

WINTER HAVEN

THE CHAIN OF LAKES CITY

VARIANCE APPLICATION

PLANNING DIVISION

451 Third Street, NW, Winter Haven, FL 33881

Phone: 863-291-5600 Email: planning@mywinterhaven.com

For Official Use Only:

Date Received: _____

Received By: _____

Fee Received: _____

Meeting Date: _____

The following information is required for submission of an application for a variance. The Development Special Magistrate normally meets the third Friday of each month to consider such requests. It is important all information be complete and accurate when submitted to the City.

CONTACT INFORMATION:

Name of Applicant/Property Owner: _____

Mailing Address: _____

Phone: _____ Email: _____

Name of Agent (if applicable): _____

Mailing Address: _____

Phone: _____ Email: _____

PROPERTY INFORMATION:

Zoning of Property: _____

Future Land Use of Property: _____

Location of Property: _____

Parcel Identification Number(s): _____

Legal Description of the Property (attach metes and bounds description if applicable):

REQUESTED VARIANCE(S):

1. _____

2. _____

3. _____

The following questions must be answered by the Applicant. Per Section 21-422 of the Winter Haven Code of Ordinances, the Development Special Magistrate can grant no variance unless it finds that ALL the following grounds or circumstances exist:

1. Please specify any special conditions and circumstances, that exist which are peculiar to the land (property, lot, parcel, etc.), structure, or building involved and that are not applicable to other lands, structures, or buildings in the same zoning district.

2. Do the special conditions and circumstances exist as a result of the actions of the applicant?

3. If the requested variance is approved, will the variance confer on the applicant, any special privilege that is denied by the provisions of the City's Code to other lands, buildings, or structures in the same land use classification?

4. How would the literal interpretation of the provisions of the City's Code deprive the applicant of rights commonly enjoyed by other properties in the identical zoning district? How will it constitute an unnecessary and undue hardship on the applicant?

5. What is the minimum variance necessary to make possible a reasonable use of the land, building or structure?

Ownership Signature

(I) (WE) _____ being duly sworn, depose and say that (I) (WE) own one of more of the properties involved in this petition and that (I) (WE) have familiarized (myself) (ourselves) with the rules and regulations with respect to preparing and filing this petition and that the foregoing statements and answers herein contained and other information attached hereto present the arguments in behalf of the petition herein requested to the best of (my) (our) ability and that the statement and information above referred to are in all respects true and correct to the best of (my) (our) knowledge and belief.

SIGNED: _____

SIGNED: _____

SIGNED: _____

SIGNED: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ day of _____, 20____, by _____, who is personally known to me or has produced _____ as identification and who (did) (did not) take an oath.

SIGNATURE OF NOTARY PUBLIC

TYPED, PRINTED or STAMPED NAME OF NOTARY PUBLIC

Agent, lessee, or buyer signature

(I) (WE) _____

being duly sworn, depose and say that (I) (WE) serve as _____ for the
Agent or Lessee

Owner(s) in making this petition and that the owner(s) (has) (have) authorized (me) (us) to act in this capacity. Further, (I) (WE) depose and say that the statements and answers herein contained and other information attached hereto present the arguments in behalf of the petition herein requested to the best of (my) (our) ability and that the statement and information above referred to are in all respects true and correct to the best of (my) (our) knowledge and belief.

SIGNED: _____

SIGNED: _____

SIGNED: _____

SIGNED: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ day of _____, 20____, by _____, who is personally known to me or has produced _____ as identification and who (did) (did not) take an oath.

SIGNATURE OF NOTARY PUBLIC

TYPED, PRINTED or STAMPED NAME OF
NOTARY PUBLIC