073.67	700	4,000	4,000	4,000
<i>Interest Earnings</i>		3,073.67	700	4,000	4,000	4,000
366201-000	Other Contributions-Private	157.83	300	320	320	320
369000-000	Miscellaneous Revenue	1,186.79	1,200	1,200	1,200	1,200
369904-000	Central Park Stroll Donations	5,000.00	10,000	10,000	10,000	10,000
<i>Misc - Other Revenues</i>		6,344.62	11,500	11,520	11,520	11,520
362100-000	Rental-Misc Other	962.50	2,500	1,500	1,500	1,500
362100-101	Rental-Coffee Shop	23,205.99	23,800	23,345	23,800	23,800
<i>Misc - Rent and Royalty</i>		24,168.49	26,300	24,845	25,300	25,300
381000-001	Transfer from General Fund	1,249,182.96	1,323,552	1,323,552	1,358,473	1,416,880
381000-114	Transfer from Impact Fee Fund	75,000.00	50,000	50,000	50,000	50,000
<i>Interfund Transfers</i>		1,324,182.96	1,373,552	1,373,552	1,408,473	1,466,880
REVENUES Total		1,805,134.93	1,859,302	1,877,523	1,912,564	1,971,471

DETAIL FY20 BUDGET:

381000-001 Transfer from General Fund \$1,358,473 - General Fund support
381000-114 Transfer from Impact Fee Fund \$50,000 - Books

DETAIL FY21 BUDGET:

381000-001 Transfer from General Fund \$1,416,880 - General Fund support
381000-114 Transfer from Impact Fee Fund \$50,000 - Books

**CITY OF WINTER HAVEN FY2020 PERSONNEL
101-07-728 LIBRARY**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.15	Parks, Recreation & Culture Director		9102	100,567	15,085
1.00	City Librarian		8810	60,721	60,721
1.00	Librarian II		8810	60,440	60,440
1.00	Librarian II		8810	52,760	52,760
1.00	Librarian II		8810	42,053	42,053
1.00	Librarian II		8810	38,419	38,419
1.00	Librarian I		8810	37,207	37,207
1.00	Librarian I		8810	35,368	35,368
1.00	Library Assistant II		8810	33,443	33,443
1.00	Library Assistant II		8810	28,273	28,273
1.00	Library Assistant II		8810	27,711	27,711
1.00	Library Assistant II		8810	26,778	26,778
1.00	Library Assistant II		8810	26,778	26,778
1.00	Library Assistant II		8810	26,778	26,778
1.00	Building Service Worker		9102	24,423	24,423
1.00	Building Service Worker		9102	23,601	23,601
<u>14.15</u>					<u>533,060</u>
1.00	Library Assistant I - (PT) 20hw		8810	12,568	12,568
1.00	Library Assistant I - (PT) 20hw		8810	12,387	12,387
1.00	Library Page - (PT) 20hw		8810	11,400	11,400
<u>3.00</u>					<u>36,355</u>
<u>17.15</u>					<u>569,415</u>
				SBB	2,936
				Adjustment	7,662
					<u>580,013</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	575,455.51	560,042	553,180	580,013	580,013
1401	Overtime	340.46	400	400	400	400
2101	FICA Taxes	42,352.61	42,874	42,349	43,815	43,815
2201	General Pension Fund Contrib	161,189.30	152,003	127,640	144,292	144,292
2204	401(a) Pension Contribution	101.67	0	3,789	4,890	4,890
2301	Life & Health Insurance	98,787.24	111,712	108,604	115,388	115,388
2310	Health Reform Fees	56.04	52	52	0	0
2401	Workers' Compensation	1,634.11	2,301	2,301	2,135	2,135
<i>Personal Services</i>		<u>879,916.94</u>	<u>869,384</u>	<u>838,315</u>	<u>890,933</u>	<u>890,933</u>
3404	Contract Svc. - Other	1,491.99	1,895	1,896	1,925	1,925
3407	Ins.-Claims Deductibles	888.00	0	150	0	0
4001	Travel-Non local	0.00	200	200	200	200
4201	Postage	1,082.79	1,300	1,300	1,300	1,300
4301	Utility Svcs - Electric	66,203.22	80,000	70,000	73,500	77,175
4302	Utility Svcs - Water	4,471.61	6,875	6,875	7,425	8,019
4303	Utility Svcs - Sewer	2,592.29	2,800	2,800	2,800	2,800
4305	Utility Svcs - Refuse	6,699.84	6,875	6,875	7,013	7,154
4601	Rep & Mtn Equipment	649.76	750	750	750	750
4602	Rep & Mtn Building & Grounds	17,047.61	35,000	38,000	38,000	38,000
4605	Rep & Mtn Spec-Bud Detailed Only	9,908.65	50,000	50,000	20,163	35,398
4620	Rep & Mtn Contracts	18,674.21	22,227	36,072	35,513	24,748
4702	Printing & Binding	581.63	750	750	750	750
4802	Promotional/Marketing	1,911.08	2,000	2,000	2,000	2,000
4803	Community Involvement	8,034.06	16,000	12,000	12,000	12,000
5101	Office Supplies	7,140.59	7,200	7,200	7,200	7,200
5102	Tools,Equip under \$1,000	667.79	1,000	1,000	1,000	1,000
5203	Motor Fuels & Lubricants	5.34	0	0	0	0
5204	Copier Use & Supplies	9,054.18	9,700	9,700	9,700	9,700

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5208	Uniform, Protect Clothing	541.81	700	700	700	700
5209	Housekeeping Supplies	5,931.50	6,000	6,000	6,000	6,000
5210	Program Related Expense	4,244.56	4,500	4,500	4,500	4,500
5220	Materials-Visual/Photo/Signage	13,793.25	15,000	15,000	15,000	15,000
5401	Memberships & Subscriptions	432.60	243	243	650	650
5404	Employee Dev-Material & Training	0.00	100	0	0	0
5985	Over / Short	402.64	0	120	0	0
<i>Operating Services</i>		182,451.00	271,115	274,131	248,089	256,969
6402	Machinery & Equipment	0.00	15,572	15,572	0	0
6601	Books, Publications	48,593.85	52,500	52,500	52,500	52,500
<i>Capital</i>		48,593.85	68,072	68,072	52,500	52,500
Cost Center Total: 728 - Library		1,110,961.79	1,208,571	1,180,518	1,191,522	1,200,402

DETAIL FY20 BUDGET:

3404	Contract Svc. - Other	\$1,925 - Amazon Prime, Cataloging, Background checks, Inter-Library loan
4605	Rep & Mtn Spec-Bud Detailed Only	\$14,663 - A/C Software unit boards \$5,500 - ADA Compatible automatic door openers (2 public restroom doors)
6601	Books, Publications	\$52,500 - New books

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$1,925 - Amazon Prime, Cataloging, Background checks, Inter-Library loan
4605	Rep & Mtn Spec-Bud Detailed Only	\$31,500 - painting building exterior - resealing & painting of exterior surfaces \$3,898 - A/C Software unit boards (final payment)
6601	Books, Publications	\$52,500 - New books

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 935 - Library						
5995	Bank Charges	792.22	500	500	500	500
<i>Operating Services</i>		792.22	500	500	500	500
9700	Audit Fees	44.00	1,796	1,796	1,868	1,868
<i>Miscellaneous</i>		44.00	1,796	1,796	1,868	1,868
9160	Transfer to Debt Service	213,012.96	212,350	212,350	211,631	212,357
<i>Transfers</i>		213,012.96	212,350	212,350	211,631	212,357
9503	Admin-General Govt.	75,387.96	75,093	75,093	77,670	77,670
<i>Admin Allocation Expenses</i>		75,387.96	75,093	75,093	77,670	77,670
4501	Ins.-Property	9,672.55	9,703	9,703	10,495	10,495
4502	Ins.-Liability & Umbrella	8,129.04	9,370	9,370	8,651	8,651
4506	Ins.-Other	906.27	1,912	1,912	1,930	1,930
4510	Ins.-Public Official's Liability	2,191.62	2,310	2,310	2,471	2,471
<i>Insurance</i>		20,899.48	23,295	23,295	23,547	23,547
9102	Facility Maintenance	48,563.04	26,032	26,032	6,024	6,024
9105	Human Resources	16,071.00	15,857	15,857	9,373	9,373
9107	Technology Services	380,127.96	409,822	409,822	441,230	439,730
<i>Internal Svc Charges</i>		444,762.00	451,711	451,711	456,627	455,127
Cost Center Total: 935 - Library		754,898.62	764,745	764,745	771,843	771,069
Fund REVENUE Total: 101 - Library Fund		1,805,134.93	1,859,302	1,877,523	1,912,564	1,971,471
Fund EXPENSE Total: 101 - Library Fund		1,865,860.41	1,973,316	1,945,263	1,963,365	1,971,471
Fund Total: 101 - Library Fund		(60,725.48)	(114,014)	(67,740)	(50,801)	0

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**COMMUNITY DEVELOPMENT FUND
(103)**

The C.D.B.G. Fund accounts for receipt and expenditure of Community Development Block Grant funds.

ACCOUNT DESCRIPTIONS

REVENUES

The C.D.B.G. Fund accounts for all the activity of the City's grant from the Federal Department of Housing and Urban Development.

The Community Development program is charged with improving the infrastructure and supporting programs which benefit designated low income areas in the City of Winter Haven.

The Federal Government allocates between \$250,000 and \$360,000 annually to this program.

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**CITY OF WINTER HAVEN
COMMUNITY DEVELOPMENT FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Federal Funds	\$ 40,898.60	\$ 213,585	\$ 469,035	\$ 405,225	\$ -
Interest Earnings	0.00	0			
Program Income - CDBG	0.00	0			
Total	\$ 40,898.60	213,585	469,035	405,225	0
EXPENDITURES					
Project Expenditures	\$ 40,827.60	\$ 213,585	\$ 469,035	\$ 405,225	\$ -
Administration Fees / Personal Services	71.00	0			
Transfers					
Total	\$ 40,898.60	213,585	469,035	405,225	0
Excess of Revenues Over <Under> Expenditures:	\$ -	0	0	0	0
Beginning Cash Balance:	0.00	0	0	0	0
Ending Cash Balance:	\$ -	0	0	0	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 103 - C.D.B.G. Fund						
REVENUES						
331553-505	Grant - Previous Year	0.00	213,585	469,035	405,225	0
331554-505	Grant - Current Year	40,898.60	0	0	0	0
Federal Grant Revenue		40,898.60	213,585	469,035	405,225	0
REVENUES Total		40,898.60	213,585	469,035	405,225	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 10 - 10						
Cost Center: 505 - Community Development Admin						
4801	Advertising	71.00	0	0	0	0
Operating Services		71.00	0	0	0	0
Cost Center Total: 505 - Community Development Admin		71.00	0	0	0	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Cost Center: 506 - Projects						
9928	Infrastructure	40,827.60	213,585	192,398	191,640	0
9984	Public Facilities	0.00	0	276,637	0	0
Project Expenditures		40,827.60	213,585	469,035	191,640	0
Cost Center Total: 506 - Projects		40,827.60	213,585	469,035	191,640	0

Number	Account Description	Amount	Budget	Amount	Budget	Recommended
Department: 80 - Non-Departmental						
Cost Center: 940						
9196	Transfer to 2015 Construction Fund	0.00	0	0	213,585	0
Non-Departmental		0.00	0	0	213,585	0
Cost Center Total: 940 - Non-Departmental		0.00	0	0	213,585	0

Fund REVENUE	Total: 103 - C.D.B.G. Fund	40,898.60	213,585	469,035	405,225	0
Fund EXPENSE	Total: 103 - C.D.B.G. Fund	40,898.60	213,585	469,035	405,225	0
Fund Total: 103 - C.D.B.G. Fund		0.00	0	0	0	0

DETAIL FY20 BUDGET:

9196 Transfer to 2015 Construction Fund \$213,585 - MLK Park - Skate Park
9928 Infrastructure \$191,640 - Lake Howard dock

S.H.I.P. FUND
(105)

The S.H.I.P. Fund accounts for the activity generated by the City's participation in the State Housing Initiatives Partnership (SHIP).

ACCOUNT DESCRIPTIONS

REVENUES

State Grant – Inter Governmental Revenue

EXPENDITURES

Project Expenditures – The eligible projects on which S.H.I.P. Fund monies are spent.

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**CITY OF WINTER HAVEN
S.H.I.P. FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Loan Repayments	\$ 7,000.00	\$ -	\$ 3,054	\$ 3,000	\$ 3,000
Interest Earnings	9,760.20	0	8,000	5,000	2,000
Miscellaneous Revenues	0.00	0	0	0	0
State Grants	170,133.00	59,314	59,314	63,345	60,000
Total	\$ 186,893.20	59,314	70,368	71,345	65,000
EXPENDITURES					
Project Expenditures	\$ 281,000.00	\$ 275,000	\$ 232,000	\$ 250,000	\$ 86,650
Miscellaneous	16,319.13	0	0	0	0
Administration Fees	1,974.53	26,488	26,488	23,592	20,000
Total	\$ 299,293.66	301,488	258,488	273,592	106,650
Excess of Revenues Over <Under> Expenditures:	(112,400.46)	(242,174)	(188,120)	(202,247)	(41,650)
Beginning Cash Balance:	544,417.46	432,017	432,017	243,897	41,650
Ending Cash Balance:	432,017.00	189,843	243,897	41,650	(0)

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 105 - S.H.I.P. Fund						
REVENUES						
361100-000	Interest on Investments	9,760.20	0	8,000	5,000	2,000
<i>Interest Earnings</i>		9,760.20	0	8,000	5,000	2,000
334690-100	SHIP-State Hous. Init. Partners	170,133.00	59,314	59,314	63,345	60,000
389900-100	SHIP Loan Repayments	7,000.00	0	3,054	3,000	3,000
<i>Misc - Other Revenues</i>		177,133.00	59,314	62,368	66,345	63,000
REVENUES Total		186,893.20	59,314	70,368	71,345	65,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 10 - 10						
Cost Center: 508 - Local Housing						
1201	Salaries & Wages-Regular	10,269.02	0	0	0	0
2101	FICA Taxes	785.58	0	0	0	0
2201	General Pension Fund Contrib	3,504.81	0	0	0	0
2301	Life & Health Insurance	1,475.66	0	0	0	0
<i>Personal Services</i>		16,035.07	0	0	0	0
4001	Travel-Non local	284.06	0	0	0	0
<i>Operating Services</i>		284.06	0	0	0	0
9103	Administration	1,974.53	26,488	26,488	23,592	20,000
<i>Internal Svc Charges</i>		1,974.53	26,488	26,488	23,592	20,000
9960	Housing Rehab	25,000.00	0	0	0	0
9961	Special Needs Construction	0.00	175,000	72,000	100,000	86,650
9964	Down Payment & Closing Cost	256,000.00	100,000	160,000	150,000	0
<i>Account Classification Total: 130 - Project Expenditures</i>		281,000.00	275,000	232,000	250,000	86,650
Cost Center Total: 508 - Local Housing		299,293.66	301,488	258,488	273,592	106,650
Fund REVENUE Total: 105 - S.H.I.P. Fund		186,893.20	59,314	70,368	71,345	65,000
Fund EXPENSE Total: 105 - S.H.I.P. Fund		299,293.66	301,488	258,488	273,592	106,650
Fund Total: 105 - S.H.I.P. Fund		(112,400.46)	(242,174)	(188,120)	(202,247)	(41,650)

AIRPORT FUND

(106)

The Airport Fund accounts for the operations of the City's municipal airport. Activities include rental of hangars and lease of land. All activities necessary to provide such services are accounted for in this fund, including but not limited to administration, operations, maintenance, financing and related debt service, billing and collection.

Since FY17, the City has taken over the Fixed Base Operator (FBO) duties that were previously under contract with an outside company. We no longer share rental revenues as in years past

ACCOUNT DESCRIPTIONS

REVENUES

Rents – This account records the proceeds from the rents for commercial lease units, Eagle's Landing and hangar rentals.

Fines – Revenues for fines on overdue materials and replacement cost for lost materials.

Fuel Commissions – Records revenue derived from fees paid by commercial lessees for fuel sold by or delivered to them.

Other Revenue – This classification records the proceeds collected by the Airport, which do not fit any of the other airport revenue codes.

General Fund – This account records the transfer from General Fund in amount sufficient to balance annual Airport budget.

Grant Revenues – Records revenues from grants awarded the City by the Florida Department of Transportation and Federal Aviation Authority for airport improvement projects.

Loan Proceeds – This classification records proceeds received from bank loans or loans from other City funds.

EXPENDITURES

Personal Services and Operating Expenses – This cost center captures all the costs associated with providing the City's airport services. It includes funding for four (4) full-time and five (5) part-time staff members.

Capital Expenditures – This classification represents all capital improvements at the City Airport.

Debt Service – Records the retirement of any debt the Airport has incurred.

Non-Operating – Airport non-operating costs are as follows:

Debt Service	\$	501,452
Admin - Gen. Govt.	\$	250,630
Internal Service Charges	\$	165,623
Insurance	\$	96,980
Bank Charges	\$	30,000
Pooled Vehicle Costs	\$	2,713
Audit Fees	\$	6,026
Total	\$	<u>1,053,424</u>

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**CITY OF WINTER HAVEN
AIRPORT FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Rents and Royalties	\$ 1,466,667.54	\$ 1,571,375	\$ 1,487,970	\$ 1,515,990	\$ 1,603,230
Miscellaneous Revenues	25,260.84	26,060	51,060	36,060	31,060
Grant Revenues	4,044,549.21	3,080,567	2,581,964	1,575,233	1,118,150
Debt Proceeds	-	450,000	0	200,000	0
Transfer from General Fund	948,046.92	458,627	458,627	1,155,908	862,520
Transfer from Impact Fee Fund	0.00	0	0	0	0
Total	\$ 6,484,524.51	5,586,629	4,579,621	4,483,191	3,614,960
EXPENDITURES					
Operating Expenditures	\$ 1,279,946.99	\$ 1,369,725	\$ 1,372,384	\$ 1,603,725	\$ 1,388,808
Capital Expenditures	3,918,734.37	3,722,466	2,439,732	1,765,784	1,179,658
Admin. Allocation	118,854.96	167,253	167,253	250,630	250,630
Non-Departmental	249,399.45	269,914	253,526	345,542	345,542
Transfer to Debt Service Fund	452,576.04	452,852	452,852	457,252	450,322
Total	\$ 6,019,511.81	5,982,210	4,685,747	4,422,933	3,614,960
Excess of Revenues Over <Under> Expenditures:	\$ 465,012.70	(395,581)	(106,126)	60,258	0
Beginning Cash Balance:	(419,144.70)	45,868	45,868	(60,258)	(0)
Ending Cash Balance:	\$ 45,868.00	(349,713)	(60,258)	(0)	(0)

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 106 - Airport Fund						
REVENUES						
331411-000	Grant - FAA /Improv	3,819,396.49	2,244,232	2,341,197	222,000	1,059,300
<i>Federal Grant Revenue</i>		3,819,396.49	2,244,232	2,341,197	222,000	1,059,300
334414-000	Grant - FDOT	225,152.72	836,335	240,767	1,353,233	58,850
<i>State Grant Revenue</i>		225,152.72	836,335	240,767	1,353,233	58,850
343618-050	Late Fees	0.00	0	0	0	0
<i>Misc - Physical Environment</i>		0.00	0	0	0	0
361100-000	Interest on Investments	0.00	0	25,000	10,000	5,000
<i>Interest Earnings</i>		0.00	0	25,000	10,000	5,000
369000-000	Miscellaneous Revenue	24,081.06	25,000	25,000	25,000	25,000
369502-000	Commission-Sales Tax	360.00	360	360	360	360
369900-100	Concession Sales	819.78	700	700	700	700
<i>Misc - Other Revenues</i>		25,260.84	26,060	26,060	26,060	26,060
384000-000	Debt Proceeds	0.00	450,000	0	200,000	0
<i>Debt Proceeds</i>		0.00	450,000	0	200,000	0
362100-000	Rental-Misc Other	44,069.69	44,775	44,770	45,890	47,030
362100-101	Rental-Coffee Shop	10,768.34	15,400	3,500	4,000	5,000
362500-000	Rental-Hangar/Land/Building	699,479.20	755,000	708,700	725,000	800,000
362600-000	Commission-Fuel	1,041.32	6,200	1,000	1,100	1,200
362600-100	Fuel Sales	711,308.99	750,000	730,000	740,000	750,000
<i>Misc - Rent and Royalty</i>		1,466,667.54	1,571,375	1,487,970	1,515,990	1,603,230
381000-001	Transfer from General Fund	948,046.92	458,627	458,627	1,155,908	862,520
<i>Interfund Transfers</i>		948,046.92	458,627	458,627	1,155,908	862,520
REVENUES Total		6,484,524.51	5,586,629	4,579,621	4,483,191	3,614,960

DETAIL FY20 BUDGET:

331411-000	Grant - FAA /Improv	\$150,000 - Obstruction Clearing \$72,000 - Taxiway E Extension Design
334414-000	Grant - FDOT	\$604,100 - T-Hangar #270 (Internal Loan for \$200,000) \$480,800 - Runway 11 RPZ Access Road \$256,000 - (2) Fuel Trucks \$8,333 - Obstruction Clearing
381000-001	Transfer from General Fund	\$4,000 - Taxiway E Extension Design \$1,155,908 - General Fund Support

DETAIL FY21 BUDGET:

331411-000	Grant - FAA /Improv	\$900,000 - Taxiway E Extension \$159,300 - Taxiway A & B Rehabilitation Design
334414-000	Grant - FDOT	\$50,000 - Taxiway E Extension \$8,850 - Taxiway A & B Rehabilitation Design
381000-001	Transfer from General Fund	\$862,520 - General Fund Support

**CITY OF WINTER HAVEN FY2020 PERSONNEL
106-10-410 AIRPORT OPERATIONS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	Airport General Manager		8810	78,415	78,415
1.00	Airport Contract - Fiscal Specialist		8810	42,363	42,363
1.00	Operations Tech II		8810	30,999	30,999
1.00	Operations Tech I		8810	28,675	28,675
<u>4.00</u>					<u>180,452</u>
1.00	Operations Tech (PT) 30 hour/week		8810	21,091	21,091
1.00	Operations Tech (PT) 30 hour/week		8810	21,507	21,507
1.00	Operations Tech (PT) 30 hour/week		8810	21,091	21,091
1.00	Operations Tech (PT) 30 hour/week		8810	21,091	21,091
1.00	Building Service Worker (PT)		8810	17,701	17,701
<u>5.00</u>					<u>102,481</u>
<u>9.00</u>					<u>282,933</u>
				Adjustment	<u>3,305</u>
					<u>286,238</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	244,031.81	298,800	298,800	286,238	286,238
1401	Overtime	8,945.50	6,000	6,000	9,000	9,000
2101	FICA Taxes	19,267.25	23,317	23,317	22,333	22,333
2201	General Pension Fund Contrib	23,976.57	28,041	14,644	16,391	16,391
2204	401(a) Pension Contribution	3,572.10	9,069	9,119	10,525	10,525
2301	Life & Health Insurance	2,607.27	24,075	10,341	14,784	14,784
2310	Health Reform Fees	12.00	5	5	0	0
2401	Workers' Compensation	311.40	403	403	349	349
<i>Personal Services</i>		<u>302,723.90</u>	<u>389,710</u>	<u>362,629</u>	<u>359,620</u>	<u>359,620</u>
3105	Prof.Svc.-Other	28,154.00	0	1,000	9,750	2,000
3401	Contract Svc.-Custodial	1,820.00	0	0	0	0
3404	Contract Svc. - Other	9,969.78	2,250	13,000	176,667	10,000
3405	Demolitions	0.00	0	0	43,500	0
3407	Ins.-Claims Deductibles	(238.89)	3,000	3,000	500	500
4001	Travel-Non local	688.29	1,500	1,500	1,000	1,000
4003	Training-Required-Instructional	929.70	2,000	2,000	1,000	1,000
4004	Travel-Local Mileage & Comm. Exp	4.00	0	0	0	0
4201	Postage	720.51	250	750	900	900
4202	Freight & Express Charges	33.49	0	0	0	0
4301	Utility Svcs - Electric	53,569.88	45,000	45,000	45,000	45,000
4302	Utility Svcs - Water	21,410.87	27,675	27,675	25,000	25,000
4303	Utility Svcs - Sewer	1,300.63	2,562	2,562	1,500	1,500
4305	Utility Svcs - Refuse	4,536.67	6,970	6,970	6,000	6,000
4401	Rentals & Leases	25,236.06	25,100	25,100	28,000	28,000
4601	Rep & Mtn Equipment	23,751.78	6,000	15,000	15,000	15,000
4602	Rep & Mtn Building & Grounds	136,144.10	134,500	134,500	150,000	150,000
4606	Rep & Mtn Vehicle Base Cost	2,464.00	2,688	2,688	2,688	2,688
4607	Rep & Mtn Automotive Parts	2,661.31	500	500	500	500
4608	Rep & Mtn Automotive Labor	1,007.92	500	500	500	500
4613	Oil & Lubricants-For Issue	554.51	0	200	0	0
4620	Rep & Mtn Contracts	56,152.73	80,000	80,000	80,000	80,000
4622	Rep & Mtn Landscape Material	0.00	2,000	2,000	1,000	1,000
4623	Rep & Mtn Sod Treatments	504.90	0	20	500	500
4702	Printing & Binding	135.17	100	100	100	100
4801	Advertising	2,611.00	0	70	3,000	3,000
4802	Promotional/Marketing	2,677.01	10,000	5,000	5,000	8,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
4803	Community Involvement	569.13	1,000	1,000	1,000	1,000
4804	Sponsorships	2,400.00	2,400	2,400	2,800	2,800
4910	Goods Purchased For Sale	5,182.59	2,500	5,000	5,000	5,000
5101	Office Supplies	1,614.06	800	800	1,000	1,000
5102	Tools,Equip under \$1,000	13,635.28	4,120	4,120	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	9,038.96	5,000	5,000	5,000	5,000
5201	Aviation Fuels & Lubricants	543,403.45	600,000	600,000	600,000	600,000
5203	Motor Fuels & Lubricants	10,470.44	1,000	11,000	12,000	12,000
5204	Copier Use & Supplies	437.29	600	600	600	600
5206	Software & Internal Upgrades	2,615.88	0	0	2,500	2,500
5208	Uniform, Protect Clothing	1,373.94	2,000	2,000	1,500	1,500
5209	Housekeeping Supplies	5,011.20	2,000	2,000	4,500	4,500
5215	Chemicals	0.00	0	100	100	100
5220	Materials-Visual/Photo/Signage	0.00	0	100	200	200
5401	Memberships & Subscriptions	553.44	2,000	2,000	1,000	1,000
5406	Employee Dev-Food & Supplies	161.15	0	200	300	300
5407	Employee Dev-Recog & Apprec	79.81	0	0	300	300
5604	Employee Relations	21.52	0	200	200	200
5805	Food & Beverage For Sale	717.79	1,200	1,200	1,000	1,000
5985	Over / Short	(0.10)	0	100	0	0
5990	County Property Taxes	3,137.84	2,800	2,800	3,000	3,000
Operating Services		977,223.09	980,015	1,009,755	1,244,105	1,029,188
6201	Buildings	0.00	900,000	96,760	755,126	0
6301	Other Capital Improvements	3,910,669.37	2,820,660	2,334,214	681,000	1,177,000
6402	Machinery & Equipment	6,256.00	0	6,952	327,000	0
6403	Capital Depletion Reserve	1,809.00	1,806	1,806	2,658	2,658
Capital		3,918,734.37	3,722,466	2,439,732	1,765,784	1,179,658
Cost Center Total: 410 - Airport Operations		5,198,681.36	5,092,191	3,812,116	3,369,509	2,568,466

DETAIL FY20 BUDGET:

3105	Prof.Svc.-Other	\$7,750 - Wildlife study and noise study
		\$2,000 - Misc. expenses as required
3404	Contract Svc. - Other	\$166,667 - Obstruction Clearing (Grant FAA \$150,000, FDOT \$8,333)
3405	Demolitions	\$43,500 - Demolish and remove old church and modular building
		\$10,000 - Architectural Standards
6201	Buildings	\$755,126 - T-Hangar #270 construction carry over FY19 (FDOT/Internal Loan)
6301	Other Capital Improvements	\$601,000 - Runway 11 RPZ Access Road (FDOT \$480,800, City \$120,200)
		\$80,000 - Taxiway E Extension Design (FAA \$72,000, FDOT \$4,000, City \$4,000)
6402	Machinery & Equipment	\$320,000 - (2) Fuel trucks (FDOT \$256,000, City \$64,000)
		\$7,000 - Replace air conditioning unit on field

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$2,000 - To be determined
3404	Contract Svc. - Other	\$10,000 - To be determined
6301	Other Capital Improvements	\$1,000,000 - Taxiway E Extension (FAA \$900,000, FDOT \$50,000, City \$50,000)
		\$177,000 - Taxiway A & B Rehabilitation Design (Grant FAA \$159,300, FDOT 8,850)

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 950 - Airport						
4606	Rep & Mtn Vehicle Base Cost	0.00	0	0	753	753
4607	Rep & Mtn Automotive Parts	0.00	0	0	728	728
4608	Rep & Mtn Automotive Labor	0.00	0	0	840	840
4624	Rep & Mtn Outside Svc	0.00	0	0	0	0
5203	Motor Fuels & Lubricants	0.00	0	0	392	392
5995	Bank Charges	29,605.43	30,000	30,000	30,000	30,000
<i>Operating Services</i>		29,605.43	30,000	30,000	32,713	32,713
5980	Bad Debt Expense	0.00	0	8,474	0	0
9700	Audit Fees	0.00	3,947	3,947	6,026	6,026
<i>Miscellaneous</i>		0.00	3,947	12,421	6,026	6,026
9113	Transfer to Debt Service Fund	452,576.04	452,852	452,852	457,252	450,322
<i>Transfers</i>		452,576.04	452,852	452,852	457,252	450,322
9503	Admin-General Govt.	118,854.96	167,253	167,253	250,630	250,630
<i>Admin Allocation Expenses</i>		118,854.96	167,253	167,253	250,630	250,630
7102	Principal on Debt	0.00	20,430	0	36,871	38,373
7202	Interest on Debt	0.00	4,432	0	7,329	5,827
<i>Debt Service</i>		0.00	24,862	0	44,200	44,200
4501	Ins.-Property	28,639.85	30,728	30,728	55,608	55,608
4502	Ins.-Liability & Umbrella	9,530.53	10,198	10,198	10,643	10,643
4506	Ins.-Other	10,225.10	27,144	27,144	28,431	28,431
4508	Ins.-Underground Storage Tank	1,043.69	1,093	1,093	1,566	1,566
4510	Ins.-Public Official's Liability	777.81	660	660	732	732
<i>Insurance</i>		50,216.98	69,823	69,823	96,980	96,980
9102	Facility Maintenance	97,125.96	52,065	52,065	49,267	49,267
9104	Engineering Services	23,451.00	24,162	24,162	30,477	30,477
9105	Human Resources	4,433.04	15,291	15,291	21,303	21,303
9107	Technology Services	44,567.04	49,764	49,764	64,576	64,576
<i>Internal Svc Charges</i>		169,577.04	141,282	141,282	165,623	165,623
Cost Center Total: 950 - Airport		820,830.45	890,019	873,631	1,053,424	1,046,494
Fund REVENUE Total: 106 - Airport Fund		6,484,524.51	5,586,629	4,579,621	4,483,191	3,614,960
Fund EXPENSE Total: 106 - Airport Fund		6,019,511.81	5,982,210	4,685,747	4,422,933	3,614,960
Fund Total: 106 - Airport Fund		465,012.70	(395,581)	(106,126)	60,258	0

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CEMETERY FUND

(107)

The Cemetery Fund accounts for the operations of the City's five (5) municipal cemeteries: Rolling Hills, Chris Brown, Oaklawn, Lake Maude and Lakeside. All activities necessary to provide for such operations are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, sales and collection.

ACCOUNT DESCRIPTIONS

REVENUES

Lot Sales – Revenue derived from sale of gravesites.

Grave Preparation – Proceeds received from digging and filling graves.

Marker Sales – This revenue code records revenues for grave markers and the fee for installing marker at grave site when the marker is purchased from an outside manufacturer.

Interest on Investments – Revenue derived from interest earned on investments with other institutions except for overnight repurchase.

Miscellaneous – Revenue that does not have any other specific code.

General Fund – This account records the transfer from General Fund in amount sufficient to balance the annual Cemetery budget.

EXPENDITURES

Personal Services and Operating Expenses – This cost center captures all the costs associated with providing the City's cemetery services. It includes funding for five and three tenths (5.30) full-time staff members.

Operating Expenses – This cost center captures all the costs associated with providing the City's cemetery services.

Capital Expenditures – This account represents all capital improvements at the City cemetery.

Non-Operating Expenses – Cemetery non-operating expenditures are as follows:

Admin - Gen. Govt.	\$	20,480
Internal Service Charges	\$	15,578
Insurance	\$	7,206
Bank Charges	\$	2,000
Audit Fees	\$	508
Pooled Vehicle Costs	\$	50
Total	\$	45,822

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**CITY OF WINTER HAVEN
CEMETERY FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Lot Sales	\$ 97,377.84	\$ 103,000	\$ 77,500	\$ 77,500	\$ 77,500
Grave Preparation	121,061.00	118,500	121,252	121,750	121,750
Marker Sales	60,098.29	42,000	42,800	43,000	43,000
Niche Sales	6,272.00	2,000	3,800	3,800	3,800
Interest Earnings	7,743.63	5,000	10,500	10,500	10,500
Miscellaneous Revenues	6,856.50	7,200	6,820	7,200	7,200
Transfer from General Fund	250,791.96	132,143	132,143	249,955	246,333
Total	\$ 550,201.22	409,843	394,815	513,705	510,083
EXPENDITURES					
Operating Expenditures	\$ 402,474.38	\$ 456,731	\$ 442,700	\$ 462,276	\$ 440,585
Capital Expenditures	16,250.04	16,715	16,715	16,201	16,201
Administration Fees	21,732.96	20,480	20,480	19,418	19,418
Non-Departmental	23,286.97	25,342	25,342	43,879	33,879
Total	\$ 463,744.35	519,268	505,237	541,774	510,083
Excess of Revenues Over <Under> Expenditures:	\$ 86,456.87	(109,425)	(110,422)	(28,069)	0
Beginning Cash Balance:	52,034.13	138,491	138,491	28,069	0
Ending Cash Balance:	\$ 138,491.00	29,066	28,069	0	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 107 - Cemetery Fund						
REVENUES						
343800-311	Cem-Rolling Hills Grave Prep.	70,851.00	76,000	74,800	75,000	75,000
343801-311	Cem-Lakeside Grave Prep.	33,837.00	26,000	28,800	29,000	29,000
343802-311	Cem-Oaklawn Grave Prep.	2,004.00	1,500	1,952	2,000	2,000
343803-311	Cem-Chris Brown Grave Prep.	2,115.00	2,000	1,700	1,750	1,750
343803-400	Cem-Cremations-Grave Prep.	12,254.00	13,000	14,000	14,000	14,000
343805-000	Cem-Marker Installation	3,905.00	4,000	3,350	3,400	3,400
343806-000	Cem-Niche Open/Close	0.00	700	770	1,000	1,000
<i>Misc - Physical Environment</i>		124,966.00	123,200	125,372	126,150	126,150
361100-000	Interest on Investments	7,743.63	5,000	10,500	10,500	10,500
<i>Interest Earnings</i>		7,743.63	5,000	10,500	10,500	10,500
343804-311	Cem-Marker Sales	60,098.29	42,000	42,800	43,000	43,000
343807-000	Cemetery - Flower Sales	514.00	600	800	800	800
343808-000	Cem-Niche Marker	997.00	500	800	800	800
343810-000	Cem-Niche Sales	5,275.00	1,500	3,000	3,000	3,000
364100-311	Cem-Rolling Hills Lot Sales	90,219.84	100,000	76,000	76,000	76,000
364101-311	Cem-Lakeside Lot Sales	7,158.00	3,000	1,500	1,500	1,500
<i>Misc - Sales</i>		164,262.13	147,600	124,900	125,100	125,100
369000-000	Miscellaneous Revenue	2,437.50	1,900	1,900	2,000	2,000
<i>Misc - Other Revenues</i>		2,437.50	1,900	1,900	2,000	2,000
381000-001	Transfer from General Fund	250,791.96	132,143	132,143	249,955	246,333
<i>Interfund Transfers</i>		250,791.96	132,143	132,143	249,955	246,333
REVENUES Total		550,201.22	409,843	394,815	513,705	510,083

DETAIL FY20 BUDGET:

381000-001 Transfer from General Fund \$249,955 - General Fund Support

DETAIL FY21 BUDGET:

381000-001 Transfer from General Fund \$246,333 - General Fund Support

**CITY OF WINTER HAVEN FY2020 PERSONNEL
107-09-311 CEMETERIES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.30	Landscape Services Superintendent		9102	76,469	22,941
1.00	Cemetery Supervisor		8810	40,928	40,928
1.00	Crew Leader I		9220	35,707	35,707
1.00	Cemetery Operator I		9220	27,970	27,970
1.00	Cemetery Operator I		9220	27,191	27,191
1.00	Cemetery Operator I		9220	25,499	25,499
<u>5.30</u>					<u>180,236</u>
				SBB	1,228
				Adjustment	<u>2,441</u>
					183,905

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	175,262.08	176,596	176,596	183,905	183,905
1401	Overtime	1,102.11	2,500	2,000	2,500	0
2101	FICA Taxes	12,528.37	13,701	13,663	14,073	13,882
2201	General Pension Fund Contrib	59,147.23	60,390	42,724	44,191	44,191
2204	401(a) Pension Contribution	71.54	0	2,284	4,684	4,684
2301	Life & Health Insurance	45,634.98	50,967	52,810	60,067	60,067
2310	Health Reform Fees	14.04	16	16	0	0
2401	Workers' Compensation	4,140.84	5,874	5,874	6,256	6,256
<i>Personal Services</i>		<u>297,901.19</u>	<u>310,044</u>	<u>295,967</u>	<u>315,676</u>	<u>312,985</u>
3407	Ins.-Claims Deductibles	305.00	0	846	200	200
4201	Postage	134.21	250	250	250	250
4202	Freight & Express Charges	1,838.17	1,000	1,600	1,600	1,600
4301	Utility Svcs - Electric	5,087.64	5,300	5,300	5,300	5,300
4302	Utility Svcs - Water	8,728.94	12,000	12,000	12,000	12,000
4305	Utility Svcs - Refuse	1,304.88	1,500	1,500	1,500	1,500
4601	Rep & Mtn Equipment	6,972.78	5,500	5,500	5,500	5,500
4602	Rep & Mtn Building & Grounds	4,018.75	5,000	4,500	19,500	4,500
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	39,000	39,000	29,000	25,000
4606	Rep & Mtn Vehicle Base Cost	6,600.00	6,600	6,600	6,600	6,600
4607	Rep & Mtn Automotive Parts	1,927.61	4,000	4,000	4,000	4,000
4608	Rep & Mtn Automotive Labor	4,240.65	3,000	3,100	3,100	3,100
4620	Rep & Mtn Contracts	2,862.97	3,617	3,617	3,600	3,600
4621	Rep & Mtn Seed & Sod	4,620.00	7,000	6,000	6,000	6,000
4622	Rep & Mtn Landscape Material	556.00	2,500	2,500	2,500	2,500
4623	Rep & Mtn Sod Treatments	358.98	4,000	4,000	4,000	4,000
4626	Repair & Mtn-Irrigation	749.40	2,000	2,000	2,000	2,000
4702	Printing & Binding	22.47	0	0	0	0
4803	Community Involvement	310.00	350	350	350	350
4910	Goods Purchased For Sale	270.75	400	400	400	400
5101	Office Supplies	207.92	250	250	250	250
5102	Tools,Equip under \$1,000	1,851.92	2,470	2,470	2,500	2,500
5200	Non-Capital Equip \$1,000-\$4,999	2,060.10	4,500	4,500	0	0
5203	Motor Fuels & Lubricants	7,856.07	9,000	9,000	9,000	9,000
5204	Copier Use & Supplies	51.76	100	100	100	100
5205	Motor Fuel, Non Motor Pool	0.00	100	100	100	100
5208	Uniform, Protect Clothing	2,275.36	2,700	2,700	2,700	2,700
5209	Housekeeping Supplies	677.22	750	750	750	750
5401	Memberships & Subscriptions	0.00	300	300	300	300
5801	Cemetery Lots Repurchases	7,401.24	4,000	4,000	4,000	4,000
5802	Cost of Lots Sold	4,423.76	4,500	4,500	4,500	4,500
5803	Markers	26,858.64	15,000	15,000	15,000	15,000
<i>Operating Services</i>		<u>104,573.19</u>	<u>146,687</u>	<u>146,733</u>	<u>146,600</u>	<u>127,600</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
6403	Capital Depletion Reserve	16,250.04	16,715	16,715	16,201	16,201
<i>Capital</i>		16,250.04	16,715	16,715	16,201	16,201
Cost Center Total: 311 - Cemetery		418,724.42	473,446	459,415	478,477	456,786

DETAIL FY20 BUDGET:

4602	Rep & Mtn Building & Grounds	\$15,000 - Replace Admin roof at Rolling Hills \$4,500 - Non-specific, repairs as needed
4605	Rep & Mtn Spec-Bud Detailed Only	\$25,000 - Resurface interior road at Lakeside Cemetery \$4,000 - New sectional markers at Rolling Hills Cemetery

DETAIL FY21 BUDGET:

4602	Rep & Mtn Building & Grounds	\$4,500 - Non-specific, repairs as needed
4605	Rep & Mtn Spec-Bud Detailed Only	\$25,000 - Resurface interior road at Lakeside Cemetery

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 955 - Cemetery						
4606	Rep & Mtn Vehicle Base Cost	0.00	0	0	228	228
4607	Rep & Mtn Automotive Parts	0.00	0	0	160	160
4608	Rep & Mtn Automotive Labor	0.00	0	0	176	176
4624	Rep & Mtn Outside Svc	0.00	50	50	14	14
5203	Motor Fuels & Lubricants	0.00	0	0	167	167
5995	Bank Charges	2,853.38	2,000	2,000	2,000	2,000
<i>Operating Services</i>		2,853.38	2,050	2,050	2,745	2,745
9700	Audit Fees	0.00	508	508	464	464
<i>Miscellaneous</i>		0.00	508	508	464	464
9503	Admin-General Govt.	21,732.96	20,480	20,480	19,418	19,418
<i>Admin Allocation Expenses</i>		21,732.96	20,480	20,480	19,418	19,418
4501	Ins.-Property	2,095.97	2,248	2,248	1,829	1,829
4502	Ins.-Liability & Umbrella	3,217.82	3,443	3,443	3,305	3,305
4506	Ins.-Other	333.92	690	690	716	716
4510	Ins.-Public Official's Liability	824.84	825	825	915	915
<i>Insurance</i>		6,472.55	7,206	7,206	6,765	6,765
9102	Facility Maintenance	0.00	0	0	861	861
9105	Human Resources	6,096.00	6,796	6,796	7,669	7,669
9107	Technology Services	7,865.04	8,782	8,782	25,375	15,375
<i>Internal Svc Charges</i>		13,961.04	15,578	15,578	33,905	23,905
Cost Center Total: 955 - Cemetery		45,019.93	45,822	45,822	63,297	53,297
Fund REVENUE Total: 107 - Cemetery Fund		550,201.22	409,843	394,815	513,705	510,083
Fund EXPENSE Total: 107 - Cemetery Fund		463,744.35	519,268	505,237	541,774	510,083
Fund Total: 107 - Cemetery Fund		86,456.87	(109,425)	(110,422)	(28,069)	0

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**CRA - DOWNTOWN FUND
(108)**

The Community Redevelopment Agency (CRA) Fund account for the financial operations to redevelop the two special districts established within the City in the year 2000. This fund is specific to the Downtown corridor of the City.

The five (5) City Commission's and two City residents serve as the Board of Directors for the two (2) CRA's established within the City of Winter Haven. The board receives input from an advisory committee.

The CRA is primarily funded through Tax Increment Financing (TIF), a process of capturing property tax revenues that would normally go to Polk County and the City. TIF funds are deposited into a Redevelopment Trust Fund that can then be spent on specific projects or used to leverage additional financing for larger projects.

ACCOUNT DESCRIPTIONS

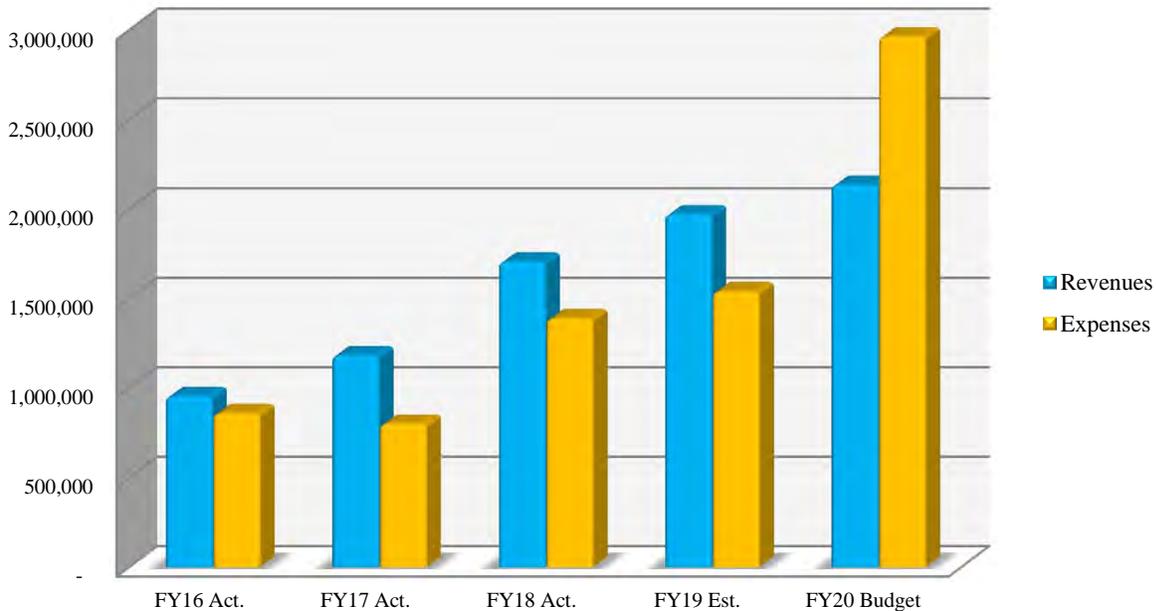
REVENUES

CRA revenues are derived from the proceeds of ad valorem taxes collected on properties located within the districts. The levy is on the property value in excess of the value established at June 30, 2000 for each property.

EXPENDITURES

Operations – This summary classification accounts for salary and benefits, plus all operating overhead such as utilities and supplies. The CRA will operate with .15 of the Growth Management Department Director, .30 of the Planning Manager and .70 of a newly created CRA Manager position.

