



FLORENCE VILLA COMMUNITY REDEVELOPMENT AGENCY

FAÇADE GRANT APPLICATION

The Florence Villa Façade Grant Program is available to Florence Villa non-residential property owners for the rehabilitation of building facades. Funding is administered by and made possible through the Florence Villa Community Redevelopment Agency (CRA) of Winter Haven.

Please print:

Name of Applicant: _____

Name of Business: _____

Property Address: _____

Applicant's Daytime Phone: _____

Applicant's Email address: _____

If different from above:

Property Owner's Name: _____

Property Owner's Daytime Phone: _____

Property Owner's E-mail address: _____

Attach the following:

- * Description of proposed work
- * Photographs clearly showing existing conditions
- * Timeline for project
- * Estimate of total cost of project. Multiple estimates may be requested.

AGREEMENT

In order for my request for funding to be approved, I must comply with the following:

1. Grants apply only to non-residential structures within the Florence Villa Community Redevelopment Agency (CRA) district.
2. The applicant must own the property or have written consent from the property owner(s) to make the proposed improvements.
3. Proposed changes to the building's façade will not remove, alter, damage, or cover up significant architectural features of the building.
4. Only exterior improvements which can be seen from the public street front will be considered for funding.
5. General building maintenance is not eligible under this program.
6. All improvements must meet applicable City codes and ordinances and the applicant is responsible for required permits.
7. Expenses will be reimbursed upon completion of work and will be paid directly to the applicant, not the contractor. All paid invoices relating to said work must be documented with receipts/cancelled checks and submitted to CRA staff for approval.
8. The Florence Villa CRA will match 50% of the project costs up to a maximum CRA funding total of \$5,000. For example: If the project total is \$18,000 the applicant will pay \$13,000 and the CRA will pay \$5,000.
9. Matching funds amounts will be determined by the Florence Villa CRA Advisory Committee, based on the number of requests and available funds.
10. Funds will be available for one (1) calendar year from the date of approval. If construction is not complete within one (1) calendar year unused funds will be reallocated. No structure will be eligible for a façade grant within five (5) years of the approval of a previous façade grant.
11. Application sufficiency shall be determined by CRA staff. The Florence Villa Advisory Committee shall grant or deny the application.
12. Work shall not commence prior to approval by the Florence Villa Advisory Committee. Any improvements made prior to approval will be ineligible for funds.

Signature: _____ Date: _____

To be filled out by Florence Villa Community Redevelopment Agency Staff

Date application submitted: _____

Date reviewed by CRA staff: _____

Date considered by Florence Villa Advisory Committee: _____

Circle one: Approved Approved with Conditions Denied

CRA grant amount approved: \$ _____

List any conditions below: