

**CITY OF WINTER HAVEN FACT SHEET
CITY COMMISSION MEETING
November 29, 2021**

DATE: November 10, 2021

TO: Honorable Mayor and City Commissioners

VIA: Mike Herr, City Manager
T. Michael Stavres, Deputy City Manager

FROM: Cal Bowen, Financial Services Department Director

SUBJECT: Budget Transfer Request NO. 2021-01. Transfer of funds from the General, Utility and Internal Service Funds to the City's Health Care Fund.

BACKGROUND:

Since the early 1980's the City has self-insured the employee healthcare plan. In most years self-insurance has proved beneficial as the City's healthcare expenses have increased at a rate lower than that of insured plans.

For most of FY 2020-2021 the City's self-insurance fund paid all COVID participant claims at 100%, requiring no out of pocket costs for participants. According to a report compiled by the Healthcare Plan Claims Administrator, for the period January 2021 to September 30, 2021 the City's Healthcare Plan sustained \$972,408 in COVID related costs. These expenses in addition to an unusual number of high dollar claims caused the City's Healthcare Fund to operate at an \$889,115 deficit for the year ending September 30, 2021.

Budget Transfer request #21-01 transfers \$300,000 each from the General Fund, the Utility Fund and the Internal Service Fund to cover the deficit.

Going forward neither plan changes, nor premium increases are recommended due to COVID expenses hopefully being a one year phenomenal relative to the City's Healthcare Plan. Staff will closely monitor costs in the coming year and will recommend plan and/or premium changes if warranted.

FINANCIAL IMPACT:

The \$900,000 transfer to the Healthcare Fund will cost the General Fund \$300,000, the Utility Fund \$300,000, and the Internal Service Fund \$300,000. All three Funds have sufficient money to cover the additional cost. Additionally, a

late charge for Fire Department physicals caused an additional adjustment to the Fire Budget of \$50,000. The Police Budget is reduced to cover the costs.

RECOMMENDATION:

Staff recommends the City Commission approve Budget Transfer 2101-01.

ATTACHMENTS:

Budget Transfer 2021-01.
COVID-19 Employer Group Report

**City of Winter Haven
Budget Transfer NO. 2021-01**

1. The following expenditure lines in the General Fund FY 2020-2021 Budget are hereby amended as follows:

Finance Department 001-03-111-1201 Salaries	Decrease from \$829,279 to \$745,279.
Finance Department 001-03-111-3105 Professional Services	Decrease from \$48,000 to \$32,000.
Parks and Grounds 001-07-312-1201 Salaries	Decrease from \$688,164 to \$615,164.
Parks and Grounds 001-07-312-3404 Contract Service	Decrease from \$270,000 to \$143,000.
Police Department 001-05-200-2202 Pension	Decrease from \$1,100,370 to \$1,050,370.
Fire Department 001-06-213-1201 Salaries	Increase from \$4,105,949 to \$4,155,949.
Non-Department 001-80-928-9109 Insurance	Increase from \$153,100 to \$453,100.

2. The following expenditure lines in the Utility Fund FY 2020-2021 Budget are hereby amended as follows:

Engineering 402-08-305-6301 Capital Improvement	Decrease from \$20,281,500 to \$19,981,500.
Non-Department 402-80-968-9109 Insurance	Increase from \$166,600 to \$466,600.

3. The following expenditure lines in the Internal Service Fund FY 2020-2021 Budget are hereby amended as follows:

Human Resources 501-02-910-1201 Salaries	Decrease from \$343,197 to \$273,197.
Technology 501-04-923-3404 Contract Service	Decrease from \$925,600 to \$760,600.
Engineering 501-08-901-1201 Salaries	Decrease from \$544,977 to \$479,977.
Non-Department 501-80-970-9109 Insurance	Increase from \$0 to \$300,000.