Historical Comparison of Revenues To Expenses



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**CITY OF WINTER HAVEN
CRA - DOWNTOWN FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Taxes / Ad Valorem	\$ 1,480,654.62	\$ 1,913,727	\$ 1,941,712	\$ 2,102,945	\$ 2,200,000
Interest Earnings	7,949.41	9,000	27,000	30,000	30,000
Parking Lot Rentals	12,455.67	6,000	1,875	2,000	2,000
Sale of Assets	205,000.00	0	0	0	0
Total	\$ 1,706,059.70	1,928,727	1,970,587	2,134,945	2,232,000
EXPENDITURES					
Personnel Expenditures	\$ 40,149.42	\$ 62,526	\$ 61,371	\$ 121,497	\$ 121,497
Operating Expenditures	41,488.50	83,140	22,884	100,250	49,350
Capital	9,963.00	665,000	42,000	1,597,719	896,232
Economic Development	0.00	150,000	50,000	200,000	250,000
Transfer to General Fund	721,433.04	755,388	755,388	806,802	753,832
Transfer to 2015 Construction Fund	479,232.00	300,000	493,000	0	0
Non-Departmental	97,692.46	116,618	116,618	136,089	136,089
Total	\$ 1,389,958.42	2,132,672	1,541,261	2,962,357	2,207,000
Excess of Revenues Over <Under> Expenditures:	\$ 316,101.28	(203,945)	429,326	(827,412)	25,000
Beginning Cash Balance:	106,984.72	423,086	423,086	852,412	25,000
Ending Cash Balance:	\$ 423,086.00	219,141	852,412	25,000	50,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 108 - CRA - Downtown Fund						
REVENUES						
311100-000	Taxes-Real Estate & Personal	1,480,654.62	1,913,727	1,941,712	2,102,945	2,200,000
<i>Ad Valorem Taxes</i>		1,480,654.62	1,913,727	1,941,712	2,102,945	2,200,000
361100-000	Interest on Investments	7,949.41	9,000	27,000	30,000	30,000
<i>Interest Earnings</i>		7,949.41	9,000	27,000	30,000	30,000
364414-000	Sale of Assets-Capital	205,000.00	0	0	0	0
<i>Misc - Sales</i>		205,000.00	0	0	0	0
362200-000	Rental-Parking Space	12,455.67	6,000	1,875	2,000	2,000
<i>Misc - Rent and Royalty</i>		12,455.67	6,000	1,875	2,000	2,000
REVENUES Total		1,706,059.70	1,928,727	1,970,587	2,134,945	2,232,000

**CITY OF WINTER HAVEN FY2020 PERSONNEL
108-10-215 CRA - DOWNTOWN**

	No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C	0.15	Growth Management Department Director		8810	92,325	13,849
C	0.30	Planning Manager		8810	75,546	22,664
A	0.70	CRA Manager		8810	65,000	45,500
	<u>1.15</u>					<u>82,013</u>
					Adjustment	<u>461</u>
						<u>82,474</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	27,471.21	41,354	41,354	82,474	82,474
2101	FICA Taxes	1,892.23	3,164	3,164	6,310	6,310
2201	General Pension Fund Contrib	5,831.97	8,213	7,715	5,088	5,088
2204	401(a) Pension Contribution	770.95	2,485	2,485	5,113	5,113
2301	Life & Health Insurance	3,998.39	6,338	5,681	22,006	22,006
2302	Director's Life & Disability	161.02	917	917	431	431
2310	Health Reform Fees	0.00	0	0	0	0
2401	Workers' Compensation	23.65	55	55	75	75
<i>Personal Services</i>		<u>40,149.42</u>	<u>62,526</u>	<u>61,371</u>	<u>121,497</u>	<u>121,497</u>
3404	Contract Svc. - Other	0.00	35,000	0	0	0
3404-170	Contract Svc. - Other - Parking Garage	420.00	3,950	0	0	0
4001	Travel-Non local	0.00	1,000	0	2,000	2,000
4201	Postage	0.00	25	25	50	50
4301-115	Util Svcs-Electric-Social Security Building	1,209.01	1,450	100	0	0
4301-170	Util Svcs-Electric-Parking Garage	8,414.91	9,000	8,500	9,000	9,000
4302-115	Util Svcs-Water-Social Security Building	453.51	350	38	0	0
4302-170	Util Svcs-Water-Parking Garage	498.16	500	500	550	550
4303-115	Util Svcs-Sewer-Social Security Building	458.79	0	45	0	0
4305-115	Util Svcs-Refuse-Social Security Building	347.04	0	34	0	0
4602	Rep & Mtn Building & Grounds	1,032.61	0	1,000	10,000	1,000
4602-115	R/M Building-Grounds-Social Security Building	227.50	0	0	0	0
4602-170	R/M Building-Grounds-Parking Garage	12,170.43	10,000	4,000	50,000	10,000
4618-115	Repair & Maintenance - Alarm monitoring - Soc	150.00	0	0	0	0
4620-115	R/M Contracts-Social Security Building	1,281.60	500	0	0	0
4620-170	R/M Contracts-Parking Garage	5,369.20	5,500	5,000	5,500	5,500
4702	Printing & Binding	200.00	0	76	200	200
4801	Advertising	0.00	50	50	50	50
4804	Sponsorships	3,875.00	0	0	2,000	2,000
4960	License	75.00	0	0	200	200
5101	Office Supplies	0.00	50	0	200	200
5102	Tools,Equip under \$1,000	453.64	0	0	500	100
5200	Non-Capital Equip \$1,000-\$4,999	1,150.90	0	0	1,500	0
5209	Housekeeping Supplies	0.00	0	16	0	0
5300	Sidewalk Materials	0.00	15,000	0	15,000	15,000
5401	Memberships & Subscriptions	3,701.20	765	3,500	3,500	3,500
<i>Operating Services</i>		<u>41,488.50</u>	<u>83,140</u>	<u>22,884</u>	<u>100,250</u>	<u>49,350</u>
6101	Land	0.00	130,000	0	150,000	200,000
6301	Other Capital Improvements	0.00	535,000	42,000	1,447,719	696,232
6402	Machinery & Equipment	9,963.00	0	0	0	0
<i>Capital</i>		<u>9,963.00</u>	<u>665,000</u>	<u>42,000</u>	<u>1,597,719</u>	<u>896,232</u>
8225	Economic Development	0.00	150,000	50,000	200,000	250,000
<i>Grant & Aid</i>		<u>0.00</u>	<u>150,000</u>	<u>50,000</u>	<u>200,000</u>	<u>250,000</u>
Cost Center Total: 215 - CRA-Downtown Fund		91,600.92	960,666	176,255	2,019,466	1,317,079

DETAIL FY20 BUDGET:

4602	Rep & Mtn Building & Grounds	\$10,000 - Pressure washing sidewalks
4602-170	R/M Building-Grounds-Parking Garage	\$50,000 - Correct joint seals to alleviate flooding issues
6101	Land	\$150,000 - Purchase vacant land
6301	Other Capital Improvements	\$300,000 - Bus pull off at Sweet Center as approved FY19
		\$300,000 - Streetscape along Ave D NW, Ave C NW & 4th St NW
		\$177,719 - Dog Park at Joyce Davis Park
		\$150,000 - Dark Sky Lighting
		\$100,000 - Off Site Side Walk Reimbursement Program
		\$100,000 - Water Tower branding
		\$100,000 - Housing/Homelessness
		\$75,000 - Signage/Gateway Project
		\$60,000 - Parking/New Garage Study
		\$25,000 - Alleyway Improvements/Underground Utilities Study
		\$20,000 - Water Tower Walls
		\$15,000 - Public Parking Availability Signs
		\$10,000 - Tree Canopy Plan
		\$10,000 - Pressure Wash Parking Garage
		\$5,000 - Bike Racks
8225	Economic Development	\$60,000 - Downpayment Assistance Program
		\$45,000 - Façade Grants
		\$45,000 - Bond Clinic
		\$35,000 - Physician's Partnership
		\$15,000 - Dundee Self Storage

DETAIL FY21 BUDGET:

4602-170	R/M Building-Grounds-Parking Garage	\$10,000 - Regular maintenance
6101	Land	\$200,000 - Purchase vacant land
6301	Other Capital Improvements	\$696,232 - To be determined by Advisory Board

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 957 - CRA - Downtown						
9700	Audit Fees	0.00	824	824	1,391	1,391
<i>Miscellaneous</i>		0.00	824	824	1,391	1,391
9161	Transfer to General Fund	721,433.04	755,388	755,388	806,802	753,832
9196	Transfer to 2015 Construction Fund	479,232.00	300,000	493,000	0	0
<i>Transfers</i>		1,200,665.04	1,055,388	1,248,388	806,802	753,832
9503	Admin-General Govt.	34,298.04	34,133	34,133	57,893	57,893
<i>Admin Allocation Expenses</i>		34,298.04	34,133	34,133	57,893	57,893
4501	Ins.-Property	15,404.25	16,527	16,527	12,019	12,019
4502	Ins.-Liability & Umbrella	610.81	654	654	680	680
4506	Ins.-Other	8,460.37	8,907	8,907	9,736	9,736
4510	Ins.-Public Official's Liability	54.95	53	53	128	128
<i>Insurance</i>		24,530.38	26,141	26,141	22,563	22,563
9102	Facility Maintenance	4,047.00	3,254	3,254	3,163	3,163
9104	Engineering Services	3,909.00	6,041	6,041	5,333	5,333
9105	Human Resources	554.04	425	425	0	0
9108	City Hall	354.00	800	800	746	746
<i>Internal Svc Charges</i>		8,864.04	10,520	10,520	9,242	9,242
8209	WH Main Street	30,000.00	45,000	45,000	45,000	45,000
<i>Grant & Aid</i>		30,000.00	45,000	45,000	45,000	45,000
Cost Center Total: 957 - CRA - Downtown		1,298,357.50	1,172,006	1,365,006	942,891	889,921
Fund REVENUE Total: 108 - CRA - Downtown Fund		1,706,059.70	1,928,727	1,970,587	2,134,945	2,232,000
Fund EXPENSE Total: 108 - CRA - Downtown Fund		1,389,958.42	2,132,672	1,541,261	2,962,357	2,207,000
Fund Total: 108 - CRA - Downtown Fund		316,101.28	(203,945)	429,326	(827,412)	25,000

DETAIL FY20 BUDGET:

9161 Transfer to General Fund \$671,802 - Debt Service on Bonds 2015A, 2016A and 2011
\$85,000 - Community policing in Downtown District
\$50,000 - Off duty CRA Officer

DETAIL FY21 BUDGET:

9161 Transfer to General Fund \$668,832 - Debt Service on Bonds 2015A, 2016A and 2011
\$85,000 - Community policing in Downtown District

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CRA - FLORENCE VILLA FUND

(109)

The Community Redevelopment Agency (CRA) Fund account for the financial operations to redevelop the two special districts established within the City in the year 2000. This fund is specific to the Florence Villa community of the City.

The five (5) City Commission's and two City residents serve as the Board of Directors for the two (2) CRA's established within the City of Winter Haven. The board receives input from an advisory committee.

The CRA is primarily funded through Tax Increment Financing (TIF), a process of capturing property tax revenues that would normally go to Polk County and the City. TIF funds are deposited into a Redevelopment Trust Fund that can then be spent on specific projects or used to leverage additional financing for larger projects.

ACCOUNT DESCRIPTIONS

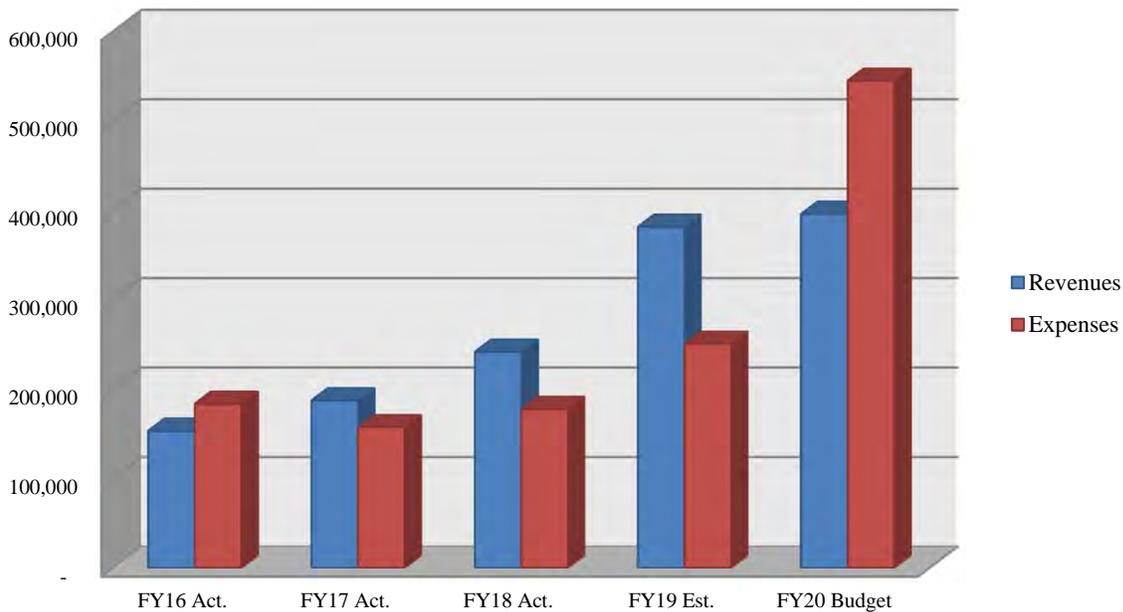
REVENUES

CRA revenues are derived from the proceeds of ad valorem taxes collected on properties located within the districts. The levy is on the property value in excess of the value established at June 30, 2000 for each property.

EXPENDITURES

Operations – This summary classification accounts for salary and benefits, plus all operating overhead such as utilities and supplies. The CRA will operate with .05 of the Growth Management Department Director, .20 of the Planning Manager and .30 of a newly created CRA Manager position.

Historical Comparison of Revenues To Expenses



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**CITY OF WINTER HAVEN
CRA - FLORENCE VILLA FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Taxes / Ad Valorem	\$ 241,219.06	\$ 337,925	\$ 345,169	\$ 394,409	\$ 400,000
Grant - Misc	0.00	0	35,000	0	0
Interest Earnings	20.58	600	1,000	1,000	1,000
Total	\$ 241,239.64	338,525	381,169	395,409	401,000
EXPENDITURES					
Personnel Expenditures	\$ 40,148.99	\$ 33,374	\$ 33,028	\$ 56,441	\$ 56,441
Operating Expenditures	610.00	20,184	35,600	17,600	17,600
Capital	0.00	100,000	20,000	288,407	153,407
Transfer to General Fund (Debt Service)	106,506.00	106,175	106,175	105,816	106,179
Transfer to Dark Fiber Fund	-	0	0	50,000	0
Internal Loan Debt	957.00	31,550	31,550	0	0
Non-Departmental	29,162.74	24,059	24,059	26,217	26,217
Total	\$ 177,384.73	315,342	250,412	544,481	359,844
Excess of Revenues Over <Under> Expenditures:	\$ 63,854.91	23,183	130,757	(149,072)	41,156
Beginning Cash Balance:	(12,451.91)	51,403	51,403	182,160	33,088
Ending Cash Balance:	\$ 51,403.00	74,586	182,160	33,088	74,244

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 109 - CRA - Florence Villa Fund						
REVENUES						
311100-000	Taxes-Real Estate & Personal	241,219.06	337,925	345,169	394,409	400,000
<i>Ad Valorem Taxes</i>		241,219.06	337,925	345,169	394,409	400,000
334200-002	Grant - Misc	0.00	0	35,000	0	0
<i>State Grant Revenue</i>		0.00	0	35,000	0	0
361100-000	Interest on Investments	20.58	600	1,000	1,000	1,000
<i>Interest Earnings</i>		20.58	600	1,000	1,000	1,000
REVENUES Total		241,239.64	338,525	381,169	395,409	401,000

**CITY OF WINTER HAVEN FY2020 PERSONNEL
109-10-214 CRA - FLORENCE VILLA**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 0.05	Growth Management Department Director		8810	92,325	4,616
C 0.20	Planning Manager		8810	75,546	15,109
A 0.30	CRA Manager		8810	65,000	19,500
<u>0.55</u>					<u>39,225</u>
				Adjustment	<u>241</u>
					<u>39,466</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	27,471.23	21,948	21,948	39,466	39,466
2101	FICA Taxes	1,891.98	1,679	1,679	3,019	3,019
2201	General Pension Fund Contrib	5,831.97	5,475	5,475	1,696	1,696
2204	401(a) Pension Contribution	770.95	828	828	2,596	2,596
2301	Life & Health Insurance	3,998.20	3,415	3,069	9,430	9,430
2302	Director's Life & Disability	161.01	0	0	185	185
2310	Health Reform Fees	0.00	0	0	0	0
2401	Workers' Compensation	23.65	29	29	49	49
<i>Personal Services</i>		<u>40,148.99</u>	<u>33,374</u>	<u>33,028</u>	<u>56,441</u>	<u>56,441</u>
3104	Prof.Svc.-Appraisal	0.00	300	0	500	500
3105	Prof.Svc.-Other	0.00	0	35,000	0	0
3404	Contract Svc. - Other	0.00	1,500	0	1,500	1,500
4201	Postage	0.00	50	0	0	0
5300	Sidewalk Materials	0.00	17,724	0	15,000	15,000
5401	Memberships & Subscriptions	610.00	610	600	600	600
<i>Operating Services</i>		<u>610.00</u>	<u>20,184</u>	<u>35,600</u>	<u>17,600</u>	<u>17,600</u>
6301	Other Capital Improvements	0.00	100,000	20,000	288,407	153,407
<i>Capital</i>		<u>0.00</u>	<u>100,000</u>	<u>20,000</u>	<u>288,407</u>	<u>153,407</u>
Cost Center Total: 214 - CRA-Florence Villa Fund		<u>40,758.99</u>	<u>153,558</u>	<u>88,628</u>	<u>362,448</u>	<u>227,448</u>

DETAIL FY20 BUDGET:

6301 Other Capital Improvements \$288,407 - To be determined by Advisory Board

DETAIL FY21 BUDGET:

6301 Other Capital Improvements \$153,407 - To be determined by Advisory Board

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 958 - CRA - Florence Villa						
9700	Audit Fees	0.00	162	162	178	178
<i>Miscellaneous</i>		0.00	162	162	178	178
9161	Transfer to General Fund	106,506.00	106,175	106,175	105,816	106,179
9200	Transfer to Dark Fiber Fund	0.00	0	0	50,000	0
<i>Transfers</i>		106,506.00	106,175	106,175	155,816	106,179
9503	Admin-General Govt.	7,470.96	6,827	6,827	7,551	7,551
<i>Admin Allocation Expenses</i>		7,470.96	6,827	6,827	7,551	7,551
7102	Principal on Debt	0.00	31,211	31,211	0	0
7202	Interest on Debt	957.00	339	339	0	0
<i>Debt Service</i>		957.00	31,550	31,550	0	0
4501	Ins.-Property	4,816.68	5,167	5,167	5,443	5,443
4502	Ins.-Liability & Umbrella	325.38	349	349	340	340
4506	Ins.-Other	7,630.73	8,016	8,016	8,689	8,689
4510	Ins.-Public Official's Liability	54.95	30	30	55	55
<i>Insurance</i>		12,827.74	13,562	13,562	14,527	14,527
9102	Facility Maintenance	4,047.00	1,085	1,085	1,355	1,355
9104	Engineering Services	3,909.00	2,014	2,014	2,286	2,286
9105	Human Resources	554.04	142	142	0	0
9108	City Hall	354.00	267	267	320	320
<i>Internal Svc Charges</i>		8,864.04	3,508	3,508	3,961	3,961
Cost Center Total: 958 - CRA - Florence Villa		136,625.74	161,784	161,784	182,033	132,396
Fund REVENUE Total: 109 - CRA - Florence Villa Fund		241,239.64	338,525	381,169	395,409	401,000
Fund EXPENSE Total: 109 - CRA - Florence Villa Fund		177,384.73	315,342	250,412	544,481	359,844
Fund Total: 109 - CRA - Florence Villa Fund		63,854.91	23,183	130,757	(149,072)	41,156

FEDERAL BUILDING FUND

(111)

The Federal Building Fund was established to record revenues and expenses from the Federal Building which was donated to the City by the Federal Government in exchange for the City maintaining the facility.

ACCOUNT DESCRIPTIONS

REVENUES

Revenues come from the Federal Government in the form of rental of the facility for their staff.

EXPENDITURES

The rental revenue is used to provide funding for utility expenses and repair and maintenance costs of the facility. The lease began in November 2003.

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**CITY OF WINTER HAVEN
FEDERAL BUILDING SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Rent	\$ 129,505.20	\$ 132,743	\$ 132,743	\$ 136,067	\$ 139,468
Interest	502.05	420	585	600	600
Total	\$ 130,007.25	\$ 133,163	\$ 133,328	\$ 136,667	\$ 140,068
EXPENDITURES					
Operating	\$ 37,496.66	\$ 51,806	\$ 42,399	\$ 44,000	\$ 45,625
Capital	0.00	0	0	0	0
Transfer to General Fund	80,000.04	75,000	75,000	100,000	75,000
Miscellaneous	17,187.15	8,716	8,716	4,133	4,133
Total	\$ 134,683.85	\$ 135,522	\$ 126,115	\$ 148,133	\$ 124,758
Excess of Revenues Over <Under> Expenditures:	\$ (4,676.60)	\$ (2,359)	\$ 7,213	\$ (11,466)	\$ 15,310
Beginning Cash Balance:	36,677.60	32,001	32,001	39,214	27,748
Ending Cash Balance:	\$ 32,001.00	\$ 29,642	\$ 39,214	\$ 27,748	\$ 43,058

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 111 - Federal Building Fund						
REVENUES						
361100-000	Interest on Investments	502.05	420	585	600	600
<i>Interest Earnings</i>		502.05	420	585	600	600
362100-802	Rental-Federal Building	129,505.20	132,743	132,743	136,067	139,468
<i>Misc - Rent and Royalty</i>		129,505.20	132,743	132,743	136,067	139,468
REVENUES Total		130,007.25	133,163	133,328	136,667	140,068

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 924 - Federal Building						
3401	Contract Svc.-Custodial	6,449.79	7,000	6,624	6,700	6,800
4301	Utility Svcs - Electric	17,945.60	22,000	18,000	19,000	20,000
4302	Utility Svcs - Water	1,224.73	1,500	1,500	1,500	1,500
4303	Utility Svcs - Sewer	1,231.61	1,700	1,600	1,600	1,600
4304	Utility Svcs - Piped Gas	0.00	270	0	0	0
4305	Utility Svcs - Refuse	797.76	850	825	850	875
4602	Rep & Mtn Building & Grounds	6,400.07	3,500	9,000	9,500	10,000
4618	Rep/Mtn Parts/MP/Facility/Fire	0.00	650	100	100	100
4620	Rep & Mtn Contracts	2,101.01	2,636	3,050	3,050	3,050
4625	Rep & Mtn Federal Bldg	0.00	10,000	0	0	0
5209	Housekeeping Supplies	1,346.09	1,700	1,700	1,700	1,700
<i>Operating Services</i>		37,496.66	51,806	42,399	44,000	45,625
9161	Transfer to General Fund	80,000.04	75,000	75,000	100,000	75,000
<i>Transfers</i>		80,000.04	75,000	75,000	100,000	75,000
4501	Ins.-Property	999.15	39	39	45	45
<i>Insurance</i>		999.15	39	39	45	45
9102	Facility Maintenance	16,188.00	8,677	8,677	4,088	4,088
<i>Internal Svc Charges</i>		16,188.00	8,677	8,677	4,088	4,088
Cost Center Total: 924 - Federal Building		134,683.85	135,522	126,115	148,133	124,758
Fund REVENUE Total: 111 - Federal Building Fund		130,007.25	133,163	133,328	136,667	140,068
Fund EXPENSE Total: 111 - Federal Building Fund		134,683.85	135,522	126,115	148,133	124,758
Fund Total: 111 - Federal Building Fund		(4,676.60)	(2,359)	7,213	(11,466)	15,310

BUILDING / PERMITTING FUND

(113)

The Building/Permitting Fund accounts for the activity generated from City issued permits to construct buildings and pools, perform electrical work, install plumbing in structures and erect signs in the City of Winter Haven limits.

ACCOUNT DESCRIPTIONS

REVENUES

Building Permit fees make up approximately 70% of the total revenues collected in the fund. The remainder comes from other permit fees including electric, plumbing, sign, pool, mechanical, building plan reviews, inspection fees and interest.

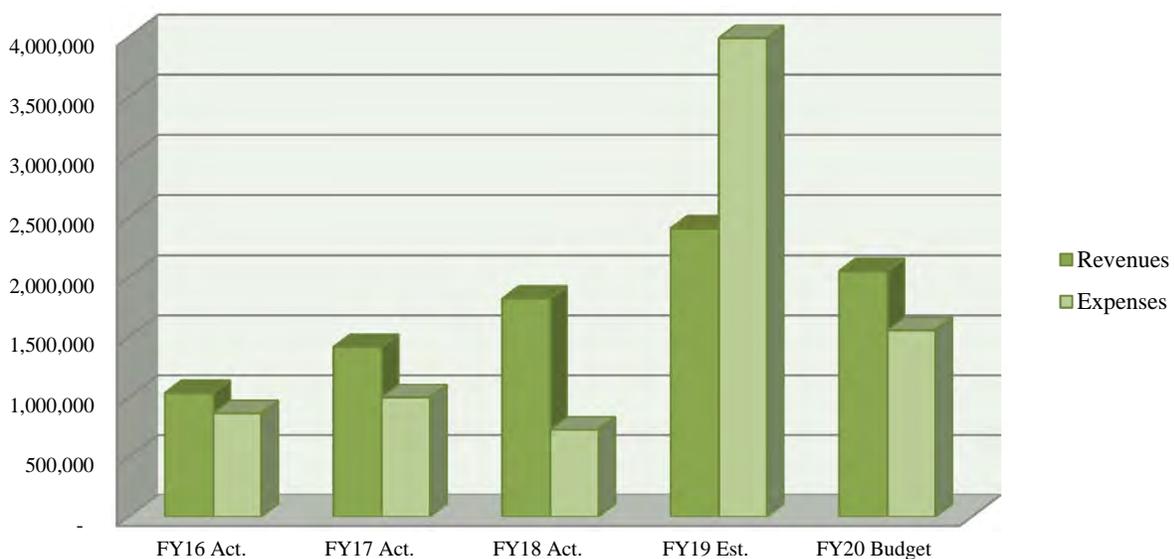
EXPENDITURES

Operations – The Building/Permitting Fund employs seven and one-half (7.50) full-time employees.

Non-Operating Costs – Building non-operating costs are as follows:

Transfer to General Fund	\$	470,306
Transfer to 2015 Construction Fund	\$	100,000
Bank Charges	\$	100,000
Internal Service Charges	\$	184,274
Admin. - Gen. Govt.	\$	30,205
Insurance	\$	8,812
Transfer to Self-Insurance Fund	\$	4,400
Pooled Vehicle Costs	\$	1,440
Audit Fees	\$	727
Total	\$	900,164

Historical Comparison of Revenues To Expenses



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**CITY OF WINTER HAVEN
BUILDING / PERMITTING FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Permits & Fees	\$ 1,780,983.49	\$ 1,287,674	\$ 2,332,000	\$ 1,977,500	\$ 1,975,500
Miscellaneous Revenues	38,925.84	33,550	73,550	73,550	73,550
Total	\$ 1,819,909.33	\$ 1,321,224	\$ 2,405,550	\$ 2,051,050	\$ 2,049,050
EXPENDITURES					
Personnel Expenditures	\$ 409,702.36	\$ 604,596	\$ 499,301	\$ 574,329	\$ 574,329
Operating Expenditures	94,572.03	58,763	66,968	71,384	71,384
Capital Expenditures	11,418.96	40,595	43,530	11,314	11,314
Non-Departmental	210,087.83	378,352	3,378,352	900,164	803,053
Total	\$ 725,781.18	\$ 1,082,306	\$ 3,988,151	\$ 1,557,191	\$ 1,460,080
Excess of Revenues Over <Under> Expenditures:	\$ 1,094,128.15	\$ 238,918	\$ (1,582,601)	\$ 493,859	\$ 588,970
Beginning Cash Balance:	1,107,957.85	2,202,086	2,202,086	619,485	1,113,344
Ending Cash Balance:	\$ 2,202,086.00	\$ 2,441,004	\$ 619,485	\$ 1,113,344	\$ 1,702,314

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 113 - Building / Permitting Fund						
REVENUES						
322100-000	Permits-Building	1,396,643.08	990,000	1,800,000	1,500,000	1,500,000
322200-000	Permits-Electrical	12,949.83	9,600	17,000	15,000	13,000
322300-000	Permits-Plumbing	3,986.26	9,000	4,000	4,000	4,000
322400-000	Permits-Sign	4,490.22	5,700	7,000	7,500	7,500
322500-000	Permits-Mechanical	29,055.92	22,500	25,000	25,000	25,000
322800-000	Permits-Pool	10,530.75	9,000	15,000	12,000	12,000
322920-000	Fees-Plan Review -Building	310,152.58	202,500	450,000	400,000	400,000
322940-000	Fees-Technology Enhancements	0.00	31,374	0	0	0
329100-000	Fee-Construction Reinspection	12,674.85	7,000	13,000	13,000	13,000
329250-000	Fee-Driveway Inspect/Review	500.00	1,000	1,000	1,000	1,000
<i>Account Classification Total: 013 - Building Permits</i>		1,780,983.49	1,287,674	2,332,000	1,977,500	1,975,500
341900-500	Sale of Copies	0.00	50	50	50	50
<i>Other Government Charges & Fees</i>		0.00	50	50	50	50
361100-000	Interest on Investments	34,771.83	30,000	70,000	70,000	70,000
<i>Interest Earnings</i>		34,771.83	30,000	70,000	70,000	70,000
369000-000	Miscellaneous Revenue	4,154.01	3,500	3,500	3,500	3,500
<i>Misc - Other Revenues</i>		4,154.01	3,500	3,500	3,500	3,500
REVENUES Total		1,819,909.33	1,321,224	2,405,550	2,051,050	2,049,050

**CITY OF WINTER HAVEN FY2020 PERSONNEL
113-10-216 BUILDING & PERMITTING**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	Building Official	10%	9410	73,455	73,455
C 1.00	Building Inspector		9410	66,345	66,345
C 1.00	Building Inspector		9410	66,345	66,345
1.00	Building Inspector		9410	60,402	60,402
1.00	Plans Examiner		8810	60,402	60,402
1.00	Permit Specialist		8810	31,618	31,618
1.00	Permit Specialist		8810	30,999	30,999
0.50	Sr. Staff Assistant		8810	36,298	18,149
<u>7.50</u>					<u>407,715</u>
				Education/Incentive Pay	7,346
				Adjustment	5,114
					<u>420,175</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	296,676.82	406,832	360,000	420,175	420,175
1401	Overtime	480.42	1,000	0	0	0
2101	FICA Taxes	21,919.46	31,199	27,540	32,143	32,143
2201	General Pension Fund Contrib	50,351.86	101,448	46,500	41,303	41,303
2204	401 (a) Pension Contribution	3,091.27	6,848	7,995	21,337	21,337
2301	Life & Health Insurance	34,943.31	53,824	53,821	55,541	55,541
2310	Health Reform Fees	21.00	12	12	0	0
2401	Workers' Compensation	2,218.22	3,433	3,433	3,830	3,830
<i>Personal Services</i>		<u>409,702.36</u>	<u>604,596</u>	<u>499,301</u>	<u>574,329</u>	<u>574,329</u>
3401	Contract Svc.-Custodial	2,460.82	2,300	2,496	2,500	2,500
4001	Travel-Non local	0.00	1,000	1,000	1,000	1,000
4003	Training-Required-Instructional	17,791.85	12,500	11,000	12,500	12,500
4004	Travel-Local Mileage & Comm. Exp	0.00	50	0	50	50
4201	Postage	62.34	200	100	200	200
4301	Utility Svcs - Electric	2,861.08	3,400	2,500	2,500	2,500
4302	Utility Svcs - Water	1,267.22	1,420	1,400	1,420	1,420
4303	Utility Svcs - Sewer	374.98	380	380	400	400
4305	Utility Svcs - Refuse	930.12	933	1,000	1,000	1,000
4601	Rep & Mtn Equipment	698.00	0	0	300	300
4602	Rep & Mtn Building & Grounds	4,223.14	3,000	8,000	3,000	3,000
4606	Rep & Mtn Vehicle Base Cost	5,376.00	6,720	6,832	8,064	8,064
4607	Rep & Mtn Automotive Parts	509.78	2,000	800	1,000	1,000
4608	Rep & Mtn Automotive Labor	626.21	2,500	1,000	2,000	2,000
4620	Rep & Mtn Contracts	617.82	860	660	650	650
4702	Printing & Binding	2,184.90	2,500	2,500	2,500	2,500
4907	Records Management	5,659.00	0	5,000	5,000	5,000
5101	Office Supplies	6,171.05	3,500	4,800	5,000	5,000
5102	Tools,Equip under \$1,000	1,594.36	2,000	1,500	2,500	2,500
5203	Motor Fuels & Lubricants	4,556.84	5,000	5,000	6,000	6,000
5204	Copier Use & Supplies	18,584.61	500	200	500	500
5206	Software & Internal Upgrades	13,745.75	0	5,000	5,000	5,000
5208	Uniform, Protect Clothing	839.84	700	500	1,000	1,000
5209	Housekeeping Supplies	0.00	300	300	300	300
5401	Memberships & Subscriptions	1,524.00	3,000	1,500	3,000	3,000
5404	Employee Dev-Material & Training	454.00	2,000	2,000	2,000	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	1,459.40	2,000	1,500	2,000	2,000
5985	Over / Short	(1.08)	0	0	0	0
<i>Operating Services</i>		<u>94,572.03</u>	<u>58,763</u>	<u>66,968</u>	<u>71,384</u>	<u>71,384</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
6402	Machinery & Equipment	0.00	28,000	30,935	0	0
6403	Capital Depletion Reserve	11,418.96	12,595	12,595	11,314	11,314
<i>Capital</i>		11,418.96	40,595	43,530	11,314	11,314
Cost Center Total: 216 - Building / Permitting		515,693.35	703,954	609,799	657,027	657,027

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 933 - Building / Permitting						
4606	Rep & Mtn Vehicle Base Cost	600.00	600	600	600	600
4607	Rep & Mtn Automotive Parts	286.97	200	200	200	200
4608	Rep & Mtn Automotive Labor	464.68	400	400	400	400
5203	Motor Fuels & Lubricants	445.49	240	240	240	240
5995	Bank Charges	100,356.83	100,000	100,000	100,000	100,000
<i>Operating Services</i>		102,153.97	101,440	101,440	101,440	101,440
9700	Audit Fees	0.00	1,027	1,027	727	727
<i>Miscellaneous</i>		0.00	1,027	1,027	727	727
9109	Transfer to Self Insurance	3,986.04	4,400	4,400	4,400	4,400
9161	Transfer to General Fund	0.00	150,000	150,000	470,306	580,000
9196	Transfer to 2015 Construction Fund	0.00	0	3,000,000	100,000	0
<i>Transfers</i>		3,986.04	154,400	3,154,400	574,706	584,400
9503	Admin-General Govt.	34,638.00	44,373	44,373	30,205	30,205
<i>Admin Allocation Expenses</i>		34,638.00	44,373	44,373	30,205	30,205
4501	Ins.-Property	1,396.64	1,499	1,499	1,568	1,568
4502	Ins.-Liability & Umbrella	3,584.05	3,835	3,835	4,957	4,957
4506	Ins.-Other	490.19	1,021	1,021	1,006	1,006
4510	Ins.-Public Official's Liability	1,162.82	1,238	1,238	1,281	1,281
<i>Insurance</i>		6,633.70	7,593	7,593	8,812	8,812
9102	Facility Maintenance	4,047.00	2,169	2,169	3,657	3,657
9104	Engineering Services	7,817.04	8,054	8,054	15,238	15,238
9105	Human Resources	8,867.04	12,459	12,459	9,373	9,373
9107	Technology Services	41,945.04	46,837	46,837	156,006	49,201
<i>Internal Svc Charges</i>		62,676.12	69,519	69,519	184,274	77,469
Cost Center Total: 933 - Building / Permitting		210,087.83	378,352	3,378,352	900,164	803,053
Fund REVENUE Total: 113 - Building / Permitting Fund		1,819,909.33	1,321,224	2,405,550	2,051,050	2,049,050
Fund EXPENSE Total: 113 - Building / Permitting Fund		725,781.18	1,082,306	3,988,151	1,557,191	1,460,080
Fund Total: 113 - Building / Permitting Fund		1,094,128.15	238,918	(1,582,601)	493,859	588,970

DETAIL FY20 BUDGET:

9161 Transfer to General Fund \$470,306 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev. use to fund Fire inspections
9196 Transfer to 2015 Construction Fund \$100,000 - For Building Official office at the new Fire Station

DETAIL FY21 BUDGET:

9161 Transfer to General Fund \$580,000 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev. use to fund Fire inspections

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IMPACT FEE FUND
(114)

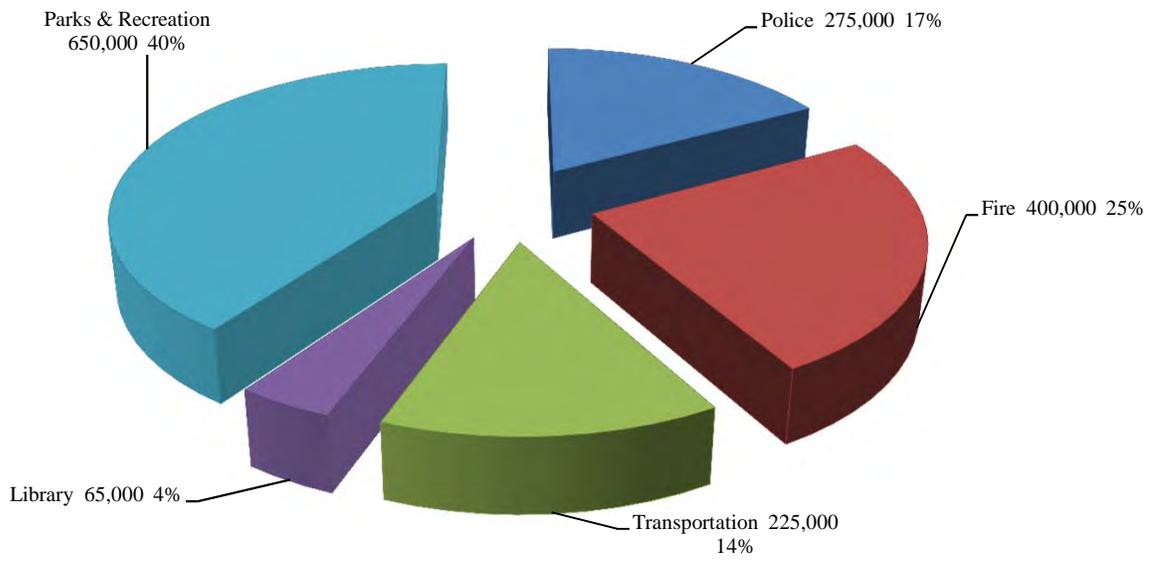
The Impact Fee Fund records the collection and expenditure of Police, Fire, Library, Parks and Recreation and Transportation Impact Fees.

ACCOUNT DESCRIPTIONS

EXPENDITURES

There are no operating or non-departmental costs associated with this fund, only the transfers to the appropriate fund for the specific activity will be reflected in expenditures.

FY20 BUDGETED IMPACT FEE REVENUE



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**CITY OF WINTER HAVEN
IMPACT FEE FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Impact Fees	\$ 1,933,852.39	\$ 1,578,930	\$ 1,929,500	\$ 1,615,000	\$ 1,350,000
Interest Earnings	10,965.72	11,000	15,500	22,641	20,000
Total	\$ 1,944,818.11	\$ 1,589,930	\$ 1,945,000	\$ 1,637,641	\$ 1,370,000
EXPENDITURES					
Transfer to 2015 Construction Fund	\$ 986,000.04	\$ 1,239,454	\$ 1,239,454	\$ 1,558,027	\$ 500,000
Transfer to Dark Fiber Fund	200,000.04	0	0	0	0
Transfer to Airport	0.00	0	0	0	0
Transfer to General Fund	573,999.96	750,000	750,000	521,614	100,000
Transfer to Library Fund	75,000.00	50,000	50,000	50,000	50,000
Total	\$ 1,835,000.04	\$ 2,039,454	\$ 2,039,454	\$ 2,129,641	\$ 650,000
Excess of Revenues Over <Under> Expenditures:	\$ 109,818.07	\$ (449,524)	\$ (94,454)	\$ (492,000)	\$ 720,000
Beginning Cash Balance:	759,461.93	869,280	869,280	774,826	282,826
Ending Cash Balance:	\$ 869,280.00	\$ 419,756	\$ 774,826	\$ 282,826	\$ 1,002,826

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 114 - Impact Fee Fund						
REVENUES						
363220-500	Impact Fees - Police	304,454.03	234,000	320,000	275,000	250,000
363220-600	Impact Fees - Fire	431,708.05	360,000	460,000	400,000	350,000
363240-000	Impact Fees - Transportation	290,244.23	220,930	274,000	225,000	200,000
363270-101	Impact Fees - Library	76,432.49	64,000	75,500	65,000	50,000
363270-700	Impact Fees - Parks & Recreation	831,013.59	700,000	800,000	650,000	500,000
<i>Account Classification Total: 032 - Misc - Impact Fees</i>		1,933,852.39	1,578,930	1,929,500	1,615,000	1,350,000
361100-000	Interest on Investments	10,965.72	11,000	15,500	22,641	20,000
<i>Interest Earnings</i>		10,965.72	11,000	15,500	22,641	20,000
REVENUES Total		1,944,818.11	1,589,930	1,945,000	1,637,641	1,370,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 960 - Impact Fees						
9115	Transfer to Library	75,000.00	50,000	50,000	50,000	50,000
9191	Transfer to General Fund	573,999.96	750,000	750,000	521,614	100,000
9196	Transfer to 2015 Construction Fund	986,000.04	1,239,454	1,239,454	1,558,027	500,000
9200	Transfer to Dark Fiber Fund	200,000.04	0	0	0	0
<i>Transfers</i>		1,835,000.04	2,039,454	2,039,454	2,129,641	650,000
Cost Center Total: 960 - Impact Fees		1,835,000.04	2,039,454	2,039,454	2,129,641	650,000
Fund REVENUE Total: 114 - Impact Fee Fund		1,944,818.11	1,589,930	1,945,000	1,637,641	1,370,000
Fund EXPENSE Total: 114 - Impact Fee Fund		1,835,000.04	2,039,454	2,039,454	2,129,641	650,000
Fund Total: 114 - Impact Fee Fund		109,818.07	(449,524)	(94,454)	(492,000)	720,000

DETAIL FY20 BUDGET:

9115	Transfer to Library	\$50,000 - Books
9191	Transfer to General Fund	\$350,000 - Quiet Zones
		\$88,619 - Fieldhouse equipment (705 cc)
		\$50,439 - Lake Elbert Trail
		\$32,556 - Vehicle for new SRO Officer
9196	Transfer to 2015 Construction Fund	\$988,027 - Replace Fund Equity for Fire Station
		\$500,000 - Market Piazza 4th St lot
		\$70,000 - Lake Maude sidewalks

DETAIL FY21 BUDGET:

9115	Transfer to Library	\$50,000 - Books
9191	Transfer to General Fund	\$100,000 - Projects to be determined
9196	Transfer to 2015 Construction Fund	\$500,000 - Projects to be determined

TRANSPORTATION FUND

(301)

This Fund was established late in the FY2019 in order to isolate and track large Transportation Improvement projects that continue over multiple years.

ACCOUNT DESCRIPTIONS

REVENUES

From Grants – \$2,881,004 has been committed for street projects from FDOT grant funds.

From Transfer from General Fund – \$1,000,000 from Ad Valorem tax funding.

Interest Earnings – Includes estimated revenues from interest earnings (\$6,122).

EXPENDITURES

Capital Expenses – These accounts record the project related expenditures in the Transportation Fund. The projects include \$1,000,000 for TIP, \$1,442,866 for Avenue C SW/2nd Street SW Complete Street Project and \$1,438,138 for South Lake Silver Complete Street Project

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**CITY OF WINTER HAVEN
TRANSPORTATION FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Grants	\$ -	\$ 1,213,138	\$ 126,000	\$ 2,881,004	\$ -
Transfer from General Fund	0.00	1,125,000	1,000,000	1,000,000	1,900,000
Interest Earnings	0.00	0	0	6,122	0
Total	\$ -	\$ 2,338,138	\$ 1,126,000	\$ 3,887,126	\$ 1,900,000
EXPENDITURES					
Capital	\$ -	\$ 2,338,138	\$ 1,132,122	\$ 3,881,004	\$ 1,900,000
Total	\$ -	\$ 2,338,138	\$ 1,132,122	\$ 3,881,004	\$ 1,900,000
Excess of Revenues Over <Under> Expenditures:	\$ -	\$ -	\$ (6,122)	\$ 6,122	\$ -
Beginning Cash Balance:	-	0	0	(6,122)	0
Ending Cash Balance:	\$ -	\$ -	\$ (6,122)	\$ -	\$ -

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 301 - Transportation Fund						
REVENUES						
334414-000	Grant - FDOT	0.00	1,213,138	126,000	2,881,004	0
<i>State Grant Revenue</i>		0.00	1,213,138	126,000	2,881,004	0
361100-000	Interest on Investments	0.00	0	0	6,122	0
<i>Interest Earnings</i>		0.00	0	0	6,122	0
381000-001	Transfer from General Fund	0.00	1,125,000	1,000,000	1,000,000	1,900,000
<i>Interfund Transfers</i>		0.00	1,125,000	1,000,000	1,000,000	1,900,000
REVENUES Total		0.00	2,338,138	1,126,000	3,887,126	1,900,000

DETAIL FY20 BUDGET:

334414-000	Grant - FDOT	\$1,442,866 - Avenue C SW/2nd Street Complete Street Project
		\$1,438,138 - South Lake Silver Drive Complete Street Project
381000-001	Transfer from General Fund	\$1,000,000 - TIP

DETAIL FY21 BUDGET:

381000-001	Transfer from General Fund	\$1,000,000 - TIP
		\$900,000 - Avenue K NE Complete Street Project

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 205 - Transportation Fund						
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	1,000,000	1,000,000	1,000,000	1,000,000
<i>Operating</i>		0.00	1,000,000	1,000,000	1,000,000	1,000,000
6301	Other Capital Improvements	0.00	1,338,138	132,122	2,881,004	900,000
<i>Capital</i>		0.00	1,338,138	132,122	2,881,004	900,000
Cost Center Total: 205 - Transportation Fund		0.00	2,338,138	1,132,122	3,881,004	1,900,000
Fund REVENUE Total: 301 - Transportation Fund		0.00	2,338,138	1,126,000	3,887,126	1,900,000
Fund EXPENSE Total: 301 - Transportation Fund		0.00	2,338,138	1,132,122	3,881,004	1,900,000
Fund Total: 301 - Transportation Fund		0.00	0	(6,122)	6,122	0

DETAIL FY20 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$1,000,000 - TIP
6301	Other Capital Improvements	\$1,442,866 - Avenue C SW / 2nd St SW Complete Street Project (100% Grant)
		\$1,438,138 - South Lake Silver Drive Complete Street Project

DETAIL FY21 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$1,000,000 - TIP
6301	Other Capital Improvements	\$900,000 - Avenue K NE Complete Street Project

2007 CONSTRUCTION FUND

(304)

In February 2007 the City issued bonds for capital projects and refunding of an existing bond issue. The 2007 Construction Fund accounts for the expenditures of the proceeds from this Public Improvement Refunding Revenue Bond Issue.

ACCOUNT DESCRIPTIONS

REVENUES

From Fund Equity – \$315,165 remaining from issuance of Public Improvement Refunding Revenue Bond issued in February 2007.

Interest Earnings– Includes estimated revenues from interest earnings (\$2,500).

EXPENDITURES

Capital Expenses – These accounts record the project related expenditures in the 2007 Construction Fund. The only funding remaining is set aside in a Reserve for Contingency account \$317,676.

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**CITY OF WINTER HAVEN
2007 CONSTRUCTION FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Interest Earnings	\$ 2,063.04	\$ 3,000	\$ 2,500	\$ 2,500	\$ -
Miscellaneous	0.00	0	0	0	0
Total	\$ 2,063.04	\$ 3,000	\$ 2,500	\$ 2,500	\$ -
EXPENDITURES					
Reserve for Contingencies	\$ -	\$ 318,165	\$ -	\$ 317,676	\$ -
Total	\$ -	\$ 318,165	\$ -	\$ 317,676	\$ -
Excess of Revenues Over <Under> Expenditures:	\$ 2,063.04	\$ (315,165)	\$ 2,500	\$ (315,176)	\$ -
Beginning Cash Balance:	310,612.96	312,676	312,676	315,176	0
Ending Cash Balance:	\$ 312,676.00	\$ (2,489)	\$ 315,176	\$ -	\$ -

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 304 - 2007 Construction Fund						
REVENUES						
361100-000	Interest on Investments	2,063.04	3,000	2,500	2,500	0
<i>Interest Earnings</i>		2,063.04	3,000	2,500	2,500	0
REVENUES Total		2,063.04	3,000	2,500	2,500	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 411 - 2007 Construction Fund						
9500	Reserve for Contingencies	0.00	318,165	0	317,676	0
<i>Reserves</i>		0.00	318,165	0	317,676	0
Cost Center Total: 411 - 2007 Construction Fund		0.00	318,165	0	317,676	0

Fund REVENUE	Total: 304 - 2007 Construction Fund	2,063.04	3,000	2,500	2,500	0
Fund EXPENSE	Total: 304 - 2007 Construction Fund	0.00	318,165	0	317,676	0
Fund Total: 304 - 2007 Construction Fund		2,063.04	(315,165)	2,500	(315,176)	0

2015 CONSTRUCTION FUND**(306)****ACCOUNT DESCRIPTIONS****REVENUES**

The FY 2020 Budget established this Fund in order to isolate and track large Transportation Projects funded by Ad Valorem proceeds in the General Fund.

EXPENDITURES

A list of the projects and the budget assigned to each is as follows:

	Project Cost	Anticipated FY 2019 Expense	Anticipated FY 2020 Expense	
Lake Maude Complex	5,075,933	104,195	70,000	Completes Project
WHRCC Improvements	1,500,000	0	1,500,000	Completes Project
COL Energy Efficiency	1,220,000	610,000	610,000	Completes Project
MLK Park (Amphitheater)	1,000,000	0	941,531	Completes Project
Sertoma Park	2,600,000	0	400,000	Projects continues FY21
COL Fieldhouse	26,360,000	20,000,000	4,599,720	Completes Project
Skate Park	1,355,977	200,000	1,145,054	Completes Project
Intersection Improvements	0	0	435,811	Completes Project
Pocket Park (Fire Station)	0	0	130,650	Completes Project
Nora Mayo Hall	1,500,000	0	1,500,000	Completes Project
Market Piazza	500,000	0	500,000	Completes Project
South Central Park	5,244,299	425,857	0	Project Completed
Fire Station	3,425,019	50,000	2,950,000	Completes Project
Seventh Street	3,109,877	2,499,413	0	Project Completed
TOTAL	\$ 52,891,105	\$ 23,889,465	\$ 14,782,766	

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**CITY OF WINTER HAVEN
2015 CONSTRUCTION FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Debt Proceeds	\$ -	\$ 26,120,000	\$ 26,120,000	\$ -	\$ -
Interest Earnings	174,349.50	150,000	450,000	25,000	0
Transfer from General Fund	0.00	4,886,315	4,886,315	2,644,769	144,769
Transfer from Community Dev. Fund	0.00	0	0	213,585	0
Transfer from Downtown CRA Fund	479,232.00	300,000	493,000	0	0
Transfer from Impact Fee Fund	986,000.04	1,239,454	1,239,454	1,558,027	500,000
Transfer from Building/Permitting Fund	0.00	0	3,000,000	100,000	0
Transfer from Solid Waste Fund	238,607.13	0	0	0	0
Transfer from Utility Fund	183,309.00	0	0	0	0
Transfer from Stormwater Fund	86,805.00	0	0	0	0
Transfer from Dark Fiber Fund	13,985.04	0	0	0	0
Total	\$ 2,162,287.71	\$ 32,695,769	\$ 36,188,769	\$ 4,541,381	\$ 644,769
EXPENDITURES					
Capital Expenditures	\$ 12,906,200.76	\$ 32,941,874	\$ 23,889,465	\$ 14,782,766	\$ 500,000
Debt Issue Costs	0.00	0	0	0	0
Transfer to General Fund	0.00	0	0	1,088,027	0
Debt	0.00	0	0	144,769	144,769
Reserve for Contingency	0.00	0	0	327,961	0
Total	\$ 12,906,200.76	\$ 32,941,874	\$ 23,889,465	\$ 16,343,523	\$ 644,769
Excess of Revenues Over <Under> Expenditures:	\$ (10,743,913.05)	\$ (246,105)	\$ 12,299,304	\$ (11,802,142)	\$ -
Beginning Cash Balance:	13,246,751.05	2,502,838	2,502,838	14,802,142	3,000,000
Ending Cash Balance:	\$ 2,502,838.00	\$ 2,256,733	\$ 14,802,142	\$ 3,000,000	\$ 3,000,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 306 - 2015 Construction Fund						
REVENUES						
361100-000	Interest on Investments	174,349.50	150,000	450,000	25,000	0
<i>Interest Earnings</i>		174,349.50	150,000	450,000	25,000	0
384000-000	Debt Proceeds	0.00	26,120,000	26,120,000	0	0
<i>Debt Proceeds</i>		0.00	26,120,000	26,120,000	0	0
381000-001	Transfer from General Fund	0.00	4,886,315	4,886,315	2,644,769	144,769
381000-103	Transfer from Community Devel	0.00	0	0	213,585	0
381000-108	Transfer from Downtown CRA	479,232.00	300,000	493,000	0	0
381000-113	Transfer from Building Safety	0.00	0	3,000,000	100,000	0
381000-114	Transfer from Impact Fee Fund	986,000.04	1,239,454	1,239,454	1,558,027	500,000
381000-401	Transfer from Solid Waste	238,607.13	0	0	0	0
381000-402	Transfer from Utility Fund	183,309.00	0	0	0	0
381000-404	Transfer from Stormwater	86,805.00	0	0	0	0
381000-406	Transfer from Dark Fiber Fund	13,985.04	0	0	0	0
<i>Interfund Transfers</i>		1,987,938.21	6,425,769	9,618,769	4,516,381	644,769
REVENUES Total		2,162,287.71	32,695,769	36,188,769	4,541,381	644,769

DETAIL FY20 BUDGET:

381000-001	Transfer from General Fund	\$1,000,000 - MLK Park Amphitheatre \$1,000,000 - WHRCC improvements \$500,000 - Nora Mayo Hall renovations \$144,769 - Debt service payment on COL (Fieldhouse) Efficiency Project
381000-103	Transfer from Community Devel	\$213,585 - Skate Park
381000-113	Transfer from Building Safety	\$100,000 - for Building Official office at the new Fire Station
381000-114	Transfer from Impact Fee Fund	\$988,027 - Replace Fund Equity for Fire Station using Police & Fire Impact Fees \$500,000 - Market Piazza 4th St lot \$70,000 - Lake Maude Park sidewalks

DETAIL FY21 BUDGET:

381000-001	Transfer from General Fund	\$144,769 - Debt service payment on COL (Fieldhouse) Efficiency Project
381000-114	Transfer from Impact Fee Fund	\$500,000 - Projects to be determined

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 413 - 2015 Construction Fund						
6209	Lake Maude Rec Complex	4,735,024.60	0	104,195	70,000	0
6225	WHRCC Improvements	0.00	500,000	0	1,500,000	0
6227	COL Energy Efficiency Project	0.00	1,220,000	610,000	610,000	0
6230	Martin Luther King Park (Amphitheater)	0.00	0	0	941,531	0
6231	Tennis Courts Renovation	2,242,042.30	0	0	0	0
6232	Sertoma Park Renovations	1,220.00	400,000	0	400,000	0
6234	Chain of Lakes Complex Renovations	1,470,148.62	24,209,870	20,000,000	4,599,720	0
6235	Skate Park	10,923.24	630,000	200,000	1,145,054	0
6236	Intersection Improvements	0.00	435,811	0	435,811	0
6238	Pocket Park	0.00	130,650	0	130,650	0
6301-730	Other Capital Improvements - Nora Mayo Hall	0.00	1,000,000	0	1,500,000	0
6306	Market Piazza - 4th St Surface Lot	0.00	0	0	500,000	0
6321	South Central Park	3,902,276.02	0	425,857	0	0
6807	Fire Station	0.00	3,000,000	50,000	2,950,000	0
6853	7th Street Construction	544,565.98	1,415,543	2,499,413	0	0
<i>Capital</i>		12,906,200.76	32,941,874	23,889,465	14,782,766	0
9500	Transfer to General Fund	0.00	0	0	1,088,027	0
<i>Transfers</i>		0.00	0	0	1,088,027	0
7102	Principal on Debt	0.00	0	0	103,722	107,411
7202	Interest on Debt	0.00	0	0	41,047	37,358
<i>Debt Service</i>		0.00	0	0	144,769	144,769
9500	Reserve for Contingencies	0.00	0	0	327,961	500,000
<i>Reserves</i>		0.00	0	0	327,961	500,000
Cost Center Total: 413 - 2015 Construction Fund		12,906,200.76	32,941,874	23,889,465	16,343,523	644,769
Fund REVENUE Total: 306 - 2015 Construction Fund		2,162,287.71	32,695,769	36,188,769	4,541,381	644,769
Fund EXPENSE Total: 306 - 2015 Construction Fund		12,906,200.76	32,941,874	23,889,465	16,343,523	644,769
Fund Total: 306 - 2015 Construction Fund		(10,743,913.05)	(246,105)	12,299,304	(11,802,142)	0

DETAIL FY20 BUDGET:

9500 Transfer to General Fund \$1088,027 - Replace Fund Equity for Fire Station using Police & Fire Impact Fees

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SOLID WASTE FUND

(401)

The Solid Waste Fund accounts for the provision of solid waste collection services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing collection.

