

WINTER HAVEN

The Chain of Lakes City

AIRPORT ADVISORY COMMITTEE MEETING
Winter Haven Regional Airport (KGIF) Gilbert Field
2073 U.S. Highway 92 West → Winter Haven → Florida → 33881
Thursday → January 12, 2023 → 3:00 P.M.

1. **CALL TO ORDER** - Bruce Lyon, Chairman
2. **ROLL CALL** - Jana Wasmund, Airport Contract and Fiscal Specialist
3. **MINUTES APPROVAL** - Bruce Lyon, Chairman
 - a. December 8, 2022 Airport Advisory Committee Meeting
4. **PRESENTATIONS** - None
5. **OLD BUSINESS** - Alex Vacha, Airport Director
 - a. Review of the City of Winter Haven's Ordinance O-16-07 - Airport Advisory Committee
 - b. Proposed Remote Air Traffic Control Tower Project - Update
 - c. Central Florida Aerospace Academy (CFAA Winter Haven) - Airport Campus Development - Update
6. **NEW BUSINESS** - Alex Vacha, Airport Director
 - a. New City Manager - Michael Stavres - Dec. 12, 2022
 - b. Temporary Tower - Sun N' Fun 2023 - FAA Coordination Meetings - Dec. 13 and Jan. 5
 - c. U.S. Highway 92 & 21st NW Intersection Discussion with FDOT - Dec. 15, 2022
 - d. Interviews for Airport Ops Tech II and Airport Operations Supervisor
 - e. Vandalism of Aircraft Parked on the South Apron - Jan. 2 and Jan. 9
 - f. Airport Layout Plan Update - Hanson Professional Services, Inc. - Jan. 9, 2023
 - g. Leadership Development in Public Administration (LDPA) Presentation - Jan. 10, 2023
 - h. Taxiway B Repairs - Hubbard Construction - Jan. 11, 2023
 - i. Selection of the Chair and Vice-Chair for the Airport Advisory Committee, 2023
 - j. Selection of the meeting dates and times for the Airport Advisory Committee, 2023
7. **AIRPORT UPDATES** - Alex Vacha, Airport Director
 - a. FBO/Operations Update - Collin Davis, Airport Operations Technician II (Lead)
 - Construction*
 - b. Airport Security Improvement Project
 - i. SEMCO Construction - Notice to proceed: May 10, 2022
 - ii. Contract time: 224 calendar days until substantial completion (Dec. 20, 2022)
 - iii. Change order #1 under review: +101 calendar days (March 31, 2023) and + \$68,469.22
 - c. Jack Brown's Seaplane Base Parking Lot Rehabilitation
 - i. Pre-construction meeting held Nov. 28, 2022 - Hubbard Construction
 - ii. Construction began: Dec. 1, 2022
 - Design*
 - d. Airport Commerce Park Phase I
 - i. Design underway - Hanson Professional Services, Inc.
 - e. South Apron Rehabilitation Design, Bidding, and Construction Phase Engineering Services

i. Design underway - Hanson Professional Services, Inc.

8. **PUBLIC COMMENTS & ITEMS NOT ON THE AGENDA**

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up may not be discussed in detail at this meeting. Issues will either be discussed by the Airport Director and the Committee Members or will be scheduled for consideration at a future meeting. Comments are limited to five (5) minutes.

9. **COMMITTEE MEMBER COMMENTS**

This section is reserved for Airport Advisory Committee Members' comments. Issues may either be discussed by the Airport Director or may be scheduled to be discussed in detail at a future meeting.

10. **NEXT MEETING DATE AND TIME** - Bruce Lyon, Chairman

a. To be determined - February, 2023

11. **ADJOURN** - Bruce Lyon, Chairman

IF YOU WOULD LIKE TO CALL INTO THIS MEETING INSTEAD OF ATTENDING IN PERSON, PLEASE UTILIZE THE ZOOM ACCESS INFORMATION BELOW:

Alex Vacha is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/83674695592?pwd=ck1uV3BITjV2R0pDWjdvTHMrK082UT09>

Meeting ID: 836 7469 5592

Passcode: 213824

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