

DATE: February 24, 2025

TO: Honorable Mayor and City Commissioners

VIA: T. Michael Stavres, City Manager
M.J. Carnevale, Deputy City Manager

FROM: C.J. Scott, Chief Financial Officer
Allen Weeks, Budget and Management Officer

SUBJECT: Ordinance O-25-09 an Ordinance Amending O-24-44 appropriating funds for Fiscal Year commencing October 1, 2024

BACKGROUND

The City has been awarded \$200,000 from the Trail-GO Grant through the Office of Greenway and Trails (FDEP); this grant funding is currently unbudgeted. The City Commission authorized a budget amendment on January 27, 2025 adding \$200,000 in grant revenue to the General Fund and the offsetting General Fund expenditures in Contractual Services and Machinery/Equipment accounts in cost center 312, Parks and Grounds.

RECOMMENDATION

In accordance with F.S. 166.241(7) which allows the governing body of a municipality to amend the current fiscal year budget, staff recommends the City Commission approve Ordinance No. O-25-09 approving a budget amendment of \$200,000 to increase General Fund grant Revenue and to increase General Fund expenditures in cost Center 312, Parks and Grounds.

FINANCIAL IMPACT

The General Fund will reflect a budget revenue increase of \$200,000, offset by an expenditure of an equal amount to the Parks and Grounds Cost Center.

STRATEGIC PLAN ALIGNMENT

- **Pillar:** Responsible Government
- **Goal:** 6.1 – Exemplify fiscal accountability and resiliency.
- **Strategy:** 6.1.1 – Enhance fiscal communication via implementation and distribution of a Budget Book, Budget in Brief, Popular Annual Financial Report

ATTACHMENTS

Ordinance O-25-09

ORDINANCE NO. O-25-09

AN ORDINANCE AMENDING ORDINANCE NO. O-24-44 APPROPRIATION OF FUNDS FOR DEFRAYING THE EXPENSES OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WINTER HAVEN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 23, 2024, the City Commission passed Ordinance No. O-24-44 making appropriations of funds for defraying the expenses of the municipal government of the City of Winter Haven for Fiscal Year 2024-2025, adopting the Budget of the City of Winter Haven, Florida, Fiscal Year Commencing October 1, 2024 as the Official Budget of the City of Winter Haven, Florida, Fiscal Year 2024-2025; and

WHEREAS, revenue and expenditure estimates are made prior to the beginning of each fiscal year; and

WHEREAS, events occur during each fiscal year which were not anticipated by the beginning estimates; and

WHEREAS, departmental budget shall not exceed their appropriations; and

WHEREAS, the City Commission of the City of Winter Haven, does hereby find that it is in the best interest of the City and its citizens to amend Ordinance No. O-24-44, regarding appropriation of funds for defraying expenses of the municipal government of the City of Winter Haven for the fiscal year commencing October 1, 2024 as provided herein;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER HAVEN, FLORIDA, AS FOLLOWS:

1. The following revenue line in the General Fund is hereby amended as follows:

Grant – DEP	Increase from \$0 to \$200,000
001-338300-000	

2. The following expenditure lines in the General Fund are hereby amended as follows:

Contract Svc. – Other	Increase from \$1,009,239 to \$1,141,463
001-07-312-3404	

Machinery & Equipment	Increase from \$103,000 to \$170,776
001-07-312-6402	

3. This Ordinance shall take effect immediately upon its passage.

Ordinance O-25-07

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INTRODUCED on first reading this 10th day of February 2025.

PASSED on second reading this 24th day of February 2025.

CITY OF WINTER HAVEN, FLORIDA

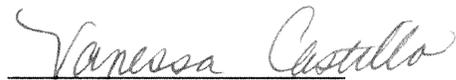


MAYOR-COMMISSIONER

Nathaniel J. Birdsong, Jr.



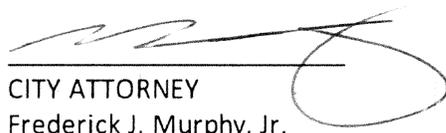
ATTEST:



CITY CLERK

Vanessa Castillo, MMC

Approved as to form:



CITY ATTORNEY

Frederick J. Murphy, Jr.