ACCOUNT DESCRIPTIONS

REVENUES

Trash Pickup Charges - This account records the proceeds from horticultural refuse service provided by the City.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 105,983	\$ 134,733	\$ 143,420	\$ 160,000	\$ 167,000

Residential - Records revenues derived from the City's residential refuse service.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 2,663,034	\$ 2,873,149	\$ 3,356,284	\$ 3,520,000	\$ 3,655,000

Commercial - This classification records the proceeds from the City's commercial refuse service.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 2,494,986	\$ 2,637,679	\$ 2,683,457	\$ 2,800,000	\$ 2,910,000

Commercial Hobos Pickup - This account records the revenue from commercial accounts that use residential containers.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 233,896	\$ 238,333	\$ 272,274	\$ 256,000	\$ 267,000

Municipal - This classification records the proceeds from solid waste service to the City's facilities.

Residential Container Sale - This records the sale to customers of solid waste containers known as Hobos.

Miscellaneous - Solid Waste revenues that do not fit other classifications are recorded in this account.

Interest Earnings - The earnings from the investment of Solid Waste funds are recorded in this account.

Private Container Fee - This account records the revenue received from private solid waste companies who provide roll off container service in the City.

EXPENDITURES

Residential / Recycling Collection - This cost center captures all the costs associated with providing the City’s residential solid waste services. Beginning in FY20 it also captures all the costs associated with providing the City’s recycling services which will be brought back in house using single driver trucks versus a two driver vehicle. This division employs twenty-five and thirty tenths (25.3) employees.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 1,920,762	\$ 1,895,387	\$ 2,329,369	\$ 2,698,324	\$ 4,175,042

Commercial Collection - This cost center captures all the costs associated with providing the City’s commercial solid waste services. This division employs eight and ten tenths (8.10) full-time employees.

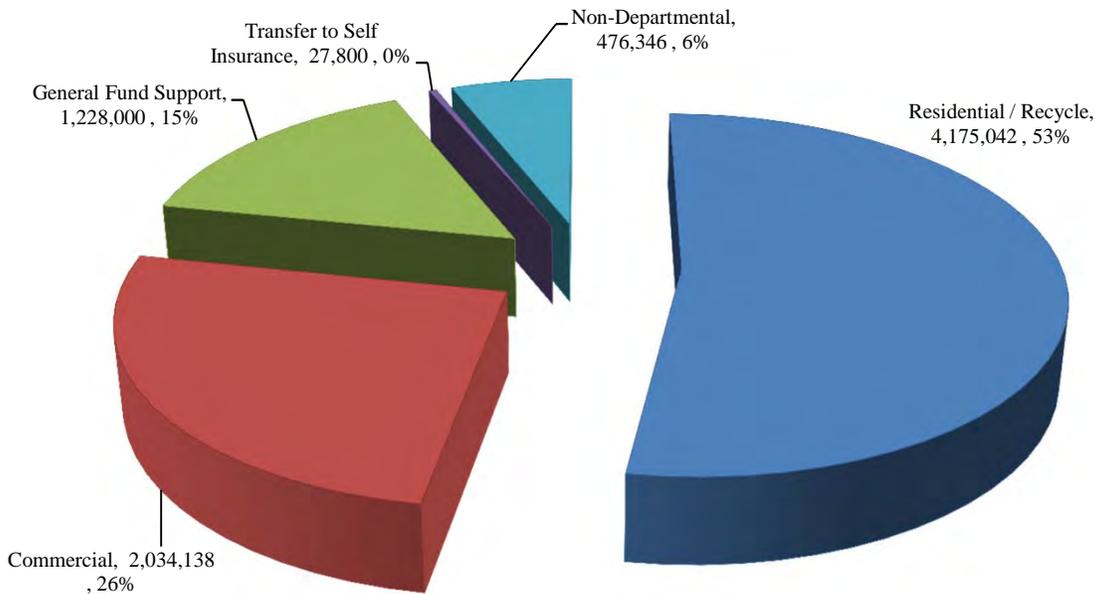
Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 1,455,338	\$ 1,498,315	\$ 1,575,233	\$ 1,646,334	\$ 2,034,138

Recycling Collection - This cost center captures all the costs associated with providing the City’s recycling services. In FY20 those services were included in Residential.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 506,646	\$ 804,635	\$ 578,914	\$ 802,212	\$ -

General Fund Support - This account records a transfer of a portion of the Solid Waste Fund profit to the General Fund.

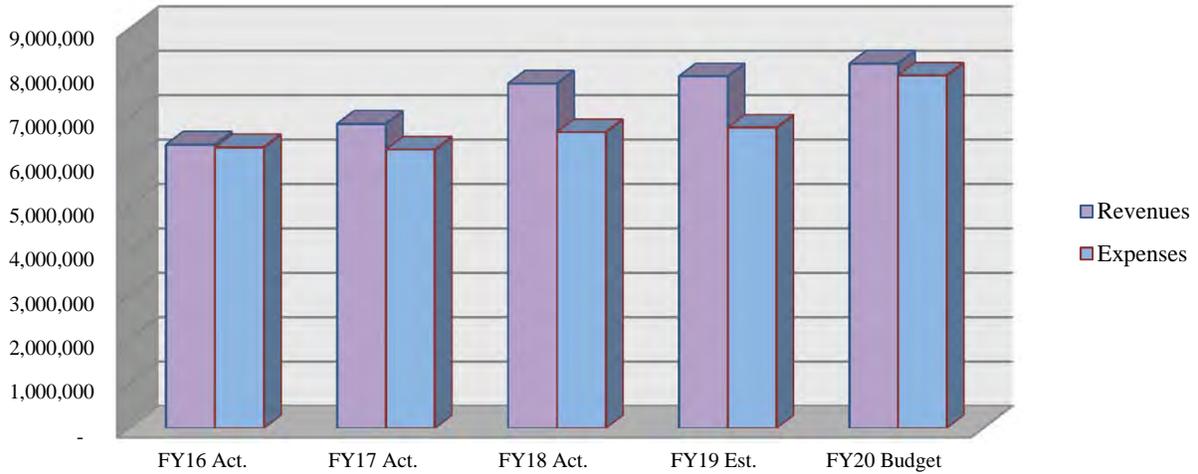
FY20 BUDGETED EXPENSE



Non-Operating - Non-operating costs are as follows in the budget:

General Fund Support	\$	1,228,000
Administration	\$	277,599
Internal Service Charges	\$	143,610
Insurance	\$	47,967
Transfer to Self-Insurance fund	\$	27,800
Audit Fees	\$	6,672
Pooled Vehicle Costs	\$	498
Total	\$	1,732,146

Historical Comparison of Revenues To Expenses



Revenues:

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 6,385,625	\$ 6,853,839	\$ 7,760,286	\$ 7,924,200	\$ 8,208,400

Expenses:

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 6,325,077	\$ 6,273,291	\$ 6,665,626	\$ 6,768,545	\$ 7,941,326

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**CITY OF WINTER HAVEN
SOLID WASTE FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Franchise Fee	\$ 23,925.59	\$ 24,800	\$ 23,800	\$ 24,000	\$ 24,000
Trash Pickup Charges	143,420.03	117,875	160,000	167,000	174,000
Residential	3,356,284.22	3,356,875	3,520,000	3,655,000	3,800,000
Commercial	2,683,457.08	2,767,500	2,800,000	2,910,000	3,025,000
Commercial Hobo	272,274.49	256,968	256,000	267,000	280,000
Municipal	88,462.47	90,458	93,000	95,000	100,000
Resident Container Sale	88,027.73	55,000	55,000	56,000	57,000
Private Hauler Roll Off Fees	209,618.37	200,000	150,000	155,000	160,000
Recycling	611,919.40	534,500	574,000	599,000	624,000
Roll-Off Pull Revenue	175,386.52	164,500	170,400	175,400	180,400
Miscellaneous Revenues	2,145.51	1,750	5,000	5,000	5,000
Interest Earnings	66,365.07	46,850	105,000	100,000	80,000
Sales of Assets	39,000.00	0	12,000	0	0
Total	\$ 7,760,286.48	7,617,076	7,924,200	8,208,400	8,509,400
EXPENDITURES					
Commercial Collection	\$ 1,575,233.08	\$ 1,693,513	\$ 1,646,334	\$ 2,034,138	\$ 1,961,338
Residential Collection	2,329,368.58	2,732,348	2,698,324	4,175,042	3,329,531
Recycling*	578,913.78	814,245	802,212	0	0
General Fund Support	1,227,999.96	1,228,000	1,228,000	1,228,000	1,228,000
Transfer to Self Insurance Fund	50,000.00	27,800	27,800	27,800	27,800
Transfer to 2015 Construction Fund	238,607.13	0	0	0	0
Non-Departmental	665,503.64	365,875	365,875	476,346	476,346
Total	\$ 6,665,626.17	6,861,781	6,768,545	7,941,326	7,023,015
Excess of Revenues Over <Under> Expenditures:	\$ 1,094,660.31	755,295	1,155,655	267,074	1,486,385
Beginning Unrestricted Cash:	1,955,829.69	3,050,490	3,050,490	4,206,145	4,473,219
Ending Unrestricted Cash:	\$ 3,050,490.00	3,805,785	4,206,145	4,473,219	5,959,604

* Recycling function rolls into the Residential Collection cost center beginning FY20

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 401 - Solid Waste Fund						
REVENUES						
313700-000	Franchise Fee-Solid Waste	23,925.59	24,800	23,800	24,000	24,000
<i>Franchise Fees</i>		23,925.59	24,800	23,800	24,000	24,000
343411-000	SW-Trash Pickup Charges	143,420.03	117,875	160,000	167,000	174,000
343412-000	SW-Residential	3,356,284.22	3,356,875	3,520,000	3,655,000	3,800,000
343413-000	SW-Commercial	2,683,457.08	2,767,500	2,800,000	2,910,000	3,025,000
343413-001	SW-Commercial Hobos Pickup	272,274.49	256,968	256,000	267,000	280,000
343414-000	SW-Municipal	88,462.47	90,458	93,000	95,000	100,000
343451-000	SW-Residential Container Sales	88,027.73	55,000	55,000	56,000	57,000
343452-000	SW-Other Revenue	814.48	250	1,000	1,000	1,000
343453-000	SW-Private Hauler Roll Off Fees	209,618.37	200,000	150,000	155,000	160,000
343618-050	Late Fees	1,331.03	1,500	4,000	4,000	4,000
343700-000	SW-Recycling Fee Residential	461,264.43	380,000	460,000	480,000	500,000
343700-050	SW Recycling Fee Commercial	146,187.97	147,000	110,000	115,000	120,000
343900-500	Misc Sales - Recycling material	4,467.00	7,500	4,000	4,000	4,000
343900-600	SW-Pull Rate Recycle (Other)	5,708.10	6,500	400	400	400
343900-650	SW-Roll-Off Pull Revenue	169,678.42	158,000	170,000	175,000	180,000
<i>Misc - Physical Environment</i>		7,630,995.82	7,545,426	7,783,400	8,084,400	8,405,400
361100-000	Interest on Investments	66,389.63	46,850	105,000	100,000	80,000
361102-000	Interest-Meter Deposit	(24.56)	0	0	0	0
<i>Interest Earnings</i>		66,365.07	46,850	105,000	100,000	80,000
364414-000	Sale of Assets-Capital	39,000.00	0	12,000	0	0
<i>Misc - Sales</i>		39,000.00	0	12,000	0	0
REVENUES Total		7,760,286.48	7,617,076	7,924,200	8,208,400	8,509,400

**CITY OF WINTER HAVEN FY2020 PERSONNEL
401-09-306 COMMERCIAL COLLECTION**

	No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C	0.80	Public Works Department Director	10.00%	8810	99,075	79,260
A	0.20	Assistant Public Works Director		8810	75,000	15,000
C	0.10	Ecosystem and Asset Analyst	2.50%	8810	48,758	4,876
C	1.00	Solid Waste Superintendent		9403	66,627	66,627
	1.00	Commercial Collection Crew Leader		9403	49,581	49,581
C	1.00	Admin Support Specialist	5.00%	8810	42,363	42,363
	1.00	Commercial Refuse Operator		9403	34,027	34,027
	1.00	Commercial Refuse Operator		9403	34,373	34,373
	1.00	Commercial Refuse Operator		9403	34,373	34,373
	1.00	Commercial Refuse Operator		9403	32,556	32,556
	<u>8.10</u>					<u>393,036</u>
					Education/Incentive Pay	10,166
					SBB	2,478
					Adjustment	5,489
						<u>411,169</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	322,320.81	349,174	347,174	411,169	411,169
1401	Overtime	8,069.54	6,000	6,000	6,000	6,000
1601	Vehicle Compensation	64.62	0	0	0	0
2101	FICA Taxes	23,602.67	27,171	27,171	31,494	31,494
2201	General Pension Fund Contrib	85,208.74	96,639	85,200	102,923	102,923
2204	401(a) Pension Contribution	7,728.55	5,130	7,510	9,680	9,680
2301	Life & Health Insurance	65,804.21	82,959	72,246	79,101	79,101
2302	Director's Life & Disability	951.40	2,925	1,200	1,200	1,200
2310	Health Reform Fees	47.04	42	42	0	0
2401	Workers' Compensation	8,827.20	12,084	12,084	11,799	11,799
<i>Personal Services</i>		522,624.78	582,124	558,627	653,366	653,366
3401	Contract Svc.-Custodial	7,132.08	7,500	7,500	7,600	7,700
3404	Contract Svc. - Other	156.90	4,000	4,000	16,000	16,000
3406	Interdept Billing / Filing Fee	30,221.72	28,500	30,000	30,000	30,000
3407	Ins.-Claims Deductibles	7,775.80	0	0	0	0
4001	Travel-Non local	0.00	2,000	2,000	2,000	2,000
4003	Training-Required-Instructional	0.00	1,000	1,000	1,000	1,000
4004	Travel-Local Mileage & Comm. Exp	0.00	100	100	100	100
4201	Postage	6.95	50	50	50	50
4301	Utility Svcs - Electric	7,199.75	10,500	9,000	10,500	10,500
4302	Utility Svcs - Water	5,635.96	6,200	5,000	5,000	5,000
4303	Utility Svcs - Sewer	1,197.10	1,350	1,350	1,350	1,350
4305	Utility Svcs - Refuse	838.68	900	900	900	900
4406	County Landfill	541,943.57	550,000	600,000	615,000	615,000
4601	Rep & Mtn Equipment	776.87	400	800	1,000	1,000
4602	Rep & Mtn Building & Grounds	4,761.16	5,000	8,000	8,000	8,000
4605	Rep & Mtn Spec-Bud Detailed Only	100,845.00	0	0	50,000	0
4606	Rep & Mtn Vehicle Base Cost	57,118.00	50,736	59,604	60,948	60,948
4607	Rep & Mtn Automotive Parts	81,270.02	75,000	50,000	60,000	62,000
4608	Rep & Mtn Automotive Labor	90,509.53	110,000	50,000	100,000	105,000
4620	Rep & Mtn Contracts	3,020.16	2,900	2,900	2,900	2,900
4631	Rep & Mtn Container & Hobo Repl	30,338.08	35,000	35,000	48,000	48,000
4702	Printing & Binding	341.55	400	350	400	400
5101	Office Supplies	686.06	1,000	1,000	1,000	1,000
5102	Tools,Equip under \$1,000	1,312.68	12,000	12,000	20,000	20,000
5200	Non-Capital Equip \$1,000-\$4,999	3,925.00	6,300	6,300	8,600	8,600
5203	Motor Fuels & Lubricants	70,210.85	85,000	85,000	85,000	85,000
5204	Copier Use & Supplies	1,497.79	1,600	1,600	1,600	1,600
5206	Software & Internal Upgrades	0.00	0	50	0	0
5208	Uniform, Protect Clothing	1,239.59	2,200	2,200	2,900	3,000
5209	Housekeeping Supplies	921.58	1,850	1,850	1,850	1,850
5401	Memberships & Subscriptions	1,681.00	1,450	1,600	1,600	1,600
5404	Employee Dev-Material & Training	20.00	100	100	100	100
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	0	0	1,500	1,500
5406	Employee Dev-Food & Supplies	24.87	0	100	200	200
5407	Employee Dev-Recog & Apprec	0.00	0	0	200	200
<i>Operating Services</i>		1,052,608.30	1,003,036	979,354	1,145,298	1,102,498
6402	Machinery & Equipment	0.00	24,207	24,207	30,000	0
6403	Capital Depletion Reserve	0.00	84,146	84,146	205,474	205,474
<i>Capital</i>		0.00	108,353	108,353	235,474	205,474
Cost Center Total: 306 - Commercial Collection		1,575,233.08	1,693,513	1,646,334	2,034,138	1,961,338

DETAIL FY20 BUDGET:

3404	Contract Svc. - Other	\$10,000 - Solid Waste consulting \$4,000 - Customer Service optimization \$2,000 - Emergency contractual support
4605	Rep & Mtn Spec-Bud Detailed Only	\$50,000 - Building paint and repair work
6402	Machinery & Equipment	\$30,000 - Vehicle for PW Administration

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	Same as FY20 (above)
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**CITY OF WINTER HAVEN FY2020 PERSONNEL
401-09-307 RESIDENTIAL COLLECTION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
A 0.30	Assistant Public Works Director		8810	75,000	22,500
1.00	Residential Collection Crew Leader	2.50%	9403	43,675	43,675
1.00	Residential Collection Crew Leader	2.50%	9403	36,407	36,407
1.00	Solid Waste Customer Services Coordinator		8810	38,291	38,291
1.00	Solid Waste Customer Services Coordinator		8810	32,397	32,397
1.00	Driver Collector		9403	35,303	35,303
1.00	Driver Collector		9403	33,054	33,054
1.00	Driver Collector		9403	31,618	31,618
1.00	Driver Collector		9403	31,618	31,618
1.00	Driver Collector		9403	31,618	31,618
1.00	Driver Collector		9403	31,618	31,618
1.00	Driver Collector		9403	30,999	30,999
1.00	Driver Collector		9403	30,999	30,999
1.00	Driver Collector		9403	30,999	30,999
1.00	Driver Collector		9403	30,999	30,999
1.00	Driver Collector		9403	30,999	30,999
1.00	Trashmaster Operator		9403	33,616	33,616
1.00	Trashmaster Operator		9403	33,010	33,010
1.00	Trashmaster Operator		9403	32,708	32,708
1.00	Trashmaster Operator		9403	30,125	30,125
1.00	Trashmaster Operator		9403	30,125	30,125
1.00	Trashmaster Operator		9403	30,566	30,566
1.00	Trashmaster Operator		9403	29,384	29,384
A 1.00	Residential Collection Crew Leader (hire after June 1st)		9403	37,706	11,669
1.00	Recycling Driver/Operator		9403	42,442	42,442
A 1.00	Recycling Driver/Operator (Float) (hire after June 1st)		9403	34,009	10,587
1.00	SW Customer Service Representative		8810	30,848	30,848
<u>25.30</u>					<u>807,175</u>
				Education/Incentive Pay	2,002
				SBB	1,451
				Adjustment	10,065
					<u>820,693</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	657,209.78	702,940	650,863	820,693	820,693
1401	Overtime	35,368.79	19,000	19,000	21,500	21,500
2101	FICA Taxes	49,573.59	55,228	51,245	64,428	64,428
2201	General Pension Fund Contrib	138,727.09	135,332	98,500	108,045	108,045
2204	401(a) Pension Contribution	11,891.59	16,576	23,685	32,100	32,100
2301	Life & Health Insurance	155,085.33	196,736	183,504	231,162	231,162
2310	Health Reform Fees	102.96	77	77	0	0
2401	Workers' Compensation	23,882.55	31,079	31,079	32,991	32,991
<i>Personal Services</i>		<u>1,071,841.68</u>	<u>1,156,968</u>	<u>1,057,953</u>	<u>1,310,919</u>	<u>1,310,919</u>
3404	Contract Svc. - Other	52,434.10	35,000	48,000	100,000	100,000
3406	Interdept Billing / Filing Fee	36,062.17	31,000	36,000	36,000	36,000
3407	Ins.-Claims Deductibles	7,952.06	0	7,477	0	0
4001	Travel-Non local	0.00	0	0	3,000	3,000
4003	Training-Required-Instructional	0.00	800	1,000	3,000	3,000
4101	Telecommunication	57.47	60	0	60	60
4406	County Landfill	556,095.11	570,000	600,000	715,000	720,000
4601	Rep & Mtn Equipment	211.87	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	97,016.00	106,060	95,484	116,646	129,612
4607	Rep & Mtn Automotive Parts	141,307.03	160,000	180,000	200,000	200,000
4608	Rep & Mtn Automotive Labor	157,095.08	150,000	150,000	165,000	170,000
4631	Rep & Mtn Container & Hobo Repl	4,351.89	3,000	3,000	3,000	3,000
4702	Printing & Binding	688.49	2,000	1,000	2,000	2,000
5101	Office Supplies	459.67	0	200	300	300
5102	Tools,Equip under \$1,000	732.76	800	800	26,000	27,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	0	4,800	0
5203	Motor Fuels & Lubricants	129,045.63	140,000	140,000	170,000	175,000
5208	Uniform, Protect Clothing	6,363.95	5,500	5,500	9,000	9,100
5209	Housekeeping Supplies	0.00	700	700	700	700
5230	Resid. Containers Sold	67,236.62	30,000	30,000	30,000	30,000
5401	Memberships & Subscriptions	0.00	0	800	800	800
5404	Employee Dev-Material & Training	417.00	200	100	100	100
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	0	0	1,500	1,500
5406	Employee Dev-Food & Supplies	0.00	0	50	250	250
5407	Employee Dev-Recog & Apprec	0.00	0	0	450	450
<i>Operating Services</i>		1,257,526.90	1,235,120	1,300,111	1,587,606	1,611,872
6402	Machinery & Equipment	0.00	0	0	985,000	0
6403	Capital Depletion Reserve	0.00	340,260	340,260	291,517	406,740
<i>Capital</i>		0.00	340,260	340,260	1,276,517	406,740
Cost Center Total: 307 - Residential Collection		2,329,368.58	2,732,348	2,698,324	4,175,042	3,329,531

DETAIL FY20 BUDGET:

3404	Contract Svc. - Other	\$50,000 - Big Belly annual contract for (25) Smart Waste Bins \$40,000 - Temporary employees to assist drivers on Residential routes \$10,000 - Solid Waste consulting
5102	Tools,Equip under \$1,000	\$26,000 - Replacement of recycling containers
6402	Machinery & Equipment	\$945,000 - (3) Automated collection trucks \$40,000 - Pickup truck with garbage dump bed

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$50,000 - Big Belly annual contract for (25) Smart Waste Bins \$40,000 - Temporary employees to assist drivers on Residential routes \$10,000 - Solid Waste consulting
5102	Tools,Equip under \$1,000	\$27,000 - Replacement of recycling containers

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Cost Center: 308 - Recycling						
1201	Salaries & Wages-Regular	45,528.17	41,605	41,605	0	0
1401	Overtime	10,977.65	2,500	2,500	0	0
2101	FICA Taxes	3,987.43	3,374	3,374	0	0
2301	Life & Health Insurance	13,590.85	15,164	13,531	0	0
2310	Health Reform Fees	5.04	5	5	0	0
2401	Workers' Compensation	1,544.24	2,070	2,070	0	0
<i>Personal Services</i>		75,633.38	64,718	63,085	0	0
3404	Contract Svc. - Other	381,841.83	641,231	641,231	0	0
4406	County Landfill	0.00	25,000	25,000	0	0
4606	Rep & Mtn Vehicle Base Cost	8,196.00	8,200	8,200	0	0
4607	Rep & Mtn Automotive Parts	9,500.11	8,000	2,000	0	0
4608	Rep & Mtn Automotive Labor	6,355.13	10,000	8,000	0	0
4802	Promotional/Marketing	0.00	700	300	0	0
5102	Tools,Equip under \$1,000	0.00	25,000	25,000	0	0
5203	Motor Fuels & Lubricants	10,375.45	10,000	8,000	0	0
5208	Uniform, Protect Clothing	80.00	300	300	0	0
5210	Program Related Expense	86,931.88	1,500	1,500	0	0
<i>Operating Services</i>		503,280.40	729,931	719,531	0	0
6403	Capital Depletion Reserve	0.00	19,596	19,596	0	0
<i>Capital</i>		0.00	19,596	19,596	0	0
Cost Center Total: 308 - Recycling		578,913.78	814,245	802,212	0	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 965 - Solid Waste						
2301	Life & Health Insurance	(165,772.00)	0	0	0	0
<i>Personal Services</i>		(165,772.00)	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	198.00	198	198	198	198
4607	Rep & Mtn Automotive Parts	137.75	100	100	100	100
4608	Rep & Mtn Automotive Labor	94.50	100	100	100	100
4624	Rep & Mtn Outside Svc	0.00	50	50	50	50
5203	Motor Fuels & Lubricants	20.79	50	50	50	50
<i>Operating Services</i>		451.04	498	498	498	498
3408	Commission/Expense - Sale of Assets	1,560.00	0	0	0	0
9400	Depreciation	320,360.34	0	0	0	0
9700	Audit Fees	6,061.00	6,458	6,458	6,672	6,672
<i>Miscellaneous</i>		327,981.34	6,458	6,458	6,672	6,672
9109	Transfer to Self Insurance	50,000.00	27,800	27,800	27,800	27,800
9196	Transfer to 2015 Construction Fund	238,607.13	0	0	0	0
<i>Transfers</i>		288,607.13	27,800	27,800	27,800	27,800
9503	Admin-General Govt.	252,651.96	273,066	273,066	277,599	277,599
9900	General Fund Support	1,227,999.96	1,228,000	1,228,000	1,228,000	1,228,000
<i>Admin Allocation Expenses</i>		1,480,651.92	1,501,066	1,501,066	1,505,599	1,505,599
4501	Ins.-Property	257.02	276	276	392	392
4502	Ins.-Liability & Umbrella	28,511.82	30,507	30,507	36,498	36,498
4506	Ins.-Other	1,795.37	4,165	4,165	4,853	4,853
4510	Ins.-Public Official's Liability	4,769.09	5,033	5,033	6,224	6,224
4590	Insurance - OPEB Expense Allocation	126,524.00	0	0	0	0
<i>Insurance</i>		161,857.30	39,981	39,981	47,967	47,967
9102	Facility Maintenance	8,094.00	4,339	4,339	3,012	3,012
9105	Human Resources	36,021.00	35,678	35,678	69,872	69,872
9107	Technology Services	0.00	5,855	5,855	70,726	70,726
<i>Internal Svc Charges</i>		44,115.00	45,872	45,872	143,610	143,610
3600	Pension Expense - GASB 68 Allocation	44,219.00	0	0	0	0
<i>Pension Expenditures</i>		44,219.00	0	0	0	0
Cost Center Total: 965 - Solid Waste		2,182,110.73	1,621,675	1,621,675	1,732,146	1,732,146
Fund REVENUE Total: 401 - Solid Waste Fund		7,760,286.48	7,617,076	7,924,200	8,208,400	8,509,400
Fund EXPENSE Total: 401 - Solid Waste Fund		6,665,626.17	6,861,781	6,768,545	7,941,326	7,023,015
Fund Total: 401 - Solid Waste Fund		1,094,660.31	755,295	1,155,655	267,074	1,486,385

UTILITY FUND

(402)

The Utility Fund accounts for the provision of water and sewer services to the residents of the City and County residents in the City's service area. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

ACCOUNT DESCRIPTIONS

REVENUES

Water Sales - This account records the proceeds from the sale of residential, commercial and municipal water inside and outside the City.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 12,639,146	\$ 14,391,964	\$ 13,708,035	\$ 13,605,000	\$ 13,948,000

Sewer Charges - Records revenue derived from charges for residential, commercial and municipal sewer service inside and outside the City.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 10,713,050	\$ 11,609,685	\$ 11,711,940	\$ 11,730,000	\$ 12,028,000

Hydrants/Fire Sprinklers - This classification records the proceeds from fire hydrants located on private property and fees received for fire sprinkler water availability in buildings.

Service Charges/Set - This account records revenue received from customers for the following services: new account service charge, after hours cut-on fee, bank draft charges, delinquent cut-on fees, insufficient funds charge, meter testing fees, lock replacement charge and meter reset charges. It also includes proceeds collected from late fees and charges for the installation of a new water meter.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 1,591,236	\$ 1,442,495	\$ 1,546,403	\$ 1,351,200	\$ 1,396,700

Interest - This classification records the proceeds from interest earned on all types of Water & Sewer Utility Fund investments as well as interest earned on customer deposits.

Water/Sewer Impact Fees - Revenue generated from charges to new water and sewer customers for their share of the expansion of the water and sewer system including water and sewer plants and flow systems.

Actual FY16	Actual FY17	Actual FY18	Estimated FY19	Budget FY20
\$ 2,419,764	\$ 4,226,012	\$ 4,307,752	\$ 3,786,000	\$ 4,350,000

Refuse Billing Fee - This fee is charged the Solid Waste Fund for billing and collecting solid waste revenues.

Miscellaneous - This classification records the proceeds from any Water and Sewer Utility Fund revenue which does not fit elsewhere in the revenue chart.

Grant Revenue - Revenue from federal and state governments for special projects.

EXPENDITURES

Payment Services - Division that receives and records all monies received by the City.

Customer Account Services - Division responsible for all billings in the Utility Fund. They receive applications for new utility service and track overdue accounts.

Field Services - Division that provides meter reading for residential and commercial accounts as well as all cutoffs and turn on for water accounts.

Water Plants – Division responsible for maintaining potable water in accordance with State and Federal standards.

Wastewater Plant #2 & # 3 – Both these cost centers record the expenses associated with the plant on the north side of town (# 2) and the plant on the south side of town (# 3).

Utility Services Maintenance – Division that installs and maintains all water lines.

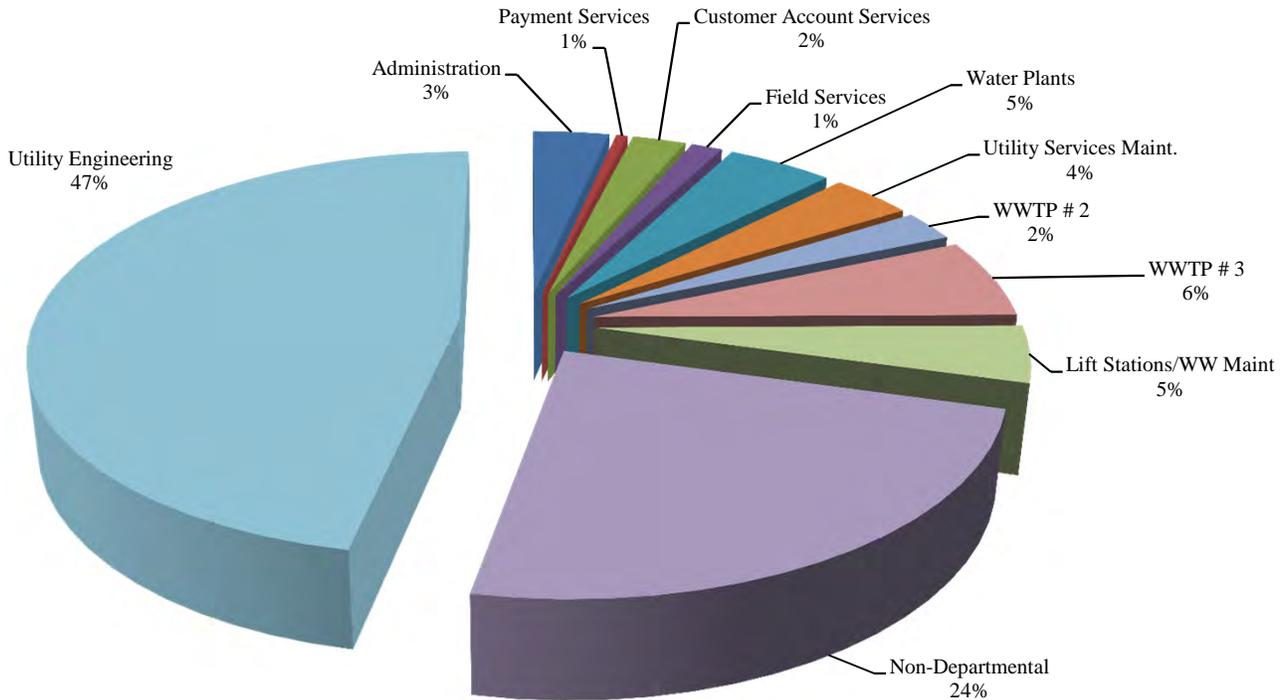
Lift Stations/WW Maintenance – Division that installs & maintains all lift stations/sewer lines.

Reuse Distribution – Division that installs and maintains all reuse meter lines.

Non-Departmental - The following accounts make up the Non-Departmental:

General Fund Support	\$	5,165,000	Insurance	\$	348,357
Debt Service	\$	3,556,173	Bank Charges	\$	240,000
Administration	\$	1,257,104	Audit Fees	\$	30,205
Internal Service Charges	\$	983,468	Pooled Vehicle Costs	\$	36,476
Transfers	\$	352,400			
<hr/>					
Total					\$ 11,969,183

FY20 BUDGETED EXPENSE



**CITY OF WINTER HAVEN
UTILITY FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Water Sales	\$ 13,708,034.71	\$ 14,600,000	\$ 13,605,000	\$ 13,948,000	\$ 14,219,000
Sewer Charges	11,711,939.98	12,385,000	11,730,000	12,028,000	12,495,000
Hydrants / Fire Sprinklers	14,690.59	13,940	12,340	12,940	13,540
Service Charges / Set	1,546,403.30	1,506,200	1,351,200	1,396,700	1,455,950
Interest Earnings	928,553.77	822,547	1,180,000	1,072,000	974,000
Water / Sewer Impact Fees	4,307,751.52	3,700,000	3,786,000	4,350,000	4,450,000
Fees-Admin Acct Svc/Eng Inspection	1,164,996.78	1,225,000	1,130,000	1,135,000	1,140,000
Refuse Billing Fee	66,283.89	65,000	68,000	68,000	68,000
Miscellaneous Revenues	3,926,821.88	635,500	701,200	707,000	717,000
Grants	1,485.03	330,000	50,000	365,982	0
Sale of Assets	41,452.00	15,000	20,000	20,000	20,000
Debt Proceeds	0.00	7,200,000	1,724,235	2,150,000	10,100,000
Total	\$ 37,418,413.45	42,498,187	35,357,975	37,253,622	45,652,490
EXPENDITURES					
Customer Account Services	\$ 875,528.76	\$ 989,691	\$ 852,911	\$ 1,206,216	\$ 990,073
Payment Services	197,555.06	217,497	195,696	263,896	229,620
Water Plants	2,168,299.12	7,857,884	3,162,351	2,377,774	2,372,274
Wastewater Plant # 2	1,131,836.54	2,426,481	2,239,369	1,223,356	1,117,355
Utility Engineering	55,672.29	0	0	23,613,545	27,558,961
Administration	711,580.34	1,334,947	1,062,853	1,707,081	1,875,450
Wastewater Plant # 3	3,206,863.06	6,046,344	5,037,431	3,176,301	3,071,301
Utility Services Maintenance	2,868,337.43	5,152,580	3,240,670	1,843,288	1,678,288
Lift Stations/ WW Maintenance	1,695,633.38	4,845,448	3,251,823	2,263,871	1,923,871
Reuse Distribution	0.00	600,000	600,000	0	0
Field Services	437,207.07	491,415	473,653	704,356	660,406
Non-Departmental	16,825,938.79	13,073,851	13,083,973	11,969,183	11,715,037
Total	\$ 30,174,451.84	43,036,138	33,200,730	50,348,867	53,192,636
Excess of Revenues Over <Under> Expenditures:	\$ 7,243,961.61	(537,951)	2,157,245	(13,095,245)	(7,540,146)
Beginning Available Cash:	29,834,005.39	37,077,967	37,077,967	39,235,212	26,139,967
Ending Available Cash:	\$ 37,077,967.00	36,540,016	39,235,212	26,139,967	18,599,821

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 402 - Utility Fund						
REVENUES						
331200-600	Grant - FEMA	0.00	0	0	235,982	0
337200-400	Grant - Misc	1,485.03	180,000	0	0	0
337300-100	Grant - SWFWMD	0.00	150,000	50,000	130,000	0
<i>Other Grant Revenue</i>		1,485.03	330,000	50,000	365,982	0
343343-900	Fees-Admin Acct Svc/Eng Inspect.	1,164,996.78	1,225,000	1,130,000	1,135,000	1,140,000
343618-050	Late Fees	488,495.69	500,000	540,000	550,000	560,000
343900-500	Misc Sales - Recycling material	5,819.90	200	500	0	0
<i>Misc - Physical Environment</i>		1,659,312.37	1,725,200	1,670,500	1,685,000	1,700,000
361004-000	Interest-Other	0.00	41,047	0	0	0
361100-000	Interest on Investments	492,079.29	400,000	650,000	600,000	550,000
361102-000	Interest-Meter Deposit	83,233.48	78,000	112,000	112,000	112,000
361103-000	Interest-Bond Investment	94,374.80	82,000	110,000	115,000	120,000
361103-005	Interest-Bond 05 Series	58,442.39	25,000	50,000	25,000	0
361104-000	Interest on Wastewater Exp. Fee	118,817.46	110,000	160,000	125,000	100,000
361105-000	Interest on Water Exp.	26,347.33	34,500	30,000	25,000	20,000
361106-000	Interest on Renewal & Repl.	55,259.02	52,000	68,000	70,000	72,000
<i>Interest Earnings</i>		928,553.77	822,547	1,180,000	1,072,000	974,000
364413-000	Sale of Assets-Surplus	2,152.00	5,000	5,000	5,000	5,000
364414-000	Sale of Assets-Capital	39,300.00	10,000	15,000	15,000	15,000
<i>Misc - Sales</i>		41,452.00	15,000	20,000	20,000	20,000
363100-000	Contributions- Developers	3,109,724.42	0	0	0	0
369000-000	Miscellaneous Revenue	93,476.39	5,000	15,000	15,000	15,000
369000-415	NSF Fee Recoveries	10,387.85	10,000	10,000	10,000	10,000
369000-416	Recovery-Accts No Longer Current	41,251.86	30,000	30,000	30,000	30,000
369000-417	Service Line Warranty Royalty	1.00	0	3,700	0	0
369006-000	Other Revenue	120,898.77	35,000	50,000	50,000	50,000
369900-000	Lien Search Fee	25,470.00	25,000	20,000	20,000	20,000
369908-000	SW-Refuse Billing	66,283.89	65,000	68,000	68,000	68,000
<i>Misc - Other Revenues</i>		3,467,494.18	170,000	196,700	193,000	193,000
384000-000	Debt Proceeds	0.00	7,200,000	1,724,235	2,150,000	10,100,000
<i>Debt Proceeds</i>		0.00	7,200,000	1,724,235	2,150,000	10,100,000
362100-000	Rental-Misc Other	31,296.00	30,300	32,000	32,000	32,000
<i>Misc - Rent and Royalty</i>		31,296.00	30,300	32,000	32,000	32,000
343300-000	Same Day Turn On Fee	111,948.83	115,000	100,000	115,000	120,000
343611-000	Water/Resid/Inside City	4,792,805.64	4,944,000	4,700,000	4,820,000	4,930,000
343611-500	Water/Reuse/Res/Inside	165,253.34	160,000	180,000	188,000	195,000
343612-000	Water/Resid/Outside City	4,111,349.15	4,460,000	4,060,000	4,160,000	4,190,000
343613-000	Water Comm/Inside City	3,447,897.49	3,720,000	3,440,000	3,525,000	3,615,000
343613-500	Water/Reuse/Com/Inside	78,848.15	92,000	75,000	77,000	79,000
343614-000	Water/Comm/Outside City	743,433.59	804,000	780,000	800,000	820,000
343615-000	Water/Munic./Inside City	368,447.35	420,000	370,000	378,000	390,000
343617-000	Water-Svc. Charges/Inside City	328,900.18	315,000	314,000	322,000	330,000
343617-050	Water-Fee-Reconnect -Inside	189,144.28	210,000	175,000	181,000	190,000
343617-100	Water-Fee-Reconnect -Outside	136,924.16	140,000	100,000	103,000	110,000
343617-500	Water-Svc Charge-Reuse Water	1,200.00	1,200	1,200	1,200	1,200
343618-000	Water-Svc. Charges/Outside City	157,419.52	170,000	152,000	155,000	160,000
343619-000	Water-Fees-Tap and Meter Set	598,332.44	530,000	490,000	500,000	525,000
343619-050	Water-Fee-Water Systm Expansion	1,049,584.75	900,000	900,000	1,050,000	1,100,000
343621-000	Water-Fee-Prvt Hydrants-IS	8,486.41	8,800	7,500	8,000	8,500
343622-000	Water-Fee-Prvt Hydrants-OS	1,296.36	145	145	145	145
343623-000	Water-Fee-Fire Sprinklers-IS	4,715.44	4,800	4,500	4,600	4,700
343624-000	Water-Fee-Fire Sprinklers-OS	192.38	195	195	195	195
<i>Water Revenues</i>		16,296,179.46	16,995,140	15,849,540	16,388,140	16,768,740

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
REVENUES (cont.)						
343619-150	Sewer-Fee-Sewer Tap Inspection	22,533.89	25,000	19,000	19,500	19,750
343631-000	Sewer/Resid./Inside	5,350,990.01	5,485,000	5,360,000	5,490,000	5,625,000
343632-000	Sewer/Resid./Outside	2,053,756.27	2,300,000	2,120,000	2,180,000	2,235,000
343633-000	Sewer/Comm./Inside	3,164,457.39	3,360,000	3,170,000	3,250,000	3,500,000
343634-000	Sewer/Comm./Outside City	1,035,212.62	1,125,000	980,000	1,005,000	1,030,000
343635-000	Sewer/Munic./Inside	107,523.69	115,000	100,000	103,000	105,000
343636-000	Sewer-Fee-Wastewater Sys. Expan	3,258,166.77	2,800,000	2,886,000	3,300,000	3,350,000
<i>Sewer Revenues</i>		14,992,640.64	15,210,000	14,635,000	15,347,500	15,864,750
REVENUES Total		37,418,413.45	42,498,187	35,357,975	37,253,622	45,652,490

DETAIL FY20 BUDGET:

331200-600	Grant - FEMA	\$180,000 - Generator (75/25 FEMA Grant)
		\$55,982 - By pass pump (75/25 Grant) 304 cc
337300-100	Grant - SWFWMD	\$100,000 - Harmony recharge project (50/50 SWFWMD Grant)
		\$30,000 - Smart Energy Water Program 310cc

**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-03-918 CUSTOMER ACCOUNT SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Utility Customer Services Manager		8810	76,875	76,875
A 1.00	Assistant Utility Customer Services Manager		8810	55,352	55,352
1.00	Utility Billing Coordinator		8810	39,327	39,327
1.00	Administrative System Coordinator		8810	42,139	42,139
1.00	US Customer Service Rep. III		8810	31,150	31,150
1.00	US Customer Service Rep. II		8810	29,960	29,960
1.00	US Customer Service Rep. II		8810	29,960	29,960
1.00	US Customer Service Rep. I		8810	29,528	29,528
1.00	US Customer Service Rep. I		8810	29,528	29,528
1.00	US Customer Service Rep. I		8810	29,528	29,528
1.00	US Customer Service Rep. I		8810	28,808	28,808
<u>11.00</u>					<u>422,155</u>
1.00	Account Clerk I (PT)		8810	17,111	17,111
1.00					17,111
<u>12.00</u>					<u>439,266</u>
			Adjustment		<u>5,623</u>
					<u>444,889</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	386,691.77	420,130	323,000	444,889	444,889
1401	Overtime	10,401.38	9,000	9,000	11,500	9,000
2101	FICA Taxes	28,831.11	32,828	25,398	34,914	34,723
2201	General Pension Fund Contrib	125,540.46	130,549	106,020	76,351	76,351
2204	401(a) Pension Contribution	830.76	2,036	3,105	16,938	16,938
2301	Life & Health Insurance	77,325.66	86,584	79,422	91,656	91,656
2310	Health Reform Fees	42.00	30	30	0	0
2401	Workers' Compensation	3,024.63	2,838	2,838	472	472
<i>Personal Services</i>		<u>632,687.77</u>	<u>683,995</u>	<u>548,813</u>	<u>676,720</u>	<u>674,029</u>
3105	Prof.Svc.-Other	10,008.49	0	48,690	75,000	0
3404	Contract Svc. - Other	138.14	75,000	0	46,350	41,850
4001	Travel-Non local	4,048.98	6,224	6,224	5,200	5,200
4003	Training-Required-Instructional	5,395.07	3,200	3,200	8,000	8,000
4004	Travel-Local Mileage & Comm. Exp	0.00	50	0	0	0
4101	Telecommunication	4,779.09	7,000	1,000	3,500	0
4201	Postage	152,664.90	147,500	155,500	184,000	184,000
4601	Rep & Mtn Equipment	0.00	100	100	100	100
4602	Rep & Mtn Building & Grounds	3,795.04	0	1,500	2,000	2,000
4606	Rep & Mtn Vehicle Base Cost	672.00	672	672	1,344	1,344
4607	Rep & Mtn Automotive Parts	308.67	400	400	1,000	1,000
4608	Rep & Mtn Automotive Labor	215.29	300	300	800	800
4620	Rep & Mtn Contracts	6,252.00	5,950	6,252	19,842	13,590
4702	Printing & Binding	45,864.71	47,500	47,500	47,500	46,000
4913	Bank Service Charges	138.34	0	0	0	0
5101	Office Supplies	1,358.20	1,700	1,700	1,700	1,700
5102	Tools,Equip under \$1,000	2,136.89	2,000	2,000	3,000	2,000
5203	Motor Fuels & Lubricants	268.25	200	270	400	400
5204	Copier Use & Supplies	938.87	2,200	2,200	2,200	2,200
5206	Software & Internal Upgrades	0.00	0	0	121,700	0
5208	Uniform, Protect Clothing	944.51	1,500	1,500	1,500	1,500
5209	Housekeeping Supplies	659.13	1,000	500	500	500
5401	Memberships & Subscriptions	230.00	0	21,390	2,360	2,360
5404	Employee Dev-Material & Training	1,694.56	3,200	3,200	500	500
5407	Employee Dev-Recog & Apprec	100.00	0	0	1,000	1,000
5985	Over / Short	229.86	0	0	0	0
<i>Operating Services</i>		<u>242,840.99</u>	<u>305,696</u>	<u>304,098</u>	<u>529,496</u>	<u>316,044</u>
Cost Center Total: 918 - Customer / Account Services		875,528.76	989,691	852,911	1,206,216	990,073

DETAIL FY20 BUDGET:

3105	Prof.Svc.-Other	\$75,000 - Rate study
3404	Contract Svc. - Other	\$29,500 - Online utility exchange
		\$15,000 - Smart Energy Water
		\$1,850 - Power DMS
4620	Rep & Mtn Contracts	\$13,590 - New World Systems
		\$6,252 - ADG Annual maintenance
5206	Software & Internal Upgrades	\$121,700 - Tyler Utility Software

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$25,000 - Online utility exchange
		\$15,000 - Smart Energy Water
		\$1,850 - Power DMS
4620	Rep & Mtn Contracts	\$13,590 - New World Systems

**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-03-920 PAYMENT SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Payment Services Coordinator		8810	37,142	37,142
1.00	Cashier II		8810	29,960	29,960
1.00	Cashier I		8810	28,683	28,683
1.00	Cashier I		8810	28,683	28,683
4.00					124,468
				Adjustment	1,629
					126,097

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	102,425.98	108,201	103,000	126,097	126,097
1401	Overtime	4,468.95	3,000	5,000	5,000	4,000
2101	FICA Taxes	7,825.68	8,507	8,262	9,904	9,828
2201	General Pension Fund Contrib	27,930.63	29,353	21,603	25,572	25,572
2204	401 (a) Pension Contribution	1,881.05	1,850	3,331	4,490	4,490
2301	Life & Health Insurance	25,999.29	31,937	27,121	29,078	29,078
2310	Health Reform Fees	14.04	14	14	0	0
2401	Workers' Compensation	82.77	146	146	138	138
<i>Personal Services</i>		170,628.39	183,008	168,477	200,279	199,203
3404	Contract Svc. - Other	11,532.20	12,200	12,200	12,000	12,000
4001	Travel-Non local	0.00	0	0	1,800	0
4003	Training-Required-Instructional	0.00	800	800	1,200	800
4201	Postage	1,651.17	2,000	2,000	2,000	2,000
4401	Rentals & Leases	594.00	680	680	680	680
4601	Rep & Mtn Equipment	0.00	500	0	0	0
4602	Rep & Mtn Building & Grounds	389.07	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	672.00	672	672	0	0
4607	Rep & Mtn Automotive Parts	308.69	400	400	0	0
4608	Rep & Mtn Automotive Labor	215.31	300	300	0	0
4620	Rep & Mtn Contracts	397.00	397	397	4,177	4,177
4702	Printing & Binding	1,018.03	1,500	1,500	1,500	1,500
4913	Bank Service Charges	0.00	0	200	200	200
5101	Office Supplies	1,538.04	1,400	1,400	1,400	1,400
5102	Tools,Equip under \$1,000	1,258.41	1,500	1,500	2,000	2,000
5200	Non-Capital Equip \$1,000-\$4,999	2,324.51	0	0	3,000	0
5203	Motor Fuels & Lubricants	268.40	200	270	0	0
5204	Copier Use & Supplies	4,220.37	2,600	2,600	2,600	2,600
5206	Software & Internal Upgrades	0.00	6,120	0	28,000	0
5208	Uniform, Protect Clothing	362.46	1,000	1,000	1,000	1,000
5209	Housekeeping Supplies	39.96	200	200	200	200
5401	Memberships & Subscriptions	0.00	0	0	860	860
5404	Employee Dev-Material & Training	597.00	2,000	600	0	0
5407	Employee Dev-Recog & Apprec	17.00	0	0	500	500
5985	Over / Short	(476.95)	20	500	500	500
<i>Operating Services</i>		26,926.67	34,489	27,219	63,617	30,417
Cost Center Total: 920 - Payment Services		197,555.06	217,497	195,696	263,896	229,620

DETAIL FY20 BUDGET:

3404	Contract Svc. - Other	\$12,000 - PayPal
4620	Rep & Mtn Contracts	\$3,780 - Tyler Cashing maintenance \$397 - Check endorser
5200	Non-Capital Equip \$1,000-\$4,999	\$3,000 - Shredder purchase, in case vendor contract does not go through
5206	Software & Internal Upgrades	\$28,000 - Tyler Cashing module