Type Group Number: **59884** Paid: **1/1/2021** **9/30/2021**

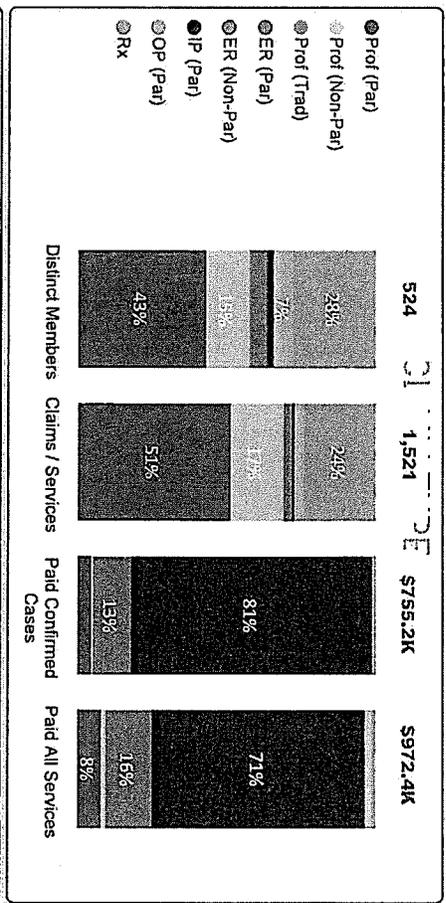
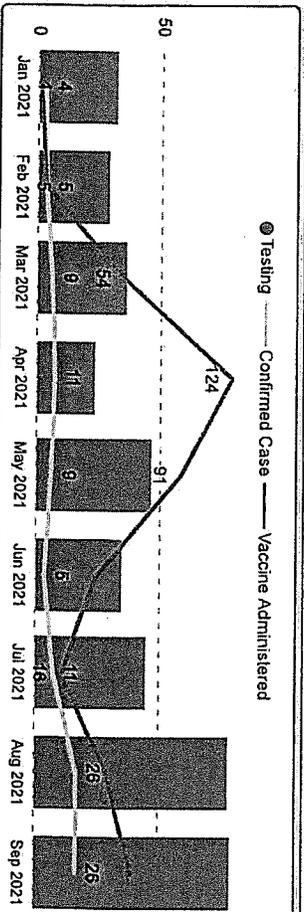
COVID-19 Employer Group Reporting

59884 - CITY OF WINTER HAVEN FLORIDA

Claim data available through 10/20/2021

Included: **1/1/2021** **9/30/2021**

Paid Period Loading Data...	Testing	Possible Exposure Negative Outcome	Confirmed Exposure Unknown Outcome	Confirmed Case	Vaccine Administered
CV 2020	0	0	0	0	0
CV 2021	278	45	249	78	269
January, 2021	31	3	24	4	1
February, 2021	28	6	30	5	5
March, 2021	35	6	42	9	54
April, 2021	23	2	37	11	124
May, 2021	46	19	49	9	91
June, 2021	34	5	24	5	37
July, 2021	44	5	26	11	16
August, 2021	78	6	68	26	44
September, 20...	79	2	70	26	60
Grand Total	278	45	249	78	269



Claim Type & Status	Distinct Members	Claims / Services	Paid Confirmed Cases	Paid All Services
Rx	218	367	\$753.88	\$13,895.32
OP (Par)	51	49	\$6,507.57	\$20,334.27
IP (Par)	17	15	\$611,558.21	\$693,597.81
ER (Non-Par)	1	0	\$0.00	\$0.00
ER (Par)	38	36	\$97,391.59	\$151,412.64
Prof (Trad)	7	8	\$42.00	\$375.00
Prof (Non-Par)	114	266	\$4,896.47	\$15,352.46
Prof (Par)	336	780	\$34,027.68	\$77,440.29
Grand Total	524	1,521	\$755,177.40	\$972,407.79

Paid Confirmed Cases is a subset of *Paid All Services* where spend is exclusive to members with a positive COVID diagnosis.

