

**Agenda**  
**Winter Haven Development Special Magistrate Meeting**  
**November 6, 2020 at 10:00 a.m.**  
**Nora Mayo Hall, 500 Third Street, NW Winter Haven, Florida 33881**

1. Call to Order
2. Pledge of Allegiance
3. Approval of October 16, 2020 Meeting Minutes
4. Explanation of Hearings and Administering of Oaths
5. Hearings
  - a. New Business
    - i. **Case Number DSM-20-17-V:** Request by Thomas Summerford to reduce the rear yard setback for a principal structure from 20 feet to 13 feet. **General Location:** 1340 Buckeye Trace Boulevard. **Applicable Code Section:** Section 21-37, Table 21-37, R-2 Zoning District Development Standards.
    - ii. **Case Number DSM-20-18-V:** Request by Daisy Bell to reduce the side yard and rear yard setbacks for a screened enclosure accessory structure from 5 feet to 0 feet. **General Location:** 2204 Second Street, NE. **Applicable Code Section:** Section 21-103, Accessory Uses
6. Other Business
  - a. Comments from the Public
7. Adjournment

If any person decides to appeal any decision made by the Development Special Magistrate with respect to any matter considered at such hearing, he/she will need a record of the proceedings and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105). Please be advised individuals must make their own arrangements to produce this record. The Development Special Magistrate may continue the public hearing to other dates and times as he/she deems necessary. Any interested party shall be advised that the date, time and place of any continuation of these or continued public hearings may be announced during the hearing and that no further notices regarding this matter may be published. If you need assistance with language, contact the Planning Division at least four (4) days prior to the meeting. The Planning Division may be reached at (863) 291-5600, at City Hall, 451 Third Street, NW, Winter Haven, Florida, 33881, or online at [www.mywinterhaven.com/government/planning](http://www.mywinterhaven.com/government/planning). In accordance with the Americans with Disabilities Act and F.S.S. 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk at least 48 hours prior to the proceeding at (863) 291-5627 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.