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$12,000 - PayPal
4620	Rep & Mtn Contracts	\$3,780 - Tyler Cashing maintenance \$397 - Check endorser

**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-08-301 WATER PLANTS**

	No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C	1.00	Water Plant Manager		7520	80,860	80,860
	1.00	Water Plant Operator A		7520	64,161	64,161
	1.00	Water Plant Operator A		7520	45,557	45,557
	1.00	Water Plant Operator A		7520	42,363	42,363
	1.00	Water Plant Operator B		7520	58,125	58,125
	1.00	Water Plant Operator B		7520	44,367	44,367
	1.00	Water Plant Operator B		7520	42,702	42,702
	1.00	Water Plant Operator B		7520	39,392	39,392
	1.00	Water Plant Operator B		7520	38,981	38,981
	1.00	Water Plant Operator C		7520	39,608	39,608
	1.00	Water Plant Operator C		7520	35,368	35,368
	1.00	Water Plant Operator C		7520	34,858	34,858
	1.00	Backflow Program Coordinator		6306	38,981	38,981
A	1.00	Backflow Technician		6306	34,009	34,009
	<u>14.00</u>					<u>639,332</u>
					SBB	7,343
					Adjustment	<u>8,599</u>
						655,274

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	574,306.10	592,834	592,834	655,274	655,274
1401	Overtime	13,376.43	20,000	20,000	20,000	20,000
2101	FICA Taxes	42,058.58	46,882	46,882	51,001	51,001
2201	General Pension Fund Contrib	145,255.71	150,275	142,500	167,781	167,781
2204	401(a) Pension Contribution	0.00	0	0	2,701	2,701
2301	Life & Health Insurance	122,794.82	135,039	120,544	136,704	136,704
2310	Health Reform Fees	59.04	61	61	0	0
2401	Workers' Compensation	11,819.49	15,881	15,881	17,256	17,256
<i>Personal Services</i>		<u>909,670.17</u>	<u>960,972</u>	<u>938,702</u>	<u>1,050,717</u>	<u>1,050,717</u>
3101	Prof. Svc.-Engineering	109,230.32	185,000	185,000	0	0
3105	Prof.Svc.-Other	32,940.00	81,000	81,000	51,000	51,000
3404	Contract Svc. - Other	62,907.48	175,258	175,258	83,058	83,058
3407	Ins.-Claims Deductibles	4,722.36	0	0	0	0
4003	Training-Required-Instructional	949.00	2,000	2,000	5,000	5,000
4201	Postage	107.57	600	600	600	600
4202	Freight & Express Charges	48.57	100	100	100	100
4301	Utility Svcs - Electric	471,469.27	460,000	475,000	505,000	505,000
4302	Utility Svcs - Water	31,811.22	54,000	54,000	54,000	54,000
4303	Utility Svcs - Sewer	1,188.73	4,000	4,000	4,000	4,000
4305	Utility Svcs - Refuse	40,352.43	28,250	35,000	35,000	35,000
4601	Rep & Mtn Equipment	92,890.93	120,000	120,000	120,000	120,000
4602	Rep & Mtn Building & Grounds	2,916.19	5,000	5,000	10,500	5,000
4605	Rep & Mtn Spec-Bud Detailed Only	46,528.82	232,000	232,000	0	0
4606	Rep & Mtn Vehicle Base Cost	8,632.00	8,520	8,632	8,976	8,976
4607	Rep & Mtn Automotive Parts	3,708.58	5,000	5,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	3,829.70	6,000	6,000	6,000	6,000
4620	Rep & Mtn Contracts	1,508.63	2,400	2,400	2,400	2,400
4621	Rep & Mtn Seed & Sod	0.00	100	0	50	50
4622	Rep & Mtn Landscape Material	0.00	1,500	0	500	500
4702	Printing & Binding	0.00	5,000	5,000	5,000	5,000
4803	Community Involvement	0.00	2,000	500	2,000	2,000
5101	Office Supplies	916.20	700	700	700	700
5102	Tools,Equip under \$1,000	2,336.69	3,000	3,000	3,000	3,000
5200	Non-Capital Equip \$1,000-\$4,999	2,316.00	4,000	2,500	4,000	4,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5203	Motor Fuels & Lubricants	12,781.22	15,000	15,000	15,000	15,000
5204	Copier Use & Supplies	61.57	100	100	100	100
5205	Motor Fuel, Non Motor Pool	2,571.69	8,000	3,500	8,000	8,000
5208	Uniform, Protect Clothing	3,588.36	3,000	3,000	5,250	5,250
5209	Housekeeping Supplies	1,016.78	650	650	650	650
5215	Chemicals	307,800.21	300,000	310,000	315,000	315,000
5216	Laboratory Supplies	9,003.79	10,000	10,000	10,000	10,000
5218	Inventory-Central Stores Other	264.64	1,000	300	500	500
5401	Memberships & Subscriptions	230.00	400	230	700	700
5404	Employee Dev-Material & Training	0.00	0	0	1,300	1,300
<i>Operating Services</i>		1,258,628.95	1,723,578	1,745,470	1,262,384	1,256,884
6301	Other Capital Improvements	0.00	5,100,000	400,000	0	0
6311	Professional Service-Capitalized	0.00	0	4,845	0	0
6402	Machinery & Equipment	0.00	11,706	11,706	0	0
6403	Capital Depletion Reserve	0.00	61,628	61,628	64,673	64,673
<i>Capital</i>		0.00	5,173,334	478,179	64,673	64,673
Cost Center Total: 301 - Water Plants		2,168,299.12	7,857,884	3,162,351	2,377,774	2,372,274

DETAIL FY20 BUDGET:

3105	Prof.Svc.-Other	\$51,000 - Outside labs
3404	Contract Svc. - Other	\$58,300 - Lawn care \$13,200 - Drinking water license \$4,700 - Fuel permits \$4,000 - Calibrate meters \$2,500 - Cathode protection \$358 - Termite treatment
4602	Rep & Mtn Building & Grounds	\$10,500 - New flooring at Fairfax WTP & repairs at 3rd Street/Post Ave. WTP

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$51,000 - Outside labs
3404	Contract Svc. - Other	\$58,300 - Lawn care \$13,200 - Drinking water license \$4,700 - Fuel permits \$4,000 - Calibrate meters \$2,500 - Cathode protection \$358 - Termite treatment

**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-08-304 WW TREATMENT PLANT # 2**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	WWTP Chief Operator		7580	56,736	56,736
1.00	WWTP Operator A		7580	53,085	53,085
1.00	WWTP Operator A		7580	42,983	42,983
C 1.00	WWTP Operator B		7580	38,989	38,989
C 1.00	WWTP Operator B		7580	38,426	38,426
1.00	WWTP Operator C		7580	39,803	39,803
1.00	WWTP Operator C		7580	34,176	34,176
<u>7.00</u>					<u>304,198</u>
				On Call Benefit	6,000
				Adjustment	3,980
					<u>314,178</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	254,465.87	313,671	305,000	314,179	314,178
1401	Overtime	11,967.90	18,000	18,000	18,000	18,000
2101	FICA Taxes	19,300.23	25,373	24,710	25,107	25,107
2201	General Pension Fund Contrib	56,899.61	63,452	58,500	69,616	69,616
2204	401(a) Pension Contribution	705.99	4,151	5,200	6,968	6,968
2301	Life & Health Insurance	52,545.47	69,566	58,097	63,320	63,320
2310	Health Reform Fees	33.00	21	21	0	0
2401	Workers' Compensation	3,700.22	6,362	6,362	5,362	5,362
<i>Personal Services</i>		<u>399,618.29</u>	<u>500,596</u>	<u>475,890</u>	<u>502,552</u>	<u>502,551</u>
3101	Prof. Svc.-Engineering	28,875.99	25,000	25,000	25,000	25,000
3105	Prof.Svc.-Other	28,426.05	25,000	28,000	30,000	30,000
3404	Contract Svc. - Other	69,869.92	100,000	100,000	118,000	118,000
4001	Travel-Non local	89.99	0	0	1,500	1,500
4003	Training-Required-Instructional	166.32	2,500	2,500	1,500	1,500
4201	Postage	39.46	100	100	100	100
4202	Freight & Express Charges	12.71	50	50	50	50
4301	Utility Svcs - Electric	160,261.23	170,000	170,000	170,000	170,000
4401	Rentals & Leases	3,569.99	8,000	8,000	8,000	8,000
4601	Rep & Mtn Equipment	82,324.48	110,000	110,000	110,000	110,000
4602	Rep & Mtn Building & Grounds	11,704.48	10,000	8,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	270,023.91	530,000	445,000	0	0
4606	Rep & Mtn Vehicle Base Cost	1,944.00	3,288	3,288	3,288	3,288
4607	Rep & Mtn Automotive Parts	695.20	2,000	1,000	2,000	2,000
4608	Rep & Mtn Automotive Labor	638.54	1,500	1,000	1,500	1,500
4609	Rep & Mtn Field Maintenance	26.96	0	0	0	0
4620	Rep & Mtn Contracts	2,434.92	3,700	3,700	3,700	7,700
5101	Office Supplies	548.23	200	600	600	600
5102	Tools,Equip under \$1,000	5,235.19	4,500	4,500	4,500	4,500
5200	Non-Capital Equip \$1,000-\$4,999	6,719.75	4,000	4,000	4,000	4,000
5203	Motor Fuels & Lubricants	1,823.21	2,000	2,000	2,000	2,000
5204	Copier Use & Supplies	113.48	100	100	100	100
5205	Motor Fuel, Non Motor Pool	1,219.03	1,500	1,500	1,500	1,500
5206	Software & Internal Upgrades	0.00	0	0	30,000	0
5208	Uniform, Protect Clothing	2,516.26	2,400	3,000	3,275	3,275
5209	Housekeeping Supplies	740.62	600	600	650	650
5215	Chemicals	47,445.71	63,000	63,000	63,000	63,000
5216	Laboratory Supplies	4,435.95	3,500	3,500	3,500	3,500
5218	Inventory-Central Stores Other	316.67	400	400	400	400
<i>Operating Services</i>		<u>732,218.25</u>	<u>1,073,338</u>	<u>988,838</u>	<u>598,163</u>	<u>572,163</u>
6301	Other Capital Improvements	0.00	625,000	625,000	0	0
6402	Machinery & Equipment	0.00	187,000	107,000	80,000	0
6403	Capital Depletion Reserve	0.00	40,547	42,641	42,641	42,641
<i>Capital</i>		<u>0.00</u>	<u>852,547</u>	<u>774,641</u>	<u>122,641</u>	<u>42,641</u>
Cost Center Total: 304 - Wastewater Treatment Plant 2		1,131,836.54	2,426,481	2,239,369	1,223,356	1,117,355

DETAIL FY20 BUDGET:

3101	Prof. Svc.-Engineering	\$25,000 - Miscellaneous engineering expenses, as needed
3105	Prof.Svc.-Other	\$30,000 - Miscellaneous outside lab analysis
3404	Contract Svc. - Other	\$65,000 - Sludge removal
		\$27,500 - Pond Service
		\$16,500 - Lawn service
		\$5,000 - Generator/backflow inspections
		\$2,500 - Instrument calibrations
		\$1,500 - Carbon deionizer exchange
5206	Software & Internal Upgrades	\$30,000 - Hach Wimms software
6402	Machinery & Equipment	\$74,643 - By pass pump (Grant - FEMA 75/25)
		\$5,357 - By pass pump installation costs (see Capital item above)

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$25,000 - Miscellaneous engineering expenses, as needed
3105	Prof.Svc.-Other	\$30,000 - Miscellaneous outside lab analysis
3404	Contract Svc. - Other	\$65,000 - Sludge removal
		\$27,500 - Pond Service
		\$16,500 - Lawn service
		\$5,000 - Generator/backflow inspections
		\$2,500 - Instrument calibrations
		\$1,500 - Carbon deionizer exchange

**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-08-305 UTILITY ENGINEERING**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	US Capital Improvements Administrator (from 310)		8810	92,470	92,470
C 1.00	Construction/Inspection Manager	2.50%	6306	44,843	44,843
A 1.00	Construction/Inspection Manager		8810	47,266	47,266
1.00	GIS Technician (from 310)		8810	42,983	42,983
1.00	GPS Locator (from 310)		6306	37,672	37,672
1.00	Asset Coordinator (from 310)		8810	35,736	35,736
<u>6.00</u>					<u>300,970</u>
1.00	GIS Technician (PT from 310)		8810	27,581	27,581
<u>1.00</u>					<u>27,581</u>
<u>7.00</u>					<u>328,551</u>
			Education/Incentive Pay		1,121
			SBB		862
			Adjustment		4,263
					<u>334,797</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	34,113.94	0	0	334,797	334,797
1401	Overtime	685.98	0	0	1,000	1,000
2101	FICA Taxes	2,401.09	0	0	25,362	25,362
2201	General Pension Fund Contrib	10,315.61	0	0	59,833	59,833
2204	401(a) Pension Contribution	0.00	0	0	10,518	10,518
2301	Life & Health Insurance	8,155.67	0	0	73,444	73,444
2310	Health Reform Fees	0.00	0	0	0	0
2401	Workers' Compensation	0.00	0	0	3,921	3,921
<i>Personal Services</i>		<u>55,672.29</u>	<u>0</u>	<u>0</u>	<u>508,875</u>	<u>508,875</u>
3101	Prof. Svc.-Engineering	0.00	0	0	10,000	0
3105	Prof.Svc.-Other	0.00	0	0	279,000	4,000
3404	Contract Svc. - Other	0.00	0	0	61,184	64,184
4001	Travel-Non local	0.00	0	0	1,200	1,200
4003	Training-Required-Instructional	0.00	0	0	2,000	2,000
4201	Postage	0.00	0	0	100	100
4202	Freight & Express Charges	0.00	0	0	50	50
4601	Rep & Mtn Equipment	0.00	0	0	750	750
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	0	0	6,674,725	2,450,000
4606	Rep & Mtn Vehicle Base Cost	0.00	0	0	2,016	2,688
4607	Rep & Mtn Automotive Parts	0.00	0	0	1,500	1,500
4608	Rep & Mtn Automotive Labor	0.00	0	0	1,500	1,500
4702	Printing & Binding	0.00	0	0	250	250
4960	License	0.00	0	0	7,590	7,590
5101	Office Supplies	0.00	0	0	1,000	1,000
5102	Tools,Equip under \$1,000	0.00	0	0	2,000	1,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	0	18,000	3,000
5203	Motor Fuels & Lubricants	0.00	0	0	2,000	2,000
5204	Copier Use & Supplies	0.00	0	0	500	500
5205	Motor Fuel, Non Motor Pool	0.00	0	0	500	500
5206	Software & Internal Upgrades	0.00	0	0	42,600	0
5208	Uniform, Protect Clothing	0.00	0	0	2,500	2,500
5218	Inventory-Central Stores Other	0.00	0	0	150	150
5401	Memberships & Subscriptions	0.00	0	0	500	500
<i>Operating Services</i>		<u>0.00</u>	<u>0</u>	<u>0</u>	<u>7,111,615</u>	<u>2,546,962</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
6101	Land	0.00	0	0	1,575,000	0
6301	Other Capital Improvements	0.00	0	0	14,046,496	24,495,000
6402	Machinery & Equipment	0.00	0	0	363,435	0
6403	Capital Depletion Reserve	0.00	0	0	8,124	8,124
<i>Capital</i>		0.00	0	0	15,993,055	24,503,124
Cost Center Total: 305 - Utility Engineering		55,672.29	0	0	23,613,545	27,558,961

DETAIL FY20 BUDGET:

3101	Prof. Svc.-Engineering	\$10,000 - Engineering to replace pressure sustaining valve (316)
3105	Prof.Svc.-Other	\$200,000 - The Nature Conservancy Project (Feasibility Study) (305) \$75,000 - Septic tank remediation planning document \$4,000 - Permitting fees
3404	Contract Svc. - Other	\$54,150 - Cartegraph OMS software \$6,710 - Autocad x4 users \$324 - Topcon GPS O&M software
4605	Rep & Mtn Spec-Bud Detailed Only	\$750,000 - Repair items and slip lining (323) \$500,000 - Citywide waterline/hydrant repairs (322) \$500,000 - Replace AC water main (322) \$450,000 - New anoxic gates and bypass valve (304) \$422,500 - Catwalk structure @ WWTP # 3 (316) \$300,000 - 24th Street WM total replacement PH II of III (322) \$300,000 - New replacement air diffusers in AB #2 (316) \$300,000 - Replace/repair maintenance yard asphalt (322) \$300,000 - Paint above-ground piping (323) \$250,000 - FM Replacements (Oleander & Howard) (323) \$200,000 - Crestwood Dr AC pipe total replacement (322) \$200,000 - N. Lake Shipp Drive utility relocations/upgrades (323) \$175,000 - New replacement (2) RAS pumps (316) \$162,725 - Aeration basin control (304) \$150,000 - Paint elevated tanks (301) \$150,000 - Paint west chlorine contact chamber (316) \$150,000 - Paint operations building/misc repairs (316) \$130,000 - Rehab belt presses, parts and service (316) \$130,000 - Rehab LS 123 (323) \$100,000 - Paint aeration basin #1 (304) \$100,000 - Cost analysis/testing hydrogen sulfide (316) \$100,000 - Bar screen overhaul (316) \$80,000 - Bar screen overhaul (304) \$80,000 - Restructure hay barn to allow forklift entry (316) \$80,000 - Rehab LS 182 (323) \$75,000 - Inspect/repair well pumps (301) \$70,000 - Rehab LS 171 to get rid of LS 106 (323) \$60,000 - New replacement grit pump, motor & controls (316) \$50,000 - Rehab chlorine contact chamber wells (carryover from FY19) (304) \$50,000 - (3) VFD's to service water pumps (316) \$50,000 - Paint ground storage tank (301) \$35,000 - Rehab Sand Filter/Influent chambers (carryover from FY19) (304) \$35,000 - Interior coating of east hydro tank (304) \$30,000 - Install/Rerout chlorine lines and pumps (304) \$30,000 - New replacement 520 flow meter with CCC meters (316) \$25,000 - Channel grinder repairs (304) \$25,000 - Inspect tanks (301) \$20,000 - New (4) 10-inch check valves (304) \$15,000 - Rehab air headers in AB (304) \$15,000 - Replacement new automatic reuse control valve (304) \$10,000 - Replacement new RAS totalizers (304) \$10,000 - Replace well meters (301) \$5,000 - Replacement new blower room exhaust fan (304) \$4,500 - Replacement new DO probes (304)
5200	Non-Capital Equip \$1,000-\$4,999	\$15,000 - Closed circuit cameras to monitor plant (304) \$3,000 - Misc other
5206	Software & Internal Upgrades	\$42,600 - Primavera P6 project management

6301	Other Capital Improvements	<p>\$2,449,768 - SR 542 Utility reloc. PH 2 Buckeye to SR27 (322) (FDOT project)</p> <p>\$1,265,292 - SR 542 Utility reloc. PH 2 Buckeye to SR27 (324) (FDOT project)</p> <p>\$917,936 - SR 542 Utility reloc. PH 2 Buckeye to SR27 (323) (FDOT project)</p> <p>\$1,200,000 - Lift Station Rehab construction 113,115,118,137,151,174 (323)</p> <p>\$1,000,000 - Polk/Auburndale Interconnect (301)</p> <p>\$970,000 - Utilities infrastructure at WH Airport (323)</p> <p>\$970,000 - Utilities infrastructure at WH Airport (322)</p> <p>\$750,000 - Cypresswood WTP improvements (301)</p> <p>\$733,500 - Sand Filter (316)</p> <p>\$600,000 - Lift Station Rehab design (323)</p> <p>\$500,000 - FM Connector east of CSX Intermodel (323)</p> <p>\$350,000 - Master force main to WWTP #3 design (323)</p> <p>\$350,000 - Reclaimed main interconnect design (324)</p> <p>\$300,000 - Dundee/Eagle Lake/Haines City potable interconnects (301)</p> <p>\$300,000 - Add additional (3rd) IMLR pump & piping (RAS) (316)</p> <p>\$265,000 - Rehab north clarifier (316)</p> <p>\$250,000 - Turbo Blower Project - design (316)</p> <p>\$200,000 - Harmony recharge project (324) SWFWMD Grant (50/50)</p> <p>\$175,000 - Tilden Grove RIB assessment (304)</p> <p>\$175,000 - New reject line - engineering (316)</p> <p>\$150,000 - New construction of LS 126 (323)</p> <p>\$100,000 - Fiber to WWTP #3 (316)</p> <p>\$100,000 - Automated meter infrastructure pilot program (322)</p> <p>\$75,000 - Rehab west digester design (316)</p>
6402	Machinery & Equipment	<p>\$175,000 - Solar shades for CCC (316)</p> <p>\$100,000 - Scada control (304)</p> <p>\$28,500 - New Ford F-150 for GPS Locator position</p> <p>\$28,000 - Automatic gate for access (304)</p> <p>\$16,935 - New Topcon Hiper VR GPS equipment</p>
6101	Land	<p>\$15,000 - Spare CL2 pH analyzer (304)</p> <p>\$1,200,000 - Land acquisition for Integrated Water Plan</p> <p>\$375,000 - Land purchase for LS 118 & LS 126</p>

DETAIL FY21 BUDGET:

4605 Rep & Mtn Spec-Bud Detailed Only

- \$750,000 - Repair items and slip lining (323)
- \$500,000 - Citywide waterline/hydrant repairs (322)
- \$500,000 - Replace AC water main (322)
- \$300,000 - Paint above-ground piping (323)
- \$150,000 - Paint elevated tanks (301)
- \$75,000 - Inspect/repair well pumps (301)
- \$50,000 - Paint ground storage tank (301)
- \$40,000 - Paint fluidyne structure (304)
- \$25,000 - Channel grinder repairs (304)
- \$25,000 - Overhaul west transfer pump (304)
- \$25,000 - Inspect tanks (301)
- \$10,000 - Replace well meters (301)

6301 Other Capital Improvements

- \$5,750,000 - Master force main to WWTP #3 (323)
- \$4,550,000 - Reclaimed main interconnect (324)
- \$3,000,000 - RIB Construction (304)
- \$1,750,000 - Cypresswood WTP improvements (301)
- \$1,500,000 - 7th Street SW (construction) (323)
- \$1,200,000 - Turbo blower (316)
- \$1,200,000 - Misc LS Replacements TBD (323)
- \$1,000,000 - Harmony Recharge Project (324)
- \$900,000 - Screw press (316)
- \$850,000 - GST Improvements & new construction (301)
- \$500,000 - Rehab west digester (316)
- \$300,000 - Replace air diffusers in AB #1 (316)
- \$300,000 - Dundee/Eagle Lake/Haines City potable interconnects (301)
- \$265,000 - Rehab middle clarifier (316)
- \$250,000 - Misc force main replacements (323)
- \$200,000 - Fiber to WWTP #3 (316)
- \$200,000 - SR540/Fruitland Subdivision water main (322)
- \$100,000 - New generator enclosure (304)
- \$100,000 - Rehab Master lift station @ WWTP #2 (304)
- \$100,000 - Automated meter infrastructure pilot program (322)
- \$100,000 - SR544 FDOT Project (Engineering) (322)
- \$100,000 - SR544 FDOT Project (Engineering) (323)
- \$90,000 - Lake Shipp (305)
- \$90,000 - New replacement pressure sustaining valve (316)
- \$50,000 - New PLC at Winterset Gardens WTP (301)
- \$50,000 - Replace drive motors on belt presses (304)

**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-08-310 UTILITY SERVICES ADMINISTRATION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Utility Services Dept. Director		9410	120,146	120,146
1.00	Utility Services Dept. Asst. Director		8810	105,672	105,672
1.00	Fiscal Coordinator		8810	42,680	42,680
1.00	Water Conservation Specialist		8810	42,363	42,363
1.00	Executive Assistant		8810	34,858	34,858
<u>5.00</u>					<u>345,719</u>
1.00	Interns (PT)		8810	17,160	17,160
1.00	Interns (PT)		8810	17,160	17,160
<u>2.00</u>					<u>34,320</u>
<u>7.00</u>					<u>380,039</u>
				SBB	2,434
				Adjustment	4,434
					<u>386,907</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	391,881.04	690,488	535,000	386,907	386,907
1401	Overtime	3,157.02	13,000	2,500	1,000	1,000
1601	Vehicle Compensation	80.77	0	0	0	0
2101	FICA Taxes	28,114.28	53,817	41,119	29,336	29,336
2201	General Pension Fund Contrib	59,064.64	65,553	69,500	28,671	28,671
2204	401(a) Pension Contribution	3,091.51	34,243	7,425	3,215	3,215
2301	Life & Health Insurance	67,883.81	128,620	93,025	53,168	53,168
2302	Director's Life & Disability	3,762.32	3,000	3,000	3,000	3,000
2310	Health Reform Fees	68.04	59	59	0	0
2401	Workers' Compensation	4,329.27	5,350	5,350	1,961	1,961
2900	Education Benefit	0.00	41,000	41,000	41,000	41,000
<i>Personal Services</i>		561,432.70	1,035,130	797,978	548,258	548,258
3101	Prof. Svc.-Engineering	0.00	0	0	185,000	185,000
3103	Prof.Svc.-Legal	39,348.67	0	34,704	0	0
3105	Prof.Svc.-Other	25,569.47	51,283	0	770,000	1,000,000
3401	Contract Svc.-Custodial	3,815.36	3,240	3,234	5,952	5,952
3404	Contract Svc. - Other	16,194.86	154,150	154,150	76,631	15,000
4001	Travel-Non local	1,237.91	2,400	2,400	3,200	3,200
4003	Training-Required-Instructional	2,321.00	7,150	7,150	21,800	21,800
4201	Postage	255.97	500	350	500	500
4202	Freight & Express Charges	6.92	0	0	0	0
4301	Utility Svcs - Electric	7,996.20	0	8,000	8,500	8,500
4601	Rep & Mtn Equipment	22.21	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	784.00	2,688	2,688	1,344	1,344
4607	Rep & Mtn Automotive Parts	0.00	2,000	500	2,000	2,000
4608	Rep & Mtn Automotive Labor	97.50	1,500	500	1,500	1,500
4620	Rep & Mtn Contracts	0.00	60	60	60	60
4702	Printing & Binding	134.65	150	150	150	150
4803	Community Involvement	96.03	1,000	500	15,000	15,000
4804	Sponsorships	0.00	1,000	500	1,000	1,000
4935	Program Related Expense	8,019.19	40,000	10,000	40,000	40,000
5101	Office Supplies	2,632.53	3,500	3,500	3,500	3,500
5102	Tools,Equip under \$1,000	512.31	3,000	5,000	3,000	3,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	3,000	0	2,000	2,000
5203	Motor Fuels & Lubricants	202.49	1,080	500	1,080	1,080
5204	Copier Use & Supplies	2,276.50	2,500	2,500	3,000	3,000
5206	Software & Internal Upgrades	36,900.00	0	14,173	0	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5208	Uniform, Protect Clothing	321.93	1,500	1,500	1,000	1,000
5209	Housekeeping Supplies	271.40	50	250	250	250
5218	Inventory-Central Stores Other	99.90	0	0	0	0
5401	Memberships & Subscriptions	290.00	500	5,000	700	700
5404	Employee Dev-Material & Training	417.00	100	100	200	200
5406	Employee Dev-Food & Supplies	323.64	2,500	2,500	0	0
5407	Employee Dev-Recog & Apprec	0.00	0	0	4,000	4,000
<i>Operating Services</i>		150,147.64	284,851	259,909	1,151,367	1,319,736
6101	Land	0.00	0	0	0	0
6402	Machinery & Equipment	0.00	10,000	0	0	0
6403	Capital Depletion Reserve	0.00	4,966	4,966	7,456	7,456
<i>Capital</i>		0.00	14,966	4,966	7,456	7,456
Cost Center Total: 310 - Utility Services Administration		711,580.34	1,334,947	1,062,853	1,707,081	1,875,450

DETAIL FY20 BUDGET:

3101	Prof. Svc.-Engineering	\$100,000 - Southerly well field evaluations \$50,000 - EMP Monitoring \$35,000 - PRWC Admin costs
3105	Prof.Svc.-Other	\$300,000 - Intergrated Master Plan \$150,000 - EPA Risk/Resilience Mandate \$150,000 - Smart Business Master Plan \$150,000 - Nature Center Master Plan \$20,000 - Landscape architect for retrofit program
3404	Contract Svc. - Other	\$20,000 - Neighborhood Landscape Retrofit Program \$56,631 - Smart Energy Water
4803	Community Involvement	\$15,000 - Involvement/Host City for 7 Rivers Festival
4935	Program Related Expense	\$40,000 - Water Conservation Programs

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$100,000 - Southerly well field evaluations \$50,000 - EMP Monitoring \$35,000 - PRWC Admin costs
3105	Prof.Svc.-Other	\$1,000,000 - Intergrated Master Plan
3404	Contract Svc. - Other	\$15,000 - Smart Energy Water
4803	Community Involvement	\$15,000 - Involvement/Host City for 7 Rivers Festival
4935	Program Related Expense	\$40,000 - Water Conservation Programs

**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-08-316 WW TREATMENT PLANT # 3**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	WWTP Manager		7580	83,045	83,045
1.00	WWTP Chief Operator - WWTP 3		7580	60,440	60,440
1.00	WWTP Operator A - WWTP 3		7580	45,125	45,125
C 1.00	WWTP Operator A - WWTP 3		7580	60,350	60,350
C 1.00	WWTP Operator A - WWTP 3		7580	42,981	42,981
C 1.00	WWTP Operator A - WWTP 3		7580	42,361	42,361
1.00	WWTP Operator B - WWTP 3		7580	56,892	56,892
C 1.00	WWTP Operator B - WWTP 3		7580	45,381	45,381
1.00	WWTP Operator B - WWTP 3		7580	38,989	38,989
C 1.00	WWTP Operator B - WWTP 3		7580	38,989	38,989
C 1.00	WWTP Operator C - WWTP 3		7580	38,426	38,426
1.00	WWTP Operator C - WWTP 3		7580	35,369	35,369
C 1.00	WWTP Operator C - WWTP 3		7580	34,859	34,859
A 1.00	Pretreatment/FOG Specialist		7580	39,356	39,356
1.00	Crew Leader II		7580	40,340	40,340
1.00	Maintenance Mechanic II		7580	33,207	33,207
1.00	Maintenance Mechanic II		7580	33,207	33,207
<u>17.00</u>					<u>769,317</u>
				SBB	5,618
				Adjustment	<u>10,355</u>
					<u>785,290</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	637,697.66	692,845	628,600	785,290	785,290
1401	Overtime	22,490.61	23,000	23,000	23,000	23,000
2101	FICA Taxes	46,340.53	54,762	49,847	61,042	61,042
2201	General Pension Fund Contrib	203,529.07	216,890	161,874	193,700	193,700
2204	401(a) Pension Contribution	625.10	4,930	7,702	13,654	13,654
2301	Life & Health Insurance	149,768.80	184,474	157,619	189,007	189,007
2310	Health Reform Fees	89.04	108	108	0	0
2401	Workers' Compensation	11,504.96	13,949	13,949	12,752	12,752
2501	Unemployment Compensation	939.24	0	0	0	0
<i>Personal Services</i>		<u>1,072,985.01</u>	<u>1,190,958</u>	<u>1,042,699</u>	<u>1,278,445</u>	<u>1,278,445</u>
3101	Prof. Svc.-Engineering	55,300.00	15,000	5,000	15,000	15,000
3105	Prof.Svc.-Other	62,306.34	73,000	73,000	73,000	73,000
3404	Contract Svc. - Other	339,779.53	361,650	361,650	417,050	417,050
3407	Ins.-Claims Deductibles	2,326.61	0	0	0	0
4001	Travel-Non local	0.00	0	0	4,000	4,000
4003	Training-Required-Instructional	772.00	14,200	14,200	10,200	10,200
4201	Postage	61.14	100	100	100	100
4202	Freight & Express Charges	0.00	200	200	200	200
4301	Utility Svcs - Electric	442,137.50	450,000	450,000	450,000	450,000
4401	Rentals & Leases	6,934.24	10,000	5,000	10,000	10,000
4601	Rep & Mtn Equipment	316,350.73	200,000	200,000	200,000	200,000
4602	Rep & Mtn Building & Grounds	108,201.78	25,000	25,000	25,000	25,000
4605	Rep & Mtn Spec-Bud Detailed Only	256,879.97	1,442,500	705,000	0	0
4606	Rep & Mtn Vehicle Base Cost	7,536.00	8,136	8,136	7,536	7,536
4607	Rep & Mtn Automotive Parts	3,160.58	5,000	5,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	3,703.54	5,000	5,000	5,000	5,000
4620	Rep & Mtn Contracts	5,242.31	19,350	6,000	7,000	15,000
4702	Printing & Binding	0.00	50	0	50	50
4801	Advertising	107.00	0	0	0	0
4803	Community Involvement	0.00	25	0	0	0
5101	Office Supplies	2,267.78	1,500	1,500	1,500	1,500
5102	Tools,Equip under \$1,000	13,687.49	15,000	15,000	15,500	15,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
5200	Non-Capital Equip \$1,000-\$4,999	15,255.47	15,000	10,000	15,000	15,000
5203	Motor Fuels & Lubricants	6,549.11	5,700	5,700	5,700	5,700
5204	Copier Use & Supplies	331.89	500	500	500	500
5205	Motor Fuel, Non Motor Pool	12,671.61	12,000	12,000	12,000	12,000
5206	Software & Internal Upgrades	0.00	0	0	60,000	0
5208	Uniform, Protect Clothing	5,074.42	7,500	7,500	9,500	9,500
5209	Housekeeping Supplies	5,656.11	3,500	3,500	3,500	3,500
5215	Chemicals	436,214.21	375,000	425,000	440,000	440,000
5216	Laboratory Supplies	9,387.72	20,000	20,000	20,000	20,000
5217	Industrial Pretreatment	14,351.49	20,000	10,000	15,000	15,000
5218	Inventory-Central Stores Other	912.48	700	700	700	700
5401	Memberships & Subscriptions	719.00	600	600	600	600
5604	Employee Relations	0.00	0	271	0	0
<i>Operating Services</i>		2,133,878.05	3,106,211	2,375,557	1,828,636	1,776,136
6301	Other Capital Improvements	0.00	1,704,182	1,574,182	0	0
6402	Machinery & Equipment	0.00	27,177	27,177	52,500	0
6403	Capital Depletion Reserve	0.00	17,816	17,816	16,720	16,720
<i>Capital</i>		0.00	1,749,175	1,619,175	69,220	16,720
Cost Center Total: 316 - Wastewater Treatment Plant 3		3,206,863.06	6,046,344	5,037,431	3,176,301	3,071,301

DETAIL FY20 BUDGET:

3101	Prof. Svc.-Engineering	\$15,000 - Non-specific engineering services
3105	Prof.Svc.-Other	\$43,000 - Nutrient testing \$18,000 - Outside labs \$8,000 - Bioassay testing \$4,000 - TCLP testing
3404	Contract Svc. - Other	\$345,000 - Sludge removal \$26,400 - Lawn service maintenance \$20,000 - SCADA licensing \$10,000 - DEP Facility Permit Fees \$4,600 - Aquatic weed management \$4,000 - Generator inspections \$3,500 - Instrument calibrations \$2,000 - Carbon deionizer exchange \$750 - OSHA hoist inspection \$600 - Bottled water \$200 - Fuel tank permits
5206	Software & Internal Upgrades	\$60,000 - Hach Wimms software
6402	Machinery & Equipment	\$30,000 - Replace Blazer #3493 - no capital depletion funding \$10,000 - Replace Silverado #3213 - \$20,000 in capital depletion funds \$10,000 - Replace Tractor #7023 - \$65,000 in capital depletion funds \$2,500 - Replace Gator #9095 - \$7,500 in capital depletion funds

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$15,000 - Non-specific engineering services
3105	Prof.Svc.-Other	\$43,000 - Nutrient testing \$18,000 - Outside labs \$8,000 - Bioassay testing \$4,000 - TCLP testing
3404	Contract Svc. - Other	\$345,000 - Sludge removal \$26,400 - Lawn service maintenance \$20,000 - SCADA licensing \$10,000 - DEP Facility Permit Fees \$4,600 - Aquatic weed management \$4,000 - Generator inspections \$3,500 - Instrument calibrations \$2,000 - Carbon deionizer exchange \$750 - OSHA hoist inspection \$600 - Bottled water \$200 - Fuel tank permits
4620	Rep & Mtn Contracts	\$8,000 - Hach Wimms software maintenance agreement \$7,000 - Misc. other agreements

**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-08-322 UTILITY SERVICES MAINTENANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary	
	1.00	US Field Operations Manager	5%	6306	72,792	72,792
	1.00	Utility Services Super/Water Dist		6306	62,617	62,617
A	1.00	Utility Services Superintendent		6306	55,352	55,352
C	1.00	Lead Locator	5%	6306	48,780	48,780
	1.00	Utility Locator	2.50%	6306	47,634	47,634
	1.00	Utility Locator		6306	38,981	38,981
	1.00	Crew Leader I		6306	44,151	44,151
	1.00	Crew Leader I		6306	39,738	39,738
	1.00	Utilities Servicer III		6306	39,284	39,284
	1.00	Utilities Servicer III	5%	6306	33,703	33,703
C	1.00	Utilities Servicer III		6306	33,207	33,207
	1.00	Utilities Servicer II		6306	31,619	31,619
C	1.00	Utilities Servicer II		6306	31,619	31,619
C	1.00	Utilities Servicer II		6306	31,619	31,619
	1.00	Utilities Servicer I		6306	28,675	28,675
	1.00	Utilities Servicer I		6306	28,121	28,121
	1.00	Utilities Servicer I		6306	28,121	28,121
	<u>17.00</u>					<u>696,013</u>
				Subject to Call Benefit		23,000
				Education/Incentive Pay		8,955
				SBB		3,821
				Adjustment		8,902
						<u>740,691</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	610,760.92	688,308	565,000	740,691	740,691
1401	Overtime	63,906.09	45,000	50,000	60,000	60,000
2101	FICA Taxes	48,386.43	56,098	47,048	60,572	60,572
2201	General Pension Fund Contrib	159,704.45	166,089	113,750	114,669	114,669
2204	401(a) Pension Contribution	1,752.14	7,599	8,750	24,921	24,921
2301	Life & Health Insurance	136,608.37	181,205	149,230	196,020	196,020
2310	Health Reform Fees	101.04	98	98	0	0
2401	Workers' Compensation	21,787.30	28,288	28,288	31,175	31,175
<i>Personal Services</i>		<u>1,043,006.74</u>	<u>1,172,685</u>	<u>962,164</u>	<u>1,228,048</u>	<u>1,228,048</u>
3105	Prof.Svc.-Other	4,140.00	600	2,000	0	0
3401	Contract Svc.-Custodial	1,660.00	2,580	2,580	2,580	2,580
3404	Contract Svc. - Other	27,873.31	130,700	50,000	40,700	40,700
3407	Ins.-Claims Deductibles	23,387.43	0	5,000	0	0
4003	Training-Required-Instructional	3,194.73	4,000	4,000	5,000	5,000
4004	Travel-Local Mileage & Comm. Exp	4.00	0	0	0	0
4201	Postage	271.59	200	100	200	200
4202	Freight & Express Charges	0.00	50	50	50	50
4301	Utility Svcs - Electric	7,770.55	17,700	10,000	17,700	17,700
4401	Rentals & Leases	885.34	1,000	1,000	1,000	1,000
4601	Rep & Mtn Equipment	209,676.45	100,000	120,000	150,000	150,000
4602	Rep & Mtn Building & Grounds	11,615.02	9,625	20,116	10,500	10,500
4605	Rep & Mtn Spec-Bud Detailed Only	1,376,003.97	1,100,000	850,000	0	0
4606	Rep & Mtn Vehicle Base Cost	34,412.00	43,540	43,540	40,584	40,584
4607	Rep & Mtn Automotive Parts	9,871.93	10,000	10,000	10,000	10,000
4608	Rep & Mtn Automotive Labor	24,635.76	20,000	20,000	20,000	20,000
4620	Rep & Mtn Contracts	4,132.11	4,879	4,879	4,879	4,879
4621	Rep & Mtn Seed & Sod	1,436.65	3,000	3,000	3,000	3,000
4622	Rep & Mtn Landscape Material	0.00	0	10	0	0
5101	Office Supplies	210.95	0	0	0	0
5102	Tools,Equip under \$1,000	9,999.50	8,000	8,000	10,500	10,500
5200	Non-Capital Equip \$1,000-\$4,999	5,294.98	4,999	4,999	5,000	5,000
5203	Motor Fuels & Lubricants	37,479.83	35,000	35,000	40,000	40,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5205	Motor Fuel, Non Motor Pool	0.00	0	710	800	800
5208	Uniform, Protect Clothing	6,704.23	8,500	8,500	12,125	12,125
5209	Housekeeping Supplies	551.57	500	750	600	600
5215	Chemicals	109.70	350	100	350	350
5218	Inventory-Central Stores Other	8,989.53	4,000	4,000	4,000	4,000
5300	Sidewalk Materials	4,790.40	4,000	4,000	4,000	4,000
5301	Road Materials	6,329.16	1,500	1,000	1,500	1,500
5401	Memberships & Subscriptions	0.00	150	150	150	150
5404	Employee Dev-Material & Training	3,900.00	13,100	13,100	13,100	13,100
<i>Operating Services</i>		1,825,330.69	1,527,973	1,226,584	398,318	398,318
6301	Other Capital Improvements	0.00	2,400,000	1,000,000	0	0
6402	Machinery & Equipment	0.00	0	0	165,000	0
6403	Capital Depletion Reserve	0.00	51,922	51,922	51,922	51,922
<i>Capital</i>		0.00	2,451,922	1,051,922	216,922	51,922
Cost Center Total: 322 - Utility Services Maintenance		2,868,337.43	5,152,580	3,240,670	1,843,288	1,678,288

DETAIL FY20 BUDGET:

3404	Contract Svc. - Other	\$35,000 - Pipe boring \$3,000 - Locates \$1,500 - Bee removal \$700 - Field density tests \$500 - Asbestos disposal
6402	Machinery & Equipment	\$80,000 - (2) Ford F-350 trucks to accommodate new staff \$60,000 - (2) Ford F-150 trucks to accommodate new staff \$25,000 - Purchase new GPR equipment for 3rd Locator

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$35,000 - Pipe boring \$3,000 - Locates \$1,500 - Bee removal \$700 - Field density tests \$500 - Asbestos disposal
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**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-08-323 LIFT STATIONS/WW MAINTENANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Utility Services Sup/Lift Stations		6306	56,736	56,736
1.00	Crew Leader II - Lift Stations	5%	6306	53,518	53,518
1.00	Crew Leader I - Lift Stations	10%	6306	37,142	37,142
1.00	Utilities Servicer III		6306	37,402	37,402
1.00	Utilities Servicer III	5%	6306	33,217	33,217
C 1.00	Utilities Servicer III	10%	6306	33,681	33,681
C 1.00	Utilities Servicer III		6306	33,207	33,207
1.00	Utilities Servicer III		6306	33,207	33,207
1.00	Utilities Servicer II	5%	6306	32,080	32,080
1.00	Utilities Servicer II		6306	31,619	31,619
1.00	Utilities Servicer II	10%	6306	31,619	31,619
1.00	Utilities Servicer II	5%	6306	30,999	30,999
C 1.00	Utilities Servicer I	5%	6306	28,675	28,675
1.00	Utilities Servicer I	5%	6306	28,675	28,675
1.00	Utilities Servicer I	5%	6306	28,675	28,675
1.00	Utilities Servicer I	5%	6306	28,121	28,121
<u>16.00</u>					<u>558,573</u>
				Subject to Call Benefit	20,000
				Education/Incentive Pay	23,443
				SBB	1,084
				Adjustment	<u>7,252</u>
					<u>610,352</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	404,440.51	523,360	476,239	610,352	610,352
1401	Overtime	48,484.63	40,000	40,000	40,000	40,000
2101	FICA Taxes	32,990.91	43,097	39,492	50,991	50,991
2201	General Pension Fund Contrib	117,946.86	109,196	89,543	84,145	84,145
2204	401(a) Pension Contribution	2,110.58	13,976	12,500	22,454	22,454
2301	Life & Health Insurance	79,602.48	132,706	116,656	141,179	141,179
2310	Health Reform Fees	47.04	40	40	0	0
2401	Workers' Compensation	16,665.81	21,577	21,577	24,495	24,495
<i>Personal Services</i>		<u>702,288.82</u>	<u>883,952</u>	<u>796,047</u>	<u>973,616</u>	<u>973,616</u>
3101	Prof. Svc.-Engineering	12,169.17	0	0	0	0
3105	Prof.Svc.-Other	25.00	500	500	500	500
3404	Contract Svc. - Other	2,968.92	106,630	6,700	6,700	6,700
3407	Ins.-Claims Deductibles	7,417.87	0	10,000	0	0
4001	Travel-Non local	51.20	0	10	0	0
4003	Training-Required-Instructional	13,219.21	5,000	6,325	7,000	7,000
4201	Postage	0.00	25	0	25	25
4202	Freight & Express Charges	952.06	1,000	1,200	1,500	1,500
4301	Utility Svcs - Electric	257,295.65	265,000	265,000	275,000	275,000
4401	Rentals & Leases	197.00	3,000	1,500	3,000	3,000
4601	Rep & Mtn Equipment	43,346.62	500	30,000	40,000	40,000
4602	Rep & Mtn Building & Grounds	0.00	200	200	200	200
4605	Rep & Mtn Spec-Bud Detailed Only	199,152.85	1,200,000	500,000	0	0
4606	Rep & Mtn Vehicle Base Cost	29,248.00	28,560	28,560	27,024	27,024
4607	Rep & Mtn Automotive Parts	16,302.30	25,000	25,000	25,000	25,000
4608	Rep & Mtn Automotive Labor	23,663.31	30,000	30,000	30,000	30,000
4620	Rep & Mtn Contracts	957.60	1,000	1,000	1,000	1,000
4621	Rep & Mtn Seed & Sod	1,039.90	800	2,500	1,500	1,500
4640	Rep & Mtn Lift Stations	244,898.95	82,000	215,000	230,000	230,000
4641	Rep & Mtn Sewer	45,702.71	43,500	43,500	43,500	43,500
4702	Printing & Binding	59.96	0	0	0	0
5101	Office Supplies	79.92	25	25	25	25
5102	Tools,Equip under \$1,000	7,860.02	5,000	7,000	8,500	8,500
5200	Non-Capital Equip \$1,000-\$4,999	5,553.52	5,000	2,000	5,000	5,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5203	Motor Fuels & Lubricants	58,970.19	43,000	43,000	43,000	43,000
5205	Motor Fuel, Non Motor Pool	1,890.36	0	0	0	0
5208	Uniform, Protect Clothing	6,876.65	7,500	7,500	9,500	9,500
5209	Housekeeping Supplies	123.97	200	200	200	200
5215	Chemicals	1,616.69	600	600	600	600
5218	Inventory-Central Stores Other	2,967.77	3,500	3,500	3,500	3,500
5300	Sidewalk Materials	4,277.30	1,500	2,500	2,000	2,000
5301	Road Materials	559.89	1,500	1,500	1,500	1,500
5404	Employee Dev-Material & Training	3,900.00	7,500	7,500	7,500	7,500
<i>Operating Services</i>		993,344.56	1,868,040	1,242,320	773,274	773,274
6101	Land	0.00	50,000	0	0	0
6301	Other Capital Improvements	0.00	1,550,000	900,000	0	0
6402	Machinery & Equipment	0.00	321,010	141,010	340,000	0
6403	Capital Depletion Reserve	0.00	172,446	172,446	176,981	176,981
<i>Capital</i>		0.00	2,093,456	1,213,456	516,981	176,981
Cost Center Total: 323 - Lift Stations / WW Maint.		1,695,633.38	4,845,448	3,251,823	2,263,871	1,923,871

DETAIL FY20 BUDGET:

3105	Prof.Svc.-Other	\$500 - Soil testing
3404	Contract Svc. - Other	\$3,000 - Locates \$2,500 - Wet taps \$1,000 - Pipe boring \$200 - Calibrate gas monitors
6402	Machinery & Equipment	\$240,000 - Generator Grant (FEMA 75/25) \$100,000 - Bypass pump/generator for LS 120 & LS 136

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$500 - Soil testing
3404	Contract Svc. - Other	\$3,000 - Locates \$2,500 - Wet taps \$1,000 - Pipe boring \$200 - Calibrate gas monitors

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Cost Center:	324 - Reuse Distribution					
6301	Other Capital Improvements	0.00	600,000	600,000	0	0
<i>Capital</i>		0.00	600,000	600,000	0	0
Cost Center Total: 324 - Reuse Distribution		0.00	600,000	600,000	0	0

**CITY OF WINTER HAVEN FY2020 PERSONNEL
402-08-919 FIELD SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	Superintendent	2.50%	7520	57,566	57,566
1.00	Meter Repair Tech II		7520	36,515	36,515
1.00	Meter Repair Tech II (from 918cc)		7520	30,566	30,566
1.00	Meter Repair Tech I		7520	29,441	29,441
1.00	Meter Repair Tech I		7520	28,273	28,273
1.00	Meter Repair Tech I		7520	27,992	27,992
1.00	Meter Repair Tech I		7520	27,992	27,992
1.00	Meter Repair Tech I		7520	27,711	27,711
1.00	Meter Repair Tech I (from 918cc)		7520	27,314	27,314
<u>9.00</u>					<u>293,370</u>
				Education/Incentive Pay	1,439
				Adjustment	<u>4,177</u>
					298,986

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	208,335.96	218,949	214,000	298,986	298,986
1401	Overtime	12,563.85	8,000	15,000	22,000	22,000
2101	FICA Taxes	15,444.62	17,362	17,519	24,236	24,236
2201	General Pension Fund Contrib	74,698.05	76,981	68,566	98,278	98,278
2204	401(a) Pension Contribution	0.00	0	2,357	2,049	2,049
2301	Life & Health Insurance	61,262.60	75,128	60,201	69,241	69,241
2310	Health Reform Fees	27.96	30	30	0	0
2401	Workers' Compensation	3,688.40	6,424	6,424	7,320	7,320
<i>Personal Services</i>		<u>376,021.44</u>	<u>402,874</u>	<u>384,097</u>	<u>522,110</u>	<u>522,110</u>
3407	Ins.-Claims Deductibles	0.00	0	6,000	0	0
4001	Travel-Non local	598.14	0	1,500	1,500	1,500
4003	Training-Required-Instructional	507.50	1,000	1,000	2,500	2,500
4202	Freight & Express Charges	0.00	0	40	50	50
4601	Rep & Mtn Equipment	1,694.11	3,000	3,000	12,000	9,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	6,000	0	0	0
4606	Rep & Mtn Vehicle Base Cost	12,528.00	13,876	13,876	15,220	15,220
4607	Rep & Mtn Automotive Parts	6,585.93	5,000	5,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	6,813.76	6,000	6,000	6,000	6,000
4620	Rep & Mtn Contracts	10,120.00	12,184	12,184	8,000	8,000
4702	Printing & Binding	0.00	500	500	500	500
5101	Office Supplies	31.33	250	300	250	250
5102	Tools,Equip under \$1,000	723.07	1,000	1,000	4,000	3,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	0	7,000	0
5203	Motor Fuels & Lubricants	17,896.80	15,000	15,000	15,500	15,500
5206	Software & Internal Upgrades	0.00	0	0	52,385	46,435
5208	Uniform, Protect Clothing	2,584.06	2,500	2,500	3,625	3,625
5215	Chemicals	34.76	50	75	75	75
5218	Inventory-Central Stores Other	0.00	100	0	0	0
5401	Memberships & Subscriptions	0.00	0	0	60	60
5404	Employee Dev-Material & Training	1,068.17	1,000	500	500	500
<i>Operating Services</i>		<u>61,185.63</u>	<u>67,460</u>	<u>68,475</u>	<u>134,165</u>	<u>117,215</u>
6402	Machinery & Equipment	0.00	0	0	27,000	0
6403	Capital Depletion Reserve	0.00	21,081	21,081	21,081	21,081
<i>Capital</i>		<u>0.00</u>	<u>21,081</u>	<u>21,081</u>	<u>48,081</u>	<u>21,081</u>
Cost Center Total: 919 - Field Services		<u>437,207.07</u>	<u>491,415</u>	<u>473,653</u>	<u>704,356</u>	<u>660,406</u>

DETAIL FY20 BUDGET:

5206	Software & Internal Upgrades	\$52,385 - Neptune 360 Software
6402	Machinery & Equipment	\$27,000 - Ford F-150 truck for Meter Auditor position

DETAIL FY21 BUDGET:

5206	Software & Internal Upgrades	\$46,435 - Neptune 360 Software
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Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 968 - Utility						
2301	Life & Health Insurance	18,790.00	0	0	0	0
<i>Personal Services</i>		18,790.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	6,924.24	6,924	6,924	11,271	11,271
4607	Rep & Mtn Automotive Parts	2,783.95	2,000	2,000	5,686	5,686
4608	Rep & Mtn Automotive Labor	4,499.85	4,000	4,000	6,178	6,178
4624	Rep & Mtn Outside Svc	0.00	500	500	1,626	1,626
5203	Motor Fuels & Lubricants	4,065.23	3,500	3,500	8,793	8,793
5995	Bank Charges	379,341.17	240,000	240,000	240,000	240,000
<i>Operating Services</i>		397,614.44	256,924	256,924	273,554	273,554
6403	Capital Depletion Reserve	0.00	0	0	2,922	2,922
<i>Capital</i>		0.00	0	0	2,922	2,922
3408	Commission/Expense - Sale of Assets	2,028.00	0	887	0	0
5980	Bad Debt Expense	134,884.24	0	9,235	0	0
9201	Loans to Other Funds	0.00	1,220,000	1,220,000	0	0
9400	Depreciation	4,062,067.07	0	0	0	0
9550	Amortization of Bond Issue Cost	101,665.69	0	0	0	0
9700	Audit Fees	31,789.00	27,617	27,617	30,205	30,205
<i>Miscellaneous</i>		4,332,434.00	1,247,617	1,257,739	30,205	30,205
9109	Transfer to Self Insurance	284,992.04	166,600	166,600	166,600	166,600
9161	Transfer to General Fund	165,000.00	165,000	165,000	165,000	165,000
9190	Transfer to Internal Service	20,799.96	20,800	20,800	20,800	20,800
9196	Transfer to 2015 Construction Fund	183,309.00	0	0	0	0
<i>Transfers</i>		654,101.00	352,400	352,400	352,400	352,400
9503	Admin-General Govt.	1,324,383.00	1,160,532	1,160,532	1,257,104	1,257,104
9900	General Fund Support	5,765,000.04	5,465,000	5,465,000	5,165,000	4,865,000
<i>Admin Allocation Expenses</i>		7,089,383.04	6,625,532	6,625,532	6,422,104	6,122,104
7102	Principal on Debt	0.00	2,087,887	2,087,887	2,178,564	2,268,010
7202	Interest on Debt	1,523,629.40	1,395,410	1,395,410	1,377,609	1,359,017
7301	Debt Service Fees	808.13	1,000	1,000	0	0
<i>Debt Service</i>		1,524,437.53	3,484,297	3,484,297	3,556,173	3,627,027
4501	Ins.-Property	171,179.59	183,655	183,655	195,651	195,651
4502	Ins.-Liability & Umbrella	85,819.99	91,827	91,827	111,924	111,924
4506	Ins.-Other	6,283.17	14,198	14,198	14,866	14,866
4508	Ins.-Underground Storage Tank	6,262.17	6,550	6,550	6,785	6,785
4510	Ins.-Public Official's Liability	16,270.94	17,162	17,162	19,131	19,131
4590	Insurance - OPEB Expense Allocation	421,935.00	0	0	0	0
<i>Insurance</i>		707,750.86	313,392	313,392	348,357	348,357
9102	Facility Maintenance	24,282.00	13,016	13,016	24,956	24,956
9104	Engineering Services	312,675.96	322,163	322,163	274,292	274,292
9105	Human Resources	121,917.00	99,105	99,105	160,195	160,195
9107	Technology Services	275,265.00	322,003	322,003	483,180	458,180
9108	City Hall	0.00	2,847	2,847	2,839	2,839
9185	City Hall Annex	28,893.96	34,555	34,555	38,006	38,006
<i>Internal Svc Charges</i>		763,033.92	793,689	793,689	983,468	958,468
3600	Pension Expense - GASB 68 Allocation	1,338,394.00	0	0	0	0
<i>Pension Expenditures</i>		1,338,394.00	0	0	0	0
Cost Center Total: 968 - Utility		16,825,938.79	13,073,851	13,083,973	11,969,183	11,715,037
Fund REVENUE Total: 402 - Utility Fund		37,418,413.45	42,498,187	35,357,975	37,253,622	45,652,490
Fund EXPENSE Total: 402 - Utility Fund		30,174,451.84	43,036,138	33,200,730	50,348,867	53,192,636
Fund Total: 402 - Utility Fund		7,243,961.61	(537,951)	2,157,245	(13,095,245)	(7,540,146)

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STORMWATER FUND

(404)

The Stormwater Fund accounts for the collection and expenditure of a storm water utility fee levied on City residents for the protection of the well-known Winter Haven Chain of Lakes. All activities necessary to provide such services are accounted for in this fund, including but not limited to, administration, operations, and maintenance.

