

DATE: May 15, 2024

TO: Honorable Mayor and City Commissioners

VIA: T. Michael Stavres, City Manager
M.J. Carnevale, Deputy City Manager
Charlie Bird, Assistant City Manager

FROM: C.J. Scott, Chief Financial Officer
Allen Weeks, Budget and Management Officer

SUBJECT: Ordinance No. O-24-24 an Ordinance Amending Ordinance O-23-54 appropriating funds for the fiscal year ending September 30, 2024

BACKGROUND

Due to the current condition of the Police Department's roof it has been determined that a roof replacement is necessary. Repairs have been made over the years to address leaks but the structural condition has declined. Facility Maintenance Superintendent Richard Artz informed staff that the condition of the roof has drastically declined and there is concern that a hurricane or strong storm could cause the roof to fail.

The cost of a roof replacement was not budgeted in the current fiscal year. The estimated cost of the replacement is \$292,390. Due to robust interest earnings, a budget amendment to recognize these additional revenue earnings is projected to offset the cost of the roof replacement.

RECOMMENDATION

Staff recommends the City Commission approve Ordinance No. O-24-24 approving a budget amendment of \$292,390 increasing the General Fund's Interest on Investments account to offset the cost of the roof replacement reflected in the Police Department's Building account.

ATTACHMENT

Ordinance No. O-24-24

ORDINANCE NO. O-24-24

AN ORDINANCE OF THE CITY OF WINTER HAVEN, FLORIDA, AMENDING ORDINANCE NO. O-23-54, REGARDING APPROPRIATION OF FUNDS FOR DEFRAYING EXPENSES OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WINTER HAVEN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 25, 2023, the City Commission passed Ordinance O-23-54 making appropriations of funds for defraying the expenses of the municipal government of the City of Winter Haven for Fiscal Year 2023-2024, adopting the Budget of the City of Winter Haven, Florida, Fiscal Year Commencing October 1, 2023, as the Official Budget of the City of Winter Haven, Florida, Fiscal Year 2023-2024; and

WHEREAS, revenue and expenditure estimates are made prior to the beginning of each fiscal year, and

WHEREAS, events occur during each fiscal year which were not anticipated by the beginning estimates, and

WHEREAS, departmental budgets shall not exceed their appropriations; and

WHEREAS, the City Commission of the City of Winter Haven, does hereby find that it is in the best interest of the City and its citizens amending Ordinance No. O-23-54, regarding appropriation of funds for defraying expenses of the municipal government of the City of Winter Haven for the fiscal year commencing October 1, 2023, as provided herein,

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER HAVEN, FLORIDA, AS FOLLOWS:

1. The following revenue line in the General Fund is hereby amended as follows:

Interest on Investments

001-361100-000

Increase from \$600,000 to \$892,390

2. The following expenditure line in the General Fund is hereby amended as follows:

2. The following expenditure line in the General Fund is hereby amended as follows:

General Fund – Police: Buildings

001-05-200-6201

Increase from \$0 to \$292,390

3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

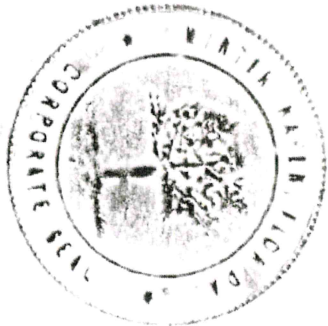
4. If any word, sentence, clause, phrase or provision of this Ordinance, for any reason, is held to be unconstitutional, void, or invalid, the validity of the remainder of this Ordinance shall not be affected thereby.

5. It is the intention of the City Commission that the provisions of this Ordinance may be renumbered or relettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or her designee, without need of public hearing, by filing a corrected or recodified copy of same with the City Clerk.

6. This Ordinance shall take effect immediately upon its passage.

INTRODUCED on first reading this 22nd day of April, 2024.

PASSED on second reading this 13th day of May, 2024.

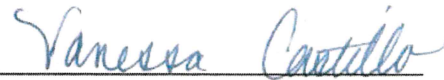


CITY OF WINTER HAVEN, FLORIDA


MAYOR-COMMISSIONER

Nathaniel J. Birdsong, Jr.

