

WINTER HAVEN

The Chain of Lakes City

AIRPORT ADVISORY COMMITTEE MEETING
Winter Haven Regional Airport (KGIF) Gilbert Field
2073 U.S. Highway 92 West → Winter Haven → Florida → 33881
Thursday → January 13, 2022 → 3:00 P.M.

1. **CALL TO ORDER** - Bruce Lyon, Chairman
2. **ROLL CALL** - Jana Wasmund, Airport Contract and Fiscal Specialist
3. **MINUTES APPROVAL** - Bruce Lyon, Chairman
 - a. December 9, 2021 Airport Advisory Committee Meeting
4. **PRESENTATIONS** - Updated Airport Rules and Regulations and Minimum Operating Standards - Public Comment Review - Blake Swafford - Hanson Professional Services
5. **OLD BUSINESS** - Alex Vacha, Airport Director
 - a. IFQ 22-11 Annual Contract - Custodial Services
 - i. A-1 Extreme Cleaning Services - January 3, 2022
6. **NEW BUSINESS** - Alex Vacha, Airport Director
 - a. Polk County Public Schools - Aviation Campus Development Discussion - December 9 & January 13
 - b. 2022 State of the City Presentation - Alex Vacha - January 7, 2022
 - c. IFQ 22-24 - Wind Cone Purchase - January 11, 2022
 - d. 2022 Sun 'n Fun Preparations
 - i. Temporary Air Traffic Consulting Services
 - e. Public Notice - Airport Advisory Committee (AAC) Vacancy
7. **AIRPORT UPDATES** - Alex Vacha, Airport Director
 - a. FBO Update - Lucas Johnson, Airport Operations Technician II (Lead)
 - b. Jack Brown's Seaplane Base Parking Lot Rehabilitation - Design, Bidding, and Construction Engineering Serv.
 - i. Approved - Task Order Number Ten (10) - Hanson Professional Services, Inc. - \$25,000
 - ii. Design underway
 - c. Airport Security Improvement Project
 - i. Project update provided by Brandon Hiers - AVCON, Inc.
 - d. Taxiway B Rehabilitation, Lighting & Signage (Construction)
 - i. Ajax Paving Industries of Florida - Construction underway
 - ii. Notice to proceed (NTP) October 25, 2021 (167 days for construction - April 14, 2021)
 - iii. Construction update provided by Brandon Hiers, AVCON, Inc.
 - e. Business, Marketing, and Management Program Development - Hanson Professional Services, Inc. & Clark/Nikdel/Powell, Inc. (CNP Agency)
 - i. Marketing and branding meeting held with CNP Agency - December 20, 2021
 - ii. Project update provided by Blake Swafford, Hanson Professional Services during item 4. Presentations
 - f. South Apron Rehabilitation Design, Bidding, and Construction Phase Engineering Services
 - i. RFQ 22-21 - Deadline to submit: January 20, 2022 at 2:00 p.m.
8. **PUBLIC COMMENTS & ITEMS NOT ON THE AGENDA**

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up may not be discussed in detail at this meeting. Issues will either be discussed by the Airport

Director and the Committee Members or will be scheduled for consideration at a future meeting. Comments are limited to five (5) minutes.

9. **COMMITTEE MEMBER COMMENTS**

This section is reserved for Airport Advisory Committee Members' comments. Issues may either be discussed by the Airport Director or may be scheduled to be discussed in detail at a future meeting.

10. **NEXT MEETING DATE AND TIME** - Bruce Lyon, Chairman

a. Thursday, February 10, 2022 at 3:00 P.M.

11. **ADJOURN** - Bruce Lyon, Chairman

IF YOU WOULD LIKE TO CALL INTO THIS MEETING INSTEAD OF ATTENDING IN PERSON, PLEASE UTILIZE THE ZOOM ACCESS INFORMATION BELOW:

Alex Vacha is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

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