ACCOUNT DESCRIPTIONS

REVENUES

Stormwater Fees – Current year stormwater utility fee revenues are recorded in this line.

Grants – Revenues from state and local agencies for the construction of Stormwater projects.

EXPENDITURES

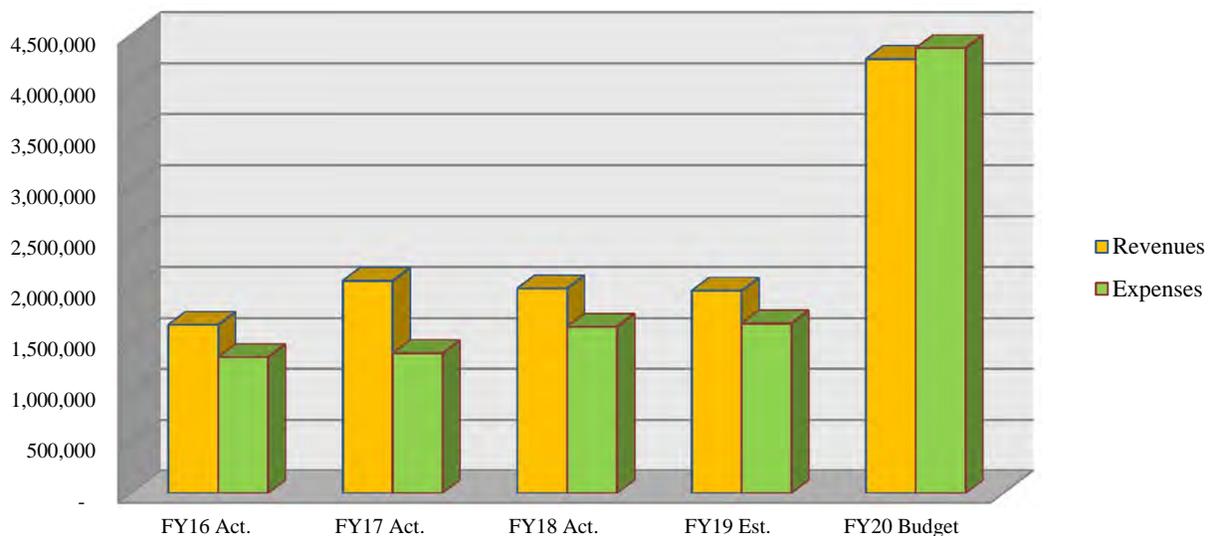
Personnel Services and Operating Services – These accounts record various professional services as well as eight and ten tenths (8.10) full-time employees in the Stormwater Drainage cost center and three and eighth tenths (3.80) full-time employees in the Stormwater Quality cost center.

Capital – These accounts record the project related expenditures for the fund.

Non-Departmental – The following accounts make up the non-departmental cost center:

Administration	\$	68,321
Internal Service Charges	\$	88,464
Insurance	\$	22,002
Transfer to Self-Insurance	\$	13,500
Pooled Vehicle Costs	\$	672
Audit Fees	\$	1,638
Total	\$	194,597

HISTORICAL COMPARISON OF REVENUES TO EXPENSES



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**CITY OF WINTER HAVEN
STORMWATER FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Grants	\$ 105,083.05	\$ 2,032,500	\$ 60,000	\$ 2,257,650	\$ -
Interest Earnings	68,578.29	10,000	105,000	100,000	90,000
Donations	4,527.70	10,000	4,500	4,500	4,500
Fees	1,834,695.16	1,732,200	1,820,350	1,901,350	1,985,350
Total	\$ 2,012,884.20	3,784,700	1,989,850	4,263,500	2,079,850
EXPENDITURES					
Operating Expenditures	\$ 888,603.13	\$ 1,611,614	\$ 1,383,051	\$ 1,632,413	\$ 1,362,923
Capital Projects - Drainage	0.00	137,530	137,530	21,219	21,219
Capital Projects - Quality	0.00	2,240,164	12,664	2,520,135	2,635
Non-Departmental	748,240.30	135,246	135,246	194,597	194,597
Total	\$ 1,636,843.43	4,124,554	1,668,491	4,368,364	1,581,374
Excess of Revenues Over <Under> Expenditures:	\$ 376,040.77	(339,854)	321,359	(104,864)	498,476
Beginning Unrestricted Cash:	3,984,149.23	4,360,190	4,360,190	4,681,549	4,576,685
Ending Unrestricted Cash:	\$ 4,360,190.00	4,020,336	4,681,549	4,576,685	5,075,161

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 404 - Stormwater Fund						
REVENUES						
337200-400	Grant - Misc	604.80	312,550	0	350,000	0
337300-100	Grant - SWFWMD	0.00	1,051,840	60,000	1,107,500	0
338300-000	DEP	104,478.25	668,110	0	800,150	0
<i>Other Grant Revenue</i>		105,083.05	2,032,500	60,000	2,257,650	0
361100-000	Interest on Investments	68,578.29	10,000	105,000	100,000	90,000
<i>Interest Earnings</i>		68,578.29	10,000	105,000	100,000	90,000
366100-000	Donation	0.00	5,000	0	0	0
<i>Misc - Other Revenues</i>		0.00	5,000	0	0	0
389400-000	Donations from Citizens	4,527.70	5,000	4,500	4,500	4,500
<i>Donations From Citizens</i>		4,527.70	5,000	4,500	4,500	4,500
343700-100	Fees - Stormwater Quality	946,101.60	892,000	930,000	970,000	1,010,000
343700-200	Fees - Stormwater Maintenance	863,577.60	814,000	865,000	906,000	950,000
343700-300	Fees - Stormwater MUNICIPAL	25,015.96	26,200	25,350	25,350	25,350
<i>Stormwater Fees</i>		1,834,695.16	1,732,200	1,820,350	1,901,350	1,985,350
REVENUES Total		2,012,884.20	3,784,700	1,989,850	4,263,500	2,079,850

DETAIL FY20 BUDGET:

337200-400	Grant - Misc	\$350,000 - Lake Conine
337300-100	Grant - SWFWMD	\$987,500 - Lake Conine \$120,000 - Rain Gardens
338300-000	DEP	\$750,000 - Lake Conine \$50,150 - Sustainability Study

**CITY OF WINTER HAVEN FY2020 PERSONNEL
404-08-299 DRAINAGE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 0.20	Public Works Department Director	10.00%	8810	99,075	19,815
A 0.20	Assistant Public Works Director		8810	75,000	15,000
C 0.20	Streets Superintendent	2.50%	5509	66,627	13,325
1.00	Crew Leader II	10.00%	5509	40,928	40,928
1.00	GPS Locator/Inspector		5509	38,426	38,426
A 1.00	Debris Control Maintenance Operator III		5509	30,848	30,848
C 1.00	Drainage Maintenance III	7.50%	5509	31,937	31,937
C 1.00	Drainage Maintenance II	2.50%	5509	29,528	29,528
C 1.00	Drainage Maintenance II	2.50%	5509	29,528	29,528
1.00	Drainage Maintenance I		5509	28,683	28,683
0.50	Sr. Staff Assistant	2.50%	8810	30,869	15,435
8.10					293,453
				Education/Incentive Pay	10,665
				SBB	594
				Adjustment	3,892
					308,604

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	130,373.84	249,889	207,063	308,604	308,604
1401	Overtime	1,485.86	5,000	5,000	5,000	5,000
1601	Vehicle Compensation	16.15	0	0	0	0
2101	FICA Taxes	9,675.91	19,499	16,223	23,693	23,693
2201	General Pension Fund Contrib	39,717.27	51,635	40,827	48,912	48,912
2204	401(a) Pension Contribution	556.60	7,700	5,925	13,199	13,199
2301	Life & Health Insurance	26,028.76	55,092	49,525	79,672	79,672
2302	Director's Life & Disability	237.85	731	300	300	300
2310	Health Reform Fees	23.04	26	26	0	0
2401	Workers' Compensation	8,591.47	12,562	12,562	16,070	16,070
2501	Unemployment Compensation	919.80	0	0	0	0
<i>Personal Services</i>		217,626.55	402,134	337,451	495,450	495,450

3101	Prof. Svc.-Engineering	0.00	10,000	6,000	10,000	10,000
3105	Prof.Svc.-Other	82,728.25	60,000	75,637	0	0
3404	Contract Svc. - Other	171,823.75	278,000	278,000	142,000	97,000
4001	Travel-Non local	14.00	2,500	2,500	2,500	2,500
4003	Training-Required-Instructional	412.00	1,000	1,870	1,000	1,000
4202	Freight & Express Charges	32.53	0	0	0	0
4301	Utility Svcs - Electric	325.91	410	400	415	425
4401	Rentals & Leases	1,468.52	3,500	3,500	3,500	3,500
4406	County Landfill	88.00	3,500	3,744	3,500	3,500
4601	Rep & Mtn Equipment	7,212.98	10,000	10,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	19,296.10	40,000	40,000	40,000	40,000
4606	Rep & Mtn Vehicle Base Cost	8,568.00	9,240	9,240	8,568	8,568
4607	Rep & Mtn Automotive Parts	12,495.04	10,000	8,000	10,000	1,000
4608	Rep & Mtn Automotive Labor	7,180.16	10,000	12,000	10,000	1,000
4620	Rep & Mtn Contracts	166.15	300	150	300	300
4621	Rep & Mtn Seed & Sod	1,921.70	3,000	3,000	3,500	3,500
5101	Office Supplies	156.69	425	425	425	425
5102	Tools,Equip under \$1,000	1,499.73	2,700	2,700	2,700	2,700
5200	Non-Capital Equip \$1,000-\$4,999	7,788.24	6,000	6,000	6,000	2,500
5203	Motor Fuels & Lubricants	7,410.83	5,250	6,000	10,000	1,000
5206	Software & Internal Upgrades	0.00	0	50	0	0
5208	Uniform, Protect Clothing	3,066.29	3,500	4,000	4,250	4,250
5209	Housekeeping Supplies	312.04	475	475	475	475
5401	Memberships & Subscriptions	500.00	800	800	800	800
5404	Employee Dev-Material & Training	0.00	0	1,000	1,000	1,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	0	1,500	1,500	1,500
5406	Employee Dev-Food & Supplies	6.20	0	50	100	100
<i>Operating Services</i>		334,473.11	460,600	477,041	272,533	197,043
6402	Machinery & Equipment	0.00	14,207	14,207	0	0
6403	Capital Depletion Reserve	0.00	123,323	123,323	21,219	21,219
<i>Capital</i>		0.00	137,530	137,530	21,219	21,219
Cost Center Total: 299 - Drainage		552,099.66	1,000,264	952,022	789,202	713,712

DETAIL FY20 BUDGET:

3101	Prof. Svc.-Engineering	\$10,000 - Non-specific, typically emergency projects
3404	Contract Svc. - Other	\$50,000 - Menzi service contract \$45,000 - Street sweeping contract (1st quarter) \$40,000 - Storm drain and line maintenance/inspection \$7,000 - Manual and chemical conveyance clearing
4605	Rep & Mtn Spec-Bud Detailed Only	\$35,000 - Stormwater general maintenance and repair materials \$5,000 - Stormwater inspection repairs

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$10,000 - Non-specific, typically emergency projects
3404	Contract Svc. - Other	\$50,000 - Menzi service contract \$40,000 - Storm drain and line maintenance/inspection \$7,000 - Manual and chemical conveyance clearing
4605	Rep & Mtn Spec-Bud Detailed Only	\$35,000 - Stormwater general maintenance and repair materials \$5,000 - Stormwater inspection repairs

**CITY OF WINTER HAVEN FY2020 PERSONNEL
404-08-300 STORMWATER QUALITY**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Natural Resources Manager		8810	56,736	56,736
C 1.00	Natural Resources Specialist	2.50%	8810	44,648	44,648
C 0.80	Ecosystem and Asset Analyst	2.50%	8810	48,758	39,006
1.00	Environmental Scientist I	2.50%	9410	40,928	40,928
<u>3.80</u>					<u>181,318</u>
				Education/Incentive Pay	3,358
				SBB	859
				Adjustment	<u>2,513</u>
					<u>188,048</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	159,682.01	177,886	147,393	188,048	188,048
2101	FICA Taxes	11,648.42	13,608	11,276	14,193	14,193
2201	General Pension Fund Contrib	53,473.41	60,059	40,231	47,005	47,005
2204	401(a) Pension Contribution	0.00	0	355	4,255	4,255
2301	Life & Health Insurance	31,521.09	39,117	35,219	42,132	42,132
2310	Health Reform Fees	12.00	12	12	0	0
2401	Workers' Compensation	248.31	254	254	678	678
<i>Personal Services</i>		<u>256,585.24</u>	<u>290,936</u>	<u>234,740</u>	<u>296,311</u>	<u>296,311</u>

3101	Prof. Svc.-Engineering	0.00	40,000	0	40,000	40,000
3104	Prof.Svc.-Appraisal	0.00	2,000	2,000	2,000	2,000
3105	Prof.Svc.-Other	48,239.90	196,000	120,000	181,000	196,000
3404	Contract Svc. - Other	15,631.00	65,300	65,300	65,300	65,300
4001	Travel-Non local	1,598.47	6,000	6,000	6,000	6,000
4003	Training-Required-Instructional	0.00	250	250	250	250
4004	Travel-Local Mileage & Comm. Exp	0.00	50	0	50	50
4201	Postage	46.15	250	150	250	250
4301	Utility Svcs - Electric	2,617.53	3,050	2,000	3,000	3,000
4302	Utility Svcs - Water	950.19	1,400	1,000	1,200	1,200
4401	Rentals & Leases	0.00	500	500	500	500
4406	County Landfill	0.00	3,000	3,000	3,000	3,000
4601	Rep & Mtn Equipment	1,171.06	1,000	1,500	1,500	1,500
4602	Rep & Mtn Building & Grounds	16.52	500	500	500	500
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	284.68	500	600	500	500
4608	Rep & Mtn Automotive Labor	54.04	300	500	500	500
4620	Rep & Mtn Contracts	382.91	10,000	10,000	10,000	1,000
4622	Rep & Mtn Landscape Material	0.00	2,000	2,000	2,000	2,000
4702	Printing & Binding	284.00	1,000	500	1,000	1,000
4802	Promotional/Marketing	0.00	2,000	2,000	4,000	4,000
4803	Community Involvement	21.48	0	0	0	0
4804	Sponsorships	1,000.00	7,500	6,000	7,500	7,500
5101	Office Supplies	314.20	525	600	600	600
5102	Tools,Equip under \$1,000	823.00	2,000	2,000	2,000	2,000
5200	Non-Capital Equip \$1,000-\$4,999	1,044.10	16,000	16,000	16,000	16,000
5203	Motor Fuels & Lubricants	1,130.15	1,000	1,000	1,500	1,500
5205	Motor Fuel, Non Motor Pool	0.00	150	150	150	150
5206	Software & Internal Upgrades	0.00	0	50	0	0
5208	Uniform, Protect Clothing	25.23	425	425	425	425
5209	Housekeeping Supplies	0.00	300	300	300	300
5210	Program Related Expense	693.85	80,000	80,000	200,000	0
5215	Chemicals	0.00	10,000	3,000	10,000	10,000
5220	Materials-Visual/Photo/Signage	0.00	1,000	1,000	1,500	1,500
5401	Memberships & Subscriptions	857.60	1,200	1,200	1,200	1,200
5404	Employee Dev-Material & Training	1,388.17	1,400	1,400	1,400	1,400

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	0	1,500	1,500	1,500
5406	Employee Dev-Food & Supplies	0.00	0	50	50	50
5407	Employee Dev-Recog & Apprec	0.00	0	0	100	100
<i>Operating Services</i>		79,918.23	457,944	333,819	568,119	374,119
6301	Other Capital Improvements	0.00	2,137,500	0	0	0
6311	Professional Service-Capitalized	0.00	100,000	10,000	2,517,500	0
6403	Capital Depletion Reserve	0.00	2,664	2,664	2,635	2,635
<i>Capital</i>		0.00	2,240,164	12,664	2,520,135	2,635
Cost Center Total: 300 - Stormwater Quality		336,503.47	2,989,044	581,223	3,384,565	673,065

DETAIL FY20 BUDGET:

3101	Prof. Svc.-Engineering	\$40,000 - Rain Garden (SWFWMD 50/50 Grant)
3105	Prof.Svc.-Other	\$85,000 - Sustainability Plan implementation (DEP Grant \$50,150) \$30,000 - Stormwater utility fee work \$20,000 - Water data/GIS services \$20,000 for TMDL-BMAP-state reg.-assess water bodies total max nutrient load handling \$5,000 - NPDES - Support \$6,000 - NPDES - PC \$5,000 - NPDES - FDEP \$5,000 - NPDES - Stormwater Sampling \$5,000 -USF Water Atlas
3404	Contract Svc. - Other	\$65,000 - Lakeshore management continuation \$300 - Wildlife rehab
4620	Rep & Mtn Contracts	\$10,000 - Alum systems - cannot find anyone that works on system
5200	Non-Capital Equip \$1,000-\$4,999	\$16,000 - Sampling equipment and other equipment
5210	Program Related Expense	\$200,000 - Raingardens (SWFWMD 50/50 Grant)
6311	Professional Service-Capitalized	\$2,437,500 - Lake Conine (City \$350,000, Polk County \$350,000, DEP \$750,000, SWFWMD \$987,500) \$80,000 - Lake May Design

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$40,000 - Rain Garden (potential grant)
3105	Prof.Svc.-Other	\$100,000 - Sustainability Plan implementation (Grant Opportunities) \$30,000 - Stormwater utility fee work \$20,000 - Water data/GIS services \$20,000 for TMDL-BMAP-state reg.-assess water bodies total max nutrient load handling \$5,000 - NPDES - Support \$6,000 - NPDES - PC \$5,000 - NPDES - FDEP \$5,000 - NPDES - Stormwater Sampling \$5,000 -USF Water Atlas
3404	Contract Svc. - Other	\$65,000 - Lakeshore management continuation \$300 - Wildlife rehab
4620	Rep & Mtn Contracts	\$1,000 - Alum systems - cannot find anyone that works on system
5200	Non-Capital Equip \$1,000-\$4,999	\$16,000 - Sampling equipment and other equipment

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 969 - Stormwater						
2301	Life & Health Insurance	79,796.00	0	0	0	0
<i>Personal Services</i>		79,796.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	672.00	672	672	672	672
4607	Rep & Mtn Automotive Parts	380.04	500	500	0	0
4608	Rep & Mtn Automotive Labor	450.89	500	500	0	0
5203	Motor Fuels & Lubricants	143.94	200	200	0	0
<i>Operating Services</i>		1,646.87	1,872	1,872	672	672
9400	Depreciation	190,303.95	0	0	0	0
9700	Audit Fees	1,283.00	1,416	1,416	1,638	1,638
<i>Miscellaneous</i>		191,586.95	1,416	1,416	1,638	1,638
9109	Transfer to Self Insurance	23,999.96	13,500	13,500	13,500	13,500
9196	Transfer to 2015 Construction Fund	86,805.00	0	0	0	0
<i>Transfers</i>		110,804.96	13,500	13,500	13,500	13,500
9503	Admin-General Govt.	53,315.04	58,027	58,027	68,321	68,321
<i>Admin Allocation Expenses</i>		53,315.04	58,027	58,027	68,321	68,321
4501	Ins.-Property	9,669.11	10,374	10,374	10,495	10,495
4502	Ins.-Liability & Umbrella	5,417.50	5,796	5,796	7,241	7,241
4506	Ins.-Other	549.30	1,495	1,495	1,639	1,639
4508	Ins.-Underground Storage Tank	521.85	546	546	522	522
4510	Ins.-Public Official's Liability	1,657.72	1,815	1,815	2,105	2,105
4590	Insurance - OPEB Expense Allocation	31,054.00	0	0	0	0
<i>Insurance</i>		48,869.48	20,026	20,026	22,002	22,002
9104	Engineering Services	39,084.00	24,162	24,162	22,858	22,858
9105	Human Resources	12,192.00	10,194	10,194	19,598	19,598
9107	Technology Services	0.00	0	0	39,975	39,975
9108	City Hall	11,685.00	6,049	6,049	6,033	6,033
<i>Internal Svc Charges</i>		62,961.00	40,405	40,405	88,464	88,464
3600	Pension Expense - GASB 68 Allocation	199,260.00	0	0	0	0
<i>Pension Expenditures</i>		199,260.00	0	0	0	0
Cost Center Total: 969 - Stormwater		748,240.30	135,246	135,246	194,597	194,597
Fund REVENUE Total: 404 - Stormwater Fund		2,012,884.20	3,784,700	1,989,850	4,263,500	2,079,850
Fund EXPENSE Total: 404 - Stormwater Fund		1,636,843.43	4,124,554	1,668,491	4,368,364	1,581,374
Fund Total: 404 - Stormwater Fund		376,040.77	(339,854)	321,359	(104,864)	498,476

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WILLOWBROOK GOLF COURSE FUND

(405)

The Willowbrook Golf Course Fund accounts for the operations of the municipal golf course. All activities necessary to provide for such operations are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and sales and collections.

Beginning in FY14, employee and operational duties at Willowbrook were turned over to the Billy Casper Golf management team.

ACCOUNT DESCRIPTIONS

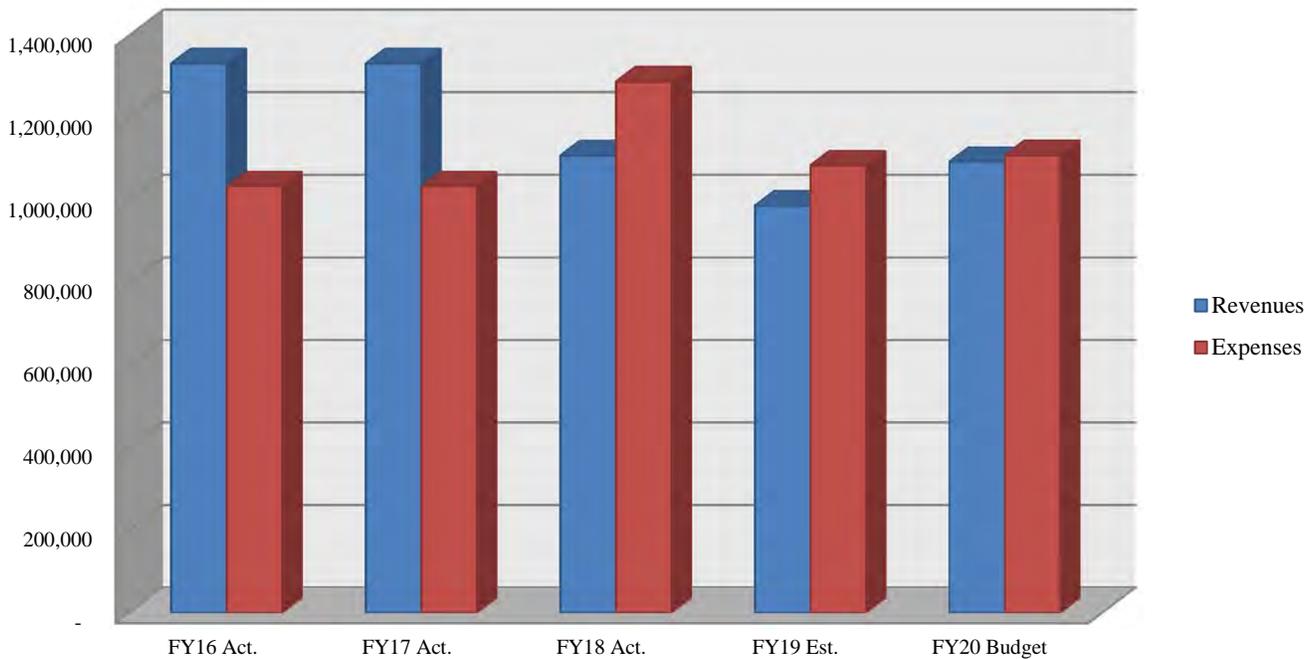
EXPENDITURES

Operations - This cost center captures all the costs associated with providing the City's Willowbrook services.

Capital - This account represents all capital improvements at the City golf course.

Non-Operating - Non-operating expenditures include insurance costs, audit fees, charges for internal service cost centers and Administration.

HISTORICAL COMPARISON OF REVENUES TO EXPENSES



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**CITY OF WINTER HAVEN
WILLOWBROOK FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Transfer from General Fund	\$ 179,663.04	\$ 164,293	\$ 164,293	\$ 218,987	\$ 358,811
Golf Management	783,822.74	851,525	788,231	842,841	863,000
Miscellaneous Revenues	0.00	29,059	28,769	25,606	25,000
Interest Earnings	4,171.39	9,811	5,600	5,600	1,000
Sale of Assets	140,600.00	0	0	0	0
Total	\$ 1,108,257.17	1,054,688	986,893	1,093,034	1,247,811
EXPENDITURES					
Operating Expenditures	\$ 1,168,647.98	\$ 894,048	\$ 923,810	\$ 937,914	\$ 916,917
Capital Expenditures	0.00	42,509	42,509	56,380	216,380
Non-Departmental	118,544.84	118,131	118,215	114,513	114,514
Total	\$ 1,287,192.82	1,054,688	1,084,534	1,108,807	1,247,811
Excess of Revenues Over <Under> Expenditures:	\$ (178,935.65)	0	(97,641)	(15,773)	0
Beginning Unrestricted Cash:	292,349.65	113,414	113,414	15,773	(0)
Ending Unrestricted Cash:	\$ 113,414.00	113,414	15,773	(0)	(0)

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 405 - Willowbrook Fund						
REVENUES						
347230-100	WB-Greens Fees	0.00	307,324	269,011	293,803	300,000
347230-125	WB-Summer Memberships	0.00	44,029	43,735	43,749	45,000
347230-150	WB-Annual Green Fees Card	0.00	53,715	40,967	48,675	50,000
347230-300	WB-Pro Shop Sales	0.00	43,149	42,916	45,164	48,000
347230-400	COL / WB-Concessions	0.00	132,088	123,215	130,143	135,000
347230-600	WB-Cart Rentals	0.00	246,564	245,012	253,359	255,000
347230-700	WB-Rental of Range Balls	0.00	24,656	23,375	27,948	30,000
<i>Cultural / Recreation</i>		0.00	851,525	788,231	842,841	863,000
361100-000	Interest on Investments	4,171.39	9,811	5,600	5,600	1,000
<i>Interest Earnings</i>		4,171.39	9,811	5,600	5,600	1,000
364412-000	Proceeds from Equipment Trade In	140,600.00	0	0	0	0
364414-000	Sale of Assets-Capital	0.00	0	1,400	0	0
<i>Misc - Sales</i>		140,600.00	0	1,400	0	0
369000-000	Miscellaneous Revenue	783,822.74	29,059	27,369	25,606	25,000
<i>Misc - Other Revenues</i>		783,822.74	29,059	27,369	25,606	25,000
381000-001	Transfer from General Fund	179,663.04	164,293	164,293	218,987	358,811
<i>Interfund Transfers</i>		179,663.04	164,293	164,293	218,987	358,811
REVENUES Total		1,108,257.17	1,054,688	986,893	1,093,034	1,247,811

DETAIL FY20 BUDGET:

381000-001 Transfer from General Fund \$218,987 - General Fund Support

DETAIL FY21 BUDGET:

381000-001 Transfer from General Fund \$358,811 - General Fund Support

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 07 - Parks and Recreation						
Cost Center: 712 - Willowbrook						
4301	Utility Svcs - Electric	30,766.23	34,440	31,000	34,440	34,440
4302	Utility Svcs - Water	5,865.94	8,500	5,000	8,500	8,500
4303	Utility Svcs - Sewer	7,937.66	12,260	6,000	12,260	12,260
4305	Utility Svcs - Refuse	3,671.52	3,728	4,000	3,728	3,728
4602	Rep & Mtn Building & Grounds	7,500.80	6,300	8,000	6,300	6,300
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	0	0	25,000	0
4607	Rep & Mtn Automotive Parts	7.72	100	100	100	100
4608	Rep & Mtn Automotive Labor	1,919.43	2,000	2,000	2,000	2,000
4620	Rep & Mtn Contracts	4,353.62	4,211	4,211	4,211	4,211
4621	Rep & Mtn Seed & Sod	16,555.00	17,000	17,000	0	0
4900	Other Charges & Obligations	755,829.00	790,350	831,340	822,216	830,219
4960	License	400.00	500	500	500	500
5200	Non-Capital Equip \$1,000-\$4,999	320,625.00	0	0	4,000	0
5203	Motor Fuels & Lubricants	13,216.06	14,659	14,659	14,659	14,659
<i>Operating Services</i>		1,168,647.98	894,048	923,810	937,914	916,917
6301	Other Capital Improvements	0.00	0	0	25,000	185,000
6403	Capital Depletion Reserve	0.00	42,509	42,509	31,380	31,380
<i>Capital</i>		0.00	42,509	42,509	56,380	216,380
Cost Center Total: 712 - Willowbrook		1,168,647.98	936,557	966,319	994,294	1,133,297

DETAIL FY20 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$25,000 - #17 Bulk head upgrade
5200	Non-Capital Equip \$1,000-\$4,999	\$4,000 - Computers; 2 Admin stations and 1 Maint. Workstation
6301	Other Capital Improvements	\$25,000 Range Tee - install concrete pad and hitting mats on the range

DETAIL FY21 BUDGET:

6301	Other Capital Improvements	\$175,000 Greens Renovation - use golf course account to pay for half of cost \$10,000 Course restroom upgrades
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Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 967 - Willowbrook						
3408	Commission/Expense - Sale of Assets	0.00	0	84	0	0
9400	Depreciation	48,460.34	0	0	0	0
9700	Audit Fees	990.00	1,077	1,077	1,288	1,288
<i>Miscellaneous</i>		49,450.34	1,077	1,161	1,288	1,288
9503	Admin-General Govt.	41,429.04	44,373	44,373	53,578	53,578
<i>Admin Allocation Expenses</i>		41,429.04	44,373	44,373	53,578	53,578
7102	Principal on Debt	0.00	46,700	46,700	35,232	36,668
7202	Interest on Debt	5,070.72	6,013	6,013	4,548	3,113
<i>Debt Service</i>		5,070.72	52,713	52,713	39,780	39,781
4501	Ins.-Property	4,449.08	4,773	4,773	5,138	5,138
4502	Ins.-Liability & Umbrella	6,394.66	6,842	6,842	9,525	9,525
4506	Ins.-Other	1,035.00	1,087	1,087	1,331	1,331
<i>Insurance</i>		11,878.74	12,702	12,702	15,994	15,994
9102	Facility Maintenance	8,094.00	4,339	4,339	3,873	3,873
9107	Technology Services	2,622.00	2,927	2,927	0	0
<i>Internal Svc Charges</i>		10,716.00	7,266	7,266	3,873	3,873
Cost Center Total: 967 - Willowbrook		118,544.84	118,131	118,215	114,513	114,514
Fund REVENUE Total: 405 - Willowbrook Fund		1,108,257.17	1,054,688	986,893	1,093,034	1,247,811
Fund EXPENSE Total: 405 - Willowbrook Fund		1,287,192.82	1,054,688	1,084,534	1,108,807	1,247,811
Fund Total: 405 - Willowbrook Fund		(178,935.65)	0	(97,641)	(15,773)	0

DARK FIBER ENTERPRISE FUND

(406)

The Dark Fiber Fund was established in FY 2017. The City anticipates leasing fiber strands through NAP of Florida Inc. at \$1,050 per strand per month. It is anticipated additional new customers will sign contracts for fiber services. The City's fiber service is established as a proprietary fund so that the capital costs can be matched to the revenues collected from the service. Funding for start up expenses were achieved by two internal loans from the Capital Depletion Fund. Both loans are anticipated to be paid off in FY26 and FY27. It is anticipated that the service will be profitable within 5 years.

ACCOUNT DESCRIPTIONS

EXPENDITURES

A majority of the expenditure budget is for the installation of fiber conduit. As water and sewer lines are replaced or extended, fiber conduit will be installed as part of the "dig once" policy. The early cash deficits will be funded with internal loans from the Capital Depletion Fund. The Fund employs two part-time employees. Capital Projects are budgeted as follows:

SR 542-Dundee Road Phase 2 (Overlook to Hwy 27)	\$	400,000
Lake Myrtle Sports Complex to Fl. Polytechnic University	\$	400,000
Expansion to Lakeland, PC Emergency Operations (\$700,000 to get to Sheriff Office over two years)	\$	350,000
Winter Haven Airport to Auburndale (This gets us to Sun Traks - Advance Mobility Institute facility)	\$	200,000
Wifi in Northeast	\$	200,000

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**CITY OF WINTER HAVEN
DARK FIBER ENTERPRISE FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Debt Proceeds	\$ -	0	2,700,000	0	0
Tower Space Lease	3,119.80	15,000	2,626	0	0
Dark Fiber Lease	124,285.04	156,535	126,000	175,704	302,668
Fiber Extension	5,590.90	13,000	0	13,000	13,000
Interest Earnings	0.00	0	0	1,867	1,774
Transfer from Internal Service Fund	0.00	0	184,800	201,600	243,600
Transfer from Impact Fee Fund	200,000.04	0	0	0	0
Transfer from FV CRA Fund	0.00	0	0	50,000	0
Total	\$ 332,995.78	184,535	3,013,426	442,171	561,042
EXPENDITURES					
Personal Services	\$ 22,938.78	32,014	32,014	56,232	56,139
Operating Expenditures	0.00	10,500	3,000	10,500	10,500
Capital Expenditures	0.00	1,028,583	1,222,250	1,550,000	0
Transfer to 2015 Construction Fund	13,985.04	0	0	0	0
Debt Service	0.00	381,881	94,843	480,623	488,176
Non-Departmental	43,974.34	566	566	6,227	6,227
Total	\$ 80,898.16	1,453,544	1,352,673	2,103,582	561,042
Excess of Revenues Over <Under> Expenditures:	\$ 252,097.62	(1,269,009)	1,660,753	(1,661,411)	0
Beginning Unrestricted Cash:	(251,439.62)	658	658	1,661,411	0
Ending Unrestricted Cash:	\$ 658.00	(1,268,351)	1,661,411	0	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 406 - Dark Fiber Enterprise Fund						
REVENUES						
361100-000	Interest on Investments	0.00	0	0	1,867	1,774
<i>Interest Earnings</i>		0.00	0	0	1,867	1,774
384000-000	Debt Proceeds	0.00	0	2,700,000	0	0
<i>Debt Proceeds</i>		0.00	0	2,700,000	0	0
362000-000	Tower Space Lease	3,119.80	15,000	2,626	0	0
362000-100	Dark Fiber Lease	124,285.04	156,535	126,000	175,704	302,668
362000-200	Fiber Extension	5,590.90	13,000	0	13,000	13,000
<i>Misc - Rent and Royalty</i>		132,995.74	184,535	128,626	188,704	315,668
381000-114	Transfer from Impact Fee Fund	200,000.04	0	0	0	0
381000-109	Transfer from Florence Villa CRA	0.00	0	0	50,000	0
381000-501	Transfer from Internal Services Fund	0.00	0	184,800	201,600	243,600
<i>Interfund Transfers</i>		200,000.04	0	184,800	251,600	243,600
REVENUES Total		332,995.78	184,535	3,013,426	442,171	561,042

**CITY OF WINTER HAVEN FY2020 PERSONNEL
406-80-971 DARK FIBER ENTERPRISE FUND**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Fiber Enterprise Manager (PT) 20hr/wk	2.50%	8810	30,891	30,891
A 1.00	Fiber Enterprise Asset Coord. (PT) 20 hr/wk		8810	20,000	20,000
2.00					50,891
				Education/Incentive Pay Adjustment	772
					556
					52,219

Proposed changes from prior year budget:
ADD (1) PT Asset Coordinator \$20,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department:	80 - Non-Departmental					
Cost Center:	971 - Dark Fiber					
1201	Salaries & Wages-Regular	21,281.61	29,702	29,702	52,219	52,219
2101	FICA Taxes	1,628.04	2,272	2,272	3,952	3,859
2401	Workers' Compensation	29.13	40	40	61	61
<i>Personal Services</i>		22,938.78	32,014	32,014	56,232	56,139
4001	Travel-Non local	0.00	9,500	2,000	9,500	9,500
5102	Tools,Equip under \$1,000	0.00	1,000	1,000	1,000	1,000
<i>Operating Services</i>		0.00	10,500	3,000	10,500	10,500
6301	Other Capital Improvements	0.00	1,028,583	1,222,250	1,550,000	0
<i>Capital</i>		0.00	1,028,583	1,222,250	1,550,000	0
9400	Depreciation	43,974.34	0	0	0	0
<i>Miscellaneous</i>		43,974.34	0	0	0	0
9196	Transfer to 2015 Construction Fund	13,985.04	0	0	0	0
<i>Transfers</i>		13,985.04	0	0	0	0
7102	Principal on Debt	0.00	324,331	80,550	411,974	422,863
7202	Interest on Debt	0.00	57,550	14,293	68,649	65,313
<i>Debt Service</i>		0.00	381,881	94,843	480,623	488,176
4501	Ins.-Property	0.00	0	0	6,227	6,227
<i>Insurance</i>		0.00	0	0	6,227	6,227
9105	Human Resources	0.00	566	566	0	0
<i>Internal Svc Charges</i>		0.00	566	566	0	0
Cost Center Total: 971 - Dark Fiber		80,898.16	1,453,544	1,352,673	2,103,582	561,042
Fund REVENUE Total: 406 - Dark Fiber Enterprise Fund		332,995.78	184,535	3,013,426	442,171	561,042
Fund EXPENSE Total: 406 - Dark Fiber Enterprise Fund		80,898.16	1,453,544	1,352,673	2,103,582	561,042
Fund Total: 406 - Dark Fiber Enterprise Fund		252,097.62	(1,269,009)	1,660,753	(1,661,411)	0

DETAIL FY20 BUDGET:

6301	Other Capital Improvements	\$400,000 - SR 542-Dundee Rd Phase 2 (Overlook to Hwy 27)
		\$400,000 - Lake Myrtle Sports Complex to Fl. Polytechnic University
		\$350,000 Expansion to Lakeland, PC Emergency Operations (\$700,000 to get to Sheriff Office - spend 1/2 in FY19 - this is for remaining half
		\$200,000 - WH Airport to Auburndale
		(this gets us to SunTraks (Advance Mobility Institute facility)
		\$200,000 - Wifi in Northeast

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INTERNAL SERVICES FUND

(501)

The Internal Service Fund accounts for the costs of providing centralized services to other City departments. The services provided are Human Resources, Engineering, Facility Maintenance and Technology Services.

ACCOUNT DESCRIPTIONS

REVENUES

Trans./Depts. - Proceeds from book entry to recognize the cost less depreciation of assets transferred from one fund to another.

EXPENDITURES

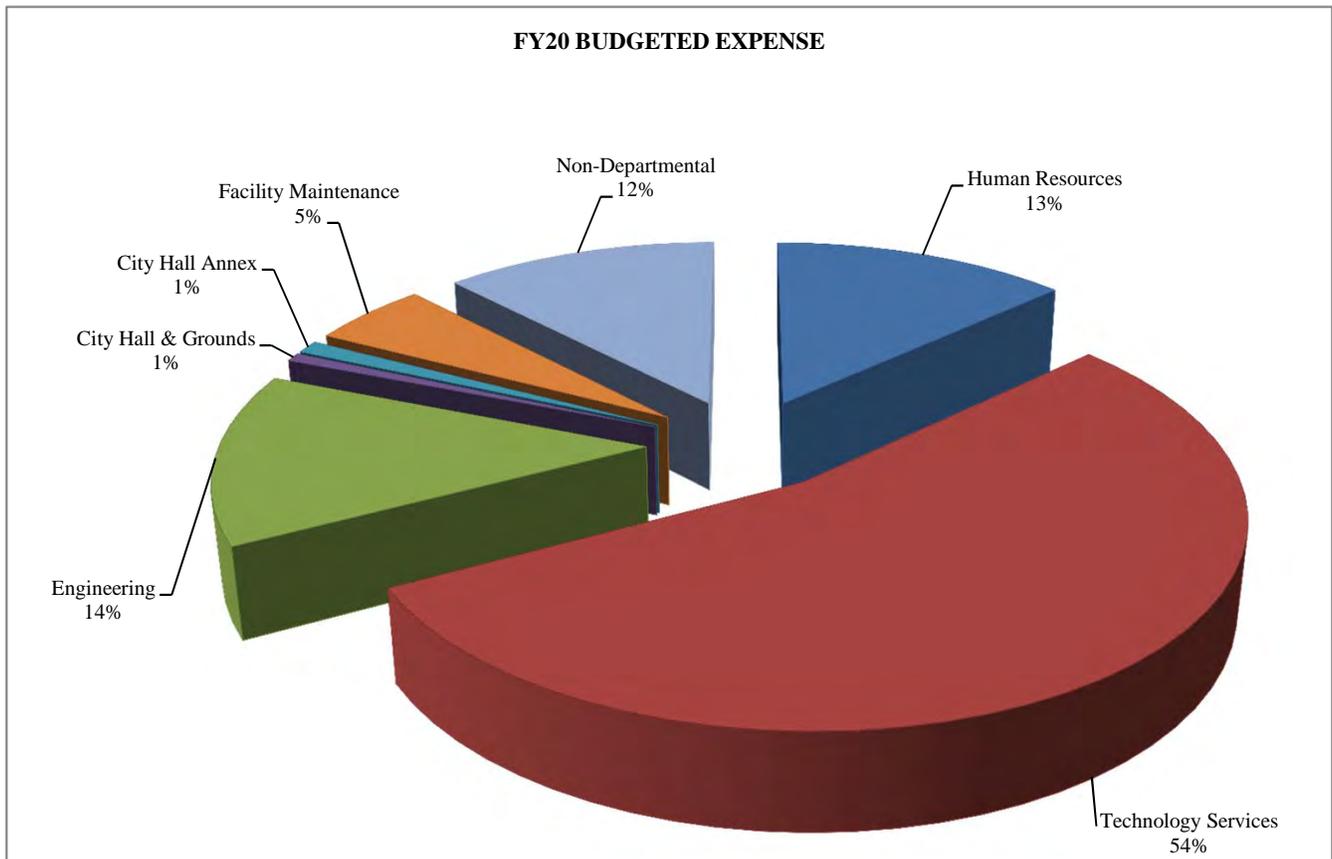
Human Resources - Accounts for the financial activities of the City's Human Resources Division. It falls under the Executive Services Department.

Technology Services - Information Services and GIS Division in the Technology Services Department

Engineering – Engineering services in the Growth Management Department

Facility Maintenance – Facility Support Division in the Parks, Recreation & Culture Department

Non-Departmental – Records costs for liability and property insurance, vehicle pool costs, administration fee and internal service charges.