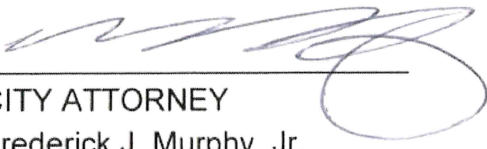
ATTEST:



CITY CLERK

Vanessa Castillo, MMC

Approved as to form:



CITY ATTORNEY
Frederick J. Murphy, Jr.

CITY OF WINTER HAVEN
REGULAR CITY COMMISSION MEETING
CITY COMMISSION ACTION
Monday, May 13, 2024, 6:00 p.m.

MINUTES

- A. April 17, 2024, City Commission Agenda Review Session Meeting Minutes (**APPROVED 5:0**)
- B. April 22, 2024, Regular City Commission Meeting Minutes (**APPROVED 5:0**)

ORDINANCE(S) - SECOND READING – PUBLIC HEARING

- A. O-24-18 – Request by Blue Sky Communities to rezone a portion of a parcel from Single Family Residential – Small Lot (R-2) zoning district to Multi-Family Residential – Low Density (R-3) zoning district. (**APPROVED 5:0**)
- B. O-24-24 – Ordinance Amending Ordinance O-23-54 appropriating funds for the fiscal year ending September 30, 2024 (**APPROVED 5:0**)

CONSENT AGENDA

- A. Traffic Agreement for Ruby Lake Homeowners Association (HOA) Private Roads (**APPROVED 5:0**)
- B. Axon Master Service Agreement (**APPROVED 5:0**)
- C. Authorization for Travel & Training: Florida League of Cities (FLC) 2024 Federal Action Strike Team (FAST) Fly-In (Yates) (**APPROVED 5:0**)
- D. Authorization for Travel & Training – Winter Haven Chamber Strategic Planning Retreat (Stavres) (**APPROVED 5:0**)
- E. Owners Representative Professional Services for Water Resource Facility (WRF) at Pollard Road - Approval of Task Order No. 1 (RFQ-24-15) (**APPROVED 5:0**)
- F. Water Plants, Ground Storage Tanks (GST) Repairs (**APPROVED 5:0**)
- G. Amendment No. 7 to the Agreement between the City of Winter Haven and RHL Corporation d/b/a Richard's Fine Coffees (**APPROVED 5:0**)
- H. Small Municipal and County Government Enterprise License Agreement Renewal with Environmental Systems Research Institute, Inc. (Redlands, CA) (**APPROVED 5:0**)
- I. Request for approval of an Easement in favor of Tampa Electric Company (TECO) in order to operate and maintain existing above-ground and existing and new underground electrical lines at 1254 Fairfax Avenue NE, Winter Haven. (**APPROVED 5:0**)
- J. Safe Streets and Roads for All (SS4A) and Florida Commerce Vision Zero Transportation Plan - Community Planning Technical Assistance Grant Applications (**APPROVED 5:0**)

RESOLUTION(S)

- A. R-24-24 - Amendment to the 2014 Interlocal Agreement creating the Polk Transportation Planning Organization (TPO) relating voting member reapportionment (**APPROVED 5:0**)

- B. R-24-25 - Acceptance of Easement from Prose Winter Haven Ventures, LP for installation, operation, and maintenance of fire protection and water infrastructure at the Prose Cypress Point Apartments (**APPROVED 5:0**)

ORDINANCE(S) - FIRST READING

- A. O-24-25 – Voluntary annexation of a parcel generally located north of Highway 540 West, east of King Road, and south of Crosstower Drive
- **Second Reading and Public Hearing – Tuesday, May 28, 2024**
- B. O-24-26 – Ordinance Amending Ordinance O-24-21 appropriating surplus funds for Construction Projects
- **Second Reading and Public Hearing – Tuesday, May 28, 2024**
- C. O-24-28 – Authorizing the City Manager or his designee to opt in or out of any declared Polk County Fire Department Burn Bans within the municipal limits of the City of Winter Haven
- **Second Reading and Public Hearing – Tuesday, May 28, 2024**



LaTonya Harris, Deputy City Clerk