



## Winter Haven Public Safety Community Advisory Committee Code of Conduct

### COMMITTEE MEMBERS WILL:

- Behave in a professional manner at all times.
- Exercise common sense and good judgment.
- Avoid physical confrontation.
- Be responsible for their own acts and shall not shift burden to others.
- Execute and complete any and all duties to which they have been assigned.

### COMMITTEE MEMBERS WILL NOT:

- Carry a weapon at any time while at any City facility including the Police Department
- Consume alcoholic beverages while attending functions directly related to the Citizens Advisory Committee. No Committee member should consume alcoholic beverages less than eight (8) hours prior to reporting for a meeting.
- Use or divulge any information or records derived from any law enforcement source or information derived from the Committee meetings until published meeting minutes are available for the general public.

Customer Service – Committee members must maintain proper relations with the public while representing as a Committee member for the Department. Polite and courteous response to any citizen contact is expected.

Interaction with Media – Committee members may not make statements to the press regarding any Committee activities without prior approval from the Public Safety Director or designee.

Report of Arrests – Any Committee member who is arrested for any crime shall submit ALL information relating to the details of the incident in writing to the Department Liaison. This shall be done no later than one (1) day after the incident or as soon as possible.

Law Enforcement Interactions – Any member who is either involved in an activity or is present when an activity occurs that results in law enforcement involvement must report incident and submit, in writing, ALL information relating to the incident and infraction to the Liaison.