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**CITY OF WINTER HAVEN
INTERNAL SERVICE FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Charges to Departments	\$ 4,489,130.98	\$ 4,696,922	\$ 4,706,722	\$ 5,353,222	\$ 5,108,417
Miscellaneous Revenues	98,773.25	50,000	150,957	112,000	112,000
Transfer from Utility Fund	20,799.96	20,800	20,800	20,800	20,800
Total	\$ 4,608,704.19	4,767,722	4,878,479	5,486,022	5,241,217
EXPENDITURES					
Human Resources	\$ 491,279.63	\$ 606,829	\$ 644,219	\$ 815,521	\$ 792,021
City Hall Annex	65,615.53	52,600	58,038	63,140	58,140
Facility Maintenance	442,372.33	308,640	305,979	321,403	321,403
Technology Services	2,360,226.78	2,924,122	2,727,939	3,342,126	2,928,321
Engineering	719,922.32	837,922	806,255	846,974	830,039
City Hall & Grounds	31,605.95	36,800	41,500	42,100	42,100
Non-Departmental	559,756.96	57,785	242,585	752,008	294,008
Total	\$ 4,670,779.50	4,824,698	4,826,515	6,183,272	5,266,032
Excess of Revenues Over <Under> Expenditures:	\$ (62,075.31)	(56,976)	51,964	(697,250)	(24,815)
Beginning Unrestricted Cash:	1,210,638.31	1,148,563	1,148,563	1,200,527	503,277
Ending Unrestricted Cash:	\$ 1,148,563.00	1,091,587	1,200,527	503,277	478,462

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 501 - Internal Services Fund						
REVENUES						
343343-900	Fees-Admin Acct Svc/Eng Inspect.	51,530.54	30,000	92,000	60,000	60,000
<i>Misc - Physical Environment</i>		51,530.54	30,000	92,000	60,000	60,000
361100-000	Interest on Investments	31,710.76	10,000	41,500	42,000	42,000
<i>Interest Earnings</i>		31,710.76	10,000	41,500	42,000	42,000
364413-000	Sale of Assets-Surplus	30.00	0	55	0	0
364414-000	Sale of Assets-Capital	0.00	0	1,900	0	0
<i>Misc - Sales</i>		30.00	0	1,955	0	0
368100-000	ICMA 401a City Contributions - Forfeiture Acct	0.00	0	10,000	10,000	10,000
369000-000	Miscellaneous Revenue	15,501.95	10,000	5,502	0	0
<i>Misc - Other Revenues</i>		15,501.95	10,000	15,502	10,000	10,000
341208-001	Labor-General Fund	48,162.50	46,000	46,000	48,500	48,500
341208-101	Labor-Library	3,275.00	2,800	2,800	3,500	3,500
341208-106	Labor-Airport	12,800.00	13,000	13,000	13,000	13,000
341208-107	Labor-Cemeteries	812.50	1,650	1,650	1,000	1,000
341208-108	Labor-CRA Downtown	1,962.50	2,000	2,000	2,500	2,500
341208-109	Labor-CRA Florence Villa	0.00	150	150	500	500
341208-111	Labor-Federal Building	4,187.50	4,000	4,000	4,500	4,500
341208-113	Labor-Building Safety	2,056.25	2,000	2,000	2,500	2,500
341208-401	Labor-Solid Waste	975.00	2,000	2,000	2,500	2,500
341208-402	Labor-Utility Fund	12,087.50	10,000	10,000	12,500	12,500
341208-404	Labor-Stormwater	0.00	200	0	0	0
341208-405	Labor-Willowbrook	2,037.50	3,000	3,000	3,000	3,000
341208-501	Labor-Internal Service	17,287.50	5,000	15,000	16,000	16,000
341208-502	Labor-Central Garage	1,668.75	2,000	2,000	2,000	2,000
<i>Other Charges for Services</i>		107,312.50	93,800	103,600	112,000	112,000
381000-402	Transfer from Utility Fund	20,799.96	20,800	20,800	20,800	20,800
<i>Interfund Transfers</i>		20,799.96	20,800	20,800	20,800	20,800
341201-001	Technology Svcs Alloc-Gen. Fund	1,697,189.04	1,970,075	1,970,075	2,017,247	1,915,747
341201-101	Technology Svcs Alloc-Library	380,127.96	409,822	409,822	441,230	439,730
341201-106	Technology Svcs Alloc-Airport	44,567.04	49,764	49,764	64,576	64,576
341201-107	Technology Svcs Alloc-Cemetery	7,865.04	8,782	8,782	25,375	15,375
341201-113	Technology Svcs Alloc-Building	41,945.04	46,837	46,837	156,006	49,201
341201-401	Technology Svc Alloc-Solid Waste	0.00	5,855	5,855	70,726	70,726
341201-402	Technology Svcs Alloc-Utility	275,265.00	322,003	322,003	483,180	458,180
341201-404	Technology Svcs Alloc-Stormwater	0.00	0	0	39,975	39,975
341201-405	Technology Svc Alloc-Willowbrook	2,622.00	2,927	2,927	0	0
341201-502	Technology Svc Alloc-Central Gar	99,620.04	111,238	111,238	21,525	21,525
<i>Account Classification Total: 170 - Technology Services Allocation</i>		2,549,201.16	2,927,303	2,927,303	3,319,840	3,075,035
341204-001	H.R. Svcs Alloc-General Fund	336,935.04	360,743	360,743	544,493	544,493
341204-101	H.R. Svcs Alloc-Library	16,071.00	15,857	15,857	9,373	9,373
341204-106	H.R. Svcs Alloc-Airport	4,433.04	15,291	15,291	21,303	21,303
341204-107	H.R. Svcs Alloc-Cemetery	6,096.00	6,796	6,796	7,669	7,669
341204-108	H.R. Svcs Alloc-CRA DWTN	554.04	425	425	0	0
341204-109	H.R. Svcs Alloc-CRA FV	554.04	142	142	0	0
341204-113	H.R. Svcs Alloc-Build Safety	8,867.04	12,459	12,459	9,373	9,373
341204-401	H.R. Svcs Alloc-Solid Waste	36,021.00	35,678	35,678	69,872	69,872
341204-402	H.R. Svcs Alloc-Utility	121,917.00	99,105	99,105	160,195	160,195
341204-404	H.R. Svcs Alloc-Stormwater	12,192.00	10,194	10,194	19,598	19,598
341204-406	H.R. Svcs Alloc-Dark Fiber	0.00	566	566	0	0
341204-502	HR Svc Alloc Cen Garage	10,529.04	9,061	9,061	10,225	10,225
<i>Account Classification Total: 180 - Human Resources Allocation</i>		554,169.24	566,317	566,317	852,101	852,101

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
REVENUES (cont.)						
341205-001	Fac Supp Svcs Alloc-General Fund	190,205.04	101,960	101,960	112,734	112,734
341205-101	Fac Supp Svcs Alloc-Library	48,563.04	26,032	26,032	6,024	6,024
341205-106	Fac Supp Svcs Alloc-Airport	97,125.96	52,065	52,065	49,267	49,267
341205-107	Fac Supp Svcs Alloc-Cemetery	0.00	0	0	861	861
341205-108	Fac Supp Svcs Alloc-CRA DWTN	4,047.00	3,254	3,254	3,163	3,163
341205-109	Fac Supp Svcs Alloc-CRA FV	4,047.00	1,085	1,085	1,355	1,355
341205-111	Fac Supp Svcs Alloc-Fed Bldg	16,188.00	8,677	8,677	4,088	4,088
341205-113	Fac Supp Svcs Alloc-Build Safety	4,047.00	2,169	2,169	3,657	3,657
341205-401	Fac Supp Svcs Alloc-Solid Waste	8,094.00	4,339	4,339	3,012	3,012
341205-402	Fac Supp Svcs Alloc-Utility	24,282.00	13,016	13,016	24,956	24,956
341205-405	Fac Supp Svcs Alloc-Willowbrook	8,094.00	4,339	4,339	3,873	3,873
341205-502	Fac Supp Svcs Alloc-Motor Pool	0.00	0	0	2,151	2,151
<i>Account Classification Total: 185 - Facilities Support Allocation</i>		404,693.04	216,936	216,936	215,141	215,141
341209-001	Engineering Alloc-General Fund	390,845.04	418,812	418,812	411,438	411,438
341209-106	Engineering Alloc-Airport	23,451.00	24,162	24,162	30,477	30,477
341209-108	Engineering Alloc-CRA DWTN	3,909.00	6,041	6,041	5,333	5,333
341209-109	Engineering Alloc-CRA FV	3,909.00	2,014	2,014	2,286	2,286
341209-113	Engineering Alloc-Build Safety	7,817.04	8,054	8,054	15,238	15,238
341209-402	Engineering Alloc-Utility	312,675.96	322,163	322,163	274,292	274,292
341209-404	Engineering Alloc-Stormwater	39,084.00	24,162	24,162	22,858	22,858
<i>Account Classification Total: 190 - Engineering Allocation</i>		781,691.04	805,408	805,408	761,922	761,922
341210-001	City Hall Alloc-General Fund	23,016.00	25,620	25,620	25,554	25,554
341210-108	City Hall Alloc-CRA DWTN	354.00	800	800	746	746
341210-109	City Hall Alloc-CRA FV	354.00	267	267	320	320
341210-402	City Hall Alloc-Utility	0.00	2,847	2,847	2,839	2,839
341210-404	City Hall Alloc-Stormwater	11,685.00	6,049	6,049	6,033	6,033
<i>Account Classification Total: 195 - City Hall & Grounds</i>		35,409.00	35,583	35,583	35,492	35,492
341214-001	City Hall Annex-General Fund	27,761.04	17,020	17,020	18,720	18,720
341214-402	City Hall Annex-Utility	28,893.96	34,555	34,555	38,006	38,006
<i>Account Classification Total: 197 - City Hall Annex</i>		56,655.00	51,575	51,575	56,726	56,726
REVENUES Total		4,608,704.19	4,767,722	4,878,479	5,486,022	5,241,217

**CITY OF WINTER HAVEN FY2020 PERSONNEL
501-02-910 HUMAN RESOURCES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Executive Services Director		8810	125,098	125,098
1.00	Human Resources Manager		8810	84,884	84,884
C 1.00	Human Resources Assistant		8810	38,432	38,432
A 1.00	Human Resources Assistant		8810	34,009	34,009
1.00	Staff Assistant I		8810	24,283	24,283
<u>5.00</u>					<u>306,706</u>
				SBB	4,777
				Adjustment	<u>4,251</u>
					315,734

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	244,208.62	265,156	250,000	315,734	315,734
1401	Overtime	5.93	0	0	0	0
2101	FICA Taxes	18,496.32	20,284	19,125	24,154	24,154
2201	General Pension Fund Contrib	38,872.40	39,623	38,866	45,306	45,306
2204	401(a) Pension Contribution	0.00	1,812	700	4,372	4,372
2301	Life & Health Insurance	14,433.89	24,075	14,445	28,580	28,580
2302	Director's Life & Disability	994.00	1,000	994	1,000	1,000
2310	Health Reform Fees	6.96	7	7	0	0
2401	Workers' Compensation	257.77	347	347	425	425
2900	Education Benefit	25,811.42	29,900	29,900	29,900	29,900
<i>Personal Services</i>		<u>343,087.31</u>	<u>382,204</u>	<u>354,384</u>	<u>449,471</u>	<u>449,471</u>
3102	Prof.Svc.-Medical	34,319.00	41,000	35,000	41,000	45,000
3103	Prof.Svc.-Legal	27,654.45	27,000	27,000	27,000	35,000
3105	Prof.Svc.-Other	20,000.00	25,000	25,000	67,000	32,500
3108	Prof.Svc.-Investment	0.00	0	20,000	20,000	20,000
3404	Contract Svc. - Other	47,801.62	87,825	87,825	76,725	76,725
4001	Travel-Non local	0.00	500	500	500	500
4003	Training-Required-Instructional	40.00	0	0	0	0
4201	Postage	1,409.20	1,000	3,000	3,000	3,000
4702	Printing & Binding	137.50	500	500	500	500
4801	Advertising	2,059.45	2,500	2,500	3,500	3,500
4803	Community Involvement	35.00	150	150	150	150
4810	Health & Wellness Promotion	495.54	1,500	1,500	1,500	1,500
5101	Office Supplies	1,886.68	900	900	1,350	1,350
5102	Tools,Equip under \$1,000	0.00	500	500	0	0
5200	Non-Capital Equip \$1,000-\$4,999	0.00	3,200	2,000	1,000	0
5204	Copier Use & Supplies	2,389.89	1,650	3,000	3,000	3,000
5209	Housekeeping Supplies	(3.45)	200	200	200	200
5401	Memberships & Subscriptions	797.00	3,500	1,000	2,500	2,500
5404	Employee Dev-Material & Training	992.12	15,000	15,000	41,125	41,125
5406	Employee Dev-Food & Supplies	1,616.60	700	500	500	500
5407	Employee Dev-Recog & Apprec	6,296.72	7,000	58,760	55,500	55,500
5408	Organization Effect - Misc.	0.00	0	0	15,000	15,000
5604	Employee Relations	265.00	5,000	5,000	5,000	5,000
<i>Operating Services</i>		<u>148,192.32</u>	<u>224,625</u>	<u>289,835</u>	<u>366,050</u>	<u>342,550</u>
Cost Center Total: 910 - Human Resources		491,279.63	606,829	644,219	815,521	792,021

DETAIL FY20 BUDGET:

3102	Prof.Svc.-Medical	\$41,000 - Citywide medical services via OHC, includes CDL testing, Hep B vaccinations, drug testing, health fair lab work (excludes Fire Dept annual physical)
3103	Prof.Svc.-Legal	\$27,000 - Labor attorney work
3105	Prof.Svc.-Other	\$32,500 - H.R. Consultants \$18,000 - Succession Plan Phase II \$12,000 - (2) Mentors and Coaches workshops \$4,500 - Diversity & Inclusivity Services Phase II
3108	Prof.Svc.-Investment	\$20,000 - New 401(a) pension plan fees
3404	Contract Svc. - Other	\$30,225 - Employee Assistance Program \$25,000 - Wellness Program \$13,500 - Bay Care Partnership Agreement - five Higi Systems in City facilities \$8,000 - Security Background Checks with Fingerprinting
5404	Employee Dev-Material & Training	\$41,125 - Polk State Professional Development Partnership Program (25 projected attendees at a projected cost of \$1,645 per participant)
5407	Employee Dev-Recog & Apprec	\$55,500 - Holiday gift cards, EE service awards, retiree plaques
5408	Organization Effect - Misc.	\$15,000 - Cost savings idea rewards-envisioned responsibility of Org. Dev. Specialist
5604	Employee Relations	\$5,000 - City employee appreciation event

DETAIL FY21 BUDGET:

3102	Prof.Svc.-Medical	\$45,000 - Citywide medical services via OHC, includes CDL testing, Hep B vaccinations, drug testing, health fair lab work (excludes Fire Dept annual physical)
3103	Prof.Svc.-Legal	\$35,000 - Labor attorney work
3105	Prof.Svc.-Other	\$32,500 - Diversity & Inclusivity Services Phase III
3108	Prof.Svc.-Investment	\$20,000 - New 401(a) pension plan fees
3404	Contract Svc. - Other	\$30,225 - Employee Assistance Program \$25,000 - Wellness Program \$13,500 - Bay Care Partnership to place five Higi Systems in various City facilities \$8,000 - Security Background Checks with Fingerprinting
5404	Employee Dev-Material & Training	\$41,125 - Polk State Professional Development Partnership Program (25 projected attendees at a projected cost of \$1,645 per participant)
5407	Employee Dev-Recog & Apprec	\$55,500 - Holiday gift cards, EE service awards, retiree plaques
5408	Organization Effect - Misc.	\$15,000 - Cost savings idea rewards- envisioned responsibility of Org. Dev. Specialist
5604	Employee Relations	\$5,000 - City employee appreciation event

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 03 - 03						
Cost Center: 902 - City Hall Annex						
3401	Contract Svc.-Custodial	5,387.40	4,400	7,488	7,500	7,500
4301	Utility Svcs - Electric	17,903.86	18,500	18,500	18,500	18,500
4302	Utility Svcs - Water	3,141.43	4,000	4,000	4,000	4,000
4303	Utility Svcs - Sewer	4,426.55	4,500	4,500	4,500	4,500
4305	Utility Svcs - Refuse	4,469.62	4,500	4,500	4,500	4,500
4602	Rep & Mtn Building & Grounds	25,390.63	10,860	10,860	15,000	10,000
4607	Rep & Mtn Automotive Parts	28.94	250	0	250	250
4608	Rep & Mtn Automotive Labor	592.24	650	650	650	650
4620	Rep & Mtn Contracts	2,307.00	2,400	5,000	5,000	5,000
5203	Motor Fuels & Lubricants	186.99	240	240	240	240
5209	Housekeeping Supplies	1,780.87	2,300	2,300	3,000	3,000
<i>Operating Services</i>		65,615.53	52,600	58,038	63,140	58,140
Cost Center Total: 902 - City Hall Annex		65,615.53	52,600	58,038	63,140	58,140

**CITY OF WINTER HAVEN FY2020 PERSONNEL
501-03-906 FACILITY MAINTENANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Facility Maint. Superintendent		9015	49,732	49,732
1.00	Maintenance Mechanic II	5%	9015	33,703	33,703
1.00	Maintenance Mechanic II		9015	33,703	33,703
3.00					117,138
				Education/Incentive Pay	1,685
				SBB	956
				Adjustment	1,729
					121,508

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	113,172.33	113,909	113,909	121,508	121,508
1401	Overtime	94.48	200	200	200	200
2101	FICA Taxes	8,408.20	8,729	8,729	9,178	9,178
2201	General Pension Fund Contrib	38,309.16	38,267	38,268	43,656	43,656
2301	Life & Health Insurance	20,500.28	23,953	21,389	21,809	21,809
2310	Health Reform Fees	5.04	7	7	0	0
2401	Workers' Compensation	2,313.57	3,232	3,232	2,908	2,908
<i>Personal Services</i>		182,803.06	188,297	185,734	199,259	199,259
4003	Training-Required-Instructional	320.00	300	337	500	500
4301	Utility Svcs - Electric	3,501.84	3,600	3,600	3,800	3,800
4302	Utility Svcs - Water	873.49	875	945	975	975
4303	Utility Svcs - Sewer	249.89	250	370	380	380
4305	Utility Svcs - Refuse	3,305.87	3,525	3,450	3,550	3,550
4401	Rentals & Leases	0.00	300	300	300	300
4601	Rep & Mtn Equipment	0.00	200	200	200	200
4602	Rep & Mtn Building & Grounds	127,108.84	1,500	3,500	3,500	3,500
4605	Rep & Mtn Spec-Bud Detailed Only	77,661.43	75,000	75,000	75,000	75,000
4606	Rep & Mtn Vehicle Base Cost	4,032.00	4,032	4,032	4,032	4,032
4607	Rep & Mtn Automotive Parts	1,246.80	1,000	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	1,004.59	2,500	1,500	2,500	2,500
4618	Rep/Mtn Parts/MP/Facility/Fire	74.65	6,000	6,000	6,000	6,000
4620	Rep & Mtn Contracts	32,821.46	1,750	1,500	1,750	1,750
4702	Printing & Binding	450.36	500	500	500	500
4960	License	0.00	225	0	0	0
5101	Office Supplies	0.00	200	200	200	200
5102	Tools,Equip under \$1,000	678.79	2,000	2,000	2,000	2,000
5203	Motor Fuels & Lubricants	5,074.68	5,500	5,500	5,500	5,500
5204	Copier Use & Supplies	19.30	50	25	50	50
5208	Uniform, Protect Clothing	826.69	900	900	900	900
5209	Housekeeping Supplies	318.59	1,000	700	1,000	1,000
5404	Employee Dev-Material & Training	0.00	650	200	200	200
<i>Operating Services</i>		259,569.27	111,857	111,759	113,837	113,837
6403	Capital Depletion Reserve	0.00	8,486	8,486	8,307	8,307
<i>Capital</i>		0.00	8,486	8,486	8,307	8,307
Cost Center Total: 906 - Facility Maintenance		442,372.33	308,640	305,979	321,403	321,403

DETAIL FY20 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$75,000 - Minor roof repairs per inspection report including the following priorities: City Hall dormers leaking in Records Management area City Hall East Annex - gravel roof repairs C.O.L.A. repairs to extend the life of roof Oaklawn Stotz-Patterson portable building Police Department pressue wash and recoat, warranty expired last year Tugerson concession stand
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DETAIL FY21 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$75,000 - Minor roof repairs - TBD
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**CITY OF WINTER HAVEN FY2020 PERSONNEL
501-04-923 TECHNOLOGY SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
	1.00 Smart City Officer		8810	112,174	112,174
C	1.00 Network Systems Manager		8810	70,000	70,000
C	1.00 Business Technology Support Manager		8810	70,000	70,000
C	1.00 Information Security Administrator		8810	60,000	60,000
C	1.00 GIS Analyst		8810	51,368	51,368
C	1.00 Business Technology Support Coordinator		8810	48,000	48,000
C	1.00 Business Tech. Supp. Specialist (5 months only, elim. position)		8810	40,000	16,667
C	1.00 Business Technology Support Specialist		8810	40,000	40,000
C	1.00 Business Technology Support Specialist		8810	40,000	40,000
	<u>9.00</u>				<u>508,209</u>
	1.00 Technology Svcs Student Intern (PT)		8810	13,260	13,260
	1.00 Technology Svcs Student Intern (PT)		8810	13,260	13,260
	1.00 Technology Svcs Student Intern (PT)		8810	13,260	13,260
	1.00 Technology Svcs Student Intern (PT)		8810	13,260	13,260
A	1.00 Technology Svcs Student Intern (PT)		8810	13,260	13,260
	<u>5.00</u>				<u>66,300</u>
	<u>14.00</u>				<u>574,509</u>
				SBB	4,696
				Adjustment	7,839
					<u>587,044</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	485,745.90	535,598	535,598	587,044	587,044
1401	Overtime	444.19	0	500	0	0
1601	Vehicle Compensation	80.77	0	0	0	0
2101	FICA Taxes	35,907.75	40,973	41,012	44,909	44,909
2201	General Pension Fund Contrib	102,580.54	115,392	95,322	110,284	110,284
2204	401(a) Pension Contribution	0.00	2,840	0	10,500	10,500
2301	Life & Health Insurance	63,768.61	83,865	59,480	66,847	66,847
2302	Director's Life & Disability	798.00	800	798	800	800
2310	Health Reform Fees	39.96	33	33	0	0
2401	Workers' Compensation	526.60	706	706	754	754
<i>Personal Services</i>		<u>689,892.32</u>	<u>780,207</u>	<u>733,449</u>	<u>821,138</u>	<u>821,138</u>
3105	Professional Svc. - Other	0.00	0	0	50,000	0
3404	Contract Svc. - Other	622,645.14	641,320	641,320	911,200	911,200
3407	Ins.-Claims Deductibles	0.00	0	200	0	0
4001	Travel-Non local	13,291.90	10,000	10,000	10,000	10,000
4004	Travel-Local Mileage & Comm. Exp	0.00	500	500	500	500
4101	Telecommunication	485,138.63	450,000	450,000	450,000	450,000
4201	Postage	7.20	150	150	150	150
4202	Freight & Express Charges	897.25	25	200	25	25
4301	Utility Svcs - Electric	261.48	0	200	0	0
4401	Rentals & Leases	121,768.18	140,000	140,000	140,000	140,000
4601	Rep & Mtn Equipment	0.00	0	400	0	0
4602	Rep & Mtn Building & Grounds	0.00	800	800	800	800
4606	Rep & Mtn Vehicle Base Cost	2,352.00	4,032	4,032	4,032	4,032
4607	Rep & Mtn Automotive Parts	101.17	150	150	150	150
4608	Rep & Mtn Automotive Labor	309.15	150	150	150	150
4803	Community Involvement	1,849.91	1,000	1,000	1,000	1,000
5101	Office Supplies	2,742.12	4,500	4,500	4,500	4,500
5102	Tools,Equip under \$1,000	217,359.11	130,000	180,000	180,000	180,000
5200	Non-Capital Equip \$1,000-\$4,999	171,767.84	133,190	133,190	133,190	133,190
5203	Motor Fuels & Lubricants	684.73	800	800	800	800
5204	Copier Use & Supplies	707.26	1,000	1,000	1,000	1,000
5206	Software & Internal Upgrades	27,220.49	190,000	190,000	190,000	190,000
5208	Uniform, Protect Clothing	32.70	1,000	2,000	1,000	1,000

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5209	Housekeeping Supplies	(20.01)	0	0	0	0
5401	Memberships & Subscriptions	501.84	5,400	9,000	5,400	5,400
5404	Employee Dev-Material & Training	276.54	20,000	20,000	20,000	20,000
5604	Employee Relations	439.83	0	0	0	0
<i>Operating Services</i>		1,670,334.46	1,734,017	1,789,592	2,103,897	2,053,897
6301	Other Capital Improvements	0.00	355,000	150,000	336,805	0
6402	Machinery & Equipment	0.00	50,000	50,000	77,000	50,000
6403	Capital Depletion Reserve	0.00	4,898	4,898	3,286	3,286
<i>Capital</i>		0.00	409,898	204,898	417,091	53,286
Cost Center Total: 923 - Technology Services		2,360,226.78	2,924,122	2,727,939	3,342,126	2,928,321

DETAIL FY20 BUDGET:

3105	Professional Svc. - Other	\$50,000 - Smart City Audit
3404	Contract Svc. - Other	\$165,000 - New World Systems Logos.NET software maintenance
		\$70,000 - Automated enterprise e-mail & text message archiving
		\$65,000 - Cartegraph Public Asset Management software maintenance
		\$50,000 - Data backup appliance maintenance and service
		\$50,000 - Security assessment, licensing, training (security compliance)
		\$40,000 - Network data encryptors
		\$40,000 - Evidence data hosting
		\$37,500 - Spherion Trakit Code Enforcement software maintenance and hosting
		\$35,000 - ESRI GIS Enterprise license agreement
		\$35,000 - Server data center co-location
		\$22,000 - Jostle Intranet Software
		\$20,000 - Avolve Software Projectdox electronic plan review maintenance
		\$20,000 - Municipal Code Laserfiche Records Mgmt. edition software maintenance
		\$20,000 - Server hardware maintenance contracts
		\$18,200 - Talent Acquisition & Management software subscription
		\$15,000 - CJIS audit and Compliance
		\$15,000 - OpenDNS security service (security compliance)
		\$15,000 - Intrusion prevention system (security compliance)
		\$14,000 - City website hosting and maintenance
		\$12,000 - E-mail Spam/Antivirus filtering service
		\$12,000 - Granicus Agenda & Committee Management Software
		\$11,000 - SeamlessDocs Paperless Forms & Electronic Signature
		\$10,000 - Vermont Systems recreation software
		\$10,000 - Security incident and event management software (security compliance)
		\$10,000 - I.T. asset management & monitoring software
		\$10,000 - Exagrid backup appliance maintance
		\$10,000 - Cemetery asset management software subscription
		\$9,000 - Fire Department equipment check software
		\$7,000 - Website accessibility and quality assurance software
		\$7,000 - Verteks Consulting Inc. ShoreCare Support for VoIP phone system
		\$5,500 - DLT Solutions Inc. - Autodesk AutoCAD license maintenance
		\$5,000 - Drone contract services
		\$5,000 - Municipal Code electronic database code supplement
		\$5,000 - Other contract services
		\$5,000 - Web subscription services
		\$5,000 - Public Records FOIA tracking software
		\$4,200 - EC Link Web E-gov software maintenance
		\$3,000 - Crystal Business Analytics/Reports maintenance
		\$3,000 - Zoll Data Systems RescueNet maintenance
		\$2,500 - XC2 Backflow software maintenance fee
		\$2,400 - Irth Locate Ticket software maintenance
		\$2,000 - BrightHouse networks cable box rental
		\$2,000 - Faronics Deepfreeze Enterprise desktop control software
		\$1,500 - Envisionware Library print request & PC reservation software maintenance
		\$1,500 - Polk County GIS basemap update
		\$1,500 - Thornburn Communications, Inc. On Hold message maintenance
		\$1,000 - Envisionware wireless printing license for 1 year
		\$1,000 - Municipal Code Corporation Code on internet maintenance
		\$400 - Haines City fire extinguisher service
5102	Tools,Equip under \$1,000	\$130,000 - Computers and mobile devices replacement
5200	Non-Capital Equip \$1,000-\$4,999	\$133,900 - Laptops, switches and routers replacement
5206	Software & Internal Upgrades	\$120,000 - Microsoft Office 365 subscription
		\$70,000 - Server licensing
5404	Employee Dev-Material & Training	\$20,000 - Training program
6301	Other Capital Improvements	\$86,805 - ProjectDox plan review software upgrade (for Building)
		\$75,000 - Telephone system expansion
		\$50,000 - New city facilities network, security and access control
		\$30,000 - Zoning visulization software (for Planning)
		\$25,000 - Water smart software subscription
		\$20,000 - City Wi-Fi expansion
		\$20,000 - Financial transparency add-in to New World ERP (Socrata)
		\$15,000 - Text Bot software
		\$15,000 - Social media artificial intelligence software
6402	Machinery & Equipment	\$50,000 - Core server replacements
		\$27,000 - Ford Transit van

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	<p>\$165,000 - New World Systems Logos.NET software maintenance</p> <p>\$70,000 - Automated enterprise e-mail & text message archiving</p> <p>\$65,000 - Cartegraph Public Asset Management software maintenance</p> <p>\$50,000 - Data backup appliance maintenance and service</p> <p>\$50,000 - Security assessment, licensing, training (security compliance)</p> <p>\$40,000 - Network data encryptors</p> <p>\$40,000 - Evidence data hosting</p> <p>\$37,500 - Spherion Trakit Code Enforcement software maintenance and hosting</p> <p>\$35,000 - ESRI GIS Enterprise license agreement</p> <p>\$35,000 - Server data center co-location</p> <p>\$22,000 - Jostle Intranet Software</p> <p>\$20,000 - Avolve Software Projectdox electronic plan review maintenance</p> <p>\$20,000 - Municipal Code Laserfiche Records Mgmt. edition software maintenance</p> <p>\$20,000 - Server hardware maintenance contracts</p> <p>\$18,200 - Talent Acquisition & Management software subscription</p> <p>\$15,000 - CJIS audit and Compliance</p> <p>\$15,000 - OpenDNS security service (security compliance)</p> <p>\$15,000 - Intrusion prevention system (security compliance)</p> <p>\$14,000 - City website hosting and maintenance</p> <p>\$12,000 - E-mail Spam/Antivirus filtering service</p> <p>\$12,000 - Granicus Agenda & Committee Management Software</p> <p>\$11,000 - SeamlessDocs Paperless Forms & Electronic Signature</p> <p>\$10,000 - Vermont Systems recreation software</p> <p>\$10,000 - Security incident and event management software (security compliance)</p> <p>\$10,000 - I.T. asset management & monitoring software</p> <p>\$10,000 - Exagrid backup appliance maintenance</p> <p>\$10,000 - Cemetery asset management software subscription</p> <p>\$9,000 - Fire Department equipment check software</p> <p>\$7,000 - Website accessibility and quality assurance software</p> <p>\$7,000 - Verteks Consulting Inc. ShoreCare Support for VoIP phone system</p> <p>\$5,500 - DLT Solutions Inc. - Autodesk AutoCAD license maintenance</p> <p>\$5,000 - Drone contract services</p> <p>\$5,000 - Municipal Code electronic database code supplement</p> <p>\$5,000 - Other contract services</p> <p>\$5,000 - Web subscription services</p> <p>\$5,000 - Public Records FOIA tracking software</p> <p>\$4,200 - EC Link Web E-gov software maintenance</p> <p>\$3,000 - Crystal Business Analytics/Reports maintenance</p> <p>\$3,000 - Zoll Data Systems RescueNet maintenance</p> <p>\$2,500 - XC2 Backflow software maintenance fee</p> <p>\$2,400 - Irth Locate Ticket software maintenance</p> <p>\$2,000 - BrightHouse networks cable box rental</p> <p>\$2,000 - Faronics Deepfreeze Enterprise desktop control software</p> <p>\$1,500 - Envisionware Library print request & PC reservation software maintenance</p> <p>\$1,500 - Polk County GIS basemap update</p> <p>\$1,500 - Thornburn Communications, Inc. On Hold message maintenance</p> <p>\$1,000 - Envisionware wireless printing license for 1 year</p> <p>\$1,000 - Municipal Code Corporation Code on internet maintenance</p> <p>\$400 - Haines City fire extinguisher service</p>
5102	Tools,Equip under \$1,000	\$130,000 - Computers and mobile devices replacement
5200	Non-Capital Equip \$1,000-\$4,999	\$133,900 - Laptops, switches and routers replacement
5206	Software & Internal Upgrades	<p>\$120,000 - Microsoft Office 365 subscription</p> <p>\$70,000 - Server licensing</p>
5404	Employee Dev-Material & Training	\$20,000 - Training program
6402	Machinery & Equipment	\$50,000 - Core server replacements

**CITY OF WINTER HAVEN FY2020 PERSONNEL
501-08-901 ENGINEERING SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	City Engineer	5.00%	8810	96,846	96,846
1.00	Assistant City Engineer		8810	82,018	82,018
1.00	Construction Project / Insp. Manager	2.50%	9410	61,435	61,435
1.00	Engineering Technician V		9410	52,000	52,000
1.00	Engineering Technician IV		9410	44,367	44,367
1.00	Engineering Technician IV		9410	43,502	43,502
1.00	Survey Party Chief		9410	51,073	51,073
1.00	Construction Inspector		9410	40,337	40,337
1.00	Construction Inspector		9410	39,549	39,549
0.50	Sr. Staff Assistant		8810	36,298	18,149
9.50					529,276
				Education/Incentive Pay	6,378
				SBB	2,364
				Adjustment	6,889
					544,907

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	465,383.03	535,118	535,118	544,907	544,907
1401	Overtime	214.81	1,000	1,000	1,000	1,000
2101	FICA Taxes	33,437.64	41,013	41,013	41,235	41,235
2201	General Pension Fund Contrib	99,707.76	96,470	88,090	92,779	92,779
2204	401(a) Pension Contribution	3,405.55	13,715	10,150	16,043	16,043
2301	Life & Health Insurance	89,404.35	105,438	85,170	89,479	89,479
2310	Health Reform Fees	51.00	59	59	0	0
2401	Workers' Compensation	2,580.80	4,399	4,399	4,594	4,594
<i>Personal Services</i>		694,184.94	797,212	764,999	790,037	790,037
3401	Contract Svc.-Custodial	2,460.82	2,250	2,250	2,250	2,250
3404	Contract Svc. - Other	72.96	0	0	0	0
4001	Travel-Non local	0.00	300	300	400	400
4003	Training-Required-Instructional	191.39	600	600	1,050	1,050
4004	Travel-Local Mileage & Comm. Exp	0.00	25	25	100	100
4201	Postage	37.53	150	150	150	150
4301	Utility Svcs - Electric	2,861.10	3,000	3,000	3,000	3,000
4601	Rep & Mtn Equipment	995.72	250	250	250	250
4602	Rep & Mtn Building & Grounds	1,331.46	500	500	500	500
4606	Rep & Mtn Vehicle Base Cost	4,816.00	5,376	5,376	5,376	5,376
4607	Rep & Mtn Automotive Parts	66.76	1,000	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	414.29	1,000	1,000	1,000	1,000
4620	Rep & Mtn Contracts	0.00	860	860	860	1,184
4960	License	125.00	400	400	500	500
5101	Office Supplies	1,250.53	600	600	750	750
5102	Tools, Equip under \$1,000	775.00	1,300	1,300	1,300	1,300
5203	Motor Fuels & Lubricants	4,120.72	5,000	5,000	5,000	5,000
5204	Copier Use & Supplies	1,165.75	1,700	1,700	1,700	1,700
5208	Uniform, Protect Clothing	814.99	650	650	800	800
5209	Housekeeping Supplies	0.00	500	500	500	500
5401	Memberships & Subscriptions	4,237.36	4,100	4,646	4,700	4,700
5404	Employee Dev-Material & Training	0.00	600	600	1,000	1,000
<i>Operating Services</i>		25,737.38	30,161	30,707	32,186	32,510
6402	Machinery & Equipment	0.00	0	0	17,259	0
6403	Capital Depletion Reserve	0.00	10,549	10,549	7,492	7,492
<i>Capital</i>		0.00	10,549	10,549	24,751	7,492
Cost Center Total: 901 - Engineering		719,922.32	837,922	806,255	846,974	830,039

DETAIL FY20 BUDGET:

6402 Machinery & Equipment \$17,259 - New GPS unit to replace current obsolete equipment

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
Department: 10 - 10						
Cost Center: 905 - City Hall						
4301	Utility Svcs - Electric	16,445.45	20,200	20,200	20,200	20,200
4302	Utility Svcs - Water	1,042.17	1,450	1,450	1,450	1,450
4303	Utility Svcs - Sewer	1,133.01	1,250	1,250	1,250	1,250
4305	Utility Svcs - Refuse	3,350.04	3,400	3,400	3,400	3,400
4602	Rep & Mtn Building & Grounds	6,880.16	6,000	10,000	10,000	10,000
4620	Rep & Mtn Contracts	679.00	2,300	3,000	3,000	3,000
5102	Tools,Equip under \$1,000	21.68	0	0	0	0
5209	Housekeeping Supplies	2,054.44	2,200	2,200	2,800	2,800
<i>Operating Services</i>		31,605.95	36,800	41,500	42,100	42,100
Cost Center Total: 905 - City Hall		31,605.95	36,800	41,500	42,100	42,100

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 970 - Internal Services						
2301	Life & Health Insurance	51,582.00	0	0	0	0
<i>Personal Services</i>		51,582.00	0	0	0	0
<i>20 - Operating Services</i>						
4606	Rep & Mtn Vehicle Base Cost	5,640.96	5,641	5,641	2,095	2,095
4607	Rep & Mtn Automotive Parts	2,880.04	1,200	1,200	923	923
4608	Rep & Mtn Automotive Labor	4,208.16	2,000	2,000	1,089	1,089
4624	Rep & Mtn Outside Svc	0.00	100	100	47	47
5203	Motor Fuels & Lubricants	4,202.07	3,000	3,000	1,221	1,221
<i>Operating Services</i>		16,931.23	11,941	11,941	5,375	5,375
9400	Depreciation	139,922.83	0	0	0	0
<i>Miscellaneous</i>		139,922.83	0	0	0	0
9191	Transfer to General Fund	0.00	0	0	500,000	0
9200	Transfer to Dark Fiber Fund	0.00	0	184,800	201,600	243,600
<i>Transfers</i>		0.00	0	184,800	701,600	243,600
4501	Ins.-Property	3,235.71	3,471	3,471	2,918	2,918
4502	Ins.-Liability & Umbrella	32,421.24	34,691	34,691	33,631	33,631
4506	Ins.-Other	1,553.67	3,474	3,474	3,724	3,724
4510	Ins.-Public Official's Liability	3,803.28	4,208	4,208	4,760	4,760
4590	Insurance - OPEB Expense Allocation	101,502.00	0	0	0	0
<i>Insurance</i>		142,515.90	45,844	45,844	45,033	45,033
3600	Pension Expense - GASB 68 Allocation	208,805.00	0	0	0	0
<i>Pension Expenditures</i>		208,805.00	0	0	0	0
Cost Center Total: 970 - Internal Services		559,756.96	57,785	242,585	752,008	294,008
Fund REVENUE Total: 501 - Internal Services Fund		4,608,704.19	4,767,722	4,878,479	5,486,022	5,241,217
Fund EXPENSE Total: 501 - Internal Services Fund		4,670,779.50	4,824,698	4,826,515	6,183,272	5,266,032
Fund Total: 501 - Internal Services Fund		(62,075.31)	(56,976)	51,964	(697,250)	(24,815)

MOTOR POOL FUND
(502)

The Motor Pool Fund is an Internal Service Fund, accounting for the maintenance and fueling of the vehicle fleet. The fund is reimbursed for these costs by billing rates charged to user departments. This fund accumulates the total cost, including depreciation and overhead, of providing this service to city departments.

ACCOUNT DESCRIPTIONS

REVENUES

Charges to Departments - Revenue charged for labor, parts, and set monthly fee to cover the costs of insurance and the preventative maintenance program.

EXPENDITURES

Operations - This summary classification accounts for all salary and benefits plus all the operating overhead such as utilities and supplies.

Parts/Tires Issued - The costs of parts and tires used in the maintenance of all City vehicles.

Outside Repairs - The cost of repairs on City vehicles done by outside repair shops.

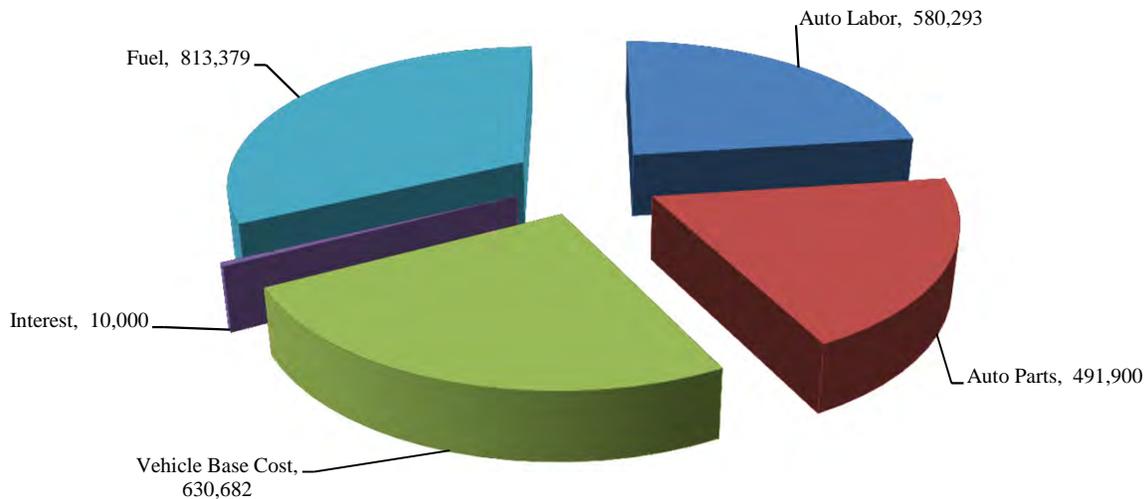
Cost of Fuel Sold - Cost of purchasing fuel to be used in City vehicles.

Capital - This summary account records the expenditures for assets that have a life of longer than one (1) year and cost more than \$5,000.

Non-Departmental - Motor Pool non-departmental expenditures are as follows:

Internal Service Charges	\$	33,901
Insurance	\$	20,281
Pooled Vehicle Costs	\$	1,250
Total	\$	55,432

FY20 CHARGES FOR SERVICES



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**CITY OF WINTER HAVEN
MOTOR POOL FUND SUMMARY**

	2018 Actual Amount	2019 Amended Budget	Estimated @ 9/30/19	2020 Proposed Budget	2021 Recommended Budget
REVENUES					
Interest Earnings	\$ 9,748.96	\$ 4,125	\$ 12,000	\$ 10,000	\$ 10,000
Miscellaneous	996.76	0	6,800	0	0
Charges to Departments	2,402,554.16	2,427,960	2,334,171	2,516,254	2,520,442
Total	\$ 2,413,299.88	2,432,085	2,352,971	2,526,254	2,530,442
EXPENDITURES					
Operating Expenditures	\$ 556,711.95	\$ 754,634	\$ 733,833	\$ 810,012	\$ 810,362
Capital Expenditures	0.00	5,500	4,000	33,348	5,848
Parts / Tires Issued	445,773.35	450,000	430,000	455,000	460,000
Outside Repairs	178,437.52	146,194	140,000	147,000	148,000
Cost of Fuel Sold	726,485.72	667,500	690,000	717,500	737,500
Auto Insurance	170,078.00	181,053	181,053	196,758	206,595
Non-Departmental	167,122.37	140,446	140,446	55,432	55,432
Total	\$ 2,244,608.91	2,345,327	2,319,332	2,415,050	2,423,737
Excess of Revenues Over <Under> Expenditures:	\$ 168,690.97	86,758	33,639	111,204	106,705
Beginning Cash Balance:	(245,414.97)	(76,724)	(76,724)	(43,085)	68,119
Ending Unrestricted Cash Balance:	\$ (76,724.00)	10,034	(43,085)	68,119	174,824

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Fund: 502 - Motor Pool Fund						
REVENUES						
361100-000	Interest on Investments	9,748.96	4,125	12,000	10,000	10,000
<i>Interest Earnings</i>		9,748.96	4,125	12,000	10,000	10,000
364414-000	Sale of Assets-Capital	0.00	0	6,800	0	0
<i>Misc - Sales</i>		0.00	0	6,800	0	0
369000-000	Miscellaneous Revenue	996.76	0	0	0	0
<i>Misc - Other Revenues</i>		996.76	0	0	0	0
341203-001	Fuel-General Fund	336,824.93	353,700	351,300	355,927	355,927
341203-101	Fuel-Library	5.34	0	0	0	0
341203-106	Fuel-Airport	1,229.65	1,000	11,000	12,392	12,392
341203-107	Fuel-Cemeteries	7,856.07	9,000	9,000	9,167	9,167
341203-113	Fuel-Building Safety	5,002.33	5,240	5,240	6,000	6,000
341203-401	Fuel-Solid Waste	209,652.72	235,050	233,050	255,000	260,000
341203-402	Fuel-Utility Fund	140,298.73	120,680	120,240	133,473	133,473
341203-404	Fuel-Stormwater	8,638.99	6,450	7,200	11,500	2,500
341203-405	Fuel-Willowbrook	13,216.06	15,000	14,659	14,659	14,659
341203-501	Fuel-Internal Service	14,269.19	14,540	14,540	12,761	12,761
341203-502	Fuel-Central Garage	1,867.93	2,700	2,400	2,500	2,500
341206-001	Vehicle Base-General Fund	283,262.80	271,185	271,185	284,645	284,645
341206-106	Vehicle Base-Airport	2,464.00	2,688	2,688	3,441	3,441
341206-107	Vehicle Base-Cemeteries	6,600.00	6,600	6,600	6,828	6,828
341206-113	Vehicle Base-Building Safety	5,976.00	7,320	7,432	8,064	8,064
341206-401	Vehicle Base-Solid Waste	162,528.00	165,194	163,486	177,594	190,560
341206-402	Vehicle Base-Utility Fund	103,352.24	116,876	116,988	118,603	119,275
341206-404	Vehicle Base-Stormwater	10,584.00	11,256	11,256	10,584	10,584
341206-501	Vehicle Base-Internal Service	16,840.96	19,081	19,081	15,535	15,535
341206-502	Vehicle Base-Central Garage	6,040.00	5,592	5,592	5,388	5,388
341207-001	Auto Parts-General Fund	162,768.48	146,900	140,900	146,403	146,503
341207-106	Auto Parts-Airport	710.13	500	500	1,228	1,228
341207-107	Auto Parts-Cemeteries	1,927.61	4,000	4,000	4,160	4,160
341207-113	Auto Parts-Building Safety	796.75	2,200	1,000	1,000	1,000
341207-401	Auto Parts-Solid Waste	232,214.91	243,000	232,100	260,000	262,000
341207-402	Auto Parts-Utility Fund	43,075.05	56,800	54,300	62,186	62,186
341207-404	Auto Parts-Stormwater	7,707.96	11,000	9,100	10,500	1,500
341207-405	Auto Parts-Willowbrook	7.72	100	100	100	100
341207-501	Auto Parts-Internal Service	4,323.71	3,600	3,350	3,323	3,323
341207-502	Auto Parts-Central Garage	351.10	3,450	2,700	3,000	3,250
341208-001	Labor-General Fund	264,606.65	211,393	205,384	211,110	211,210
341208-106	Labor-Airport	1,007.92	500	500	1,340	1,340
341208-107	Labor-Cemeteries	4,420.65	3,000	3,100	3,276	3,276
341208-113	Labor-Building Safety	1,090.89	2,900	1,400	2,000	2,000
341208-401	Labor-Solid Waste	257,460.18	270,100	208,100	265,000	275,000
341208-402	Labor-Utility Fund	65,478.80	74,600	73,100	78,478	78,478
341208-404	Labor-Stormwater	7,685.09	10,800	13,000	10,500	1,500
341208-405	Labor-Willowbrook	1,919.43	2,000	2,000	2,000	2,000
341208-501	Labor-Internal Service	6,479.68	6,300	5,300	5,389	5,389
341208-502	Labor-Central Garage	2,011.51	1,200	1,300	1,200	1,300
341215-402	Capital Depletion-Utility Fund	0.00	4,465	0	0	0
<i>Other Charges for Services</i>		2,402,554.16	2,427,960	2,334,171	2,516,254	2,520,442
REVENUES Total		2,413,299.88	2,432,085	2,352,971	2,526,254	2,530,442

**CITY OF WINTER HAVEN FY2020 PERSONNEL
502-03-907 FLEET MAINTENANCE**

	No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
A	0.10	Assistant Public Works Director		8810	75,000	7,500
	1.00	Fleet Maintenance Superintendent		8380	66,627	66,627
	1.00	Fleet Maint. Inventory / Shop Supervisor		8380	52,220	52,220
	1.00	Mechanic III		8380	58,904	58,904
	1.00	Mechanic III		8380	57,498	57,498
	1.00	Mechanic III		8380	45,211	45,211
C	1.00	Mechanic II		8380	38,989	38,989
	1.00	Mechanic II		8380	38,419	38,419
	1.00	Buyer		8810	36,606	36,606
	1.00	Maintenance Coordinator		8810	45,492	45,492
	<u>9.10</u>					<u>447,466</u>
A	1.00	Fleet Maintenance Intern		8380	7,200	7,200
	<u>1.00</u>					<u>7,200</u>
	<u>10.10</u>					<u>454,666</u>
					SBB	4,394
					Adjustment	6,054
						<u>465,114</u>

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	391,130.69	433,976	416,020	465,114	465,114
1401	Overtime	142.49	300	300	300	300
2101	FICA Taxes	29,470.45	33,222	31,848	35,604	35,604
2201	General Pension Fund Contrib	(0.22)	87,126	99,162	114,259	114,259
2204	401(a) Pension Contribution	264.23	6,448	2,682	3,455	3,455
2301	Life & Health Insurance	53,363.57	63,997	62,772	65,517	65,517
2310	Health Reform Fees	47.04	33	33	0	0
2401	Workers' Compensation	5,306.71	7,543	7,543	6,765	6,765
<i>Personal Services</i>		<u>479,724.96</u>	<u>632,645</u>	<u>620,360</u>	<u>691,014</u>	<u>691,014</u>
3105	Prof.Svc.-Other	50.00	0	0	0	0
3401	Contract Svc.-Custodial	3,565.92	3,600	3,600	3,600	3,600
3407	Ins.-Claims Deductibles	335.46	0	0	0	0
4001	Travel-Non local	0.00	2,500	2,500	3,000	3,000
4003	Training-Required-Instructional	996.00	1,000	1,000	3,000	3,000
4201	Postage	0.00	10	0	10	10
4301	Utility Svcs - Electric	7,333.32	7,000	6,000	6,500	6,500
4302	Utility Svcs - Water	0.00	725	0	0	0
4303	Utility Svcs - Sewer	0.00	350	0	0	0
4304	Utility Svcs - Piped Gas	1,564.23	2,650	1,500	2,500	2,500
4305	Utility Svcs - Refuse	0.00	500	0	500	500
4601	Rep & Mtn Equipment	15,939.28	15,000	13,000	15,000	15,000
4602	Rep & Mtn Building & Grounds	4,842.24	7,000	7,000	7,000	7,000
4606	Rep & Mtn Vehicle Base Cost	5,236.00	4,788	4,788	4,788	4,788
4607	Rep & Mtn Automotive Parts	1,739.44	3,250	2,500	3,000	3,250
4608	Rep & Mtn Automotive Labor	1,578.70	1,000	1,100	1,200	1,300
4613	Oil & Lubricants-For Issue	35,026.94	37,500	30,000	37,500	37,500
4614	Tires & Tubes	123,720.87	135,000	115,000	135,000	135,000
4616	Diesel Fuel-For Issue	294,381.38	255,000	285,000	295,000	305,000
4617	Gasoline-For Issue	397,077.40	375,000	375,000	385,000	395,000
4618	Rep/Mtn Parts/MP/Facility/Fire	322,052.48	315,000	315,000	320,000	325,000
4620	Rep & Mtn Contracts	7,409.30	10,500	10,500	13,500	13,500
4624	Rep & Mtn Outside Svc	178,437.52	146,194	140,000	147,000	148,000
4702	Printing & Binding	1,116.00	1,266	500	1,000	1,000
5101	Office Supplies	657.26	600	600	600	600
5102	Tools,Equip under \$1,000	3,668.91	5,600	5,600	5,600	5,600
5200	Non-Capital Equip \$1,000-\$4,999	1,256.00	0	0	0	0

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
EXPENSES (cont.)						
5203	Motor Fuels & Lubricants	1,846.47	2,500	2,200	2,500	2,500
5204	Copier Use & Supplies	758.03	1,000	1,000	1,000	1,000
5206	Software & Internal Upgrades	0.00	30,000	30,000	0	0
5208	Uniform, Protect Clothing	1,260.55	1,600	2,000	3,000	3,000
5209	Housekeeping Supplies	882.72	2,000	1,500	2,000	2,000
5215	Chemicals	9,360.00	12,000	11,000	12,000	12,000
5225	Tag and Registration	4,870.66	4,500	4,500	4,500	4,500
5401	Memberships & Subscriptions	447.50	400	400	20,600	20,600
5404	Employee Dev-Material & Training	273.00	650	650	800	800
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	0	0	1,500	1,500
5406	Employee Dev-Food & Supplies	0.00	0	35	100	100
5407	Employee Dev-Recog & Apprec	0.00	0	0	200	200
<i>Operating Services</i>		<u>1,427,683.58</u>	<u>1,385,683</u>	<u>1,373,473</u>	<u>1,438,498</u>	<u>1,464,848</u>
6301	Other Capital Improvements	0.00	0	0	20,000	0
6402	Machinery & Equipment	0.00	5,500	4,000	7,500	0
6403	Capital Depletion Reserve	0.00	0	0	5,848	5,848
<i>Capital</i>		<u>0.00</u>	<u>5,500</u>	<u>4,000</u>	<u>33,348</u>	<u>5,848</u>
4507	Ins.-Auto & Motorpool	<u>170,078.00</u>	<u>181,053</u>	<u>181,053</u>	<u>196,758</u>	<u>206,595</u>
<i>Insurance</i>		<u>170,078.00</u>	<u>181,053</u>	<u>181,053</u>	<u>196,758</u>	<u>206,595</u>
Cost Center Total: 907 - Fleet Maintenance		<u>2,077,486.54</u>	<u>2,204,881</u>	<u>2,178,886</u>	<u>2,359,618</u>	<u>2,368,305</u>

DETAIL FY20 BUDGET:

5401	Memberships & Subscriptions	\$20,000 - Annual subscription Trak software \$600 - Misc other subscriptions
6301	Other Capital Improvements	\$20,000 - Replace fuel island
6402	Machinery & Equipment	\$7,500 - Replace compressor

Account Number	Account Description	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Proposed Budget	2021 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 972 - Motor Pool						
2301	Life & Health Insurance	(48,536.00)	0	0	0	0
<i>Personal Services</i>		(48,536.00)	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	804.00	804	804	600	600
4607	Rep & Mtn Automotive Parts	141.90	200	200	200	200
4608	Rep & Mtn Automotive Labor	97.35	200	200	200	200
4624	Rep & Mtn Outside Svc	0.00	50	50	50	50
5203	Motor Fuels & Lubricants	21.46	200	200	200	200
<i>Operating Services</i>		1,064.71	1,454	1,454	1,250	1,250
9400	Depreciation	5,303.68	0	0	0	0
<i>Miscellaneous</i>		5,303.68	0	0	0	0
4501	Ins.-Property	147.40	158	158	131	131
4502	Ins.-Liability & Umbrella	13,767.39	14,731	14,731	16,329	16,329
4506	Ins.-Other	576.73	1,226	1,226	1,221	1,221
4508	Ins.-Underground Storage Tank	1,043.69	1,093	1,093	1,044	1,044
4510	Ins.-Public Official's Liability	1,398.69	1,485	1,485	1,556	1,556
4590	Insurance - OPEB Expense Allocation	28,795.00	0	0	0	0
<i>Insurance</i>		45,728.90	18,693	18,693	20,281	20,281
9102	Facility Maintenance	0.00	0	0	2,151	2,151
9105	Human Resources	10,529.04	9,061	9,061	10,225	10,225
9107	Technology Services	99,620.04	111,238	111,238	21,525	21,525
<i>Internal Svc Charges</i>		110,149.08	120,299	120,299	33,901	33,901
3600	Pension Expense - GASB 68 Allocation	53,412.00	0	0	0	0
<i>Pension Expenditures</i>		53,412.00	0	0	0	0
Cost Center Total: 972 - Motor Pool		167,122.37	140,446	140,446	55,432	55,432
Fund REVENUE Total: 502 - Motor Pool Fund		2,413,299.88	2,432,085	2,352,971	2,526,254	2,530,442
Fund EXPENSE Total: 502 - Motor Pool Fund		2,244,608.91	2,345,327	2,319,332	2,415,050	2,423,737
Fund Total: 502 - Motor Pool Fund		168,690.97	86,758	33,639	111,204	106,705

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FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2020 - 2024

Presented on the following pages is the proposed Five-Year Capital Improvement Program (CIP) for the fiscal years 2020 through 2024. The Five-Year CIP presents various budgeted funding sources for capital improvement projects and certain capital equipment acquisitions for the budget year and proposed funding sources for subsequent years. To meet the requirements for inclusion in the CIP, a project must cost at least \$10,000 and have a useful life of at least five years.

