

WINTER HAVEN

POLICE

Open For Business Preparing For The Storm

The time to act is now! A storm is headed our way, which potentially could cause significant damage. Your business is your livelihood. A few tips to help prepare:

- ✓ Update all employee contact information
- ✓ Back up all records from computers and keep in secure area
- ✓ Take photos of the inside and outside before the storm
- ✓ Cover all electronics with garbage bags to protect from possible water damage
- ✓ Secure any outdoor items that could potentially be thrown around during strong winds
- ✓ Fill up all of your company vehicles with fuel
- ✓ Scan to a digital file and place all vital documents inside ZIPLOC type bags
- ✓ Check your fire protection equipment
- ✓ Shut off all gas valves when you close up before the storm
- ✓ Unplug electronics and safely shut off electricity if at all possible
- ✓ Ensure any sheds or out buildings are secured
- ✓ Board up glass if possible

After The Storm

- ✓ When storm passes, call your employees to ensure everyone is safe
- ✓ Assign a team leader (or business owner) to make initial assessment - then call in team
- ✓ Immediately report safety hazards such as downed power lines or exposed wires
- ✓ Take photos of any damage inside and outside
- ✓ Complete temporary repairs
- ✓ Keep employees informed about conditions and progress updates
- ✓ Monitor radios, television, social media and websites for updates

Preparation is key in any potential severe weather event

Winter Haven Police Department

9-1-1 in emergencies

Non-Emergency - **401-2256**