**CITY OF WINTER HAVEN
REGULAR COMMISSION MEETING
CITY COMMISSION ACTION**

Monday, November 29, 2021, 6:00 p.m.

MINUTES

- A. November 3, 2021, Agenda Review Session Minutes (APPROVED 5:0)
- B. November 8, 2021, Regular City Commission Meeting Minutes (APPROVED 5:0)
- C. November 17, 2021, Agenda Review Session Minutes (APPROVED 5:0)

ORDINANCE(S) - SECOND READING - PUBLIC HEARING

- A. O-21-71 – Budget Appropriation (APPROVED 5:0)

CONSENT AGENDA

- A. Owner Direct Purchase of Permanent By-Pass Pumps for Lift Stations #118, #335 and Orleans Subdivision (APPROVED 5:0)
- B. Approval of Option to Extend Agreement with Ballard Partners (Tallahassee, FL), for Government Relations Advocacy (APPROVED 5:0)
- C. Winter Haven Fire Station 3 / Pocket Park Build Out Change Order (APPROVED 5:0)
- D. Budget Transfer Request No. 2021-01. Transfer of funds from the General, Utility and Internal Service Funds to the City's Health Care Fund (APPROVED 5:0)
- E. Purchase of Replacement Chiller from Trane U.S. Inc. (Tampa, FL) for the Winter Haven Police Department Facility (APPROVED 5:0)
- F. Winter Haven Professional Firefighters, International Association of Firefighters Local 4967, Collective Bargaining Agreement – Addendum B (APPROVED 5:0)

RESOLUTION(S)

- A. R-21-50 - Request by KB Home Orlando, LLC to release the subdivision Performance Bond and confirming acceptance of improvements, infrastructure, and dedications in favor of the Public/City of Winter Haven for the Lake Lucerne Phase 6 Subdivision (APPROVED 5:0)
- B. R-21-52 - Resolution recognizing the retirement of Ridge League of Cities (RLC) Executive Director Ruthanne Stonewall and endorsing the appointment of Robert R. Green to serve again as RLC Executive Director (APPROVED 5:0)

ORDINANCE(S) - FIRST READING

- A. O-21-67 - Request by David Carter, agent for Robert Mason, to amend the 2025 Future Land Use Map on three parcels from Commercial Future Land Use to Neighborhood Activity Center Future Land Use
 - **Second Reading and Public Hearing – Monday, December 13, 2021**

- B. O-21-68 - Request by David Carter, agent for Robert Mason, to amend Planned Unit Development (PUD) Ordinance O-07-08
- **Second Reading and Public Hearing – Monday, December 13, 2021**
- C. O-21-69 - Administrative request to assign Regional Activity Center Future Land Use to an annexed parcel (7325 Cypress Gardens Boulevard)
- **Second Reading and Public Hearing – Monday, December 13, 2021**
- D. O-21-70 - Administrative request to assign Commercial- Highway (C-3) zoning district to an annexed parcel(7325 Cypress Gardens Boulevard)
- **Second Reading and Public Hearing – Monday, December 13, 2021**
- E. O-21-72 - Request by Gerald K. Bowen, Marsha L. Bowen, VILLA MAR FG, LLC, VMAR DEV, LLC, and Clayton Properties Group, Inc. to amend Planned Unit Development Ordinance O-21-24
- **Second Reading and Public Hearing – Monday, December 13, 2021**
- F. O-21-73 - Voluntary annexation of three (3) parcels generally located at 10 Thirty-Fifth Street, NW
- **Second Reading and Public Hearing – Monday, December 13, 2021**

NEW BUSINESS

- A. Community Planning Technical Assistance (CPTA) Grant Agreement with Florida Department of Economic Opportunity (DEO) and Planning Advisory Services Agreement with the Central Florida Regional Planning Council (CFRPC) (APPROVED 5:0)



Vanessa Castillo, MMC, City Clerk