The Five-Year Capital Improvement Program is a systematically developed plan for the identification of the financing and acquisition of various public improvements over a period of five years. It is predicated on an in-depth understanding of community needs and financial resources available. The basic source data used in the development of the CIP, in terms of selecting projects and establishing priorities, is the Comprehensive Plan and other identified departmental requirements. In this regard, the CIP must complement and support the capital improvement element of the Comprehensive Plan.

The purpose of the CIP is primarily as a planning document to alert the City of upcoming large financing requirements in accomplishing needed public improvements and to develop financing strategies for their accomplishment.

The City's current plans are to fund the capital needs of the city over the next five (5) years without issuing debt. The funding sources will be expansion fees, gasoline taxes, donations and operating revenues.

The impact upon operations is also an important factor in that any increases to operating costs must be covered by current year anticipated operating revenues.

Capital expenditures and the Capital Improvement Programs are approved based on the project/program priority, fund availability and time constraints impacting City Operations.

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SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY20	FY21	FY22	FY23	FY24
General Fund Equity							
FS-1*	pg. 305	Fire Station Three	1,992,623				
Total General Fund Equity:			1,992,623	-	-	-	-
Ad Valorem Tax Funding							
LS-1 *	pg. 306	Rotary Park Horseshoe Renovation			110,000	75,000	
LS-2	pg. 307	Kiwanis Park			100,000		
LS-4*	pg. 309	Skate Park	301,469				
LS-5*	pg. 310	MLK Park Improvements/ Lk. Silver Amphitheatre	941,531				
LS-6	pg. 311	Trailhead Park	500,000				
LS-10*	pg. 315	Winter Haven Recreational and Cultural Center	1,500,000				
LS-11*	pg. 316	Woman's Club / Heritage Park			50,000		
LS-12*	pg. 317	Lion's Park			80,000		
LS-14	pg. 319	Sertoma Park	400,000	2,200,000			
LS-15*	pg. 320	DiamondPlex		195,000	500,000		
LS-16*	pg. 321	Winter Haven Public Library			113,550		
LS-17	pg. 322	Nora Mayo Hall Building Renovations	1,500,000				
ST-1	pg. 323	Transportation Improvement Program	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
ST-2	pg. 324	Signalize Intersection Improvements	14,000	14,000	14,000	14,000	14,000
ST-4*	pg. 326	Avenue K NE Complete Street Project		100,000			
ST-6	pg. 328	Avenue D NW Street Project	100,000				
ST-8*	pg. 330	Lake Elbert Trail Project			800,000	800,000	
ST-13	pg. 335	Cypress Gardens Congestion Improvements			1,500,000	1,400,000	
ST-14*	pg. 336	Neighborhood Sidewalks	75,000	75,000	75,000	75,000	75,000
SW-2	pg. 338	Quiet Zone Creation	525,000				
AIR-2*	pg. 340	Runway Obstruction Project	8,334				
AIR-3*	pg. 341	Seaplane Access Road (Runway 11 PRZ Access Road)	120,200				
AIR-5*	pg. 343	Taxiway "E" Extension Design & Construction	4,000	16,000			
AIR-6*	pg. 344	Taxiway Bravo Lighting and Construction		17,940	167,500		
AIR-7*	pg. 345	Taxiway A, A2, A3 and South Apron		119,775			
AIR-8*	pg. 346	Airport Gates, Access Control and Fencing		250,000			
AIR-9*	pg. 347	Airport Commerce Park Study/Design/Construction				22,500	75,000
AIR-10*	pg. 348	Airport MasterPlan Study				8,334	
WB-1	pg. 361	Willowbrook Golf Course Improvements	54,000	185,000			
Total Ad Valorem Tax Funding:			7,043,534	4,172,715	4,510,050	3,394,834	1,164,000
Parks & Recreation Fee Revenue							
LS-7*	pg. 312	"Rowdy" Gaines Olympic Pool		100,000	127,000		
LS-8	pg. 313	Winter Haven Senior Adult Center			10,000		
LS-10*	pg. 315	Winter Haven Recreational and Cultural Center	20,000				
LS-12*	pg. 317	Lion's Park		25,000			
LS-15*	pg. 320	DiamondPlex	25,000				
LS-16*	pg. 321	Winter Haven Public Library	14,663	3,898			
Total Parks & Recreation Fee Revenue:			59,663	128,898	137,000	-	-
C.D.B.G. Funding							
LS-4*	pg. 309	Skate Park	213,585				
Total C.D.B.G. Funding:			213,585	-	-	-	-
Building Safety Funding							
FS-1*	pg. 305	Fire Station Three	100,000				
Total Building Safety Funding:			100,000	-	-	-	-

* Denotes multiple funding sources

SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY20	FY21	FY22	FY23	FY24
Governmental Grants							
LS-11*	pg. 316	Woman's Club / Heritage Park			100,000		
ST-3	pg. 325	South Lake Silver Drive Complete Street Project	1,438,138				
ST-4*	pg. 326	Avenue K NE Complete Street Project		692,000			
ST-5	pg. 327	Avenue C SW/2nd Street Complete Street Project	1,442,866				
Total Governmental Grants:			2,881,004	692,000	100,000	-	-
Impact Fees							
FS-1*	pg. 305	Fire Station Three	988,027				
LS-3	pg. 308	Girl Scout Park				25,000	
LS-7*	pg. 312	"Rowdy" Gaines Olympic Pool			500,000		
ST-4*	pg. 326	Avenue K NE Complete Street Project		208,000			
ST-8*	pg. 330	Lake Elbert Trail Project	50,439				
ST-11	pg. 333	Sixth Street, SW Complete Street Project				62,500	62,500
Total Impact Fees:			1,038,466	208,000	500,000	87,500	62,500
Gas Tax Funding							
Total Gas Tax Funding:			-	-	-	-	-
Donated Funding							
LS-1 *	pg. 306	Rotary Park Horseshoe Renovation			50,000		
LS-11*	pg. 316	Woman's Club / Heritage Park			50,000		
Total Donated Funding:			-	-	100,000	-	-
Project Currently Not Funded or Potential Grant Funding							
LS-13	pg. 318	C.O. L. Park (Baseball Complex)		1,500,000			
Total Currently Not Funded or Potential Grant Funding:			-	1,500,000	-	-	-
Airport Grant Revenue							
AIR-2*	pg. 340	Runway Obstruction Project	158,333				
AIR-3*	pg. 341	Seaplane Access Road (Runway 11 PRZ Access Road)	480,800				
AIR-4*	pg. 342	Airport T-Hangar #270	604,100				
AIR-5*	pg. 343	Taxiway "E" Extension Design & Construction	76,000	904,000			
AIR-6*	pg. 344	Taxiway Bravo Lighting and Construction		340,860	3,182,500		
AIR-7*	pg. 345	Taxiway A, A2, A3 and South Apron		2,275,725			
AIR-8*	pg. 346	Airport Gates, Access Control and Fencing		1,000,000			
AIR-9*	pg. 347	Airport Commerce Park Study/Design/Construction				427,500	1,425,000
AIR-10*	pg. 348	Airport MasterPlan Study				158,333	
Total Airport Grant Revenue:			1,319,233	4,520,585	3,182,500	585,833	1,425,000
Cemetery Fee Revenue							
Total Cemetery Fee Revenue:			-	-	-	-	-
Downtown CRA (Ad Valorem Taxes)							
LS-4*	pg. 309	Skate Park	630,000				
ST-14*	pg. 336	Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000
Total Downtown CRA (Ad Valorem Taxes):			645,000	15,000	15,000	15,000	15,000
Florence Villa CRA (Ad Valorem Taxes)							
ST-14*	pg. 336	Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000
Total Florence Villa CRA (Ad Valorem Taxes):			15,000	15,000	15,000	15,000	15,000

* Denotes multiple funding sources

SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY20	FY21	FY22	FY23	FY24
Bond Issuance / Bond Proceeds							
LS-9*	pg. 314	Chain O'Lakes Park Renovation Project	5,209,720				
Total Bond Issuance / Bond Proceeds:			5,209,720	-	-	-	-
Utility Operating Cash							
UT-4	pg. 354	Water Distribution Projects	2,449,768				
Total Utility Operating Cash:			2,449,768	-	-	-	-
Water Impact Fees							
UT-1*	pg. 349	Water Treatment Plant Projects	2,050,000	2,075,000	1,000,000	400,000	780,000
UT-4	pg. 354	Water Distribution Projects		600,000	2,350,000	100,000	2,450,000
Total Water Impact Fees:			2,050,000	2,675,000	3,350,000	500,000	3,230,000
Sewer Impact Fees							
UT-2*	pg. 351	Wastewater Treatment Plant #2 Projects	175,000	3,250,000	230,000	1,000,000	750,000
UT-3*	pg. 353	Wastewater Treatment Plant #3 Projects	1,648,500	3,455,000	775,000	2,585,000	4,300,000
UT-5*	pg. 355	Wastewater Collection Projects	2,537,936	2,750,000	2,300,000	3,200,000	2,150,000
UT-6*	pg. 357	Reclaim Water Projects	1,465,292	600,000	600,000	600,000	600,000
Total Sewer Impact Fees:			5,826,728	10,055,000	3,905,000	7,385,000	7,800,000
Utility Bond Construction							
UT-1*	pg. 349	Water Treatment Plant Projects			250,000		
UT-2*	pg. 351	Wastewater Treatment Plant #2 Projects				1,000,000	750,000
UT-3*	pg. 353	Wastewater Treatment Plant #3 Projects			275,000	1,000,000	
UT-4	pg. 354	Water Distribution Projects	1,070,000	300,000	1,100,000	850,000	
UT-5*	pg. 355	Wastewater Collection Projects	600,000	300,000	1,100,000	250,000	250,000
Total Utility Bond Construction			1,670,000	600,000	2,725,000	3,100,000	1,000,000
SRF Loan							
UT-1*	pg. 349	Water Treatment Plant Projects		875,000			
UT-3*	pg. 353	Wastewater Treatment Plant #3 Projects	250,000				
UT-5*	pg. 355	Wastewater Collection Projects	1,550,000	5,750,000	5,200,000		
UT-6*	pg. 357	Reclaim Water Projects	350,000	4,550,000	4,000,000	550,000	
Total SRF Loan			2,150,000	11,175,000	9,200,000	550,000	-
Grant Revenue - Utility							
UT-5*	pg. 355	Wastewater Collection Projects			450,000	450,000	450,000
UT-6*	pg. 357	Reclaim Water Projects		500,000	150,000	150,000	150,000
Total Grant Revenue - Utility			-	500,000	600,000	600,000	600,000
Total ALL Utility Fund:			14,146,496	25,005,000	19,780,000	12,135,000	12,630,000

* Denotes multiple funding sources

SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY20	FY21	FY22	FY23	FY24
Stormwater Fee Revenue							
STM-1*	pg. 358	Lake May Muck Removal Project	80,000	900,000	100,000		
STM-2*	pg. 359	Rain Garden Watershed Improvement	120,000	20,000			
STM-3*	pg. 360	Conine Nature Park Stormwater Treatment	1,191,004				
Total Stormwater Fee Revenue:			1,391,004	920,000	100,000	-	-
Stormwater Grant Revenue							
STM-1*	pg. 358	Lake May Muck Removal Project		4,100,000	400,000		
STM-2*	pg. 359	Rain Garden Watershed Improvement	120,000	20,000			
STM-3*	pg. 360	Conine Nature Park Stormwater Treatment	2,225,925				
Total Stormwater Grant Revenue:			2,345,925	4,120,000	400,000	-	-
Golf Fee Revenue							
Total Golf Fee Revenue:			-	-	-	-	-
Sale of Fiber Revenue							
IT-1*	pg. 362	Fiber Optic Infrastructure Expansion		137,982	200,104	262,208	324,294
Total Sale of Fiber Revenue:			-	137,982	200,104	262,208	324,294
Fund Equity Dark Fiber Fund							
IT-1*	pg. 362	Fiber Optic Infrastructure Expansion	1,550,000				
Total Fund Equity Dark Fiber Fund:			1,550,000	-	-	-	-
Internal Loan from Capital Depletion							
AIR-4*	pg. 342	Airport T-Hangar #270	151,026				
Total Internal Loan from Capital Depletion:			151,026	-	-	-	-
TOTAL ALL FUNDING SOURCES:			40,102,279	41,435,180	29,039,654	16,495,375	15,635,794

* Denotes multiple funding sources

Note: the total capital listed in the CIP may not be the total capital entity-wide. This summary does not include funding for replacement of capital equipment including vehicles and rolling stock. This summary also includes TIP funding for resurfacing of streets which we budget under "Repair & Maintenance" under operating expenses. Other notable differences are Library books which are budgeted as capital but not included in the CIP and computer equipment which is in the CIP, however is purchased under Equipment and other non-capital line items.

* Denotes multiple funding sources

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: FS - 1
Project Code: Fstation

Project Name: Fire Station Three - SE Winter Haven
Location: Thompson Nursery/Eloise Loop Rd & W Lake Ruby Dr
Department: Fire Department
Project Lead: Charlie Bird
Start Date: 10/1/2018
Complete Date: 9/30/2020
Account Code(s): 306-80-413-6807, 306-80-413-6238
Comprehensive Plan Element Category: Future Land Use Objective 1.4

TOTAL Project Cost: \$3,425,019
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Fire Station Three - On August 25, 2016 the City purchased property (+/- 6.37 acres) on the corner of Eloise Loop Road and Lake Ruby Drive to be used as a future fire station, police substation and pocket park. The City paid \$425,018.50 for the property.

Design costs, construction, and furnishing for a 11,000 square foot multi-use public service building in the southeast section of the city. This will replace a modular unit that was purchased in 2002 and initially setup at Eloise Woods Water Plant. In 2006 the trailer was moved to the current site at Winterset Water Plant on Cypress Gardens Boulevard.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This new facility will replace a modular unit that was originally a temporary solution to get a fire presence in that area. The current building is aging and under terrible disrepair and in need of replacement. The new facility will provide a safe and more secured station that could also serve as a multi-use public service facility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Fire Station Construction	2,950,000					2,950,000
Pocket Park	130,650					130,650
						-
						-
						-
Total:	3,080,650	-	-	-	-	3,080,650

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
General Fund - Fund Equity	1,992,623					1,992,623
Impact Fees	988,027					988,027
Building Safety	100,000					100,000
						-
Total:	3,080,650	-	-	-	-	3,080,650

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs		13,820	27,640	30,500	33,500	105,460
Maintenance Costs		5,500	11,000	12,000	13,500	42,000
Other Operating Costs			15,000			15,000
Total:	-	19,320	53,640	42,500	47,000	162,460

FIVE-YEAR PROJECTION OF FUTURE COSTS:	3,080,650	19,320	53,640	42,500	47,000	3,243,110
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TOTAL Capital Expenses only:	3,080,650	-	-	-	-	3,080,650
TOTAL Additional Operating Impact:	-	19,320	53,640	42,500	47,000	162,460
TOTAL ALL FIRE DEPARTMENT:	3,080,650	19,320	53,640	42,500	47,000	3,243,110

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 1
Project Code: LS Park Enhance
 Rotary Park

Project Name: Rotary Park Horseshoe Renovation and General Park Upgrades
Location: Rotary Park
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer / Steve Pruitt
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-312-4605, 6301, 001-07-710-6301-710
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Size/Acreage: ±6.34 acres
Original Construction Date: TBD / Renovated 2006
Facility Description: Rotary Park contains a recreation center, group picnic pavillion, tournament horseshoe complex, skate park, small pond with dock, a ball diamond and open turf field, and a large playground installed in 2006 with mulch surfacing. On 2010, renovations to include an additional group pavilions playground safety surfacing, relocation/rebuild of 1/2 basketball court, new site amenities, exterior fencing and internal and external sidewalk improvements. The site also houses a community recycling drop facility.
Anticipated Projects:
 FY22: Site Improvements - Asphalt parking lot (\$60,000), New field backstops (\$20,000), Playground replacement (\$80,000)
 FY23: Horseshoe Courts (\$75,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Building renovations and asphalt improvements will enhance the existing amenities for patron use and building rentals. Horseshoe court renovations will enable club to host multi-day sanction tournament events. Playground replacement will provide upgraded playground equipment and safe play.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Playground Enhances						-
Construction			160,000	75,000		235,000
Other						-
Total:	-	-	160,000	75,000	-	235,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes			110,000	75,000		185,000
Rotary Club - Donation			50,000			50,000
						-
						-
Total:	-	-	160,000	75,000	-	235,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	160,000	75,000	-	235,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 2
Project Code: LS Park Enhance

Project Name: Kiwanis Park
Location: Kiwanis Park - Avenue C NE / 4th Street NE
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-312-6301
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: ±4.25 acres
Original Construction Date: N/A (Renovated 2010)
Facility Description: Kiwanis Park is located on the south shore of Lake Martha and includes a parking area, 2 small picnic shelters, open space, fishing pier, restroom, youth playground and separate toddler playground, site amenities, internal and external sidewalks.

Anticipated Projects:
 FY22: Playground Replacement(\$100,000) - Replace both existing playground units.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Maintains existing level of service; provides for enhanced and updated equipment.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Resurfacing & Mulch						-
Park Furniture Replcmt.						-
Playground Replacement			100,000			100,000
Other						-
Total:	-	-	100,000	-	-	100,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes			100,000			100,000
						-
						-
						-
Total:	-	-	100,000	-	-	100,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	100,000	-	-	100,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **LS - 3**
Project Code: **LS Park Enhance**

Project Name: Girl Scout Park
Location: Girl Scout Park
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-312-6301
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size / Acreage: ±.65 acre
Original Construction Date:
Facility Description: Girl Scout Park is a small neighborhood park located on the western side of the City. It has large shade trees and good access from the neighborhood. The park was renovated in 2009 with a new playground, new basketball court, new site amenities, and perimeter delineation fencing.

Anticipated Projects:
 FY23: Playground Surface (\$25,000) - Replace existing surfacing due to normal wear and tear.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Design/Engineering						-
Playground Enhances						-
Playground Surface				25,000		25,000
Construction Mgmt.						-
Other						-
Total:	-	-	-	25,000	-	25,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Impact Fees				25,000		25,000
						-
						-
						-
Total:	-	-	-	25,000	-	25,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	25,000	-	25,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 4
Project Code: Skate

Project Name: Skate Park
Location: Lake Silver - West side
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt
Start Date: 10/1/2015
Complete Date: 9/30/2019
Account Code(s): 306-80-413-6235
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: \$1,355,977
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Size/Acreage: ±1 acre
Original Construction Date: N/A
Facility Description: A new skate park is proposed to be constructed in concert with an existing site. The facility will include concrete bowls, ramps, and a snake run, along with necessary support amenities. Initial design funding of \$15,000 was appropriated through O-14-25.

Anticipated Projects:
 FY20: Skate Park Design/Construction (\$1,145,054) - completion of the design and engineering; construction; contingent on site selection. The Skate Park Project involves the construction of a permanent skateboarding venue incorporating bowls, surface mount obstacles, "snake run," and necessary support amenities. The Skating area is anticipated to be approximately 1 acre in size.

Expands level of service through a larger skate and modernized skate facility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Construction - Skate Park	1,145,054					1,145,054
						-
						-
						-
Total:	1,145,054	-	-	-	-	1,145,054

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Downtown CRA transfer FY18 (Ad Valorem Taxes)	330,000					330,000
Downtown CRA transfer FY19 (Ad Valorem Taxes)	300,000					300,000
Transfer from CDBG	213,585					213,585
Transfer from General Fund (Ad Valorem)	301,469					301,469
Total:	1,145,054	-	-	-	-	1,145,054

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,145,054	-	-	-	-	1,145,054
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 5
Project Code: TBD

Project Name: MLK Park Improvements / Lake Silver Amphitheatre Improvements
Location: Lake Silver - West side
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt
Start Date: 10/1/2018
Complete Date: 9/30/2022
Account Code(s): 306-80-413-6230
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: \$1,406,585
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

This project will be a complete redesign and reconstruction of the existing 6.8-acre park located on the western shore of Lake Silver.

Anticipated Projects:

FY20: Redesign and Reconstruct park - amphitheatre (\$941,531)

Compliments the Skate Park project and provides more attractive venue location for outside events.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Construction - Lake Silver Amphitheatre improvements	941,531					941,531
						-
						-
						-
Total:	941,531	-	-	-	-	941,531

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes	941,531					941,531
						-
						-
						-
Total:	941,531	-	-	-	-	941,531

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	941,531	-	-	-	-	941,531
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 6
Project Code: LS Park Enhance

Project Name: Trailhead Park
Location: Trailhead Park - Third Street NW / Avenue F NE
Department: Parks, Recreation and Culture Department
Project Lead: Scott Eilers
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-312-6301
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: ±7 ac
Original Construction Date: 2011
Facility Description: Trailhead Park was developed as multi-modal link between the COL Trail, WHAT Terminal and existing roadways. FDOT was an original funding partner. The site includes a playground, covered picnic area, restroom facility, parking for 140 vehicles and the newly constructed Splash Water Park. The parking facilities accomodate overflow from the Garden Center, Tennis Courts, Sr. Center and Nora Mayo Hall.

Anticipated Projects:
 FY20: Playground Replacement (\$500,000) - Replacement of playground and surfacing due to normal wear and tear

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Splashpad project increase level of service by adding a water-based playground. Playground replacement project ensures venue safety is maintained.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Playground replacement / Surfacing	500,000					500,000
Construction Mgmt.						-
Other						-
Total:	500,000	-	-	-	-	500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes	500,000					500,000
						-
						-
						-
Total:	500,000	-	-	-	-	500,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	500,000	-	-	-	-	500,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 7
Project Code: (to be determined)

Project Name: "Rowdy" Gaines Olympic Pool
Location: "Rowdy" Gaines Pool - 210 Cypress Gardens Blvd.
Department: Parks, Recreation and Culture Department
Project Lead: Scott Eilers
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-703-4605, 6402
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 25Y X 50M Lap Pool / 40' X 60' Diving Well
Original Construction Date: 1976; Renovated 2002
Facility Description: Olympic size competitive pool which is 4 ft deep on each end and 6 1/2 ft deep in the middle. The pool has competitive starting blocks and is used for competitive swimming, swim instruction and recreational use. There is a separate diving well with two (2) one-meter and two (2) three-meter spring boards. A concession / patio area is located on the west end of the deck. The site also includes a playground and sand volleyball court.

Anticipated Projects:

FY21: RGOP Filter Replacement (\$100,000) - to replace five (5) existing high pressure sand filters that are no longer in production making repairs costly.
 FY22: Shade Structures (\$40,000) - To replace existing free-standing tent; diving board replacement (\$20,000), filtration / plumbing upgrades. (\$40,000); Activity Pool & Splash Pad (\$500,000), Variable frequency drives (\$27,000) - Designed to monitor and protect motor speed to save energy.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Design/Engineering						-
Pool repairs/improvements		100,000	127,000			227,000
Construction			500,000			500,000
Playground replacement						-
Total:	-	100,000	627,000	-	-	727,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Parks & Recreation Fees		100,000	127,000			227,000
Impact Fees			500,000			500,000
						-
Total:	-	100,000	627,000	-	-	727,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	100,000	627,000	-	-	727,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 8
Project Code: (to be determined)

Project Name: Winter Haven Senior Adult Center
Location: 250 S. Lake Silver Dr. NW, Winter Haven, FL 33881
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-704-4602, 4605, 6301, 501-03-906-4605*
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 12,921 sf / ±2.25 acres
Original Construction Date: 1965
Facility Description: Recreation center with designated auditorium, exercise room, kitchen, conference room, 24 shuffleboard courts, cue shack and parking facilities for 37 vehicles.
Anticipated Projects:
FY22: Carpet replacement (\$10,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our senior citizens and visitors to the Winter Haven area. Establishes a place where seniors can gather together and enjoy a variety of fun activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design						-
Building Maintenance			10,000			10,000
Renovation / Rehab						-
Construction						-
Total:	-	-	10,000	-	-	10,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Parks & Recreation Fees			10,000			10,000
						-
						-
Total:	-	-	10,000	-	-	10,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	10,000	-	-	10,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 9
Project Code: LS COL Redevelop
LS ReLoc Complex
LS WH SportsComp

Project Name: Chain O' Lakes Park Renovation Project
Location: 210 Cypress Gardens Boulevard
Department: City Managers' Office
Project Lead: T. Michael Stavres
Start Date: 10/1/2016
Complete Date: 9/30/2020
Account Code(s): 306-80-413-6234, 6227
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: \$25,429,870
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 58,000 sf / ±13.10 acres
Original Construction Date: 1974
Facility Description: Recreation facility with classrooms, gymnasium, commercial kitchen, rental areas, community theatre, art gallery, administrative offices, and support areas for swimming pool operations. Parking facilities for 268 vehicles.

The Chain of Lakes Park Renovation Project is intended to repurpose the entire recreational property. Improvements as proposed include repurposing the exiting Civic Center to focus more on performing arts (conversion of the gymnasium and instructional areas), banquet facilities and aquatics; construction of multi-court athletic venue capable of holding athletic competitions and conventions; redesign of the existing minor league baseball fields to better accomodate tournament and local league play; and activation of the waterfront area along Lake Lulu. The Polk County BoCC/TDC has committed \$10 million dollars toward debt service payments associated with the redevelopment. In July 2018 the City Commission authorized an internal loan of 1.22 million to further retro-fit the existing building efficiency operation system.

Anticipated Projects:
FY20: Complete construction of new field house and renovation plan for COL Complex - a multi-court facility with administrative offices, fitness facilities, support, and COL Complex conversion into a cultural arts venue

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Increases programmable space and better aligns venues with program needs for recreation, arts and culture. Addition of field house will expand level of service for indoor court space and recreational building square footage.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Fieldhouse Construction	4,599,720					4,599,720
Retro-fit for energy efficiency	610,000					610,000
						-
Total:	5,209,720	-	-	-	-	5,209,720

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Bond Issuance	5,209,720					5,209,720
Internal Loan from Utility Fund						-
Polk CO. BoCC/TDC \$10,000,000 toward debt pymt						-
Total:	5,209,720	-	-	-	-	5,209,720

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	11.0	0.0	0.0	0.0	0.0
Personal Service Costs	337,953					337,953
Utility Costs	243,617	250,000	255,000	260,000	265,000	1,273,617
Maintenance Costs	34,217	35,000	35,000	35,000	35,000	174,217
Other Operating Costs						-
Total:	615,787	285,000	290,000	295,000	300,000	1,785,787

FIVE-YEAR PROJECTION OF FUTURE COSTS:	5,825,507	285,000	290,000	295,000	300,000	6,995,507
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 10
Project Code: To be determined

Project Name: Winter Haven Recreational and Cultural Center
Location: 801 Ave. T NE, Winter Haven
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-709-6301, 001-07-703-6301 (pool), 501-03-906-4605*, 306-80-413-6225
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 25,125 sf / ±11.64 acres
Original Construction Date: 1975
Facility Description: Multi-purpose use facility with a gymnasium, 25-meter "L" shaped swimming pool, kitchen facility, gameroom, conference room, computer lab, fitness / weight room, and two youth diamonds with lighting. Parking area for 55 vehicles, with unpaved overflow parking at the rear of the building.

Anticipated Projects:
FY20: (2) VFD's motors for pool (\$20,000), Complete renovations to complex (\$1,500,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Playground						-
Pool	20,000					20,000
Replace gym floor						-
Outdoor basketball court						-
Renovation/ Bldg Repairs	1,500,000					1,500,000
Construction						-
Total:	1,520,000	-	-	-	-	1,520,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes	1,500,000					1,500,000
Parks and Recreation Fees	20,000					20,000
Total:	1,520,000	-	-	-	-	1,520,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,520,000	-	-	-	-	1,520,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **LS - 11**
Project Code: **Womens Club**

Project Name: Woman's Club / Heritage Park
Location: 660 Pope Avenue NW
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 001-07-710-6301-720, 4602-720
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: YES
If yes, Total GRANT: \$50,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 6,682 sf / ±.49 acres
Original Construction Date: 1923
Facility Description: 6,682 s.f. historical facility with rental area, caterer's kitchen and parking facilities for 12 vehicles.
Anticipated Projects:
FY22: Climate control system, insulation, restoration, weatherproofings, roof repairs (\$200,000); Historic Preservation Grant Rehab Project (\$100,000 pending award); Heritage Park Renovation - Beautification (\$50,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Parking Lot						-
Building Maint./ Rehab			200,000			200,000
Equipment Repairs						-
Beautification						-
Other						-
Total:	-	-	200,000	-	-	200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes			50,000			50,000
Grant			100,000			100,000
Donation (Mary Moody)			50,000			50,000
Total:	-	-	200,000	-	-	200,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	200,000	-	-	200,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **LS - 12**
Project Code: **LS Lions Park**

Project Name: Lion's Park
Location: Lion's Park
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 001-07-711-4605, 6301-723
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size / Acreage: ±3.75
Original Construction Date:
Facility Description: Lions Park was purchased by the City in 2007 from the Lions Club. The park is located on the south side of Lake May and contains a rental hall, parking areas, boardwalks, fishing pier, playground, picnic pavilions, and open space.
Anticipated Projects:
 FY21: Boardwalk renovation (\$25,000) - repair and upgrade existing boardwalk
 FY22: Playground replacement (\$80,000) - replacement of existing playground and related surfacing

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Design/Engineering						-
Park Enhances		25,000				25,000
Construction						-
Playground replacement			80,000			80,000
Other						-
Total:	-	25,000	80,000	-	-	105,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Parks and Recreation Fees		25,000				25,000
Ad Valorem Taxes			80,000			80,000
						-
Total:	-	25,000	80,000	-	-	105,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	25,000	80,000	-	-	105,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 13
Project Code: Various

Project Name: C.O.L. Park
Location: 210 Cypress Gardens Blvd. SW
Department: Parks, Recreation and Culture Department
Project Lead: Scott Eilers
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 001-07-711-4605
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: ±53.55 acres
Original Construction Date: 1966 (Stadium) 1993 (Maintenance Bldg.)
Facility Description: C.O.L. Park is a seven field baseball complex consisting of a 7,000 seat capacity stadium as well as six lower fields. The site also houses the operations of the Parks & Grounds unit.

Anticipated Projects:
 FY21: Field enhancement project (\$1,500,000) - renovate fields 1-5 to include drainage, fencing, lighting, spectator amenities, and support facilities.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Construction						-
Field Enhancement		1,500,000				1,500,000
Other						-
Total:	-	1,500,000	-	-	-	1,500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Possible Grant Funding		1,500,000				1,500,000
						-
						-
Total:	-	1,500,000	-	-	-	1,500,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	1,500,000	-	-	-	1,500,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 14
Project Code: LS Sertoma
 LS Sertoma Fball
 Sertoma Fencing

Project Name: Sertoma Park
Location: Sertoma Park - W. Lake Shipp Drive
Department: Parks, Recreation and Culture Department
Project Lead: Scott Eilers
Start Date: 5/7/2014
Complete Date: On-going
Account Code(s): 306-80-413-6232
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: ±20.75 ac
Original Construction Date: 1950; (leased property from Daniels / Brantley family; City took over lease in 2004)
Facility Description: Sertoma Park is the primary location for youth football and baseball. The facility includes 4 baseball / 1 T-ball field, 2 youth football fields and two concession facilities.. Improvements to the on-site parking facilities are scheduled to commence in FY15 with funding allocated through O-14-25.
Anticipated Projects:
FY20: Parking Improvement Project (\$400,000 construction) - addresses the unstructured parking field at the facility. The designed improvements incorporate paved driving aisles throughout the facility with better defined grass parking stalls. Parking facilities will be further expanded on the south end of the park with ingress/egress coming via Lake Shipp Park. The designs take into consideration the requirement for stormwater retention/treatment.
FY21: Renovation Project - complete facility renovation (\$2,200,000) - This project is intended to incorporate replacement of the existing baseball concession facility, replacement of all athletic lighting for football and baseball, field expansion and/or addition where practical, and spectator area improvements to include shade/safety awnings. On-site maintenance facilities are also to be considered.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Expands level of service related to athletic facilities by increasing number of fields; enhances functionality of the facility and modernizes existing amenities; expected to recoupe operational expenses through a more efficient design and modern systems (i.e. field lighting, irrigation, etc.)

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Park Enhances	400,000	2,200,000				2,600,000
Construction						-
Construction Mgmt.						-
Total:	400,000	2,200,000	-	-	-	2,600,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes	400,000	2,200,000				2,600,000
Total:	400,000	2,200,000	-	-	-	2,600,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	400,000	2,200,000	-	-	-	2,600,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 15
Project Code: LS Dplex Fields

Project Name: DiamondPlex
Location: 900 Polk State College Access Rd.
Department: Parks, Recreation and Culture Department
Project Lead: Scott Eilers
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 001-07-711-4605, 6402
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: ±21.12 acres
Original Construction Date: 1998
Facility Description: DiamondPlex is a five field complex consisting of four 300 ft. softball fields and one 220 ft. field that serves as the home field for the PSC Girls Softball Team. The site includes a playground, two large group pavilions, and a two-story concession/score keeper building with locker rooms.

Anticipated Projects:
FY20: Purchase laser grade equipment for infield maintenance for all five fields (\$25,000)
FY21: Field fence replacement (\$195,000) - does not include demo of existing fence
FY22: Update field lighting to green / LED fixtures at DiamondPlex (\$500,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Fence Replacement		195,000				195,000
Field Renovation						-
Field Lighting			500,000			500,000
Equipment Purchase	25,000					25,000
Other						-
Total:	25,000	195,000	500,000	-	-	720,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes		195,000	500,000			695,000
Parks & Recreation Fees	25,000					25,000
Total:	25,000	195,000	500,000	-	-	720,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	25,000	195,000	500,000	-	-	720,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 16
Project Code: (to be determined)

Project Name: Winter Haven Public Library
Location: 325 Avenue A, NW, Winter Haven 33880
Department: Parks, Recreation and Culture Department
Project Lead: Jane Martin
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 101-07-728-4605, 6301, 6402, 6601
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 31,500 sf
Original Construction Date: 2004
Facility Description: 31,500 square foot library with designated children's, young adult, technology areas, multi-purpose room, computer lab, coffee shop and book store. Parking facilities for 85 vehicles.
Anticipated Projects:
FY20: HVAC software unit boards (\$14,663); ADA compatible automatic door openers (\$5,500): install on 2 public restrooms in gallery
FY21: HVAC software unit boards (\$3,898); Painting - building exterior (\$31,500): completely resealing & painting of exterior surfaces
FY22: Carpet replacement (\$35,500): replacement of carpet in adult bookstacks & bookstore with carpet squares, parking lot (\$28,050) - mill / resurface of parking lot with 1" asphalt overlay; 2,711 sq. yds. surface area, HVAC replacement (\$50,000) - replacement of air handler & chiller units 3 & 4

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Professional Services						-
Construction						-
HVAC Software Boards	14,663	3,898				18,561
Building Maintenance			113,550			113,550
Books						-
Total:	14,663	3,898	113,550	-	-	132,111

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Parks & Recreation Fees	14,663	3,898				18,561
General Fund Support (Ad Valorem)			113,550			113,550
						-
Total:	14,663	3,898	113,550	-	-	132,111

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	14,663	3,898	113,550	-	-	132,111
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: LS - 17
Project Code: (to be determined)

Project Name: Nora Mayo Hall Building Renovations
Location: 500 3rd Street NW
Department: City Manager's Office
Project Lead: T. Michael Stavres
Start Date: 10/1/2018
Complete Date: 9/30/2020
Account Code(s): 306-80-413-6301-730
Comprehensive Plan Element Category:

TOTAL Project Cost: \$1,500,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Renovation of the Florida Citrus Building (Nora Mayo Hall) to consolidate municipal services and staff into a central location. This would create a "one-stop shop" experience for customers and allow for greater efficiency in many areas and departments in the City. It would foster greater collaboration and coordination amongst departments which in turn would provide a more effective experience for our citizens.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

One-Stop Shopping / Coordinated Customer Care / Internal Collaboration / Cross Training and Cross Functionality / Financial Savings

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Capital Renovations	1,500,000					1,500,000
						-
						-
						-
Total:	1,500,000	-	-	-	-	1,500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes	1,500,000					1,500,000
						-
						-
Total:	1,500,000	-	-	-	-	1,500,000

FUTURE OPERATING IMPACT:		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,500,000	-	-	-	-	-	1,500,000
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TOTAL Capital Expenses only:	11,255,968	4,023,898	1,790,550	100,000	-	-	17,170,416
TOTAL Additional Operating Impact:	615,787	285,000	290,000	295,000	300,000	-	1,785,787
TOTAL ALL PARKS & RECREATION DIVISION:	11,871,755	4,308,898	2,080,550	395,000	300,000	-	18,956,203

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 1
Project Code: TIP

Project Name: Transportation Improvement Program
Location: Various
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: On-going
Complete Date: On-going
Account Code(s): 301-80-205-4605
Comprehensive Plan Element Category:

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Size/Acreage: N/A
Original Construction Date: N/A ongoing
Facility Description: Project involves Pavement Improvement on locally controlled roads and transportation infrastructure throughout the City.
Anticipated Projects:
 FY20: Pavement Improvement / Striping (\$1,000,000)
 FY21: Pavement Improvement / Striping (\$1,000,000)
 FY22: Pavement Improvement / Striping (\$1,000,000)
 FY23: Pavement Improvement / Striping (\$1,000,000)
 FY24: Pavement Improvement / Striping (\$1,000,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets to improve the level of service of transportation system.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Pavement Improvement	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Construction						-
Construction Mgmt.						-
Other						-
Total:	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
						-
						-
Total:	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 2
Project Code: ST SignalTiming

Project Name: Signalize Intersection Improvements
Location: First Street S between SR540 and SR542
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-09-401-6312
Comprehensive Plan Element Category: Transportation Objective 1.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: NO
ADD to Insurance: NO

PROJECT OVERVIEW:

Size/ Acreage: N/A
Original Construction Date:
Facility Description: First Street is a City road from SR540 to SR542. It is a divided minor arterial road with dual southbound and northbound lanes and center turn lane. There are six signalized intersections including SR40, SR542, and Avenues O, K, G, and C.
Anticipated Projects:
FY 20: Intersection upgrades (\$14,000) - 1st Street and Avenue O
FY 21: Intersection upgrades (\$14,000) - 3rd Street and Avenue D NW
FY 22: Intersection upgrades (\$14,000) - 3rd Street and Avenue C SW
FY 23: Intersection upgrades (\$14,000) - TBD
FY 24: Intersection upgrades (\$14,000) - TBD

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets, increases safety of intersections and will increase level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Intersection Upgrades	14,000	14,000	14,000	14,000	14,000	70,000
Construction						-
Construction Mgmt.						-
Other						-
Total:	14,000	14,000	14,000	14,000	14,000	70,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes	14,000	14,000	14,000	14,000	14,000	70,000
						-
						-
Total:	14,000	14,000	14,000	14,000	14,000	70,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	14,000	14,000	14,000	14,000	14,000	70,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **ST - 3**
Project Code: **To be determined**

Project Name: South Lake Silver Drive Complete Street Project
Location: S. Lake Silver Drive, First Street, N to 5th Street, NW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 12/15/2017
Complete Date: 9/30/2021
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$1,438,138
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,438,138
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Original Construction Date:
Facility Description: The South Lake Silver Drive project will convert a two lane street with oversized 20-foot travel lanes into a multi-modal corridor connecting the Chain of Lakes Trail, Martin Luther King Park, the City's Senior Center, Tennis Complex, Gessler Clinic and Winter Haven Hospital. Additionally this project will complete sidewalks on both sides of Third Street, NW completing the last segment of sidewalk in front of the Garden Club. Considerations will be given during design to reconfigure aspects of the intersection of Lake Silver Drive and First Street, North to accommodate for safer pedestrian movement. Additional improvements include bicycle facilities, drainage improvements, sidewalks, crosswalks and landscaping.

Anticipated Projects:
 FY20: Design and Construction \$1,438,138

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Complete sidewalks on Third Street and South Lake Silver Drive, improve drainage, add pedestrian crosswalks and landscaping to improve overall multi-modal level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Design						-
Construction	1,438,138					1,438,138
Construction Mgmt.						-
Other						-
Total:	1,438,138	-	-	-	-	1,438,138

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
FDOT Grant	1,438,138					1,438,138
						-
						-
						-
Total:	1,438,138	-	-	-	-	1,438,138

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,438,138	-	-	-	-	1,438,138
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 4
Project Code: To be determined

Project Name: Avenue K NE Complete Street Project
Location: East Lake Martha Drive to East Lake Silver Drive
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2021
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: \$1,000,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$692,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Design and construct 2,000 feet of multi-modal improvements such as enhanced sidewalks, enhanced crosswalks, and improved drainage, intersections and lighting.

Avenue K Design was budgeted in FY19 (\$100,000) but did not start until late in the year. Funds were not carried over into FY20. Per Sean (Planning) we have \$692,000 in construction funding from FDOT for this project in FY20/21. The City will be responsible for construction costs exceeding the \$692,000.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The project adds sidewalks to improve multi-modal level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Design						-
Construction		1,000,000				1,000,000
Construction Mgmt.						-
Other						-
Total:	-	1,000,000	-	-	-	1,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes		100,000				100,000
Impact Fees		208,000				208,000
FDOT Grant		692,000				692,000
						-
Total:	-	1,000,000	-	-	-	1,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	1,000,000	-	-	-	1,000,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 5
Project Code: To be determined

Project Name: Avenue C, SW / Second Street, SW Complete Street Project
Location: Avenue C, SW / Second Street, SW(First Street to US 17)
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2018
Complete Date: 9/30/2021
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: \$1,567,866
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,442,866
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: Ave C, SW approximately 1,725 feet; Second Street, SW approximately 1,340 feet
Original Construction Date:
Facility Description: Ave C, SW improvements include installing an 8 foot multi-use trail, on street parking, widening of sidewalks on the south side of the street, landscaping and bicycling facilities. The existing 20 foot travel lanes will be reduced to a maximum of 11 feet to accommodate the pedestrian components, marked parking spaces and new green space. (Avenue C, SW from Fifth Street, SW on the west to First Street, South on the east)
 Second St, SW includes completion of 5-foot sidewalks along both sides of the street between Ave C, SW and Ave G, SW and drainage improvements necessary for installation of sidewalks and crosswalks. (Second St., SW extending from Ave G, SW on the south to Ave C, SW on the north)
Anticipated Projects:
 FY20: Construction (\$1,442,866)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Continuation of the City's multi-use trail network improving pedestrian connections between downtown and the Citi Centre, drainage improvements, on street parking, bicycling facilities and green space.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Design						-
Construction	1,442,866					1,442,866
Other						-
Total:	1,442,866	-	-	-	-	1,442,866

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
FDOT Transportation Enhancement Grants	1,442,866					1,442,866
						-
						-
Total:	1,442,866	-	-	-	-	1,442,866

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,442,866	-	-	-	-	1,442,866
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 6
Project Code: To be determined

Project Name: Avenue D, NW Street Project
Location: Avenue D, NW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2025
Account Code(s): 001-09-401-3105, 301-80-205-6301
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: TBD
Any GRANT Revenue: YES
If yes, Total GRANT: TBD
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Avenue D, NW is a key east/west collector roadway lying immediately north of Downtown. With many pedestrians oriented improvements occurring in the core of downtown along Central Avenue, Avenue D, NW is experiencing increased traffic. The 2015 Winter Haven Downtown Transportation Plan recognizes this and indicated improvements are needed along this corridor. The study will identify specific project opportunities on Avenue D, NW and of adjacent streets to improve overall East/West level of service.

Anticipated Projects:
FY20: Study
FY??: Construction - to be determined based on study

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Project will improve overall East/West traffic movement within downtown improving level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Study	100,000					100,000
Construction						-
						-
Total:	100,000	-	-	-	-	100,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes	100,000					100,000
						-
						-
Total:	100,000	-	-	-	-	100,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	100,000	-	-	-	-	100,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 7
Project Code: To be determined

Project Name: Avenue O, SW Street Project
Location: Avenue O, SW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: TBD
Complete Date: TBD
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$2,450,000
Any GRANT Revenue: YES
If yes, Total GRANT: TBD
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Phase 2 of the Winter Haven Downtown Transportation Plan focused on increasing levels of traffic congestion along the Cypress Gardens Boulevard corridor. Avenue O, SE/SW from Eighth Street, SE to Third Street, SW (US 17) was identified as a potential parallel to relieve a portion of this congestion. This project explores multi-modal improvements between First Street, South and Third Street, SW.

Anticipated Projects:

Avenue O, SW \$700,000
 Avenue O, SE Phase 1 \$950,000
 Avenue O, SE Phase 2 \$800,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve East/West movement in Cypress Gardens corridor increasing level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Avenue O SW (Design)						-
Avenue O SE, Phase 1 (Design)						-
Avenue O SE, Phase 2 (Design)						-
Construction						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Gas Tax Funding						-
FDOT Grant						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	-	-	-
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 8
Project Code: To be determined

Project Name: Lake Elbert Trail Project (East & West)
Location: Lake Elbert (NE Winter Haven)
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2023
Account Code(s): 001-07-700-3105, 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$1,650,439
Any GRANT Revenue: YES
If yes, Total GRANT: TBD
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Design and construct a 4,000 +/- foot multi-use trail along the eastern and western side of Lake Elbert. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority sidewalk connection.

Anticipated Projects:

FY20: Design \$50,439
 FY22: Phase 1 (West) \$800,000
 FY23: Phase 2 (East) \$800,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Phase 1 (West):						
Design	50,439					-
Construction			800,000			800,000
Phase 2 (East):						
Design						-
Construction				800,000		800,000
Total:	50,439	-	800,000	800,000	-	1,650,439

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes			800,000	800,000		1,600,000
Impact Fees	50,439					50,439
Total:	50,439	-	800,000	800,000	-	1,650,439

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	50,439	-	800,000	800,000	-	1,650,439
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 9
Project Code: To be determined

Project Name: East Lake Howard Trail & Trailhead
Location: Avenue B, NW to Lake Howard/Lake May Canal
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2024
Complete Date: 9/30/2026
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$1,750,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Design and construction of a 3,500 foot multi-use trail and sidewalks along the eastern side of Lake Howard from Avenue B, NW to Avenue D, SW. This trail will provide a connection to neighborhoods in southwest Winter Haven from the Chain of Lakes Trail network. This project is identified in the Sidewalk Pedestrian Multi-modal infrastructure Access Plan as a priority multi-use trail.

Anticipated Cost - \$1,750,000; currently without a funding source.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Design, Construction and Contingency						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes						-
Impact Fees						-
						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	-	-	-	-
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **ST - 10**
Project Code: **To be determined**

Project Name: Lake Howard Trail (South and West)
Location: Lake Howard/Lake May Canal to Avenue G, NW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2022
Complete Date: 9/30/2024
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$4,275,000
Any GRANT Revenue: YES
If yes, Total GRANT: TDB
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

South (Lake Howard/Lake May Canal to 15th Street SW): Design and construct a 1,900-foot multi-use trail along the southern shore of Lake Howard from the Lake Howard/Lake May Canal to Avenue C, SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. \$125,000

South (15th Street SW to Avenue C, SW): Design and construct a 3,200-foot multi-use trail along the southern shore of Lake Howard from 15th Street, SW to Avenue C, SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. \$4,000,000

West (Avenue C, SW to Avenue G, NW): Corridor analysis for a trail connection along the western side of Lake Howard between Avenue C, SW and Avenue G, NW. The specific route for this trail has not been finalized. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. \$150,000

Anticipated Cost - \$4,275,000; currently has a committed funding level of \$427,525 (FDOT).

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
South (Howard/May Canal to 15th Street SW) Design						-
South (15th St SW to Ave. C SW) Design/Construction						-
West (Ave. C SW to Ave. G. NW) Analysis						-
Design / Construction						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Gas Tax Funding						-
FDOT Grants						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	-	-	-	-	-	-

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **ST - 11**
Project Code: **To be determined**

Project Name: Sixth Street, SW Complete Street Project
Location: Sixth Street, SW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2026
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$936,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$811,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

The Sixth Street, SW Complete Street improvements will convert the existing former 4-lane roadway between Avenue C, SW and Avenue G, SW into a corridor with two, 10 to 11-foot travel lanes (existing), and median/center turn lane, landscaping , rain gardens, and an 8-foot sidewalk along the eastern side of the roadway. The project will also provide 5 to 6-foot wide infill sidewalks along Avenue G, SW between Fifth Street, SW and Seventh Street, SW. This project was identified by the 2015 Winter Haven Downtown Transportation Plan.

Per Sean (Planning) the City submitted a construction cost of \$811,000 and applied for complete street funding in FY19 - at this time we have not received word on funding. The City would be responsible for design costs needing to occur in FY23 or FY24. Construction costs would likely be no earlier than FY25/26.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Design				62,500	62,500	125,000
Construction						-
						-
Total:	-	-	-	62,500	62,500	125,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Impact Fees				62,500	62,500	125,000
						-
						-
Total:	-	-	-	62,500	62,500	125,000

FUTURE OPERATING IMPACT:		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	62,500	62,500	125,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 12
Project Code: To be determined

Project Name: North Lake Shipp Drive Reconstruction Project
Location: Avenue Q, SW to CSX RR Tracks
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2024
Complete Date: 9/30/2026
Account Code(s): 402-08-305-4605, 301-80-205-6301
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: \$4,000,000
Any GRANT Revenue: YES
If yes, Total GRANT: TBD
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Project will resurface/reconstruct a 2,800-foot segment of N. Lake Shipp Drive, add curbs to the median, improve drainage, improve lighting, add a multi-use trail and sidewalks. The multi-use trail has been a long identified need along this corridor and will aid in connecting to Sertoma Park.

