

WINTER HAVEN

THE CHAIN OF LAKES CITY

Sidewalk Café Furniture Grant Application Community Redevelopment Agency

451 Third Street, NW ♦ Winter Haven, FL 33881 ♦ 863-291-5600

APPLICANT INFORMATION	
Business Name:	
Property Address:	
Parcel ID:	
Business Owner/Operator Name:	
Business Mailing Address:	
City, State, Zip:	
Phone:	Email:
Property Owner Name:	
Is space part of the City Sidewalk Lease space? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Pictures and specifications including quantities and cost of the proposed furniture and fixtures for approval by the City. Layout and location of café space in relation to the current business.</p> <p>Applicant acknowledges that all furniture and other items located within the sidewalk café must be commercial quality, compatible with the surrounding area, and suitable for outdoor use.</p>	

For Office Use

<input type="checkbox"/> Pics & Specs <input type="checkbox"/> Layout & Location <input type="checkbox"/> Copy of Quote	Date App Complete/ Rec'd By:	Advisory Meeting Date:
Approval Date:	Notified applicant:	
<input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied	Comments/ Conditions of Approval:	
Check Request Date:	Check #:	
Check to be: <input type="checkbox"/> Mailed <input type="checkbox"/> Picked Up	Amount: \$	
Pick Up Signature:		
Pick Up Printed Name:	Date:	

Outdoor Café Furniture Grant Overview

Designed to help with recovery of Downtown restaurant businesses, promote the increased use of the Downtown Community Redevelopment Area, improve the economic vitality and vibrancy of the community, encourage safe distancing measures as may be needed from time-to-time, and to compliment the recently constructed outdoor café space. The Outdoor Café Furniture Grant Program enables qualified property owners, restaurant owners, and/or tenants to furnish approved outdoor sidewalk café areas, within the C-1 (Downtown) Zoning District, with outdoor furniture consistent with the 'brand' of downtown Winter Haven by making available one-time grants of up to 90% of outdoor furniture cost, up to \$6,000, for purchase and installation of approved outdoor dining furniture and accessories, such as umbrellas, shade structures, and planters. Approved applicants may have up to 3 years from the date of approval of the grant to expend a maximum of \$6,000.

Additional Information to Note

This is a reimbursement grant program and as such once the furniture is paid in full and is onsite the applicant may submit for reimbursement. To begin the process, email or submit a written request stating furniture has been received and invoice is paid in full.

Items needed for reimbursement include:

- Completed W-9 form
- Copy of paid invoice or receipt
- Picture of furniture in café space

Furniture will be owned by and will be the responsibility of the applicant and should be maintained in safe and useable condition.

You may be asked to provide other relevant information as deemed necessary by CRA staff, CRA Advisory Committee, or CRA Board.

CRA staff reserves the right to determine whether an application is sufficient for proper review and presentation to the appropriate CRA Advisory Committee and/or CRA.

The undersigned hereby affirms that he or she has been duly authorized and empowered to verify, execute and deliver this application, that he or she has read this application (including all attachments hereto) and he or she has knowledge of all of the facts stated herein, and that this application, and all information submitted in connection herewith, is complete and accurate and contains no misstatements, misrepresentations, or omissions of material facts, to the best of his or her knowledge and belief.

Signature: _____ Date: _____

Print Name: _____

Company: _____