Anticipated Cost - \$4,000,000; currently without a funding source. Utility Department has \$200,000 in funding for "utility relocations/upgrades" in FY20.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	-	-	-
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: ST - 13
Project Code: To be determined

Project Name: Cypress Gardens Boulevard Congestion Improvements
Location: 6th, 8th and 9th Street SE
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2021
Complete Date: 9/30/2023
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$2,900,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

This project addresses the congestion in the Cypress Gardens corridor with the increasing volume in this area.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve movement in Cypress Gardens corridor increasing level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Congestion Improvements			1,500,000	1,400,000		2,900,000
						-
						-
Total:	-	-	1,500,000	1,400,000	-	2,900,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes			1,500,000	1,400,000		2,900,000
						-
						-
Total:	-	-	1,500,000	1,400,000	-	2,900,000

FUTURE OPERATING IMPACT:		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	1,500,000	1,400,000	-	2,900,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **ST - 14**
Project Code: **To be determined**

Project Name: Neighborhood Sidewalks
Location: City-wide
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: on-going
Complete Date: on-going
Account Code(s): 001-09-401-5300,-5301,108-10-215-5300,109-10-214-5300
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: Ongoing
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

This project addresses the on-going general sidewalk improvements within the City limits.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve movement in Cypress Gardens corridor increasing level of service. It also is a safety issue.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
General Fund (Sidewalks/Road Materials)	75,000	75,000	75,000	75,000	75,000	375,000
Downtown CRA	15,000	15,000	15,000	15,000	15,000	75,000
Florence Villa CRA	15,000	15,000	15,000	15,000	15,000	75,000
Total:	105,000	105,000	105,000	105,000	105,000	525,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes - General Fund	75,000	75,000	75,000	75,000	75,000	375,000
Ad Valorem Taxes - DT CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Ad Valorem Taxes - FV CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Total:	105,000	105,000	105,000	105,000	105,000	525,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	105,000	105,000	105,000	105,000	105,000	525,000
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TOTAL Capital Expenses only:	4,150,443	2,119,000	3,419,000	3,381,500	1,181,500	14,251,443
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL STREETS DIVISION:	4,150,443	2,119,000	3,419,000	3,381,500	1,181,500	14,251,443

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: SW - 1
Project Code: To be determined

Project Name: Downtown Solid Waste Improvements
Location: Downtown Winter Haven
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2021
Account Code(s):
Comprehensive Plan Element Category: Infrastructure Element, Solid Waste Sub-Element

TOTAL Project Cost: TBD
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

The Winter Haven downtown core has undergone significant re-development in the last 10 years and continues to see rapid growth. While this is representative of an improving national and local economy, and densification of development is desirable in the downtown core, it does mean that waste generated in the area has grown. To sustain growth and redevelopment into the future, a long term waste management strategy is needed. This effort will implement that strategy.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This effort will provide long term security for businesses and residents in the downtown area that solid waste can be cleanly and efficiently serviced.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Design + Construction						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Solid Waste Fund						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	-	-	-
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: SW - 2
Project Code: To be determined

Project Name: Quiet Zone Creation
Location: All City Railroad Crossings
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2020
Account Code(s): 001-09-401-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$525,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Infrastructure Element, Solid Waste Sub-Element

PROJECT OVERVIEW:

This project aims to make improvements near all railroad crossings over City of Winter Haven roads in partnership with Polk County to qualify them for quiet zone status.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

If the quiet zone is designated it eliminates the requirement that trains blow horns through each crossing which has been identified as a nuisance to residents. The improvements would also enhance some roadway geometries near the crossings to make them easier to traverse.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Design + Construction	525,000					525,000
						-
						-
Total:	525,000	-	-	-	-	525,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Ad Valorem Taxes	525,000					525,000
						-
						-
Total:	525,000	-	-	-	-	525,000

FUTURE OPERATING IMPACT:		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	525,000	-	-	-	-	-	525,000
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TOTAL Capital Expenses only:	525,000	-	-	-	-	-	525,000
TOTAL Additional Operating Impact:	-	-	-	-	-	-	-
TOTAL ALL SOLID WASTE DIVISION:	525,000	-	-	-	-	-	525,000

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 1
Project Code: Runway 11-29 RHB & LGT

Project Name: Runway 11/29 Rehabilitation & Lighting
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2017
Complete Date: 9/30/2019
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$2,900,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$2,755,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

This project involves mill and overlay of Runway 11/29's pavement and installation of lighting.

This project was to be completed at the end of FY19. At the end of September 2019 there was an unanticipated delay in making the final payment so expenses may run into FY20 (although not budgeted). We are waiting on a signed copy of the Pay App 5 from our consultants so it can be processed. The total remaining payment is \$719,253.74. Reimbursement of \$647,328.36 from FAA and \$35,962.69 from FDOT leaves the City's portion of \$35,962.69.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This will improve instrument approaches and runway safety.

CAPITAL EXPENSE:	Five-Year Future Planning					Total Cost thru FY22:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Lighting & Construction						-
Other						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FAA						-
Grant - FDOT						-
Airport Rental & Sales Income						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY20:	FY21:	FY22:	FY23:	FY24:	TOTAL
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY20:	FY21:	FY22:	FY23:	FY24:	TOTAL
	-	-	-	-	-	-

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 2
Project Code: Obstruction Survey & REM

Project Name: Runway Obstruction Project
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2018
Complete Date: 9/30/2020
Account Code(s): 106-10-410-3404
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$166,667
Any GRANT Revenue: YES
If yes, Total GRANT: \$158,333
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

The purpose of this project is to identify penetrations and near penetrations of a 34: 1/20:1 surfaces off each end of the defined runways. The data will be used to identify vegetation that will need to be mitigated, using vertical stereo digital imagery. Once identified, the Airport will engage a contractor to complete the obstruction removal/clearing. Subsequently, an aeronautical obstruction survey done in compliance with AGIS policiea and will include an airport airspace analysis for vertically-guided operations for existing Runways 5/23 and 11/29 (per FAA ACs 150/5300-16A, 17C and 18B [Change 1]).

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This will improve instrument approaches and runway safety.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Construction	166,667					166,667
Construction Mgmt.						-
Other						-
Total:	166,667	-	-	-	-	166,667

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FAA	150,000					150,000
Grant - FDOT	8,333					8,333
General Fund Support - Ad Valorem	8,334					8,334
						-
						-
Total:	166,667	-	-	-	-	166,667

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	166,667	-	-	-	-	166,667
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 3
Project Code: (to be determined)

Project Name: Seaplane Access Road (Runway 11 RPZ Access Road)
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2017
Complete Date: 9/30/2020
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$601,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$480,800
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Relocate the existing access road to the West quadrant of the Airport to move it out of Runway 11 RPZ, and conduct necessary clearing; improving safety for aircraft operations. This project consists of the preliminary engineering, design, and bidding of a new access road and related improvements from US 17 and into the Airport property.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Currently the access road for the western quadrant of the Airport travels through the Runway 11 RPZ, which does not comply with FAA Standards. Moreover, the traffic traveling on the current access road is hazardous to aircraft operations because the access road and too close to the runway end; thus, a safety problem.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Construction	601,000					601,000
Construction Mgmt.						-
Other						-
Total:	601,000	-	-	-	-	601,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FDOT	480,800					480,800
General Fund Support (Ad Valorem)	120,200					120,200
						-
						-
Total:	601,000	-	-	-	-	601,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	601,000	-	-	-	-	601,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 4
Project Code: T-Hangar #270

Project Name: Airport T-Hangar #270
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2018
Complete Date: 9/30/2019
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$900,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$720,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

T Hangar constructed in lot #270 - 8 unit bay

The project began late in FY19 and will be completed in FY20. It assumes we will spend \$144,874 and receive \$115,900 in grant revenue for those expenses in FY19.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

T-Hangars are in demand. This will allow us to meet some of that demand.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Construction	755,126					755,126
Construction Mgmt.						-
Other						-
Total:	755,126	-	-	-	-	755,126

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FDOT	604,100					604,100
Internal Loan - Capital depletion	151,026					151,026
						-
						-
Total:	755,126	-	-	-	-	755,126

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	755,126	-	-	-	-	755,126
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 5
Project Code: AIR Taxiway E

Project Name: Taxiway "E" Extension, Design & Construction
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2018
Complete Date: 9/30/2020
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$1,000,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$980,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Design and Construction of Taxiway E, from RW 05/23 to the approach end of RW 29, parallel to RW 11/29.

At the start of the FY20 Budget Process it was estimated that we would receive grant funding from FAA at 90%, FDOT at 5% with the remaining 5% from the City. Late in September it was identified that the project would receive grant funding as follows; 90% FAA, 8% FDOT and 2% City. The net effect of both years is reflected in the Total column.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Due to developments including the Seaplane Pilots Association new headquarters in this area of the airport, it is necessary to build the final extension of the taxiway in order to facilitate aircraft movement and comply with applicable standards.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design	80,000					80,000
b) Engineering						-
Construction		920,000				920,000
Construction Mgmt.						-
Other						-
Total:	80,000	920,000	-	-	-	1,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FAA	72,000	828,000				900,000
Grant - FDOT	4,000	76,000				80,000
General Fund Support (Ad Valorem)	4,000	16,000				20,000
						-
Total:	80,000	920,000	-	-	-	1,000,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	80,000	920,000	-	-	-	1,000,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 6
Project Code: AIR Taxi Bravo

Project Name: Taxiway Bravo Lighting Design and Construction
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2021
Complete Date: 9/30/2022
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$650,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$617,500
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Taxiway Bravo lighting and construction - Replace all existing field and vault equipment related to the Taxiway Bravo lighting and signage system. Rehabilitate Taxiway B from just north of Taxiway B4 to Runway 5, as well as Taxiways B2 and B4.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Taxiway Bravo lighting system continues to fail and requires daily maintenance. They will alleviate those problems. The Statewide Airfield Pavement Management Program developed by the FDOT, In May 2011, stated that the PCI's ranged from 44 to 66.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design		358,800				358,800
b) Engineering						-
Construction			3,350,000			3,350,000
Construction Mgmt.						-
Other						-
Total:	-	358,800	3,350,000	-	-	3,708,800

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FAA		322,920	3,015,000			3,337,920
Grant - FDOT		17,940	167,500			185,440
General Fund Support (Ad Valorem)		17,940	167,500			185,440
						-
						-
Total:	-	358,800	3,350,000	-	-	3,708,800

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	358,800	3,350,000	-	-	3,708,800
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 7
Project Code: (to be determined)

Project Name: Taxiway A, A2, A3 and South Apron
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2020
Complete Date: 9/30/2021
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$2,395,500
Any GRANT Revenue: YES
If yes, Total GRANT: \$2,275,725
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

This project would design the rehabilitation of Taxiways A, A2, A3 and the South Apron. It would also relocate Taxiway A3 to comply with new FAA standards. Included would be the design of the razing of an 8-unit T-hangar and an adjacent box hangar; both located on the South Apron.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The Statewide Airfield Pavement Management Program, developed by FDOT in May of 2011 stated that Taxiways A, A2, A3 and the South Apron had PCIs ranging from 35 to 68. The condition of the hangars is very poor.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Construction		2,395,500				2,395,500
Construction Mgmt.						-
Other						-
Total:	-	2,395,500	-	-	-	2,395,500

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FAA		2,155,950				2,155,950
Grant - FDOT		119,775				119,775
General Fund Support - Ad Valorem		119,775				119,775
						-
						-
Total:	-	2,395,500	-	-	-	2,395,500

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	2,395,500	-	-	-	2,395,500
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 8
Project Code: Gates & Access Control

Project Name: Airport Gates, Access Control and Fencing Design & Construction
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2021
Complete Date: 9/30/2023
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$1,531,250
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,125,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

The Security Update Grant will entail new fencing and gates at the Airport to include an electric entry system.

Late in September Finance was alerted that there would be a cost of \$281,250 in FY20 - which was not budgeted.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project would correct the security problems at GIF according to the current guidelines and available security technology.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Construction		1,250,000				1,250,000
Construction Mgmt.						-
Other						-
Total:	-	1,250,000	-	-	-	1,250,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FDOT		1,000,000				1,000,000
General Fund support - Ad Valorem		250,000				250,000
						-
						-
Total:	-	1,250,000	-	-	-	1,250,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	1,250,000	-	-	-	1,250,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 9
Project Code: AIR Comm Park

Project Name: Airport Commerce Park Conceptual Study/Design & Phase I Construction
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2022
Complete Date: 9/30/2025
Account Code(s): 106-10-410-6311
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$1,950,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,560,000
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Regional Market Study to determine the market conditions / forecasts with airport operations at Gilbert Field and to assist the City in attracting and establishing viable businesses to the Commerce Park.

The design phase will include the design of all infrastructure including utilities (water and sewer system), electrical, roadway system and connecting taxiway to the runway.

Construction Phase in FY24 estimated at \$1,500,000.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This park would allow the City to commence its marketing strategy to attract aviation/non-aviation businesses to establish their business(es) at Gilbert Field.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Professional Services				450,000		-
Study/Design						450,000
Construction					1,500,000	1,500,000
Construction Mgmt.						-
Other - Marketing Plan						-
Total:	-	-	-	450,000	1,500,000	1,950,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FAA				405,000	1,350,000	1,755,000
Grant - FDOT				22,500	75,000	97,500
General Fund Support - Ad Valorem				22,500	75,000	97,500
Total:	-	-	-	450,000	1,500,000	1,950,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	450,000	1,500,000	1,950,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: AIR - 10
Project Code: Master Plan Update

Project Name: Airport MasterPlan Study
Location: Gilbert Field off U.S. Hwy 92
Department: Growth Management - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2023
Complete Date: 9/30/2023
Account Code(s): 106-10-410-6311
Comprehensive Plan Element Category:

TOTAL Project Cost: \$166,667
Any GRANT Revenue: YES
If yes, Total GRANT: \$158,333
ADD to Fixed Assets: YES
ADD to Insurance: YES

Transportation Objective 1.11

PROJECT OVERVIEW:

This would be the first Master Plan Update since the 2016 Master Plan Update, a period of about seven years.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The Airport Master Plan provides guidance and direction for future Capital Improvement Projects.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Professional Services						-
Study/Design				166,667		166,667
Construction						-
Construction Mgmt.						-
Other - Marketing Plan						-
Total:	-	-	-	166,667	-	166,667

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - FAA				150,000		150,000
Grant - FDOT				8,333		8,333
General Fund Support - Ad Valorem				8,334		8,334
						-
Total:	-	-	-	166,667	-	166,667

FUTURE OPERATING IMPACT:		Five-Year Future Planning					Total:
		FY20:	FY21:	FY22:	FY23:	FY24:	
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	166,667	-	166,667
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TOTAL Capital Expenses only:	1,602,793	4,924,300	3,350,000	616,667	1,500,000	11,993,760
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL AIRPORT DIVISION:	1,602,793	4,924,300	3,350,000	616,667	1,500,000	11,993,760

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: UT - 1
Project Code: NA

Project Name: Cost Center 301 Water Treatment Plants
Location: Various
Department: Winter Haven Water
Project Lead: Mark Bombard
Start Date: 10/1/2019
Complete Date: 9/30/2024
Account Code(s): 402-08-305-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: On-Going
Any GRANT Revenue:
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: YES

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

The Water Treatment Plants Capital Improvement program for the five-year planning will address:
 Cypresswood WTP Improvements project will provide a new water treatment facility on the easterly portion of Winter Haven water service area.
 Polk/Auburndale Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply and emergency conditions.
 Dundee/Eagle Lake/Haines City Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply and emergency conditions.
 WTP Ground Storage Tank Improvement & Construction project replaces or repairs the storage tanks at the water treatment facilities.
 Garden Grove WTP Improvements project will provide a water treatment facility upgrades in the southeasterly portion of Winter Haven water service area.
 Generator Garden Grove East WTP project will provide necessary upgrades to the facilities on site generator for emergency backup power.
 New 500,000 Gallon Ground Storage Tank Winterset WTP will replace the deteriorated on site tank.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Cypresswood WTP Improvements	750,000	1,750,000				2,500,000
Polk/Auburndale Interconnect	1,000,000					1,000,000
Dundee/Eagle Lake/Haines City Interconnect	300,000	300,000	300,000			900,000
New PLC-Winterset Gardens WTP		50,000				50,000
WTP Ground Storage Tank Improvement & Construction		850,000				850,000
New Fuel Tank Winterset WTP			50,000			50,000
Garden Grove WTP Improvements			900,000			900,000
New PLC Winterset WTP				50,000		50,000
Convert three HSP to VFD Winterset WTP				75,000		75,000
Convert one HSP to VFD Winterset Gardens WTP				25,000		25,000
Generator Garden Grove East WTP				250,000		250,000
Convert one HSP to VFD Inwood WTP					30,000	30,000
New 500,000 Gal. Grnd. Storage Tank Winterset WTP					750,000	750,000
Total:	2,050,000	2,950,000	1,250,000	400,000	780,000	7,430,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Water Impact Fees	2,050,000	2,075,000	1,000,000	400,000	780,000	6,305,000
SRF Loan		875,000				875,000
Bond Construction			250,000			250,000
Total:	2,050,000	2,950,000	1,250,000	400,000	780,000	7,430,000

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number:

UT - 1 (cont.)

		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
FUTURE OPERATING IMPACT:	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,050,000	2,950,000	1,250,000	400,000	780,000	7,430,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: UT - 2
Project Code: NA

Project Name: Cost Center 304 Wastewater Treatment Plant #2
Location: 3190 West Lake Conine Drive
Department: Winter Haven Wastewater Treatment Plant #2
Project Lead: Mark Bombard
Start Date: 10/1/2019
Complete Date: 9/30/2024
Account Code(s): 402-08-305-6301
Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

TOTAL Project Cost: On-Going
Any GRANT Revenue:
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

The Wastewater Treatment Plant #2 Capital Improvement program for the five-year planning will address:
 Tilden Grove RIB Assessment - Project will evaluate potential recharge of the surficial aquifer and lakes.
 Rib Construction, construct RIB infiltration basins - Project will recharge the surficial aquifer and lakes.
 WWTP #2 Upgrade Design & Construction - Project will evaluate the aging asset and provide necessary expansion and upgrades to the facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Wastewater Treatment Plant #2 receives 2 Million Gallons per Day of sewage. A progressive schedule for the operation and maintenance of the facility to continue to produce the required effluent discharge and reclaim water standards is ongoing. A continuing effort to repair, upgrade and expand the plant to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Tiden Grove RIB Assessment	175,000					175,000
Rib Construction		3,000,000				3,000,000
Replace Generator Enclosure		100,000				100,000
Rehab Master Lift Station At WWTP #2		100,000				100,000
Replace Drive Motors and Belts		50,000				50,000
BioSolids Study			100,000			100,000
Spare Grit Pump			30,000			30,000
WWTP #2 Upgrade Design & Construction			100,000	2,000,000	1,500,000	3,600,000
Total:	175,000	3,250,000	230,000	2,000,000	1,500,000	7,155,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Sewer Impact Fees	175,000	3,250,000	230,000	1,000,000	750,000	5,405,000
Bond Construction				1,000,000	750,000	1,750,000
						-
						-
Total:	175,000	3,250,000	230,000	2,000,000	1,500,000	7,155,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	175,000	3,250,000	230,000	2,000,000	1,500,000	7,155,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: UT - 3
Project Code: NA

Project Name: Cost Center 316 WWTP # 3 Improvements
Location: 4400 Pollard Road
Department: Winter Haven Wastewater Treatment Plant #3
Project Lead: Mark Bombard
Start Date: 10/1/2019
Complete Date: 9/30/2024
Account Code(s): 402-08-305-4605, 6301
Comprehensive Plan Element Category:

TOTAL Project Cost: On-Going
Any GRANT Revenue:
If yes, Total GRANT:
ADD to Fixed Assets: NO
ADD to Insurance: NO

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.3, Objective 1.4

PROJECT OVERVIEW:

The Wastewater Treatment Plant #3 Capital Improvement program for the five-year planning will address:
 316-1 Sand Filters, Routine replacement of media and routine maintenance of basins are required to provide minimum effluent requirements
 316-6 Turbo Blower Project. Replacement of existing aeration blowers to provide more efficient sludge processing and reduce energy costs
 316-17 Gound Storage Tank provides additional storage tank for anticipated additional flows for plant expansion
 316-19 Air Basin #2 Interior Painting. The basins are in a extremely abrasive environment and routine maintenace is required to preserve the infrastructure.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Wastewater Treatment Plant #3 receives 4 Million Gallons per Day of sewage. A progressive schedule for the operation and maintenance of the facility to continue to produce the required effluent discharge and reclaim water standards is ongoing. A continuing effort to repair, upgrade and expand the plant to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Sand Filter	733,500			130,000	1,700,000	2,563,500
3rd IMLR Pump and Piping	300,000					300,000
Rehab North Clarifier	265,000					265,000
Rehab Middle Clarifier		265,000				265,000
Rehab South Clarifier			275,000			275,000
Turbo Blower Project	250,000	1,200,000		300,000		1,750,000
New Reject Line	175,000					175,000
Fiber to Plant	100,000	200,000				300,000
Rehab West Digester Design	75,000	500,000				575,000
Install Tank Receiving Equipment			100,000			100,000
Replace Air Diffusers in AB #1		300,000				300,000
Screw Press		900,000				900,000
Bisolids Study			100,000			100,000
WAS Automation			100,000	500,000		600,000
Replace West Hydo-Tank			75,000			75,000
Ashphalt Paving-Back Access Road			400,000			400,000
Gound Storage Tank (2nd)				150,000	2,500,000	2,650,000
New Replacement Pressure Sustaining Valve		90,000				90,000
Air Basin #2 Interior Painting				2,000,000		2,000,000
Rehab Thickner				215,000		215,000
Chemical Tank Replacement				40,000		40,000
Replace Thickner and Transfer Pumps				250,000		250,000
Replace Grit Screw Structure					100,000	100,000
Total:	1,898,500	3,455,000	1,050,000	3,585,000	4,300,000	14,288,500

CITY OF WINTER HAVEN, FLORIDA
 CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **UT - 3 (cont.)**

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Sewer Impact Fees	1,648,500	3,455,000	775,000	2,585,000	4,300,000	12,763,500
Bond Construction			275,000	1,000,000		1,275,000
SRF Loan	250,000					250,000
						-
Total:	1,898,500	3,455,000	1,050,000	3,585,000	4,300,000	14,288,500

FUTURE OPERATING IMPACT:		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,898,500	3,455,000	1,050,000	3,585,000	4,300,000	14,288,500
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: UT - 4
Project Code: NA

Project Name: Cost Center 322 Water Distribution
Location: Various Locations
Department: Winter Haven Water Distribution
Project Lead: Mark Bombard
Start Date: 10/1/2019
Complete Date: 9/30/2024
Account Code(s): 402-08-305-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: On-Going
Any GRANT Revenue:
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: UPDATE

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.3, Objective 1.4

PROJECT OVERVIEW:

The Water Distribution Capital Improvement program for the five-year planning will address:
 Infrastructure at Winter Haven Airport will expand the utilities to support the airport expansion plan and economic development.
 Automated Meter Infrastructure (AMI) will automate the City's water meter data collection and aid water conservation.
 SR 542, Phase II Utility Relocation (FDOT) replacement of water distribution main and services within the reconstructed Dundee Road.
 Pollard Road Water Main WWTP #3 to Eloise Loop Road will provide water main for future development looping for water quality.
 SR540/Fruitland Subdivision Water Main Design/Construction will provide water main for future development looping for water quality.
 SR544 (FDOT) Design/Construction replacement of water distribution main and services within the reconstructed roadway.
 Septic to Sewer Water Main relocations to provide support for the septic to sewer initiative to provide connection to unserved lots, reducing nutrient loading.
 N. Lake Shipp Drive Construction replacement of undersized and aging water main and services in conjunction with roadway and stormwater improvements.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement of deteriorated existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program in the five-year planning. One of Winter Haven Water's Smart City Initiative is to automate the data collection from water meters. The AMI program will provide electronic data collection allowing reallocation of manpower and increase water conservation efforts by better monitoring of leaks.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Utility Infrastructure -Winter Haven Airport	970,000					970,000
Automated Meter Infrastructure (AMI)	100,000	100,000	100,000	100,000	100,000	500,000
SR 542, Phase II Utility Relocation (FDOT)	2,449,768					2,449,768
Pollard Road Water Main to WWTP #3		500,000	500,000			1,000,000
SR540/Fruitland Subdivision Water Main Design/Const.		200,000	750,000	750,000	750,000	2,450,000
SR544 (FDOT) Design/Construction		100,000	1,500,000		1,500,000	3,100,000
Septic to Sewer Water Main relocations			100,000	100,000	100,000	300,000
N. Lake Shipp Drive Construction			500,000			500,000
Total:	3,519,768	900,000	3,450,000	950,000	2,450,000	11,269,768

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Water Impact Fees		600,000	2,350,000	100,000	2,450,000	5,500,000
Bond Construction	1,070,000	300,000	1,100,000	850,000		3,320,000
Operating Cash	2,449,768					2,449,768
Total:	3,519,768	900,000	3,450,000	950,000	2,450,000	11,269,768

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	3,519,768	900,000	3,450,000	950,000	2,450,000	11,269,768
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: UT - 5
Project Code: NA

Project Name: Cost Center 323, Wastewater Collection
Location: Various Locations
Department: Winter Haven Wastewater Collection
Project Lead: Mark Bombard
Start Date: 10/1/2019
Complete Date: 9/30/2024
Account Code(s): 402-08-305-6301
Comprehensive Plan Element Category: Sanitary Sewer Objective 1.1, Objective 1.2

TOTAL Project Cost: On-Going
Any GRANT Revenue:
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

The Wastewater Collection Capital Improvement program for the five-year planning will address:
 Replacement of 21 aging lift stations improving safety and reducing long term maintenance.
 Master forcemain replacement, the existing forcemain is beyond its useful life. This main handles the majority of the wastewater flow from the City to Wastewater Treatment Plant #3
 Septic to Sewer, Design/Permit/Construction of sewer to provide connection to unserviced lots, reducing nutrient loading.
 Infrastructure at Winter Haven Airport will expand the utilities to support the airport expansion plan and economic development.
 FDOT SR542, PH. II, replacement of gravity and forcemains within the reconstructed Dundee Road.
 7th St SW & S. Lake Shipp Dr. will provide sewer infrastructure to currently unserviced lots along Lake Shipp.
 N. Lake Shipp Dr, replacement of undersized and deteriorated gravity and forcemain in conjunction with roadway and stormwater improvements.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system for the residents, proactively working on reducing infiltration and intrusion on the existing system and preparing for future expansion is a priority of the Capital Improvements Program in the five-year planning. Protecting Winter Haven's lakes by initiating a Septic to Sewer Program to provide sewer connections to unserviced lots surrounding the lakes and near shore parcels to reduce nutrient loading and improving water quality.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Lift Station Replacement (Construction)	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Lift Station Replacement (Engineering)	600,000					600,000
Master Force Main to WWTP #3	350,000	5,750,000	5,200,000	550,000	500,000	12,350,000
Force Main connector East of CSX intermodal	500,000					500,000
Utility Infrastructure Winter Haven Airport	970,000					970,000
New Construction LS #126	150,000					150,000
SR 542, PH II, Utility Reconstruction (FDOT)	917,936					917,936
7th Street SW/S. Lake Shipp Drive		1,500,000	1,000,000	1,000,000		3,500,000
SR 544 (FDOT)		100,000				100,000
Force Main Replacement (Various locations)		250,000	250,000	250,000	250,000	1,000,000
Septic to Sewer			900,000	900,000	900,000	2,700,000
323-12 N. Lake Shipp Drive			500,000			500,000
Total:	4,687,936	8,800,000	9,050,000	3,900,000	2,850,000	29,287,936

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Wastewater Impact Fees	2,537,936	2,750,000	2,300,000	3,200,000	2,150,000	12,937,936
SRF Loan	1,550,000	5,750,000	5,200,000			12,500,000
Bond Construction	600,000	300,000	1,100,000	250,000	250,000	2,500,000
FDEP Grant			450,000	450,000	450,000	1,350,000
Total:	4,687,936	8,800,000	9,050,000	3,900,000	2,850,000	29,287,936

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: UT - 5 (cont.)

		FY20:	FY21:	FY22:	FY23:	FY24:	Total:
FUTURE OPERATING IMPACT:	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	4,687,936	8,800,000	9,050,000	3,900,000	2,850,000	29,287,936
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: UT - 6
Project Code: NA

Project Name: Cost Center 324, Reclaim Water
Location: Various Locations
Department: Winter Haven Reclaimed Water
Project Lead: Mark Bombard
Start Date: 10/1/2019
Complete Date: 9/30/2024
Account Code(s): 402-08-305-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: On-Going
Any GRANT Revenue:
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Conservation Objective 1.2, 2.3; Drainage & Aquifer Recharge Objective 2.3

PROJECT OVERVIEW:

The Reclaim Water Capital Improvement program for the five-year planning will address:
 Reclaim Interconnect will provide a looped reuse water system, connecting WWTP#2 to WWTP#3 as identified in the 2007 Master Plan.
 Harmony Recharge will construct RIB infiltration basins. Project will evaluate potential recharge of the surficial aquifer and lakes.
 FDOT SR542, PH. II, installation of reclaim transmission main to provide reuse water supply to east Winter Haven within the reconstructed Dundee Road.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaim water and recharge surficial aquifer and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Reclaim Water Interconnect	350,000	4,550,000	4,000,000	550,000		9,450,000
Harmony Recharge Project	200,000	1,000,000	750,000	750,000	750,000	3,450,000
SR 542, PH II, Utility Relocation (FDOT) reclaim installation	1,265,292					1,265,292
SR 544 (FDOT) reclaim installation		100,000				100,000
Total:	1,815,292	5,650,000	4,750,000	1,300,000	750,000	14,265,292

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Wastewater Impact Fees	1,465,292	600,000	600,000	600,000	600,000	3,865,292
SRF Loan	350,000	4,550,000	4,000,000	550,000		9,450,000
FDEP Grant		500,000	150,000	150,000	150,000	950,000
Total:	1,815,292	5,650,000	4,750,000	1,300,000	750,000	14,265,292

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,815,292	5,650,000	4,750,000	1,300,000	750,000	14,265,292
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TOTAL Capital Expenses only:	14,146,496	25,005,000	19,780,000	12,135,000	12,630,000	83,696,496
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL UTILITY DEPARTMENT:	14,146,496	25,005,000	19,780,000	12,135,000	12,630,000	83,696,496

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **STM - 1**
Project Code: **STM Muck Removal**

Project Name: Lake May Muck Removal Project
Location: Lake May - Avenue N SW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2011
Complete Date: 9/30/2022
Account Code(s): 404-08-300-6311, 6301
Comprehensive Plan Element Category: Conservation Objective 1.1, 1.2

TOTAL Project Cost: \$5,580,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$4,500,000
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Acreage: ±20
Original Construction Date: N/A (Initial study completed 2010, evaluation of option completed in 2016, development of long-term funding strategy underway)
Facility Description: The project involves the removal and treatment of organic materials from within Lake May. The City acquired 20 acres of land on the west side of the May / Shipp canal for a staging and treatment area. Upon completion of the project, the area is anticipated to be repurposed as a park.
Anticipated Projects:
FY20: Design & permitting (\$80,000) - design, permitting and site prep for removal process
FY20: Apply for Funding
FY21: Removal process (\$5,000,000) - removal, processing, and disposal of muck
FY22: Removal process (\$500,000) - removal, processing, and disposal of muck

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Project improves water quality within Lake May and Southern Chain. Repurposing of site will add to developed park land level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Design	80,000					80,000
Muck Removal		5,000,000	500,000			5,500,000
Construction Mngmt						-
Other						-
Total:	80,000	5,000,000	500,000	-	-	5,580,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Stormwater Quality Fees	80,000	900,000	100,000			1,080,000
Potential Grants		4,100,000	400,000			4,500,000
						-
						-
Total:	80,000	5,000,000	500,000	-	-	5,580,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	80,000	5,000,000	500,000	-	-	5,580,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: STM - 2
Project Code: STM - Rain Garden

Project Name: Rain Garden Watershed Improvement - Aquifer Recharge Project
Location: Various
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 4/1/2014
Complete Date: On-going
Account Code(s): 404-08-300-3101, 5210
Comprehensive Plan Element Category:

TOTAL Project Cost: On-going
Any GRANT Revenue: YES
If yes, Total GRANT: On-going
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3

PROJECT OVERVIEW:

Size/Acreage: NA
Original Construction Date: 2012 (Start of initiative and original rain gardens)
Facility Description: Initiative is for the construction of rain gardens and related recharge projects in high percolation areas throughout Winter Haven.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects alleviate existing storm water issues, act as a tool to limit trash entering the lakes, increase percolation benefiting hydrologic restoration, provide pre-treatment for water traveling to the lakes to improve water quality, and beautify the areas they occupy.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Design	40,000	40,000				80,000
Construction	200,000					200,000
Construction Mngmt.						-
Total:	240,000	40,000	-	-	-	280,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Stormwater Quality Fees	120,000	20,000				140,000
SWFWMD Grant funding	120,000					120,000
Potential Grant Funding		20,000				20,000
Total:	240,000	40,000	-	-	-	280,000

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	240,000	40,000	-	-	-	280,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: STM - 3
Project Code: Lk Conine Proj

Project Name: Conine Nature Park Stormwater Treatment
Location: Lake Conine - Avenue Y NE
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2008
Complete Date: 9/30/2021
Account Code(s): 404-08-300-6301

TOTAL Project Cost: \$3,416,929
Any GRANT Revenue: YES
If yes, Total GRANT: \$2,225,925
ADD to Fixed Assets: YES
ADD to Insurance: YES

Comprehensive Plan Element Category: Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3; Recreation Objective 3.1, 3.2

PROJECT OVERVIEW:

Size/Acreage: ±34 acres
Original Construction Date: N/A (designed/permitted-2008; bid 2013; shelved due to cost)
Facility Description: Lake Conine Park is an unimproved 34 acre site. Upon completion it is intended to function as a stormwater treatment nature park similar to the Lake Howard Nature Park.

Anticipated Projects:
FY20: Project construction (original construction costs estimate \$2,437,500) - construction including motorpool ditch upgrade and monitoring
 NOTE: Bids came in over budget - \$3,416,929 was the awarded bid - approved by Commission 9/23/19 (Additional grant revenue will cover some of the additional costs)
FY21: Recreation construction and Monitoring - required monitoring and construction of recreational amenities

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Project helps address stormwater runoff and nutrient contribution to Lake Conine. Project increases level of service for developed park land.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Construction (budgeted)	2,437,500					2,437,500
Construction (bids came in over budget)	979,429					979,429
						-
Total:	3,416,929	-	-	-	-	3,416,929

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Grant - County (\$350,000 budgeted)	618,675					618,675
Grant - SWFWMD (\$987,500 budgeted)	857,250					857,250
Grant - DEP (\$750,000 budgeted)	750,000					750,000
Stormwater Quality Fees (Fund Equity)	1,191,004					1,191,004
Total:	3,416,929	-	-	-	-	3,416,929

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Sampling						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	3,416,929	-	-	-	-	3,416,929
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TOTAL Capital Expenses only:	3,736,929	5,040,000	500,000	-	-	9,276,929
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL STORMWATER DIVISION:	3,736,929	5,040,000	500,000	-	-	9,276,929

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: **WB - 1**
Project Code: **Various**

Project Name: Willowbrook Golf Course Improvements
Location: Willowbrook GC 4200 SR544 E.
Department: Community Services - Parks & Recreation
Project Lead: Travis Edwards
Start Date: On-going
Complete Date: On-going
Account Code(s): 405-07-712-6301
Comprehensive Plan Element Category: Recreation Objective 1.1, 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 120 ac.
Original Construction Date: 1965
Facility Description: Championship par 72 golf course with separate putting green and driving range, pro-shop, restaurant and lounge and full fleet of electric golf carts.
Anticipated Projects:
FY20: Range Tee (\$25,000); #17 Bulk head upgrade (\$25,000); computer replacement (\$4,000)
FY21: Greens renovation (\$175,000); Course restroom upgrades (\$10,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Land Acquisition						-
Professional Services						-
Design						-
Construction	50,000	185,000				235,000
Computer Replacement	4,000					4,000
Total:	54,000	185,000	-	-	-	239,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
General Fund Support	54,000	185,000				239,000
						-
Total:	54,000	185,000	-	-	-	239,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	54,000	185,000	-	-	-	239,000
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TOTAL Capital Expenses only:	54,000	185,000	-	-	-	239,000
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL WILLOWBROOK DIVISION:	54,000	185,000	-	-	-	239,000

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: IT - 1
Project Code:

Project Name: Fiber Optic Infrastructure Expansion
Location: NA
Department: Technology Services
Project Lead: Hiep Nguyen
Start Date: On-going
Complete Date: On-going
Account Code(s): 406-80-971-6301
Comprehensive Plan Element Category: Future Land Use Objective 1.4

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Fiber Optic Infrastructure Expansion - Expansion of underground fiber optic conduit and cable to City facilities. The fiber optic connectivity provides for faster, more reliable network data communications to critical current and future City facilities. Existing leased telecommunication connections will be eliminated. Revenue can be generated by leasing excess dark, or unused, fiber strands to Internet service providers.

FY20 includes: \$400,000 to expand fiber 542-Dundee Road Phase 2 (Overlook to Hwy 27), \$400,000 Lake Myrtle Sports Complex to Florida Polytechnic University, \$350,000 Expansion to Lakeland, PC Emergency Operations (\$700,000 to get to Sheriff Office - this is for the remainder of the project), \$200,000 WH Airport to Auburndale, \$200,000 Wifi in Northeast

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

City departments will be able to provide more efficient service with increased bandwidth and reliable connectivity. Revenue may be generated by leasing excess dark fiber strands.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Installation/Expan. Costs	1,550,000	137,982	200,104	262,208	324,294	2,474,588
Total:	1,550,000	137,982	200,104	262,208	324,294	2,474,588

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY20:	FY21:	FY22:	FY23:	FY24:	
Debt Proceeds (in Fund Equity)	1,550,000					1,550,000
Revenue from sale of fiber		137,982	200,104	262,208	324,294	924,588
Total:	1,550,000	137,982	200,104	262,208	324,294	2,474,588

FUTURE OPERATING IMPACT:	FY20:	FY21:	FY22:	FY23:	FY24:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,550,000	137,982	200,104	262,208	324,294	2,474,588
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TOTAL Capital Expenses only:	1,550,000	137,982	200,104	262,208	324,294	2,474,588
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL TECHNOLOGY SERVICES DEPT:	1,550,000	137,982	200,104	262,208	324,294	2,474,588

TOTAL Capital Expenses only:	40,102,279	41,435,180	29,039,654	16,495,375	15,635,794	142,708,282
TOTAL Additional Operating Impact:	615,787	304,320	343,640	337,500	347,000	1,948,247
TOTAL ALL:	40,718,066	41,739,500	29,383,294	16,832,875	15,982,794	144,656,529

CITY OF WINTER HAVEN - GLOSSARY

Account Number – In accordance with the State Chart of Accounts, each class of expenditures and revenues is assigned a specific account number for use within the City’s accounting system.

Accrual Basis of Accounting – The basis of accounting refers to when a transaction is recognized. In the accrual basis of accounting revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Actual – Reflects the actual financial activity for the fiscal year.

Ad Valorem (Property Tax) – A tax levied on the assessed value of real and personal property located within the City, a major revenue category reflecting the value of both real and personal property. Property taxes are determined by multiplying the rate of taxation, expressed in mills times the non-exempt value of property.

Amortization – The paying off of debt through a series of installment loan payments over a period of time. This is frequently referring to that repayment schedule.

Appropriation – The legal authorization granted by the City Commission to spend public funds.

Assessed Value – The value set by the County Property Appraiser on real and personal taxable property as a basis for levying taxes.

Audit – A formal examination of an organization’s or individual’s accounts or financial situation, a methodical examination and review.

Available (Undesignated) Fund Balance – This refers to the funds remaining from the prior year which are available for appropriation and expenditures in the current year.

Balanced Budget – According to Florida Statute, the amount available from taxation and other sources, including amounts carried over from prior fiscal years, must equal the total appropriation for expenditures and reserves.

Basis of Accounting and Basis of Budgeting – The system under which revenues, expenditures, expenses, and transfers – and the related assets and liabilities – are recognized in accounts and reported in financial statements. Basis of Accounting and Basis of Budgeting specifically relates to the timing of the measurements made.

Bed Tax – A levy imposed by a local government on hotel stays within its jurisdiction.

Bond – A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. Bond payments are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for the fiscal year and the proposed means of financing such expenditures. The term also denotes the officially approved expenditure ceiling under which the City and its departments operate.

Budget Calendar – Refers to a schedule of key dates or milestones that the City follows in preparation and adoption of the budget.

Budget Ordinance – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law, such as a statute or constitutional provision, it has full force and effect of law within the boundaries of the municipality to which it applies.

BYRNE – This refers to a grant that was set up as a memorial to Edward Byrne.

Capital Expenditures – Expenditures over \$5,000, which result in the acquisition of or addition to fixed assets. Includes the cost of land, buildings, improvements other than buildings, machinery, furniture, and equipment.

Capital Improvement Plan (CIP) – A financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Capital Projects Funds – Accounts for financial resources segregated for the acquisition and construction of major capital projects.

Cash Forward – Reflects the balance of cash brought forward from the previous fiscal year. In the terms of the budget, this balance together with current year budgeted revenues and other financing sources equals the total available financial resources for the budget year.

Cash Working Capital – Funds that allow the City to meet current cash flow requirements, shortfalls in revenues or unexpected demands until tax revenues or other major revenues are available.

Charges for Services – Revenues generated from user fees for current services. These charges reflect revenue only from the users of particular services such as leisure services, utility, solid waste and others.

Contingency – A special amount set aside for necessary unforeseen and unplanned expenses. Contingencies may not be spent without City Commission approval via a transfer.

Cost of Living – A fixed adjustment to each range/step of the classification and pay plan tied to an increase in the cost of living.

CRA – An acronym for Community Redevelopment Agency, a special taxing district. The City has designated two areas: Downtown and Florence Villa.

Debt Service – Payment of interest and repayment of principal to holders of the City's debt instruments. This includes charges paid to the fiscal agents.

Debt Service Funds – Accounts for the accumulation of resources for and the payment of, interest and principal on general long-term debt.

Deficit – The amount by which outlays exceed receipts in a given fiscal period.

Department – A separate organizational unit whose line of authority is under the City Manager. The City has operational departments consisting of Executive Services, Technical Services, Strategic Initiatives, Community Development, Support Services, Community Services, Technology Services, Financial Services, Police Services, Fire Services and Utility Services.

Depreciation – Expiration in the service life of fixed assets, other than the wasting of assets attributable to wear and tear, deterioration, inadequacy, and obsolescence.

Division – A separate organizational activity whose line of authority is under one of the City's departments.

ELLI – Acronym for Environmental Lands and Lakefronts Initiative. Funds are set aside to acquire environmental sensitive lands and those lands serve a public purpose such as recreation, stormwater retention, etc.

Encumbrance – A financial commitment for a contract not yet performed. An encumbrance is charged against an appropriation, and a portion of the appropriation is reserved for the purpose of satisfying the encumbrance.

Enterprise Funds – Accounts for the activities that are financed and operated in a manner similar to private business enterprises. These funds are most appropriate for activities that charge the public for goods or services, such as municipal golf courses or utilities

Enterprise Revenues – Monies received as a result of charges made whole undertaking and providing a proprietary delivery of goods or services.

Excise Tax – A tax assessed on the consumer of a service, usually a utility service that is based upon the level of consumption.

Expenditures – Decreases in the new financial resources of the fund including current operating expenses, which require the current or future use of net current assets, debt service and capital outlays.

Fiduciary Fund – A type of fund in which the government acts as a trustee or agent on behalf of another party. An example is pension funds.

Fines and Forfeitures – Revenues received from fines and penalties imposed for the commission of statutory offenses, and City ordinances. Forfeitures include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year – The twelve months between October 1 and September 30 of the following year.

Fixed Assets – Refers to long-lived tangible assets obtained or controlled as a result of past transactions, including buildings, equipment, improvements other than buildings, and land.

Franchise Fees – A major revenue category reflecting the fees levied on a corporation or individual by the local government in return for granting a privilege, sanctioning a monopoly, or permitting the use of public property.

Full-Time Employees – A City employee hired to work forty (40) hours per week on a continuing basis and eligible to participate in the City's health insurance, dental insurance, life insurance, and retirement programs.

Function – Any one of several major purposes addressed by City government, including general government, public safety, physical environment, transportation, economic environment, human services, culture and recreation, internal services, and non-expenditure disbursement.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The difference between assets and liabilities accounted for in a governmental unit. A positive ending fund balance from one fiscal year can be utilized as a resource for the following year's activities.

Generally Accepted Accounting Principles (GAAP) – Accounting principles that are commonly used in preparing financial statements and generally accepted by the readers of those statements. The authoritative source of GAAP for state and local governments is the Governmental Accounting Standards Board (GASB).

General Fund – Accounts for all unrestricted resources except those that are required to be accounted for in another fund. This fund accounts for most of the current operating activities of the governmental unit (administration, police, and fire for example)

General Purpose Funds – Includes all sources of funds including ad valorem taxes when no specific source is designated for funding. For activities having charges for services or other identifiable sources, the general-purpose funds are the difference between the total budgetary requirement and the other identifiable sources of funds.

Goal – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

Governmental Fund – Funds in which most governmental functions of the City are financed. The funds are fiscal and accounting entities with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes.

Grants – All revenues of federal, state or local origin, which are remitted to City of Winter Haven. An actual grant is a contribution of cash or other assets from another governmental agency to be used for a specific purpose.

Grants & Aid – Includes all grants, subsidies, and contributions made by the City to other governmental units, and private organizations.

Intergovernmental Revenue – All revenues from federal, state and other local government sources in the form of grants and shared revenues.

Internal Service Charges – Revenue for charges generated from the goods and services furnished by central service department of the City, which are accounted for as Internal Service Funds, to other City departments.

Internal Services Funds – Accounts for the financing of goods and services provided by one department or agency of a governmental unit to other departments or agencies of the City on a cost reimbursement basis.

Licenses & Permits – Revenue derived from the issuance of local licenses and permits such as building permits and occupational licenses.

Merit Program – An established system to recognize and financially reward employee performance that exceeds the City's standards for a classification.

Miscellaneous – All revenues generated not accounted for in other accounts. This primarily includes interest earnings on City investments.

Millage – The tax rate levied on real property. One mill equals \$1 per \$1,000 of assessed property value.

Mission – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

Modified Accrual Basis of Accounting – The basis of budgeting and accounting where revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

Non-Departmental – Expenditures which are not under the jurisdiction of any of the City's seven departments.

Non-Operating Expenses – Includes the movement of monies from one fund into another in the form of transfers and the payment of monies into reserves and contingencies.

Non-Revenues – Revenue category described to account for unoriginal revenue, which is either carried forward from another year or transferred in from another fund or account without regard to the conduct of any operations.

Objectives – A descriptive list of those things that are accomplished in order to fulfill an organization's goal or mission.

Operating Expenses – Expenditures for goods and services which primarily benefit the current period such as professional fees, travel, utility and communication service, maintenance of equipment, office supplies and motor fuels.

Ordinance – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measures – Specific quantitative and qualitative measures of work performed.

Personal Services – Expenditures for salaries and wages, overtime, shift differential, social security matching, retirement contribution, life and health insurance, workman’s compensation and unemployment compensation.

Property Tax (Ad Valorem tax) – Refers to a tax levied on the assessed value of real and personal property located within the City.

Proprietary Fund – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. Examples include enterprise funds and internal service funds.

Reserves – An account used to indicate that a portion of fund equity is restricted for a specific purpose.

Retained Earnings – An equity account reflecting the accumulated earnings of the Enterprise Operating Funds.

Revenues – Increases in a fund’s net current assets from other than expenditures, refunds, residual equity transfers, operating transfers in, and other financing sources.

Rolled-Back Rate – The millage necessary to raise the same amount of ad valorem tax revenue as the previous year, excluding taxes from new construction. Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

Shared Revenue – Revenue levied by federal or state governments but shared on a predetermined basis, often in proportion to the amount collected at the local level, with the local governments.

Special Revenue Funds – Accounts for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specific purposes.

Surplus – The amount by which receipts exceed outlays in a given fiscal period.

Taxes – Charges levied by the City Commission for the purpose of financing services performed for the common benefit of all citizens. This term does not include charges for services rendered only to those paying such user fees, for example, utility charges.

TIF (Tax Increment Financing) – A mechanism for using property taxes to stimulate investment in economically depressed areas. This involves identifying the depressed areas then reinvesting property taxes generated as a result of new construction in projects designated to further enhance the area’s economic vitality.

Transfers – Monies shifted from one fund into another. It is listed as expenditure in the former and revenue in the latter.

Trim – Truth in millage (section 200.065 F.S.) State Law governing the Ad Valorem Tax process.

Total Operating Revenues – All revenues except for other financing sources and cash balance forward.

Unappropriated Fund Balance – An amount set aside and to be used as cash carryover for the next fiscal year’s budget.

Utility Franchise Tax – Tax levied by the City on power utilities for the sale of electricity in the City.

Working Capital – The amount of a company’s current assets minus the amount of its current liabilities.

Working Capital Reserve – The working capital reserve represents reserves that are for purposes of providing liquidity in the event of future adverse financial conditions.

Workload Indicators – An indication of the output of a department. It may consist of transactions, products, events, services, or persons served.

**CITY OF WINTER HAVEN
ACRONYMS**

ALP	Airport Layout Plan		
ASO	Administrative Services Organization		
ATMS	Advanced Traffic Management System	MSTU	Municipal Services Taxing Unit
AWT	Advanced Wastewater Treatment		
		NPDES	National Pollution Discharge Elimination System
BJA	Bureau of Justice Administration		
BTR	Business Tax Receipts	OGT	Office of Greenways and Trails
		OJP	Office of Justice Programs
CAFR	Comprehensive Annual Financial Report		
CDBG	Community Development Block Grant program		
CIP	Capital Improvement Plan	PAL	Police Athletic League
COL	Chain of Lakes	PGIT	Preferred Governmental Insurance Trust
CRA	Community Redevelopment Agency	PLC	Programmable Logic Controllers
		PSC	Polk State College
		PCNR	Polk County Natural Resources
DARE	Drug Abuse Resistance Education		
DART	Domestic Abuse Response Team		
DEP	Department of Environmental Protection	REILS	Runway End Identifying Lighting System
		RGOP	Rowdy Gaines Olympic Pool
EDI	Economic Development Initiative		
EDTF	Economic Development Transportation Fund	SAFER	Staffing Adequate Fire & Emergency Response
ELLI	Environmental Lands and Lakefronts Initiative	SBA	State Board of Administration
ERT	Emergency Response Team	SCADA	Supervisory Control And Data Acquisition
		SEW	Smart Energy Water
FAA	Florida Aviation Authority	SHIP	State Housing Initiatives Partnership
FASB	Financial Accounting Standards Board	SRF	State Revolving Fund
FDEO	Florida Department of Economic Opportunity	SRO	School Resource Officer
FDEP	Florida Department of Environmental Protection	SWFWMD	Southwest Florida Water Management District
FDOT	Florida Department of Transportation		
FEMA	Federal Emergency Management Agency	TIF	Tax Increment Financing
FMVTPA	Fl. Motor Vehicle Theft Prevention Authority	TIP	Transportation Improvement Program
FRDAP	Fl.Recreation Development Assistance Program	TRIM	Truth in Millage
GAAP	Generally Accepted Accounting Principles	USDA	United States Department of Agriculture
GASB	Governmental Accounting Standards Board		
GFOA	Government Finance Officers Association	VOCA	Victims of Crime Act
HUD	Dept. of Housing and Urban Development		
		WHRCC	Winter Haven Recreational and Cultural Center
ICMA	International City/County Mgmt. Association	WTP	Water Treatment Plant
		WWTP	Waste Water Treatment Plant
JAG	Justice Assistant Grant		
JPA	Joint Participation Agreement		
LAP	Local Agency Program		
LEAD	Lakes Education Action Drive		
LEED	Leadership in Energy & Environmental Design		
LLEBG	Local Law Enforcement Block Grant		

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